

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
May 1, 2013

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, and Doc Stewart, Pierre Martineau, and Tom Cherhoniak

OTHERS PRESENT: Finance Director Lanie Gospodarek, Public Services Superintendent James Patterson

The meeting is called to order by Mayor Jerry Johnson at 7:00 PM in the Povah Community Center

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

ACTION TAKEN

- 1) Motion carried to accept the securities report, dated April 25, 2013. (Stewart, Martineau)
- 2) Motion carried to pay the claims, which total \$64,383.07. (Stewart, Cherhoniak)
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the April 16, 2013 Town Council Meeting. (Stewart, Schmier)
- 4) Motion carried to table the business license application for the Old Town Café restaurant expansion. (Stewart, Martineau)
- 5) Motion carried to approve the Application for Conditional Use made by Yellowstone Aerial Adventures, LLC, subject to the conditions to be mutually agreed upon between the Town and Yellowstone Aerial Adventures, LLC. (Stewart, Martineau)
- 6) Motion carried to approve the Request for Variance made by Yellowstone Aerial Adventures, LLC for tower height, contingent upon conditions to be mutually agreed upon between the Town and Yellowstone Aerial Adventures, LLC, because the request does satisfy the conditions for granting a variance as contained in the code. (Stewart, Cherhoniak)
- 7) Motion carried to approve the Application to Maintain an Encroachment made by The Pike Company/Delaware North Companies based upon the staging timeline indicated on the application. (Martineau, Stewart)
- 8) Motion carried to authorize the staff to apply for a grant from the Montana Department of Transportation for the purpose of purchasing a water truck. (Martineau, Stewart)
- 9) Motion carried to approve Resolution No. 632, a budget amendment resolution. (Stewart, Martineau)
- 10) Motion carried to authorize the letter of response to the Department of Administration and accept the results of the FY 2012 municipal audit. (Stewart, Martineau)

Council Comments

Cherhoniak says his work schedule has changed and he will not be able to attend the clean up event on May 18. Schmier says he's noticed some travel trailers in the Alley B, behind the Library, that have been there a long time. Johnson says he thinks Chief Berger will talk to the Madison Hotel caretaker, John Metscher, about the trailers. Johnson says that at the last TBID meeting, they voted to allocate \$10,000 for the last portion of the window project at the Union Pacific Dining Lodge.

Public Comment Period

Marysue Costello, Executive Director of the West Yellowstone Chamber of Commerce, comments that the streets and sidewalks look great and they appreciate and acknowledge the sweeping and maintenance that the Public Services Department has provided this spring.

Presentation-Jan Stoddard, Marketing Director, WY Chamber/ TBID

Jan Stoddard addresses the Council to report on two marketing budgets, the WY Chamber Accommodations Tax and the Yellowstone Country Tourism Region. Stoddard briefly describes the various available sources of funding for the marketing of West Yellowstone. She explains that the money the State receives from the accommodations tax is split up into a lot of different areas including the State's general fund and the MT Heritage Commission. Of the \$1,462,230 that was collected in West Yellowstone in 2012, they will receive \$160,515 for marketing. She explains that they have to go prepare a budget and obtain multiple approvals before they can actually spend the money. She briefly describes the State's marketing approach, their target markets, and various challenges.

Stoddard also describes the Yellowstone Country Tourism Region. She explains that she has been appointed by the Town to serve on the board. She says that as a board member, they aim to increase the individual consumer segments including alpine and Nordic skiing, snowmobiling, fly fishing in the Yellowstone Region.

