

Town of West Yellowstone

Tuesday, June 3, 2014

West Yellowstone Town Hall, 440 Yellowstone Avenue

6:00 PM Work Session, 7:00 PM Council Meeting

TOWN COUNCIL WORK SESSION AGENDA

FY 2015 Preliminary Budget, General Fund ∞

Discussion

TOWN COUNCIL MEETING AGENDA

Pledge of Allegiance

Purchase Orders #6211 to Terrell's Office Machines, Kyocera Copier/Printer/Scanner \$5495.00 ∞

Treasurer's Report

Claims ∞

Consent Agenda: **May 20, 2014 Work Session** ∞

May 20, 2014 Town Council Meeting ∞

Business License Applications ∞

Advisory Board Report(s)

Operations Manager & Department Head Reports

Assignments Report

Council Comments

Public Comment Period

Public Hearing: Resolution No. 650, Budget Amendments for FY 2014 ∞

Resolution No. 650, Budget Amendments, FY 2014 ∞

Discussion/Action

NEW BUSINESS

Outside Amplification Permit, Wild West Yellowstone Rodeo Car ∞

Discussion/Action

Application to Maintain an Encroachment, Fremont Communications ∞

Discussion/Action

Board Appointment, Airport Advisory Board, Tom Cherhoniak ∞

Discussion/Action

Repurchase Banking Agreement, First Security Bank ∞

Discussion/Action

Resolution No. 649, Cancel Municipal Warrants ∞

Discussion/Action

Correspondence/FYI

- Letter of Response, Chief Gordon Berger-available 6/2/14

Meeting Reminders

- FY 2015 Budget Meetings/Special Meeting June 24
- Community Clean Up Day, June 14 ∞



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are always published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

Account	Object	Actuals			Current Budget	% Exp.	Prelim. Budget	Budget Change s	Final Budget	% Old Budget
		10-11	11-12	12-13						
1000	General Fund									
410100	Legislative Services									
110	Salaries and Wages	19,492	23,715	27,324	25,600	28,000	91 %	28,380	28,380	101 %
130	Employee Benefits	4,673	2,563			0	0 %		0	0 %
140	Employer Contributions	1,708	2,016	2,488	2,857	2,351	122 %	2,330	2,330	99 %
212	Small Items of Equipment		5,867	355	467	500	93 %	500	500	100 %
220	Operating Supplies	2,821	4,749	4,746	5,240	9,200	57 %	7,500	7,500	82 %
	Employee appreciation 2500, Regular amount 5000									
311	Postage, Box Rent, etc.		38			50	0 %	50	50	100 %
335	Membership & Registration		495	715	781	1,000	78 %	1,000	1,000	100 %
370	Travel	5,858	4,400	4,188	3,779	5,000	76 %	5,000	5,000	100 %
380	Training Tuition/Registra				531	1,100	48 %	1,000	1,000	91 %
870	Miscellaneous	14,000	14,600	19,500	15,058	19,000	79 %	19,600	19,600	103 %
	15000 WYF bus, 4000 fireworks, 600 Shakespeare in the Park									
	Account :	48,552	58,443	59,316	54,313	66,201	82 %	65,360	0	65,360 99 %
410210	Administration									
110	Salaries and Wages	67,882	42,355	75,000	73,631	80,325	92 %	83,136	83,136	103 %
140	Employer Contributions	13,655	10,398	22,001	21,878	23,900	92 %	24,650	24,650	103 %
212	Small Items of Equipment			1,208		500	0 %		0	0 %
220	Operating Supplies	631	163	316	183	500	37 %	750	750	150 %
	purchase 2 more chairs for ops mgr. table									
327	Advertising	2,820	7,139	5,015	2,977	5,000	60 %	5,000	5,000	100 %
333	Subscriptions to Newspape	204	528	182	182	200	91 %	200	200	100 %
335	Membership & Registration	381	546	385	100	500	20 %	500	500	100 %
345	Telephone & Telegraph		37	377	650	500	130 %	750	750	150 %
351	Medical, Dental, Veterina	955	609	285	220	1,000	22 %	1,000	1,000	100 %
356	Consultant's Services	828	75			0	0 %		0	0 %
361	Repair and Maintenance, M	435	1,705	1,095		1,000	0 %	1,000	1,000	100 %
370	Travel	1,083	1,274	967	740	1,250	59 %	1,250	1,250	100 %
870	Miscellaneous	3,000	2,500	1,159	341	2,500	14 %	2,000	2,000	80 %
	Account :	91,874	67,329	107,990	100,902	117,175	86 %	120,236	0	120,236 103 %
410360	City/Municipal Court									
110	Salaries and Wages	61,320	67,388	69,789	65,671	72,106	91 %	74,223	74,223	103 %
140	Employer Contributions	18,696	20,410	21,285	20,638	22,525	92 %	23,153	23,153	103 %
212	Small Items of Equipment			1,200		1,200	0 %	1,200	1,200	100 %
215	Books		453	303	340	1,750	19 %	750	750	43 %
220	Operating Supplies	415	683	921	1,122	1,500	75 %		0	0 %
311	Postage, Box Rent, etc.	448	403	466	382	600	64 %	600	600	100 %
321	Printing, Forms, etc.	270	556	507	26	700	4 %	700	700	100 %
333	Subscriptions to Newspape		390			400	0 %	400	400	100 %
335	Membership & Registration	850	1,085	470	655	1,100	60 %	1,200	1,200	109 %
345	Telephone & Telegraph	1,204	1,119	1,173	1,257	1,250	101 %	1,850	1,850	148 %
363	Repair Office Machines,Of		311	343	24	500	5 %	500	500	100 %
364	Office Furniture/Equipmen				4,661	7,000	67 %	5,000	5,000	71 %
370	Travel	1,772	1,704	1,667	2,409	2,800	86 %	3,000	3,000	107 %
394	Jury and Witness Fees/Pub	70		1,120	192	8,000	2 %	8,000	8,000	100 %
870	Miscellaneous					100	0 %	100	100	100 %
	Account :	85,045	94,502	99,244	97,377	121,531	80 %	120,676	0	120,676 99 %

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Change s	Budget	Budget
373	Out-of-Town Expense	2,187	2,114	1,462	1,477	2,500	59 %	2,000		2,000	80 %
870	Miscellaneous	551	735	2,040	870	1,500	58 %	1,500		1,500	100 %
	Account :	78,946	109,085	80,697	65,443	104,500	63 %	123,750	0	123,750	118 %
411250	Town Hall										
220	Operating Supplies				1,340	3,000	45 %	3,000		3,000	100 %
340	Utility Services				1,076	1,500	72 %	1,500		1,500	100 %
341	Electric				3,854	3,500	110 %	4,500		4,500	129 %
344	Natural Gas/propane				6,238	4,500	139 %	7,200		7,200	160 %
345	Telephone & Telegraph				11,584	44,000	26 %	8,500		8,500	19 %
357	Other Professional Servic				1,590	6,000	27 %	3,700		3,700	62 %
	Fire Alarm & security support (700), professional services (3000)										
364	Office Furniture/Equipmen				52,203	50,000	104 %	12,000		12,000	24 %
	expect to buy some more furniture										
366	Buildings				26,455	25,000	106 %	11,500		11,500	46 %
	need to purchase building sign (7000), Misc. expenditurs (1000), sealcoat pking lot (3500)										
	Account :				104,340	137,500	76 %	51,900	0	51,900	38 %
411251	Clinic										
212	Small Items of Equipment	16,841				0	0 %			0	0 %
340	Utility Services	208				0	0 %			0	0 %
341	Electric	1,077				0	0 %			0	0 %
345	Telephone & Telegraph	594				0	0 %			0	0 %
357	Other Professional Servic	4,116				0	0 %	3,200		3,200	**** %
	sealcoat driveway (3200)										
366	Buildings	94,395	13	60	33	2,500	1 %	2,500		2,500	100 %
	handicapped door (2500),										
920	Buildings		108,198			0	0 %			0	0 %
	wf estimate - new roof										
931	Roads, Streets & Parking			17,550		0	0 %			0	0 %
	Account :	117,231	108,211	17,610	33	2,500	1 %	5,700	0	5,700	228 %
411252	UPDL										
220	Operating Supplies	907	1,699	1,617	1,399	1,000	140 %	1,500		1,500	150 %
340	Utility Services	324	458	512	601	550	109 %			0	0 %
341	Electric	10,415	11,985	10,566	10,482	12,500	84 %	12,500		12,500	100 %
344	Natural Gas/propane	2,892	2,398	2,130	2,303	3,000	77 %	3,000		3,000	100 %
357	Other Professional Servic	1,260	1,063	1,973	1,728	2,000	86 %	1,200		1,200	60 %
365	Grounds & Grounds Improve		320			1,000	0 %			0	0 %
366	Buildings	285	2,906	9,105	2,903	3,940	74 %	14,500		14,500	368 %
	Insulation and water line repair										
398	Other contracted services					0	0 %	50,000		50,000	**** %
930	Improvements Other than B					50,000	0 %			0	0 %
	Account :	16,083	20,829	25,903	19,416	73,990	26 %	82,700	0	82,700	112 %
411253	Parks Building										
340	Utility Services	324	589	7,308	5,464	7,500	73 %	6,000		6,000	80 %
341	Electric	1,827	1,782	1,835	2,885	2,000	144 %	3,500		3,500	175 %
366	Buildings		615			0	0 %			0	0 %
	Account :	2,151	2,986	9,143	8,349	9,500	88 %	9,500	0	9,500	100 %

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		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Change s	Budget	Budget
411254	ESB										
220	Operating Supplies	155	34	7	12	0	*** %			0	0 %
340	Utility Services	162	363	1,685	982	652	151 %			0	0 %
341	Electric	5,931	6,296	5,879	3,443	2,144	161 %			0	0 %
344	Natural Gas/propane	4,248	2,803	3,250	816	542	151 %			0	0 %
345	Telephone & Telegraph		4,225	4,175	1,642	1,488	110 %			0	0 %
	Account :	10,496	13,721	14,996	6,895	4,826	143 %	0	0	0	0 %
411255	Community Center										
220	Operating Supplies	810	978	218	236	1,000	24 %	500		500	50 %
340	Utility Services	324	558	762	719	800	90 %	800		800	100 %
341	Electric	2,841	2,854	2,433	3,352	3,000	112 %	3,300		3,300	110 %
344	Natural Gas/propane	4,269	3,897	4,471	4,390	4,500	98 %	4,500		4,500	100 %
345	Telephone & Telegraph	2,615	2,490	2,666	2,512	2,700	93 %	3,200		3,200	119 %
350	Professional Services		3,275	1,950	2,717	2,600	105 %	2,600		2,600	100 %
366	Buildings	3,375	1,386	2,336	1,995	5,000	40 %	2,000		2,000	40 %
	Account :	14,234	15,438	14,836	15,921	19,600	81 %	16,900	0	16,900	86 %
411256	Trailhead Facility										
220	Operating Supplies	341	148			300	0 %	300		300	100 %
366	Buildings				59	300	20 %	300		300	100 %
	Account :	341	148		59	600	10 %	600	0	600	100 %
411257	Chamber Building										
220	Operating Supplies	635	348	32		5,000	0 %	500		500	10 %
340	Utility Services	368	546	723	548	800	69 %	800		800	100 %
365	Grounds & Grounds Improve		19,318			0	0 %			0	0 %
534	Garbage Receptacle lease	856	2,024	1,376	1,360	1,500	91 %			0	0 %
	Account :	1,859	22,236	2,131	1,908	7,300	26 %	1,300	0	1,300	18 %
411258	Police/Dispatch Center										
340	Utility Services		296	308	417	550	76 %	550		550	100 %
341	Electric		3,109	3,089	3,895	3,500	111 %	3,800		3,800	109 %
344	Natural Gas/propane		200	249	233	500	47 %	500		500	100 %
366	Buildings		954	2,670	1,451	8,000	18 %			0	0 %
	sealcoat the parking lot (4925),										
534	Garbage Receptacle lease		2,470	2,546	2,620	2,900	90 %	550		550	19 %
931	Roads, Streets & Parking				22,445	22,500	100 %			0	0 %
	Account :		7,029	8,862	31,061	37,950	82 %	5,400	0	5,400	14 %
411870	Local Government Review										
220	Operating Supplies					0	0 %	1,500		1,500	***** %
	Election fees, forms administration costs										
356	Consultant's Services					0	0 %	1,000		1,000	***** %
	tuition										
370	Travel					0	0 %	2,200		2,200	***** %
	Account :					0	*** %	4,700	0	4,700	***** %
420100	Law Enforcement Services										
110	Salaries and Wages	252,783	257,500	254,434	234,483	265,936	88 %	563,869,610		563,869,610	***** %
140	Employer Contributions	104,207	101,751	87,358	74,343	85,447	87 %	144,046,535		144,046,535	***** %
212	Small Items of Equipment			400	3,708	3,800	98 %	4,500		4,500	118 %
	1 desktop computer (complete) and 2 laptops (Sgt and Head disp)										
216	Computer supplies				171	1,200	14 %	1,200		1,200	100 %

