

Town of West Yellowstone

Tuesday, June 4, 2024

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.

Meeting ID: 893 834 1297.

WORK SESSION

5:00 PM

Zoning Code Update, Scott Hazelton-Hyalite

Discussion

TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Comment Period

- Public Comment
- Council Comments

Treasurer's & Securities Reports

Purchase Orders #6640 to Rocky Mountain Electric, street light replacement, \$65,340.68
 #6641 to Great White Construction, roof replacement deposits, \$300,000.00

Claims

Business License Applications

Consent Agenda

Minutes: **May 21, 2024 Town Council Meeting**

Town Manager & Staff Reports

Advisory Board Reports

NEW BUSINESS

Site Plan Review, 321 Hayden

Discussion/Action

Outside Amplification Permit, Buffalo Chip Chuck, July 4, 2024

Discussion/Action

Board Appointments

Discussion/Action

- Cemetery Board: Rocky Hermanson, Brad Schmier, Jerry Johnson
- Planning Board: Keith Hendrickson
- Tourism Business Improvement District: Sara Mauer

Correspondence/FYI/Meeting Reminder



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision-making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command. Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to regular Tuesday meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at (406) 646-7795 or eroos@townofwestyellowstone.com.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.



info@townofwestyellowstone.com

PURCHASE ORDER 4000.430263.937 KA

Date 05.29.2024

Ship Via

Order No. 006640

Department Public Works


TO: Rocky Mountain Electric

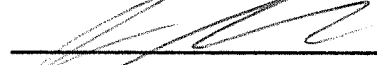
ADDRESS: 6098 N 25th E Idaho Falls, Idaho 83401

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	This is part of the Hwy 20 Street Lighting project.
	This project went through the sealed bid
	process and Rocky Mountain Electric was awarded
	the bid. Town Council approved recommendation on
	8.22.23. This is part of our FY24 CIP list.

Estimated Cost \$ 65,340.68

Authorized By 

Requested By: 

4000 - 438 263 - 731
JS

INVOICE

Rocky Mountain Electric, Inc.
6698 N 25th E
Idaho Falls, ID 83401

rmeidanet@gmail.com
+1 (208) 589-6826
ELE-C-18230 PWC 14992-B-4

TOWN OF WEST YELLOWSTONE

Bill to
TOWN OF WEST YELLOWSTONE
440 YELLOWSTONE AVE
WEST YELLOWSTONE, MT 59758

Invoice details

Invoice no.: 2024-060
Terms: Net 30
Invoice date: 05/20/2024
Due date: 06/19/2024

Sales Rep: LEE
P.O. Number: US 20 LIGHTING PROJECT

#	Product or service	Description	Qty	Rate	Amount
1.	NOTE	MOBILIZATION	0.05	\$42,500.00	\$2,125.00
2.	NOTE	TRAFFIC CONTROL	1	\$10,000.00	\$10,000.00
3.	NOTE	DISPOSAL OF MATERIALS	0.2	\$5,600.00	\$1,120.00
4.	NOTE	LIGHT POLE BASE REPLACEMENT	12	\$2,500.00	\$30,000.00
5.	NOTE	INSTALL LIGHT POST	0.04	\$552,392.00	\$22,095.68

Ways to pay

BANK

Total **\$65,340.68**

P.O. BOX 1570

TOWN OF WEST YELLOWSTONE

PHONE: 406-646-7795

MONTANA

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

\$252,310.00 kr

\$47,690.00 k

1000.41258.920

Date May 30, 2024

Ship Via

Order No. 006641

Department

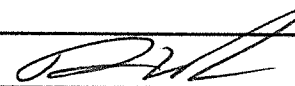
TO: GNC, LLC (Great White Construction)

ADDRESS: 4143 Palisades Park Drive, Billings, MT 59106

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	deposit for roof (police station) \$47,690.00
	deposit for roof (museum) \$252,310.00

Authorized By



Estimated Cost \$ 300,000.00

Requested By:

VENDOR COPY - White OFFICE COPY - Canary

**GWC, LLC**

Terrance McKittrick

Business Number 406-697-4257

4143 Palisades Park Dr, Billings MT
59106

+14066974257

skylar@greatwhiteconstruction.org

INVOICE 5744

INV5744

DATE

May 30, 2024

DUE

On Receipt

BALANCE DUE

USD \$300,000.00

BILL TO

Town of West Yellowstone

440 Yellowstone AVE

West Yellowstone, Mt

59758

+1 406 646 7795

DESCRIPTION	RATE	QTY	AMOUNT
Deposit For Roofing to be complete Police Department Job #1303400	\$47,690.00	1	\$47,690.00
Deposit For Roof to be Completed on the Museum Job #1303393	\$252,310.00	1	\$252,310.00

Payment Info

BY CHECK

GWC , LLC

SUBTOTAL \$300,000.00

TAX (0%) \$0.00

TOTAL \$300,000.00

BALANCE DUE

USD \$300,000.00

05/31/24
16:36:41

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 6/24

Page: 1 of 7
Report ID: AP100

FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
51227		2264 MORNING GLORY COFFEE & TEA	35.00					
	359079	05/21/24 Dispatch coffee	35.00		DISP	1000 420160	220	101000
51230		2813 Century Link	1,581.22					
	05/19/24	E911 Viper 255-9710	988.04		E911	2850 420750	345	101000
	05/19/24	E911 Viper 255-9712	29.05		E911	2850 420750	345	101000
	05/19/24	E911 Viper 646-5170	133.10		E911	2850 420750	345	101000
	05/19/24	Alarm Lines 646-5185	112.36*		TWNHLL	1000 411250	345	101000
	05/19/24	Police - 646-7600	318.67		POLICE	2850 420750	345	101000
51232		2088 Town West Yellowstone	824.33					
	06/01/24	utility chrgs, Chamber, 895	86.90*		BLDGS	1000 411257	340	101000
	06/01/24	utility chrgs, UPDL, 892	114.32*		BLDGS	1000 411252	340	101000
	06/01/24	utility chrgs, PS Shops, 884	52.76		BLDGS	1000 411253	340	101000
	06/01/24	utility chrgs. Povah Ctr, 887	99.32*		BLDGS	1000 411255	340	101000
	06/01/24	utility chrgs, Police Dept, 886	67.18*		BLDGS	1000 411258	340	101000
	06/01/24	utility chrgs, City Park, 885	186.87		BLDGS	1000 411253	340	101000
	06/01/24	utility chrgs, Library, 891	53.69		LIBBLD	1000 411259	340	101000
	06/01/24	utility chrgs, Twn Hall, 921	163.29		TWNHAL	1000 411250	340	101000
51237		73 Westmart Building Center	1,797.67					
	05/27/24	Streets Misc supplies	400.00*		STREET	1000 430200	870	101000
	05/27/24	Street Supplies	192.98		STREET	1000 430200	220	101000
	05/27/24	Repairs	48.40*		STREET	1000 430200	361	101000
	05/27/24	Street small equipment	439.33		STREET	1000 430200	212	101000
	05/27/24	Sewer supplies	18.60		SEWER	5310 430600	220	101000
	05/27/24	Sewer small Equipment	42.69		SEWER	5310 430600	212	101000
	05/27/24	Sewer Misc Supplies	32.13*		SEWER	5310 430600	870	101000
	05/27/24	Water small equip	9.20		WATER	5210 430500	212	101000
	05/27/24	UPDL	188.82		UPDL	1000 411252	212	101000
	05/27/24	Library Bldg	125.34		LIBRY	1000 411250	366	101000
	05/27/24	Town Hall	32.23*		TWNHLL	1000 411250	220	101000
	05/27/24	Parks sml equip	98.95		PARKS	1000 460430	212	101000
	05/27/24	Cemetery	136.34		CEMTRY	2240 430900	365	101000
	05/27/24	Rec suppliel	32.66		REC	1000 460440	220	101000
51238		3242 Fisher's Technology	24.45					
	1334665	05/28/24 copy fee	24.45		FINADM	1000 410510	356	101000

