

Town of West Yellowstone

Tuesday, June 21, 2016
West Yellowstone Town Hall
Town Council Meeting
7:00 PM

Pledge of Allegiance
Purchase Order
Treasurer's Report & Securities Report
Claims ∞
Consent Agenda: **June 7, 2016 Town Council Meeting** ∞
Business License Applications ∞
Advisory Board Report(s)
Town Manager & Department Head Reports
Comment Period

- **Public Comment**
- **Council Comments**

Public Hearings: **Resolution No. 680, Amend FY 2016 Municipal Budget**
Resolution No. 683, FY 2017 Preliminary Municipal Budget

UNFINISHED BUSINESS

Resolution No. 680, Amend FY 2016 Municipal Budget Discussion/Action ∞

NEW BUSINESS

Resolution No. 683, FY 2017 Preliminary Budget Discussion/Action ∞

Application to Maintain an Encroachment, 504 Hwy 20, Privacy Fence Discussion/Action ∞

Lot Aggregation, Madison Addition Block 6, Lots 6 & 7, Heideman Discussion/Action ∞

Marketing and Promotions Fund Award Recommendation, 4th Annual Buffalo Chip Chuck, WY Library Foundation, \$350 Discussion/Action ∞

Resolution No. 684, Cancel Outstanding Warrants Discussion/Action ∞

Outside Amplification Permits: Music in the Park 2016 Series Discussion/Action ∞
Yellowstone Rod Run

Resolution No. 685, Exempt Alcohol in Pioneer Park, Music in the Park 2016 Series Discussion/Action ∞

Resolution No. 686, Exempt Alcohol in Pioneer Park, Yellowstone Rod Run 2016 Discussion/Action ∞

Draft Building Moratorium Resolution Discussion ∞

Correspondence/FYI/Meeting Reminders



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

06/17/16
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TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 6/16

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* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42046		2845 Kastig, Kauffman & Mersen, PC	18,886.07					
	06/07/16	legal services	17,505.00*		LEGAL	1000 411100	352	101000
	06/07/16	postage/copies	1,277.97*		LEGAL	1000 411100	870	101000
	06/07/16	phone/fax	3.42		LEGAL	1000 411100	345	101000
	06/07/16	travel	99.68		LEGAL	1000 411100	373	101000
42052		2558 Hebgen Basin Fire District	40,570.00					
	06/15/16	June 2016	40,570.00		FIRE	1000 420400	357	101000
42056		95 Energy West-Montana	1,246.93					
	05/27/16	nat gas 210361788 updl	224.33		UPDH	1000 411252	344	101000
	05/27/16	nat gas 210360293 Police	21.40		POLBLD	1000 411258	344	101000
	05/27/16	nat gas 210361746 Pub Services	154.58		STREET	1000 430200	344	101000
	05/27/16	nat gas 210361811 old firehall	40.59*		PARK	1000 460430	344	101000
	05/27/16	nat gas 210363966 old bld ins	53.00		STREET	1000 430200	344	101000
	05/27/16	nat gas 210360540 library	83.47		LIBBLD	1000 411259	344	101000
	05/27/16	nat gas 210364599 Povah	234.65		POVAH	1000 411255	344	101000
	05/27/16	nat gas 210361697 Pub Services	22.54		PUBSVC	1000 430200	344	101000
	05/27/16	nat gas 210365425 Twn Hall	386.44		TWNHAL	1000 411250	344	101000
	05/27/16	nat gas 210361655 Sewer Lift	25.93		SEWER	5310 430600	344	101000
42057		2789 WEX Bank	2,602.68					
	06/01/16	07 Ford Expedition 6-54563A	200.31		SS	1000 450135	231	101000
	06/01/16	06 Dodge Durango 6-1374	184.09		PUBSER	1000 430200	231	101000
	06/01/16	10 Ford Crown Vic 6-34157A	0.00		POLICE	1000 420100	231	101000
	06/01/16	08 Ford Crown Vic 6-1437	111.76		POLICE	1000 420100	231	101000
	06/01/16	10 Ford Expedition 6-000046	268.54		POLICE	1000 420100	231	101000
	06/01/16	11 Ford Expedition 6-21425A	220.11		POLICE	1000 420100	231	101000
	06/01/16	10 JD Backhoe	0.00		STREET	1000 430200	231	101000
	06/01/16	77 Int'l Dumptruck	144.14		STREET	1000 430200	231	101000
	06/01/16	Snow Blower	0.00		STREET	1000 430200	231	101000
	06/01/16	85 Ford Dumptruck	0.00		STREET	1000 430200	231	101000
	06/01/16	140 G Grader	110.32		STREET	1000 430200	231	101000
	06/01/16	CAT 936 Loader	0.00		STREET	1000 430200	231	101000
	06/01/16	91 Ford 6-582	36.08		STREET	1000 430200	231	101000
	06/01/16	95 Mobile Sweeper	85.23		STREET	1000 430200	231	101000
	06/01/16	97 Athey Sweeper	0.00		STREET	1000 430200	231	101000
	06/01/16	14 Water Truck	0.00		STREET	1000 430200	231	101000
	06/01/16	00 Freightliner Dump 6-60700A	0.00		STREET	1000 430200	231	101000
	06/01/16	Snowmobile	0.00		POLICE	1000 420100	231	101000
	06/01/16	02 Freightliner Dump 6-54564A	104.40		STREET	1000 430200	231	101000
	06/01/16	08 Ford Pickup 6-1450	148.48		STREET	1000 430200	231	101000
	06/01/16	08 GMC Pickup 6-1484	238.38		STREET	1000 430200	231	101000
	06/01/16	08 CAT 938H Loader	186.47		STREET	1000 430200	231	101000
	06/01/16	08 904B MiniLoader	69.52		STREET	1000 430200	231	101000
	06/01/16	93 Dodge 6-2010	0.00		STREET	1000 430200	231	101000

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	06/01/16	YNP Truck #2		0.00		STREET	1000 430200	231	101000
	06/01/16	08 Ford Escape (multi-use)		68.38*		DISPAT	1000 410510	370	101000
	06/01/16	14 Police Interceptor		234.87		POLICE	1000 420100	231	101000
	06/01/16	15 Ford F-250		124.49		STREET	1000 430200	231	101000
	06/01/16	08 Ford Escape		67.11*			1000 420160	370	101000
42101		1 First Security Bank		5,000.00					
	06/16/16	loan fee, 80 acres financing		5,000.00		DEBT	1000 490500	639	101000
42102		2291 American Express		2,663.59					
	05/09/16	Kelly Inn Billings		972.30*		FINADM	1000 410510	370	101000
	05/09/16	Kelly Inn Billings		97.23*		ADMIN	1000 410210	370	101000
	05/09/16	Kelly Inn Billings		583.38		LEGIS	1000 410100	370	101000
	05/18/16	Costco, clean up BBQ		168.94		LEGIS	1000 410100	220	101000
	05/21/16	Courtyard, Missoula-K. Arnado		258.66		SOCSE	1000 450135	370	101000
	05/26/16	USPS, stamps Court		188.00*		COURT	1000 410360	311	101000
	05/26/16	USPS, stamps Court		94.00		FINADM	1000 410510	311	101000
	05/26/16	USPS, stamps Police		94.00		POLICE	1000 410510	311	101000
	06/01/16	The Branch, dinner w attorney		33.00		ADMIN	1000 410210	356	101000
	06/02/16	Ernie's, arbitration supplies		42.18		ADMIN	1000 410210	356	101000
	06/03/16	Yellowstone lodge, arbitration		208.90		ADMIN	1000 410210	356	101000
	06/03/16	Yellowstone lodge, arbitration		-77.00		ADMIN	1000 410210	356	101000
42103		2673 First Bankcard		4,235.46					
	05/03/16	Home Depot, drill press guard		36.02*		STREET	1000 430200	369	101000
	05/13/16	Book Peddler, supplies		11.45		STREET	1000 430200	370	101000
	05/12/16	Fairfield, J. Patterson, Helen		298.32		WATER	5210 430500	370	101000
	05/23/16	Traffic Safety Store		622.17		POLICE	1000 420100	220	101000
	05/23/16	Traffic Safety Store		1,632.79		STREET	1000 430200	243	101000
	05/25/16	Amazon, books		91.95		BLDINS	1000 420531	215	101000
	05/25/16	Amazon, books		23.58		BLDINS	1000 420531	215	101000
	05/25/16	Home Depot, wall mount		89.97*		POLICE	1000 411258	366	101000
	05/26/16	ICC Online training		79.00		BLDINS	1000 420531	215	101000
	05/26/16	Amazon, Surface Pro tablet		1,350.21		BLDINS	1000 420531	212	101000
42104		2673 First Bankcard		646.15					
	04/27/16	Inst Police Tech, training		59.00		POLICE	1000 420100	380	101000
	05/07/16	Inst Police Tech, training		87.00		POLICE	1000 420100	380	101000
	05/10/16	Send it Home, shipping		37.30		WATER	5210 430500	311	101000
	05/18/16	Advantage Sport Supply, nets		379.90		REC	1000 460440	212	101000
	05/21/16	ComFort Suites, L. Sherman		82.95		SOCSE	1000 450135	370	101000

