

Town of West Yellowstone

Tuesday, September 3rd, 2013

Povah Community Center

Town Council Meeting

7:00 PM

TOWN COUNCIL MEETING AGENDA

Pledge of Allegiance

Purchase Orders

6281 - Police Car \$34,465.00

Treasurer's/Securities Report ∞

Claims ∞

Consent Agenda: **August 20, 2013 Town Council Meeting** ∞

August 27, 2013 Work Session & Special Council Meeting ∞

Business License Applications

Advisory Board Report(s):

Operations Manager & Department Head Reports

Assignments Report

Council Comments

Public Comment Period

UNFINISHED BUSINESS

NEW BUSINESS

Library Staffing Plan Request

Discussion/Action

Correspondence/FYI

Resignation Letter

Letter from Lois Klatt

Letter of Thanks to West Yellowstone Foundation

Meeting Reminders

Adjournment



Policy No. 16 (Abbreviated) **Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.

- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the Povah Community Center located at 10 S. Geyser Street.
- Presently, informal Town Council work sessions are held at 7:30 AM on the first and third Tuesdays of each month and occasionally on other mornings and evenings. Work sessions also take place at the Povah Community Center located at 10 S. Geyser Street
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are always published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

Adopted November 3, 2010, a complete copy of this policy is available at the Town Offices.

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

1000-420100-944

Date AUGUST 21, 2013

Ship Via Will Pickup

Order No. 006281

Department Police Dept.

TO: DANA SAFETY SUPPLY

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
1	2014 New Police Interceptor MARKED

Estimated Cost \$

~~37~~ 34,465.⁰⁰

Authorized By

Requested By:

Gordon L. Berger

VENDOR COPY - White OFFICE COPY - Canary

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
39130	56 McKenna Law P.C.	4,423.65							
11970	08/29/13 legal services	4,305.00		LEGAL	1000 411100	352		101000	
11970	08/29/13 travel	102.83		LEGAL	1000 411100	373		101000	
	phone/fax	0.00		LEGAL	1000 411100	345		101000	
11970	08/29/13 postage/copies	15.82		LEGAL	1000 411100	870		101000	
39131	2546 Century Link QCC	1.28							
09/23/13	long dist chg	16.67		FINADM	1000 410510	345		101000	
07/23/13	access fee/sm bus plan/tax	19.44		finadm	1000 410510	345		101000	
07/23/13	credit bal. orward	-34.83			1000 410510	345		101000	
39141	2558 Hebgen Basin Fire District	43,143.00							
09/15/13	July 2013	43,143.00		FIRE	1000 420400	357		101000	
39144	2716 CenturyLink	3,269.59							
09/19/13	DSL Povah, 646-7982	56.25		POVAH	1000 411255	345		101000	
09/19/13	DSL Fire/Town Offices 646-7962	141.20		STREET	1000 411254	345		101000	
09/19/13	DSL Library, 646-7953	77.20		LIBRAR	2220 460100	345		101000	
09/19/13	DLS Police 646-0231	71.25		POLICE	1000 420110	345		101000	
09/19/13	DSL Soc Serv 646-7951	71.25		SOC SER	1000 450135	345		101000	
09/19/13	DSL Pub Serv Office 646-7949	71.25		BLDINS	1000 430200	345		101000	
09/19/13	Sewer Treat 646-9027	38.19		STREET	5310 430600	345		101000	
09/19/13	Sewer lift 646-5141	37.60		SEWER	5310 430600	345		101000	
09/19/13	Fire Call Box 646-7273	37.60		FIRE	1000 411254	345		101000	
09/19/13	PCC Elevator 646-7481	41.57		POVAH	1000 411255	345		101000	
09/19/13	Centrex Finance - 16%	240.05		FINADM	1000 410510	345		101000	
09/19/13	Centrex, Police-20%	300.02		POLICE	1000 420110	345		101000	
09/19/13	Centrex, Soc Ser -7%	105.02		SOC SER	1000 450135	345		101000	
09/19/13	Centrex, Court - 7%	105.02		COURT	1000 410360	345		101000	
09/19/13	Centrex, Bld Ins - 10%	150.03		BLDINS	1000 430200	345		101000	
09/19/13	Centrex, Street - 11%	165.03		STREET	1000 430200	345		101000	
09/19/13	Centrex, Fire - 13%	195.04		FIRE	1000 411254	345		101000	
09/19/13	Centrex, PCC - 10%	150.03		POVAH	1000 411255	345		101000	
09/19/13	Centrex, Lib- 6%	90.02		COURT	2220 460100	345		101000	
09/19/13	E911 Viper 646-5170	98.37		E911	2850 420750	345		101000	
09/19/13	E911 255-9710	995.84		E911	2850 420750	345		101000	
09/19/13	E911 255-9712	31.76		E911	2850 420750	345		101000	