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51239		95 Energy West-Montana	1,648.95					
	06/01/24	nat gas 210361788 updl	113.62		UPDH	1000 411252	344	101000
	06/01/24	nat gas 210360293 Police	27.74		POLBLD	1000 411258	344	101000
	06/01/24	nat gas 210361746 Pub Services	365.55		STREET	1000 430200	344	101000
	06/01/24	nat gas 210361811 old firehall	91.10		PARK	1000 460430	344	101000
	06/01/24	nat gas 210363966 old bld ins	64.69		STREET	1000 430200	344	101000
	06/01/24	nat gas 210360540 library	165.00		LIBBLD	1000 411259	344	101000
	06/01/24	nat gas 210364599 Povah	457.44		POVAH	1000 411255	344	101000
	06/01/24	nat gas 210361697 Iris Lift St	34.79*		SEWER	5310 430600	344	101000
	06/01/24	nat gas 210365425 Twn Hall	308.29		TWNHAL	1000 411250	344	101000
	06/01/24	nat gas 210361655 Mad Add Sewe	20.73*		SEWER	5310 430600	344	101000
51250		2852 Blackfoot Communications	2,187.78					
	06/01/24	646-5106, fax soc svc	40.53		SOCSSRV	1000 450135	345	101000
	06/01/24	646-5119, police station Dispa	40.53		DISPCH	2850 420750	345	101000
	06/01/24	646-5141, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	06/01/24	646-5185, town hall alarm	40.53*		TWNHAL	1000 411250	345	101000
	06/01/24	646-7311, social services	20.56		SOCSSRV	1000 450135	345	101000
	06/01/24	646-7481, povah elevator	58.16		POVAH	1000 411255	345	101000
	06/01/24	646-7511, town hall fax	40.53*		TWNHAL	1000 411250	345	101000
	06/01/24	646-7609, public works	32.47		PUBSVC	1000 430200	345	101000
	06/01/24	646-7650, police station fax	40.53		DISPCH	2850 420750	345	101000
	06/01/24	646-7715, povah center	24.85		POVAH	1000 411255	345	101000
	06/01/24	646-7795, town hall	230.81*		TWNHAL	1000 411250	345	101000
	06/01/24	646-7845, court clerk	182.26*		COURT	1000 410360	345	101000
	06/01/24	646-9017, library	43.85		LIBRAR	2220 460100	345	101000
	06/01/24	646-9027, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	06/01/24	ethernet, library	300.00		LIBRAR	2220 460100	345	101000
	06/01/24	ethernet, povah center	187.26		POVAH	1000 411255	345	101000
	06/01/24	ethernet, police station	359.95		POLICE	1000 411258	345	101000
	06/01/24	ethernet, town hall	272.00*		TWNHAL	1000 411250	345	101000
	06/01/24	ethernet, public works shop	125.00		STREET	1000 430200	345	101000
	06/01/24	602-4909, town hall judge	14.30*		COURT	1000 410360	345	101000
	06/01/24	602-4894 Town hall Court Clerk	1.10*		COURT	1000 410360	345	101000
	06/01/24	602-4897 town hall	1.10*		TWNHAL	1000 411250	345	101000
	06/01/24	602-4898 town hall	1.10*		TWNHAL	1000 411250	345	101000
	06/01/24	602-4900 town hall	5.25*		TWNHAL	1000 411250	345	101000
	06/01/24	602-4901 town hall	5.25*		TWNHAL	1000 411250	345	101000
	06/01/24	602-4902 town hall	1.10*		TWNHAL	1000 411250	345	101000
	06/01/24	602-4903 town hall	1.10*		TWNHAL	1000 411250	345	101000
	06/01/24	602-4904 town hall	1.10*		TWNHAL	1000 411250	345	101000
	06/01/24	602-4905 town hall	1.10*		TWNHAL	1000 411250	345	101000
	06/01/24	602-4906 Library Main desk	1.10		LIBRY	2220 460100	345	101000
	06/01/24	602-4907 Library Director	1.10		LIBRY	2220 460100	345	101000

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	06/01/24	602-4908 Povah Ctr	11.10		POVAH	1000 411255	345	101000
	06/01/24	602-4949 Town Hall	11.10*		TWNHAL	1000 411250	345	101000
	06/01/24	6024044 Soc Ser Pantry	10.00		SOCSEER	1000 450135	345	101000
51251		3400 Julie Brown	2,100.00					
	053124	05/31/24 Cleaning Town Office	1,100.00*		TWNHLL	1000 411250	357	101000
	05/31/24	Cleaning TrailheadBuilding	0.00		TRLHD	1000 411256	350	101000
	053124	05/31/24 Cleaning Library	225.00*		LIBRY	1000 411259	357	101000
	053124	05/31/24 Cleaning Povah	775.00		POVAH	1000 411255	350	101000
	05/31/24	Public Works Shop	0.00*		PARKS	1000 411253	357	101000
51252		42 Fall River Electric	7,448.67					
	05/20/24	PARK, old firehouse 2901001	422.52		PARK	1000 411253	341	101000
	05/20/24	povah comm ctr 4212001	302.82		POVAH	1000 411255	341	101000
	05/20/24	unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	05/20/24	RR Well 4212005	116.94		WATER	5210 430500	341	101000
	05/20/24	IRIS LIFT STATION 4212006	298.14		SEWER	5310 430600	341	101000
	05/20/24	861PowerLinSEWER PLANT 4212007	1,258.79		SEWER	5310 430600	341	101000
	05/20/24	POLICE 4212008	305.81		POLICE	1000 411258	341	101000
	05/20/24	TOWN HALL 4212009	302.39		TWNHLA	1000 411250	341	101000
	05/20/24	ICE RINK 421010	71.02		PARKS	1000 411253	341	101000
	05/20/24	S Canyon XmasTree Light 421011	0.00		STLITE	1000 430263	341	101000
	05/20/24	South Iris Street Well 4212013	129.47		WATER	5210 430500	341	101000
	05/20/24	MAD SEWER LIFT 4212014	200.19		SEWER	5310 430600	341	101000
	05/20/24	Hayden/Grouse Well 4212015	39.00		WATER	5210 430500	341	101000
	05/20/24	911 Tower 4212016	137.57		911	2850 420750	341	101000
	05/20/24	MADADD H20 Tower 4212017	55.24		WATER	5210 430500	341	101000
	05/20/24	SHOP 4212018	87.30		STREET	1000 430200	341	101000
	05/20/24	ANIMAL 4212029	135.46		ANIML	1000 440600	341	101000
	05/20/24	CLORINATOR 4212030	89.31		WATER	5210 430500	341	101000
	05/20/24	Electric Well 4212031	42.06		WATER	5210 430500	341	101000
	05/20/24	PARK 4212032	228.54		PARKS	1000 411253	341	101000
	05/20/24	UPDH 4212041	449.19		UPDH	1000 411252	341	101000
	05/20/24	861PowerLinTREAT SERV 4212046	1,181.21		SEWER	5310 430600	341	101000
	05/20/24	LIBRARY 23 dunraven 4212054	144.45*		LIBR	1000 411259	341	101000
51255		65 Tractor & Equipment	329.93					
	0467801	05/13/24 Repair parts	329.93		STREET	1000 430200	369	101000
51256		2822 ClearBlu Business Services	1,050.00					
	2502	05/22/24 Manhole/Sewer cleaning	1,050.00		SEWER	5310 430630	357	101000