Public Hearing: Yellowstone Aerial Adventures Conditional Use & Variance Applications

Mayor Johnson opens the hearing. The hearing was advertised in the April 19 and April 26, 2013 editions of the West Yellowstone News. Greg Forsythe addresses the Council on behalf of the Parks and Recreation Advisory Board. He says that since the proposed outdoor adventure center will be in the same location that the ice rink and sledding hill they have discussed where to move those activities. He says that after extensive discussion, the board agreed that relocating the ice rink to the city park would be the preferred location. He says that they feel that the ice rink should have base and be covered. They would like to start working on a five or six year plan to establish the rink under a pavilion in the city park. They would like the Town to start on landscaping and architectural services in this next year's budget. Jan Stoddard adds that the Kids N Snow program relies on the ice rink, which has grown into a very successful winter attraction. Forsythe also adds that Ventures West has indicated that when the rink is moved, they can take the outdoor lights, too. Mayor Johnson reads a letter of support from Beth Lolo, Director of Sales for the Holiday Inn, for the project. He also reads two emails that support the project, from Steve Larsen and Tashara Pond.

Eric Becker introduces himself as the developer of the project. He currently owns Geyser Whitewater in the Gallatin Canyon and has had a lot of experience with zip line and ropes courses. He says that 70% of his business at Geyser Whitewater comes out of West Yellowstone. He says they are very excited about the project and says there isn't anything similar in the Western U.S. that's not at a ski resort or a significant distance from an urban area.

DISCUSSION

- A) **Operations Manager's Report:** Operations Manager Becky Guay reports on current issues: **Town Hall Project** – The modifications to the interior windows and roll-up windows discussed at the last meeting have been completed. Painting is about wrapped up, acoustical ceiling grid is being installed, tile installation is underway, electrical and mechanical trim-out is underway, and work on exterior siding and soffits have begun. The carpet is scheduled to ship in mid-May. Town crews will begin earth work around the building about the end of this month. **Police Patrol Officer Recruitment** – The Police Commission interviewed three candidates and selected one to proceed to the physical and psychological testing portion of the recruitment process. The new officer should start work in early June. **Website** – Content is still being developed. Input from all Council Members as well as most Department Heads has been received. We are finalizing content and governmental pages and forms. We will submit content to Big Fork Web for final analysis of beta site by the end of this month. **Planning Board**

Training – The Montana Association of Planners will conduct a “Planning 101” training session for Board members on May 23, 2013 in Ennis. Council Members are encouraged to attend. **UPDL Window Replacement Project** – I met with the project architect, Dennis Johnson, on April 17. Dennis will contact the contractor to see if he is interested in continuing to work on the windows and get prices for the work. **Fall River Propane Tank Conditional Use Permit** – The survey of Fall River’s property requested by the Council at its last meeting has been completed and we will meet with J.T Hill to discuss conditions next Tuesday. **Backhoe Bids** – We opened five (5) bids for the used backhoe yesterday. James is evaluating the bids and checking conformance with the bid specifications. We will be making a purchase recommendation to the Town Council at your meeting on May 21. **Vacation for Police Chief** – Gordon will be on vacation during the month of May, but is available by phone if we need him. **Social Services** – Jack will leave on Thursday to attend the MFBN conference in Missoula. Fish have been arriving sporadically, and the last batch came in all cleaned and ready to go to Big Sky. **Public Services** – The crew began working on the children’s play area in Pioneer Park and is putting new wood around the sandbox and will start working on the Tot Lot next week. Also on tap is street striping if the weather cooperates. **West Yellowstone Polling Place Change** – The Gallatin County Clerk and Recorder has asked if they can use the Povah Center as the polling place for future elections, as the school has requested that they no longer serve in this capacity. According to the Town’s policy, the County may use the Povah Center for no charge. **Municipal Institute** – Deputy Clerk Mandy Munger will be in Billings from Sunday through Friday next week to attend the certification training program for Municipal Clerks. Finance Officer Lanie Gospodarek and Town Clerk Liz Roos will leave for Billings on Tuesday and attend through the rest of the week. I am leaving on Wednesday to attend Institute. We have arranged coverage for the Town Office while we are gone, but the office may be closed at various times such as the lunch hour, for post office and bank trips, etc. **Town Cleanup** – Town Cleanup will be held on Saturday, May 18. Participants will meet at Pioneer Park at 9:00 a.m. Coffee and muffins will be provided, as well as all cleanup supplies, except gloves. After the cleanup, beginning at 11:30 a.m. to 1:00 p.m. we are having a free barbeque for all cleanup participants. We will have one large dumpster available on Dunraven Street by the park for residents to use to discard residential debris. Appliances, furniture and commercial/business waste will NOT be accepted. Compostable materials will also be hauled to the transfer station for no charge.