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
39145	42 Fall River Electric	5,775.22							
09/15/13	UPDH 4212041 elec service	424.30		UPDH	1000 411252	341		101000	
09/15/13	POLICE 4212008 elec service	193.54		POLICE	1000 411258	341		101000	
09/15/13	NEW Firehouse 4212033 elec s	415.70		EMS/FI	1000 411254	341		101000	
09/15/13	shop 4212018 elec service	86.25		STREET	1000 430200	341		101000	
09/15/13	ANIMAL 4212029 elec serv	47.65		ANIMAL	1000 440600	341		101000	
09/15/13	PARK 4212032 Elec ser	61.80		PARK	1000 411253	341		101000	
09/13/13	PARK 2901001 elec serv	-12.05		PARK	1000 411253	341		101000	
09/15/13	CLORINATOR 4212030 elec serv	38.40		WATER	5210 430500	341		101000	
09/15/13	MAD ADD WATER 4212017	40.90		WATER	5210 430500	341		101000	
09/15/13	PUMP 4212005 elec serv	60.00		WATER	5210 430500	341		101000	
09/15/13	SEWER LIFT STATION 4212006	333.79		SEWER	5310 430600	341		101000	
09/15/13	SEWER PLANT 4212007 elec ser	653.04		SEWER	5310 430600	341		101000	
09/15/13	MAD SEWER LIFT 4212014 elec	81.70		SEWER	5310 430600	341		101000	
09/15/13	SEWER TREAT SERV 4212046 ele	1,255.74		SEWER	5310 430600	341		101000	
09/15/13	library 23 dunraven 4212054	208.82		LIBRY	2220 460120	341		101000	
09/15/13	povah comm ctr 4212001	274.63		POVAH	1000 411255	341		101000	
09/15/13	unmetered lights 4212004	1,451.25		STLITE	1000 430263	341		101000	
09/15/13	Town Hall 4212009	159.76			1000 411250	341		101000	
39146	1514 Verizon Wireless	862.80							
All phones are now on the same billing cycle, expecting the new plan pricing to be in effect by next month. New plan is estimated to save the Town about \$2000 over the next year.									
09/20/13	640-0512, Parks	33.29		PARKS	1000 460430	345		101000	
09/20/13	640-1103, Operator	22.83		STREET	1000 430200	345		101000	
09/20/13	640-1438 Soc Services	28.83		SOCSEK	1000 450135	345		101000	
09/20/13	640-1460 Dispatch	10.46		POLICE	1000 420110	345		101000	
09/20/13	640-1461, Facilities Tech	78.56		STREET	1000 430200	345		101000	
09/20/13	640-1462, Operator, SP	103.52		STREET	1000 430200	345		101000	
09/20/13	640-1463, Deputy PSS, SP	41.24		STREET	1000 430200	345		101000	
09/20/13	640-1472, Ops Mgr, SP	42.24		ADMIN	1000 410210	345		101000	
09/20/13	Rec 640-1676, SP	65.92		REC	1000 460440	345		101000	
09/20/13	PD Chief 640-1754	34.73		POLICE	1000 420110	345		101000	
09/20/13	PD 640-1755	92.81		POLICE	1000 420110	345		101000	
09/20/13	PD 640-1756	13.65		POLICE	1000 420110	345		101000	
09/20/13	PD 640-1757	12.20		POLICE	1000 420110	345		101000	
09/20/13	PD 640-1758	12.80		POLICE	1000 420110	345		101000	
09/20/13	PD 640-1759	23.32		POLICE	1000 420110	345		101000	
09/20/13	640-7547, Facilities Tech	22.81		PARKS	1000 460430	345		101000	
09/20/13	640-9074, PSS, SP	45.88		BLDINS	1000 420531	345		101000	

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	09/20/13	balance forward	Liz?	177.71			1000 410510	345	101000
39147	08/28/13	reimb petty cash	2306 Brandy Holland	99.71		SUMREC	1000 460449	220	101000
39148	5 08/05/13	pre-K instruction	2770 Jennifer A. Barney	870.00		LIB	2220 460180	398	102130
39149	268200 08/13/13	repair to copier	29 Terrell's Office Machines Inc	190.00		FINADM	1000 410510	363	101000
39150	08/27/13	trees, town hall	2821 Teton Turf & Tree Farm	4,220.00		TWNHAL	4005 411200	920	101000
39151	42cs040978 08/22/13	parts	65 Tractor & Equipment Co	1,810.30		STREET	1000 430200	369	101000
	42cs040978 08/22/13	parts		1,789.23		STREET	1000 430200	369	101000
39152	cs5621 08/17/13	repairs to city shop	1163 CS Construction	7,660.00		INS	1000 510330	512	101000
39153	08/23/13	stamps	3 US Postmaster	184.00		FINADM	1000 410510	311	101000
	08/23/13	stamps		92.00		COURT	1000 410360	311	101000
39154	2098293 08/12/13	body armor, McCoy	2069 Skaggs	844.35		POLICE	1000 420100	226	101000
39155	29089160 08/13/13	ticket books	1322 Safeguard Business Systems Inc	174.97		POLICE	1000 420100	220	101000
39156	944133 08/16/13	public hearing	1454 Big Sky Publishing	57.00		ADMIN	1000 410210	327	101000
39157	08/21/13	reimb postage	1907 Kathleen Hopkins	48.56		POLICE	1000 420110	311	101000
39158	08/28/13	2011-2012 Assessment	2107 Department of Labor & Industry	71.53		BLDINS	1000 420531	540	101000
	08/28/13	2012-2013 Assessment		23.29		BLDINS	1000 420531	540	101000
				48.24					

08/30/13
14:36:28

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 9/13

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Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
39159	951 Barnes & Noble	720.43					
	2624364 08/04/13 books	347.54		LIB	2220 460100	215	101000
	2628739 08/11/13 books	131.53		LIB	2220 460100	215	101000
	2619353 07/26/13 books	241.36		LIB	2220 460100	215	101000
39160	2341 Ho Hum Motel	112.00					
	060513/01 06/05/13 help fund room	112.00		HELP	7010 450135	370	101000
39161	2265 Jed Norman	118.75					
	0710librar 07/10/13 It services	43.75		LIBES	2220 460100	355	101000
	0725librar 08/28/13 IT services	75.00		LIBES	2220 460100	355	101000
39162	999999 WILLIAM BEARDSLEY	1,800.00					
	08/29/13 revert Cemetery Plots to Town	600.00		CEM	2701 343350		101000
	08/29/13 revert Cemetery plots to Town	1,200.00		CEM	2240 343320		101000
39163	999999 DOGGY DEN WITH A LITTLE KITTY ON	500.00					
	08/29/13 refund Rt bond	500.00		RT	2100 214000		101000
39164	999999 YELLOWSTONE BIG GUN FUN	500.00					
	08/29/13 RT bond refund	500.00		RT	2100 214000		101000
39165	999999 NYMPH'S EMPORIUM	500.00					
	08/29/13 RT Bond refund	500.00		RT	2100 214000		101000
39166	999999 WYED	1,500.00					
	08/29/13 RT Bond Refund Rod Run 2012	1,500.00		RT	2100 214000		101000
39167	999999 SCRAPPY'S PLACE	500.00					
	08/29/13 RT Bond Refund	500.00		RT	2100 214000		101000
39168	2376 Ranch & Home Supply LLC	159.99					
	08/09/13 Uniform expense - Hoskins	159.99		WATER	2100 214000		101000
39169	2654 Community Health Partners	10.00					
	060013-01 07/18/13 Help fund voucher - Anna	10.00		HELP	7010 450135	351	101000
39170	254 Firehole Fill Up/Economart	40.00					
	070813-03 07/08/13 help fund fuel voucher JH	40.00		HELP	7010 450135	231	101000

