

Town of West Yellowstone

Town Council Work Session

Tuesday, July 8, 2014

West Yellowstone Town Hall

440 Yellowstone Avenue, West Yellowstone, Montana

6:00 PM

Agenda

Public Comment Period/Council Comments

Budget Special Requests; CHP, WY Foundation, WY Chamber, YHC

Discussion

Budget Capital Funds/ Capital Improvement Plan

Discussion

No action will be taken, the Public is invited to attend.





June 27, 2014

West Yellowstone Town Council
PO Box 1570
West Yellowstone, MT 59758-1570

Dear Council Members:

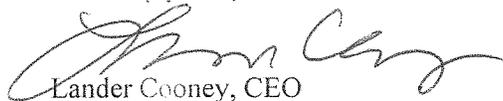
May this letter serve to formally and respectfully request up to \$100,000 from the Town for any operating losses incurred by Community Health Partners (CHP) for the 2014 calendar year of operations. CHP was pleased receive \$75,000 from the Town in February, 2014 to support services provided to the community during calendar year 2013. This level of support helps offset the costs associated with low patient volume for the majority of the year and is an essential contribution to ongoing sustainability of CHP's operations in West Yellowstone.

During this past year of operations, demand for visits remained on pace with the previous year, while CHP in West Yellowstone added a Certified Application Counselor to be available to anyone in the Hebgen Basin needing assistance signing up for the new health insurance marketplace created by the Affordable Care Act. This position helped numerous residents navigate the complexities of the new healthcare options. In addition, based on patient input, we added a medical assistant during the morning rush to help nursing staff with fasting blood draws and other lab services. Finally, with grant funding, we recently installed a new exam table that lowers nearly to the ground to help elderly patients or those with disabilities have easier access in the exam room.

CHP remains aware that the Town desires to maintain quality primary care services for its residents and visitors. CHP has a proven track record of providing these services for nearly four years now with consistency, transparency and in partnership with several other entities in town. Our goal is to continue providing these services well into the future to everyone that seeks our care. With that in mind, our board of directors also has a fiduciary duty to ensure all our operations are sustainable and has made it clear that CHP in West Yellowstone must be supported in a way to prevent losses.

We look forward to our continued relationship with the town and appreciate the Council's support of our efforts.

Sincerely yours,



Lander Cooney, CEO

CHP – LIVINGSTON • 406-222-1111 126 South Main, Livingston, MT 59047	CHP – BOZEMAN • 406-585-1360 214 East Mendenhall, Bozeman, MT 59715	CHP – BELGRADE • 406-922-0820 19 East Main, Belgrade, MT 59714	CHP – WEST YELLOWSTONE • 406-646-9441 P.O. Box 1101 • West Yellowstone, MT 59758
CHP LIVINGSTON DENTAL PRACTICE • 406-922-0881 112 West Lewis, Livingston, MT 59047	CHP BOZEMAN DENTAL PRACTICE • 406-585-8701 120 North 19th, Bozeman, MT 59718	LEARNING PARTNERS • 406-823-6356 112 West Lewis, Livingston, MT 59047	



West Yellowstone Foundation

Serving the Community of West Yellowstone and Hebgen Lake Basin, Montana

P. O. Box 255

West Yellowstone, Montana 59758

(406) 646-1152

wyfoundation@gmail.com westyellowstonefoundation.org

February 20, 2014

Town of West Yellowstone
P.O. Box 1750
West Yellowstone, MT 59758

Dear Town of WY and Town Council,

We would like to request your support again this year for our Shakespeare in the Park Program. We are requesting \$600.00 towards the cost of bringing this group here. We already have one pledge for \$250 from a local business, plus their support in securing further donations. We are hoping that we can count on the Town's support as well.

The group is scheduled to perform Romeo and Juliet on Saturday, September 6, 2014. Please let us know if you need further information from us.