DISCUSSION

- 5) Mayor Johnson opens the Council discussion and asks Becker to address the review of the project by Town Engineer Dick Dyer. Becker says that he has been in communication with Dyer. He says the project will be heavily insured and plans will be professionally designed and stamped by a Montana engineer. Cherhoniak asks when will the facility be open and closed. Becker says they hope to be open between May 15 and the end of October each year, depending on late season activity. He says they will not be able to get the project open for this summer season, but they hope to pour concrete in the fall and be open for the 2014 summer season. Stewart asks if there is any chance of opening the facility during the winter. Becker says that ziplines can be used in the winter, but that will really depend on if there will be enough business. Stewart asks about daily operational hours. Becker says they are anticipating that they will be open between 10 AM and 9 PM. Their raft trips usually leave by 9 AM but it will depend on the demand and they could possibly stay open as late as 10 PM. He also explains that they are considering running shuttles between the raft business in the canyon and the ropes course, but that has yet to be worked out. He says that it is a little tricky to run shuttles through the canyon because they have to pass through Wyoming. Patterson says that he would like to be present at the meeting tomorrow when he is going to meet with his architect. Johnson suggests that they consult with Dyer about the water and sewer impact fees so there are no surprises. He mentions that one of the other issues Dyer addressed was to ensure that the structure would be removed in the event that the business ceased operation.

Stewart says that the conditions suggested by Guay in her memo are a good place to start. They also briefly discuss outside amplification and reviewing the permit after a year of operation.

- 6) The Council discusses the Request for Variance. Becker explains that the current zoning code limits towers to 35 feet, but to construct the ropes course appropriately, they are requesting a variance to erect 50' towers to provide support for the ziplines and ropes course. He points out that the nearby historic water tower is 72' and there are multiple trees on the property that are taller than 50'. Patterson asks if the roof on the access tower is higher than 50'. Becker says the peak of the roof is 50.' He says the course will be designed to accommodate up to 80 people at one time. Johnson asks what parking factor did they use for the plans. Patterson says they did look at it as an entertainment use but there is not anything specific that addresses this type of use. Becker says their current plan provides 31 parking spaces, which they estimate would provide adequate parking for more than 80 people, but they do have another plan that provides 40 spaces. Johnson says that the factor they use for churches and theaters is 4 persons per car, which could be considered a similar impact. Johnson says that he and Council Member Schmier did discuss why the 35' limitation was originally put into the zoning. He says that they think when the ordinance was originally adopted, 35' was probably the limit that emergency responders could reach at the time. He notes that they have granted a height variance to the Yellowstone Imax and Worldmark by Wyndham. He says that he is in favor of the variance and thinks it is worthy to note that this is a special circumstance and they are not just disregarding the ordinance. Schmier asks some specific questions about the project and if the need for more parking arises, is the space available. Becker says that there is, and if they do have that problem then that will mean they are doing well. There is brief discussion about FAA regulations, but it is pointed out that the trees and water tower are already that tall. Johnson also states that the Council is acting as the Board of Adjustments on this matter. The Council also briefly discusses the appropriate language they should incorporate into the motion.
- 7) The Council discusses the encroachment application and possible conditions that should be imposed, but decide not to include any conditions in the motion.
- 8) The Council discusses the MDOT grant process. Guay explains that if awarded, the state would pay for 86.58% of a new water truck, estimated to cost \$172,500. Guay says that when she called the State about the grant, they were very encouraging because we live in an area considered to be high-risk for particulate matter.