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42105		1796 Barta Electric, Inc.		105.00					
	4673	06/11/16 labor-electrician		105.00		911	2850 420750	362	101000
42106		2264 MORNING GLORY COFFEE & TEA		37.50					
	892908	04/04/16 supplies		37.50		DISPAT	1000 420160	220	101000
42107		151 Gallatin County WY TS/Compost		857.85					
		05/31/16 transfer station charges		857.85		PARKS	1000 460430	534	101000
42108		2782 BioLynceus Biological Solutions,		2,588.95					
	6204	06/03/16 pumps, batteries		2,588.95		SEWER	5310 430640	357	101000
42109		1796 Barta Electric, Inc.		2,267.41					
	4672	06/11/16 police station remodel		2,267.41*		POLICE	1000 411258	366	101000
42110		2837 Sheri Holtzen		48.27					
		06/17/16 postage		6.00		WATER	5210 430570	311	101000
		06/17/16 postage		6.00		SEWER	5310 430670	311	101000
		06/17/16 postage		14.41		FINADM	1000 410510	311	101000
		06/17/16 postage		21.86		POLICE	1000 420110	311	101000
42111		2099 Quick Print of West Yellowstone		4.99					
	8517	05/27/16 clip boards		4.99*		BLDINS	1000 460430	220	101000
42112		1450 Freeheel and Wheel		111.24					
	349345	06/02/16 bike tune up		111.24		POLICE	1000 420100	220	101000
42113		146 Morrison-Maierle, Inc		130.00					
	23747	06/08/16 PD online backup		70.00		DISPAT	1000 420160	398	101000
	23748	06/08/16 Town Offices online backup		60.00		FINADM	1000 410510	356	101000
42114		725 Swan Cleaners		78.00					
	2054	06/04/16 wash & fold		78.00		JAIL	1000 420230	390	101000
42115		2635 Jake's Automotive and Tire		593.89					
	17140	06/16/16 replace shifter, 08 GMC		278.49*		STREET	1000 430200	369	101000
	17141	06/16/16 blower motor, 06 Durango		204.69*		STREET	1000 430200	369	101000
	17142	06/16/16 tire mount/bal, Ford Exp		67.80*		STREET	1000 430200	369	101000
	16949	06/02/16 LOF, 2010 Exp		42.91		POLICE	1000 420100	361	101000
42116		633 Bozeman Trophy & Engraving		48.00					
	12155	06/07/16 notary stamp, C. Johnson		48.00		DISPAT	1000 420160	220	101000

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42117		135 Food Roundup		164.00					
	06/17/16	bond refund, Nicholas Morris		164.00		JAIL	7469 212401		101000
42118		1532 Montana Magistrates Association		200.00					
	06/10/16	annual dues, judge brandis		200.00*		COURT	1000 410360	335	101000
42119		2658 Delfino Salinas		90.00					
	06/15/16	interpretation fees		90.00		COURT	1000 410360	394	101000
42120		1051 J & V Restaurant Supply		7,270.05					
	296166 06/15/16	commercial freezer		4,041.63*		UPDL	1000 411252	212	101000
	296167 06/15/16	commercial cooler		3,228.42*		UPDL	1000 411252	212	101000
42121		951 Barnes & Noble		819.59					
	3272284 06/04/16	books		64.31		LIB	2220 460100	215	101000
	3272293 06/04/16	books		65.57		LIB	2220 460100	215	101000
	3272294 06/04/16	books		28.07		LIB	2220 460100	215	101000
	3263526 05/20/16	books		76.44		LIB	2220 460100	215	101000
	3264808 05/23/16	books		181.53		LIB	2220 460100	215	101000
	3264809 05/23/16	books		15.19		LIB	2220 460100	215	101000
	3265016 05/23/16	books		184.91		LIB	2220 460100	215	101000
	3265017 05/23/16	books		182.70		LIB	2220 460100	215	101000
	3265082 05/23/16	books		20.87		LIB	2220 460100	215	101000
42122		2790 Creative Product Source Inc.		215.60					
	CPI058183 05/27/16	supplies		215.60		LIB	2220 460100	220	101000
42123		1454 Bozeman Chronicle/Big Sky		547.73					
	05/31/16	Library Happenings x 4		80.00*		LIB	2220 460100	398	101000
	1457117 05/31/16	Clean Up ads		280.00		ADMIN	1000 410210	327	101000
	1466992 05/31/16	ESL teacher ad		187.73*		LIB	2220 460100	331	101000
42124		65 Machinery Power & Equipment Co		613.63					
	06/08/16	fuel system 140G grader		613.63*		STREET	1000 430200	369	101000
	BLW00167932								
42125		2821 Teton Turf & Tree Farm		1,957.00					
	14506 05/26/16	sod, trees		1,957.00		PARKS	1000 460430	365	101000
42126		533 Market Place		155.12					
	05/31/16	supplies		142.88		LEGIS	1000 410100	220	101000
	05/31/16	supplies		12.24		WATER	5210 430500	357	101000

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42127		2764 HD Supply Waterworks, Ltd.		3,381.88					
	F41499	05/27/16 HYD meter		3,381.88*		WATER	5210 430590	940	101000
42128		1130 Dakota Fence Company		3,290.00					
	160790	05/31/16 basketball hoops, city park		3,290.00*		PARKS	1000 460430	220	101000
42129		764 General Distributing Co.		47.43					
	439404	05/31/16 compressed O2		47.43*		STREET	1000 430200	220	101000
42130		1235 Yellowstone Rental & Sports		415.00					
	23164	06/02/16 equipment rental		90.00*		POLICE	1000 411258	366	101000
	23164	06/02/16 equipment rental		325.00*		PARKS	1000 460430	220	101000
42131		1085 JD Speciality Services		1,285.18					
	3175	06/10/16 dump truck repair		883.88*		STREET	1000 430200	369	101000
	374	06/10/16 dump truck repair		401.30*		STREET	1000 430200	369	101000
42132		2954 Michael Staton		1,498.46					
		06/02/16 reimburse moving expenses		1,498.46*		ADMIN	1000 410210	870	101000
42133		547 WY Chamber of Commerce		3,573.95					
	TVIC-FY16	05/30/16 chamber support, tech equip		3,573.95		LEGIS	1000 410100	870	101000
42134		2925 Daniel Sabolsky		6,501.58					
	06/17/16	remib moving expenses		6,501.58*		ADMIN	1000 410210	870	101000
42135		2955 SAFELINK Internet Services		270.00					
	06/01/16	internet-library		270.00*		LIB	2220 460100	398	101000
42136		2195 Code Publishing Company		350.00					
	53346	06/01/16 annual hosting of WYMC		350.00		FINADM	1000 410510	356	101000
42137		2182 Gallatin County		590.00					
	06/03/16	training, Lovingier		295.00		POLICE	1000 420100	380	101000
	06/03/16	training, Kearney		295.00		POLICE	1000 420100	380	101000
42138		2928 Safe Restraints, Inc.		1,107.12					
	81480	06/06/16 WRAP restraint system		1,107.12		JAIL	1000 420230	212	101000
42139		2956 M. Zane Lumbley, Arbitrator		593.18					
	06/06/16	Town's portion, expenses		593.18*			1000 510200	352	101000