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FSB - Operating account
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51257		3315 IAS EnviroChem	1,390.00					
	2402544	05/23/24 Sewer Testing	1,390.00*		SEWER	5310 430600	348	101000
51258		3386 Eagle Safe Surfaces Colorado	723.01					
	6001476	05/28/24 Supplies	723.01		STREET	1000 430200	220	101000
51259		2976 Watts Steam Store Rocky Mountain	31.70					
	7206504	05/17/24 Water Supplies	31.70*		WATER	5210 430500	220	101000
51260		2952 DIS Technologies	2,032.00					
	13947	05/20/24 TabletforWatermeterreadings	300.00		WATER	5210 430500	212	101000
	13937	05/16/24 LaptopAdmin	1,732.00		ADMIN	1000 410210	212	101000
51261		2 Forsgren Associates P.A.	21,516.50					
	124153	04/25/24 PoliceStationRoof/MuseumRoof	3,062.50		PLNNG	1000 411000	357	101000
	124148	04/25/24 WWTPConstruction	18,454.00		SEWER	5320 430640	951	101000
51262		2099 Quick Print of West Yellowstone	520.75					
	19134	05/17/24 Water Utilities	71.75		WATER	5210 430500	870	101000
	19124	05/15/24 Rec Supplies	449.00*		REC	1000 460440	321	101000
51263		3324 Dan Walker	17.00					
	05/22/24	WWTP Tour BigSKy	17.00		ADMIN	1000 410210	370	101000
51264		3306 Jon Simms	17.00					
	05/22/24	WWTP Tour BigSky	17.00		SEWER	5310 430600	370	101000
51265		3330 Sam Moldenhauer	17.00					
	05/22/24	WWTP Tour BigSky	17.00		SEWER	5310 430600	370	101000
51266		3370 Jon Brown	17.00					
	05/22/24	WWTP Tour BigSky	17.00		SEWER	5310 430600	370	101000
51267		3393 Katie Thompson	326.08					
	05/10/24	MTMunicipalClerks Institute	326.08*		FINADM	1000 410510	370	101000
51268		2751 Gallatin County Justice Court	1,120.00					
	05/20/24	PassThruBondMHPArrestFretz	1,120.00		COURT	7469 213000		101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
51269		1532 Montana Magistrates Association	300.00					
	05/24/24	MMAMemberDues-JudgeJent	300.00		COURT	1000 410360	335	101000
51270		3214 Axon Enterprise, Inc.	1,111.50					
	244578 04/24/24	Police Equipment	1,111.50		POLICE	1000 420100	212	101000
51271		3472 West Yellowstone Shooting Sports	360.00					
	1166 05/16/24	Membership Courtis	60.00		POLICE	1000 420100	380	101000
	1165 05/16/24	Membership Stoneburner	60.00		POLICE	1000 420100	380	101000
	1164 05/16/24	Membership Griffel	60.00		POLICE	1000 420100	380	101000
	1163 05/16/24	Membership Slowinski	60.00		POLICE	1000 420100	380	101000
	1162 05/16/24	Membership Sosa	60.00		POLICE	1000 420100	380	101000
	1167 05/16/24	Membership Liszka	60.00		POLICE	1000 420100	380	101000
51272		3367 Best Rate Towing and Repair	142.80					
	24-84998 05/21/24	Police towing	142.80		POLICE	1000 420100	357	101000
51273		2537 Balco Uniform Co., Inc.	269.90					
	79455 05/23/24	Uniform - Liszka	163.00		POLICE	1000 420100	226	101000
	79378-2 05/23/24	Uniform - Liszka	106.90		POLICE	1000 420100	226	101000
51274		171 Montana Food Bank Network	75.00					
	AIV-1792 05/21/24	Agency Dues	75.00		HELP	7010 450135	335	101000
51275		3462 Midnight Auto	2,446.35					
	18 05/22/24	Repairs to JB Truck	1,223.17		WATER	5210 430500	369	101000
	18 05/22/24	Repairs to JB Truck	1,223.18		SEWER	5310 430600	369	101000
51276		3417 SCHMIER FAMILY PARTNERSHIP	3,000.00					
	051524 05/15/24	Winter Storage for Stage	3,000.00*		PARKS	1000 460430	357	101000
51277		999999 BERNICK LIFSON P.A.	500.00					
	05/15/24	RefundExtraRTBondGrizRVEmployee	500.00		RT	2100 214000		101000
51278		2724 Ridgetop Ranch Properties, Inc.	20,300.00					
		Reimbursed water fees	1,225.00		WATER	5210 430500	870	101000
		Reimbursed sewer fees	18,375.00*		SEWER	5310 430600	870	101000
		Reimbursed driveway bond	700.00*		STREET	1000 430200	870	101000

05/31/24
16:36:41

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 6/24

Page: 6 of 7
Report ID: AP100

FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
51279		3221 Rocky Mountain Electric	65,340.68					
	2024-060	05/20/24 US 20 Street Lighting	65,340.68		CIP	4000 430263	937	101000
51280		54 Bozeman Daily Chronicle	262.40					
	05/30/24	Library Subscription	262.40		LIBRY	2220 460100	215	101000
51281		3431 Abril Garcia	90.00					
	05/30/24	Spanish Interpreter	90.00		COURT	1000 410360	350	101000
51282		2751 Gallatin County Justice Court	20.00					
	05/30/24	Pass through bond	20.00		COURT	7469 213000		101000
51283		2751 Gallatin County Justice Court	335.00					
	05/30/24	PassThroughBondonWarrantCourtn	335.00		COURT	7469 213000		101000
51284		3473 GWC LLC	300,000.00					
	5744 05/30/24	Deposit- police station roof	47,690.00		CIP	1000 411258	920	101000
	5744 05/30/24	Deposit- museum roof	252,310.00		CIP	4000 460460	920	101000
51285		2801 West Yellowstone Back & Neck	140.00					
	05/29/24	DOT Physical Salinas	140.00		STREET	1000 430200	351	101000
51286		2887 Century Link - Maintenance	4,840.00					
	248114-IN-	05/20/24 911 Maintenance	4,840.00		911	2850 420750	345	101000
# of Claims 41			Total: 446,289.67					

05/31/24
16:36:42

TOWN OF WEST YELLOWSTONE
Fund Summary for Claims
For the Accounting Period: 6/24

Page: 7 of 7
Report ID: AP110

Fund/Account	Amount
1000 General Fund	
101000 CASH	72,272.36
2100 Local Option Taxation-Resort Tax	
101000 CASH	500.00
2220 Library	
101000 CASH	608.45
2240 Cemetery	
101000 CASH	136.34
2850 911 Emergency	
101000 CASH	6,527.49
4000 Capital Projects/Equipment	
101000 CASH	317,650.68
5210 Water Operating Fund	
101000 CASH	3,332.84
5310 Sewer Operating Fund	
101000 CASH	25,257.51
5320 Sewer Replacement Depreciation Fund	
101000 CASH	18,454.00
7010 Social Services/Help Fund	
101000 CASH	75.00
7469 City Court - Judge Jent	
101000 CASH	1,475.00
Total:	446,289.67

Town of West Yellowstone
Town Council Meeting
May 21, 2024

TOWN COUNCIL MEMBERS PRESENT: Mayor Travis Watt, Jeff Mathews, Lisa Griffith, Brian Benike

OTHERS PRESENT: Town Attorney Jane Mersen, Town Manager Dan Walker, Town Clerk Liz Roos via Zoom, Finance Director Katie Thompson, Public Services Superintendent Jon Simms, Chief of Police Mike Gavagan

The meeting is called to order by Mayor Travis Watt at 6:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The meeting is being broadcast over the internet using a program called Zoom.

WORK SESSION

Finance Director, Katie Thompson, presented on 4 special budget requests that were received by the Town: 4th of July Fireworks (\$10,000), Music in the Park (\$16,000), West Yellowstone Foundation bus (\$25,000), Chamber VIC (\$40,000 staffing and \$43,000 public bathrooms for a total of \$83,000). She reports that the 4th of July fireworks are asking for \$3,000 more than last year, Music in the Park is asking for \$8,000 more than last year while West Yellowstone Foundation Bus and VIC staffing is the same amount. The bathrooms were a line item in the general fund but based on the contract between the Town and the Chamber of Commerce this needs to be a Special Budget Request moving forward. Griffith comments that it appears that some of these entities are double dipping based on submitting a Special Budget Request but also going after MAP funds. Mayor Watt reminds the Council that the MAP funds are the 2.5% of the 3% resort tax that the business owners wanted to go into this fund to help bring events to Town. Benike mentions how these are great events and needed. Thompson agrees but reminds the Council that this is still a hit with our already tight budget. Mathews mentions the Chamber bathrooms need to be billed to us monthly and if this is approved for it not to go over \$43,000. Council members agree that this is the best way to handle the Chamber bathrooms. Thompson describes current debt obligations. Town Hall Construction loan has 2 years remaining with \$233,196 remaining principal this is a variable interest rate loan which sits at 6% currently. The 80 acre loan has 12 years remaining with \$546,984 remaining principal and has a fixed interest rate of 2.19%. The Siegel Learning Center loan has 4 years remaining with \$285,939 remaining principal and has a fixed interest rate of 3.75%. Thompson recommends the Council considers paying off the Town Hall Construction loan in August 2024. This allows them room to look into financing the Historic Center roofing projects if needed with a revenue bond. Lastly, Thompson goes over the agency fund, 7010-Help Fund. With current cash, donations and expected expenses for FY2025. This fund is healthy and in balance.