08/30/13
14:36:28

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 9/13

Page: 5 of 8
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
39171	2507 Silvertip Pharmacy	125.00							
073013-01	07/30/13 help fund voucher - CW	35.00		HELP	7010 450135	351		101000	
062013-01	06/24/13 help fund voucher - CW	15.00		HELP	7010 450135	351		101000	
062813-01	07/01/13 help fund voucher - sc	25.00		HELP	7010 450135	351		101000	
070613-02	07/06/13 help fund voucher - CH	50.00		HELP	7010 450135	370		101000	
39172	999999 RAMIAH PICKETT	99.99							
080413	08/04/13 Uniform allowance - Pickett	99.99		REC	1000 460449	226		101000	
39173	324 Joyce Berger	225.44							
08/23/13	Travel Expense - pre-pay75%	225.44		COURT	1000 410360	370		101000	
39174	1340 Billings Hotel & Convention	174.28							
08/22/13	Lodging -J. Berger	174.28		COURT	1000 410360	370		101000	
39175	2377 Kathleen Brandis	217.07							
08/23/13	travel exp reimb.9/23-9/26/13	217.07		COURT	1000 410360	370		101000	
39176	999999 CYCLE GREATER YELLOWSTONE	201.25							
08/22/13	Deposit refund less, clean fee	201.25		UPDH	2210 214000			101000	
39177	2822 ClearBlu Cleaning Services	148.75							
1 08/21/13	clean Dining lodge after cycle	148.75		UPDH	1000 411252	357		101000	
39178	2699 Madeline Barth	350.00							
08/23/13	good by Rehberg parrrty deposit	350.00		UPDH	2210 214000			101000	
39179	999999 DORENE GREEN/RAYMOND NULPH	178.00							
08/07/13	deposit less cleaning/equip	178.00		UPDH	2210 214000			101000	
39180	1446 Yellowstone Historic Center	350.00							
08/23/13	deposit refund	350.00		UPDH	2210 214000			101000	
39181	999999 JESTERS OF MONTANA	125.00							
08/20/13	depoist refund less cleaning	125.00		UPDH	2210 214000			101000	
39182	999999 ALICE OWSLEY	350.00							
08/20/13	Deposit refund	350.00		UPDH	2210 214000			101000	

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$							Cash
Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account		
39183	999999 JOHN SANDEN & SHANNON BARZ	200.00								
	08/20/13 Deposit refund less clean fee	200.00		UPDH	2210 214000					101000
39184	2306 Brandy Holland	22.99								
	10149053 08/19/13 reimburse hp ink cartridge	22.99		REC	1000 460440	216				101000
39185	29 Terrell's Office Machines Inc	285.00								
	INV268079 07/02/13 copier service	285.00		DISP	1000 420160	369				101000
39186	2356 Applied Concepts, Inc.	354.00								
	240359 08/09/13 counting unit	199.00		POLICE	1000 420100	220				101000
	240359 08/09/13 dual dispay unit	135.00		POLICE	1000 420100	220				101000
	240359 08/09/13 shipping	20.00		POLICE	1000 420100	220				101000
39187	29 Terrell's Office Machines Inc	190.00								
	INV268201 04/30/13 service for copier	190.00		DISP	1000 420160	369				101000
39188	2823 STAPLES Credit Plan	337.70								
	4035215001 08/08/13 Police - supplies	192.18		POLICE	1000 420100	220				101000
	4790575001 07/31/13 Dispatch Supplies	42.77		DISP	1000 420160	220				101000
	8376051001 07/24/13 Finance - supplies	102.75		FINADM	1000 410510	220				101000
39189	471 Northwest Pipe Fittings, Inc.	850.00								
	1161951 08/27/13 annual software maint. fee	850.00		WATER	5210 430570	355				101000
39190	1311 Teton Communications	1,769.80								
	125325 07/29/13 install remote access software	1,750.00		911	2850 420750	362				101000
	125263 07/11/13 parts - tait volume knob	19.80		DISP	1000 420160	220				101000
39191	2752 Katie Rehberg	660.00								
	103 06/19/13 educational instrutction	660.00*		LIBES	2220 460180	398				102130
39192	1331 West Yellowstone Foundation	1,250.00								
	ICE 08/15/13 Balance for Ice Fish Grant	1,250.00		MAP	2101 410130	398				101000
39193	73 Westmart Building Center	1,648.19								
	08/27/13 Street-buildings	77.06		STREET	1000 430200	366				101000
	08/27/13 Street Supplies	306.62		STREET	1000 430200	220				101000
	08/27/13 sewer supplies	130.10		SEWER	5310 430600	220				101000
	08/27/13 water siupplies	16.14		WATER	5210 430500	220				101000
	08/27/13 library supplies	235.58		LIBES	2220 460100	220				101000

Fund/Account	Amount
1000 General Fund	
101000 CASH	\$67,272.98
2100 Local Option Taxation-Resort Tax	
101000 CASH	\$3,659.99
2101 Marketing & Promotions (MAP)	
101000 CASH	\$1,250.00
2210 Parks & Recreation	
101000 CASH	\$1,754.25
2220 Library	
101000 CASH	\$1,450.80
102130 Donations for Extension Svcs Library	\$1,530.00
2240 Cemetery	
101000 CASH	\$1,200.00
2701 Cemetery Perpetual Care (7050)	
101000 CASH	\$600.00
2850 911 Emergency	
101000 CASH	\$2,875.97
4005 Town Office	
101000 CASH	\$4,863.00
5210 Water Operating Fund	
101000 CASH	\$1,005.44
5310 Sewer Operating Fund	
101000 CASH	\$2,530.16
7010 Social Services/Help Fund	
101000 CASH	\$287.00
Total:	\$90,279.59