CORRESPONDENCE

Dated April 10, 2013, School Superintendent Lael Calton writes to recognize Public Services Superintendent James Patterson and his staff for their hard work in keeping the streets in the vicinity of the school clear of snow over the past winter. Dated January 8, 2013, Lee Sloan also writes a complimentary letter commending the staff of the Public Services Department for their efforts over the winter. Dated April 23, 2013, Secretary Glenna Kelley for the Madison Addition Property Owners Association writes on behalf of the association to request signage, trash bins, pet waste stations, and disposal at each end of the walking trail in the Madison Addition.

The meeting is adjourned. (9:00 PM)

Mayor

ATTEST:

Town Clerk

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
May 21, 2013

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, and Doc Stewart, Pierre Martineau, and Tom Cherhoniak

OTHERS PRESENT: Social Services Director Jack Dittmann, Finance Director Lanie Gospodarek, Public Services Superintendent James Patterson, Chief of Police Gordon Berger

The meeting is called to order by Mayor Jerry Johnson at 7:00 PM in the Povah Community Center

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

ACTION TAKEN

- 1) Motion carried to pay the claims, which total \$321,659.83. (Stewart, Martineau)
- 2) Motion carried to approve the Consent Agenda, which includes the minutes of the May 1, 2013 Town Council Meeting. (Martineau, Stewart)
- 3) Motion carried to approve the new business license application for Pops Seal Coating Services. (Stewart, Cherhoniak)
- 4) Motion carried to approve the new business license application for China Fun, LLC, contingent upon obtaining all applicable health permits. (Stewart, Cherhoniak)
- 5) Motion carried to approve the new business license applications for Explorer Cabins at Yellowstone, contingent upon obtaining all applicable health permits. (Martineau, Stewart)
- 6) Motion carried to approve the business license for the Old Town Café and approve the cash-in-lieu purchase of .8 of a parking space for \$960.00. (Martineau, Stewart)
- 7) Motion carried to appoint Don Perry to the Downtown Improvement District Advisory Board and Cole Parker as the Planning Board Representative on the Sign Review & Appeals Advisory Board. (Martineau, Stewart)
- 8) Motion carried to accept the recommendations from the Marketing and Promotions Fund Advisory Board to award \$2864 to the WYSEF Mountain Bike Biathlon and \$7149 to the WYSEF Pine Needle Stampede Event. (Martineau, Stewart)
- 9) Motion carried to approve the submittal of the Montana DOT encroachment application and permit for the purpose of applying decorative vinyl wrappings to the traffic signal boxes located at the intersections of Hwy 191 with Hwy 20, Madison Avenue, and Yellowstone Avenue. (Martineau, Stewart)
- 10) Motion carried to approve the development conditions for the 30,000 gallon propane tank for Fall River Propane that will be installed on Lot 4, Block 24 of the original Townsite. (Stewart, Martineau) See next motion.
- 11) Secondary motion to approve the development conditions for the 30,000 gallon propane tank for Fall River Propane but change the hours of operations to 8 AM until 7 PM. (Johnson, Martineau)
- 12) Motion carried to award the bid for a used backhoe to Bozeman RDO Equipment Company to purchase a 2011 John Deere backhoe for \$67,825.00. (Cherhoniak, Martineau)

- 13) Motion carried to approve the Repurchase Agreement and Banking Services with First Security Bank. (Martineau, Stewart)
- 14) Motion carried to table the CTEP Entry Sign & Landscaping Project Authorization to Act as Sub-Recipient. (Stewart, Martineau)
- 15) Motion carried to adopt Resolution No. 633, a resolution notifying the Gallatin County Election Administrator of the Town's desire to conduct the 2013 city general election by mail ballot. (Stewart, Martineau)
- 16) Motion carried to adopt Resolution No. 634, a resolution writing off uncollectable ambulance bills. (Stewart, Cherhoniak)
- 17) Motion carried to adopt Resolution No. 635, a resolution cancelling outstanding municipal warrants. (Stewart, Martineau)
- 18) Motion carried to approve Resolution No. 636, a resolution amending the TBID budget for FY 2012-2013. (Martineau, Stewart) Motion fails unanimously.

