

# Town of West Yellowstone

Tuesday, May 17, 2016  
West Yellowstone Town Hall  
6:00 PM  
Work Session

Ordinance No. 259, Mobile Food Vendors

Discussion ∞

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## Town Council Meeting 7:00 PM

Pledge of Allegiance

Purchase Order #6733 to Montana DOT, Air Quality Grant, match for Street Sweeper \$39,312.35 ∞

Treasurer's Report & Securities Report, April 2016 ∞

Claims ∞

Consent Agenda: **May 3, 2016 Town Council Meeting** ∞

Business License Applications ∞

- Yellowstone Sightseeing LLC
- Teton Physician Services LLC
- Budget Rent A Car, Change of Owner, Change of Location
- Geyser Street Properties, Resort Tax Bond Waiver Request
- Yellowscones
- Doggie Business-A Local Dog Walking Service

Advisory Board Report(s)

Town Manager & Department Head Reports

**Comment Period**

- **Public Comment**
- **Council Comments**

**Presentation: WY Chamber of Commerce/CVB Marketing Plan & Budget for FY 2017** ∞

### **UNFINISHED BUSINESS**

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Ordinance No. 259, Mobile Food Vendors, 1<sup>st</sup> Reading

Discussion/Action ∞

### **NEW BUSINESS**

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Ordinance No. 260, Bulk Water Sales, 1<sup>st</sup> Reading

Discussion/Action ∞

Resolution No. 678, Bulk Water Sales Rates

Discussion/Action ∞

Resolution No. 679, Uncollectable Ambulance Bills

Discussion/Action ∞

Banking Repurchase Agreement, First Security Bank

Discussion/Action ∞

Board Appointments

Discussion/Action ∞

- Tourism Business Improvement District (TBID), Small Hotel Representative

Correspondence/FYI/Meeting Reminders



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

**ORDINANCE No. 259**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF WEST  
YELLOWSTONE AMENDING THE WEST YELLOWSTONE TOWN  
CODE TO ALLOW FOR AND REGULATE MOBILE FOOD VENDORS.**

WHEREAS, the Town Council of the Town of West Yellowstone believes that allowing and regulating mobile food vendors is in the best interests of the health, safety and welfare of the citizens of West Yellowstone; and

WHEREAS, Mobile food vendors provide a unique service to the community by providing affordable food to go and by helping incubate small businesses; and

WHEREAS, businesses with permanent locations are an integral part of the local economy and therefore it is necessary to limit competition from mobile food vendors to certain areas of town and hours of operation:

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of West Yellowstone that the following amendment be made to the municipal code of the Town of West Yellowstone, effectively adopting Section 5.30 and amending Section 17.22.020 as follows:

**Section 1:**

**Section 5.30 Mobile Food Vendors:**

1. Definitions: Mobile Food Vendors, (“MFV”) is a license, motorized vehicle or mobile food unit, including any readily movable wheeled cart or trailer, which is temporarily stored on a privately owned lot where food items and non-alcoholic beverages are sold to the general public. MFVs are permitted only in the B-3 zoning district.
2. Requirements:
  - A. All MFVs shall be located on privately owned property and must have written permission from the property owner to occupy the property.
  - B. All facilities and equipment used by the vendor shall be portable and shall not be located permanently on the site.
  - C. There shall be no customer seating.
  - D. MFVs shall comply with all Town parking regulations.
  - E. All MFVs must be fully self-contained. No temporary or permanent water, sanitary sewer, storm draining, and/or electrical connections from the MFV

to public or private utility systems. The MFV must have written permission from an owner of restroom facilities for employees to use such facilities during hours of operation.

- F. All areas within 5 feet of the food truck must be kept clean. Grease and liquid waste may not be disposed in tree pits, storm drains, and public sanitary sewer system or onto public streets.
- G. MFVs shall not be open to the public more than six (6) hours each day. An additional hour is allowed for setup and take down each day.
- H. MFVs shall not operate on public property or in public rights of way, public parking spaces, or driveways, without written permission from the Town. Further, MFVs shall not operate in fire lanes or within fifteen (15) feet of a fire hydrant, fire escape, bus stop, loading zone, handicapped parking space or access ramp. With Town approval, MFVs may be incorporated into community wide events, special events, or private catering contracts.
- I. All MFVs must obtain the following:
  - i) Mobile food vendor permit;
  - ii) Town business license;
  - iii) Town zoning permit;
  - iv) Must post a resort tax bond and shall be responsible for collecting such taxes on goods sold;
  - v) All applicable and necessary licenses from state and county agencies.All licenses and permits must be displayed on the MFV.
- J. MFVs must not be located within 100 feet from the front door of any restaurant or outdoor dining area.
- K. MFVs must provide proof of insurance for public liability insurance in an amount of not less than \$500,000 for bodily injury per occurrence and \$25,000 for property damage on account of any one accident or occurrence.

**Section 2:**

**Section 17.22.020**

**Permitted Uses:**

Permitted Uses in the B-District are:

30. Mobile Food Vendors as defined in Section 5.30.

**Section 3: REPEALER:** All ordinances and parts of ordinances in conflict with provisions of this ordinance, except as provided above, are hereby amended or repealed.

**Section 4: EFFECTIVE DATE:** This ordinance shall be in full force and effect thirty (30) days after final adoption by the Town Council of the Town of West Yellowstone.

**Section 5: SEVERABILITY:** If any portion of this ordinance or the application therefore to any person or circumstance is held invalid, such invalidity shall not affect other provisions of this ordinance which may be given effect without the invalid provisions or application and, to this end, the provisions of this ordinance are declared to be severable.

PASSED BY the Town Council and approved by the Mayor of the Town of West Yellowstone, Montana, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:

\_\_\_\_\_  
Town Clerk

P.O. BOX 1570

# TOWN OF WEST YELLOWSTONE MONTANA

PHONE: 406-646-7795  
FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date *5-9-2016*

Ship Via

Order No. **006733**

Department *Public Services*

TO: *Montana Department of Transportation*

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

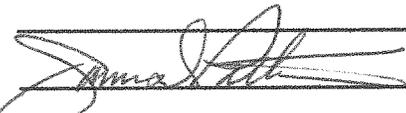
Quantity	Description
1	<i>Sweeper</i>

Estimated Cost \$

*39,312.<sup>35</sup>*

Authorized By

Requested By:



VENDOR COPY - White OFFICE COPY - Canary

# Montana Department of Transportation Accounts Receivable Invoice

	AR #	11661
Invoice Date:		05/04/16

**Billed to:**  
 CITY OF WEST YELLOWSTONE  
 JAMES PATTERSON  
 PO BOX 1570  
 WEST YELLOWSTONE MT 59758

**Make Check Payable to:**  
 Montana Department of Transportation  
 Collections Section  
 PO Box 201001  
 Helena, MT 59620-1001

Project # CM STWD (364)

UPN # 8093 / 364

2015 Air Quality Equipment Purchase

Description	Charges	Percent	Total
Non-federal local matching funds for air quality equipment - see attached agreement	265,415.00	13.42%	35,618.69
Indirect cost rate	35,618.69	10.37%	3,693.66

*1000-430200-941 JDS*

**Total Due** 39,312.35

Total is due 30 days from invoice date.

Comments:

For questions regarding the charges on this invoice contact: Dave Sitch @ 406-444-7249

	Business Unit	Account	Fund	Org	Budget Year	Reference No.	Transaction Amount
1	54010	2505	02422		2015	DR151	39,312.35
2	54010						
3	54010						

Department of Transportation Authorization		5/4/2016
	Authorized Signature	Date

**Remittance Copy**

# Treasurer's Report April 2016

05/12/16  
17:21:47

TOWN OF WEST YELLOWSTONE  
Cash Report  
For the Accounting Period: 4/16

Page: 3 of 3  
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 CASH	42,265.54	16,568.95	0.00	0.00	11,492.44	47,342.05
101300 Investments - Money Market Accou	30,066.07	4.55	0.00	0.00	0.00	30,070.62
101500 Investment-STIP	182,803.47	83.96	0.00	0.00	0.00	182,887.43
102245 Replacement & Depreciation Ent.	149,201.72	68.52	0.00	0.00	0.00	149,270.24
<b>Total Fund</b>	<b>404,336.80</b>	<b>16,725.98</b>			<b>11,492.44</b>	<b>409,570.34</b>
5220 Water Replacement Depreciation Fund						
101000 CASH	1,077.00	0.00	0.00	0.00	0.00	1,077.00
101500 Investment-STIP	282,758.50	129.86	0.00	0.00	0.00	282,888.36
<b>Total Fund</b>	<b>283,835.50</b>	<b>129.86</b>				<b>283,965.36</b>
5310 Sewer Operating Fund						
101000 CASH	135,579.69	33,040.89	1,887.11	0.00	18,118.25	152,389.44
101300 Investments - Money Market Accou	14,209.39	2.15	0.00	0.00	0.00	14,211.54
101500 Investment-STIP	567,610.00	260.68	0.00	0.00	0.00	567,870.68
101510 Mad Add Construction-STIP	60,689.95	27.87	0.00	0.00	0.00	60,717.82
102245 Replacement & Depreciation Ent.	130,356.73	59.87	0.00	0.00	0.00	130,416.60
<b>Total Fund</b>	<b>908,445.76</b>	<b>33,391.46</b>	<b>1,887.11</b>		<b>18,118.25</b>	<b>925,606.08</b>
5320 Sewer Replacement Depreciation Fund						
101000 CASH	37,322.00	0.00	0.00	0.00	0.00	37,322.00
101500 Investment-STIP	306,195.39	140.63	0.00	0.00	0.00	306,336.02
<b>Total Fund</b>	<b>343,517.39</b>	<b>140.63</b>				<b>343,658.02</b>
7010 Social Services/Help Fund						
101000 CASH	13,341.43	7.77	0.00	0.00	354.47	12,994.73
101300 Investments - Money Market Accou	20,018.49	3.03	0.00	0.00	0.00	20,021.52
<b>Total Fund</b>	<b>33,359.92</b>	<b>10.80</b>			<b>354.47</b>	<b>33,016.25</b>
7195 Court Collections Trust Acct						
101000 CASH	11,806.49	0.00	0.00	0.00	0.00	11,806.49
7458 Court Surcharge HB176						
101000 CASH	245.00	300.00	0.00	0.00	0.00	545.00
7467 MT Law Enforcement Academy (MLEA)						
101000 CASH	220.00	280.00	0.00	0.00	0.00	500.00
7468 Public Defender Fee						
101000 CASH	174.00	0.00	0.00	0.00	0.00	174.00
7469 City Court - Judge Brandis						
101000 CASH	5,632.50	4,365.00	0.00	3,265.00	390.00	6,342.50
7699 Victims Assistance Program						
101000 CASH	269.00	111.00	0.00	0.00	0.00	380.00
7910 Payroll Fund						
101000 CASH	10,864.69	0.00	165,788.54	172,146.79	0.00	4,506.44
7930 Claims Fund						
101000 CASH	6,589.70	0.00	163,123.35	124,760.55	0.00	44,952.50
<b>Totals</b>	<b>5,979,824.82</b>	<b>465,686.03</b>	<b>333,594.91</b>	<b>546,132.29</b>	<b>333,594.91</b>	<b>5,899,378.56</b>

\*\*\* Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

TOWN OF WEST YELLOWSTONE  
Cash Report  
For the Accounting Period: 4/16

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 General Fund						
101000 CASH	19,984.93	244,061.87	224.56	0.00	251,063.37	13,207.99
101100 Investments - CD's	221,471.22	40.60	0.00	0.00	0.00	221,511.82
101300 Investments - Money Market Accou	284,060.91	43.01	0.00	150,000.00	0.00	134,103.92
101500 Investment-STIP	1,247,467.33	837.50	0.00	0.00	0.00	1,248,304.83
103000 Petty Cash	50.00	0.00	0.00	0.00	0.00	50.00
103100 Town Office	50.00	0.00	0.00	0.00	0.00	50.00
103200 Petty Cash/WY Police Dept	50.00	0.00	0.00	0.00	0.00	50.00
103400 Petty Cash-Recreation	150.00	0.00	0.00	0.00	0.00	150.00
<b>Total Fund</b>	<b>1,773,284.39</b>	<b>244,982.98</b>	<b>224.56</b>	<b>150,000.00</b>	<b>251,063.37</b>	<b>1,617,428.56</b>
2100 Local Option Taxation-Resort Tax						
101000 CASH	35,655.75	110,756.28	0.00	84,442.63	0.00	61,969.40
101300 Investments - Money Market Accou	285,317.22	43.20	0.00	0.00	0.00	285,360.42
101500 Investment-STIP	447,660.00	0.00	0.00	11,201.00	0.00	436,459.00
102200 Bond Reserve Cash Acct-10%	12,345.72	2.63	0.00	0.00	0.00	12,348.35
102215 STIP Investment-Rev Bond current	22,710.13	11,211.43	0.00	0.00	0.00	33,921.56
102225 STIP Reserve Acct Town Hall 10%	136,451.79	62.67	0.00	0.00	0.00	136,514.46
<b>Total Fund</b>	<b>940,140.61</b>	<b>122,076.21</b>		<b>95,643.63</b>		<b>966,573.19</b>
2101 Marketing & Promotions (MAP)						
101000 CASH	37,937.86	2,600.00	2,571.35	0.00	17,622.84	25,486.37
101300 Investments - Money Market Accou	27,045.38	4.10	0.00	0.00	0.00	27,049.48
101500 Investment-STIP	65,900.00	0.00	0.00	0.00	0.00	65,900.00
<b>Total Fund</b>	<b>130,883.24</b>	<b>2,604.10</b>	<b>2,571.35</b>		<b>17,622.84</b>	<b>118,435.85</b>
2102 TBID (Tourism Business Improvement District)						
101000 CASH	13,771.97	10,544.05	0.00	316.32	12,784.08	11,215.62
2111 Off Street Parking						
101000 CASH	3,024.67	0.64	0.00	0.00	0.00	3,025.31
101500 Investment-STIP	68,965.56	31.67	0.00	0.00	0.00	68,997.23
<b>Total Fund</b>	<b>71,990.23</b>	<b>32.31</b>				<b>72,022.54</b>
2210 Parks & Recreation						
101000 CASH	4,962.36	0.00	0.00	0.00	0.00	4,962.36
2211 Parks/Rec Donations - Teen Center						
101000 CASH	1,544.64	0.33	0.00	0.00	0.00	1,544.97
2212 Parks - Volleyball Court						
101000 CASH	3,887.83	0.83	0.00	0.00	0.00	3,888.66
2213 Community Garden						
101000 CASH	911.70	105.22	0.00	0.00	0.00	1,016.92
2214 Smoking Waters Day Camp -scholarships						
101000 CASH	2,463.42	100.55	0.00	0.00	0.00	2,563.97
2220 Library						
101000 CASH	14,254.99	9,605.76	0.00	0.00	16,770.21	7,090.54
102130 Donations for Extension Svcs Lib	1,482.02	0.32	0.00	0.00	0.00	1,482.34
103000 Petty Cash	50.00	0.00	0.00	0.00	0.00	50.00
<b>Total Fund</b>	<b>15,787.01</b>	<b>9,606.08</b>			<b>16,770.21</b>	<b>8,622.88</b>
2240 Cemetery						
101000 CASH	4,015.52	0.86	0.00	0.00	0.00	4,016.38
101500 Investment-STIP	7,231.15	0.00	0.00	0.00	0.00	7,231.15
<b>Total Fund</b>	<b>11,246.67</b>	<b>0.86</b>				<b>11,247.53</b>