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
August 20, 2013

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, and Doc Stewart, John Costello, and Tom Cherhoniak by speakerphone

OTHERS PRESENT: Operations Manager Becky Guay, Social Services Director Jack Dittmann, Finance Director Lanie Gospodarek, Public Services Superintendent James Patterson, Chief of Police Gordon Berger

The meeting is called to order by Mayor Jerry Johnson at 7:00 PM in the Povah Community Center

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

ACTION TAKEN

- 1) Motion carried to pay the claims, which total \$158,429.02. (Stewart, Schmier)
- 2) Motion carried to approve the Consent Agenda, which includes the minutes of the July 16, 2013 Town Council Meeting, July 23, 2013 Work Session, August 6, 2013 Town Council Meeting and August 13, 2013 Town Council Interviews. (Stewart, Cherhoniak)
- 3) Motion carried to approve the new business license application for Botas la Acienda. (Stewart, Cherhoniak)
- 4) Motion carried to approve the new business license application for Yellowstone Classic Cabins and RV, LLC, contingent upon securing all applicable county and state licenses for the rental cabin. (Stewart, Schmier)
- 5) Motion carried to waive the \$500 resort tax bond for Yellowstone Classic Cabins, LLC based on a satisfactory payment history for the owners other business, Altius Handcrafted Firearms. (Stewart, Cherhoniak)
- 6) Motion carried to approve Resolution No. 638, a Resolution determining the mill levy for FY 2014. (Stewart, Schmier) Costello abstains, motion passes with a majority vote.
- 7) Motion carried to approve Resolution No. 639, a resolution adopting the budget for FY 2014. (Cherhoniak, Stewart) Costello abstains, motion passes with a majority vote.
- 8) Motion carried to approve the 3-year contract for municipal audit services with Amatics CPA Group. (Stewart, Schmier)
- 9) Motion carried to assess penalties based on four months of delinquency, \$190.01. (Costello, Stewart)

Council Comments

Schmier and the Council welcome Costello to the Town Council. Johnson says he wants to mention that they have a lot of events come through Town and the bicycle cycle tour that was here this weekend was pretty impressive. He's not sure what kind of a financial impact it had but it was interesting. Town Clerk Liz Roos briefly explains that the Town has already decided to conduct the election this year by mail ballot. There is going to be a Gallatin County College mill levy on the ballot this year, and for this reason the City of Bozeman has offered to pay for the return postage for the ballots for the entire county. In the past, the Town has not provided return postage.

Public Comment Period

Marysue Costello, Executive Director for the Chamber of Commerce, thanks the Town for all the support during the Yellowstone Cycle Tour that was in Town over the weekend. She says the event appeared and then was gone with amazing efficiency. She also credits the members of the local highschool sports teams for their efforts and support during the event. She also mentions that the Chamber of Commerce will be hosting a candidates forum prior to the election.

Public Hearing, FY 2014 Municipal Budget

Mayor Johnson opens the hearing and invites Operations Manager Becky Guay to highlight some of the more notable elements in this years budget. The hearing was advertised in the August 9, 2013 and August 16, 2013 editions of the West Yellowstone News. Guay briefly describes the budget and specific projects that are in the budget including construction of an equipment storage barn, continuing to replace the windows in the Union Pacific Dining Lodge, cleanup and repair to the UPDL generator building, repairs to the water tower roof, and construction of a picnic pavilion. The Town is also focusing on a master planning effort for Pioneer Park and the relocation of the ice rink to the park. The Town will undertake a major project to improve drainage in the interior parkways, pave the parking lot at the Dispatch Center and new Town Hall, replace/install sections of sidewalk throughout the community, and pursue the acquisition of up to 80 acres of Forest Service land. No public comment or questions are received.

DISCUSSION

- 1) Stewart and Schmier ask a couple of questions about the claims, but no changes are made. Schmier asks about the claim for \$2000 from Chuck Spangenberg. Patterson explains that was to catch and remove 39 pigeons from the generator building. Stewart asks about the \$732 to Big Fork Web and clarifies that charge is for hosting the website annually and hosting the email server.
- 4) There is brief discussion about whether the business name is Yellowstone Classic Cabins and RV, LLC or Caldera Cabins, LLC, and the staff indicates they will clarify with the owners. The Council agrees that they also need to ensure that the proper state and county licenses are in place for the rental cabin.
- 7) Johnson says that he does not think that they should approve \$28,000 for a picnic pavilion in the area off of South Canyon, between McDonalds and the Museum. He says he also has concerns about the \$30,000 estimate for the generator building. He says he thinks they need to figure out what the \$30,000 estimate from Buffalo Restoration actually included. Guay agrees and points out that the pigeons have been removed and they hope to seal up the building themselves, but they will review that estimate. He also asks about the budget for the roof on the water tower. There is brief discussion about the problem and it is determined that there is \$40,000 in the budget for the project, but they do expect insurance coverage. Stewart comments that he has reviewed a lot of budgets over the years and was rather impressed at how complete and thorough this budget it.
- 8) Stewart points out paragraph 13 which refers to the exit interview. Stewart says that he understands that the previous audit group offered but they did not actually take them up on the offer. He says he would like to make sure that the auditors are willing to come down and meet with the Council to conduct that interview. Gospodarek says that she is quite sure this group would be willing to come down and meet with the Council.
- 9) Gospodarek explains that the resort tax for Yellowstone Townhouses for the month of July 2012 was not remitted when due. She says that they should have notified the owner, Rob Klatt, of the missing payment in December 2012 when they sent out reminder letters, but apparently a letter was not sent. A letter was sent in May 2013 and Klatt made the payment in August 2013. She says it is the recommendation of the finance office that only penalize Klatt for 7 months of delinquency rather than the full 13 months. Gospodarek also explains how the penalties are calculated on a monthly basis and