ACTION TAKEN

- 1) Motion carried to approve the claims, which total \$138,722.46. (Benike, Mathews)
- 2) Motion carried to approve the business license application for 25 Yellowstone LLC to operate three nightly rentals at 512 Gibbon Avenue. (Benike, Griffith)
- 3) Motion carried to approve the minutes of the May 6, 2024 Town Council Meeting. (Mathews, Benike) Griffith is opposed, motion passes.
- 4) Motion carried to approve a permanent encroachment request made by Ventures West, Inc. to maintain Cabin 5B in the sewer easement at 24 N Faithful. (Mathews, Benike) Griffith is opposed, motion passes.
- 5) Motion carried to adopt Resolution No. 801, a resolution allowing the existence of Cabin 5B in the sewer easement at 24 N Faithful until such time it is removed and may not be rebuilt. (Benike, Mathews) Griffith is opposed, motion passes.

- 6) Motion carried to accept the two-year engineering services agreement with Thomas, Dean and Hoskins. (Benike, Mathews) See next motion.
- 7) Motion carried to approve the two-year engineering services agreement with Thomas, Dean & Hoskins, amended to move the last sentence of the agreement to paragraph 19 and correct the capitalization of the word “Town” throughout the agreement. (Benike, Mathews)
- 8) Motion carried to approve the recommendation from the Marketing and Promotions Advisory Board to award Black Mountain Productions \$25,915.75 for the 2024 Music in the Park series. (Benike, Mathews)
- 9) Motion carried to award Great White Construction the bid for the police station roof replacement for \$95,380.00. (Benike, Griffith)
- 10) Motion carried to award Great White Construction the bid for the Yellowstone Museum Roof Replacement project for \$625,623.95 and budget for this project in FY2025. (Griffith, Watt)

Public Comment: Kayla Wilson is a firefighter for the Hebgen Basin Fire District. She announces that there will be a meeting on May 22nd at 6:00 p.m. at Fire Station No. 1. Jan Neish of the Island Park News asks if the Council will do correspondence before the executive session in tonight’s meeting.

Council Comment: Lisa Griffith comments that she attended the Elected Officials workshop at the Montana Municipal Institute at Fairmont Hot Springs last week.

DISCUSSION

- 2) Griffith inquires about the parking and if SFEs (sewer connections) have been allocated. The staff confirms that this project was approved last year, the parking is sufficient, and the sewer connections are accounted for.
- 4-5) Permanent Encroachment Request, Ventures West/Grizzly RV Park: Griffith questions if this should be discussed in executive session. Town Attorney Jane Mersen explains that she drafted the document and sent to MMIA and got their approval. there is no legal claim or reason to discuss in executive session. Griffith questions the utility easement. Benike comments that this somehow fell through the cracks when it was surveyed. Griffith asks if Mersen feels like the Town is legally responsible. Walker says usually utilities aren’t on private property. Mathews comments that it is not about our process now, this was an error made a long time ago. Mersen says we approved it and they built it where they asked for it to be built so the Town shares responsibility. Mathews says we need to own up to our mistake and by not approving we are setting ourselves up for a lawsuit. Neal Pringle of Ventures West explains that TDH was the engineer on the expansion and they had hired a professional engineer and brought this to the Town. Griffith asks questions about title company’s opinion. Pringle comments it’s been there for 18 years and they had no knowledge of this issue until they got ready to sell it.
- 6-7) Engineering Services Agreement, Thomas Dean & Hoskins: Walker comments that Matt McGee is online, if they have any questions. There is discussion about making corrections in the agreement.
- A) **Town Manager & Staff Reports:** Town Manager Dan Walker reports that he just returned from vacation today. Both police officer candidates have completed the background investigation, one candidate has completed their psych evaluation. They have an interview scheduled for a dispatcher candidate on Thursday. The Planning board is

meeting later this week to review the site plan for three RV sites at 321 Hayden and review the first draft of the revised zoning code.

Public Services Director Jon Simms reports that RSCI, the contractor for the new wastewater treatment plant, has been on-site for 2 weeks. Twelve new street light poles will be installed this week, 54 out of 58 poles need new bases.

Meeting Reminders: Town Council meetings on June 4th and 18th, Memorial Day is on Monday, May 27, Town Hall will be closed, Planning Board meeting on Thursday, May 23, Town Clean up is the week of June 3rd, Parks and Rec meeting is on June 5th, MAP meeting is on June 13th, Member”sip” is May 22 at the Museum.

The Town Council adjourns into executive session at 8:05 PM. The Town Council reconvenes at 9:38 PM and adjourns.

Mayor

ATTEST:

Town Clerk



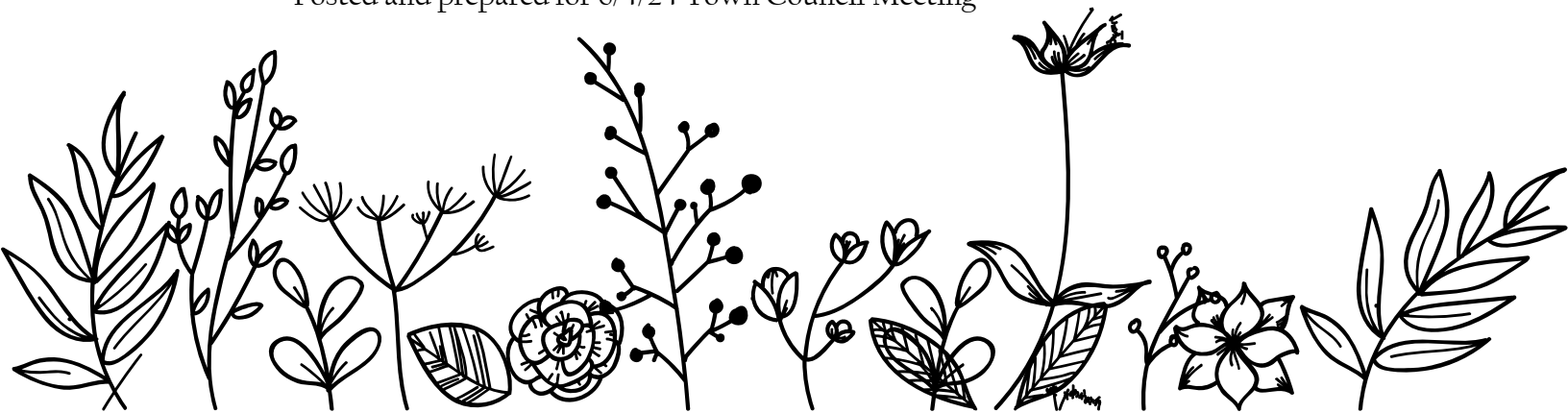
MAY 31, 2024

TO: Town Manager Dan Walker, Town Council

FROM: Liz Roos, Town Clerk

SUBJECT: Town Clerk Report

- Posted and facilitated the Planning Board Meeting on 5/23/24. The Board reviewed the revised site plan for 321 Hayden Street and then the first draft of the revised zoning code. The zoning code is a long document, but Scott Hazelton of Hyalite is doing a great job of helping us wade through it.
- Attended Memorial Day services at the Fir Ridge Cemetery. The Town was well represented by Judge Larry Jent, Police Chief Gavagan, Officer Liska, Officer Sosa, Fire Chief Grube, Gallatin County Deputies Stubblefield and Paakkonen and Forest Service Officer Linhart. Jerry Johnson, former Mayor, HD District candidate, and member of multiple boards, conducted the ceremony.
- Posted/prepared for Cemetery Board Meeting on 6/4/24. We have 53 full plots available, 12 cremains plots available. We have no full blocks left and no more than groups of 2 or 3 in the same area.
- Prepared payroll for 5/31/24. Twice a year, we have three payrolls in the same month. These extra payrolls typically have fewer deductions, which everyone appreciates. In June, new health insurance rates will be implemented for July coverage. Due to adjustments made to MMIA's plan structures, our medical rates are only increasing 1.6%. This is a remarkably low increase considering the economy and is based on eliminating one of the plans they offered previously and adjusting benefits for the plan we use.
- Distributed the final copies of the revised Personnel Policy Manual, Safety Policy, and Drug Testing/Workplace policies. All employees must sign and return a receipt page acknowledging that they have received the revised policies.
- Posted and prepared for 6/4/24 Town Council Meeting