Council Comments

Cherhoniak says he has some information for the developer of the outdoor adventure course, Eric Becker, regarding the requirements and paperwork he needs to complete to comply with air traffic regulations. Mayor Johnson also mentions the Town clean up event that took place last Saturday and reports it was a success.

Public Comment Period

Marysue Costello says she participated in the town clean up event and wants to know what can be done about abandoned vehicles and equipment that are tossed out in the interior parks. She specifically mentions a great big bread mixer that has been dropped in the middle of an interior park. Johnson acknowledges that is a constant problem and encourages all the departments to work together such as the Police Department alerting Public Services when such items appear. Costello also requests that when the State puts the new traffic signal in at the intersection of Canyon and Yellowstone that the Town remove the street light at the southwest corner in order to reduce clutter. Johnson says they will definitely look into that. John Metscher addresses the Council and thanks the Public Services Department for putting up the speed limit signs in Alley A and for their assistance this spring when his utility lines froze and were flooding.

DISCUSSION

- 1) Stewart asks several questions about the claims but no changes are made.
- 4) Guay notes that the staff was expecting a letter requesting a waiver of the resort tax bond but it was not received prior to the meeting.
- 10) Operations Manager Becky Guay reports that the Council previously approved a conditional use permit for the installation of a 30,000 gallon propane tank on Lot 4 of Block 24. Guay says the staff has worked out multiple development conditions with Fall River Propane, which have already been agreed to by Fall River Propane. Johnson expresses concerns about allowing propane deliveries as early as 7 AM and recommends changing that to 8 AM. JT Hill, General Manager for Fall River Propane, indicates that they have no problem changing that time to 8 AM. Hill also says they would like to put down some gravel from the tank to the alley to improve area for the trucks. The Council indicates that would be acceptable.
- 12) Public Services Superintendent James Patterson explains he has inspected the unit and it is in very good condition and has only 1600 hours of use.