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42140		2906 Anthony Kearney 06/06/16 reimb meals, training BZN		230.00 230.00			1000 420100	370	101000
42141		40 Jerry's Enterprises 05/20/16 wall mount		89.99 89.99*		POLICE	1000 411258	366	101000
42142		2586 Waxie Sanitary Supply 76002283 05/27/16 custodial supplies		444.50 444.50*		PARKS	1000 460430	220	101000
42143		489 MSE ANALYTICAL LABORATORY 1605074 06/03/16 water tests		207.00 207.00		WATER	5210 430500	357	101000
42144		999999 BRITTNY MORRIS 06/02/16 bond refund Bargar TK-2015-281		335.00 335.00		COURT	7469 212401		101000
			# of Claims	48	Total:	118,964.97			

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TOWN OF WEST YELLOWSTONE
Claim from Another Period Cancelled in this Period
For the Accounting Period: 6/16

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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Cancelled in 6/16 ***									
*** Claim from another period (7/14) ***									
40059		2558 Hebgen Basin Fire District		2,655.00					
Chief waldron at an 7/01/14 council meeting allows town to cancel this check and forgives the town the cost of the transport of an inmate. lg 6/15/16									
	22	06/23/14 medical transport, prisoner		2,655.00		JAIL	1000 420230	351	101000
		# of Claims	48	Total:	2,655.00				

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
June 7, 2016

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, Pierre Martineau, Cole Parker, Greg Forsythe

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek, Public Services Superintendent James Patterson, Chief of Police Scott Newell, Teri & Richard Gibson, Helene Righenour, Head Dispatcher Brenda Martin, Tom Cheroniak, Randy Wakefield-Fall River Electric, John Greve

The meeting is called to order by Mayor Jerry Johnson at 5:30 PM in the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

WORK SESSION-5:30 PM

Mayor Johnson calls the meeting to order and explains the purpose of the meeting is to discuss the Special Revenue Funds in the FY 2017 budget. Finance Director Lanie Gospodarek first describes the Resort Tax fund and explains that they always plan to collect more tax than they actually expect so that they will not have to return excess funds to property owners. She briefly describes the expenses that come directly out of the resort tax fund including auditing, revenue bond payments for the Town Hall and purchase of the 80 acres, and 2.5 million that is transferred into the general fund. Money is also transferred to other funds like the capital fund for street construction and for other capital projects. Gospodarek describes the Marketing and Promotions (MAP) Fund and explains that they anticipate collecting \$82,000 for that fund this year and the fund currently has approximately \$112,000. She explains that when money goes into a fund, it stays there and carries over into the next year if it is not spent. She also describes the Tourism Business Improvement District (TBID) fund, which essentially holds the money until it is forwarded to the TBID. The Town retains 3% of what is collected up to \$10,000 annually to offset the cost of administering the fund. Gospodarek briefly describes the off street parking fund, teen center fund, and volleyball court-which contains money donated to build an outdoor volleyball court. She quickly moves through the funds for the community garden and recreation program scholarships. The Library fund includes revenue from property tax, Gallatin County, and donations and then contributions from the Town. She says that in the past, Library Director Bruce McPherson has been able to raise enough money to cover the extension programs, which include the Pre-K and Language instruction classes. The Council discusses the difficulty McPherson has had this last year raising enough money to fund the programs and wonders whether they need to plan to supplement those programs. The Council asks Gospodarek to work with McPherson to get a better estimate of how much money he thinks he can raise and how much the Town may need to contribute. Gospodarek also briefly describes the cemetery and drug forfeiture funds, which funds are not very active. The CDBG fund has money for economic development or creation of low to middle income jobs and has a fund balance of approximately \$73,000. Businesses and other entities can apply for low interest loans from this fund. The Cemetery Perpetual Care fund is a small fund for maintaining the cemetery. Gas Tax money is collected by the State and a portion is forwarded to the Town. The money can be spent on road and street projects as well as 25% of capital purchases. Gospodarek explains the 911 fund and then the Victims Assistance fund. The Victims Assistance fund is now administered by the Council and the remainder of this fund is from previous collections. Once this fund is spent down, they will eliminate it. There is brief discussion about how this money can be used.

7:00 PM-Town Council Meeting

ACTION TAKEN

- 1) Motion carried to approve Purchase Order #6246 to OSS Law Enforcement Advisors to initiate putting together a Police Department Policy and Procedure Manual for the Police, Dispatch and Jail. (Martineau, Parker)
- 2) Motion carried to approve the claims, which total \$259,556.00. (Martineau, Forsythe) Schmier abstains from #42075 to Jerry's Enterprises, Forsythe abstains from #42095 to Westmart Building Center.
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the May 16, 2016 Town Council meeting and May 31, 2016 Town Council Work Session. (Martineau, Schmier)
- 4) Motion carried to approve the new business license application for L & L Site Services, Inc. to offer commercial and residential garbage service hauling. (Martineau, Forsythe)
- 5) Motion carried to approve Resolution No. 681, Financing of the 80 Acres of US Forest Service land through First Security Bank in the amount of \$1,425,000. (Forsythe, Martineau)
- 6) Motion carried to approve the Application for Outside Amplification Permit for the Wild West Yellowstone Rodeo Car. (Martineau, Schmier) Parker is opposed.
- 7) Motion carried to approve Ordinance No. 259 on the second reading. (Forsythe, Martineau) Johnson and Parker are opposed.
- 8) Motion carried to approve Ordinance No. 260, an ordinance authorizing the sale of bulk water, as amended. (Martineau, Forsythe)
- 9) Motion carried to approve Resolution No. 678, a resolution establishing the rates for bulk water sales. (Martineau, Parker)
- 10) Motion carried to table Resolution No. 680, a budget amendment resolution. (Martineau, Parker)
- 11) Motion carried to approve Resolution No. 682, a resolution writing off the final ambulance accounts held by the Town. (Schmier, Martineau)
- 12) Motion carried to accept the recommended changes from the Marketing and Promotions (MAP) Advisory Board to the MAP Fund Policies & Procedures, MAP Fund Application, and MAP Fund Advanced Funding Request. (Schmier, Parker)
- 13) Motion carried to authorize Mayor Johnson to appoint Teri Gibson to the West Yellowstone Planning Board as the Gallatin County designee. (Martineau, Parker) Forsythe abstains.
- 14) Motion carried to reappoint Chipper Smith to the Planning Board as the out of town representative. (Schmier, Parker)

Public Comment Period: Teri Gibson says that during the Town clean up event, she and another couple cleaned up at the old airport and were appalled at the amount of dog poop in that area as well as a massive amount of zip ties left over from the snowmobile expo. She recommends installing at least four dog poop disposal stations in that area.

Council Comments: Pierre Martineau says that Habitat for Humanity would like to schedule a work session with the Council to discuss purchasing a building on Yellowstone to convert it into housing. Parker says there was previous discussion about revitalizing the Downtown Improvement District and questions what happened to that. Johnson says that he thinks that group was thrust on the Town and he thinks it needs to be led by the merchants, not the Town. Schmier encourages the Council to take some time to drive up and down the alleys and says there is a lot of abuse of public property and they need to address it. He suggests utilizing the encroachment process or consider leasing the property.

Public Hearings: Ordinance No. 259, Mobile Food Vendors, Ordinance No. 260, Bulk Water Sales, and Resolution No. 680, Amend the FY 2016 Municipal Budget. Mayor Johnson reads the hearing notice. The hearing was advertised in the Bozeman Chronicle and the June 3, 2016 edition of the West Yellowstone News. No public comment is received on Ordinance No. 259, Mobile Food Vendors. No public comment is received on Ordinance No. 260. Town Manager Dan Sabolsky points out that they did add a clause to the ordinance that allows the Town to refuse to sell water if the supply is not adequate. Regarding Resolution No. 680, Budget Amendments, Tom Cherhoniak asks about the drug forfeiture fund. Chief Newell explains that they purchased storage lockers for drug forfeitures that cost more than was budgeted in that fund.