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For the Year: 2014 - 2015

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		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Change s	Budget	Budget
355	Data Processing Services			1,884	840	3,500	24 %			0	0 %
	move online back up services to other contracted services (398)										
357	Other Professional Serv		444	190	355	500	71 %	2,000		2,000	400 %
	use this for misc. IT contracted services for ALL office compters in the police department and dispatch										
362	Radio Repair					150	0 %	2,000		2,000	1333 %
	budgeted for emergencies										
369	Other Repair & Mtn Equipm			425	665	500	133 %	250		250	50 %
370	Travel				1,928	6,000	32 %	4,000		4,000	67 %
380	Training Tuition/Registra				2,000	2,000	100 %	3,000		3,000	150 %
390	Other Purchased Services					2,000	0 %			0	0 %
398	Other contracted services	4,212	3,582	3,348	3,118	3,500	89 %	8,560		8,560	245 %
	Morrison-Maierle offiste backup and anitvirus protection (1400), CJIN ann. user fee (2) (3760); Crimestar for 3 access points (900); Eventide Recorder Maint. Contract (2500)										
870	Miscellaneous					180	0 %	180		180	100 %
940	Machinery & Equipment					5,495	0 %			0	0 %
	Account :	301,602	335,483	359,703	339,544	369,708	92 %	440,681	0	440,681	119 %
420230	Care and Custody of Prisoners										
212	Small Items of Equipment	1,116	3,527	3,394		2,800	0 %	2,500		2,500	89 %
	Freezer for Jail Food (600), prisoner Restraint Chair (incl. shipping) (1725)										
220	Operating Supplies	2,039	1,029	2,298	801	3,600	22 %	3,600		3,600	100 %
351	Medical, Dental, Veterina		357	1,031		3,000	0 %	3,000		3,000	100 %
	potential amubulance charges for prisoners										
366	Buildings	890		75		500	0 %			0	0 %
390	Other Purchased Services	425	565	428	755	2,600	29 %	800		800	31 %
	Jail Laundry										
392	Boarding Prisoners					1,500	0 %	1,000		1,000	67 %
	our warrant prisoners in other MT detention facilities										
	Account :	4,470	5,478	7,226	1,556	14,000	11 %	10,900	0	10,900	78 %
420400	Fire Protection and Control										
110	Salaries and Wages	-51				0	0 %			0	0 %
345	Telephone & Telegraph	4,387				0	0 %			0	0 %
357	Other Professional Serv	450,000	476,100	498,720	474,573	517,716	92 %			0	0 %
	Account :	454,336	476,100	498,720	474,573	517,716	92 %	0	0	0	0 %
420471	Rescue-EMS										
110	Salaries and Wages	-152				0	0 %			0	0 %
140	Employer Contributions				818	0	*** %			0	0 %
357	Other Professional Serv	-9	253	1,465	509	2,000	25 %			0	0 %
	Account :	-161	253	1,465	1,327	2,000	66 %	0	0	0	0 %
420531	Building Inspections										
110	Salaries and Wages	65,347	40,667	25,358	19,937	22,925	87 %	24,175		24,175	105 %
140	Employer Contributions	26,178	16,575	10,407	9,157	9,229	99 %	9,952		9,952	108 %
212	Small Items of Equipment			9	130	500	26 %	500		500	100 %
215	Books	81	340			500	0 %	500		500	100 %
220	Operating Supplies	586	328	761	135	600	23 %	400		400	67 %
226	Clothing and Uniforms	302		152		300	0 %	300		300	100 %
231	Gas, Oil, Diesel Fuel, Gr	74	267			0	0 %			0	0 %
311	Postage, Box Rent, etc.	47	45			0	0 %			0	0 %
335	Membership & Registration	175	2,765			250	0 %	300		300	120 %
344	Natural Gas/propane	583	764	919	962	850	113 %			0	0 %
345	Telephone & Telegraph	2,793	2,749	723	896	700	128 %	1,250		1,250	179 %

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		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Change s	Budget	Budget
356	Consultant's Services		38		110	1,000	11 %	300		300	30 %
370	Travel	879	3,763	3,314		3,500	0 %	3,500		3,500	100 %
380	Training Tuition/Registra					2,000	0 %	2,000		2,000	100 %
540	Special Assessments				72	500	14 %	100		100	20 %
870	Miscellaneous	75	241		250	500	50 %	250		250	50 %
	Account :	97,120	68,542	41,643	31,649	43,354	73 %	43,527	0	43,527	100 %
430200	Road & Street Services										
110	Salaries and Wages	77,475	81,663	116,872	129,674	153,832	84 %	167,057		167,057	109 %
140	Employer Contributions	40,021	43,533	60,124	60,369	67,339	90 %	60,511		60,511	90 %
220	Operating Supplies	17,410	15,578	20,136	18,060	20,000	90 %	20,000		20,000	100 %
226	Clothing and Uniforms	405	189	230	444	600	74 %	900		900	150 %
231	Gas, Oil, Diesel Fuel, Gr	37,271	34,800	41,953	44,187	49,000	90 %	49,000		49,000	100 %
239	Tires, Tubes, etc.	1,263	7,874	290	10,973	13,000	84 %	18,000		18,000	138 %
	Loader tires and pickup tires										
240	Other Repair & Maintenanc			12,255		3,000	0 %	3,000		3,000	100 %
243	Traffic Signal Supplies	1,405	145	2,993		1,500	0 %	1,500		1,500	100 %
311	Postage, Box Rent, etc.	8				0	0 %			0	0 %
341	Electric	2,861	3,573	2,827	3,262	3,500	93 %	3,500		3,500	100 %
344	Natural Gas/propane	4,287	3,937	4,863	4,723	4,900	96 %	4,900		4,900	100 %
345	Telephone & Telegraph	3,480	4,126	6,538	5,979	5,000	120 %	6,500		6,500	130 %
351	Medical, Dental, Veterina		159	95		500	0 %	500		500	100 %
357	Other Professional Servic	696	3,272	6,504	10,738	16,000	67 %	13,000		13,000	81 %
361	Repair and Maintenance, M	28,718	33,161	1,092		0	0 %			0	0 %
362	Radio Repair			2,705	2,277	3,000	76 %	1,000		1,000	33 %
366	Buildings		317	2,253	7,096	9,600	74 %	2,000		2,000	21 %
369	Other Repair & Mtn Equipm	1,523	892	29,171	30,164	30,000	101 %	36,000		36,000	120 %
370	Travel	166	67	696	477	700	68 %	500		500	71 %
380	Training Tuition/Registra				358	500	72 %	500		500	100 %
398	Other contracted services	1,680	1,278	5,504	1,197	1,000	120 %	500		500	50 %
533	Machinery and Equipment Re			1,100		1,000	0 %	1,000		1,000	100 %
870	Miscellaneous	2,384	79	491	255	500	51 %	500		500	100 %
940	Machinery & Equipment		6,298	5,936		40,930	0 %	40,930		40,930	100 %
	last year budgeted (23430) for our share of the water truck and 17500 for a plow attachment.										
	Neither were purchased in FY 13-14 so re-budgeting for 14-15										
	Account :	221,053	240,941	324,628	330,233	425,401	78 %	431,298	0	431,298	101 %
430235	Storm Drainage										
357	Other Professional Servic	1,800	665		2,614	1,500	174 %	7,000		7,000	467 %
	general (2000), petticoat (5000)										
	Account :	1,800	665		2,614	1,500	174 %	7,000	0	7,000	467 %
430262	Sidewalks										
365	Grounds & Grounds Improve		2,335		2,270	25,000	9 %	25,000		25,000	100 %
930	Improvements Other than B			15,129		0	0 %			0	0 %
	Account :		2,335	15,129	2,270	25,000	9 %	25,000	0	25,000	100 %
430263	Street Lighting										
220	Operating Supplies	582	271	1,260	782	2,500	31 %	2,500		2,500	100 %
341	Electric	23,413	23,715	17,272	19,006	18,000	106 %	18,000		18,000	100 %
357	Other Professional Servic	1,844	6,354	3,526	7,745	5,000	155 %	7,000		7,000	140 %
	Account :	25,839	30,340	22,058	27,533	25,500	108 %	27,500	0	27,500	108 %

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Change s	Budget	Budget
440600	Animal Control Services										
220	Operating Supplies	43	67	159	440	150	293 %	500		500	333 %
341	Electric				1,241	1,150	108 %	1,200		1,200	104 %
351	Medical, Dental, Veterina					0	0 %	500		500	***** %
	Account :	43	67	159	1,681	1,300	129 %	2,200	0	2,200	169 %
450135	Social & Economic General Assistance										
110	Salaries and Wages	71,272	89,627	94,363	89,043	97,243	92 %	100,317		100,317	103 %
140	Employer Contributions	16,102	19,108	20,085	19,823	21,656	92 %	22,337		22,337	103 %
212	Small Items of Equipment	526	612	697	1,279	1,500	85 %	1,650		1,650	110 %
	need more filing cabinets and shelving										
220	Operating Supplies	2,341	1,900	1,485	1,497	2,000	75 %	2,300		2,300	115 %
231	Gas, Oil, Diesel Fuel, Gr	1,425	1,077	1,583	1,857	2,000	93 %	2,500		2,500	125 %
311	Postage, Box Rent, etc.	155	89	205	95	225	42 %	350		350	156 %
321	Printing, Forms, etc.					50	0 %	50		50	100 %
345	Telephone & Telegraph	2,414	2,397	2,793	1,900	2,825	67 %	3,800		3,800	135 %
	need to budget fro additional cell phone										
357	Other Professional Servic	394	174	62	140	200	70 %	1,400		1,400	700 %
	installing online backup services (500), consultation with Morrison-Maierle for computer issues (500), maintenance agrmt on copier (400)										
361	Repair and Maintenance, M	547	407	22	945	1,000	95 %	1,500		1,500	150 %
	2007 vehicle, can expect to have to make repairs etc.										
363	Repair Office Machines,Of				348	900	39 %	500		500	56 %
370	Travel	757	538	546	208	1,000	21 %	750		750	75 %
	expecting new person to have to receive training.										
380	Training Tuition/Registra					0	0 %	500		500	***** %
	conference registration fees - the same conferences are not necessarily available every year.										
	Account :	95,933	115,929	121,841	117,135	130,599	90 %	137,954	0	137,954	106 %
460430	Parks										
110	Salaries and Wages	55,696	70,834	77,367	62,696	105,296	60 %	96,450		96,450	92 %
140	Employer Contributions	22,686	17,075	35,154	25,777	40,189	64 %	39,446		39,446	98 %
212	Small Items of Equipment			2,809		1,500	0 %	1,500		1,500	100 %
220	Operating Supplies	10,721	11,676	14,249	12,037	14,000	86 %	15,000		15,000	107 %
221	Agriculture & Horticultur		7,469	30	272	2,000	14 %	2,000		2,000	100 %
226	Clothing and Uniforms	300	325	801	355	600	59 %	600		600	100 %
231	Gas, Oil, Diesel Fuel, Gr	1,240	1,462	1,271	1,369	2,000	68 %	2,000		2,000	100 %
239	Tires, Tubes, etc.	91				200	0 %	200		200	100 %
344	Natural Gas/propane	873	594	700	364	800	46 %	800		800	100 %
345	Telephone & Telegraph	751	838	888	745	850	88 %	1,350		1,350	159 %
357	Other Professional Servic	376			1,383	3,000	46 %	1,500		1,500	50 %
361	Repair and Maintenance, M	182	121		68	500	14 %	500		500	100 %
365	Grounds & Grounds Improve	9,466	9,406	13,886	5,800	26,450	22 %	10,000		10,000	38 %
366	Buildings	420	3,813	744	1,579	6,400	25 %	3,500		3,500	55 %
369	Other Repair & Mtn Equipm	147	129	3,518	99	200	50 %	200		200	100 %
370	Travel			85	110	500	22 %	500		500	100 %
534	Garbage Receptacle lease	11,112	8,001	5,708	7,164	4,000	179 %	9,200		9,200	230 %
	7200 for recycling, 2000 to cover garbage fees if we don't have both dump trailers before the new FY										
870	Miscellaneous					200	0 %	200		200	100 %
930	Improvements Other than B			371		0	0 %			0	0 %
940	Machinery & Equipment			4,773		6,500	0 %	6,500		6,500	100 %
941	General Purpose Machinery				8,939	18,000	50 %	6,000		6,000	33 %
	additional dump trailer without lid										
	Account :	114,061	131,743	162,354	128,757	233,185	55 %	197,446	0	197,446	85 %