- 13) Finance Director Lanie Gospodarek reports that they only received one proposal for banking services, from First Security Bank, but they are quite satisfied with the proposal and recommend approval.
 - 14) Guay explains that the Chamber and Community Assessment Action Team applied for and was awarded a CTEP grant to landscape around the three Town entrance signs, move the events sign, and change the Chamber sign to move strongly reflect its function as a Visitors Center. Costello and Guay discuss the numbers and determine that they are not certain where the matching funding for the project is coming from. Guay recommends that the Council table the item until they can get it sorted out. She explains that if they approve the agreement to act as the sub-recipient, the Town would be obligated to come up with the matching funds.
 - 18) The Council notes that the resolution includes incorrect fund numbers and titles and they agree to vote against the resolution and it will be brought back at the next meeting.
- A) **Advisory Board Reports:** Mayor Johnson takes the opportunity to report to those in attendance about the recent training he attended in Billings that is put on by the Montana State Local Government Center. Johnson attended along with Council Members Martineau and Cherhoniak as well as the staff from the Town Offices. Johnson says the highlight of the week was listening to Miss Montana, Montana's representative at the Miss America Pageant. Miss Montana is from the city of Cutbank and is autistic. She was voted the "People's Choice" at the national pageant. Johnson says she was very impressive in spite of her disability. He also highlights several other sessions he attended and the topics discussed such as risk management, the economic explosion in eastern Montana due to the oil boom, the impacts from the oil boom, land use issues, grant opportunities, financial investing, and enjoying the workplace. Martineau adds some comments about a seminar he attended that was presented by Dr. Ken Weaver, the long-time professor from the Local Government Center. Weaver was the original author of the Town's charter and multiple other charters in the State. Cherhoniak says he also enjoyed Weaver's presentation that focused on budgeting.
- B) **Operations Manager's Report:** Operations Manager Becky Guay reports on current issues: **Town Hall Project** – The building is progressing nicely. Most of the painting is complete, many light fixtures are installed, siding work is wrapping up, most of the tile work is complete, bathroom tile and fixtures are installed, gas line is going in this week, and town crews have begun earth work around the building. **Police Patrol Officer Recruitment** – We are awaiting psychological testing results for one of the candidates. **Website** – Big Fork web is finalizing details to go live with the site. New site will be up and running before the end of the fiscal year on June 30. **Planning Board Training** – The Montana Association of Planners will conduct a "Planning 101" training session for Board members on May 23, 2013 in Ennis. **UPDL Window Replacement Project** – We conducted the final walkthrough with the project architect, Dennis Johnson and Mike Albrecht from the contractor. We are still having some issues with the paint flaking but otherwise the project is complete. Mike is working on getting estimates from his supplier to determine whether he can hold his previous bid on the west windows in the Firehole Room. **Fall River Propane Tank Conditional Use Permit** – James Patterson, Dick Dyer and I met with J.T Hill to determine development conditions for the 30,000 gallon propane tank installation. **Public Services** – The crew began working on the children's play area in Pioneer Park and is putting new wood around the sandbox and will start working on the Tot Lot next week. Also on tap is street striping if the weather cooperates. **Municipal Institute** – Three Council members and several staff attended the Municipal Institute and Elected Officials training in Billings the week before last in Billings. **Town Cleanup** – A successful Town Cleanup was held on Saturday, May 18. About 40 participants assisted with the cleanup, and all were treated to a barbeque before the rain started to come down. Many thanks to all participants and those who donated supplies, food, prizes, etc. **Business Licenses** – Staff in the Town office are keeping busy renewing business licenses. All licenses must be renewed by June 30.

CORRESPONDENCE

Yellowstone National Park invites comment on a proposal from NorthWestern Energy to improve their current electric transmission and distribution system within the Park. Comments are due by June 13, 2013. WY News Editor Abbie Tumbleson reports that there will be a crew from a local TV station in town this Saturday to cover the installation of the decorative wraps on the traffic boxes in the downtown area.

The meeting is adjourned. (8:45 PM)

Mayor

ATTEST:

Town Clerk

WEST YELLOWSTONE TOWN COUNCIL

Work Session

May 30, 2013

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Pierre Martineau, Tom Cherhoniak, Brad Schmier, Doc Stewart

OTHERS PRESENT: Operations Manager Becky Guay, Chief of Police Gordon Berger, Finance Director Lanie Gospodarek, Public Services Superintendent James Patterson, Social Services Director Jack Dittmann

The meeting was held at 6:00 PM in the Povah Community Center. Prior to the meeting, the Council and Staff toured the new Town Hall building that will be finished this summer.

Public Comment Period

No public comment is received.

DISCUSSION

Mayor Johnson calls the meeting to order and explains that the purpose of the meeting is to discuss the budget for FY 2014, specifically the Capital Improvement Plan (CIP) and the enterprise funds. He asks Operations Manager Becky Guay to explain the proposed updates to the CIP. Guay explains the CIP vehicles that have been purchased this year including a vehicle for Social Services, two dump trucks, a backhoe, and all terrain vehicle for weed spraying. She also describes the updates and changes they have made to the plan for upcoming years. They originally intended to purchase two utility pickups for Public Services but have decided that they can move one of the police vehicles to Public Services and only purchase one new pickup. Then they will purchase a new police vehicle. They also need a plow attachment for the backhoe. She says they also plan to push the purchase of a new administrative vehicle back for two years because the Ford Escape is still in decent shape and has fairly low miles. There is ample discussion about plowing snow and the equipment they need. Patterson says he thinks it was never a good idea to put snowplows on the pickups because the personnel is just too hard on them. He also says they should think about selling off the orange truck they acquired from the State. It has a new back end and transmission, but still needs other work. They discuss the truck with the Council at length. They also discuss the new police patrol vehicle and whether they should lease the vehicle or purchase it outright. Berger recommends purchasing it in full and expects it will cost between \$30,000 and \$40,000. Guay adds that she has been advised by the Forest Service that the opportunity to purchase the 80 acres of Forest Service land will be this year and they should consider how that will affect cash flow. Johnson says he doubts the Forest Service will actually be ready to sell that land in this fiscal year but they should expect that in the next budget.