Week of 05.28.2024

- Met with Forsgren Associates regarding the equipment for the WWTP. We have chosen to have the equipment shipped directly on-site as the contract states. This will allow us to close on our grants quicker than if the equipment were stored off-site.
- We officially closed on Loan A and Loan B this week. We received our first draws on the loan. We are expecting to start receiving construction invoices in June. We will have these loans now available to pay for those invoices.
- Continued pulling information for our FY2023 audit. Things seem to be wrapping up hopefully. We hope to have the audit report ready to be presented to the Council in June 2024.
- Prepared and have in the queue for publication the Public Hearing Notice that will be on June 18, 2024, for the adoption of the FY2025 preliminary budget adoption. This will be published in the Bozeman Daily Chronicle on June 6th and 13th.
- Met with new Town Engineer, Kyle Scarr, regarding upcoming and ongoing projects for the Town.
- Worked on updating 4 years' worth of WWTP invoices into the invoice tracker for the project budget. This will be an ongoing project.
- **We received the Governor's Award Letter for our Montana Community Reinvestment Act planning grant application! We received \$30,000!**

Public Services Dept. Bi-Weekly Report: May 17th through May 29th, 2024

Work Performed

- Cleanup cemetery going into Memorial Day.
- Begin filling casting pond, cycling sprinkler systems, mowing grass, trimming weeds.
- Grade parkways, sweep streets, fill potholes. York rake operations.
- WW treatment plant moving forward.
- Flush SAS service laterals and mainlines that continue accumulating debris.
- Building maintenance and service calls: ongoing.
- Daily trash/ refuse route: ongoing.
- SAS weekly manhole/ problem areas inspections: ongoing.
- Perform water & WW samples: ongoing.
- Sewer and water systems maintenance: ongoing. Fixing broken lines, Curb-stop requests.
- Continue inventory for the EPA's lead and copper rule/ data entry to meet the October 16th, 2024, deadline.
- Vehicle and equipment repairs: ongoing. Utility locates ongoing.
- Respond to vandalism: ongoing.
- Code enforcement and citations issued: ongoing.
- Cross training the PW crew on vehicle maintenance, daily lift stations route, utility locates, water monitoring and testing, equipment, etc.
- Fix damaged castings and signage: ongoing.
- Hauling away abandoned vehicles, cleaning up the inner parks.
- Repairs on transfer switch and lift station panel at Iris Station.

Administrative

- Continue to work with vendors and technicians on fleet updates: ongoing. Chase parts
- Coordinate parts and supplies orders: ongoing.
- Tour Big Sky WW Treatment Plant (5-22).
- Line up burial services and coordinate headstone deliveries w/ monument companies.
- Met with RSCI, Fall River Electric, Plumbers, Roofers, Electricians, HVAC contractors, etc.
- Work with/ meet contractors on project scheduling: ongoing.
- Fill in for staff/ operate equipment/ wrench on equipment.
- Manage current public works staff and seek ways to recruit additional employees: ongoing.
- Met with residents and business owners regarding complaints: ongoing.
- Continue to seek bids for future CIP's, get the ball rolling years in advance.
- Submit departmental reports to the Town Manager.
- Meetings: chair the Planning Board, PW crew (monthly laundry list).
- Code bills and submit check request: ongoing.
- Begin on-boarding PT/ seasonal staff. Seek additional training opportunities for the crew.
- Evaluate building and infrastructure issues, coordinate repairs as needed.

Water/Wastewater report

Wastewater/Water projects, manhole inspections and repair on alley A-B

Locating numerous water and sewer services for 811 locates.

Iris #1 pump station switch gear failure 5/22/24 the switch gear is a major electronic component in the lift pump station that transfers the power between the generator and incoming power.

Replacement switch gear and wiring was installed on 5/28/24 from Rod's Generator Service. Rod's Generator Service goes out of their way to help with issues.



Generator service was completed on all the Town's backup generators Water Well #4, Police Station, Madison #2 lift station, Iris #1 lift station.

Replacing broken water pipes and sprinkler heads in the Town Park.

Mowing and cleaning the grounds for the summer.

The UP-dining hall water service was restored to the building which had a few water leaks that needed repaired.

The casting pond cleaned and filled with water ready for the public to enjoy.

We have a company out of Idaho Falls coming up and picking up the unbanded cars in Town on Yellowstone Ave. It's amazing how many cars get dropped off and left that we half to deal with.

New wastewater facility progress report:

RSCI and Fall River electric have completed the electrical service underground power installations and are removing the overhead power poles.

New installation of wash water line running down the south side of the project

Rewired the power to the motors on the old blowers in building #1 so it could be compatible to the new 460 three phase power service.

RSCI have implemented their safety program to the site, this means there are strict safety protocols in place. {hard hats- safety glasses- proper clothing- safety vest.

RSCI is now starting to remove fill material from the site. And bring in their big equipment for the excavation. Also, the metal rebar company is setting up and they will be bringing in 24 semi-trailer-truck loads this next week.

RSCI has now capped the main water line going to IP cell #1 and is now removing the old pipe.





Public works crews are removing the water and debris in IP cells #2 and #3. Crews are also grading and cleaning the old airport grounds.

Public work crews are getting supplies ready for next week "Town cleanup week".

If you have any questions or concerns, please feel free to contact me.

Jon Brown

Social Service Office

Highlights

Week of May 23 – 30 2024

- **Debbi is back from her vacation to South Carolina**
- **Our lobby and clothing bank are getting a lot of use**
- **Updating job board, many are checking for second jobs**
- **The shower facilities are being used regularly**
- **Computers are being used often**
- **Collected cash boxes from several businesses**
- **Voucher for RX for a local gentleman and a motel voucher to a stranded traveler**
- **Assisted a local man with renewing his SNAP and LIEAP**
- **Preparing records for the end-of-the-month reports**
- **Dianna is busy promoting the *Sean Covey* event in June.**
- **Assisted local PD in obtaining a bus ride for local and his injured dog.**
- **We have seen 228 individuals this month of May**



Planning board
approved
date may 23 - 2024 KCT

321 Hayden /Jeff McBirnie

Discontinue last approved, 3 unit building project and replace with modular 3 short term rentals

Chapter 17.42 zoning- Off street parking

Chapter 17.39 zoning -Limited Services Campground has parking 17.39.070 at 1 parking space per independent recreational vehicle.

1st parking is for 6 residential units at 2 space per unit = 12 long term spaces.

Total long term parking spaces required for these uses is 12 spaces.

Property provides 12 spaces.



Application for Zoning Permit

Town of West Yellowstone 440 Yellowstone Avenue PO Box 1570 West Yellowstone, MT 59758 info@townofwestyellowstone.com	406-646-7795	Administrative Use Only Date: <u>5/22/24</u> Accepted by: <u>ER</u> Fee: \$ _____ Cash/Check#: _____ Zoning Permit # _____
--	--------------	--

****A Zoning Permit is required for all new construction (residential or commercial), additions, renovations, relocation of a structure, or erection of a fence within Town limits. Submit this application and all required information to the Town Offices. Fees shall be paid according to the current schedule - contact Town Offices for fee information.**

1. **APPLICANT(S)** [owner of land or building, or person(s) authorized to represent the entity that is the owner of record, and to whom copies of all correspondence are to be sent]:

Name: Jeff McBirnie

Mailing Address: P.O. Box 1716 West Yellowstone, MT 59758

City/State/Zip: _____ Phone: 360-850-3466

Email: bt3vex@gmail.com

2. **OWNER OF RECORD** (If different from Applicant):

Name: Jeff McBirnie

Mailing Address: P.O. Box 1716 West Yellowstone, MT 59758

City/State/Zip: _____ Phone: 360-850-3466

Email: bt3vex@gmail.com

3. **LEGAL DESCRIPTION OF PROPERTY:** [the land or building that the petition is applicable to for this property owner/applicant]:

Street Address: 321 Hayden St. Subdivision: Old Town

Block: 6 Lot: 2A Lot Size and Dimensions: _____ Acres/Square Feet (circle)

4. **USE AND OCCUPANCY:**

What is the use of the building or property? (list all) Mixed Use (Long Term/ Overnight Rental)

Is this building or property mixed use? YES NO

If more than one use, please describe: _____

What is the occupant load? _____ Number of parking spots on site? 10 12

Number of buildings (Dwelling Units): 5 Number of Bedrooms (Sleeping Units): 11

5. ATTACHMENTS: Please attach the following:

- Detailed site plan showing the lot dimensions, acreage, and location of the property lot. Include building and/or wall setbacks, building dimensions and parking spaces available.
- A detailed description of the project which must include a legal description of the property lot upon which the construction, addition, relocation of a structure, remodel or erection of fence will take place.
- A legal survey may be required if the setbacks are in question.