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Change s	Budget	Budget
		10-11	11-12	12-13	13-14	13-14	13-14	14-15	14-15	14-15	14-15
460440	Participant Recreation										
110	Salaries and Wages	44,121	42,232	46,217	42,658	57,255	75 %	77,050		77,050	135 %
140	Employer Contributions	13,250	12,241	14,598	14,245	20,147	71 %	24,870		24,870	123 %
212	Small Items of Equipment					5,000	0 %	4,000		4,000	80 %
216	Computer supplies		75	118	1,126	800	141 %	800		800	100 %
220	Operating Supplies	4,589	1,444	2,735	974	5,000	19 %	5,000		5,000	100 %
226	Clothing and Uniforms			20	109	300	36 %	300		300	100 %
311	Postage, Box Rent, etc.			23		100	0 %	100		100	100 %
321	Printing, Forms, etc.	9		535		200	0 %	200		200	100 %
327	Advertising			141		400	0 %	200		200	50 %
335	Membership & Registration	275		262		500	0 %	500		500	100 %
345	Telephone & Telegraph	434	444	680	703	700	100 %	1,300		1,300	186 %
357	Other Professional Servic	1,345		43	35	500	7 %	500		500	100 %
370	Travel	1,468	-821		435	1,500	29 %	1,500		1,500	100 %
920	Buildings					5,000	0 %	5,000		5,000	100 %
	Account :	65,491	55,615	65,372	60,285	97,402	62 %	121,320	0	121,320	125 %
460449	Other Participant Recreation Programs										
110	Salaries and Wages	5,522	12,730	11,927	10,194	15,616	65 %	17,043		17,043	109 %
140	Employer Contributions	796	1,737	1,632	1,483	2,098	71 %	8,342		8,342	398 %
220	Operating Supplies	1,918	743	1,434	508	2,000	25 %	2,000		2,000	100 %
226	Clothing and Uniforms	373	270	161	100	600	17 %	500		500	83 %
311	Postage, Box Rent, etc.	13				100	0 %	100		100	100 %
319	Other Transportation	4,800	5,040	5,232	5,400	5,700	95 %	5,700		5,700	100 %
321	Printing, Forms, etc.					100	0 %	100		100	100 %
335	Membership & Registration				130	500	26 %	500		500	100 %
357	Other Professional Servic	300	490	400	400	500	80 %	500		500	100 %
370	Travel		-111	-40		0	0 %			0	0 %
871	Entrance Fees	2,324	1,401	2,694	2,612	2,800	93 %	2,800		2,800	100 %
	Account :	16,046	22,300	23,440	20,827	30,014	69 %	37,585	0	37,585	125 %
490510	Debt Service-Public Safety-Fire Dept										
610	Principal	15,079				0	0 %			0	0 %
620	Interest	708				0	0 %			0	0 %
	Account :	15,787				0	*** %	0	0	0	0 %
490520	Debt Service-Public Works										
610	Principal	14,154	11,502	11,996	12,512	12,512	100 %	13,050		13,050	104 %
	Wheel loader debt service										
620	Interest	2,276	2,028	1,155	803	803	100 %	677		677	84 %
	Account :	16,430	13,530	13,151	13,315	13,315	100 %	13,727	0	13,727	103 %
510200	Judgements and Losses										
110	Salaries and Wages	127,936	105,380			0	0 %			0	0 %
140	Employer Contributions	8,302	6,273			0	0 %			0	0 %
352	Legal Services	33,734	37,621			0	0 %			0	0 %
740	Awards and Indemnities		40,000			0	0 %			0	0 %
	Account :	169,972	189,274			0	*** %	0	0	0	0 %
510300	Other Unallocated Costs										
110	Salaries and Wages	11,484	33,537			51,660	0 %	75,000		75,000	145 %
	included JD termination in addition to two highest leave carrying employees										
140	Employer Contributions	1,719	5,852		383	12,915	3 %	17,250		17,250	134 %
	Figured employer contributions to leave payouts at 23%										
	Account :	13,203	39,389		383	64,575	1 %	92,250	0	92,250	143 %

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Change s	Budget	Budget
510330	Comprehensive Liability Insurance										
512	Insurance on Vehicles & E	28,128	30,673	17,433	24,604	19,537	126 %	25,000		25,000	128 %
	Currently an estimate as the invoice has not yet been provided but we should have it by the end of June. Need to add additional for. Remember to reimburse to this line from Ins. company.										
513	Liability	65,147	57,126	38,899	35,945	35,945	100 %	55,000		55,000	153 %
	Invoice not yet provided should have final numbers by end of June										
	Account :	93,275	87,799	56,332	60,549	55,482	109 %	80,000	0	80,000	144 %
510370	Risk Share - CHP										
859	Other budget requests		25,000	25,000	75,000	75,000	100 %	75,000		75,000	100 %
	anticipate a request for 75K from CHP?										
	Account :		25,000	25,000	75,000	75,000	100 %	75,000	0	75,000	100 %
510500	Group Insurance										
130	Employee Benefits						0 0 %	88,218		88,218	***** %
	This is a new account line that accounts for the "on-behalf" payment made by the state into the employee's pension plans. this is not an expenditure that is truly disbursed. It is an "adjustment" booked as required in the financial report and the auditor has stated that since it is booked as an expenditure it needs to be budgeted for so that expenditures don't exceed appropriations.										
	Account :						0 *** %	88,218	0	88,218	***** %
510600	Pensions										
130	Employee Benefits		91,149	88,782			0 0 %			0	0 %
	Account :		91,149	88,782			0 *** %	0	0	0	0 %
520000	Contingency										
859	Other budget requests	545	25,000				0 0 %			0	0 %
	Account :	545	25,000				0 *** %	0	0	0	0 %
521000	Interfund Operating Transfers Out - (Specify Fund)										
821	Library Transfer/Interfun	76,000	37,500	33,000	52,424	52,424	100 %	53,000		53,000	101 %
	TBD - used last year's actual for now										
	Account :	76,000	37,500	33,000	52,424	52,424	100 %	53,000	0	53,000	101 %
	Fund:	2,963,872	3,254,084	3,033,529	2,957,305	3,763,820	79 %	710,940,620	0	710,940,620	18889 %
	Grand Total:	2,963,872	3,254,084	3,033,529	2,957,305	3,763,820		710,940,620	0	710,940,620	

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date 5/28/14

Ship Via

1000-420100-940

Order No. **006211**

Department Police Department

TO: Ferrell's Office Machines

ADDRESS: PO Box 1870, Bozeman, MT 59771-1870

406-570-8202

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
1	KM-TA3501i B+W Copier/Printer/Scanner Kyocera

Estimated Cost \$ 5,495.⁰⁰

Authorized By _____

Requested By: Gordon Burger

VENDOR COPY - White OFFICE COPY - Canary



215 HAGGERTY LANE – P. O. BOX 1870
BOZEMAN – MT – 59771-1870
PHONE (406) 587-4455
FAX (406) 587-4457
TERRELLSOFFICE.COM

EQUIPMENT PROPOSAL FOR WEST YELLOWSTONE POLICE

May 27, 2014



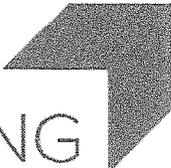
Prepared by:
Mary Brydich
Executive Account Manager
Cell: (406) 570-8202


TASKalfa

› PRINT › COPY › SCAN › FAX

TASKalfa 3501i

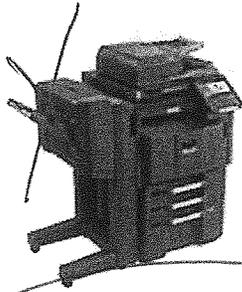
BLACK & WHITE
MULTIFUNCTIONAL SYSTEM


POWERING
PERFORMANCE...
COMPANY-WIDE.



- › Crisp Output Up to 35 Pages per Minute
- › Color Scan Up to 80 ipm; B & W Up to 160 ipm
- › Intuitive and Customizable Touch Screen Control Panel
- › Advanced Finishing Options to Power Workflow
- › Robust and Scalable Business Applications
- › Statement – 12" x 18" Printing from the Paper Trays
- › Standard Gigabit Ethernet
- › Tab Printing Available Through Multi Purpose Tray
- › Optional Scan Extension Kit for Searchable PDF
- › AirPrint Enabled for a Mobile Printing Solution

 **KYOCERA**
Document Solutions



Quoted without finisher and 3,000 sheet drawer

Kyocera KM-TA3501i B&W Copier/Printer/Scanner

Features include:

- 35 ppm
- ~~175 sheet dual head scan document feeder~~ (scans both sides of the originals in one pass – no flipping of originals which reduces jamming in document feeder – 300 dpi scans at 80 ipm – 160 ipm)
- **Paper Capacity and Handling**
 - ✓ 500/500-sheet paper drawers and 150-sheet multi-purpose tray
 - ✓ Heavier paper weights up to 120# index
 - ✓ Printing up to 12x18" documents
 - ✓ Banners up to 12x48"
- Automatic duplexing
- 2 GB Ram and 160 GB HDD standard
- Full color scanning
 - ✓ Name documents before scanning
 - ✓ Scan to email, folder, document boxes, thumb drive
 - ✓ Scan PDF, TIFF, JPEG, XPS, Compressed PDF
 - ✓ File separation and continuous scan PDFs
- Can store jobs on the copier (like flyers, handouts and forms) and print them on demand
- Includes postscript driver (this is an added cost with many color copier companies)
- Mobile printing and scanning from iPhone, iPad, iPod Touch and most Droids
- Accounting Control
 - ✓ Job accounting standard for tracking prints by user or project
- Heavy duty surge suppressor/filter
- Many specialized features

KM-TA3501i 35 ppm digital copier/printer/scanner w/dual head scan, Dual 500/500-sheet paper drawers, stand, and surge.

Retail \$10,792. Your cost with trade is \$5,495.

Maintenance and supply contract with unlimited toner coverage (includes everything but paper) – no hidden costs.

- .012 cent for black

TASKalfa 3501i

The TASKalfa 3501i helps cost-effectively maximize productivity, with the flexible configurations, enhanced functionality and advanced finishing options to meet even the most robust document imaging demands. Powerful and scalable integrated business applications simplify document workflow and combine with KYOCERA's award-winning ultra-reliability and unique long-life technology to ensure superior performance, proven productivity and maximum efficiency. For document imaging innovation and quality you can rely on, the TASKalfa 3501i delivers.