Sincerely,

Carrie Pope
Executive Director

TOWN OF WEST YELLOWSTONE
Revenue Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

4000 Capital Projects/Equipment

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	10-11	11-12	12-13	13-14	Budget	Rec.	Budget	Change	Budget	Budget
360000 Miscellaneous Revenues										
365000 Contributions & Donations		15,000	10,000		20,000	0%	21,000	10,000	31,000	155%
UP foundation 20K and 1000 from a private individaaul for window project will need to invoice YHC for the funds. YHC rec'd 10K for generator building project										
365020 Private grants		91,246			0	0%	10,000	5,000	15,000	*****%
This would potentially be a grant from TBID to support the generator building project to re-do the roof and restore the windows. receipt will require a match between town (and other entities such as YHC) to have enough to complete the project.										
Group:		106,246	10,000		20,000	0%	31,000	15,000	46,000	230%
370000 Interest										
371020 Interest Earned	240	6	10	16	0	***%			0	0%
371050 STIP Program	502	372	66	17	0	***%			0	0%
Group:	742	378	76	33	0	***%	0	0	0	0%
380000 OTHER FINANCING SOURCES										
383000 Interfund Operating			2,200	164,500	164,500	100%	20,000		20,000	12%
transfer in for UPDH roof repair - from??										
383001 Transfer In Special	331,400	142,000			0	0%			0	0%
Group:	331,400	142,000	2,200	164,500	164,500	100%	20,000	0	20,000	12%
Fund:	332,142	248,624	12,276	164,533	184,500	89%	51,000	15,000	66,000	35%
Grand Total:	332,142	248,624	12,276	164,533	184,500		51,000	15,000	66,000	

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

4000 Capital Projects/Equipment

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Changes	Budget	Budget
410500	Financial Services										
947	Office Machinery & Equipm		10,995			0	0%			0	0%
	Account:		10,995			0	***%	0	0	0	0%
411240	Improvements										
220	Operating Supplies		681			0	0%			0	0%
920	Buildings		168,167			78,000	0%	78,000		78,000	100%
	still haven't built storage barn(50K) or pavillion(28K)										
929	Other Buildings				3,600	96,500	4%	80,400		80,400	83%
	water tower repair bid if 27500 \$52,900 still left on east end window project										
930	Improvements Other than B		681			0	0%			0	0%
937	Other Improvements	27,970	207,862		7,210	30,000	24%	22,000	20,000	42,000	140%
	22K left from Haz Mat cleanup of Generator building. Expect 10K from YHC and 10K from TBID for Roof and window project for generator building.										
	Account:	27,970	377,391		10,810	204,500	5%	180,400	20,000	200,400	98%
420110	Law Enforcement Administration										
944	Transportation Equipment	36,694	16,000			0	0%			0	0%
	Account:	36,694	16,000			0	***%	0	0	0	0%
430200	Road & Street Services										
940	Machinery & Equipment			32,000		0	0%			0	0%
941	General Purpose Machinery		9,664			0	0%			0	0%
	Account:		9,664	32,000		0	***%	0	0	0	0%
430263	Street Lighting										
937	Other Improvements		121,612			0	0%			0	0%
	Account:		121,612			0	***%	0	0	0	0%
450135	Social & Economic General Assistance										
944	Transportation Equipment			14,302		0	0%			0	0%
	Account:			14,302		0	***%	0	0	0	0%
460439	Other Park Activities										
936	Parks & Recreation Facili	28,782		6,297		0	0%			0	0%
	Account:	28,782		6,297		0	***%	0	0	0	0%
521000	Interfund Operating Transfers Out - (Specify										
820	Transfer To Other Funds			13,000		0	0%			0	0%
	Account:			13,000		0	***%	0	0	0	0%
	Fund:	93,446	535,662	65,599	10,810	204,500	5%	180,400	20,000	200,400	98%
	Grand Total:	93,446	535,662	65,599	10,810	204,500		180,400	20,000	200,400	%

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10:55:47

TOWN OF WEST YELLOWSTONE
Revenue Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

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Report ID: B250

4060 Public Works Equipment Replacement

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	10-11	11-12	12-13	13-14	Budget	Rec.	Budget	Change	Budget	Budget
	10-11	11-12	12-13	13-14	13-14	13-14	14-15	14-15	14-15	14-15
370000 Interest										
371050 STIP Program			26		0	0%			0	0%
Group:			26		0	0%	0	0	0	0%
380000 OTHER FINANCING SOURCES										
383000 Interfund Operating transfer in from Gas Tax apportionment			24,212	7,520	7,520	100%	7,461		7,461	99%
Group:			24,212	7,520	7,520	100%	7,461	0	7,461	99%
Fund:			24,238	7,520	7,520	100%	7,461	0	7,461	99%
Grand Total:			24,238	7,520	7,520		7,461	0	7,461	

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TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