- 1) Chief Newell explains that this project took some research to find a company that was willing to prepare a manual for a Montana department and will help them keep up to date on new threats and current issues in law enforcement. Once the manual is in place they will update it annually.
- 5) Mayor Johnson introduces Cynthia Weed, bond counsel for the Town from K & L Gates for the loan from First Security Bank for the purchase of the 80 acres of US Forest Service land adjacent to the Town. Weed explains some of the details surrounding the loan, including the fixed interest rate of 2.19%. The note is secured by the resort tax revenue, there is no security interest on the land.
- 6) Georgia McMillan of the Wild West Yellowstone Rodeo explains that they will only operate the car on days that the rodeo operates. The Council members agree that the McMillans have been very considerate and willing to adjust their operation as not to be a nuisance. Chief Newell says they have received no complaints about the car at the police department. Forsythe says that they need to follow up on the business that walks around town singing and performing on public property and determine what type of permit should be required.
- 7) Mayor Johnson reads Ordinance No. 259 aloud. Parker asks why is there no public seating allowed even though they are on private property. Schmier says that is just one part of the ordinance that ensures the mobile vendor does not become a permanent vendor. Forsythe says the Fire Department favors passing the ordinance as to give them a way to enforce fire codes. Johnson says he opposes this ordinance because it over-legislates the use of private property. He says that there are establishments in town that open early and close early, why can't they lease their property to a mobile food vendor to operate when they are closed. The Council debates the intent of the ordinance at length. Randy Wakefield of Fall River Electric clarifies that if they are contacted to set up a meter for a mobile food vendor, under this ordinance that would not be permitted. Johnson agrees and points out that the intent is that the vehicle is entirely mobile.
- 9) The Council debates the proposed rates in the resolution. After extensive discussion, the Council agrees to change the water use rate to \$10 for the first 1000 gallons and then \$1 per 1000 gallons after that.
- 10) Gospodarek explains that she has discovered an error in the resolution and recommends tabling until the next meeting.

- 11) Mayor Johnson explains that the remaining ambulance accounts have all been turned over to collections and deemed uncollectible. The statute of limitations is seven years but they have decided to write them off now and close out the ambulance accounts.
- 12) Johnson says that over the years, the board has realized that there have been needed changes to these documents to make running the fund more efficient.
 - A) **Advisory Board Reports:** Public Services Superintendent James Patterson reports that the Planning Board met last week and discussed current policies. Forsythe says the Parks & Recreation Board attempted to meet today but there were not enough board members available so they did not meet. Pierre Martineau says he attended an HRDC meeting last week but Town Manager Dan Sabolsky will cover that in his report.
 - B) **Town Manager & Advisory Board Reports:** Town Manager Daniel Sabolsky reports on current issues: **Water and Sewer Issues:** Ordinances for the rate increases were approved on May 3, 2016. There was an ordinance and a resolution for bulk water rates on the agenda for the last meeting. There were some modifications that were made to the resolution pertaining to fees and charges. They are on the agenda for the upcoming meeting. Status: On-going. **WYED Consulting Contract – Housing & Public Input Project:** HRDC was going to apply for federal and state grants in the Spring for the Electric Housing Project. It has come to my attention the project may be put on hold. This price of the land is too high to make the project feasible. HRDC has purchased a lot in the Madison Addition and are planning on constructing either a four or six plex. They have asked the City for assistance with the project. They will be approaching the Town Council about waiving the tap fees to lower the overall cost of the project. This cost savings will be passed on to the consumers. I received a copy of the Exploratory Smart Growth Plan from WYED. It is the public input document on the 80 acres prepared by Kirsten Goldstein. This document was forwarded to Council to get their input and comments. Status: In progress. **Mobile Food Vendors:** A draft of the mobile food vendor regulations was sent to the Town’s legal counsel for review. A work session was held on May 17 to further discuss the Mobile Food Vendor regulations. There was some revisions made as a result of the work session. The Second reading of the ordinance will occur on June 7th. Status: In progress. **Payroll System:** The Town purchased the Black Mountain payroll software and entered into a maintenance agreement that includes the iCloud capabilities. The Finance Department completed numerous training sessions on the software. Ms. Roos has started entering data into the new system. Black Mountain has been working with the Town staff to prepare the system for the iCloud capabilities. The Finance will be hosting payroll training sessions on June 8th for Town staff. Status: In-progress. **Growth Policy:** The Planning Board has been working on the update to the Town’s Growth Policy. The final draft was sent to the Town’s legal counsel for review. She has completed her review of the document and will be forwarding the changes. I have received some comments and changes from Council and the general public that need to also be made. It is anticipated the final draft will be placed on the agenda in June. Status: In-progress. **Police/Dispatcher/ 911 Training:** The Town is part of an RFP with Gallatin County for 911 stations. On this week’s agenda, we have a requesting the first payment to hire OSS to rewrite the Department’s policy manuals. Once they receive their first payment, then they will start working on the manuals. Status: In-progress. **80 Acre Financing:** The Town signed the Conditional Commitment Letter with First Security Bank for the financing of the 80 acres. The Town has signed a contract with Ms. Cynthia Weed, of K & L Gates, to assist the Town with drafting the necessary documents to assign a portion of the Resort Tax to service the debt with First Security. Ms. Gospodarek has been working with First Security Bank on finalizing the documentation to complete the transaction. The final drafts of the documents have been completed and they will be on this week’s Council Agenda. Status: In progress. **Refinance of GO Bonds:** The Town signed the Conditional Commitment Letter with First Security Bank for the re-financing of the general obligation bonds. The Town has signed a contract with Ms. Cynthia Weed, of K & L Gates, to assist the Town with drafting the necessary documents to refinance the general obligation bonds at a lower interest rate. This transaction will be

completed after the purchase of the 80 acres has been completed. Since the 80-acre transaction will be completed soon, we will be proceeding with the refinance of the GO bonds. Status: In progress. **Organizational Development:** Two management initiatives have been started: 1) Performance Management (10 Webinars) from MMIA and 2) The Leadership Challenge - training being provided by Montana State. The initiatives are going well. We are in the process of working with MSU to develop a plan to provide leadership training to all departments and staff members. **CHP Contract:** A meeting was held with Buck Taylor of CHP. The existing contract was reviewed and proposed changes were established. Copies of the existing agreements with CHP were forwarded to our legal counsel. The Town has updated the documents to reflect the proposal submitted by CHP and the Town's requests. The most recent draft of the contract was sent to our legal counsel. Status: In progress. **Grader RFP:** Mr. Patterson and myself have prepared the RFP packet to acquire a used grader for the Town. The documents have been reviewed by our legal counsel. Changes were made and the RFP was distributed to regional vendors. The deadline for the bids will be extended to ensure that it was properly advertised and all responsible bidders had a chance to respond. Status: In progress. **Town Logo and Signs:** River Dragon Designs has developed a new logo for the Town. After some revisions, we have a final version. The logo was sent to Town Council for their review. In addition, they assisted us with the design of signs for the Town Hall, Police Station, and Social Services. Preliminary sign designs were also sent out to members of Council for their review. It is hoped that the signs can be ordered soon. Status: In progress.

Town Related Items:

- Met with Gallatin County Habitat for Humanity.
- Met with Northern Rockies Economic Development Council (1).
- Attended a Chamber Board Meeting.
- Attended a community meeting regarding Pre-School issues.
- Talked with DEQ about complaint.
- Met with Shane Grube, Hebgen Basin Fire District and Chief Newell about the Fire Code.
- Attended the Quarterly Union-Management meeting.
- Attended the Town-Union Grievance Arbitrator.

Public Events Attended:

- Attended Chamber of Commerce Social.
- Worked at the Town Clean Up Day.
- Community West Outreach meeting.

Public Services Superintendent James Patterson reports that Recreation Coordinator Brandy Holland had to go to Alabama due to an unexpected death in the family. She will return this Friday. He says that they have started working on the street lights and replacing all the bulbs that are burnt out. He says his biggest concern at this point is water supply. He says that they are running the well up to 16 hours a day and he thinks they should run an article in the newspaper encouraging residents to conserve water and consider a moratorium on building. He says the spring has not started producing as they hoped. He thinks they should also consider turning on the wells in the Madison Addition, which will require having those wells tested first. He explains that the holding tank on the south plateau has not filled completely since the end of April. He says the flow is under a million gallons per day where they used to run closer to three million gallons per day. Finance Director Lanie Gospodarek reports that they are working on the budget and end of year reporting. Chief of Police Scott Newell reports that calls in town are up, they've starting installing the new computer system, and he's working on an interdepartmental and anonymous survey that will be compiled by Social Services Assistant Leah Sherman before being shared. Mayor Johnson mentions that Town Manager Dan Sabolsky has almost completed six months of employment and the Council needs to evaluate him.