BASIC SPECIFICATIONS

Configuration: Black & White Multifunctional System – Print/Scan/Copy/Optional Fax

Pages Per Minute: Letter: 35 ppm; Legal: 21 ppm; Ledger: 17 ppm; 12" x 18": 17 ppm (print only)

Warm Up Time: 23 Seconds or Less (Power On)

First Page Out:

Copy: 4.7 Seconds or less; Print: 6.0 Seconds or Less

Resolution / Bit Depth: 600 x 600 dpi; 9600 x 600 dpi interpolated

Memory / Hard Disk Drive: 2 GB RAM Standard / 160 GB HDD

Duplex: Standard Stackless Duplex Supports Statement to 12" x 18", 16 lb Bond – 140 lb Index (60 – 256gsm)

Standard Output Tray:

Statement - 12" x 18"; 250 Sheets

Electrical Requirements: 120V, 60Hz, 12.0A; 220-240V, 50Hz, 7.2A

Dimensions / Weight: 25.51" x 30.20" x 29.41" / 211.6 lbs

Maximum Monthly Duty Cycle: 175,000 Pages Per Month

PAPER SUPPLY

Standard Paper Sources:

Dual 500 Sheet Trays, 150 Sheet MPT; Auto Selection/Switching

Optional Paper Sources:

Dual 500 Sheet Trays (PF-730(B)) or Dual 1,500 Sheet Trays (PF-740(B)); 3,000 Sheet Side Large Capacity Tray (PF-770)

Paper Capacity:

Standard: 1,150 Sheets;

Maximum: 7,150 Sheets

Paper Size: Trays 1, 2 and PF-730(B): 5.5" x 8.5" – 12" x 18";

PF-740(B), PF-770: 8.5" x 11"; MPT: 5.5" x 8.5" – 12" x 18"

(Multiple Sheets); up to 12" x 48" Banner (single sheet)

Paper Weight:

Trays: 16 lb Bond – 120 lb Index (60 – 220gsm);

MPT: 16 lb Bond – 110 lb Cover (60 – 300gsm)

Input Materials:

Bond Paper, Recycled Paper, Transparencies, Cardstock,

Envelopes, Labels, Tabs

SECURITY SPECIFICATIONS

Standard: Local Authentication, Network Authentication (IPsec,

HTTPS, LDAP over SSL, SNMPv3); Secure Print (IPP over SSL);

Scan to e-mail (POP3/SMTP over SSL); Scan to FTP (FTP over SSL);

Scan to SMB/PC/USB; FTP over SSL

Optional: Data Security Kit (E); Network Data Encryption, HDD

Overwrite Mode, HDD Data Encryption

PRINT SPECIFICATIONS

Standard Controller: Freescale QorIQ P1022 (Dual Core) / 800MHz

PDLs / Emulations: PRESCRIBE, PCL6 (5e, XL), KPD13 (P53), XPS;

Optional (UG-34): IBM ProPrinter, Line Printer, LQ-850

Fonts: 136 KPD13, 93 PCL6, 8 Windows Vista, 1 Bitmap

Windows® OS Compatibility: Windows XP/2003/Vista/2008/7/8/

Server 2008 R2/Server 2012

Specifications and design are subject to change without notice.

For the latest on connectivity visit www.kyoceradocumentsolutions.com/us

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Java is a trademark of Oracle Corporation.

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KYOCERA Document Solutions America, Inc.

Headquarters: 225 Sand Road, Fairfield, NJ 07004-0008, USA

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HARNESS THE POWER OF YOUR TASKalfa MFP WITH CUSTOMIZED BUSINESS APPLICATIONS



KYOCERA CLOUD CONNECT: Easily print from and scan directly to the cloud while on the go from your KYOCERA MFPs.



KYOCERA MOBILE PRINT: Simply and conveniently print files, web pages, and images using your smartphone or tablet.



DMS LINK: Simplify document workflow through digital imaging, distribution, retrieval and long-time archival.



PINPOINT SCAN: Scan from your MFP to your PC with added speed, functions and versatility.



SHAREPOINT CONNECTOR: Enhance collaboration utilizing your KYOCERA MFPs and your existing Microsoft SharePoint Server.

Novell OS Compatibility: Novell NetWare 3.x/4.x/5.x/6.x

Mac OS Compatibility: Mac OS 10.x; AirPrint Enabled

UNIX OS Compatibility: Sun OS 4.1.x; Solaris 2.x; AIX; HP-UX (LPR)

Interfaces: Standard: 10/100/1000BaseTX, Hi-Speed USB 2.0,

4 USB Host Interfaces, 2 Expansion Slots;

Optional: 10/100/1000 BaseTX (B-50 for Dual NIC);

Optional: IEEE 802.11 b/g/n (B-51 for Wireless LAN Interface)

Network Print and Supported Protocols:

TCP/IP, NetBEUI, FTP, LPR, IPv6, IPsec, SSL, WSD Print

Drivers: KX Driver, Mini Driver, KX Driver for XPS, XPS Mini Driver,

Network Fax Driver, PPD for MAC

Utilities: KYOCERA Net Admin, KYOCERA Net Viewer, PDF Direct

Print, Command Center RX

SCAN SPECIFICATIONS

Scan Resolution: 600 dpi, 400 dpi, 300 dpi, 200 dpi, 200 x 100 dpi, 200 x 400 dpi

File Formats: Black and White: TIFF, XPS, PDF, PDF/A;

Color: TIFF, JPEG, XPS, PDF, PDF/A

PDF Extension: High Compression PDF, Encrypted PDF,

Searchable PDF (OCR) Option

Scan Speeds:

DP-770(B): Simplex: 75 ipm BW, 50 ipm Color (300 dpi);

Duplex: 45 ipm BW, 34 ipm Color (300 dpi)

DP-772: Simplex: 80 ipm BW, 50 ipm Color (300 dpi);

Duplex: 160 ipm BW, 80 ipm Color (300 dpi)

Connectivity / Supported Protocols: 10/100/1000BaseTX, TCP/IP

Scanning Functions: Scan to Folder (SMB), Scan to e-Mail, Scan to

FTP, Scan to FTP over SSL, Scan to USB, WSD Scan, TWAIN Scan

Original Size: Through DP: Statement to 11" x 17";

Glass: up to 11" x 17"

Driver: TWAIN/WIA Driver

COPY SPECIFICATIONS

Image Mode: Text, Photo, Text/Photo, Auto, Manual, Map

Continuous Copy: 1 – 999 / Auto Reset to 1

Additional Features: Positive/Negative Reverse, Mirror Image,

Rotate Copy, Border Erase, Split Copy, Electronic Sort, Margin

Shift, Page Number, Form Overlay, XY Zoom, Prevent Bleed

Through, Text Stamp, Bates Stamp, Blank Page Skip

Job Management: 1,000 Department Codes, Job Programs,

Job Build, Shortcut Keys, Repeat Copy

Magnification / Zoom: Full Size, 4 Reduction, 4 Enlargement

Preset Ratios, 25 – 400% in 1 step increments

Document Box: Custom Box, Job Box, Removable Memory Box,

Fax Box (with optional Fax System)

DOCUMENT PROCESSOR OPTIONAL DP-770(B) OR DP-772

Type / Capacity:

DP-770(B): Reversing Automatic Document Processor / 100 Sheets

DP-772: Dual Scan Document Processor / 175 Sheets

Acceptable Originals: 5.5" x 8.5" – 11" x 17"

Acceptable Weights (Simplex / Duplex):

DP-770(B): Simplex: 13 lb Bond – 90 lb Index (45 – 160gsm);

Duplex: 16 lb – 32 lb Bond (50 – 120gsm)

DP-772: Simplex: 13 lb Bond – 120 lb Index (35 – 220gsm);

Duplex: 16 lb Bond – 120 lb Index (50 – 220gsm)

FAX SPECIFICATIONS

Fax Type: Fax System W(B) / Internet Fax Kit (A) (Requires Fax System W(B))

Compatibility / Data Compression: G3 Fax / MMR, MR, MH, JBIG

Transmission Speed / Modem Speed: Approximately 3 seconds

per page / 33.6 Kbps

Fax Memory: Standard: 12 MB; Maximum: 120 MB

Driver: Network Fax Driver

Fax Functions: Duplex TX/RX, Confidential RX/TX, F-Code RX/TX,

Broadcasting, Fax Box, Dual Fax

OPTIONAL 1,000 SHEET FINISHER DF-770(C/D)

Stack / Staple Capacity: Main Tray: 1,000 Sheets / 50 sheets

(up to 24 lb Bond (90gsm))

Paper Size: 5.5" x 8.5" – 12" x 18"

Paper Weight: 16 lb Bond – 110 lb Cover (60 – 300gsm)

Edge Staple Position: 3 Positions: Top Left, Bottom Left, Center Bind

Optional Punch: PH-7A 2 and 3 Hole Punch Unit,

Supports 8.5" x 11" – 12" x 18"

OPTIONAL 4,000 SHEET FINISHER DF-790(C)

Stack / Staple Capacity: Main Tray: 4,000 Sheets;

Sub Tray (B): 200 Sheets; Sub Tray (C): 100 Sheets / 65 sheets

(up to 24 lb Bond (90gsm))

Paper Size: 5.5" x 8.5" – 12" x 18"

Paper Weight: 16 lb Bond – 110 lb Cover (60 – 300gsm)

Edge Staple Position: 3 Positions: Top Left, Bottom Left, Center Bind

Optional Multi-bin Mailbox: MT-730(B) Includes 7 Trays; Supports

16 lb Bond – 90 lb Index (60 – 163gsm) Stack Capacity per bin:

100 Sheets: 5.5" x 8.5", 8.5" x 11"; 50 Sheets: 8.5" x 14", 11" x 17"

Optional Punch: PH-7A 2 and 3 Hole Punch Unit, Supports

8.5" x 11" – 11" x 17"; 13 lb Bond – 110 lb Cover (45 – 300gsm)

Optional Booklet Folder / Tri-fold Unit: BF-730 Booklet Folder

Supports 8.5" x 11", 8.5" x 14", 11" x 17"; Fold booklet/staple:

16 lb Bond – 24 lb Bond (60 – 90gsm) 16 sheets; 25 lb Bond – 28 lb

Bond (91 – 105gsm) 13 sheets; Fold booklet/no staple: 16 lb Bond – 24 lb

Bond (60 – 90gsm) 5 sheets; 25 lb Bond – 72 lb Index (91 – 120gsm)

3 sheets; 32 lb Bond – 110 lb Cover (121 – 256gsm) 1 sheet; Tri-fold

supports 8.5" x 11" only: 16 lb Bond – 24 lb Bond (60 – 90gsm)

5 sheets; 25 lb Bond – 72 lb Index (91 – 120gsm) 3 sheets;

16 lb Bond – 28 lb Bond (60 – 105 gsm) 1 sheet

ADDITIONAL OPTIONS

Data Security Kit Provides Security Overwrite and Encryption for Print,

Copy, and Scan, Optional Fax Memory, Original Hardcopy Holder

(Document Tray), Card Authentication Kit (B), Banner Guide (A),

Keyboard Holder, Scan Extension Kit (A) for Searchable PDF/OCR



PowerPC™

KYOCERA
Document Solutions



215 HAGGERTY LANE – P. O. BOX 1870
BOZEMAN – MT – 59771-1870
PHONE (406) 587-4455
FAX (406) 587-4457
TERRELLSOFFICE.COM

May 27, 2014

Attn: Lanie Gospodarek

Re: West Yellowstone Police Department

Thank you for the opportunity to present this information on a Kyocera multifunctional system to replace your B&W Kyocera KM-4050 at the Police Department. We are recommending the Kyocera copier/printer/scanner/fax systems for your consideration on the following pages.

What Terrell's has to offer:

- Locally owned – 51 years in the office equipment and furniture industry
- Prides itself on excellent customer service and award-winning products
- Largest service department in the Bozeman area to give you quick response – eight (8) factory-trained technicians including four IT. Service Manager on site to aid customers over the phone. This allows maximum uptime for our customers.
- Electronic scheduling – when service calls are entered, they immediately appear on a TV in service area. Calls are promptly dispatched. Technicians open and close tickets from the field to allow fast and accurate reporting.
- I have 28 years in the office equipment and furniture industry.
- Our price includes freight, installation, training and helping with loading drivers to make sure everything is working properly.
- We are a TDS (Total Document Solutions) certified Kyocera dealer.

What our Kyocera MFPs ECOSYS Technology and TASKalfa Reliability offer:

- Increase office workflow and reduce printing costs
- Kyocera Micro-Particle toner for superior image quality
- These are award-winning products with proven ultra-reliability and performance as testified by Bertl's. Business Equipment Research & Test Laboratories, Inc. (BERTL) is a leading independent testing laboratory for imaging devices and workflow solutions.
- Integrated solutions to maximize security, management and accounting functionality
- Environmentally friendly with long-life components
- We have many document solutions (aka "Apps") to help your business: On Base Connector, Capture2Go, OpenText Right Fax, Sharepoint Connector, Card Authentication, DMS (Document Management System) Link

Thank you for your consideration. If you should have any questions, please let me know. My cell is (406) 570-8202. We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Brydich".