05/12/16  
17:21:47

TOWN OF WEST YELLOWSTONE  
Cash Report  
For the Accounting Period: 4/16

Page: 2 of 3  
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2390 Drug Forfeiture						
101000 CASH	9,147.14	0.00	0.00	0.00	2,692.24	6,454.90
101500 Investment-STIP	16,458.85	0.00	0.00	0.00	0.00	16,458.85
<b>Total Fund</b>	<b>25,605.99</b>				<b>2,692.24</b>	<b>22,913.75</b>
2392 CDBG-Local Source						
101000 CASH	19,103.69	15,181.55	0.00	0.00	0.00	34,285.24
101500 Investment-STIP	38,822.72	0.00	0.00	0.00	0.00	38,822.72
<b>Total Fund</b>	<b>57,926.41</b>	<b>15,181.55</b>				<b>73,107.96</b>
2701 Cemetery Perpetual Care (7050)						
101000 CASH	2,119.63	0.45	0.00	0.00	0.00	2,120.08
101500 Investment-STIP	36,045.13	16.55	0.00	0.00	0.00	36,061.68
<b>Total Fund</b>	<b>38,164.76</b>	<b>17.00</b>				<b>38,181.76</b>
2820 Gas Tax Apportionment						
101000 CASH	9,678.82	2,475.65	0.00	0.00	0.00	12,154.47
101300 Investments - Money Market Accou	2,041.62	0.31	0.00	0.00	0.00	2,041.93
101500 Investment-STIP	15.89	0.01	0.00	0.00	0.00	15.90
<b>Total Fund</b>	<b>11,736.33</b>	<b>2,475.97</b>				<b>14,212.30</b>
2850 911 Emergency						
101000 CASH	22,483.40	4.37	0.00	0.00	1,957.01	20,530.76
101300 Investments - Money Market Accou	54,417.37	8.24	0.00	0.00	0.00	54,425.61
101500 Investment-STIP	0.84	0.00	0.00	0.00	0.00	0.84
<b>Total Fund</b>	<b>76,901.61</b>	<b>12.61</b>			<b>1,957.01</b>	<b>74,957.21</b>
2917 Crime Victims Assistance						
101000 CASH	7,170.99	0.00	0.00	0.00	0.00	7,170.99
3050 GO Bond						
101000 CASH	2,685.91	2,169.21	0.00	0.00	350.00	4,505.12
101300 Investments - Money Market Accou	94,800.00	14.35	0.00	0.00	0.00	94,814.35
101500 Investment-STIP	153,031.88	70.28	0.00	0.00	0.00	153,102.16
<b>Total Fund</b>	<b>250,517.79</b>	<b>2,253.84</b>			<b>350.00</b>	<b>252,421.63</b>
4000 Capital Projects/Equipment						
101000 CASH	5,888.42	1.25	0.00	0.00	0.00	5,889.67
101300 Investments - Money Market Accou	6,507.89	0.99	0.00	0.00	0.00	6,508.88
101500 Investment-STIP	88,430.25	40.61	0.00	0.00	0.00	88,470.86
<b>Total Fund</b>	<b>100,826.56</b>	<b>42.85</b>				<b>100,869.41</b>
4060 Public Works Equipment Replacement						
101000 CASH	1,255.75	0.00	0.00	0.00	0.00	1,255.75
101500 Investment-STIP	238.84	0.11	0.00	0.00	0.00	238.95
<b>Total Fund</b>	<b>1,494.59</b>	<b>0.11</b>				<b>1,494.70</b>
4070 Parkway Construction/Mtn						
101300 Investments - Money Market Accou	2,767.22	0.42	0.00	0.00	0.00	2,767.64
101500 Investment-STIP	4,071.88	1.87	0.00	0.00	0.00	4,073.75
<b>Total Fund</b>	<b>6,839.10</b>	<b>2.29</b>				<b>6,841.39</b>
4075 Street Construction /Maintenance						
101000 CASH	10,021.61	2.14	0.00	0.00	0.00	10,023.75
101300 Investments - Money Market Accou	11.20	0.00	0.00	0.00	0.00	11.20
101500 Investment-STIP	412,437.06	189.42	0.00	0.00	0.00	412,626.48
<b>Total Fund</b>	<b>422,469.87</b>	<b>191.56</b>				<b>422,661.43</b>
5210 Water Operating Fund						



Agreement Number: 60722900  
 Tax ID Number: 81-0299400  
 Expiration Date: 5/31/2016

**REPURCHASE CONFIRMATION**

Treasurer's Office  
 Town of West Yellowstone  
 P O Box 1570  
 West Yellowstone MT 59758

Trade Date: 5/11/2016  
 Settlement Date: 5/11/2016  
 Maturity Date: 5/12/2016

Repurchase Rate: The Federal Fund rate as posted by the Federal Reserve Bank of New York, adjusted weekly.

Current Balance: \$533,728.35

Repurchase Maximum Balance: \$750,000.00

Current Rate: 0.370%

**SECURITY DESCRIPTION**

Security	CUSIP	Rate	Maturity	Par	Market Value
Madison County MT K-12 SD	55734RAZ0	2.000%	7/1/2017	\$375,000	\$380,054
Gallatin County MT SD #44	36370NCF0	2.000%	6/1/2017	\$500,000	\$510,432
				\$875,000	<b>Total:</b> \$890,486

Fractional Interest in Security\* : **59.94%**

*\*Fractional Interest = [(Current Balance)/(Market Value)] %*

*This Repurchase Agreement is not a deposit and is not covered by FDIC deposit insurance. In the event of a bank failure, the Town of West Yellowstone will become the owner of the Securities, or obtains a perfected security interest in these Securities.*

05/12/16  
18:04:16

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 5/16

Page: 1 of 7  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
41959	05/01/16	2575 WY Tourism Business Improvement April 2016 collections		10,227.73 10,227.73		TBID	2102 411800	540	101000
41961	6045307	266 Utilities Underground Location 04/30/16 excavation notifications		28.26 14.13		WATER	5210 430500	357	101000
	6045307	04/30/16 excavation notifications		14.13		SEWER	5310 430600	357	101000
41965	04/23/16	2546 Century Link QCC long dist chg 406-646-7600		51.85 51.85		finadm	1000 410510	345	101000
41967	March 2016	1089 Gallatin County Treasurer		908.00					
	March 2016	04/05/16 Tech surcharge		245.00		COURT	7458 212200		101000
	March 2016	04/05/16 MLEA		220.00		COURT	7467 212200		101000
	March 2016	04/05/16 Public Defender		174.00		COURT	7468 212200		101000
	March 2016	04/05/16 Victims Assistance		269.00		COURT	7699 212200		101000
41968	05/15/16	2558 Hebgen Basin Fire District May 2016		40,570.00 40,570.00		FIRE	1000 420400	357	101000
41969	04/19/16	2813 Century Link DSL Povah, 646-7982		2,672.95 47.00		POVAH	1000 411255	345	101000
	04/19/16	DLS Police 646-0231		62.00		POLICE	1000 420110	345	101000
	04/19/16	DSL Pub Serv Office 646-7949		62.00		BLDINS	1000 430200	345	101000
	04/19/16	Sewer Treat 646-9027		33.33		STREET	5310 430600	345	101000
	04/19/16	Sewer lift 646-5141		33.99		SEWER	5310 430600	345	101000
	04/19/16	PCC Elevator 646-7481		33.33		POVAH	1000 411255	345	101000
	04/19/16	Centrex Finance - 20%		243.55		FINADM	1000 410510	345	101000
	04/19/16	Centrex, Police-20%		243.55		POLICE	1000 420110	345	101000
	04/19/16	Centrex, Soc Ser -10%		121.78		SOCSEK	1000 450135	345	101000
	04/19/16	Centrex, Court - 10%		121.78		COURT	1000 410360	345	101000
	04/19/16	Centrex, Public Services - 20%		243.55		STREET	1000 430200	345	101000
	04/19/16	Centrex, PCC - 10%		121.78		POVAH	1000 411255	345	101000
	04/19/16	Centrex, Lib		121.78		LIB	2220 460100	345	101000
	04/19/16	E911 Viper 646-5170		95.90		E911	2850 420750	345	101000
	04/19/16	E911 255-9710		996.48		E911	2850 420750	345	101000
	04/19/16	E911 255-9712		24.51		E911	2850 420750	345	101000
	04/19/16	Alarm Lines, 646-5185		66.64		TWNHAL	1000 411250	345	101000
41970	05/01/16	2088 Town West Yellowstone utility chrgs, Chamber, 895		482.11 33.86		BLDGS	1000 411257	340	101000
	05/01/16	utility chrgs, UPDL, 892		51.36		BLDGS	1000 411252	340	101000
	05/01/16	utility chrgs, PS Shops, 884		23.72		BLDGS	1000 411253	340	101000
	05/01/16	utility chrgs. Povah Ctr, 887		47.29		BLDGS	1000 411255	340	101000
	05/01/16	utility chrgs, Police Dept, 886		30.42		BLDGS	1000 411258	340	101000
	05/01/16	utility chrgs, City Park, 885		173.91		BLDGS	1000 411253	340	101000

05/12/16  
18:04:16

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 5/16

Page: 2 of 7  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	05/01/16 utility chrgs, Library, 891	24.19		LIBBLD	1000 411259	340	101000
	05/01/16 utility chrgs, Lift #1, 903	10.15		SEWER	5310 430600	340	101000
	05/01/16 utility chrgs, TwN Hall, 921	87.21		TWNHAL	1000 411250	340	101000
41971	1514 Verizon Wireless	1,144.22					
	Plan change this month for smartphones, monthly smartphone costs are higher than usual because we were billed one month in advance for the new plans. er						
	05/15/16 640-1103, Operator	32.37		STREET	1000 430200	345	101000
	05/15/16 640-1438, SS Director	32.37		SOCSEER	1000 450135	345	101000
	05/15/16 640-1460, Library Dir, SP	92.37		LIBRAR	2220 460100	345	101000
	05/15/16 640-1461, Facilities Tech, SP	92.37		WATER	5210 430500	345	101000
	05/15/16 640-1462, Operator, SP	92.37		WATER	5210 430500	345	101000
	05/15/16 640-1463, Deputy PSS, SP	92.37		SEWER	5310 430600	345	101000
	05/15/16 640-1472, Ops Mgr, SP	92.37		ADMIN	1000 410210	345	101000
	05/15/16 640-1676, Rec Coord, SP	92.37		REC	1000 460440	345	101000
	05/15/16 640-1754, COP, SP	92.37		POLICE	1000 420110	345	101000
	05/15/16 640-1755, Police	32.37		POLICE	1000 420110	345	101000
	05/15/16 640-1756, Police	32.37		POLICE	1000 420110	345	101000
	05/15/16 640-1757, Police	32.37		POLICE	1000 420110	345	101000
	05/15/16 640-1758, Police, SP	92.37		POLICE	1000 420110	345	101000
	05/15/16 640-1759, Police	32.45		POLICE	1000 420110	345	101000
	05/15/16 640-7547, Facilities Tech	32.37		PARKS	1000 460430	345	101000
	05/15/16 640-9074, PSS, SP	92.37		SEWER	5310 430600	345	101000
	05/15/16 COP laptop	46.21		POLICE	1000 420110	345	101000
	05/15/16 Officer laptop	40.01		POLICE	1000 420110	345	101000
41972	95 Energy West-Montana	1,358.50					
	04/28/16 nat gas 210361788 updl	112.75		UPDH	1000 411252	344	101000
	04/28/16 nat gas 210360293 Police	22.44		POLBLD	1000 411258	344	101000
	04/28/16 nat gas 210361746 Pub Services	209.50		STREET	1000 430200	344	101000
	04/28/16 nat gas 210361811 old firehall	60.07		PARK	1000 460430	344	101000
	04/28/16 nat gas 210363966 old bld ins	56.76		STREET	1000 430200	344	101000
	04/28/16 nat gas 210360540 library	122.07		LIBBLD	1000 411259	344	101000
	04/28/16 nat gas 210364599 Povah	285.73		POVAH	1000 411255	344	101000
	04/28/16 nat gas 210361697 Pub Services	24.65		PUBSVC	1000 430200	344	101000
	04/28/16 nat gas 210365425 TwN Hall	437.67		TWNHAL	1000 411250	344	101000
	04/28/16 nat gas 210361655 Sewer Lift	26.86		SEWER	5310 430600	344	101000
41973	2789 WEX Bank	2,097.42					
	05/01/16 07 Ford Expedition 6-54563A	68.00		SS	1000 450135	231	101000
	05/01/16 06 Dodge Durango 6-1374	72.48		PUBSER	1000 430200	231	101000
	05/01/16 10 Ford Crown Vic 6-34157A	22.88		POLICE	1000 420100	231	101000
	05/01/16 08 Ford Crown Vic 6-1437	87.52		POLICE	1000 420100	231	101000
	05/01/16 10 Ford Expedition 6-000046	159.43		POLICE	1000 420100	231	101000
	05/01/16 11 Ford Expedition 6-21425A	234.24		POLICE	1000 420100	231	101000
	05/01/16 10 JD Backhoe	43.66		STREET	1000 430200	231	101000
	05/01/16 77 Int'l Dumptruck	0.00		STREET	1000 430200	231	101000