The next topic of discussion is capital improvements for the sewer system. Guay reports that the construction of the septage disposal facility at the lagoon will be completed and paid for by the end of this fiscal year, June 30, 2013. They have not completed the sewer lagoon monitoring wells groundwater study but have rehabilitated the infiltration and percolation (IP) beds. Guay adds that Town Engineer Dick Dyer believes that they have ample capacity for further development at the lagoon, but they are somewhat concerned that capacity is available. She says this summer will tell if the work they did at the lagoon last summer has paid off. Guay also notes that they need to update the wastewater master plan. Johnson asks if they have heard anything about the grant for a water truck. Guay says they have not heard anything yet. Johnson asks if they will start cleaning our own sewer lines. Patterson says he still intends to have Petticoat Pipecleaning come down and clean and map the lines. At this point, he does not actually know where the trouble spots are and they still need to use the contractor.

The group discusses the needs of the water system. The water meter replacement project was expected to be completed by 10/31/12 but they were not able to meet that deadline. At this point, the project is 80% complete but that does not include a 6" meter for the Forest Service or the 10" meter for Yellowstone National Park. Patterson says that the 10" meter will cost \$22,000 but he intends to talk to Charles Fleming about just putting meters on the YNP buildings rather than purchasing the big meter. The main purpose for the 10" meter is for fire flow, which doesn't need to be metered. They briefly discuss capturing additional spring flow from Whiskey Springs

and replacing curb stop valves town wide. Patterson explains that many of the curb stop valves haven't been turned since they were put in in the 1980s and therefore break when they are turned. He says they have also been working on greasing and oiling the fire hydrants as they have also not been maintained for many years. They briefly discuss removal of the water tank in the Madison Addition and building an additional water storage tank in future years. Guay also notes that they need to update the water master plan.

The next subject is capital improvements for street maintenance and improvements. Guay says there has been a lot of discussion in recent years about repaving the streets and paving the parkways. Guay says they need direction on how to proceed. Schmier asks where are they on installing storm drains in the interior parks. Patterson says they have been doing a couple drains a year, which needs to be done before they can move on to paving. Johnson says they should focus on what they need to get done to before they can consider paving, like getting all the drains put in. They have been putting in two drains a year for the last several years, but maybe need to do more. They determine that the engineering for the drains has mostly completed, but expect Dyer would still need to do some inspections during the project. Finance Director Lanie Gospodarek confirms that they have just over \$230,000 put away for the interior parks. The Council recommends working towards just getting the drains installed. Guay says they are working on street striping now and expect to complete by the end of the fiscal year. They also discuss repaving the streets throughout town. Johnson says he isn't really sure they should just let the streets go for five years and then repave the entire town all at once. There are multiple options they could pursue including grinding up the existing streets and using that material to repave, chip sealing, an asphalt overlay, or tearing out entirely and repaving. Dyer's recommendation last year was to put money away for the project over the next couple years and then do the whole town at once. Patterson says he has been in communication with the contractor that is doing the paving for the Delaware North project about paving the parking lot at the clinic and putting in the sidewalk on the south side of Yellowstone from the Povah Center (Geyser Street) up to Electric Street. Guay says Dyer recommends they crack seal this year in preparation for chip sealing or slurry sealing the streets in FY 2015. They also discuss street, curb, and gutter maintenance that needs to be done in multiple places in town. They decide they should put \$25,000 in the budget annually for basic sidewalk, curb, and gutter maintenance. Patterson also asks the Council for feedback as to what to do around the bear statue that is in the middle of South Canyon in Grizzly Park. The area around the bear has been taken over by weeds. They discuss paving around the bear but acknowledge that the bear may be moved when the State restructures the intersection of Yellowstone and Canyon. Johnson suggests that they ask the Downtown Improvement District Advisory Board to consider a new location for the statue.