June 7, 2016
Town Council Meeting
Minutes, Page 6

The meeting is adjourned. (9:30 PM)

Mayor

ATTEST:

Town Clerk

NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a formal budget amendment hearing for the fiscal year 2015-2016 budget. Said hearing will be held during the regular Town Council meeting, Tuesday, June 21, 2016, which begins at 7:00 PM, The hearing will be held in West Yellowstone Town Hall, located at 440 Yellowstone Avenue.

The public hearing will address changes to the Victims Assistance Fund, Drug Forfeiture Fund, and Tourism Business Improvement District Fund for Fiscal year 2015-2016. The Public is invited to attend and any taxpayer or resident may be heard, for or against, any portion of the proposed budget changes.

The proposed budget amendment resolution is available for public review at the Town Offices, located at 440 Yellowstone Avenue, West Yellowstone, Montana. Personnel at the Town Offices can be reached at 406-646-7795

The West Yellowstone Town Council will consider adoption of the budget amendment resolution and during a regular meeting of the Town Council on June 21, 2016 held at 7:00 PM at the West Yellowstone Town Hall, located at 440 Yellowstone Ave., West Yellowstone, Montana. The Public is invited to attend.

NOTICE OF PRELIMINARY MUNICIPAL BUDGET

The Town of West Yellowstone municipal preliminary budget for the fiscal year 2016-2017 will be submitted to the governing body on June 21, 2016 at the special Town Council meeting. The public is invited to attend and any citizen or interested party may appear at the meeting to be heard for or against any part of the proposed budget. After the June 21, 2016 public submittal, the preliminary budget will be available for public inspection at the Town offices, located at 440 Yellowstone Avenue, Monday through Friday 8Am to 5PM.

The fiscal year 2016-2017 budget addresses revenue sources, maintenance, operation, the capital improvement plan, debt payments, and equipment purchases for the general fund, special revenue funds, debt service funds, capital project funds, and enterprise funds.

The Town Council will hold budget work sessions to make further revisions to the Fiscal year 2016-2017 preliminary budget starting June 28, 2016 in the council chambers of the Town Hall, located at 440 Yellowstone Avenue. Citizens are invited to attend and any resident or interested party may appear at the meetings and be heard for or against any part of the proposed budget. Final adoption of the 2016-2017 fiscal year budget is anticipated on August 2, 2016.

RESOLUTION NO. 680

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA TO REVISE THE 2015-2016 FISCAL BUDGET.

Whereas, the Town is required to reflect changes to the budget by resolution and,

Whereas, the Victims Assistance Fund (2917) has exceeded budgeted appropriations and the Town would like to increase the expenditure budget of the Fund and,

Whereas, The Drug Forfeiture Fund (2390) has exceeded budgeted appropriations and the Town would like to increase the expenditure budget of the Fund and,

Whereas, the Tourism Improvement Business District (TBID) Fund (2102) has exceeded budgeted appropriations and the Town would like to increase the expenditure budget of the Fund and,

Whereas, there is sufficient operating cash in the Victims Assistance Fund and the Drug Forfeiture Fund against which to pay for additional expenditures in the fund.

Whereas, the increased expenditure in the Tourism Business Improvement District (TBID) Fund reflects the increased revenue that is received by the town and then remitted to the TBID board for administration

THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA:

That the fiscal year 2015-2016 Victims Assistance Fund expenditure budget account line (2917-450131-350) be amended to reflect an increase of \$1,591.00 for a total expenditure of \$1,591.00.

That the fiscal year 2015-2016 Drug Forfeiture Fund expenditure budget account line (2390-420142-220) be amended to reflect an increase of \$1,324.00 for a total expenditure of \$4,324.00.

That the fiscal year 2015-2016 TBID Fund expenditure budget account line (2012-411800-540) be amended to reflect an increase of \$50,000 for a total expenditure of \$365,000.00

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, THIS 21st DAY OF JUNE, 2016 AND APPROVED BY THE MAYOR OF THE TOWN OF WEST YELLOWSTONE.

Mayor

Council Member

Council Member

Council Member

Council Member

ATTEST _____
Town Clerk

RESOLUTION NO. 683

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE,
IN THE COUNTY OF GALLATIN AND STATE OF MONTANA TO ADOPT A
PRELIMINARY BUDGET FOR THE FISCAL YEAR 2016-2017.**

**BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF WEST YELLOWSTONE, MONTANA:**

1. That we adopt a preliminary general fund revenue budget in a total amount of \$3,374,654 and a preliminary general fund expenditure budget in a total amount of \$4,674,531. The Town Court Judge wages are reflected in the general fund budget.
2. That we fully fund an unassigned fund balance in the General Fund that is equal to twice the average monthly General Fund expenditure for the previous fiscal year. The estimated average monthly expenditure is \$275,000.
3. That we adopt preliminary special revenue funds, revenue budget in the amount of \$4,248,590 and preliminary special revenue funds expenditure budget in the amount of \$4,639,561.
4. That we adopt a preliminary debt service funds revenue budget in the amount of \$140,000 and a preliminary debt service funds expenditure budget in the amount of \$130,833.
5. That we adopt a preliminary Capital Improvement Program funds revenue budget in the amount of \$397,119. Capital Improvement Program funds preliminary expenditure budget in the amount of \$306,000. The capital improvement program funds are to be used for street and building maintenance and replacement and acquisition of equipment for the town, and for construction and remodeling of town buildings.
6. That we adopt preliminary water and sewer enterprise revenue budgets in the amount of \$530,638 and preliminary water and sewer enterprise expenditure budgets in the amount of \$982,314.
7. That a copy of said preliminary budget is attached hereto and by this reference made a part of the Resolution # 683.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF WEST
YELLOWSTONE, MONTANA, THIS 21st DAY OF JUNE, 2016 AND APPROVED BY THE
MAYOR OF THE TOWN OF WEST YELLOWSTONE.

Mayor

ATTEST

Town Clerk

APPLICATION TO MAINTAIN AN ENCROACHMENT

Town of West Yellowstone
Gallatin County, Montana

DATE: 6/17/16
APPLICANT: BSJ Olson
ADDRESS: 504 Highway 20
PHONE: 646 9350
INTEREST IN PROPERTY: OWNER

OWNER OF RECORD'S SIGNATURE: *BSJ Olson*

1. LEGAL DESCRIPTION:

Subdivision: Portion Lot 8, Lot 13, Lot 14, Block 9 OLD TOWN
Block: 9 Lot: WYS
Zoning District Number: _____

2. Please describe specifically the construction and size of the proposed encroachment. On the reverse of this application, please provide a sketch of the proposed encroachment.

Would like to put privacy fence
up to block view
of junk yard next
door
(Phillips' property)