If your proposed building project does not meet the requirements as set forth above, you must apply for a variance. A separate variance application is available from the Town Office

Submit this completed application and accompanying documentation to the Town Office along with the application fee.

I hereby certify that the information submitted herein, on all other submitted forms, documents, plans or any other information submitted as a part of this application, to be true, complete, and accurate to the best of my knowledge. The signing of this application signifies permission for the Town of West Yellowstone officials and representatives to visit the property during the review. I understand that upon issuance of the Zoning Permit, any modifications to the project must be re-submitted to the Town for approval. Failure to do so may result in the project being halted and fines issued.

Applicant Signature

Date

Applicant Signature

Date

Property Owner Signature if different than Applicant

Date

Final Approval – Official Use Only

Town of West Yellowstone - Inspector

Date

Notes/Conditions

DRG

Planning Board

Town Council

Project Description

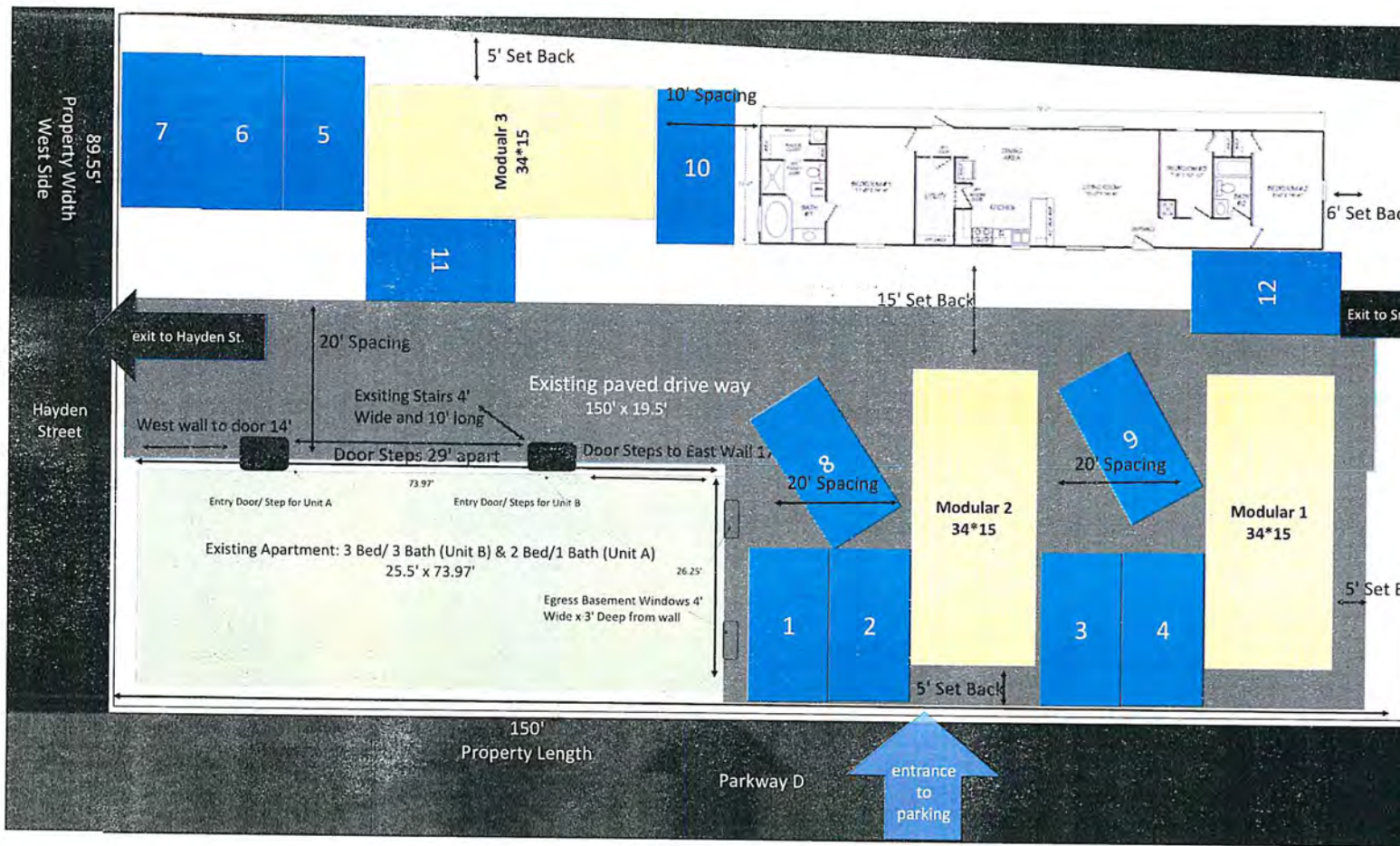
Please provide a detailed description of the project. Clarify whether this project is new construction or a remodel and if there are any existing structures, businesses, or uses that already exist on the property.

I would like to but add 3 modular (ADU Type Buildings 34'x15' 1-Bedroom units) They will be used either for employee housing, or overnight rentals when not being used for employee housing.

I will be putting these on foundations so they will be considered modular in nature.

I originally thought I was going to use "Park Model RV's" which would not require the foundations. By changing these to foundations, basically it increases the parking to 12 from 9, which i have 12 spaces.

They will be built to 120# snow load as per code.



parking spaces needed
6 - for existing houses
6 - for Modular Sites

Planning board
approved
date: May 23-2024
RCT



Outside Amplification Permit Application Town of West Yellowstone

Event: Buffalo Chip Chuck fundraiser

Contact Person: Julie Hannaford

Mailing Address: POB 1179; West Yellowstone, MT 59758

Email Address: JAHannaford8@gmail.com

Phone Number: 406-640-4116

Signature of Property Owner of Record: _____

Date(s) of Event: Thursday July 4, 2024

Location: Town Park baseball diamond

Amplification between the hours of: 3pm and 5pm

Description of Event: See attached page

Julie Hannaford
Signature of Applicant

05/29/24
Date

FOR OFFICE USE ONLY

Decision by Town Council:

Approved

Disapproved

Conditions: _____

Signature of Mayor/Town Manager: _____

Date

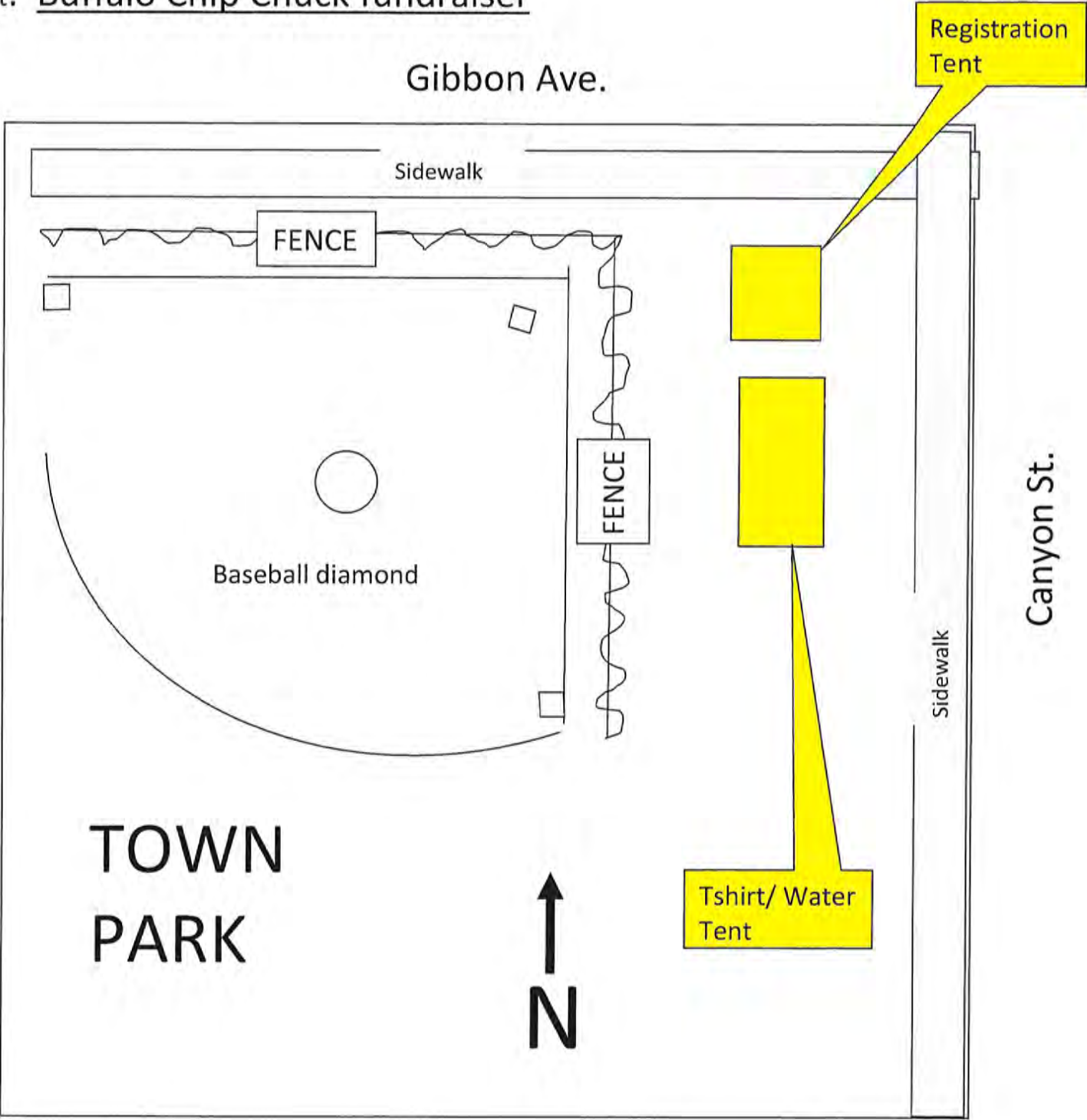
The Buffalo Chip Chuck is an annual event (in its 12th year) to raise money for the West Yellowstone Public Library. The event is sponsored by the non-profit West Yellowstone Library Foundation. The event generally takes place from 3pm-5pm with set-up from 12pm-3pm and take-down from 5pm-6pm.

This event takes place at the City Park baseball diamond. Participants donate \$5 to choose 3 dried bison patties (buffalo chips) and toss them, one at a time, from the home plate into the outfield. The person with the farthest toss is the winner. There are multiple categories of participants, based on gender and age. We choose a winner from each category and the winners each receive a prize of some type. The winners are announced and prizes distributed at the end of the event.

During the event, we will be using an electronic, single-speaker microphone to announce each participant to the crowd of on-lookers. There will be 2 tables with awnings set up outside of the baseball diamond – 1 table for participant registration and 1 table for distribution of Buffalo Chip Chuck tshirts and bottled water. For a donation, people can have a tshirt and/or water. We will hang a few banners advertising the West Yellowstone Library Foundation. We will also hang a variety of posters with bison pictures and bison facts to entertain people standing in line, waiting for their turn to throw.

SITE PLAN

Event: Buffalo Chip Chuck fundraiser



TOWN OF WEST YELLOWSTONE

ADVISORY BOARD VACANCIES

Cemetery Board of Trustees **Tourism Business District Board of Trustees** **West Yellowstone Planning Board** **Business Improvement Advisory Board**

The West Yellowstone Town Council is seeking interested individuals to serve on the **Cemetery Board of Trustees** in accordance with Section 12.28.310 of the West Yellowstone Municipal Code. Board members are appointed by the Mayor, subject to the consent of the Town Council, for a term of two years. The board's responsibilities include oversight and preparing recommendations for the Town Council pertaining to the care, upkeep, and regulations at the Fir Ridge Cemetery.

The West Yellowstone Town Council is seeking interested individuals to serve on the **Tourism Business District Board of Trustees** in accordance with 7-12-1121 of the Montana Code Annotated. Board members shall be appointed by the Town Council to serve a term of four years. There is a vacancy on the board to represent hotels in the district with 10-49 rooms.

The West Yellowstone Town Council is seeking interested individuals to serve on the **West Yellowstone Planning Board**. This board develops recommendations for action by the Town Council on zoning variances, conditional uses, encroachments, and subdivisions. Membership on this board requires review of parking and development plans for projects in West Yellowstone. This board will be involved with updating the zoning code and developing zoning of the 80-acres.

The West Yellowstone Town Council is seeking an interested individual to serve on the **Business Improvement Advisory Board**. Members of this committee will work towards developing a strategic plan for the commercial areas and address issues including but not limited to beautification, parking, signs, landscaping, garbage and recycling. The board will make recommendations to the Town Council on these issues and may work with Town staff to accomplish projects. There is one open seat on this board for a business owner that owns their business property. Board members are appointed by the Mayor and Town Council for a term of four years. The board typically meets once a month in the morning on a weekday, based on the availability of the board members.

Interested individuals should complete and return the '**Application for Boards and Committees**' which is available from the Town Offices, 440 Yellowstone Avenue, West Yellowstone, MT or on the Town website: www.townofwestyellowstone.com. Positions are open until filled. For more information please contact the Town Offices at (406) 646-7795 or by email to: info@townofwestyellowstone.com.



From: [Rocky Hermanson](#)
To: [Elizabeth Roos](#)
Subject: Re: Cemetery Board Meeting
Date: Tuesday, May 28, 2024 1:44:31 PM

Liz,

Thank you for the notice. I will be able to attend a meeting on the 4th.
I would also like to be reappointed to the board.

Thank you,
Rocky

Rocky Hermanson/Broker
Yellowstone Realty
PO Box 699
303 Canyon St.
West Yellowstone, MT 597585
406-646-7575

From: Elizabeth Roos <eroos@townofwestyellowstone.com>
Date: Tuesday, May 28, 2024 at 10:51 AM
To: Travis Watt <twatt@townofwestyellowstone.com>, Rocky Hermanson <rocky@yellowstonerealty.com>, "bschmier@msn.com" <bschmier@msn.com>, Jon Simms <jsimms@townofwestyellowstone.com>, Jerry Johnson <jjohnson@townofwestyellowstone.com>
Cc: Dan Walker <dwalker@townofwestyellowstone.com>
Subject: Cemetery Board Meeting

Hello Cemetery Board Members,

We would like to schedule a **cemetery board meeting** for next **Tuesday, June 4, at 1 PM**. We are rapidly selling plots this year. As of today, we have 58 full plots available but 5 plots sales are in process. We have 12 cremains only plots available. The board may want to consider recommending a moratorium on plot sales.

Regarding membership on the board, Rocky and Brad's terms have expired. If you wish to be reappointed, please send me an email indicating that. Jerry Johnson has also applied to serve on the board. Kristine Wilkinson was appointed last year, but now resides in the Salt Lake area.

If you are available to meet at that time, please respond and confirm, thank you!

Elizabeth Roos, Town Clerk, CMC
Town of West Yellowstone



Received
6-12-12
ER

APPLICATION FOR BOARDS AND COMMITTEES

Name Rocky Hermanson Date June 12, 2012

Address 324B Nez Perce Ave. P.O. Box 1092

City West Yellowstone State MT Zip 59758-1092

Phone (Home): 406-646-9056 (Work): 406-646-7575 (Cell/Other): 406-640-1089

E-Mail Address: Rocky@YellowstoneRealty.com

Are you a resident of West Yellowstone? Yes Length of residency in West Yellowstone: 49+ years

Board or Committee you are applying for: Cemetery Board

Occupation: Real Estate Broker

Employer: Self---Yellowstone Realty

Have you previously served on a County or City board? Yes

If so, which board, and for how long? WY City Planning & Zoning Board 2 years

Past Memberships and Associations: Past member of WY Volunteer Fire Department

Gallatin County Search & Rescue

Current Memberships and Associations: WY City Planning & Zoning Board

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: Life long resident of West Yellowstone. Many business and personal ties to the community.