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4060 Public Works Equipment Replacement

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Changes	Budget	Budget
		13-14	14-15	14-15	14-15	14-15	14-15	14-15	14-15	14-15	14-15

430200	Road & Street Services										
	940 Machinery & Equipment			16,000		0	0%				0 0%
	941 General Purpose Machinery			8,000		0	0%				0 0%
	Account:			24,000		0	***%	0	0		0 0%
	Fund:			24,000		0	0%	0	0		0 0%
											%

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TOWN OF WEST YELLOWSTONE
Revenue Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

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4070 Parkway Construction/Mtn

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	10-11	11-12	12-13	13-14	Budget	Rec.	Budget	Change	Budget	Budget
370000 Interest										
371010 Interest-Money Market				107	0	***%				0 0%
371020 Interest Earned	94	21	11	14	10	140%				0 0%
371050 STIP Program		533	557	278	500	56%				0 0%
Group:	94	554	568	399	510	78%	0	0		0 0%
380000 OTHER FINANCING SOURCES										
383000 Interfund Operating	150,000	115,000	82,500	200,000	272,500	73%				0 0%
Group:	150,000	115,000	82,500	200,000	272,500	73%	0	0		0 0%
Fund:	150,094	115,554	83,068	200,399	273,010	73%	0	0		0 0%

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TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
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4070 Parkway Construction/Mtn

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Changes	Budget	Budget

411040	Research & Engineering Fees										
357	Other Professional Servic	170				0	0%			0	0%
	Account:	170				0	***%	0	0	0	0%

430230	Road and Street -Highway Construction										
354	Architectural, Engineerin		67,500			0	0%			0	0%
931	Roads, Streets & Parking		67,500			0	0%			0	0%
937	Other Improvements				367,429	589,000	62%	221,571		221,571	38%
	Account:		135,000		367,429	589,000	62%	221,571	0	221,571	38%
	Fund:	170	135,000		367,429	589,000	62%	221,571	0	221,571	38%

%

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TOWN OF WEST YELLOWSTONE
Revenue Budget Report -- MultiYear Actuals
For the Year: 2014 - 2015

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4075 Street Construction /Maintenance

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	10-11	11-12	12-13	13-14	Budget	Rec.	Budget	Change	Budget	Budget
	13-14	13-14	13-14	13-14	13-14	13-14	14-15	14-15	14-15	14-15
370000 Interest										
371050 STIP Program		224	502	291	400	73%			0	0%
Group:		224	502	291	400	73%	0	0	0	0%
380000 OTHER FINANCING SOURCES										
383000 Interfund Operating		195,000	125,000	125,000	125,000	100%	175,000		175,000	140%
125K scheduled every year as transfer in per CIP for major street repair project. + 50K repayment for loan to Parkway construction project										
Group:		195,000	125,000	125,000	125,000	100%	175,000	0	175,000	140%
Fund:		195,224	125,502	125,291	125,400	100%	175,000	0	175,000	139%
Grand Total:	150,094	310,778	208,570	325,690	398,410		175,000	0	175,000	

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TOWN OF WEST YELLOWSTONE
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4075 Street Construction /Maintenance

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		10-11	11-12	12-13	13-14	Budget	Exp.	Budget	Changes	Budget	Budget
		13-14	14-15	14-15	14-15	14-15	14-15	14-15	14-15	14-15	14-15

521000	Interfund Operating Transfers Out - (Specify										
820	Transfer To Other Funds				200,000	200,000	100%			0	0%
	Account:				200,000	200,000	100%		0	0	0
	Fund:				200,000	200,000	100%		0	0	0
											%