answers multiple questions from the Council about the procedure they follow to notify and collect delinquencies. Klatt also addresses the Council and explains that he has owned the Yellowstone Townhouses business since 1979 and has always paid his resort tax. He says that he did miss his payment last July because of several interruptions and changes in his life, but has no intention of skipping out on taxes owed to the city. He admits his true transgression was that he received the letter in May 2013 and did not respond until August 2013. He also points out that they grossed just over \$40,000 that month, but since the townhouses are individually owned, he only earned about 15% of that amount. Schmier says that the recommendation from the Operations Manager and staff is to penalize just for seven months, which comes up to \$657.65 rather than \$2,058.53 for the full 13 months of delinquency. Klatt points out that since he was notified in May, perhaps he should only be penalized for the amount of time that has passed since then. There is ample discussion about notifying delinquent business owners more regularly and issues with the software. Johnson says that it is worth noting that the tax is based on gross sales but penalties really come out of the business owners profits. He also points out that all the other business owners that did get a notice in December 2012, paid the penalty. He says it wouldn't be fair to not charge penalties for those months. The Council members all suggest different numbers of months that should be used to

- A) **Operations Manager's Report:** Operations Manager Becky Guay reports on current issues: **Town Hall Project** – Walk through with Architect and Contractor was completed. Dick Anderson reports that it will take 2-3 weeks to complete punch list items. We are still waiting for built in furniture for administration and public works offices, server and wi-fi, and telephone service. James is beginning landscaping work, with the sprinkler system to be installed within the next week. **UPDL Window Replacement Project** – A second bid in the amount of \$48,165.83 was obtained from Rand Olsen Construction for the Firehole Room windows. Staff has asked the architect, Dennis Johnson, to request bids from other contractors. **Septic Dump Station at Wastewater Treatment Plant** – Project is nearing completion. Concrete was poured last week. **Capital Improvement Plan and Budget** – Adoption is scheduled for this evening. **Audit Firm Selection** – The Finance Director and Operations Manager recommend that the Town engage Amatics CPA Group as the Town's auditor. Our current auditor, Mogan Scarr, left JCCS and helped to form Amatics in association with 23 former JCCS employees. Amatics has agreed to honor the Town's current price of \$9,100 for FY 13 and \$9,400 for FY 14, with an option to renew for a third year at a fee of \$9,700. **Parkway Drainage Improvements Bids** – Pre-bid conference was held on August 9. We received three bids for the project and will be making a recommendation for award at the September 3 Council meeting. **Legal Services RFP** – The Town received six proposals for legal services. I will make recommendations on how to proceed later in the meeting. **CAAT Meeting** – I attended the CAAT meeting on August 14. The CTEP entryway sign landscaping project and accomplishments of CAAT and other groups were discussed. The litter survey has been placed on hold and will not be issued at this time. **Affordable Housing** – I met with Pierre Martineau and representatives from Habitat for Humanity and Gallatin County HRDC to discuss affordable housing options for West Yellowstone. We need to collect data on housing stock condition and availability in order to prepare a grant application for CDBG Housing Plan funds. It is anticipated that data collection and preparation of a CDBG grant application will cost approximately \$5,000. The Town revolving CDBG loan fund contains just over \$77,000. If the State CDBG program approves using revolving loan fund monies for data collection/grant preparation, we will be recommending that the Town Council consider appropriating funds for this purpose.

Guay says that she would like to thank Recreation Coordinator Brandy Holland and her staff for completing another successful year of the Summer Recreation Program. She also mentions that staff is working on making some improvements at the Fir Ridge Cemetery. Johnson refers to the letter they received from Helen Young about the ADA compliance at the library. Patterson indicates that they have made all the adjustments

that are needed and Johnson suggests they e-mail Young and let her know. In reference to the Parkway and Interior Parks drainage project, Schmier asks if they will have to re-bid the project. Guay says she is going to check with the attorney about that. Patterson says that if they do re-bid the project, he recommends that the Town purchases the materials and only bid out the labor and equipment. The Town is also going to grade the parkways for the project. Guay says they are also going to look into taking out a loan so they have enough cash on hand to do the entire project. Patterson explains that all the bids they received were over the engineer's estimate, which was \$466,000. The bids ranged from \$510,000 to \$611,000. He says he reviewed the estimates and says that considering the mobilization costs, they are not unreasonable.

CORRESPONDENCE/FYI

Dated August 1, 2013, West Yellowstone Foundation Executive Director Carrie Pope writes to notify the Town that they are providing a one-time check for \$500 to be used for the town's recreation classes/activities offered during the school year for families in need. Dated August 6, 2013, Town Attorney Michael Q. Davis, Jr. writes a memo to issue the opinion that vacation rentals by owner are subject to the same rules and laws as hotels and motels.

Operations Manager Becky Guay states that they received six responses to the Legal Services Request for Proposals. She suggests forming a committee of two council members, herself, the Finance Director and Chief of Police. Council members Cherhoniak and Stewart offer to serve on the committee with Guay, Gospodarek, and Berger to review legal services proposals.