05/12/16  
18:04:16

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 5/16

Page: 3 of 7  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	05/01/16 Snow Blower	0.00		STREET	1000 430200	231	101000
	05/01/16 85 Ford Dumptruck	0.00		STREET	1000 430200	231	101000
	05/01/16 140 G Grader	118.35		STREET	1000 430200	231	101000
	05/01/16 CAT 936 Loader	0.00		STREET	1000 430200	231	101000
	05/01/16 91 Ford 6-582	0.00		STREET	1000 430200	231	101000
	05/01/16 95 Mobile Sweeper	384.93		STREET	1000 430200	231	101000
	05/01/16 97 Athey Sweeper	0.00		STREET	1000 430200	231	101000
	05/01/16 14 Water Truck	0.00		STREET	1000 430200	231	101000
	05/01/16 00 Freightliner Dump 6-60700A	0.00		STREET	1000 430200	231	101000
	05/01/16 Snowmobile	0.00		POLICE	1000 420100	231	101000
	05/01/16 02 Freightliner Dump 6-54564A	0.00		STREET	1000 430200	231	101000
	05/01/16 08 Ford Pickup 6-1450	66.38		STREET	1000 430200	231	101000
	05/01/16 08 GMC Pickup 6-1484	177.38		STREET	1000 430200	231	101000
	05/01/16 08 CAT 938H Loader	167.63		STREET	1000 430200	231	101000
	05/01/16 08 904B MiniLoader	87.14		STREET	1000 430200	231	101000
	05/01/16 93 Dodge 6-2010	0.00		STREET	1000 430200	231	101000
	05/01/16 YNP Truck #2	0.00		STREET	1000 430200	231	101000
	05/01/16 08 Ford Escape	36.63		LIB	2220 460100	370	101000
	05/01/16 08 Ford Escape	44.73		FINADM	1000 410510	370	101000
	05/01/16 08 Ford Escape (multi-use)	44.23*		DISPAT	1000 420160	370	101000
	05/01/16 14 Police Interceptor	198.90		POLICE	1000 420100	231	101000
	05/01/16 15 Ford F-250	82.91		STREET	1000 430200	231	101000
42005	2673 First Bankcard	1,960.23					
	04/06/16 Amazon, printer ink	117.64		PARKS	1000 460430	220	101000
	04/05/16 Fiesta Mex-lunch,training, Bel	40.59		STREET	1000 430200	370	101000
	04/25/16 Grainger, Aerosols Cab	1,802.00			1000 460430	220	101000
42006	2673 First Bankcard	2,194.84					
	03/31/16 Inst Police Tech, courses	87.00		POLICE	1000 420100	380	101000
	04/11/16 Inst Police Tech, courses	59.00		POLICE	1000 420100	380	101000
	04/10/16 MT.GOV, annual search fee	100.00		COURT	1000 410360	333	101000
	04/11/16 Home Depot, supplies	636.94*		POLICE	1000 411258	366	101000
	04/11/16 Home Depot, supplies	58.56*		POLICE	1000 411258	366	101000
	04/11/16 JC Billion, 08 GMC pad + cover	388.34*		STREET	1000 430200	369	101000
	04/19/16 MSU Northern - Tuition	110.00		WATER	5210 430500	380	101000
	04/19/16 MSU Northern - Tuition	110.00		WATER	5210 430500	380	101000
	04/19/16 MSU Northern - Tuition	110.00*		SEWER	5310 430600	380	101000
	04/19/16 MSU Northern - Tuition	440.00*		SEWER	5310 430600	380	101000
	04/19/16 Inst Police Tech, courses	95.00		POLICE	1000 420100	380	101000
42007	547 WY Chamber of Commerce	8,000.00					
	05/04/16 VIC Support July 15-May 16	8,000.00		MAP	2101 410130	398	101000

05/12/16  
18:04:16

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 5/16

Page: 4 of 7  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42008	171 Montana Food Bank Network	234.97					
	AIV-0243 04/26/16 annual dues FY 2017	75.00		HELP	7010 450135	335	101000
	AOR50641 05/10/16 commodities	12.00		HELP	7010 450135	220	101000
	AOR50651 05/10/16 commodities	147.97		HELP	7010 450135	220	101000
42009	2099 Quick Print of West Yellowstone	181.33					
	8364 04/20/16 design & print	128.00*		LIB	2220 460100	331	101000
	8303 04/13/16 shipping	24.33		WATER	5210 430500	311	101000
	8301 04/13/16 scan & print	29.00		PARKS	1000 460430	220	101000
42010	2845 Kastig, Kauffman & Mersen, PC	16,422.71					
	05/06/16 legal services	16,304.00*		LEGAL	1000 411100	352	101000
	05/06/16 postage/copies	1.61		LEGAL	1000 411100	870	101000
	05/06/16 phone/fax	0.00		LEGAL	1000 411100	345	101000
	05/06/16 travel	117.10		LEGAL	1000 411100	373	101000
42011	2897 Radar Shop, The	75.50					
	RS-9218 05/03/16 radar matenance	75.50		POLICE	1000 420100	220	101000
42012	2537 Balco Uniform Co., Inc.	311.20					
	43148-2 05/10/16 uniform-Staton	116.00		POLICE	1000 420100	226	101000
	43148-1 05/03/16 uniform-Staton	195.20		POLICE	1000 420100	226	101000
42013	1089 Gallatin County Treasurer	691.00					
	March 2016						
	April 2016 04/29/16 Tech surcharge	300.00		COURT	7458 212200		101000
	April 2016 04/29/16 MLEA	280.00		COURT	7467 212200		101000
	April 2016 04/29/16 Public Defender	0.00		COURT	7468 212200		101000
	April 2016 04/29/16 Victims Assistance	111.00		COURT	7699 212200		101000
42014	2264 MORNING GLORY COFFEE & TEA	37.50					
	892942 05/04/16 supplies	37.50		DISPAT	1000 420160	220	101000
42015	533 Market Place	175.15					
	04/30/16 supplies-work session	10.99		LEGIS	1000 410100	220	101000
	04/30/16 supplies-work session	65.18		LEGIS	1000 410100	220	101000
	04/30/16 supplies	23.76		HELP	7010 450135	220	101000
	04/30/16 supplies	25.22		SOCSEK	1000 420160	220	101000
	12/31/15 xmas gift cert	50.00		LEGIS	1000 410100	220	101000
42016	135 Food Roundup	74.17					
	05/01/16 supplies	24.17		JAIL	1000 420230	220	101000
	12/31/15 xmas gift cert	50.00		LEGIS	1000 410100	220	101000

05/12/16  
18:04:16

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 5/16

Page: 5 of 7  
Report ID: AP100

\* ... Over spent expenditure

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42017		2558 Hebgen Basin Fire District		35.00					
	24	05/05/16 CPR/First Aid, M. Staton		35.00		POLICE	1000 420100	380	101000
42018		1311 Teton Communications		150.00					
	128812	05/12/16 radio repair		150.00		POLICE	1000 420100	362	101000
42019		1454 Bozeman Chronicle/Big Sky		402.90					
	1447693	04/30/16 advertising, Seasonal Laborer		278.90		ADMIN	1000 410210	327	101000
	1437629	04/15/16 advertising, Public Hear, H20		124.00		ADMIN	1000 410210	327	101000
42020		151 Gallatin County WY TS/Compost		319.90					
		04/30/16 transfer station charges		319.90*		PARKS	1000 460430	534	101000
42021		764 General Distributing Co.		45.90					
	431160	04/30/16 compressed O2		45.90*		STREET	1000 430200	220	101000
42022		2853 Two Seasons Recycling		500.00					
		04/30/16 recycling April 2016		500.00*		PARKS	1000 460430	534	101000
42023		307 Fire Suppression Systems Inc		761.00					
	80953	05/01/16 annual extinguisher lease		72.00		SEWER	5310 430600	357	101000
	80954	05/01/16 annual extinguisher lease		132.00*		STREET	1000 430200	220	101000
	80949	05/01/16 annual extinguisher lease		120.00		LIB	1000 411259	357	101000
	80951	05/01/16 annual extinguisher lease		437.00		UPDL	1000 411252	357	101000
42024		65 Machinery Power & Equipment Co		2,518.88					
		04/20/16 parts		1,787.58*		STREET	1000 430200	369	101000
	42CS0422197								
		04/21/16 parts		3.16*		STREET	1000 430200	369	101000
	42CS0422213								
		04/27/16 parts		117.77*		STREET	1000 430200	369	101000
	42CS0422295								
		04/29/16 parts		610.37*		STREET	1000 430200	369	101000
	42CS0422336								
42025		2946 Ferguson Waterworks		674.95					
	632207	05/04/16 water supplies		674.95		SIDWLK	1000 430262	365	101000
42026		2908 Frontline Ag Solutions, LLC		19.83					
	344025	05/07/16 supplies		19.83		PARKS	1000 460430	220	101000

05/12/16  
18:04:16

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 5/16

Page: 6 of 7  
Report ID: AP100

\* ... Over spent expenditure

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42027	24324	04/26/16 rods	2865 Street Decor, Inc.	344.08 344.08		PARKS	1000 460430	220	101000
42028	75793030	02/12/16 custodial supplies	2586 Waxie Sanitary Supply	853.11 853.11		PARKS	1000 460430	220	101000
42029	32365	04/28/16 monitoring service, fire alarm	2947 WSFP Missoula/Api Systems	283.00 283.00		TWNHAL	1000 411250	357	101000
42030		04/25/16 reimb hotel, Billings training	2377 Kathleen Brandis	291.69 291.69		COURT	1000 410360	370	101000
42031		05/01/16 background check service	2898 TransUnion Risk and Alternative	25.00 25.00		POLICE	1000 420100	220	101000
42032	16597	04/28/16 mount and balance tires, 11 CV	2635 Jake's Automotive and Tire	612.48 612.48		POLICE	1000 420100	239	101000
42033	11661	05/04/16 2015 Air Quality match, sweepe	2948 Montana Department of	39,312.35 39,312.35*		STREET	1000 430200	941	101000
42034		05/12/16 reimb travel, Missoula	2514 Kathi Arnado	118.00 118.00		SOCSEER	1000 450135	370	101000
42035	21084	05/09/16 could hosting, 2 mo	375 Black Mountain	557.00 557.00		FINADM	1000 410510	356	101000
			# of Claims	41	Total:				137,724.71

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Fund/Account	Amount
1000 General Fund	
101000 CASH	\$114,775.18
2101 Marketing & Promotions (MAP)	
101000 CASH	\$8,000.00
2102 TBID (Tourism Business Improvement	
101000 CASH	\$10,227.73
2220 Library	
101000 CASH	\$378.78
2850 911 Emergency	
101000 CASH	\$1,116.89
5210 Water Operating Fund	
101000 CASH	\$443.20
5310 Sewer Operating Fund	
101000 CASH	\$925.20
7010 Social Services/Help Fund	
101000 CASH	\$258.73
7458 Court Surcharge HB176	
101000 CASH	\$545.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	\$500.00
7468 Public Defender Fee	
101000 CASH	\$174.00
7699 Victims Assistance Program	
101000 CASH	\$380.00
Total:	\$137,724.71

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting & Work Session**  
**May 3, 2016**

COUNCIL MEMBERS PRESENT: Deputy Mayor Brad Schmier, John Costello, Cole Parker, Greg Forsythe

OTHERS PRESENT: Public Services Superintendent James Patterson, Town Engineer Dick Dyer, WY News Editor Jeremy Weber, Helene Righenour, Richard & Teri Gibson, Officers Sabrah Van Leeuwen, Matt Lovingier, Anthony Kearney, and Michael Staton, Ryan Barker-Forsgren Associates, Chris Burke, Assistant Public Services Superintendent David Arnado, Fire Chief Shane Grube, Randy Wakefield-Fall River Electric, Bill Howell, WY School Board Members Jason Howell and John Gospodarek, Clyde Seely, Marysue Costello-WY Chamber of Commerce Executive Director, John Greve

The meeting is called to order by Deputy Mayor Brad Schmier at 6:00 PM in the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

### **WORK SESSION**

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Deputy Mayor Brad Schmier calls the meeting to order and invites Town Engineer Dick Dyer to present his information about connection and impact fees. Dyer explains that a connection charge means the actual cost of connecting a property to a public utility system. An impact fee is a charge imposed upon development by a governmental entity as part of the approval process to provide the additional service capacity that is required by the development. He explains that impact fees are regulated by Montana state code, which involves rigid structure and precise requirements. Dyer explains that the current connection fee that is charged in West Yellowstone is actually a combination of the two as it is a connection charge plus a fee to replace the committed capacity at a future date. Dyer elaborates on the methodology of how the current connection fees are calculated. The Council discusses the history of how the current connection fees were established and meter sizes were selected in the past. Dyer says he believes the fees that are being charged currently are adequate for supporting the system and future projects inside the existing Town. Town Manager Dan Sabolsky points out that impact fees can also include impacts on other municipal services such as police or fire protection. Bill Howell asks if resort tax funds can be used to offset the cost of the utility systems. Dyer responds that resort tax funds are authorized to be used for infrastructure, but the Council is the guardian of the resort tax funds and that is a decision that must be made by the Council. Sabolsky asks Dyer if raising the rates as proposed will even cover all the costs that are coming. Dyer says that the proposed rate structure will cover the debt service for the needs of the system. Bill Howell emphasizes that when the resort tax will initially adopted, the primary purpose was to support the infrastructure in Town and they should use resort tax funds to keep the rates low.

Schmier says that the second topic to be discussed this evening is bulk water sales. Dyer explains that this situation occurs when a contractor comes to the Town and needs to purchase a large amount of water. Patterson explains that he has ordered a meter that can be attached to a fire hydrant to measure the amount of water. Schmier asks that if a set amount of resort tax, like \$100,000, was used to subsidize the water and/or sewer funds, would that reduce the rates and would a rate increase even be necessary. Sabolsky recommends that those funds actually be added to the money that will be generated by the rate increase. He says that they need to be proactive rather than reactive and ensure they have a solid system. He says the proposal is to replace five blocks of line that have been scoped and they don't actually know what other improvements need to be made. Bill Howell disagrees and says their system is very stable and they should just work on five blocks per year. Regarding the bulk water sales, Dyer recommends establishing a process for distribution of bulk water sales. He also recommends establishing a few schedule for bulk water sales. After brief discussion, Sabolsky says the staff will prepare a separate resolution to establish a fee schedule for bulk water sales.