	Grand Total:	108,283	866,875	150,176	614,972	1,030,233		399,971	0	399,971	

Table 1 – Vehicles and Equipment

Rank	Purchase Date	Project Name	Cost	Town Funding Participation	Funding Sources	Fund Number
1	FY 14	Water Truck (Total cost is \$175,592 with \$151,152 from State Air Quality Equip. Program)	\$23,430	23,430	Resort Tax X-fer	1000-430200-940
2	FY 14	Police Patrol Vehicle – New Car #2	\$35,000	\$35,000	Resort Tax X-fer	1000-420100-940
3	FY 15 17	Frame Mounted Snow Blower	\$250,000	\$250,000	Resort Tax X-fer/Loan	1000-430200-940
4	FY 15	Utility Pick-up Truck #1 (Replace red Parks truck)	\$30,000	\$30,000	Resort Tax X-fer	1000-460430-940
5	FY 16	Road Grader	\$150,000	\$150,000	Resort Tax X-fer/Loan	1000-430200-940
6	FY 17	Administrative Vehicle	40,000	\$40,000	Resort Tax X-fer	1000-410210-940
7	FY 14 FY 15	Plow Attachment for Backhoe	\$17,500	\$17,500	Resort Tax X-fer	1000-430200-940
8	TBD	Police Patrol Vehicle - New Car #3	\$37,000	\$37,000	Resort Tax X-fer	1000-420100-940
9	TBD	Public Services General Use Vehicle PS Supt. Inherited police vehicle #2 (Durango)	\$30,000	\$30,000	Resort Tax X-fer	1000-460430-940
9	TBD	Public Services 2008 Ford F-350 Pick-up Replace	\$40,000	\$40,000	Resort Tax X-fer	1000-460430-940
10	TBD	Public Services 2008 GMC Pick-up Replace	\$45,000	\$45,000	Resort Tax X-fer	1000-460430-940

~~Completed 2014~~

Not completed – Reauthorize in 2015

Moved to subsequent fiscal year

Table 2 – Sewer System Improvements

Rank	Purchase Date	Project Name	Cost	Town Funding Participation	Funding Sources	Fund Number
1	FY 14 FY 15	Construction of Septage Disposal Facility at the Sewer Lagoon \$20,000 spent. Reauthorize \$10,000 to complete project.	\$30,000 \$10,000	\$30,000 \$10,000	Sewer Fund	5310-430640-934
2	FY 14 FY 15	Sewer Lagoon Monitoring Wells and Groundwater Study \$70,000 spent. Re-authorize \$30,000 to complete project.	\$100,000 \$30,000	\$100,000 \$30,000	Sewer Fund	5310-430600-354
3	FY 15 FY16 or 17	Construct Additional IP Beds	\$75,000	\$75,000	Sewer Fund	5310-430640-940
4	FY 15	Sewer Line Rehabilitation/Repair Budget Camera work in FY 15	TBD \$5,200	TBD \$5,200	Sewer Fund	5310 5310-430640-357
5	FY 17	Rehabilitate Ponds (maybe use bugs instead)	\$150,000	\$150,000	Sewer Fund	5310

We also need to update our wastewater master plan and PER and determine remaining STP capacity. \$40,000 included in non-capital budget.

~~Completed-2014~~

Not completed – Reauthorize in 2015

Moved to subsequent fiscal year

Newly proposed project for 2015

Newly proposed project for subsequent year

Table 3 – Water System Improvements

Rank	Purchase Date	Project Name	Cost	Town Funding Participation	Funding Sources	Fund Number
1	FY 14	Final Phase Water Meter Replacement Project Not including 6" meter for USF/10" meter for YNP.	\$53,500	\$53,500	Water Fund	5210-430590-251
1	FY 15	Water meter replacements – 6" meter for USF and 10" meter for YNP	\$52,000	\$52,000	Water Fund	5210-430590-251
2	FY 14 16 FY 15	Capture/Measure Additional Spring Flow We will determine whether to develop new spring or just capture more from existing spring.	\$190,000	\$190,000	Water Fund	5210-430550-930
3	FY 14 & 15,	Replace Curb Stop Valves Town-wide	\$125,000	FY14 15: \$50,000	Water Fund	5210-430550-937
4	FY 17	Remove Madison Addition Water Tank	\$15,000 \$35,000	\$15,000 \$35,000	Water Fund	5210
5	TBD	Build Additional Water Storage Tank	\$1,000,000	\$1,000,000	Water Fund	5210

We also need to update our water master plan and PER and determine remaining STP capacity. \$40,000 included in non-capital budget.