The meeting is adjourned. (9:15 PM)

Mayor

ATTEST:

Town Clerk

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting & Work Session with
Montana Aeronautics Division/Yellowstone Airport
August 27, 2013

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, and Doc Stewart, John Costello and Tom Cherhoniak

OTHERS PRESENT: Operations Manager Becky Guay, Public Services Superintendent James Patterson, Chief of Police Gordon Berger, Greg Forsythe, Marysue Costello

Montana Aeronautics Division Representatives: Debbie Alke, Tim Conway, Jeff Kadlec-
Yellowstone Airport Manager

Airport Advisory Board Members: Jerry Schmier, Byrns Fagerburg

The meeting is called to order by Mayor Jerry Johnson at 6:30 PM in the Povah Community Center

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

SPECIAL MEETING

- 1) Motion carried to accept the recommendation from the Town Engineer and Public Services Superintendent to award the Alley Reconstruction and Parkway Improvements Project Bid to Montana Underground for \$510,625.00 and borrow the additional necessary funds for the project from another Town fund as recommended by the Operations Manager. (Stewart, Schmier)

- 1) Operations Manager Becky Guay explains that they budgeted this year to complete half of the drainage and parkway improvements project in the interior parks. The Town Engineer bid the project, but bid it to include all 22 of the interior parks that have not been done already. They feel like the bids they received are very attractive and they should consider options to finance the entire project. She says they can borrow the additional funds from the State Intercap program, a local financial institution, or just borrow it from other city funds. She says the interest rate from Intercap is only 1% right now, but has averaged 4.41% since the inception of the program. The recommendation from the staff is to borrow the additional funds from the street reconstruction fund, a project they won't need to do for several years. She says that they are also recommending that the Council does not award Alternate A of the project, the grading, as Public Services Superintendent James Patterson is confident the city crew can accomplish the grading in-house. Cherhoniak says that Patterson seems to keep taking on more projects and questions whether he can handle everything. Patterson states that he can get three times as much done as they are doing now and he shouldn't ask that question until something doesn't get done. Schmier asks a couple questions about the specific details of the project, which are answered by Patterson. Once the grading component is removed from the project, the low bidder is Montana Underground with a total bid of \$510,625.00. Costello asks about the timeline for the project. Patterson explains that the contractor will start this fall in the business district and likely complete the rest of the town in the spring. He says they are expecting the State to tear up and rebuild Canyon Street next summer starting in May and they want to be out of the way before that project starts. Patterson says he thinks they can get at least half of the interior parks done this fall, over the next six weeks, and complete everything in the spring. Patterson says he really thinks they should do what they can to get the entire project done now as prices are only going to go up.

WORK SESSION

Mayor Johnson asks everyone present to introduce themselves and explains that the purpose of the meeting is to discuss the Yellowstone Airport, the Town's Airport Advisory Board, and the relationship between the Town and the airport. Debbie Alke and Tim Conway of the Montana Aeronautics Board, explain that funding for all the airports owned by the State was cut back in the last legislative session, so they are always interested in any potential financial support for the airport. The local funding match was changed from a 5% local match to 10%. They have been able to use unallocated Department of Transportation funds to help meet that match, but that funding source is uncertain. She says that the State Aeronautics Board is a 9-member board appointed by the Governor and is still functional. She turns the time over to Jeff Kadlec, General Manager for the Yellowstone Airport. He briefly mentions on-going issues at the airport including repaving the runways, water quality issues, and wildlife issues and impacts. Mayor Johnson brings up a couple airport issues for the benefit of some of the newer Council Members. He says that the Essential Air Service subsidy was awarded to SkyWest Airlines this spring for two more years, but asks what the subsidy amount is. The annual subsidy rate for this contract is \$535,141. She clarifies that Delta opted not to run a bigger plane, a jet, to the airport but that option has not gone away. Kadlec also briefly talks about the recent airplane crash of a private plane at the airport. One of the occupants of the plane was killed and the other was hospitalized. He says they felt like the emergency response from the Fire and Police Departments was very good and they also received aid from the Park Service, Forest Service, and local smokejumper base. The group discusses the Airport Advisory Board and steps they could take to revitalize it. Johnson says there are no terms assigned for the board members, so they do need to contact the current members and determine if they still want to be involved. Alke suggests setting up some meetings between the Aeronautics Division and the advisory board. Marysue Costello asks Kadlec about the number of passengers for the season. He responds that they appear to be up about 8% from this time last year, approximately 6000 passengers for the season. He says they would like to get up to 10,000 passengers as there is a lot more federal money available that could be used for improvements. Johnson says that at one time, they discussed working with the airport to repave the streets at the same time they repave the runways at the airport. Conway explains that the oil for the runways is different, but they might be able to save money on mobilization and labor costs. Alke says they also work closely with DOT, who is really good about assisting them with projects. Johnson says they should be aware that DOT intends to completely reconstruct the intersection of Canyon and Yellowstone next year, and they might want to combine another project at the airport with it. There is some discussion about improving the parking lots and public areas at the airport. The discussion centers around the deed restrictions that were imposed on the State of Montana (Aeronautics Division) in 1968 by the Department of Agriculture. There are seven deed restrictions on the deed including a prohibition of overnight and commercial facilities and being prohibited from charging landing fees from any aircraft that receives federal aid. Alke says that they are optimistic that they may finally be able to lift those deed restrictions through the new secretary for the Department of Transportation. The group discusses revitalizing the Airport Advisory Board and setting up some meetings to address the issues brought up tonight. There is brief discussion about extending the resort tax area to include the airport, as was discussed a couple years ago. Chief of Police Gordon Berger asks if they have heard anything about the Transportation Security Agency (TSA) services being offered through private contract. Alke and Conway answer that a Request for Proposals for private firms to offer the service was released earlier this year but was pulled due to technicalities. They do expect, however, the service will eventually be offered through a private company.

The meeting is adjourned. (8:15 PM)

Mayor

ATTEST:

Town Clerk

memo

TOWN OF WEST YELLOWSTONE

Date: August 30, 2013
To: Honorable Mayor and Town Council
From: Becky Guay, Operations Manager *BJ*
Regarding: Staff Plan Amendment for Library Program Staff

Recommendation

It is recommended that the Town Council adopt the amended staffing plan to include the following new non-union, grant funded positions in the Library Department and set wages as specified below:

Pre-K Teacher:	1 Permanent part-time employee (≈ 625 hr/yr)	\$20/hr + benefits
Language Instructor:	1 Permanent part-time employee (≈ 60 hr/yr)	\$15/hr + benefits
Pre-K Assistant:	1 Permanent part-time employee (≈ 625 hr/yr)	\$20/hr + benefits

Discussion

The Library Director, Bruce McPhearson, and the Library Board desire to offer the highly successful Pre-Kindergarten pilot program available to residents on a permanent basis. In order to continue the program, it is advantageous to hire program staff on a permanent part-time basis in order to comply fully with State and Federal wage and hour laws, and also provide liability and workers compensation insurance to these employees.