### **ACTION TAKEN**

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- 1) Motion carried to approve the claims, which total \$52,819.78. (Martineau, Parker)
- 2) Motion carried to approve the Consent Agenda, which includes the minutes of the April 19, 2016 Town Council Meeting. (Martineau, Parker)
- 3) Motion carried to approve the Business License Application for Obsidian RV Rentals made by Angel Vega. (Martineau, Parker)
- 4) Motion carried to approve the Business License Application for Peppler Tile made by Bob Peppler. (Forsythe, Martineau)
- 5) Motion carried to approve the request from the school to install necessary dry wells on the school property, work towards supplying the school with \$68,640 for the installation of a water main, and approve the street cut for the water main on Geyser Street on the condition that the school will repave the cut on Geyser Street after the installation of the main. (Forsythe, Martineau)
- 6) Motion carried to approve Resolution No. 676, a resolution increasing the water rates charged to customers of the water system in the Town of West Yellowstone. (Martineau, Forsythe) Schmier is opposed.
- 7) Motion carried to approve Resolution No. 677, a resolution increasing the sewer rates charged to customers of the sewer system in the Town of West Yellowstone. (Martineau, Parker)
- 8) Motion carried to approve the recommendation from the Marketing and Promotions Fund Advisory Board to award \$15,000 to Black Mountain Productions for 2016 Music in the Park Series and \$10,000 for WY Chamber of Commerce Visitor Information Center staffing during 2016 summer season. (Martineau, Forsythe) Parker is opposed.
- 9) Motion carried to table first reading of Ordinance No. 259, Mobile Food Vendors. (Martineau, Parker)
- 10) Motion carried to approve the revised Department Head Placement and Advancement, Section 05-10 of the Personnel Policy Manual. (Forsythe, Martineau)
- 11) Motion carried to amend the staffing plan to include one additional full-time equipment operator employee and one additional seasonal part-time laborer and proceed with increasing the hours for the Social services Assistant to full-time employment status. (Forsythe, Parker)
- 12) Motion carried to appoint Trent Redfield to the Library Board of Trustees for a term of five years. (Parker, Martineau)
- 13) Motion carried to appoint Audria Butler to the TBID Board of Trustees to represent large hotels for term of four years. (Parker, Martineau)

### **Public Comment Period**

Richard Gibson addresses the Council regarding the proposed water and sewer rate increases and supports what has been proposed. He says they need to be prepared for what is to come.

### **Council Comments**

Cole Parker says that he enjoys participating on the Planning Board and they have had discussions about protecting the appearance of the Town. He says they have also been discussing changing the cash in lieu for parking system and raising the price. He also suggests the Council consider improved parking signage. He also mentions that the newspaper has run some articles in both English and Spanish recently, but there was a letter last week in opposition to that practice. He encourages the editor to continue to run articles in Spanish as there is a large population in Town that speaks only Spanish. Pierre Martineau asks if there is a density issue in the B-3 zone, but Patterson answers that there is not. He also says that he thinks it is time to get rid of the old fire station in Pioneer Park and suggests replacing the building with a gazebo. Martineau also says he would like to revitalize the Downtown Improvement District Advisory Board. After discussion, the staff indicates they will send out the resolution that established the board and they can discuss the role of that board going forward, advertise, and appoint citizens to the board. Brad Schmier thanks all that have supported them over the past couple years for the betterment of the community. Greg Forsythe asks about the suggestion to take the resort tax increase back to the legislature. Sabolsky indicates that he will be talking to people from other resort tax communities while he is in Billings for the rest of the week.

### **DISCUSSION**

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- 1) Forsythe asks for clarification on the legal bill to Kasting, Kauffman & Mersen. Forsythe abstains from #41999, Schmier abstains from #42002.
- 5) Jason Howell and John Gospodarek, WY School Board Members, address the Council to discuss aspects of the current expansion project at the school. Howell explains that they are first requesting permission to install dry wells on the school property to allow for drainage and eliminate standing water on the school property. He also says that they are requesting financial assistance to install a new water main down Geyser Street and in a "U" shape back out to Alley D in order to supply adequate fire protection for the entire school and adjacent properties. They will need to actually cut Geyser Street and repave over the water main. The new addition to the school will have sprinklers but the existing structure does not. The overall size of the school needs more fire hydrants closer to the school and adjacent properties in case of a fire. The estimated cost of the water main is \$68,640. Forsythe asks where the money would come from, Sabolsky responds that it would either come from resort tax or reserves in the water fund. Howell explains that the school is sharing the cost in the request and will cover all the insurance and bonding of the contractor as well as repaving Geyser Street. Forsythe says that he tends to favor any request that benefits the kids in the community and would support the request. The Council discusses the dry wells request, which are typically not allowed. Town Engineer Dick Dyer has agreed to the proposal to install the dry wells, but not after extensive discussion. Howell also mentions that there is some free firewood at the school right now that anyone is welcome to take.
- 6) Deputy Mayor Brad Schmier reads Resolution No. 676, a resolution increasing the water rates charged to customers of the water system in the Town of West Yellowstone. Bill Howell restates his comments from earlier and encourages the Town to use some of the resort tax to support the system and avoid raising rates. Teri Gibson says that she supports the proposed rates increase.
- 7) Deputy Mayor Schmier reads the resolution out loud. Bill Howell restates his opposition to the rates increases.
- 8) Parker explains that he is opposed to spending Town funds on staffing at the Visitor Information Center. He says that if they are going to see as many as 6 million visitors to the Town this year, there should be a way to recoup those costs from the visitors without coming to the Town. Schmier points out that the money comes from resort tax, which primarily comes from visitors.

- 9) Mobile Food Vendors. Forsythe suggests allowing the vendors but also limiting it to one vehicle per owner and adding the authority to revoke the permit and keep the resort tax bond if the regulations are not followed. Parker says that he thinks the vendors should be allowed on public property in specific areas and cites examples of other cities that allow it. Howell asks if vendors would be required to collect resort tax, and the answer is yes. Fire Chief Shane Grube requests that approval by the Fire Department be required for licensing. Forsythe says he disagrees with the suggestion to allow mobile food trucks on public property. The Council also discusses parking requirements.
  - 10) The Council discusses the proposed plan. Sabolsky explains that he has met with the Department Heads to put together this plan and they have all agreed to the proposed plan.
  - 11) Sabolsky explains that they have been working on a revised staffing plan for Public Services. A draft of the proposed realignment of the department is included in the packet. Sabolsky says that it will take some time to revise the job descriptions and finalize all the reorganization details. In the meantime, Sabolsky explains that he is asking at this time for the authorization to hire one full time employee to the staffing plan and adding another seasonal full time employee. Martineau questions if the proposed increase in staffing is even adequate. Sabolsky also explains that due to a recent inspection by the Montana Division of OSHA, they need to work on safety manuals, updating the employee manual, and other human resources issues. He says that he would like to increase the hours of the Social Services Assistant to full time to meet those needs.
- A) **Advisory Board Reports:** Council Member Parker reports that the Planning Board met two weeks ago and reviewed parking plans for two businesses but they did not make a recommendation due to a lack of information. Town Manager Dan Sabolsky reports that they met with the Parks & Recreation Board last week and discussed a lot of ideas and plans for the upcoming year.
- B) **Town Manager & Department Head Reports:** Deputy Mayor Brad Schmier first administers the oath of office for Michael Station, the newest police officer for the Town of West Yellowstone. Town Manager Dan Sabolsky reports on current issues: **Water and Sewer Issues:** Funds generated by water and sewer rate adjustments will be utilized for upgrades to the existing systems whether the town develops the 80 acres or not. Two public hearings are set for April 19, 2016 and May 3, 2016. Notification was provided to all water/sewer customers of the public hearing for April 19, 2016. An ordinance for the rate increases will be on the May 3, 2016 agenda. On the May 3<sup>rd</sup> meeting, there will be a work session on tap fees for commercial projects. In addition, there may also be discussion of impact fees. Status: On-going. **WYED Consulting Contract – Housing & Public Input Project:** NRDC has asked that the Town to consider adopting the Affordable Housing Plan. I have sent a copy of the Plan to council members for their review and comments. I met with HRDC, in Bozeman, to discuss the housing plan and the Electric Housing Project. HRDC is going to apply for federal and state grants in the Spring for the Electric Housing Project. If grant funding is received, it is hoped that the project can start in 2017. HRDC has purchased a lot in the Madison Addition and are planning on constructing a four-plex. They have asked the City for assistance with the project. I received a copy of the Exploratory Smart Growth Plan from WYED. It is the public input document on the 80 acres prepared by Kirsten Goldstein. I will be forwarding a copy to Council to get their input and comments. Status: In progress. **Mobile Food Vendors:** A draft of the mobile food vendor regulations was sent to the Town's legal counsel for review. Ms. Mersen made some wording changes and made a suggestion to add a mechanism to revoke the mobile food vendor permit. The regulations are on the May 3<sup>rd</sup> Council Agenda. Status: In progress. **Grizzly Internet:** I met with Mr. Pond, of Safelink, regarding the assignment of the lease and the bonding requirements. Mr. Pond provided an update on the installation of the fiber throughout Town. Safelink will be providing a copy of the bond and the assignment soon. Status: Pending. **Payroll System:** The Town purchased the Black Mountain payroll software and entered into a maintenance agreement that includes the iCloud capabilities. The

Finance Department completed their first training on the software. Ms. Roos has started entering data into the new system. Black Mountain has been working with the Town staff to prepare the system for the iCloud capabilities. Status: In-progress. **Growth Policy:** The Planning Board has been working on the update to the Town's Growth Policy. The final draft was sent to the Town's legal counsel for review. I have received some comments and changes from Council and the general public that need to be made. It is anticipated the final draft will be placed on the agenda in June. Status: In-progress. **Police/Dispatcher/ 911 Training:** At the last council meeting, the Town approved the hiring of DIS Technology to provide hardware for 911. In addition, we are part of an RFP with Gallatin County for 911 stations. We have been interviewing companies to rewrite the Department's policy manuals. The selection of a contractor shall be happening soon. The Chief, Ms. Gospodarek, and myself met to determine the future expenditures for the department. Status: In-progress. **80 Acre Financing:** The Town signed the Conditional Commitment Letter with First Security Bank for the financing of the 80 acres. The Town has signed a contract with Ms. Cynthia Weed, of K & L Gates, to assist the Town with drafting the necessary documents to assign a portion of the Resort Tax to service the debt with First Security. Ms. Gospodarek has been working with First Security Bank on finalizing the documentation to complete the transaction. A preliminary draft of the documents has been completed. Status: In progress. **Refinance of GO Bonds:** The Town signed the Conditional Commitment Letter with First Security Bank for the re-financing of the general obligation bonds. The Town has signed a contract with Ms. Cynthia Weed, of K & L Gates, to assist the Town with drafting the necessary documents to refinance the general obligation bonds at a lower interest rate. This transaction will be completed after the purchase of the 80 acres has been completed. Status: In progress. **School Expansion Project:** Talked with Jason Howell regarding the school project. They have finished reviewing and analyzing the bids on the school project. From preliminary numbers, it appears that the school district may need some assistance from the Town. The school has submitted a letter of request for consideration at the May 3, 2016 Council meeting. Status: In progress. **Organizational Development:** Two management initiatives have been started: 1) Performance Management (10 Webinars) from MMIA and 2) The Leadership Challenge - training being provided by Montana State. The initiatives are going well. **Department Head Placement and Advancement:** (Also known as Section 05-10 of the Employee Manual). Met with the Department Heads regarding this section and reworked the document. A copy was forwarded to all Department Heads for their comments and revisions. Once completed, the document was forwarded to the Town's legal counsel and Town council. The legal review has been completed and it has been placed on the May 3<sup>rd</sup> agenda. Status: In progress.

**Town Related Items:**

- Met with the WYED Board.
- Met with Northern Rockies Economic Development Council (2).
- Attended the Recreation Advisory Board.
- Attended Planning Advisory Board meeting.
- Attended a meeting with the National Park Fisheries Management Team.
- Met with management team from HRDC.
- Attended Gallatin County Local Government Forum with Councilman Martineau.
- Talked with Gallatin County Health Department.
- Meet with Jim Doar, County Administrator.
- Met with Safelink.
- Met with Shane Grube, Hebgen Basin Fire District.
- Met with Don Seifert, Gallatin County Commissioner.
- Met with Big Sky GIS.

Public Services Superintendent James Patterson reports that they have swept all the streets and sidewalks but will continue on that throughout the summers. They put out all the public trash cans today and are still working on the bathroom at the police department. They have also repair the ADA compliant doors at the library. Patterson

also reports that they will install a new major water meter in a concrete vault on the edge of Town in the next couple of weeks. Social Services Director Kathi Arnado reports on increased numbers in her department and the showing of a movie called "Waste No Food." She says that their new approach to distributing food which allows patrons to select the food they want is proving to reduce waste and taking food that won't get used. Chief of Police Scott Newell expresses appreciation for Public Works and the new bathroom at the police department. He also says their computer system is barely tied together and they are anxiously preparing for the new system that was approved at the last meeting. He also mentions a taser class the officers participated in recently as well as other upcoming specialized training opportunities.