Mary Brydich
Executive Account Manager

05/30/14
16:53:44

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 6/14

Page: 1 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
39942	42 Fall River Electric	5,907.87							
05/14/14	UPDH 4212041 elec service	476.74		UPDH	1000 411252	341		101000	
05/14/14	POLICE 4212008 elec service	277.08*		POLICE	1000 411258	341		101000	
05/14/14	shop 4212018 elec service	295.79		STREET	1000 430200	341		101000	
05/14/14	ANIMAL 4212029 elec serv	130.14*		ANIMAL	1000 440600	341		101000	
05/14/14	PARK 4212032 Elec ser	106.94*		PARK	1000 411253	341		101000	
05/14/14	PARK 2901001 elec serv	80.85*		PARK	1000 411253	341		101000	
05/14/14	CLORINATOR 4212030 elec serv	58.09		WATER	5210 430500	341		101000	
05/14/14	MAD ADD WATER 4212017	40.33		WATER	5210 430500	341		101000	
05/14/14	PUMP 4212005 elec serv	75.97		WATER	5210 430500	341		101000	
05/14/14	SEWER LIFT STATION 4212006	306.85*		SEWER	5310 430600	341		101000	
05/14/14	SEWER PLANT 4212007 elec ser	640.64*		SEWER	5310 430600	341		101000	
05/14/14	MAD SEWER LIFT 4212014 elec	120.71*		SEWER	5310 430600	341		101000	
05/14/14	SEWER TREAT SERV 4212046 ele	1,124.11*		SEWER	5310 430600	341		101000	
05/14/14	library 23 dunraven 4212054	115.93		LIBRY	2220 460120	341		101000	
05/14/14	povah comm ctr 4212001	241.62*		POVAH	1000 411255	341		101000	
05/14/14	unmetered lights 4212004	1,451.25*		STLITE	1000 430263	341		101000	
05/14/14	Town Hall 4212009	328.83*		TWNHAL	1000 411250	341		101000	
05/14/14	Ice Rink 421010	36.00		PARKS	1000 460430	366		101000	
39949	2852 Fremont Communications	300.00							
159831	05/15/14 fiber optic, Town Hall	300.00		TWNHAL	1000 411250	345		101000	
39952	999999 DEPUTY ROB BURNS	10.00							
05/16/14	witness fee	10.00		COURT	1000 410360	394		101000	
39953	2803 Brian McCoy	10.00							
05/16/14	witness fee	10.00		COURT	1000 410360	394		101000	
39954	999999 NATALIA MILLER	10.00							
05/16/14	witness fee	10.00		COURT	1000 410360	394		101000	
39955	999999 DAYNE SCOTT MILLER	800.00							
05/20/14	bond refund 2013-92	800.00		COURT	7469 212400			101000	
39956	2862 Scott Magill	1,333.22							
127	05/21/14 repair broken water line	1,333.22		UPDL	1000 411252	357		101000	
39957	1140 Sagebrush Floral	41.50							
413404	05/16/14 flowers-dance recital	41.50		REC	1000 460440	220		101000	

05/30/14
16:53:44

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 6/14

Page: 2 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39958	2306 Brandy Holland 05/21/14 CKJ shorts- rec uniform	53.97 53.97		REC	1000 460440	226	101000
39959	474 Three Bears Lodge, Inc. 05/20/14 restitution 2013-84	254.77 254.77		COURT	7469 212400		101000
39960	999999 KARA GARCIA 05/15/14 refund PCC deposit	350.00 350.00		POVAH	2210 214001		101000
39961	2674 AV Construction, Inc. 12 04/29/13 UPDL Window project 12 04/29/13 UPDL Window project 12 04/29/13 1% MT Contractors Tax	12,086.79 11,982.02* 226.86 -122.09*		UPDL UPDL UPDL	4401 460462 1000 411252 4401 460462	920 366 920	101000 101000 101000
39962	547 WY Chamber of Commerce 05/29/14 Snow Shoot 15 (held in 14)Fina	450.00 450.00		MAP	2101 410130	398	101000
39963	547 WY Chamber of Commerce MAPXP014 05/21/14 Expo 2014 Final	4,795.77 4,795.77		MAP	2101 410130	398	101000
39964	277 DEPARTMENT OF REVENUE 04/29/13 UPDL Windows, 1%	122.09 122.09*		UPDL	4401 460462	920	101000
39965	1636 Data Imaging Systems 26272 05/23/14 scan minute books, microfilm	114.49 114.49		FINADM	1000 410510	390	101000
39966	2823 STAPLES Credit Plan 04/11/14 office supplies 04/11/14 office supplies 04/11/14 return 05/11/14 office supplies 05/11/14 office supplies 05/11/14 office supplies 05/11/14 office supplies	246.89 52.98 51.76 -139.99 172.04 4.50 53.87 51.73		DISPAT DISPAT SS FINADM FINADM FINADM POLICE	1000 420160 1000 420160 1000 450135 1000 410510 1000 410510 1000 410510 1000 420100	220 220 220 220 220 220 220	101000 101000 101000 101000 101000 101000 101000
39967	2861 Bird Busters 124 05/30/14 bird removal, install barrier 123 05/30/14 generator bldg clean up	2,457.50 657.50 1,800.00		UPDL GEN	1000 411252 4000 411240	366 937	101000 101000
39968	151 Gallatin County WY TS/Compost 04/30/14 transfer station charges	215.35 215.35*		PARKS	1000 460430	534	101000

05/30/14
16:53:44

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 6/14

Page: 3 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39969	783 TW Welding 6070 05/27/14 2 Tubes, cut	50.00 50.00*		STREET	1000 430200	369	101000
39970	73 Westmart Building Center 05/27/14 supplies 05/27/14 supplies 05/27/14 supplies 05/27/14 supplies 05/27/14 supplies 05/27/14 supplies 05/27/14 supplies 05/27/14 supplies	1,522.21 115.87 436.91 0.57 563.46* 69.57* 171.58 54.13 110.12*		STREET STREET POLICE UPDL TH POVAH GARDEN LIB	1000 430200 1000 430200 1000 420100 1000 411252 1000 411250 1000 411255 2213 460000 2220 460100	366 220 220 220 366 220 220 220	101000 101000 101000 101000 101000 101000 101000 101000
39971	999999 HECTOR GUERRERO 05/24/14 refund Povah deposit	350.00 350.00		POVAH	2210 214000		101000
39972	2863 Environmental Dynamics 41964 05/27/14 parts 41964 05/27/14 parts 41964 05/27/14 parts	8,180.65 5,100.00 2,180.65 900.00		SEWER SEWER SEWER	5310 430600 5310 430600 5310 430640	357 398 357	101000 101000 101000
	# of Claims 23	Total: 39,663.07					
		39,663.07					

Fund/Account	Amount
1000 General Fund	
101000 CASH	\$8,052.98
2101 Marketing & Promotions (MAP)	
101000 CASH	\$5,245.77
2210 Parks & Recreation	
101000 CASH	\$700.00
2213 Community Garden	
101000 CASH	\$54.13
2220 Library	
101000 CASH	\$226.05
4000 Capital Projects/Equipment	
101000 CASH	\$1,800.00
4401 Save American Treasurers Grant	
101000 CASH	\$11,982.02
5210 Water Operating Fund	
101000 CASH	\$174.39
5310 Sewer Operating Fund	
101000 CASH	\$10,372.96
7469 City Court - Judge Brandis	
101000 CASH	\$1,054.77
Total:	\$39,663.07

WEST YELLOWSTONE TOWN COUNCIL

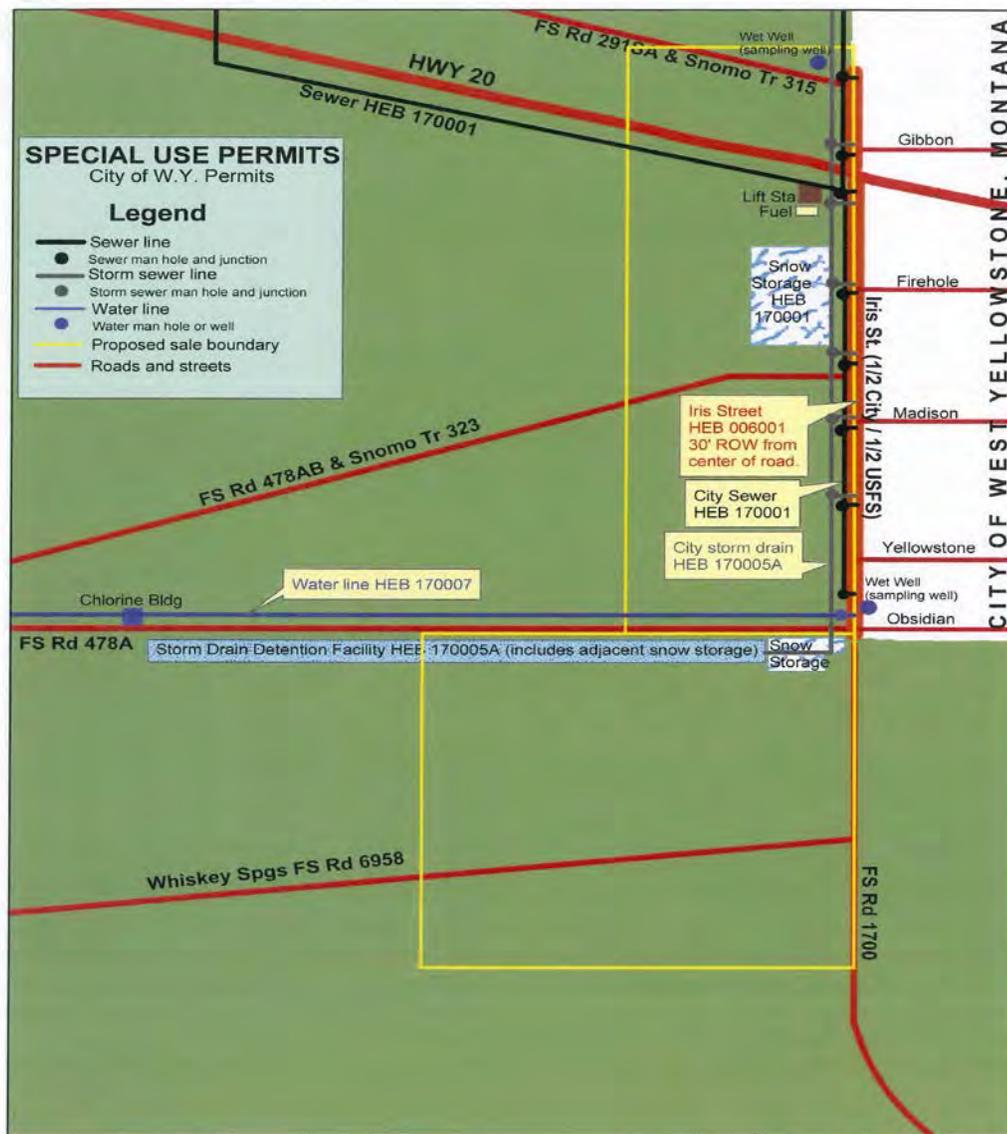
**Work Session
May 20, 2014**

COUNCIL MEMBERS PRESENT: Mayor Brad Schmier, John Costello, Jerry Johnson, Greg Forsythe, Cole Parker

OTHERS PRESENT: Operations Manager Becky Guay, Town Engineer Dick Dyer, Public Services Superintendent James Patterson, Finance Director Lanie Gospodarek, USFS Representatives Cavan Fitzsimmons and Mary Erickson, Clyde Seely, John Stallings, John Knapp, Rob Klatt, Kristy Coffin, Tom Cherhoniak, Kent Swanson, Hailey Swanson, Ryan Barker, Marysue Costello, Patti Hostetter, Dave Magistrelli, plus other members of the community

The meeting is called to order by Mayor Brad Schmier at 1:00 PM in the West Yellowstone Town Hall, 440 Yellowstone Avenue.

The purpose of the meeting is to physically tour the 80 acres of Forest Service land that is being considered for purchase by the Town. District Ranger Cavan Fitzsimmons walked the area with the group to show the approximate boundaries of the two parcels of land that could be annexed by the Town.