The Pre-K program is fully supported by grant funding and Town monies are not used to subsidize the program. Mr. McPhearson received a \$7,000 Cross Foundation grant and private donations in 2012 to start the program and has received a \$50,000 grant from Delaware North Corporation to provide for continuous grant funding of the program. He has also applied for an additional \$15,000 grant from the Cross Foundation and a \$10,000 grant from the Rapier Foundation.

The Town's Library Board met jointly with the Library Foundation Board (Friends of the Library) this past Tuesday to discuss funding opportunities for the program. Private corporations and foundations find it difficult to provide these types of grant donations to the Town because it is not a 501.c.3 tax-exempt not-for-profit organization. Both Boards, therefore, agreed that the Library Foundation would be the organization to apply for and receive all grant funds for the Pre-K Program.

The Library Foundation, however, is not in a position to take on employees and the responsibility of payroll and tax reporting. Both the Foundation and Library Boards have requested that the Town be

responsible for hiring employees for this program and performing payroll and reporting functions for these positions. The Town will invoice the Library Foundation for wages and benefits and they will reimburse the Town from the grant funds they hold on behalf of the Pre-K program.

If the Council approves the amended staffing plan, staff will begin the hiring process immediately, including developing job descriptions for the positions, advertising for applicants, etc. It is anticipated that the positions could be filled by the first part of October.

Thank you.

**Staffing Plan
July 1, 2013**

TOWN OF WEST YELLOWSTONE STAFFING PLAN

DRAFT Amended September 3, 2013

Town Council and Mayor

Operations Manager (note 1)

Finance Director		Public Services Superintendent
Town Clerk		Deputy Pub. Svcs. Sup.
Deputy Town Clerk		Operator - 2
	Chief of Police	Facilities Technician - 3
		Seasonal Laborer - 1 SFT
		Recreation Coordinator
		Senior Counselor SFT
	Sergeant	Recreation Counselor - 2 SFT
	Patrol/Drug Enforcement Officer	Recreation Specialist - 2 TPT
	Patrol/School Resource Officer	
	Patrol Officer - 2	Roof Shoveler - 1 TPT
	Dispatch Sergeant	
	Dispatcher - 5	
	Dispatcher RPT	

City Judge (note 2)

Court Clerk

Library Director (note 3)

Children's Librarian

Library Clerk

Pre-K Teacher - 1 PPT

(Aprx. 625 hrs/yr - Grant Funded)

Language Instructor - 1 PPT

(Aprx. 60 hrs/yr - Grant Funded)

Pre-K Assistant - 1 PPT

(Aprx. 625 hrs/yr - Grant Funded)

note 1 : Operations Manager's salary is set by negotiated agreement

note 2 : City Judge is appointed by the Town Council. Judge's salary is set by annual budget resolution. Court Clerk is a Town employee.

note 3 : Library functions are governed by agreement; Director is appointed by board and directs staff.

Proposed amendments shown in RED.

To: The Town Council

From: Library Director

Re: Positions for Library

1. The Library wants to add the following regular part-time positions, each of which will be paid for from funds raised independently.

Pre-Kindergarten teacher: Responsible for developing and teaching the curriculum. Supervision and direction of the Assistant teacher. Reports to the Library Director. Salary rate \$20/hour

Pre-Kindergarten Assistant: assists as directed by the teacher. Salary rate \$15/hour

Language Instructor: Continues the English language courses offered for Spanish speakers. Supervises student use of the Language lab (to be installed.) Salary rate \$20/hour

2. Weekly hours of employment:

Pre-K Teacher and Assistant:

Two classes of 2 hours each twice a week: 8 hours

Prep time 4 hours a week.

Total: 12 hours per week with additional hours of professional development.

Language instructor: 1 hour per week with some periods of intensive instruction during the off-season. (60 hrs per year.)

3. Each employee will be paid from funds raised from the following sources: Delaware North Corporation (\$50,000), The Cross Charitable Foundation (\$7,000 from 2012 grant), and private donations. Potential 2013 funding: \$15,000 from the Cross Foundation and \$10,000 from the Rapier Foundation.

The Pre-Kindergarten program was originally set up to specifically serve children of the Hispanic community in West Yellowstone which is 20% of the population and proportionally the largest of any city or town in Montana. The original goal was to make sure that kids from Spanish-speaking families would be fully prepared for Kindergarten, particularly being able to speak English. This goal grew out of another program that we started at the library where we offered English classes for Hispanic parents. We have a core of about 10 parents who have been taking the classes for well over a year. When they told us that one of their goals was to read to their kids in English, the seed for the Pre-Kindergarten classes was sown.

Although focused on the educational needs of one part of the community, we quickly discovered that the needs were universal. As well as the Hispanic families, others in the community quickly signed up their kids for the program; in the first year there were twenty-eight families in the program, one third Hispanic. We offered two classes, one for three to four year olds and one for four to five year olds. Each class was full. We hired two teachers who are qualified in early childhood education, and the program parallels the West Yellowstone School schedule. With funding from the Cross Foundation and some private grants, we were able to provide the classes for free. When we decided to offer the program this summer, the classes filled within an hour. This fall we have 33 students, almost half of whom are Hispanic kids.

Montana does not have a Pre-Kindergarten program, and that is not likely to change in the near, or even distant future. Given the importance of Pre-Kindergarten programs for the life success of students, any efforts to provide it have to rely on private funding. We have been fortunate so far with funding that enables us to pay the teachers at a decent rate and to offer classes for free. As mentioned, the Cross Charitable Foundation provided \$7,000 for the program in a grant last November. And the West Yellowstone Foundation gave us \$6,000 from a grant they had received from the Rapier Foundation. Most funding cycles are annual. Fortunately, the generous grant from Delaware North makes it possible to sustain the programs for a number of years and will ensure that they can continue when the current director leaves in the near future.