The meeting is adjourned. (10:00 PM)

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Mayor

ATTEST:

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Town Clerk

# Town of West Yellowstone Business License Application

Business Name: Yellowstone Sightseeing LLC  
 Applicant: Roman Mata / Serghei Plesco  
 Contact Person: Roman Mata 406-539-1544 / Serghei Plesco 406-214-9007  
 Mailing Address: P.O. Box 1483  
 Physical Address of Business: 439 Yellowstone Avenue  
 Phone Number: 406-646-4287 Fax Number: 406-646-4287  
 Email Address: sightseeingwys@yahoo.com Website: yellowstonesightseeing.net

Signature of Property Owner of Record:   
 Subdivision: Old Town  
 Block: 24 Lot: 10

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana?  Yes  No
- Appropriate City/County/Health Dept approvals (if applicable)  Yes  No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)?  Yes  No

**Type of Business** Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.  
 Yellowstone Sightseeing is a new company in town. It's purpose is to provide a good experience for the tourists of Yellowstone National Park. The company has a open top bus. The seating capacity is 50  
 Our office is located on 225 Yellowstone Ave. West Yellowstone, MT, 59758

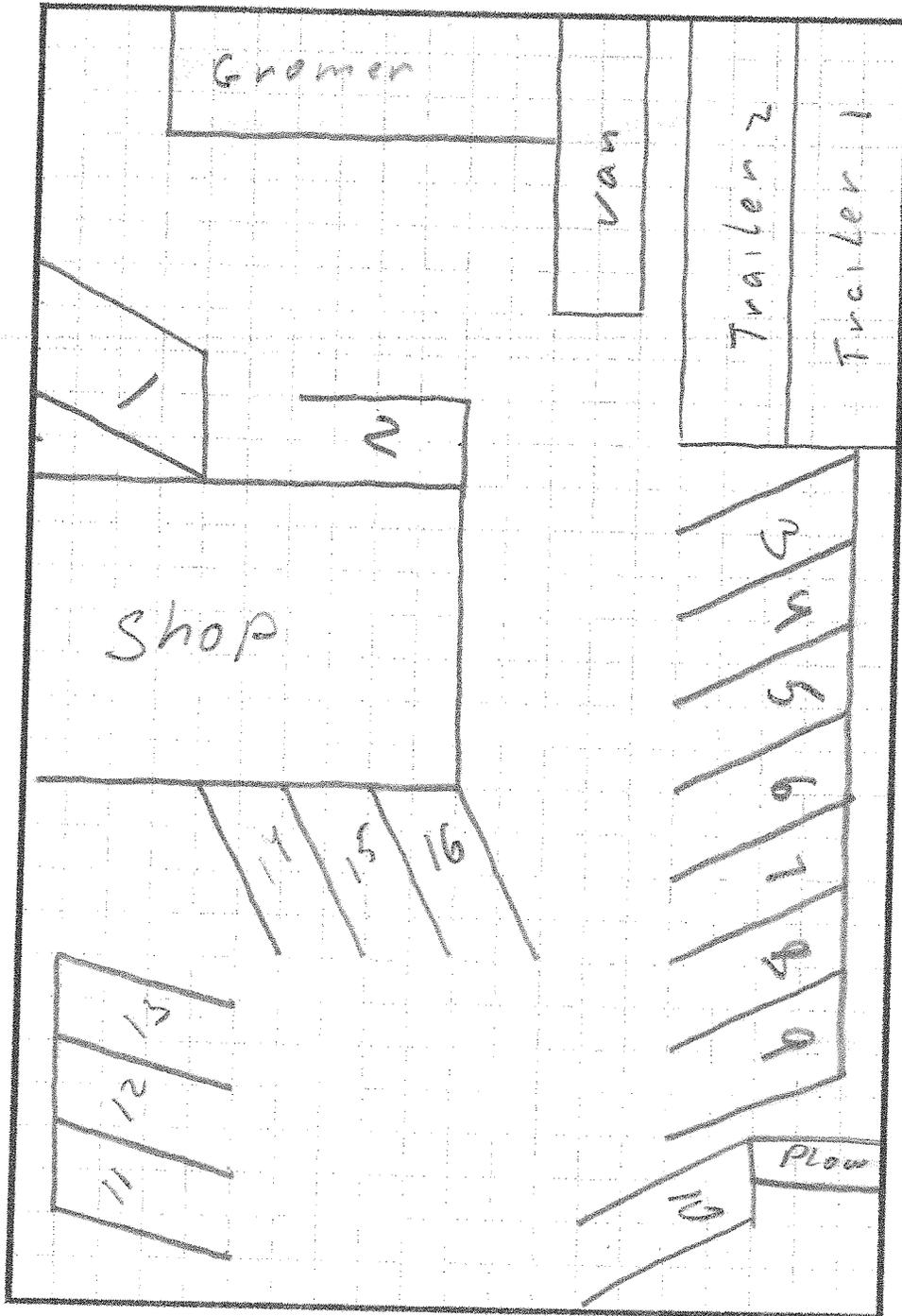
Business License Fee: \$ 50.00  
 Resort Tax Bond: \$ 500.00  
 Total Amount Due: \$ 550.00

  
 Signature of Applicant  
  
 Signature of Applicant  
 Date 5/9/16

FOR OFFICE USE ONLY				
Date Approved by Town Council: _____				
Date _____	Check # _____	Amount \$ _____	License # _____	
SCN _____	BLP _____	STX _____	DLC _____	RDX _____

# Site Plan

Business Name: *Yellowstone sightseeing*  
Business Owner: *Roman Maba / Senghe Plesco*  
Business Street Address: *439 Yellowstone Ave.*  
Block:                      Lot:                      Subdivision:



Scale: 1 inch = 20 feet

Note: This grid represents a standard Town lot, 100 feet by 150 feet.

# Town of West Yellowstone Business License Application

Business Name: Teton Physician Services LLC

Applicant: Samantha Smith

Contact Person: Samantha Smith

Mailing Address: PO Box 1472

Physical Address of Business: \_\_\_\_\_

Phone Number: 307-699-0428 Fax Number: \_\_\_\_\_

Email Address: livinglifefree123@yahoo.com Website: \_\_\_\_\_

Signature of Property Owner of Record: John M. Hume, WYED Secretary

Subdivision: Old Town

Block: 12 Lot: 10

Zoning District, please mark one:

- B-3 Central Business District (Old Town)       PUD Planned Unit Development (Grizzly Park)  
 B-4 Expanded Business District (Grizzly Park)       Residential Districts, Home Occupations Only (Mad Add)  
 E-2 Entertainment District (Grizzly Park)

- New Business       Transfer of Ownership  
 Change of Location       Name Change

- Is this business licensed by the State of Montana?  Yes  No
- Appropriate City/County/Health Dept approvals (if applicable)  Yes  No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)?  Yes  No

**Type of Business** Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

medical billing 1 office space

Business License Fee: \$ 50.00

Resort Tax Bond: \$ —

[Signature]  
Signature of Applicant

Total Amount Due: \$ 50.00

Signature of Applicant

5/11/16  
Date

FOR OFFICE USE ONLY				
Date Approved by Town Council:	_____	_____	_____	_____
Date	_____	Check #	_____	Amount \$
_____	_____	_____	_____	_____
License #	_____	_____	_____	_____
SCN	_____	BLP	_____	STX
_____	_____	_____	_____	BLC
_____	_____	_____	_____	RDX

# Town of West Yellowstone Business License Application

Business Name: Rovar LLC dba Budget Rent A Car  
Applicant: Robert Varitek  
Contact Person: Dennis Petry  
Mailing Address: Po Box 2306, Rapid City, SD 57709  
Physical Address of Business: 4200 Beach Dr. Suite #5, Rapid City, SD 57702  
Phone Number: 605-721-9040 Fax Number: 605-343-7952  
Email Address: dpetry@rushman.com Website: \_\_\_\_\_

Signature of Property Owner of Record: 

Subdivision: \_\_\_\_\_  
Block: ~~22~~ 22 Lot: ~~12~~ 12

Zoning District, please mark one:

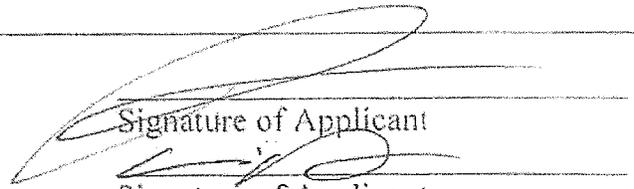
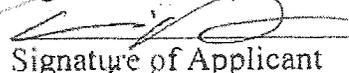
- |  |   |
|--|---|
| <input type="checkbox"/> B-3 Central Business District (Old Town)      | <input type="checkbox"/> PUD Planned Unit Development (Grizzly Park)            |
| <input type="checkbox"/> B-4 Expanded Business District (Grizzly Park) | <input type="checkbox"/> Residential Districts, Home Occupations Only (Mad Add) |
| <input type="checkbox"/> E-2 Entertainment District (Grizzly Park)     |   |
| <input type="checkbox"/> New Business                                  | <input checked="" type="checkbox"/> Transfer of Ownership                       |
| <input checked="" type="checkbox"/> Change of Location                 | <input type="checkbox"/> Name Change  |

- Is this business licensed by the State of Montana?  Yes  No
- Appropriate City/County/Health Dept approvals (if applicable)  Yes  No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)?  Yes  No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

Auto Rental (Budget). Will have 10 rental vehicles.  
Rental Car facility @ 605 Yellowstone Ave, west Yellowstone, MT 59758

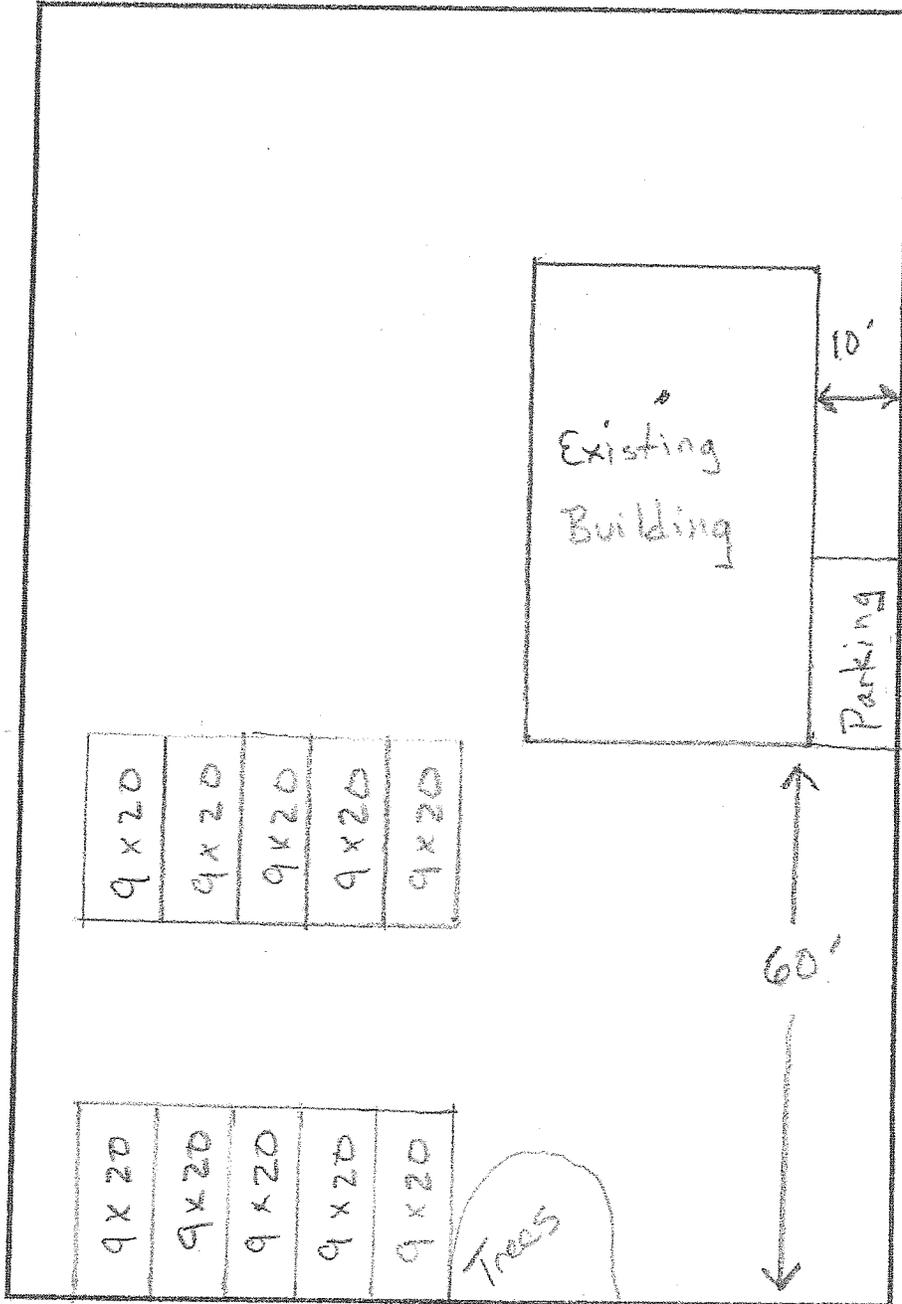
Business License Fee: \$ \_\_\_\_\_  
Resort Tax Bond: \$ \_\_\_\_\_  
Total Amount Due: \$ \_\_\_\_\_

  
Signature of Applicant  
  
Signature of Applicant  
5/9/16  
Date

FOR OFFICE USE ONLY							
Date Approved by Town Council:	_____	_____	_____	_____			
Date	_____	Check #	_____	Amount \$	_____	License #	_____
SCN	BLP	STX	BLC	RDX	_____	_____	_____

# Site Plan

Business Name: Budget Rent a Car  
Business Owner: Rover LLC  
Business Street Address: 685 Yellowstone Ave.  
Block: Lot: Subdivision:



Scale: 1 inch = 20 feet

Note: This grid represents a standard Town lot, 100 feet by 150 feet.

# Town of West Yellowstone Business License Application

Business Name: Geyser Street Properties  
Applicant: Shane & Elizabeth Ross  
Contact Person: Shane or Liz  
Mailing Address: PO BOX 666, West Yellowstone, MT 59758  
Physical Address of Business: 324 N Geyser / 507 Parkway D  
Phone Number: 640-7688 Fax Number: \_\_\_\_\_  
Email Address: geyserstreetproperties@gmail.com Website: \_\_\_\_\_

Signature of Property Owner of Record: 

Subdivision: Old Town  
Block: 6 Lot: 1A

Zoning District, please mark one:

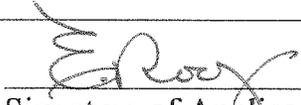
- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change
- change of use

- Is this business licensed by the State of Montana?  Yes  No *Submitted 5-4-16*
- Appropriate City/County/Health Dept approvals (if applicable)  Yes  No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)?  Yes  No *NA*

**Type of Business** Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

\* 2 rental units, changing from monthly to nightly or weekly use, reduction in parking impact

\* Wild game processing - no change, very small business

Business License Fee: \$81.00  
Resort Tax Bond: \$ Request to waive   
Signature of Applicant

Total Amount Due: \$ \_\_\_\_\_  
Signature of Applicant  
5-11-16  
Date

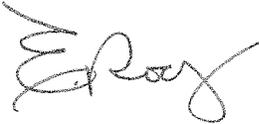
FOR OFFICE USE ONLY					
Date Approved by Town Council: _____					
Date _____	Check # _____	Amount \$ _____	License # _____		
SCN _____	BLP _____	STX _____	BLC _____	RDX _____	

May 11, 2016

Dearest Town Council Members,

We are in the process of converting our two rental units from monthly to nightly/weekly rentals. Based on the payment history for Snow Fun, Inc., please consider waiving the resort tax bond for Geyser Street Properties for nightly/weekly rentals.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Shane & Liz Roos". The signature is stylized and cursive.