The Council and staff discuss land, buildings, and improvements. The Town Hall is almost complete. They briefly discuss USFS 80 and what a yellow book appraisal will cost. They have budgeted \$30,000 for the appraisal in the past and decide to increase that to \$35,000. The tot lot is on order and expected to be installed in Pioneer Park before the end of the fiscal year. They discuss construction of a storage barn at the lagoon, replacing the east windows in the Union Pacific Dining Lodge, and re-roofing the historic water tower. They also briefly discuss cleaning up the generator building in the Historic District. The discuss moving the ice rink and agree they should just get it moved this year as the new ropes course is expected to be on that property by next year. The Council suggests asking the Parks & Recreation Advisory Board to make a recommendation for a new location. They also briefly discuss the proposed picnic pavilion and a full-sized pavilion. Other potential capital projects on the list but that have not been given final approval include construction of an aquatic center, a permanent and covered ice skating rink, work force housing, relocating the public services shops, and an events center/fairgrounds. The discussion turns to the housing shortage, specifically the lack of workforce housing, and possible solutions. Guay asks if the Council wants her to put time into working on the housing issue. Martineau suggests that Guay acts as a facilitator and to communicate with some of the interested parties and entities such as Habitat for Humanity, etc. Martineau says he does not think it will take a lot of Guay's time, maybe an hour or two a week. Johnson questions whether it is the Town's responsibility to provide workforce housing. Guay says she thinks she can

handle that and the Council asks that she keep them abreast of what is going on. The discussion briefly diverts to the fact that Martineau is one of three people being considered for appointment to the County Commission for an 18-month term. Martineau indicates he does not think there is much of a chance he will be appointed, but he would accept the appointment if it was offered.

Johnson asks if there are any other capital projects that need to be added to the list. Schmier says he thinks they really need to focus on improving Pioneer Park. He says they have spent a lot of money over the last couple of years on things the Town organization needed including the Town Hall, public works equipment, etc. Schmier says he thinks it is time to spend money on things that are tangible for the residents. He says they take things like water, sewer, and snow plowing for granted and see no real benefit to something like a new town hall. Johnson says it is difficult to sit at this table and decide what people want. He doesn't think there is a cook or dishwasher out there that will go ice skating, but there are a lot of kids that will. The group discusses a simple ice skating rink/pavilion and how expensive something like that would be to construct. They discuss how it could range from a simple pole structure to a timber-framed structure with a rock fireplace. Johnson suggests assigning the Parks & Recreation Advisory Board and the Downtown Improvement District to work on a plan for just Pioneer Park. He suggests giving them a six-month timeframe so that next year they are ready to budget for the improvements. He says they need to stop focusing on the smaller projects but looking at the entire park at once. Johnson says he would like to see two, lit, walking paths that connect Grizzly Park to the downtown area and Historic District. He says that especially with the development that is going on in Grizzly Park, there is concern about people feeling safe walking around at night. He points out that only one street is lit. Dittmann questions why it is the Town's responsibility to provide a way for tourists to get from their hotels to the retail area but it is not to provide workforce housing.

The Council briefly discusses the Enterprise Funds and connection fees. Guay explains that Town Engineer Dick Dyer is going to do a review of the utility rates and connection fees prior to adoption of the budget. The group debates whether the current connection fees are appropriate and the need to prepare for future expansion of the water and sewer systems. Johnson encourages the Council to stop by the Town Offices for any questions they have about the enterprise budgets.

The meeting is adjourned. (8:45 PM)

Mayor

ATTEST:

Town Clerk