ATTEST:

Mayor

Town Clerk

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
May 20, 2014

COUNCIL MEMBERS PRESENT: Mayor Brad Schmier, Jerry Johnson, John Costello, Cole Parker, Greg Forsythe

OTHERS PRESENT: Operations Manager Becky Guay, Finance Director Lanie Gospodarek, Chief of Police Gordon Berger, Public Services Superintendent James Patterson, Social Services Director Jack Dittmann

Officer Brian McCoy, Grace McCoy, Doc Stewart, Donna Stewart, Joyce Berger, Brian Gallik, Doug Buskirk, Ed & Brenda Geiger, Mark Petroni, Barry Hicks, Tom Cherhoniak, Lewis Scott, Dustin Portman, Cynthia Knapp, Kurtis Holtzen, David Arnado, Brenda Martin, Michele DesRochers, Marysue Costello, Ryan Barker, NPS Park Ranger Julie Hannaford, City Judge Katy Brandis, Court Reporter, Fire Chief Scott Waldron, Assistant Fire Chief Shane Grube, Gallatin County Sheriff Brian Gootkin, Sheriff Deputy Matt Stubblefield, Sheriff Deputy Mike Gavagan, Gayle Gavagan, and multiple other community members

The meeting is called to order by Mayor Brad Schmier at 7:00 PM in the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

ACTION TAKEN

- 1) Motion carried to approve Purchase Order # 6210 to Aeration Works to purchase a front air bubbler for the sewer pond #1 for \$27,939.00. (Forsythe, Johnson)
- 2) Motion carried to approve the claims which total \$108,918.27. (Johnson, Forsythe)
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the May 6, 2014 Town Council Meeting and the May 13, 2014 Town Council Work Session. (Schmier, Forsythe)
- 4) Motion carried to approve the business license application for Whiskey Springs Cabins. (Forsythe, Costello)
- 5) Motion carried to approve the new location for Canton Express at 17 Canyon Street. (Johnson, Parker)
- 6) Motion carried to appoint Chipper Smith to the Planning Board. (Parker, Forsythe)
- 7) Motion carried to appoint Doug Schmier to the Airport Advisory Board. (Costello, Parker)
- 8) Motion carried to appoint Greg Forsythe to represent the towns in Gallatin County on the Gallatin County Criminal Justice Coordinating Council. (Forsythe, Parker)
- 9) Motion carried to deny the request to waive the \$25 late fee. (Schmier, Johnson) Forsythe abstains. Johnson, Schmier, Costello, and Parker vote in favor of the motion.

Council Comments

Council Member Parker asks about the recent training scenario at the Yellowstone Airport. Fire Chief Scott Waldron responds that they did recently conduct a training drill at the facility and it was very successful. He briefly describes what they felt like they learned from the exercise. Mayor Schmier publicly welcomes Brenda Martin as the new Head Dispatcher and Health Hansen as an Equipment Operator and welcomes them to the staff. Council Member Johnson thanks Sheriff Gootkin for his quick response to the misinformation that was shared at the last meeting. He also comments on a recent email that circulated among the Council about notifying the Council about new hires. He says that he disagrees with the suggestion that the Council

should be informed before an offer is made. He says it is still a small town and the Council does not need to be notified until the applicant has accepted the job. Johnson also mentions the pavilion that is in the budget as requested by the Downtown Improvement District, Forsythe clarifies they have not settled on a site. Johnson also reminds the mayor that he is the chair for the Cemetery Board and they need to schedule their annual meeting. Forsythe asks about police presence at the school as was brought up at the last meeting. Berger responds and states that they have an officer at the school every day and they respond any time they are called.

Public Comment Period

Mark Petroni addresses the Council on behalf of the National Smokejumper Center. He briefly updates the Council on the programs that are being offered at the center this summer, staffing, and successful grant-funding. He explains that they have obtained several grants that they are using to offset transportation costs for school trips to come to West Yellowstone and visit the center along with the Grizzly & Wolf Discovery Center and Imax Theater. He says they pay \$1.00/mile for bus travel for several schools and expect to bring over 500 kids to West Yellowstone in the next month. He says they also use these funds to offset travel costs to bus local kids to the USFS Bear Creek facility in the Madison Valley for outdoor education.

Marysue Costello, Executive Director for the West Yellowstone Chamber of Commerce, addresses the Council regarding the Community Assessment Action Team (CAAT). She explains that the group was able to obtain CTEP funding this year to purchase a new sign for the Chamber building to advertise it as a Visitor Information Center. They are also working towards minimal landscaping around the sign. Costello says that at the previous meeting they presented a letter that requested the Town send out letters reminding local business owners that they are responsible to clean up around dumpsters that are on public land. She says they also want to encourage local businesses to participate in the Town Clean Up.

Presentation: Gallatin County Sheriff Brian Gootkin

Sheriff Gootkin addresses the Town Council and explains that back in March he met with representatives from the Town and felt the meeting was very productive. He says that he provided the report that was included in tonight's meeting packet, which contains information that came directly from West Yellowstone Police Officers and dispatchers that were interviewed by members of his department. He explains that he assigned Patrol Lieutenant Ryan Stratman and Sergeant Brad Hickok to review training in West Yellowstone. Gootkin also mentions that their original intent was to only interview the officers, but dispatchers requested to participate in the process. He directed his lieutenant to consult Chief Berger before doing that and that did not happen, and he apologizes for that. Mayor Schmier asks Gootkin to summarize their findings. Gootkin says that training has clearly improved over the past year, but basic teaching, investigation, and support in the department is significantly lacking. He emphasizes that there is obvious distrust within the police department. Forsythe asks what Gootkin recommends. Gootkin says he could make some recommendations but until the Council addresses the leadership issues it would be irrelevant. Parker asks Berger how he feels about the report and specifically about the statement that the Chief and Sergeant are unaware of the investigations the officers are working on. Berger says that he only knew about the investigations if the officers told him about them. He says they have personalities that are difficult and they have made significant effort to improve that over the past eight months. He says he has read the Sheriff's report once but has only had it for two days and would like to read it again and respond. Gootkin also says that in his office, if anyone in his office was the subject of a criminal investigation, they would be immediately put on paid administrative leave. Schmier asks Chief Berger when he will respond to the report, Berger says he will respond in writing before next TC meeting. Parker asks Guay for her response to the report from Gootkin, she says she has no response at this time. Forsythe asks Town Attorney Jane Mersen for more information about the possible pending criminal charges against Chief Berger. Mersen explains that she has contacted Prosecuting Attorney Marty Lambert and requested a copy of the report from the Department of Criminal Investigation, but has been unable to obtain any information. She says she has made multiple requests and asked for an expedited hearing but has been unable to make any progress. Forsythe clarifies that the investigation was actually initiated by the Town, Guay and Mersen

confirm his statement. Gootkin explains that the Town cannot request a DCI investigation and therefore it went through him. Guay explains that there were allegations into conduct in the police department that were more than she could investigate and she and the previous council/mayor decided last fall to request the investigation. Forsythe asks Mersen about acting on the recommendation from Gootkin. Mersen says that according to the Charter, they cannot terminate or suspend a department head without a Council approval and the Council cannot take action without placing it on the agenda. She advises the Council not to take action on that recommendation tonight but they could schedule another meeting and notice it properly. Cynthia Knapp says that at the last meeting there was confusion about who was handling felony investigations and asks for clarification. She also asks about the status of the mutual aid agreements with YNP. Schmier shares an email from Gootkin that clarifies that the Town and the Sheriff's department are mutually working on felony investigations. Guay answers that they have had no communication with YNP regarding the mutual aid agreement.

DISCUSSION

- 2) Johnson asks why the bill for the Town Attorney is so high this month. Guay responds that in the past month they had significant charges for court representation, civil issues, and work with the Sheriff's office regarding on-going challenges in the Police Department. Schmier abstains from 39929. Johnson points out that the travel reimbursements for himself and Costello to attend training are incorrect. It is determined that those claims do not belong on the list and are removed from the total.
- 7) Cherhoniak announces that he also applied to serve on the Airport Advisory Board. Town Clerk Liz Roos explains that his application was received after the agenda and packet were distributed and his application will be on the agenda for the next meeting.
- 8) The next item of discussion is appointing a member of the Town Council to the Gallatin County Criminal Justice Coordinating Council. Judge Kathleen Brandis explains that in accordance with the by-laws for the CJCC, a representative from the towns in Gallatin County rotate serving on the council each July. Brandis explains that the Council holds semi-monthly meetings and they are extremely informative and addresses crime, prevention, mental health services, etc. in Gallatin County. Brandis encourages the Council to appoint one of themselves tonight to participate and believes it to be a very valuable function in the County.
- 9) The next item on the agenda is a request from Yellowstone Wildlife Cabins to waive the \$25 late fee that was assessed for a late payment. Forsythe asks multiple questions to clarify the situation. Johnson points out that businesses actually have 30 days to remit the tax. Schmier says that being in business he has realized that you have to pay things on time or pay the penalties.
- A) **Operations Manager's Report:** Operations Manager Becky Guay reports on current issues: **Police Officer Recruitment** – The Mayor and I have discussed the need to open recruitment for an officer as soon as possible. Because it has been nearly six months since receiving applications for an entry level officer position, we recommend that all applications received be rejected and candidates notified that they may reapply for any future recruitments. We will begin advertising for POST certified applicants immediately. **Head Dispatcher Recruitment** – Brenda Martin accepted the position of Head Dispatcher and will begin work immediately. Welcome, Brenda. **Equipment Operator Recruitment** – Heath Hansen accepted the position of Equipment Operator in the Public Services Department and will start work on June 2. Welcome, Heath. **Other Recruitments** – The Town is currently recruiting for a seasonal parks maintenance worker for the Public Services Department. **Clothing Bank** –Volunteers have stepped forward to staff the clothing bank and it is now open on Tuesdays from 8 a.m. to 12 p.m. and on Thursdays from 12 p.m. to 4 p.m. Donations are accepted only during the hours that the clothing bank is open. **911 Advisory Committee** – The Committee is meeting tomorrow, May 21 at 2:00 p.m. at the Town Hall. Minutes from the last meeting are

attached. **Parks and Recreation Advisory Committee** – The Committee will meet on May 28. **Access & Easement Discussion with Forest Service (80 Acre Purchase)** – Walk through was today. **Union Pacific Dining Lodge** – We tried to turn the water on in the building last week but encountered some major water leaks. Williams Plumbing has been called to in to fix the problems. Staff will begin preparing the building for the summer rental season this week. The primary contact for those wishing to rent the building is now Brandy Holland at 640-1676, or people may contact the Town Office for assistance. The Public Services Department will be primarily responsible for building operations and maintenance this summer. **Parkway Drainage Project** – Montana Underground is back in town and beginning construction on the parkway drainage project. Updates will be provided as the project moves forward. **Cemetery Cleanup** – Town staff will be performing maintenance on Fir Ridge Cemetery in preparation for the Memorial Day holiday. **Town Clean-up** – Cleanup day will be on June 14.

Mayor Schmier finds that the privacy rights of Operations Manager Becky Guay exceed the merits of public disclosure and therefore closes the meeting to the public at 8:35 PM.

The meeting is adjourned. (9:55 PM)

Mayor

ATTEST:

Town Clerk

NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a formal budget amendment hearing for the fiscal year 2013-2014 budget. Said hearing will be held during the regular Town Council meeting, Tuesday, June 3, 2014, which begins at 7:00 PM, The hearing will be held in West Yellowstone Town Hall, located at 440 Yellowstone Avenue.

The public hearing will address changes to the Community Help Fund, Save America's Treasures Capital Fund, Library Fund and the Parkway maintenance Capital Fund for Fiscal year 2013-2014. The Public is invited to attend and any taxpayer or resident may be heard, for or against, any portion of the proposed budget changes.

The proposed budget amendment resolution is available for public review at the Town Offices, located at 440 Yellowstone Avenue, West Yellowstone, Montana. Personnel at the Town Offices can be reached at 406-646-7795

The West Yellowstone Town Council will consider adoption of the budget amendment resolution and during a regular meeting of the Town Council on June 3, 2014 held at 7:00 PM at the West Yellowstone Town Hall, located at 440 Yellowstone Ave., West Yellowstone, Montana. The Public is invited to attend.

RESOLUTION NO. 650

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST
YELLOWSTONE, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA TO
AMEND THE 2013-2014 FISCAL BUDGET.**

WHEREAS, the Town is required to reflect changes to its adopted budget by resolution; and

WHEREAS, the Town desires to increase the expenditure budget of the Social Services Help Fund to purchase a freezer which is necessary because of the unprecedented increase in the number of clients using the food bank; and

WHEREAS, the Help Fund has sufficient fund balance available due to increased donations to said fund to accommodate the additional expenditure.

NOW THEREFORE, IT IS HEREBY RESOLVED:

That the fiscal year 2013-2014 Social Services Help Fund (7010-450135) expenditure budget be amended to reflect an increase of \$4,000 for a total expenditure of \$15,700.00.