Shane & Liz Roos

# Town of West Yellowstone Business License Application

Business Name: YELLOWSCONES  
 Applicant: KRISTINE WILKINSON  
 Contact Person: DAVID S. WILKINSON  
 Mailing Address: P.O. Box 910 WEST YELLOWSTONE  
 Physical Address of Business: 101 So CANYON ST WEST YELLOWSTONE  
 Phone Number: 209 859 3076 Fax Number: \_\_\_\_\_  
 Email Address: DAVIDSWILK@MAC.COM Website: \_\_\_\_\_

Signature of Property Owner of Record: Cree Hale

Subdivision: GRIZZLY PARK  
 Block: 3 Lot: 2

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana?  Yes  No
- Appropriate City/County/Health Dept approvals (if applicable)  Yes  No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)?  Yes  No BUILDING (PREVIOUS BUSINESS)

**Type of Business** Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

1 UNIT / WILL BE SERVING SCONES FROM THE UNIT /  
OUT-DOOR SEATING Picnic TABLES 3-4

Business License Fee: \$ 50.00  
 Resort Tax Bond: \$ 500.00  
 Total Amount Due: \$ 550.00

Kristine Wilkinson  
 Signature of Applicant  
[Signature]  
 Signature of Applicant  
5/12/14  
 Date

FOR OFFICE USE ONLY					
Date Approved by Town Council: _____					
Date _____	Check # _____	Amount \$ _____	License # _____		
SCN _____	BLP _____	STX _____	BLC _____	RDX _____	

# Town of West Yellowstone Business License Application

Business Name: Doggie Business - A local Dog Walking Service  
 Applicant: Kimberly Baird  
 Contact Person: Kimberly Baird  
 Mailing Address: Po Box 1123 West Yellowstone, MT 59758  
 Physical Address of Business: 622 Firehole Ave Apt 3D West Yellowstone, MT  
 Phone Number: 561-596-8921 Fax Number: \_\_\_\_\_  
 Email Address: doggiebusinesswy@gmail.com Website: \_\_\_\_\_

Signature of Property Owner of Record: this is strictly a dog walking service where I will be taking dogs out and returning them to their owners. I will not be operating  
 Block: \_\_\_\_\_ Lot: out of a business front.

Zoning District, please mark one:

- B-3 Central Business District (Old Town)       PUD Planned Unit Development (Grizzly Park)  
 B-4 Expanded Business District (Grizzly Park)       Residential Districts, Home Occupations Only (Mad Add)  
 E-2 Entertainment District (Grizzly Park)  
 New Business       Transfer of Ownership  
 Change of Location       Name Change

- Is this business licensed by the State of Montana?  Yes  No
- Appropriate City/County/Health Dept approvals (if applicable)  Yes  No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)?  Yes  No

**Type of Business** Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

I am wanting to start a local dog walking service here in town. I will be catering to mostly locals, but some tourists. I will be picking up said dogs from owners and returning them to owners after walk. I will not be boarding or sitting. I'm hoping to help alleviate some of the stress of locals and tourists who need help getting their dogs out during the busy seasons.

Business License Fee: \$ 50.00

Resort Tax Bond: \$     

Kimberly Baird  
Signature of Applicant

Total Amount Due: \$ 50.00

Signature of Applicant

5/12/14  
Date

FOR OFFICE USE ONLY				
Date Approved by Town Council: _____				
Date _____	Check # _____	Amount \$ _____	License # _____	
SCN _____	BLP _____	STX _____	BLC _____	RDX _____



# WY CHAMBER MARKETING COMMITTEE 2016/2017 MARKETING PLAN AND BUDGET



# WHO WE ARE



The town of West Yellowstone, located just outside of the West Entrance to Yellowstone National Park, is a year-round family-friendly destination. Nestled among majestic mountain peaks, and surrounded by natural scenic wonders, the town is rich in history and activities.



# WEST YELLOWSTONE'S MIX OF MARKETING!

- Memberships
- MT lodging tax
- Grants
- Donations

**WYCC =**  
West  
Yellowstone  
Chamber

- Local tax \$1.00  
per occupied  
room per night

**TBID =**  
Tourist  
Business  
Improvement  
District

- **WYSEF:** West  
Yellowstone Ski  
Education  
Foundation

- **WYF:** West  
Yellowstone  
Foundation

**WYED =**  
West  
Yellowstone  
Economic  
Development

- Fund-raising
- Economic  
development  
grants

**MAP =**  
Town of West  
Yellowstone  
Marketing &  
Promotions  
Fund

- ½ of 1% of the  
local resort tax  
(formerly used for  
administrative costs  
by businesses)

- **YC:** Yellowstone  
Country Regional  
Tourism

- **MTOT:** Montana  
Office of Tourism



# WYCC COMPONENTS

## Marketing Committee

- Create and implement annual marketing plan & budget
- Director of Marketing is local
- Interacts with other committees, organizations and directly with TBID
- Assess and change as needed throughout the year
- Funded by state lodging tax which requires following all MTOT rules & regulations





# DETERMINING LODGING/BED TAX

Total West Yellowstone Accommodations Tax @ 7% from 2014 = **\$2,091,658.00**  
**Of that amount**, nearly half (43%) goes to the Montana General Fund.

## **Of the balance:**

- \* Approximately \$55,000.00 goes to offset state employee travel
- \* Approximately \$30,000.00 from West's share is dedicated to the MT Heritage Commission (Nevada/Virginia cities)
  - \* 77.5%\*\* dedicated to Travel Promo Unit  
(22.5% of that funding is equally divided between Yellowstone Country Tourism Region and West Yellowstone)

**Estimated FY15 funds (@ 95%) = \$232,000.00**

*\*\* Travel Montana is statutorily mandated to share this among: MT Historical Society for roadside historical signs and sites; University System for travel & recreation research; Fish, Wildlife & Parks for maintenance of facilities in State Parks, the Region, West Yellowstone and Travel Montana uses the balance.*



# SAMPLES



## Fall:

- Direct E-Blasts
- Online Campaign - Google
- Event Specific Enews
- Sponsorships
- NA Travel Magazine
- Horizon Travel  
*(came with bonus live spot on Times Sq. Electronic Billboard)*
- Editorial Space in Outside Bozeman



### WEST YELLOWSTONE, MONTANA THE WEST GATE TO YELLOWSTONE NATIONAL PARK

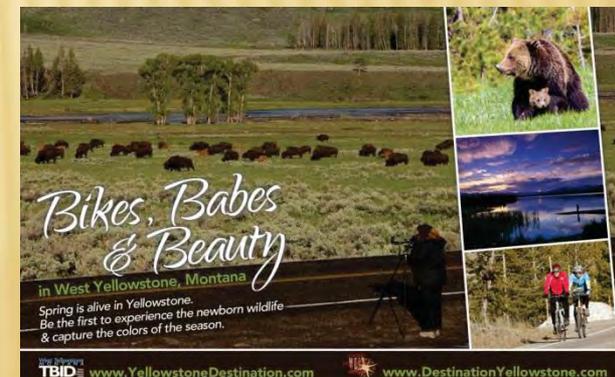
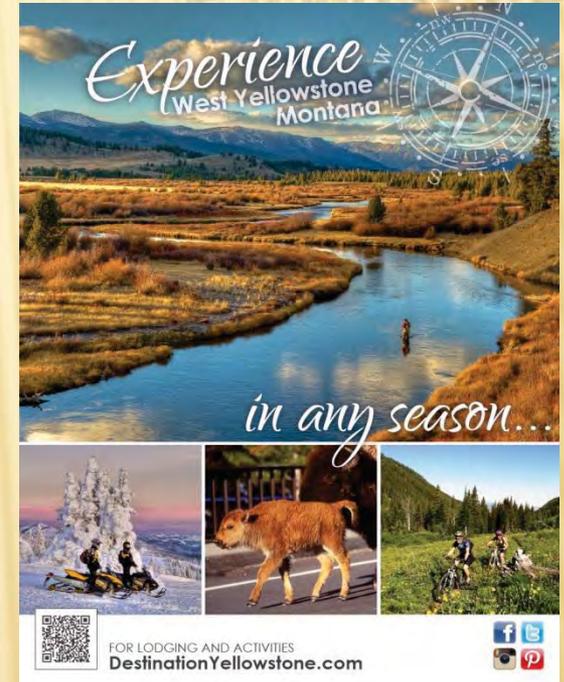
**T**he town of West Yellowstone, located just outside of the West Entrance to Yellowstone National Park, is a well-located, family-friendly destination. Nestled among majestic mountain peaks, and surrounded by natural scenic wonders, the town is rich in history and activities. West Yellowstone is minutes away from some of Yellowstone's favorite attractions including Old Faithful and the Grand Canyon of Yellowstone. June through September, fly directly into the airport (WYS) just two miles north of town. Known for blue-ribbon trout streams, and access to hundreds of miles of hiking and biking trails in the surrounding National Forests, outdoor adventures await. Helium and Quake Lakes offer great fishing and several marinas on the lake offer boat rentals. There are endless wildlife watching opportunities, as well as photography and scenic drives.

West Yellowstone receives an average of "60" of snow in winter. Visitors can enjoy over 50+ km of groomed Nordic ski trails, 4000+ miles of groomed snowmobile trails, ice fishing and sled dog rides. They can also take a guided snowcoach or snowmobile tour into Yellowstone National Park. Highlights include the Grizzly and Wolf Discovery Center, Yellowstone Historic Center, Historic Volcano Tour, Yellowstone Giant Screen Theatre, Earthquake Lake Visitor Center and Yellowstone Aerial Adventures. Families can enjoy a variety of dining options or stroll through the many retail establishments. No matter the season that brings you to West Yellowstone, there is something to offer for everyone! For more information, visit [www.DestinationYellowstone.com](http://www.DestinationYellowstone.com).

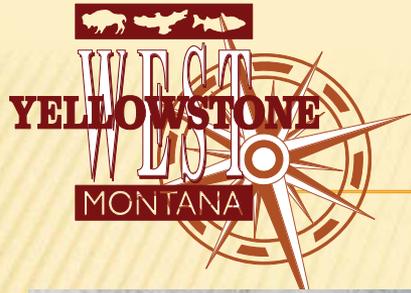


## Spring:

- Outdoors NW: Print & Online (Travel Show dist.)
- Online campaign being planned
- Editorial Space in Outside Bozeman







## Winter Destination & Events

- Mix of Print, Digital, Eblast, PR

# SAMPLES

### WEST YELLOWSTONE MONTANA

Your Winter Family Destination

WINTER EVENTS 2015/16	
<b>NOVEMBER</b>	NOV 14 WYSEF Ski Swap NOV 24-28 Yellowstone Ski Festival/Races NOV 27 Kids'N'Snow at the Trailhead
<b>DECEMBER</b>	DEC 1-31 Christmas for the Critters at GWDC DEC 12 Biathlon Cup #1 - Sprint DEC 13 Christmas Bird Count DEC 15 Yellowstone opens for winter oversnow travel DEC 17 Christmas Stroll & Parade of Lights DEC 17-20 Kids'N'Snow Weekend DEC 17-19 Rodeo Run Sled Dog Races
<b>JANUARY</b>	JAN 1-31 ...
<b>FEBRUARY</b>	FEB ...
<b>MARCH</b>	MAR ...

For more event details visit [DestinationYellowstone.com](http://DestinationYellowstone.com)

### WEST YELLOWSTONE SLED DOG RACES

December 17-19, 2015

RETREATS WELCOME! FREE TO THE PUBLIC

West Yellowstone TBID

Join us for Winter Fun

West Yellowstone • MT

Sled Dog Races & Kids'N'Snow Events

WWW.YELLOWSTONEDESTINATION.COM

WWW.KIDSNSNOW.ORG

WWW.WYSLEDDOGRACES.COM

### West Yellowstone, Montana

## Hebgen Lake NAIFC Qualifier

### NAIFC Ice Fishing Tournament

January 15-17, 2016

**Friday:** Evening seminars & the Rocky Mountain Product Fair  
**Saturday:** On-ice product demo's, Cabela's Kid's Ice Camp, Saturday night dinner & rules meeting & The Rocky Mountain Product Fair  
**Sunday:** Tournament & weigh-in

Up to a \$21,000 payout and Calculta cash payouts

Maximum entry of 150 two-person teams  
 Team registration at [naifc.com](http://naifc.com)  
 Full tournament information at [www.westyellowstoneicefishing.com](http://www.westyellowstoneicefishing.com)

Stay another day & play in Montana & Yellowstone. Rock-country cold, snake powder & a snowmobiler's dream. Or, take a snowcoach or snowmobile tour into Yellowstone Park's winter wonderland of frosty beauty and steaming geysers.  
 Activities and lodging information: [www.destinationyellowstone.com](http://www.destinationyellowstone.com)

### 2016 SNOWMOBILE EXPO AND POWERSPORTS SHOW

West Yellowstone, Montana • March 10-13, 2016

WSVSA Vintage Show & MWR Vintage Oval Racing

### Ski & Play WEST YELLOWSTONE MONTANA

The Perfect Winter Destination!

[www.DestinationYellowstone.com](http://www.DestinationYellowstone.com)

### Sled & Play WEST YELLOWSTONE MONTANA

The Perfect Winter Destination!