BSJ Olson
Signature of Applicant

6/17/16
DATE

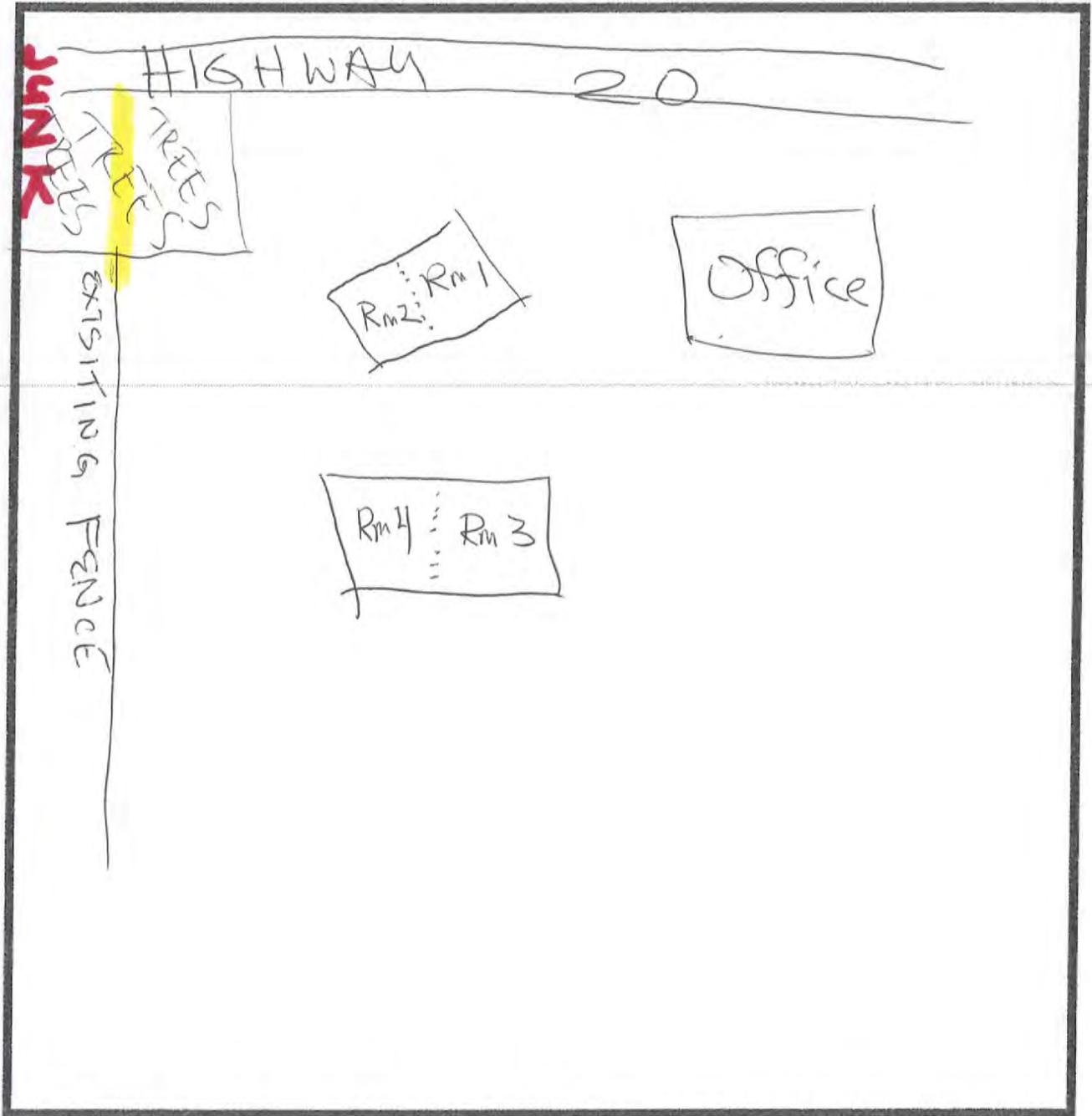
For Office Use Only:
DECISION BY TOWN COUNCIL

Approved Disapproved

Mayor/Operations Manager

DATE

N ↑



PLEASE INDICATE DIRECTION



CERTIFICATE OF EXCLUSION FROM MONTANA DEPARTMENT OF ENVIROMENTAL QUALITY REVIEW
 THE AMENDED PLAT OF LOT 6 AND 7, BLOCK 6, OF A SUBDIVISION PLAT OF THE MADISON ADDITION, GALLATIN COUNTY, MONTANA, IS WITHIN THE TOWN OF WEST YELLOWSTONE AND WITHIN THE PLANNING AREA OF THE TOWN OF WEST YELLOWSTONE GROWTH POLICY WHICH WAS ADOPTED PURSUANT TO SECTION 79-1-101 ET. SEQ., M.C.A., AND CAN BE PROVIDED WITH ADEQUATE WATER DRAINAGE AND ADEQUATE MUNICIPAL FACILITIES. THEREFORE, UNDER THE PROVISIONS OF SECTION 76-4-125(2)(D), M.C.A., THE SUBDIVISION IS EXCLUDED FROM THE REQUIREMENT FOR MONTANA DEPARTMENT OF ENVIRONMENTAL REVIEW.

MAYOR - TOWN OF WEST YELLOWSTONE _____ DATE _____

CLERK - TOWN OF WEST YELLOWSTONE _____ DATE _____

CERTIFICATE OF FINAL PLAT

THE COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, DOES HEREBY CERTIFY THAT IT HAS EXAMINED THE SUBDIVISION PLAT AND, HAVING FOUND THE SAME TO CONFORM TO LAW, APPROVES IT, AND HEREBY ACCEPTS THE DEDICATION TO PUBLIC USE OF ANY AND ALL LANDS SHOWN ON THIS PLAT AS BEING DEDICATED TO SUCH USE.

MAYOR - TOWN OF WEST YELLOWSTONE _____ DATE _____

CLERK - TOWN OF WEST YELLOWSTONE _____ DATE _____

CERTIFICATE OF CLERK AND RECORDER

I, _____ THE CLERK AND RECORDER OF GALLATIN COUNTY, MONTANA, HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT WAS FILED IN MY OFFICE AT _____ O'CLOCK _____ M. THIS _____ DAY OF _____ A.D. _____ AND RECORDED AS AMENDED PLAN NO. _____ RECORDS OF THE CLERK AND RECORDER, GALLATIN COUNTY, MONTANA.

DOCUMENT NUMBER _____

CLERK & RECORDER OF GALLATIN COUNTY _____ DATE _____

CERTIFICATE OF COUNTY TREASURER

I, _____ TREASURER OF GALLATIN COUNTY, MONTANA, DO HEREBY CERTIFY THAT THE ACCOMPANYING PLANT OF CERTIFICATE OF SURVEY HAS BEEN DULY EXAMINED AND THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND TO BE SUBDIVIDED HAVE BEEN PAID.

TREASURER OF GALLATIN COUNTY _____ DATE _____

CERTIFICATE OF CONSENT

WE THE UNDERSIGNED PROPERTY OWNERS, DO HEREBY CERTIFY THAT WE HAVE CAUSE TO BE SURVEYED, AND PLATTED INTO LOTS, AND BLOCKS, ROADS AND ALLEYS, AND OTHER DIVISIONS AND DEDICATIONS, AS SHOWN BY THIS PLAT HEREUNTO INCLUDED, THE FOLLOWING DESCRIBED TRACT OF LAND, TO WIT:

LEGAL DESCRIPTION

SITUATED IN THE STATE OF MONTANA, COUNTY OF GALLATIN, BEING PART OF SECTION 27, TOWNSHIP 13 SOUTH, RANGE 5 EAST, OF P.M.M., BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A REBAR WITH A PLASTIC CAP, MARKING THE NORTH WEST CORNER OF LOT 6 OF A SUBDIVISION PLAT OF THE MADISON ADDITION, SAID POINT BEING THE POINT OF BEGINNING;

THENCE SOUTH 89°14'33" EAST, A DISTANCE OF 170.04 FEET TO A FOUND REBAR WITH A PLASTIC CAP;
 THENCE SOUTH 00°59'33" WEST, A DISTANCE OF 117.70 FEET TO A FOUND REBAR WITH A PLASTIC CAP;
 THENCE NORTH 89°15'05" WEST, A DISTANCE OF 170.14 FEET TO A FOUND REBAR WITH A PLASTIC CAP;
 THENCE NORTH 01°02'21" EAST, A DISTANCE OF 117.73 FEET TO A FOUND REBAR WITH A PLASTIC CAP;
 TO THE POINT OF BEGINNING, CONTAINING 0.46 ACRES OF LAND, MORE OR LESS.
 THE ABOVE DESCRIPTION WAS PREPARED BY FORSGREN ASSOCIATES, UNDER THE DIRECT SUPERVISION OF JEFFREY M. ROWE, PLS 20215 IN MAY 2016, AND IS SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

THE ABOVE DESCRIBED TRACT OF LAND IS TO BE KNOWN AND DESIGNATED AS "AMENDED PLAT OF LOT 6 AND 7, BLOCK 6, OF A SUBDIVISION PLAT OF THE MADISON ADDITION, TOWN OF WEST YELLOWSTONE, GALLATIN COUNTY, MONTANA."

CERTIFICATE OF EXEMPTION (AGGREGATION OF LOTS)

WE CERTIFY THAT THE PURPOSE OF THIS SURVEY IS TO AGGREGATE LOTS WITHIN A PLATTED SUBDIVISION. THEREFORE THIS SURVEY IS EXEMPT FROM REVIEW AS A SUBDIVISION PURSUANT TO SECTION 76-3-207(1)(F), M.C.A.