What are your primary objectives for serving on this board?

Primary objective would be to protect and preserve our current community cemetery for generations to come, while helping move forward for growth. This should be achieved while still maintaining the rural, small town, country feeling it now has.

References (Individual or Organization):

Mike Polkowski, First Security Bank of WY

Phone: 406-646-7646

Clifford (Skip) Morris

Phone: 406-646-4022

Troy White, Market Place

Phone: 406-646-9087

Signature: Rocky Hermanson

Date: June 12, 2012

Please return this application to the Town Offices at 10 S Faithful, West Yellowstone, Montana. An interview may be required if deemed necessary. Thank you in advance for your interest.

From: [Brad Schmier](#)
To: [Elizabeth Roos](#)
Subject: Cemetery Board
Date: Tuesday, May 28, 2024 10:57:16 AM

Town of West Yellowstone,
It is my desire to be reappointed to the Cemetery Board of Trustees for another two year term.
Thank you for your consideration.

Brad Schmier



APPLICATION FOR BOARDS AND COMMITTEES

Name Brad Schmier Date 07/01/2021

Address 648 Grouse Court

City West Yellowstone State Mt Zip 59758

Phone (Home): 406-646-9241 (Work): 406-646-7735 (Cell/Other): 406-640-1241

E-Mail Address: bschmier@outlook.com

Are you a resident of West Yellowstone? Yes Length of residency in West Yellowstone: 49 years

Board or Committee you are applying for: Cemetery Board of Trustees

Occupation: Self employed Business owner

Employer: Jerrys Enterprises Inc.

Have you previously served on a County or City board? Yes

If so, which board, and for how long? Cemetery Board, Health Care Advisory Board,

Past Memberships and Associations: _____

Current Memberships and Associations: Current Town Council Member

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: _____

I was the Town Council representative on this board as Mayor and would like to remain on the board as a citizen after my term expires at the end of 2021.

What are your primary objectives for serving on this board? _____

To keep the continuity going with the current board and the objectives of this board has on trying to expand and improve the cemetery.

References (Individual or Organization):

Ken Davis

Phone: 406-640-1124

Rocky Hermanson

Phone: 406-646-7575

Greg Forsythe

Phone: 406-640-1555

Signature: _____

Date: 7/01/2021

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.

Received 5/20/24
ER



APPLICATION FOR BOARDS AND COMMITTEES

Name Jerry Johnson Date _____
Address Box 405
City W. YELLOWSTONE State MT Zip 59758
Phone (Home): _____ (Work): _____ (Cell/Other): 406 640-7000
E-Mail Address: JerryJ60MT@gmail.com
Are you a resident of West Yellowstone? yes Length of residency in West Yellowstone: 64
Board or Committee you are applying for: Cemetery Board
Occupation: SELF EMPLOYED / PROPERTY MANAGER
Employer: SELF EMPLOYED
Have you previously served on a County or City board? YES
If so, which board, and for how long? COUNCIL 26 years
Past Memberships and Associations: NRA

Current Memberships and Associations: PLANNING BOARD / SEARCH & RESCUE

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: 26 years on WT Town Council

What are your primary objectives for serving on this board? TO HELP WITH CONTROLLED MANAGEMENT

References (Individual or Organization):

<u>TIM WHITMAN</u>	Phone: <u>406 539 9298</u>
<u>JULIA WITMER</u>	Phone: <u>307 406 640 1686</u>
<u>LEAH SHERMAN</u>	Phone: <u>802 279 1031</u>

Signature: Jerry D. Johnson Date: 5-20-24

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.



RECEIVED

MAY 13 2024

APPLICATION FOR BOARDS AND COMMITTEES

Name Keith Hendrickson Date 5-8-24Address 609 N Electric st PO Box 1032City West Yellowstone State Mt. Zip 59758-1032Phone (Home): _____ (Work): _____ (Cell/Other): 425-765-3477E-Mail Address: 725keith@gmail.comAre you a resident of West Yellowstone? yes Length of residency in West Yellowstone: 6 yr - 9/2018Board or Committee you are applying for: Planning BoardOccupation: RetiredEmployer: n/aHave you previously served on a County or City board? yesIf so, which board, and for how long? Planning Board 2 yrPast Memberships and Associations: Crest Area, FAHA, Home Owner Assoc.Current Memberships and Associations: West Yellowstone Planning Board

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: 20+ yrs negoating union contract between Teamsters and private company owners, or County negoators.

What are your primary objectives for serving on this board? _____

provide a stable long term eviornment for homeowners, businesses, and visitors to West Yellowstone Mt.

References (Individual or Organization):

Phone: __________
Phone: __________
Phone: _____Signature: Keith Hendrickson Date: 5/8/2024

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.



Received ER
5/31/24

APPLICATION FOR BOARDS AND COMMITTEES

Name SARA MAURER Date 5/31/2024

Address PO BOX 1835

City WEST YELLOWSTONE State MT Zip 59758

Phone (Home): _____ (Work): _____ (Cell/Other): _____

E-Mail Address: _____

Are you a resident of West Yellowstone? YES Length of residency in West Yellowstone: 15 YEARS

Board or Committee you are applying for: TBID

Occupation: MOTEL OWNER AND OPERATOR

Employer: SELF

Have you previously served on a County or City board? YES

If so, which board, and for how long? WEST YELLOWSTONE TBID - 8 YEARS

Past Memberships and Associations: _____

Current Memberships and Associations: _____

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: SERVING AND ENJOYING THE LAST 8 YEARS ON THIS BOARD

What are your primary objectives for serving on this board? _____

TO HELP MAKE DECISIONS DRIVING TOURISM TO WEST YELLOWSTONE

References (Individual or Organization):

KRISTY COFFIN Phone: _____

JEFF SCHOENHARD Phone: _____

Phone: _____

Signature:  Date: 5/31/24

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.



DURING THE WEEK OF
June 4-June 7, 2024

The Town will pick up yard debris
left along parkways of streets
between 8am and 2pm
free of charge
according to the schedule below

Tuesday, June 4-Parkway A & B
Wednesday June 5-Parkway C & D
Thursday - Friday June 6th & 7th
Madison Addition
No appliances, no pieces of large
furniture, no business and
commercial debris, no household
trash will be accepted.

On Friday, June 7, 2024
everyone is invited to meet at
Pioneer Park at 3pm to 5pm to
form groups and establish routes.
The Town's dump trailers will be
parked at Pioneer Park for free
disposal of yard debris between
the hours of 12pm - 6pm.

Trash bags and gloves will be
available all week at Town Hall
during business hours.



COMMUNITY CLEANUP

June 4 - JUNE 7, 2024

SAVE THE DATE FOR OUR ANNUAL EVENT

JUNE 7, 2024 FREE BBQ AT 3pm

**All community clean up participants are invited to attend
a free BBQ at the pavilion in Pioneer Park**

Businesses, community organizations, families, individuals
all are encouraged to select an area of public property to clean up!
Please coordinate with the Town Hall to avoid duplication of efforts!



Town of West Yellowstone
440 Yellowstone Ave
406-646-7795

Mobile Driver Services

West Yellowstone, MT

June 11 - June 13



Standard & Commercial Renewal or Replacement REAL ID

Hours:

Tuesday, 6/11	9 am - 4 pm*
Wednesday, 6/12	9 am - 4 pm*
Thursday, 6/13	9 am - 4 pm*

Town Hall
440 Yellowstone Avenue

*closed from 12 pm - 1 pm
Payment by credit/debit card only

A Guide for Teens

THE 6 MOST IMPORTANT DECISIONS YOU'LL EVER MAKE

BY: SEAN COVEY

Sean Covey will be the
keynote speaker at this event.

June 22, 2024
6:00 - 7:00 p.m.
Holiday Inn in West
Yellowstone
(315 Yellowstone Ave.)

OTHER SPEAKERS:

Melissa Joecks, LCPC

Lisa Carter, Storyteller of John Davis's
Life featuring John Davis

Erin Clements, Youth and Family Outreach
Program Director

FREE Book for Attendees

Live Music and Education Awards

\$1,000 to local attendee (59758 zip code)
\$500 to non-local attendee

**FREE
Event**



FOR A FREE TICKET:

406-646-7311