### 2016 SNOWMOBILE EXPO AND POWERSPORTS SHOW & OUTDOOR CONCERTS

March 11-13

For more events information [DestinationYellowstone.com](http://DestinationYellowstone.com)



# RESULTS TO DATE

Met or exceeded all FY16 Measurable Objectives

## Lodging Tax

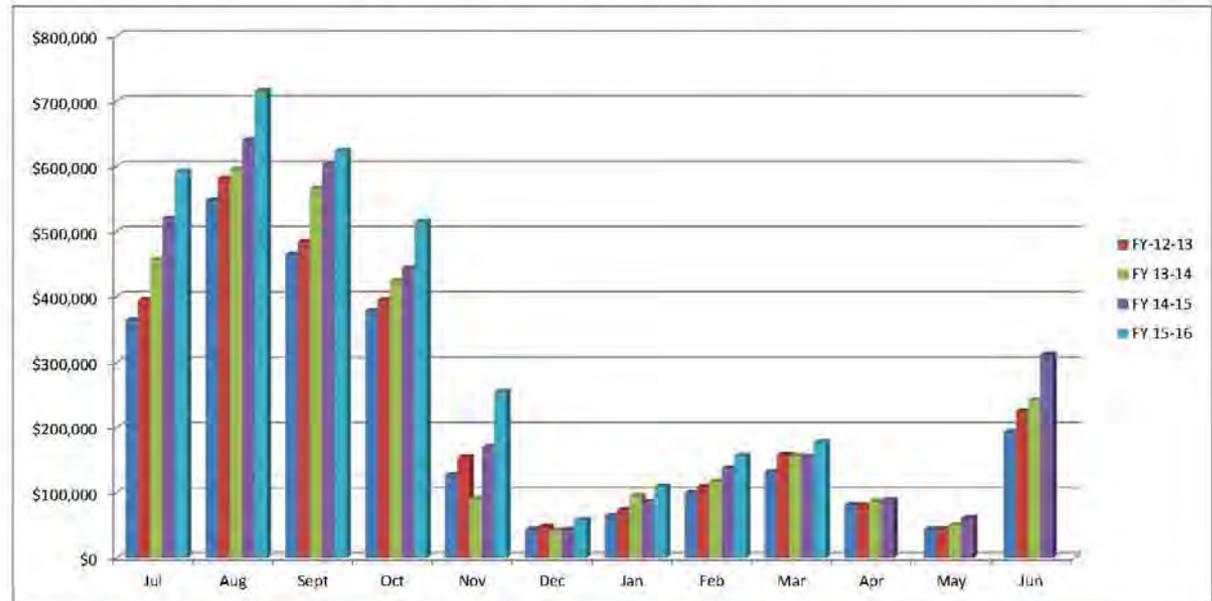
- ✦ Collections for 2015 are up 5% statewide.
- ✦ West Yellowstone collections for 2015 were \$2,091.658 (+10%)

## Resort Tax Collections

- ✦ Currently up 12.93%

**Resort Tax Collections for the Town of West Yellowstone  
Fiscal Years 2011-2016, Collections by Month**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	FY % Change
FY 11-12	\$364,177	\$547,432	\$464,713	\$378,814	\$126,943	\$43,533	\$65,044	\$100,392	\$131,325	\$81,073	\$43,883	\$193,092	\$2,540,421	1.42
FY-12-13	\$394,959	\$581,421	\$484,531	\$394,594	\$154,195	\$47,401	\$73,622	\$109,121	\$157,783	\$80,524	\$43,624	\$224,910	\$2,746,685	8.12
FY 13-14	\$457,499	\$595,418	\$566,122	\$424,003	\$90,485	\$42,632	\$94,876	\$116,989	\$156,166	\$86,494	\$50,784	\$241,594	\$2,923,062	6.42
FY 14-15	\$519,795	\$640,248	\$603,895	\$443,969	\$169,572	\$43,147	\$86,237	\$137,474	\$154,881	\$88,134	\$60,915	\$311,958	\$3,260,225	11.53
FY 15-16	\$591,955	\$715,839	\$623,376	\$514,636	\$254,702	\$58,442	\$109,780	\$156,311	\$177,196					12.93





# TARGET MARKETS

## Geo-Travelers

- Aligns with Travel MT strategy
- Activity based
- Social media focus
- Unique experiences available here

## Family Travelers

- #1 market segment
- High rate of return visits
- Optimal fit for both Yellowstone and out-of-park experiences

## Active Mature

- Rapidly increasing # of boomers
- Inter-generational travel rising
- Extended season travelers

## International

- Fastest Growing Segment
- Over 45 countries recorded in 2015.
- Travel during shoulder seasons and around holiday weeks different than ours.

## Geo-Mobile

*(GenX & Millennials)*

- Millennials (ages 18-36) and GenXrs (37-53) who want unique, quality experiences, can be families or couples.
- Are technologically savvy and use smart devices for decision making.
- Strongly prefer learning by doing. They almost never read the directions; love to learn by doing, by interacting.
- Both markets are highly educated, and ethnically and racially diverse. They value life/work balance.



# OVERALL GOALS

- Attract visitors by communicating an image consistent with our long term vision as a vacation destination and one that places high value on existing assets, amenities and natural resources of the region.
- Continue to expand our marketing effectiveness by joining our efforts with those of marketing partners.
- Continue to target our market as accurately as possible, to assure funding is used to reach an audience that asks for information, travels to West Yellowstone, and spends significant dollars.





# MEASURABLE OBJECTIVES

## × **General:**

- + 2% increase (from July 2016- June 2017) in West Yellowstone Resort Tax Collections over the previous year (July 2015 - June 2016).
- + 1% increase in occupied room nights (from July 2016- June 2017) over the previous year (July 2015 - June 2016) as reported by West Yellowstone TBID collections.
- + 0.5% increase in recreational visitors using the west entrance to Yellowstone Park over a 5-year rolling average of west entrance visitation as reported by the National Park Service.

## × **Website:**

- + 10% increase (from July 2016- June 2017) over the prior year (July 2015 - June 2016) for online campaign landing page as entry point.
- + 2% increase in mobile traffic (from July 2016- June 2017) over the prior year (July 2015 - June 2016).

## × **Social Media:**

- + 6% increase in social media followers (from July 2016- June 2017) over the prior year (July 2015 - June 2016).



# RESEARCH & STATS

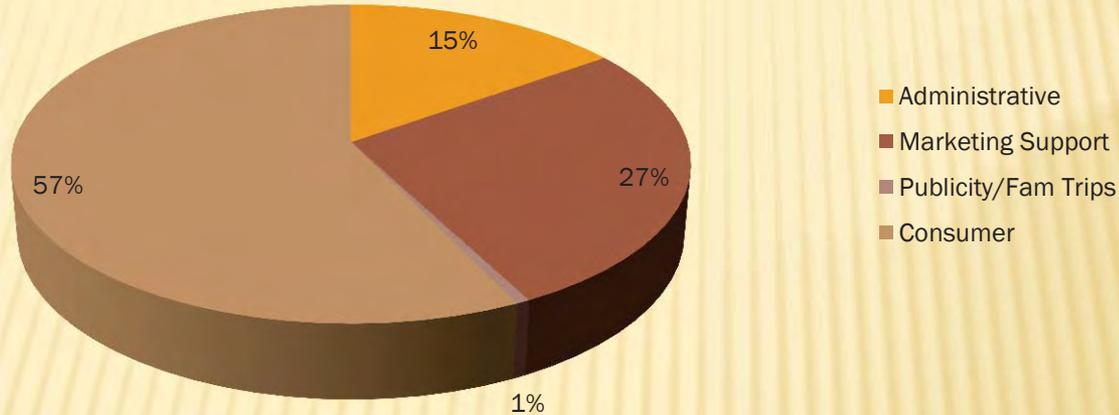
- ✘ Online campaigns result in higher click thru rates than industry average. (.26%)
- ✘ Mobile marketing use and ROI is increasing (.32% CTR)
- ✘ Website traffic continues to increase with campaigns in top ten referrals.
- ✘ Social media is continuously increasing, engagement is high. (Over 70k – Combined Platforms)
- ✘ Participation in events from targeted areas including Idaho, Utah, Wyoming and MT

## 2015 Stats: Visitors who spent at least one night West Yellowstone:

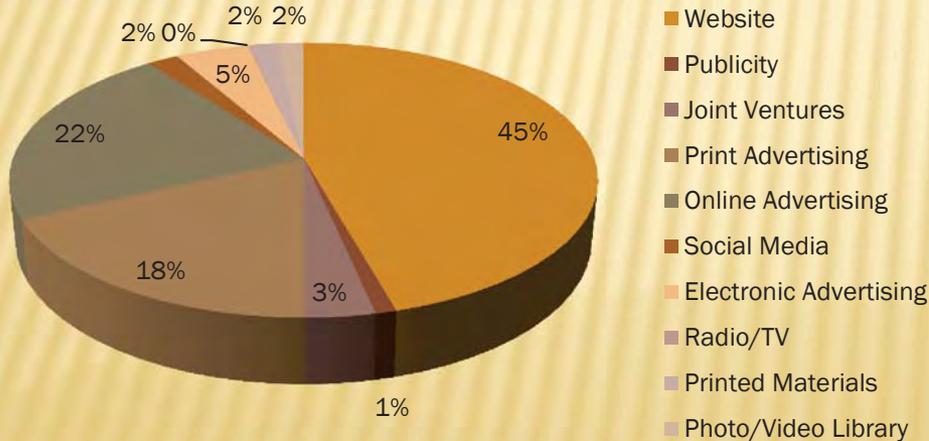
- ✘ Yellowstone Park - 4,097,757 recreational visitors (16.6% increase over 2014 – record year)
- ✘ West Gate - 1,743,334 recreational visitors (21.2% increase over 2014)
- ✘ WY Visitor Center welcomed over 154,000 guests in 2015 (26% increase over 2014) + additional 20k+ in email and phone communications
- ✘ 57% use internet for trip planning, and once here visitor center most highly used (45%)
- ✘ 65% are repeat visitors, 25% first-time and 79% plan to return within 2 years
- ✘ Top five activities include scenic drives, wildlife, photography, day hiking, RV/camping
- ✘ Average night stay is 6.47 nights in MT (spent at least one night in W. Yell)
- ✘ Top 5 States: California, Utah, Idaho, Washington and Minnesota



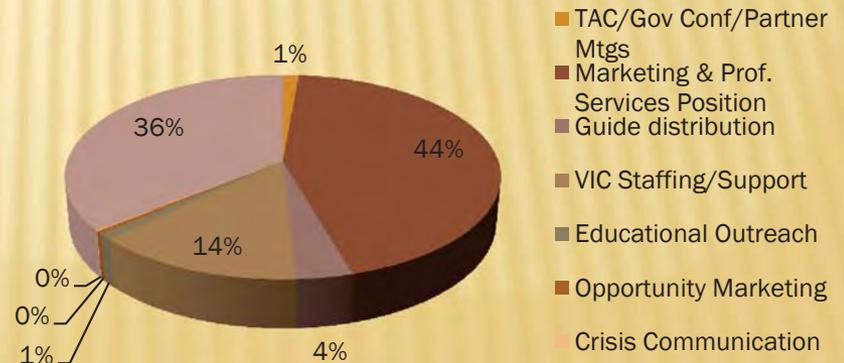
# FY17 MARKETING BUDGET



## Consumer



## Marketing Support





# FULL YEAR BUDGET

Income		
WYM estimate bed tax revenue: (95% of estimated collection)	\$232,000.00	
WYM estimated funds not expended from FY15	\$27,500.00	
WYM estimated additional earnings beyond estimate above	\$0.00	
<b>Total</b>	<b>\$259,500.00</b>	
<b>Administration</b>	\$39,250.00	
Marketing Support	Bed Tax	Non-Bed Tax*
TAC Meetings/Gov. Conf/Partner Meetings	\$1,500.00	
Marketing/PR Position	\$48,500.00	
Fullfillment: Guide Distribution	\$4,000.00	
Opportunity Marketing	\$500.00	
VIC Staffing/Support	\$15,000.00	Y
Educational Outreach (i.e. workshops)	\$1,000.00	
Crisis Communication	\$100.00	



# FULL YEAR BUDGET

Consumer Marketing	Bed Tax	Non-Bed Tax*
Website (WYCC & Subsites)	\$68,300.00	
Joint Ventures (MTOT and Community)	\$5,000.00	Y
Print Advertising – Newspaper, Magazine, Specialty Publications	\$27,000.00	Y
Online Advertising – Mobile, Websites, SEM, Adwords	\$32,500.00	Y
Social Media – Contest, Paid Ads, Development	\$3,000.00	Y
Electronic Advertising – Eblasts, Enewsletters	\$7,000.00	Y
Radio/TV	\$100.00	Y
Printed Materials – Maps, Calendars, Posters, Flyers	\$2,750.00	Y
Publicity (FAM/Press Tours)	\$1,500.00	Y
Photo/Video Library – Paid, Contest	\$2,500.00	Y

\*Non-bed tax funds come from a combination of local TBID, WYED, WYSEF, Foundation; grants; private business support and sponsorships for events.

- Winter Marketing includes Destination & Events - Nordic Ski, Snowmobile, Ice Fishing, Sled Dog, Kids’N’Snow
- Warm & Shoulder Season includes Destination & Events like Concerts, Holidays, Fishing, Hiking, Wildlife, etc



# FULL YEAR BUDGET

## Consumer Marketing Breakout

### Winter Destination/Events

- Nordic Ski
- Snowmobile
- Kids'N'Snow
- Ice Fishing
- Sled Dog

### Should Seasons

- Spring (April/May/June)
- Fall (Sept/Oct/Nov)

### Opportunity (Year-Round Destination)

### Instagram Contest

### Printed Materials

- Comeback Calendars
- West of Yellowstone Maps
- All Season Trail Map
- Kids'N'Snow
- Instagram Contest

**ORDINANCE No. 260**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE AMENDING THE WEST YELLOWSTONE TOWN CODE TO PROVIDE FOR THE SALE OF WATER IN BULK, EFFECTIVELY AMENDING CHAPTER 13 OF THE CODE.**

WHEREAS, the Town Council of the Town of West Yellowstone believes that the sale of bulk water is in the best interests of the health, safety and welfare of the citizens of West Yellowstone; and

WHEREAS, the sale of such bulk water will result in revenue to the Town:

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of West Yellowstone that the following amendment be made to the municipal code of the Town of West Yellowstone, effectively amending Section 13.04.220 as follows:

**Section 1:**

13.04.225

**Bulk Water Sales:** The Town hereby authorizes the sale of water in bulk (“Bulk Water”) at certain locations with the use of a Town approved meter. Each such location must first be approved in writing by the Town Manager. Further, the Town Manager has the discretion not to sell Bulk Water if the Town’s water supply is insufficient.