DATED THIS _____ DAY OF _____, 2016

IN WITNESS WHEREOF, WE HERETO SUBSCRIBE OUR NAMES:

BY: _____
 TIM HEIDEMAN

STATE OF MONTANA)
) SS
 COUNTY OF)

ON THIS _____ DAY OF _____, 2016, BEFORE ME A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED, TIM HEIDEMAN, KNOWN TO ME TO BE THE SAME PERSON WHO IS DESCRIBED IN THE ABOVE INSTRUMENT, WHO EXECUTED THE SAME AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC
 RESIDING AT _____
 MY COMMISSION EXPIRES: _____

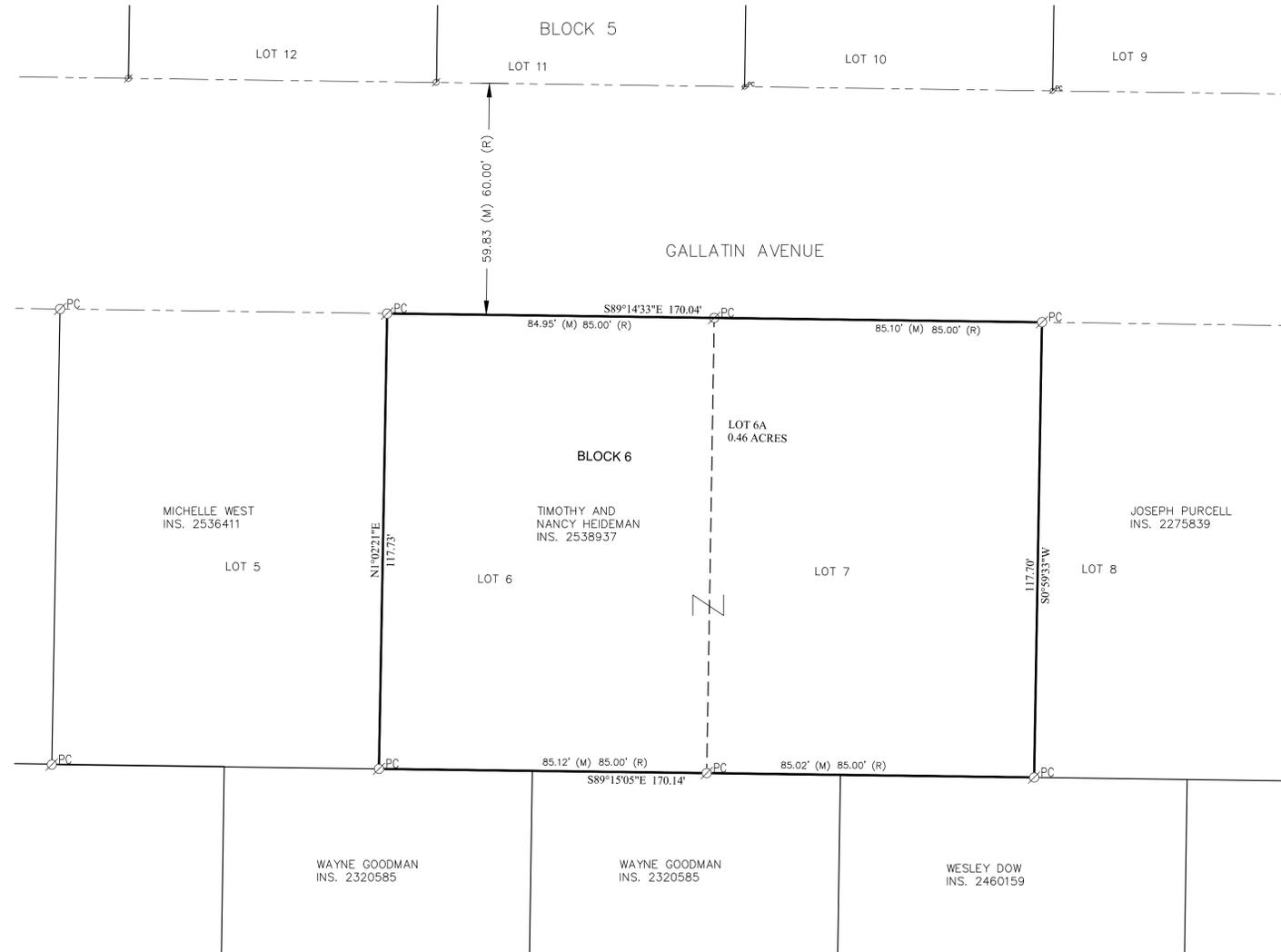
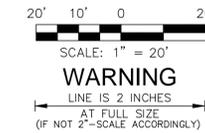
BY: _____
 NANCY HEIDEMAN

STATE OF MONTANA)
) SS
 COUNTY OF)

ON THIS _____ DAY OF _____, 2016, BEFORE ME A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED, NANCY HEIDEMAN, KNOWN TO ME TO BE THE SAME PERSON WHO IS DESCRIBED IN THE ABOVE INSTRUMENT, WHO EXECUTED THE SAME AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC
 RESIDING AT _____
 MY COMMISSION EXPIRES: _____

**AMENDED PLAT OF LOTS 6 AND 7, BLOCK 6 OF
 SUBDIVISION PLAT OF THE MADISON ADDITION**
 LOCATED IN THE NW 1/4 OF SECTION 34, TOWNSHIP 13 SOUTH,
 RANGE 5 EAST, P.M.M., GALLATIN COUNTY, MONTANA



NOTES:

BEARINGS ARE BASED ON MONTANA STATE PLANES COORDINATE GRID NORTH.

SURVEY WAS COMPLETED FOR TIM HEIDEMAN. THE REASON FOR THIS SURVEY WAS TO JOIN TWO EXISTING LOT INTO ONE LOT.

UTILITY EASEMENTS DO NOT CHANGE WITH THIS AMENDED PLAT AND ARE NOT SHOWN.

SURVEYOR'S CERTIFICATE

I, THE UNDERSIGNED, JEFFREY M. ROWE, A REGISTERED LAND SURVEYOR, DO HEREBY CERTIFY THAT: I HAVE PERFORMED THIS SURVEY SHOWN ON THE ATTACHED AMENDED PLAT OF LOT 6 AND 7, BLOCK 6, OF A SUBDIVISION PLAT OF THE MADISON ADDITION AND PLATTED THE SAME AS SHOWN ON THE ACCOMPANYING PLAT AND AS DESCRIBED IN ACCORDANCE WITH THE PROVISIONS OF THE MONTANA SUBDIVISION AND PLATTING ACT, SECTION 76-3-101 THROUGH 76-3-625, M.C.A. AND THE TOWN OF WEST YELLOWSTONE SUBDIVISION REGULATIONS. THIS AMENDED PLAT WAS MADE IN MAY 2016. THAT SAID AMENDED PLAT IS TRUE AND COMPLETE AS SHOWN AND THAT THE MONUMENTS FOUND AND SET ARE OF THE CHARACTER AND OCCUPY THE POSITIONS SHOWN THEREON.

DATE THIS _____ DAY OF _____, 2016

JEFFREY M. ROWE #20215

LEGEND

- Ø REBAR W/NO CAP FOUND
- Ø PC REBAR W/PLASTIC CAP FOUND
- (M) MEASURED
- (R) PLATTED RECORD
- RIGHT OF WAY
- PROPOSED PROPERTY LINE
- LOT LINE BEING REMOVED

AMENDED PLAT of LOT 6 AND 7, BLOCK 6,
 OF A SUBDIVISION PLAT OF THE MADISON
 ADDITION
 LOT 6 AND 7, BLK. 6, SEC. 27, T 13 S, R 5 E, P.M.M.

FORSGREN
Associates Inc.

121 Madison Avenue
 WEST YELLOWSTONE,
 MONTANA 59758
 PH: 406.646.9340

Job No.: 01-16-0914
 Date: 5-5-16
 Drawn By: JRB
 Checked By: JMR

Town of West Yellowstone
Marketing and Promotion Fund Advisory Board (MAPFAB)
Recommendation to Town Council for Award Approval

Event or Project Applicant: West Yellowstone Library Foundation

Event or Project Name: 4th Annual Buffalo Chip Chuck

Date Submitted: 5.17.16

Date Approved by MAP Fund Advisory Board: 6.9.16

Requested Amount: \$350

Approved Amount: \$350

Exceptions: None

Comments: Funds of \$350 to be used for marketing expenses for radio and newspaper ads, banners and posters and/or T-shirts promoting the event.