WHEREAS, the costs associated with the project to replace windows in the Union Pacific Dining Lodge are to be expended from the Save America's Treasures Capital Fund (4401); and

WHEREAS, the remaining expenditures for the project must reflect the amount of the actual appropriation; and

WHEREAS, the project has been completed and the final expenditure shall close out the fund.

NOW THEREFORE, IT IS HEREBY RESOLVED:

That the fiscal year 2013-2014 Save America's Treasures Capital Fund (4401-460462-920) expenditure budget be amended to reflect the final appropriation in the amount of \$11,982.02.

WHEREAS, the Library Fund budget receives funds from donations and grants to provide pre-school and English as a Second Language programs (Extension); and

WHEREAS, this program has received \$1,479 more in grants and donations than anticipated when the 2013-2014 budget was prepared; and

WHEREAS, the Library Fund expenditure budget must be increased by \$1,479 in expenditure to reflect the expenditure of all funds raised for this specific purpose.

NOW THEREFORE, IT IS HEREBY RESOLVED:

That the Extension expenditure account line 2220-460180-398 be amended to reflect an increase of \$1479.00 for a total expenditure of \$8029.00.

WHEREAS, the FY 2013-2014 Parkway Construction Capital Fund (4070) reflects appropriations in the amount of \$516,500 to complete construction costs for drainage improvements in Town parkways; and

WHEREAS, \$82,500 was appropriated in the FY 2012-2013 budget to pay for engineering fees associated with construction of the project; and

WHEREAS, Town staff inadvertently failed to ask the Town Council to reappropriate these engineering fees in the FY 2013-2014 budget; and

WHEREAS, engineering fees for this project have been reduced by \$10,000 to \$72,500; and

WHEREAS, the Town has unexpended appropriations in the FY 2013-2014 Resort Tax Fund (2100) and may re-designate this appropriation to the Parkway Construction Capital.

NOW THEREFORE, IT IS HEREBY RESOLVED:

That the Fiscal Year 2013-2014 Parkway Construction Capital Fund (4070-430230-937) expenditure budget be amended to reflect an increase of \$72,500 for a total expenditure of \$589,000.

PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, this 3rd day of June, 2014.

Brad Schmier, Mayor

Council Member

Council Member

Council Member

Council Member

ATTEST:

Elizabeth Roos, Town Clerk

Application for Outside Amplification Permit
Town of West Yellowstone
Gallatin County, Montana

Event: WILD WEST YELLOWSTONE RODEO

Contact Person: GEORGIA McMILLAN

Address of Contact Person: P.O. BOX 2061

Phone Number: 406-560-6913

Signature of Property Owner of Record: George McMillan

Date(s) of Event: JUNE 18 - AUGUST 30

Location: ~~6th AVE~~ AROUND MAIN CITY STREETS

Amplification between the hours of: 12:00 AM/PM and 7:00 AM/PM

Description of Event: "RODEO CAR" DRIVEN BY
ANNOUNCER TO PROMOTE RODEO HELD OUTSIDE
OF CITY

Georgia McMillan

Signature of Applicant

5-28-2014

Date

FOR OFFICE USE ONLY

Decision by Town Council: Approved Disapproved

Conditions: _____

Signature of Mayor/Operations Manager: _____

Date

APPLICATION TO MAINTAIN AN ENCROACHMENT

Town of West Yellowstone
Gallatin County, Montana

DATE: 05/20/2014

APPLICANT: Fretel Communications d.b.a. Fremont Communications

ADDRESS: 110 E. MAIN St. St Anthony, ID

PHONE: 208 624 7120

INTEREST IN PROPERTY: Dedicated INTERNET ACCESS

OWNER OF RECORD'S SIGNATURE: 

1. LEGAL DESCRIPTION:

Subdivision: 145 GUYSON STREET

Block: _____ Lot: _____

Zoning District Number: _____

2. Please describe specifically the construction and size of the proposed encroachment. On the reverse of this application, please provide a sketch of the proposed encroachment. Per DWG - Fremont would like to extend fiber optics cask from Fall River electric pole to Energy WEST to deliver High SPEED INTERNET


Signature of Applicant

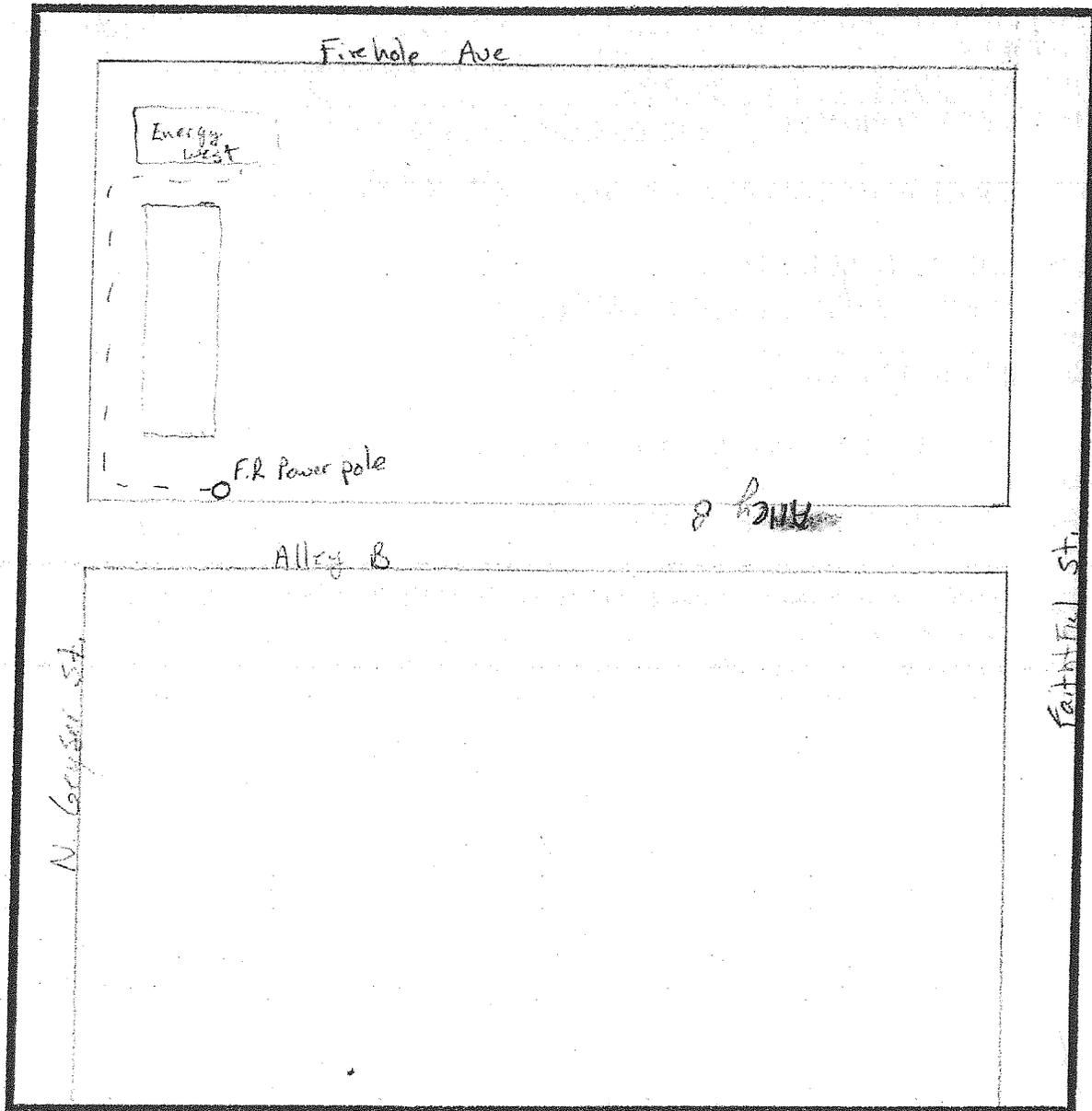
05/20/14
DATE

For Office Use Only:
DECISION BY TOWN COUNCIL

Approved Disapproved

Mayor/Operations Manager

DATE



PLEASE INDICATE DIRECTION

Elizabeth Roos

From: Winston Dyer <wdyer@thedyergroup.com>
Sent: Wednesday, May 21, 2014 2:56 PM
To: 'Elizabeth Roos'; 'James Patterson'
Subject: RE: Encroachment Application

Follow Up Flag: Follow up
Flag Status: Flagged

Thanks Liz for forwarding on this information. I'll be okay with their proposed installation provided they keep the new line as far north in the alley as they can possibly go...in the next 10 days or so we will be installing a new storm drain catch basin essentially right on their planned alignment shown on their map. Additionally, when the alley is graded in the near future to match the new catch basin elevation, a borrow ditch for draining the graded alley will be created in the area of their fiber route **that will be as much as 18" lower than the ground** is presently - so they will also need to take care to see that their new cable is buried deeply.

I certainly recommend they hold off on their installation until ours is done so they can see things and properly work their way around them. The further north they can go in the alley, the less the potential conflict.

By all means have Corey contact us if he has questions or concerns. Thanks...Dick

*Winston R. Dyer, PE
The Dyer Group, LLC
208.390.9700 v, 656.8808 f
wdyer@thedyergroup.com*

From: Elizabeth Roos [<mailto:eroos@townofwestyellowstone.com>]
Sent: Wednesday, May 21, 2014 2:13 PM
To: James Patterson; Dick Dyer
Subject: FW: Encroachment Application

James & Dick,

I received this application from Fremont Communications yesterday, please look it over and let me know if you have any concerns. Corey's contact information is below. I told him we will plan to put this on the agenda on June 3, 2014.

Liz

From: Corey Packer [<mailto:CPacker@fremontsolutions.com>]
Sent: Tuesday, May 20, 2014 3:43 PM
To: Elizabeth Roos (eroos@townofwestyellowstone.com)
Subject: Encroachment Application

Hi Liz,

I couldn't remember if this is the correct form and if it was acceptable to just email to you? We are wanting to extend a small portion of fiber optics from a Fall River Electric pole to Energy West. Please let me know if you can get this in the right hands and if there is anything further I need to do. If anyone has any questions please feel free to have them contact me.



Received
5/19/14
AR

APPLICATION FOR BOARDS AND COMMITTEES

Name TOM CHERNOVINK Date 5-13-14

Address 402 MADISON AV.

City WEST YELLOWSTONE State MT Zip 59758

Phone (Home): 646-7447 (Work): _____ (Cell/Other): _____

E-Mail Address: 136Tomy@GMAIL.COM

Are you a resident of West Yellowstone? YES Length of residency in West Yellowstone: 13 YR

Board or Committee you are applying for: AIRPORT ADVISORY BOARD

Occupation: FRONT DESK

Employer: HIBERNATION STATION

Have you previously served on a County or City board? YES

If so, which board, and for how long? HEALTH CARE SERVICES ADVISORY BOARD
TOWN COUNCIL 11.5 MONTHS, D.D. 5 YEARS

Past Memberships and Associations: NOTE
TOWN HALL DESIGN AND CONSTRUCTION A.B.

Current Memberships and Associations: EAGLE SCOUT, SAN FRANCISCO STATE
ALUMNI ASSOCIATION

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: UNITED AIRLINES 22 YEARS IN VARIOUS POSITIONS, SKYWEST
AIRLINES 4 YEARS, GATE AGENT, YELLOWSTONE AIRPORT 6.5 YEARS
FIREFIGHTER/MAINTENANCE

What are your primary objectives for serving on this board?
TO HELP IMPROVE AIRSERVICE, NUMBER OF FLIGHTS, TIME
OF FLIGHTS

References (Individual or Organization):
PIERRE MARTINEAU Phone: 406-582-3000
JACK DITMANN Phone: 406-646-7311
BETTY RICHIE Phone: 406-646-4898

Signature: [Handwritten Signature] Date: 5-19-14

Please return this application to the Town Offices at 10 S Faithful, West Yellowstone, Montana. An interview may be required if deemed necessary. Thank you in advance for your interest.

Town of West Yellowstone

Boards & Committee Appointments

May 2014

Airport Advisory Board (5)

Bill Howell
Glen Loomis ?
Doug Schmier
Mike Polkowske
Dennis LaFever ?