In order to purchase Bulk Water the purchaser must rent a water meter from the Town to measure the amount of water being purchased. The rental rate for the water meter shall be set by resolution of the Town Council, which may be amended or modified as necessary. It shall be the responsibility of the Town to install and uninstall the meter.

The price for bulk water shall be set by resolution of the Town Council which may be amended or modified as necessary.

**Section 2: REPEALER:** All ordinances and parts of ordinances in conflict with provisions of this ordinance, except as provided above, are hereby amended or repealed.

**Section 3: EFFECTIVE DATE:** This ordinance shall be in full force and effect thirty (30) days after final adoption by the Town Council of the Town of West Yellowstone.

**Section 4: SEVERABILITY:** If any portion of this ordinance or the application therefore to any person or circumstance is held invalid, such invalidity shall not affect other provisions of this ordinance which may be given effect without the invalid provisions or application and, to this

end, the provisions of this ordinance are declared to be severable.

PASSED BY the Town Council and approved by the Mayor of the Town of West Yellowstone, Montana, this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:

\_\_\_\_\_  
Town Clerk

**RESOLUTION NO. 678**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, TO SET FEES FOR THE SALE OF BULK WATER AND FOR THE RENTAL OF WATER METERS FOR THE PURPOSE OF SALE OF BULK WATER.**

WHEREAS: The Town Council of the Town of West Yellowstone has passed Ordinance No. 260, allowing for the sale of bulk water; and

WHEREAS: The fees for the sale of water and for the rental rate for a meter to measure the amount of bulk water shall be set by resolution pursuant to the Ordinance; and

WHEREAS: The Town Council of the Town of West Yellowstone believes it is in the best interests of the citizens of the Town that the Town receive some compensation for the sale of bulk water and the for the use of the Town’s approved water meters:

NOW THEREFORE, BE IT RESOLVED:

The Town Council of the Town of West Yellowstone, Montana hereby sets the fees and rental rates for the purchase of bulk water as:

Meter Rental Fee: \$200.00 per day.

Purchase price for bulk water: \$10.00 per 1000 gallons.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:

\_\_\_\_\_  
Town Clerk

**Resolution No. 679**

A RESOLUTION OF THE TOWN COUNCIL of the Town of West Yellowstone, Montana, of its intention to write off from the ambulance accounts receivable fund delinquent ambulance bills as processed by CB1 Inc. doing business as CBM Collections of Bozeman, MT.

Whereas CBM Collections has determined that these accounts have passed the statute of limitations for collection, or the patient is now deceased or bankrupt as determined by the courts; or the patient lives in a closed state preventing pursuit of collections.

NOW THEREFORE BE IT RESOLVED, by the Town Council of The Town of West Yellowstone, County of Gallatin, State of Montana, that delinquent ambulance bills in the amount of \$8200.68 shall be removed from the ambulance accounts receivable fund by crediting said fund.

PASSED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE  
THIS 17th DAY OF MAY, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:

\_\_\_\_\_  
Town Clerk



**REPURCHASE AGREEMENT  
Disclosure Statement**

**Date:** 05/02/2016

**Repurchase No.:** 060722900

**Maturity Date:** 05/31/2017

**Purchaser:** Town of West Yellowstone  
PO Box 1570  
West Yellowstone MT 59758

**Tax ID No.:** 81-0299400

**Seller:** First Security Bank  
P.O. Box 910  
Bozeman, MT 59771

**Principal Amount:** \$250,000.00 *Minimum*      \$750,000.00 *Maximum*

**Daily Deposit / Withdrawal Minimum:** \$000.00

**Interest Rate:** Will be calculated based on the Federal Fund rate as posted by the Federal Reserve Bank of New York, adjusted weekly. The rate at the date of this Agreement is **0.370%**.

**Purchase**

Seller owns the following securities ("the Securities"):

<u>Issuer</u>	<u>Cusip</u>	<u>Par Amount</u>	<u>Market Value</u>	<u>Coupon Rate</u>	<u>Maturity Date</u>
Gallatin County, MT SD #44	36370NCF0	500,000.00	510,432	2.00%	6/01/2017
Madison County MT K-12 SD	55734RAZO	375,000.00	380,054	2.00%	7/01/2017

In consideration of the funds provided to the Seller by the Purchaser in the amount of **Seven Hundred Fifty Thousand Dollars (\$750,000.00)** ("Purchase Price"), Seller hereby transfers the Securities to Purchaser. This transfer constitutes a specific transfer of the Securities. Purchaser shall have no interest by virtue of the Agreement in any other securities owned by Seller. No other person besides Purchaser shall have any interest in these Securities, except to the extent Purchaser's account is less than the full value of the Securities. Seller may continue to retain possession of the Securities in safekeeping on Purchaser's behalf. If Seller does so, Seller's sole responsibility and liability in respect to the Securities shall be limited to the use of reasonable care and diligence to preserve the custody of the Securities. Seller has no duty to preserve the value of the Securities.

**Repurchase**

Seller agrees to repurchase the Securities on or after **05/31/17** for the Purchase Price plus simple interest on that collected amount calculated from the date of this Agreement until the date of repurchase, based on the Federal Fund rate as posted by the Federal Reserve Bank of New York. The rate at the date of this agreement is **0.370%**.

Interest  will  will not be continued on the Purchase Price after maturity. If Seller fails to repurchase as agreed, Purchaser may retain the Securities in full or partial satisfaction of the obligation of the Seller under this Agreement.

**Renewal**

- This Agreement will not be renewed automatically.
- This Agreement will be renewed automatically unless the Purchaser otherwise notifies Seller in writing under:
  - the same terms.
  - the same terms, except that the interest rate will be the rate paid by the Seller on the date of renewal for other similar repurchase agreements in the amount of this Agreement.
  - the following terms:

**Repurchase Prior to Scheduled Maturity**

Purchaser grants Seller the right to repurchase the Securities identified above and simultaneously sell new securities to the Purchaser for the remaining maturity. Seller shall confirm in writing the specific Securities that are the subject of the Agreement at the end of the day of initiation of this Agreement and at the end of any other day during which other Securities are repurchased and sold if the repurchase and sale resulted in a change of issuer, maturity date, par amount or coupon rate specified in the previous confirmation.

Early payments of the Purchase Price or interest will be made under the following conditions: **Interest will be paid monthly. Principal amount may vary from a minimum of \$250,000.00 to a maximum of \$750,000.00. Principal amounts in excess of the \$750,000 maximum will be transferred to a deposit account designated by Purchaser.**

**Security Interest**

1. This Agreement is not a deposit and is not covered by FDIC deposit insurance or the FDIC Transaction Account Guaranty Program and is not guaranteed by the United States government or any agency thereof. In the event of a bank failure, Purchaser will be deemed to be the owner of certain assets or perfected security interests, subject to this repurchase agreement.
2. Purchaser may be only a general creditor of Seller in the event of insolvency, unless Purchaser succeeds in perfecting the security interest in the Securities. Without perfection, Purchaser may look only to the general assets of the Seller and not to the Securities. Seller has taken the following steps to perfect the Purchaser's security interest, but Seller expresses no opinion whether these steps would be deemed sufficient to create a valid and perfected security interest under appropriate law: The Securities are being held for Purchaser at U.S. Bank Milwaukee. A notation has been placed on or attached to the Securities or permanent records indicating the security interest of the Purchaser.
3. Even if Purchaser has perfected the security interest, Purchaser may become an unsecured creditor to the extent that the market value of the Security falls below the amount invested at issuance of the Account.
4. The interest being sold is essentially a loan by Purchaser to Seller secured by the Securities, although the security interest of Purchaser may or may not be perfected. This means that the Account is an obligation of Seller, and the Securities serve as collateral. The rate and method of computing interest are set forth above.
5. Purchaser is receiving an interest in  all  part of the Securities. If Purchaser is receiving an interest in part of the Securities, Purchaser's portion is \_\_\_\_\_ of the face or par amount of the Securities.

**Other Provisions**

1. The Purchaser may not transfer or assign this Agreement in whole or in part. Purchaser may not use this Agreement as security for any other debt.
2. The interest rate on the Account is not that of the Securities. Purchaser disclaims its rights in and to interest payable on the Securities by the issuer thereof, which interest shall be payable to the Seller.
3. The market value of the Securities equals or exceeds the face value of the Account as of the date of this Agreement.

**Purchaser:**

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

**First Security Bank**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

# TBID Board of Trustees

NAME	APPOINTED	EXPIRES	LENGTH
Jeff Schoenhard, Chair 50-100	3/5/13	3/31/17	4 Years
Jerry Johnson 10-49	3/5/13	3/31/17	4 Years
Audria Butler 100+	5/3/16	3/31/20	4 Years
<del>Michael Lundberg 10-49</del>	<del>6/5/12</del>	<del>3/31/16</del>	<del>4 Years</del>
Jeremy Roberson 50-100 Rooms	4/19/11	3/31/19	4 Years
John Stallings At Large	4/5/11	3/31/19	4 Years
Brock Kelley At Large	3/4/14	3/31/18	4 Year

\* Terms are 4-year, some initial terms were shorter in order to provide for staggered terms

\* Kristy Coffin was hired as the TBID Administrator. (10-18-12)

Updated 5/4/16 er



Received  
5/9/16  
AR

**APPLICATION FOR BOARDS AND COMMITTEES**

Name Garrett H. Ostler Date May 3-2016

Address 139 Yellowstone Ave Po Box 1370

City West Yellowstone State MT Zip 59758

Phone (Home): 406 646 7745 (Work): \_\_\_\_\_ (Cell/Other): 801-721-4435

Are you a resident of West Yellowstone? Yes Length of residency in West Yellowstone: 3 1/2 years

Board or Committee you are applying for: TBED

Occupation: Hobier, Catering & gift Shop

Employer: Self - Madison Legacy corp

Have you previously served on a County or City board? No

If so, which board, and for how long? NA

Past Memberships and Associations: NAPDM, National Porchug, Mayors Association, APICS

America Production & Inventory control systems, Boy Scouts of America, Variety Scott leader  
Community Fishs Instructor

Current Memberships and Associations: None

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: New to Industry of Hotels & Recreation/Location Activities.

4 years of onthe job Training. willing to Learn & Evaluate Risks of New Activities & Expenditures.

What are your primary objectives for serving on this board? Serve The community - Represent The other Properties understand & Learn More About TBED

References (Individual or Organization):

- Richard Handrickson Phone: 801-776-1532
- Scott Hord Phone: 805-341-4041
- Rusty Eskelson Phone: 801-721-7691

Signature: [Signature] Date: May 3-2016

Please return this application to the Town Offices at 10 S Faithful, West Yellowstone, Montana. An interview may be required if deemed necessary. Thank you in advance for your interest.



Received  
5-10-16 *car*

**APPLICATION FOR BOARDS AND COMMITTEES**

Name SARA MAURER Date 4-26-16

Address P.O. BOX 1835

City W. YELLOWSTONE State MT Zip 59758

Phone (Home): 406-640-1287 (Work): 406-640-7655 (Cell/Other): \_\_\_\_\_

Are you a resident of West Yellowstone? YES Length of residency in West Yellowstone: 8 YEARS

Board or Committee you are applying for: TBID SMALL PROPERTY REP

Occupation: MOTEL MANAGER

Employer: SELF

Have you previously served on a County or City board? \_\_\_\_\_

If so, which board, and for how long? \_\_\_\_\_

Past Memberships and Associations: CHAMBER OF COMMERCE

\_\_\_\_\_

Current Memberships and Associations: \_\_\_\_\_

\_\_\_\_\_

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What are your primary objectives for serving on this board? TO REPRESENT SMALL

PROPERTY OWNERS IN WEST YELLOWSTONE

\_\_\_\_\_

\_\_\_\_\_

References (Individual or Organization):

BRENNNA MAURER - PREVIOUS BOARD MEM. Phone: 406-640-7952

MIKE LUNBERG - PREVIOUS BOARD MEMBER Phone: 406-640-7677

Phone: \_\_\_\_\_

\_\_\_\_\_

Signature: *Sara Maurer* Date: 4-26-16

Please return this application to the Town Offices at 10 S Faithful, West Yellowstone, Montana. An interview may be required if deemed necessary. Thank you in advance for your interest.

FREE! FOOD! FEEL GOOD!

# COMMUNITY CLEAN UP DAY!

## SATURDAY, MAY 21, 2016

### CLEAN UP THE COMMUNITY!

Everyone is invited to meet at the City Park at 9 AM on Saturday, May, 21 to form groups and establish routes. Bags, gloves, and garbage disposal will be provided. Free coffee and pastries will be provided!

### ADOPT-A-PARKWAY

Can't make it on May 21? Businesses, community organizations, families, and individuals are encouraged to participate by selecting a section of public property for which they will take responsibility for cleaning up! Suggested areas include streets, parkways, alleys, sidewalks, interior parks, recreation areas, and the historical district. Participants may clean up that area at any time and contact the Town for disposal of any garbage or debris that is collected. Please contact the Town Office to let us know what area you will clean up so we don't duplicate our efforts!

406-646-7795

[info@townofwestyellowstone.com](mailto:info@townofwestyellowstone.com)

### CLEAN UP YOUR PROPERTY, TOO!

#### READ THIS-THIS IS NEW!!!

During the week of May 16-20, the Public Services Department will pick up residential debris left along the parkways in Old Town or streets in the Madison Addition free of charge according to the schedule below...**no** appliances, **no** pieces of large furniture, **no** business or commercial debris will be accepted. Residents may also dispose of debris at the City Park on Friday, May 20 from 1-5 PM and Saturday, May 21, from 9 AM-12 Noon.

Monday, May 16—Parkway A  
Tuesday, May 17—Parkway B  
Wednesday, May 18—Parkway C  
Thursday, May 19—Parkway D  
Friday, May 20—Madison Addition



#### SPONSORED & SUPPORTED BY:

Town of West Yellowstone  
West Yellowstone Chamber of Commerce  
West Yellowstone School District #69

### FREE BARBEQUE!!!

All Community Clean-Up participants are invited to attend a free community BBQ in the City Park from 11:30 AM-1:00 PM. Bring your family and friends for a fun day in the park!