Completed 2014

Not completed – Reauthorize in 2015

Moved to subsequent fiscal year

Newly proposed project for 2015

Table 4 – Street Maintenance and Improvements

Rank	Purchase Date	Project Name	Cost	Town Funding Participation	Funding Sources	Fund Number
1	FY 14 & ongoing FY 15 TBD	Parkway Paving Project Phase I – Drainage Improvements – 9 interior parks. (22 total, 11 remaining after FY-14 project) Bulk of project complete. Phase II - Paving	\$1,800,000 \$700,000 Actual \$589,000 221,571 rem.	FY14: \$316,500 \$1,100,000	Resort Tax X-fer Interacap loan	4070-430230-354
2	FY 14	Pave Dispatch Center Parking Lot	\$22,500	\$22,500	Resort Tax X-fer	1000-411258-931
3	FY 14	Continue Town-wide Street Striping	\$17,500	FY14: \$6,000	Gas Tax	2820-430200-368
3	FY 14 15	Crack Seal Town Streets	\$25,000	\$25,000	Gas Tax	2820
4	TBD	Repave Town Streets – Allocate Funding	\$3,300,000	\$125,000 plus \$50,000 pay back	Resort Tax X-fer to Street Capital Fund	4075
5	FY 14-15	Annual Sidewalk Maintenance FY14 work complete. New \$\$ for 2015.	\$25,000	\$25,000	General Fund	1000-430262-365
6	FY 15 16	Chip Seal Town Streets	\$175,000	\$35,000 \$140,000	Gas Tax Resort Tax X-fer	2820
7	TBD	Pave Obsidian Street Between Geyser and Faithful Streets in conjunction with street repaving project.	TBD	TBD	Resort Tax X-fer	TBD
8	TBD	Install Streets Lights on South Canyon and/or Lights on Electric Street	TBD	TBD	Resort Tax X-fer	TBD

~~Completed 2014~~

Not completed – Reauthorize in 2015

Moved to subsequent fiscal year

Newly proposed project for 2015

Table 5 – Land, Buildings and Improvements

Rank	Purchase Date	Project Name	Cost	Town Funding Participation	Funding Sources	Fund Number
1	FY 14	Town Hall Furnishing & Equipment	\$50,000	\$50,000	Resort Tax X-fer	1000-411250-364
1	FY 15	Town Hall Furnishing & Equipment	\$12,000	\$12,000	Resort Tax X-fer	1000-411250-364
2	FY 14-15	Acquire USFS Land (80 acres) Yellow Book Appraisal	\$1,500,000 \$40,000	\$1,500,000 \$40,000	RT Bond? Developer? General Fund	TBD 1000-411000-357
3	FY 14-15	East facing window replacement in UPDL Firehole Room. Mostly complete. Bills pending.	\$56,500 \$52,900	\$26,500 \$20,000 \$10,000	Resort Tax X-fer Grant via YHC Grant from TBID	4000-411240-929
4	FY 14 16	Construct Storage Barn at the Sewage Treatment Plant Lagoon for Public Services Equipment	\$50,000	\$50,000	Resort Tax X-fer	4000-411240-920
5	FY 14	Replace Sidewalk/Steps on East Side of UPDL. Complete. Bills pending	\$50,000	\$50,000	Resort Tax X-fer	1000-411252-930
6	FY 14	UPDL Generator Building Cleanup	\$30,000	\$30,000	Resort Tax X-fer	4000-411240-937
6	FY 15	Re-roof Generator Building & Window Replacement	??????	\$22,000 \$10,000 10,000-15,000	Resort Tax X-fer YHC Grant TBID (only if project can be completed)	4000-411240-937
7	FY 14 15	Re-roof RR Water Tower	\$27,500	\$27,500	Resort Tax X-fer	4000-411240-920
8	FY 14	Move Ice Rink	\$8,000	\$8,000	Resort Tax X-fer	1000-460430-365
8	FY 15	Concrete pad for ice rink and lights	\$63,000	\$63,000	Resort Tax X-fer	1000-460430-365
9	FY 14 15	Picnic Pavilion or Other Public Benefit Project	\$28,000	\$28,000	Resort Tax X-fer	4000-411240-920
10	FY 15	Curb Accessibility On-going Program	TBD	TBD		
11	TBD	Relocate Public Services Shops	TBD	TBD	TBD	TBD
12	TBD	Construct Amphitheater/Pavilion	\$100,000	Provide Town Land	Donations and Grants	4000

13	TBD	Construct Aquatic Center	TBD	Provide Town Land	Donations and Grants	TBD
14	TBD	Construct Workforce Housing	TBD	TBD	TBD	TBD
15	TBD	Event Center/Fairgrounds	TBD	TBD	TBD	TBD

~~Completed-2014~~

Not completed – Reauthorize in 2015

Moved to subsequent fiscal year

Newly proposed project for 2015