Cemetery Board of Trustees

Mayor
Ken Davis
Spring Binfet
Rocky Hermanson
Vacancy

CDBG/Revolving Loan Fund

Operations Manager-Becky Guay
Finance Director- Lanie Gospodarek
Kyle Goltz-Business Rep
Maggie Anderson-FSB
Vacancy-YBB
Vacancy-TC

Clothing Bank Ad Hoc Committee

Corinne Fagerburg
Doug Buskirk
Grace McCoy
Brian McCoy
Doc Stewart
Bob Everest
Kathi Arnado (Employee)
Salle Engelhardt
Jerry Johnson (Council)

Downtown Improvement District

Cole Parker (Council)
Tom Cherhoniak
Kristy Coffin
Betty Richey
Kellie Sanders
Kim Howell
Don Perry

Healthcare Services Board

Tom Cherhoniak
Kyle Goltz
Rachel Burden
John Costello (Council)
Jessica McCrossin

Library Board of Trustees

Yessika Vega
SJ Shepherd
Rocky Hermanson
Patrick Brennan
Lacey Trowbridge
Bruce McPherson, Librarian

MAP Advisory Board

Jerry Johnson, (Chair & Council)
Gloria Evans
Marysue Costello
Kay Matthews
Barbara Klesel
Kim Howell
John Greve

Parks & Rec Advisory Board

Kevin Flanagan
Greg Forsythe (Council)
April Heesacker
Vickie Barta-Chair
Vacancy

Planning

Doc Stewart (Council)
Cole Parker (Gall Co. Appt)
Public Services Supt (Employee)
Bill Howell (in-town)
Tim Daley (in-town)
Kim Howell (out of town)
Chipper Smith (out of town)

Police Commission

Doc DeTonancour
Bill Howell
Charles Gibson

Sign Review & Appeals Board

Doc Stewart
Randy Roberson
Jason Howell
Jeremy Roberson
Cole Parker (Council)

Snow Arbitration Board

Brad Schmier, (Council)
Tim Whitman
Chris Kahur
6 Vacancies
Public Services Supt. (ex-officio)

TBID Board of Directors

Jeff Schoenhard
Jerry Johnson
Alicia Thompson
Jeremy Roberson
John Stallings
Brock Kelley
Michael Lundberg

911 Advisory Board

Gallatin County Sheriff Representative
WY Police Representative
Operations Manager
YNP Representative
USFS Representative
MT Highway Patrol
Hebgen Basin Fire Representative
MDOT Representative
MT FWP Representative
WY Trail Groomers Representative
Non law enforcement user (wrecker serv)
John Costello (Town Council)
Brenda Martin (General Public/911 Super)

OTHER BOARDS

Community Assessment Action Team

Becky Guay, Operations Manager

Gallatin County Regional Parks Bd

Pierre Martineau

Solid Waste District Board

James Patterson, Public Services Supt.

GC Criminal Justice Coor Council

Greg Forsythe-through 6/30/15



**REPURCHASE AGREEMENT
Disclosure Statement**

Date: _____ **Repurchase No.:** 060722900 **Maturity Date:** 05/31/2015
Purchaser: Town of West Yellowstone **Tax ID No.:** 81-0299400 **Seller:** First Security Bank
PO Box 1570 P.O. Box 910
West Yellowstone MT 59758 Bozeman, MT 59771

Principal Amount: \$250,000.00 *Minimum* \$750,000.00 *Maximum*

Daily Deposit / Withdrawal Minimum: \$000.00

Interest Rate: Will be calculated at the Investment Rate for the 91-Day Treasury Bill, adjusted weekly. The rate at the date of this Agreement is 0.025%.

Purchase

Seller owns the following securities ("the Securities"):

<u>Issuer</u>	<u>Cusip</u>	<u>Par Amount</u>	<u>Market Value</u>	<u>Coupon Rate</u>	<u>Maturity Date</u>
Gallatin County, MT SD #44	36370NBL8	200,000	208,249	3.00%	6/15/15
Lake County, MT SD #30	509405BS4	375,000	378,681	2.00%	7/01/14
Lake County, MT SD #30	509405BT2	300,000	307,688	2.00%	7/01/15

In consideration of the funds provided to the Seller by the Purchaser in the amount of **Seven Hundred Fifty Thousand Dollars (\$750,000.00)** ("Purchase Price"), Seller hereby transfers the Securities to Purchaser. This transfer constitutes a specific transfer of the Securities. Purchaser shall have no interest by virtue of the Agreement in any other securities owned by Seller. No other person besides Purchaser shall have any interest in these Securities, except to the extent Purchaser's account is less than the full value of the Securities. Seller may continue to retain possession of the Securities in safekeeping on Purchaser's behalf. If Seller does so, Seller's sole responsibility and liability in respect to the Securities shall be limited to the use of reasonable care and diligence to preserve the custody of the Securities. Seller has no duty to preserve the value of the Securities.

Repurchase

Seller agrees to repurchase the Securities on or after **05/31/15** for the Purchase Price plus simple interest on that collected amount calculated from the date of this Agreement until the date of repurchase, at the rate **equal to the Investment Rate for 91-day T-bills, adjusted weekly. The rate at the date of this Agreement is 0.025%.**

Interest will will not be continued on the Purchase Price after maturity. If Seller fails to repurchase as agreed, Purchaser may retain the Securities in full or partial satisfaction of the obligation of the Seller under this Agreement.

Renewal

- This Agreement will not be renewed automatically.
- This Agreement will be renewed automatically unless the Purchaser otherwise notifies Seller in writing under:
 - the same terms.
 - the same terms, except that the interest rate will be the rate paid by the Seller on the date of renewal for other similar repurchase agreements in the amount of this Agreement.
 - the following terms:

Repurchase Prior to Scheduled Maturity

Purchaser grants Seller the right to repurchase the Securities identified above and simultaneously sell new securities to the Purchaser for the remaining maturity. Seller shall confirm in writing the specific Securities that are the subject of the Agreement at the end of the day of initiation of this Agreement and at the end of any other day during which other Securities are repurchased and sold if the repurchase and sale resulted in a change of issuer, maturity date, par amount or coupon rate specified in the previous confirmation.

Early payments of the Purchase Price or interest will be made under the following conditions: **Interest will be paid monthly. Principal amount may vary from a minimum of \$250,000.00 to a maximum of \$750,000.00. Principal amounts in excess of the \$750,000 maximum will be transferred to a deposit account designated by Purchaser.**

Security Interest

1. This Agreement is not a deposit and is not covered by FDIC deposit insurance or the FDIC Transaction Account Guaranty Program and is not guaranteed by the United States government or any agency thereof. In the event of a bank failure, Purchaser will be deemed to be the owner of certain assets or perfected security interests, subject to this repurchase agreement.
2. Purchaser may be only a general creditor of Seller in the event of insolvency, unless Purchaser succeeds in perfecting the security interest in the Securities. Without perfection, Purchaser may look only to the general assets of the Seller and not to the Securities. Seller has taken the following steps to perfect the Purchaser's security interest, but Seller expresses no opinion whether these steps would be deemed sufficient to create a valid and perfected security interest under appropriate law: The Securities are being held for Purchaser at U.S. Bank Milwaukee. A notation has been placed on or attached to the Securities or permanent records indicating the security interest of the Purchaser.
3. Even if Purchaser has perfected the security interest, Purchaser may become an unsecured creditor to the extent that the market value of the Security falls below the amount invested at issuance of the Account.
4. The interest being sold is essentially a loan by Purchaser to Seller secured by the Securities, although the security interest of Purchaser may or may not be perfected. This means that the Account is an obligation of Seller, and the Securities serve as collateral. The rate and method of computing interest are set forth above.
5. Purchaser is receiving an interest in all part of the Securities. If Purchaser is receiving an interest in part of the Securities, Purchaser's portion is _____ of the face or par amount of the Securities.

Other Provisions

1. The Purchaser may not transfer or assign this Agreement in whole or in part. Purchaser may not use this Agreement as security for any other debt.
2. The interest rate on the Account is not that of the Securities. Purchaser disclaims its rights in and to interest payable on the Securities by the issuer thereof, which interest shall be payable to the Seller.
3. The market value of the Securities equals or exceeds the face value of the Account as of the date of this Agreement.

Purchaser:

Date: _____

Date: _____

First Security Bank

Date: _____

By: _____

Title: _____

RESOLUTION NO. 649

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA

Whereas it is the intention of the Town that the municipal warrants listed below shall be canceled.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, COUNTY OF GALLATIN, STATE OF MONTANA

That in accordance with 7-6-4303 MCA, cancellation of municipal warrants and checks identified on the attached list of municipal warrants totaling \$11.00 have remained outstanding and unpaid for a period of one (1) year or longer and it is the Town Council intent to cancel said municipal warrants.

PASSED BY THE TOWN COUNCIL AND APPROVED BY THE MAYOR THIS 3rd DAY OF JUNE 2014.

Mayor

Council members Town of West Yellowstone

ATTEST:

Town Clerk

<u>Warrant No.</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Date Issued</u>
45257	10.00	Rocky Checketts Malon	08-22-2012
45957	1.00	Patrice Diane Sharp	03-06-2013

FREE! FOOD! PRIZES! FEEL GOOD!

COMMUNITY CLEAN UP DAY!

SATURDAY, JUNE 14, 2014

CLEAN UP THE COMMUNITY!

Everyone is invited to meet at the City Park at 9 AM to form groups and establish routes. Bags, gloves, and garbage disposal will be provided.

Free coffee and pastries will be provided!

ADOPT-A-PARKWAY

Can't make it on June 14? Businesses, community organizations, families, and individuals are encouraged to participate by selecting a section of public property for which they will take responsibility for cleaning up! Suggested areas include streets, parkways, alleys, sidewalks, interior parks, recreation areas, and the historical district. Participants may clean up that area at any time and contact the Town for disposal of any garbage or debris that is collected.

Please contact the Town Office to let us know what area you will clean up so we don't duplicate our efforts!

406-646-7795

info@townofwestyellowstone.com

CLEAN UP YOUR PROPERTY, TOO!

On **June 14, 2014** there will be a dumpster parked at the City Park on Dunraven. This dumpster is for free disposal of residential debris...**no** appliances, **no** pieces of large furniture, **no** business or commercial debris will be accepted. The dumpster will be locked until 9 AM that morning.

CLEAN UP NATURAL DEBRIS, TOO!

The Town will provide free transport and disposal of any compostable materials (tree branches, pine needles, wood waste, grass clippings, leaves, etc.) to the transfer station.



SPONSORED & SUPPORTED BY:

West Yellowstone Chamber of Commerce, Hebgen Basin Solid Waste District, Allied Waste Town of West Yellowstone, Morning Glory Coffee & Tea, McDonalds, Delaware North Companies, Worldmark by Wyndham, West Yellowstone School

FREE BARBEQUE!!!

All Community Clean-Up participants are invited to attend a free community BBQ in the City Park from 11:30 AM-1:00 PM. Bring your family and friends for a fun day in the park!

Lots of free food and prizes, too!





May 30, 2014

Dear Business Owner,

Research shows that communities who foster safe and environmentally pleasant downtowns generate greater foot traffic from visitors who correspondingly spend more. Additional research indicates that visitors begin to spend only after exploring for more than two hours in an area.

Beyond that--we all want to live in areas that are clean and pleasant. So even if there were no other motivation--desire for a community in which we can all take pride is elementary to our sense of well-being. The Town and the Chamber of Commerce are writing to you about the appearance of our community and asking for your help in the following ways:

- First is the care and maintenance in and around dumpsters that are located on Town property and in and around where snow is plowed and stored. Use of Town property is a privilege that inherently brings with it certain responsibility that your fellow citizens have a right to expect. We ask that if you use town property in either of the ways mentioned that you address those use areas on a regular basis, keeping them free of litter as you have agreed to do when you requested the privilege.
- Second, the annual Town clean-up will be held on Saturday, June 14th. We would be happy to have someone(s) from your businesses participating with one of the teams that day. Coffee and treats kick-start the day at 9:00 am at Pioneer Park. Lunch is provided with the Town Council flipping the burgers and dogs at the conclusion. Bags and disposable gloves are provided for the clean-up. You are welcome to bring rakes, wagons, shovels--whatever you think will help make the job easier. If you are unable to participate on the 14th, consider the "Adopt-a-Parkway" program. Just call the Town Office and advise them of the Parkway your team will undertake and when. The Town will haul away any garbage or debris that your team collects in those areas.

Together, let's "walk the talk" and demonstrate that we are a town with pride where visitors will WANT to spend more time. Thanking you in advance for your cooperation and assistance.

Sincerely,

Cynthia Knapp
President

Brad Schmier
Mayor