The Pre-Kindergarten program is part of a more general Learning Center which is an approach to learning that reaches out to diverse constituencies in the town who are currently not being served. We are developing a language lab to supplement the English classes, but that lab will also have the capacity for people to learn any of thirty-eight languages, including Mandarin (which should be increasing demand as the Chinese tourist population continues to balloon.) We will develop the capacity for tutorial assistance for the GED and similar programs. Perhaps most intriguingly, we will be offering a course in conjunction with Gallatin College next Spring.

Gallatin College is a new two year college within MSU. We have negotiated with the Dean, Bob Hietala, to bring Gallatin College to West Yellowstone and the library will host a college course in April-May 2104. This will be a pilot course to allow us to suit it to West Yellowstone (for example, it will be held over 6 weeks instead of the regular 15 weeks to fit the shoulder season.) Our conversations with Gallatin College also anticipate the development of an Associate Degree program in Hospitality (along with their current business related degree programs), something that is obviously suited to West Yellowstone's needs. We are exploring with the West Yellowstone Economic Development Council ways in which the library can collaborate with them on future courses and degree programs. In this way the Learning Center programs can best be connected to the local business community and their employees.

Pre-Kindergarten Summary

Graduates from last 2012-13 class to Kindergarten: 11

2113-14 Class

Total Enrolled: 33

Returning: 22

New Enrolls: 11

Non-English Speakers: 5

Total Spanish Speakers: 14

Age Groups: 3-4 year olds: 11

4-5 year olds: 22

MW Class: 16

TTH Class: 17

Amanda Lea Munger
Po box 1054
West Yellowstone, MT 59758
August 21, 2013

Lanie Gospodarek
Finance Department Head
Town of West Yellowstone
Po box 1570
West Yellowstone, MT 59758

Dear Lanie:

Please accept this letter as my notice of resignation, effective October 18th 2013.

This was not an easy decision to make. While I have been very satisfied at The Town of West Yellowstone, I have decided to make this move to advance my career. I am grateful for the rewarding employment I've had with the Town as well as the relationships I have developed with the staff and public. Thank you and the Town for the education and support that have been endowed. After much consideration, though, I have accepted a position with another company.

I regret any inconvenience that this will cause. Please entrust that I will continue to give my all as the Deputy Town Clerk and will do my best prior to my resignation trying to make your next employee's transition to your staff an efficient and successful one.

I wish you and the Town nothing but the best in the future. Please let me know if you need my help in any other way.

Sincerely,



Amanda (Mandy) L. Munger
Deputy Town Clerk
Town of West Yellowstone

August 26, 2013

Dear Council Members,

I was in a wreck on August 17 and pinned in my vehicle. Shane Grube and our local fire department men came to my rescue. It took them a long time to pry me safely out of my vehicle, because it was such a wreck, but they got me out without a scratch. Their *skillful* and *kind* and *caring* help were simply amazing. I KNOW that they are angels in disguise. We are so blessed to have such men in our community just waiting to help us out of our screw-ups!

The man who towed my car was not so inspiring---Eric Heppler from Island Park. Please see my enclosed letter to him. I don't think anybody, visitor or local, should have to deal with him. He is far more expensive than our local companies (he charged \$75 for me to come get my things out of my vehicle and he is still charging me a daily rental fee until he takes it somewhere for junk) and not part of our community.

Thank you for your attention to my concerns and thank you for your service to our community.

Sincerely,

A handwritten signature in cursive script that reads "Lois Klatt". The signature is written in black ink and is positioned above the printed name.

Lois Klatt

COPY

August 26, 2013
540 Chokecherry Lane
West Yellowstone, MT 59758

Eric Heppler
Yellowstone Towing and Repair, LLC
P.O. Box 226
Macks Inn, ID 83433

Dear Mr. Heppler,

On August 17 at about 9 p.m., I was involved in a two-vehicle accident 4 miles north of West Yellowstone. My vehicle rolled over and was wrecked beyond repair. As the next towing company on a call list determining whose turn it was to provide service, you towed my wreck to your place of business in Island Park.

I have liability and comprehensive coverage with Progressive. You assured me in a later conversation that Progressive would not pay your towing fee and accused me of being dishonest with you about my coverage. I still have not been able to verify this with my insurance agent.

When I questioned the amount of your charges, totaling \$1565.00, you assured me that they were totally in line with local West Yellowstone company charges. I believed you to be an honest man and I didn't want you to suffer financially because of my insurance company. Or me. So on Thursday, August 22nd, without even receiving a detailed bill from you, I mailed you my check for \$1565.00.

I have since talked to both WY towing companies. What you said is not true. Your charges appear to be more than twice what the local companies would have charged.

COPY

I am disillusioned, disappointed and angry. I have gone to the bank and stopped payment on that check. You will have to present me with an official bill and we will discuss its terms before I give you another check.

I am also requesting that whoever keeps the towing list remove your name. You should not be on it because of your exorbitant charges, your dishonest practices, and because you are not a local Montana company.

Very sincerely,

Lois Klatt

cc: WY Town Council

Rob Burns, Gallatin County Deputy Sheriff

Gordon Berger, Chief of WY Police

Shane Grube, Assistant WY Fire Chief

Gary Becker, District Captain, Montana Highway Patrol

TOWN OF WEST YELLOWSTONE
MONTANA

naturally inviting!

*For Council
Correspondence*

August 23, 2013

Board of Directors & Carrie Pope, Executive Director
West Yellowstone Foundation
P.O. Box 255
West Yellowstone, MT 59758

Dear Board Members and Carrie:

I am writing on behalf of the Mayor and Town Council to thank you for your generous \$500 contribution to help West Yellowstone's economically disadvantaged children participate in recreational activities during school year.

As you request, the Town will provide an explanation of how these funds were used in June of 2014 on the form specified in your letter dated August 1, 2013.

Rest assured that these funds will be a great benefit to the youth in our community by providing them with an opportunity to participate in sports and other recreational activities for fun, friendship and fitness.

Sincerely,

Becky Guay

Becky Guay
Town Operations Manager