Recommendation submitted by: John M. Greve, MAPFAB Secretary

- This MAP Fund Award Recommendation is approved by the Town Council
- This MAP Fund Award Recommendation is not approved by the Town Council

_____ Date: _____

Comments:

Copy 1 – Town Clerk
Copy 2 – Town Council
Copy 3 – MAP Fund Advisory Board

MARKETING AND PROMOTION (MAP) FUND APPLICATION COVER PAGE

Application Information

Applicant Organization: West Yellowstone Library Foundation
(Friends of the West Yellowstone Public Library)

Contact Person: Michael W. "Mike" Aderhold
Library Foundation Chairman

Address: P.O. Box 342, 500 Gallatin Avenue
West Yellowstone, MT 59758-0342

Phone: (406) 646-1160 Email: mikeaderhold68@gmail.com

Application Submission Date: May 17, 2016

Event or Project Information

Event Name: 4th Annual Buffalo Chip Chuck

Location of Event: Pioneer Park Baseball Diamond

Date & Time of Event: Monday, July 4, 2016, 3:00pm to 5:00pm

Estimated Total Event Cost: \$850 - \$950

MAP Fund Amount Requested: \$350

Section 1 Summary of the Proposed Event

The West Yellowstone Library Foundation (Friends of the West Yellowstone Public Library) has been around since 1998. Its purpose is to aid and promote the West Yellowstone Public Library by receiving, raising and dispersing funds on behalf of the Library and to support the Library in accomplishing its mission (current 5-year Plan) in the community.

Three years ago the Foundation came up with the “Buffalo Chip Chuck” fund raising idea. It was designed to take advantage of the crowds we usually get on Independence Day, and West Yellowstone's July 4th fund raising traditions. We wanted our Event to fit between the Fireman's Fund Raiser near the Visitors' Center, the “Pie-on-the-Porch” event at the History Center and the evening July 4th Parade down Canyon Street.

In the Buffalo Chip Chuck Event, contestants compete to see who can throw a dried, varnished, buffalo chip the farthest. We have a couple big boxes of buffalo chips. People are charged \$5 for three throws. They get to pick their chips and have at it. Throws are measured from the peak of home plate at the baseball diamond in Pioneer Park to the edge of the chip closest to home plate. Some throws go beyond 150 feet. The discus technique is not near as effective as rolling the chip like a bowling ball. There are prizes for men & women & boys & girls. The competition lasts two-hours from 3:00pm to 5:00pm. The prizes are awarded at 5 and clean-up follows.

We usually get about 200 participants and spectators. No food or commercial beverages are offered or served. We do not want to compete with any businesses or other organizations. We do offer souvenir T-shirts, unique to our Event, and cold bottled water for a “minimum donation” a little above our costs.

This year at our May 11 planning meeting there was a feeling that we could do a little better if we enhanced our promotion some. Three Foundation members (Ken Davis, Peggy Lynn & Julie Hannaford) suggested we see if we qualify for some MAP funds. Our efforts net around \$700 to \$800 for the library and we would like to improve to a \$1,000 or more.

Section 2 Proposed Timeline

The Event will be July 4th, 2pm-3pm set up, 3pm-5pm competition, 5pm clean-up. The Foundation had its planning meeting May 11 at the Library. Peggy Lynn, our Treasurer, is generally heading up the Event and will line up the tables & chairs needed. Mike Aderhold, the Chairman, will explore the MAP funding and apply for the Special Event Permit to use the Pioneer Park Baseball Diamond and take care of the water & ice. Ken Davis will oversee the competition and make sure we have enough treated buffalo chips. All seven Foundation members and their partners will help as other work

permits. Assistant librarian Monika Rogers offered to help. We made plans for newspaper & radio publicity, 50+ posters, getting the banner up. Peggy Lynn and Julie Hannaford will take care of ordering more shirts especially children's sizes.

Section 3 Proposed Budget

Right now our expenses are:

- 1) the T-shirt order about \$600
- 2) prizes for the five winners in a number of gender & age categories- \$120
- 3) paper items – registration slips, posters - \$80
- 4) radio & newspaper ads \$80
- 5) bottled water & ice - \$60

Our total budget this year will be between \$850 - \$950

If we got MAP Funds we would consider purchasing a new, bigger & better, banner; bigger, better, more-colorful posters; buy more frequent radio ads and bigger, two-time newspaper ads; and enhanced prizes which now are limited to \$10 gift certificates to local sandwich shops. Of course if we got MAP Funds we would provide receipts for all MAP Fund expenditures and return unused funds.

Section4 Publicity, Promotion, Marketing

Right now most of our publicity is limited to public service announcements and hand drawn, 8"x10", posters. Our unique, one-of-a-kind, can't-get-anywhere else, T-shirts are a form of advertisement and last year they brought in more than the game registrations. We do have a bunch of hooked competitors and satisfied customers. With MAP resources we could afford a more colorful advertising campaign and purchase enhanced prizes.

Section 5 Application Review Criteria

The West Yellowstone Public Library has a great director, Bruce McPherson, and an excellent staff, Steve Takata & Monika Rogers. They are backed by a five member, volunteer Board of Trustees: Rocky Hermanson, Yessika Vega, S.J. Sheppard, Lacey Trobridge & Trent Redfield and our Foundation with its seven Board members: Ken Davis, Peggy Lynn, Julie Hannaford, Louise Corchrane, Michelle DesRochers, Arne Siegel & Mike Aderhold. Together, all of us hope to make the West Yellowstone Library the cultural center of our community.

In addition to over 20,000 circulating books, our library offers more than 1,000 movies & videos, several hundred books-on-tape, and a special Montana Collection featuring

over 100 volumes about Yellowstone National Park, an outstanding collection of fishing information, lots of books by regional authors and other books on Montana subjects. Our library also provides year-around internet access for residents & our visitors. We have the New York Times on-line, and old fashion paper copies of the Bozeman Chronicle & West Yellowstone News plus a number of local interest magazines.

Our Library has the only, library sponsored, Pre-Kindergarden Program in Montana because we are one of seven states that does not yet have a State Pre-K Program in place. We have a lanugage initiative to teach English to Spanish speakers and Spanish to English speakers and Mandarin Chinese to those interested. We have a Photo Portrait Program that permanently honors the time, effort & talents contributed to our community by our seniors, pioneers, and local leaders. We also have a summer reading program to challenge young readers and an author and artist exhibit program to introduce these creators and their works to West Yellowstone. This summer our exhibits will feature Richard Gibson, Mike Bryers & Gary Carter.

Every cent raised by our Event, minus our costs, will find its way to the above objectives and programs. Every Resort Tax Dollar , every MAP Fund Dollar, that comes our way will be aimed in the same direction. Anything that enhances our Event or reduces our expenses, will result in more resources for the Library.

Can our Event proceed without MAP Funds? The answer is “YES”. It has the last three years.

This is the first time ever that the Library Foundation has applied for MAP Funds.

Frankly, we are not sure a 501(C) 3, Non-Profit, Foundation qualifies for MAP Funds?

Section 6 Documeentation

The Foundation's contact person, Mike Aderhold, will come to the application review, to answer any questions.

If we receive MAP Funds, the Foundation understands it must report on the use of those Funds and we agree to report on the outcomes MAP Funds had on our Event.

We appreciate your consideration of this application.

Certification

Applicant Individual or Organization:

Event or Project Name:

On behalf of the individual or organization identified on this application, I understand that:

1. The submitted application meets the eligibility requirements for MAP funds.
2. MAP funds will not be awarded to this event or project without written notification of approval by MAPFAB and the town council.
3. MAP funded events or projects must comply with all federal, state and community licenses, permits, ordinances, laws and regulations.
4. To the best of my knowledge and belief the information in this application is true and correct and the governing body of the applicant has authorized the documentation.

Signature: Michael W. Oberhold Name (printed):

Title: CHAIRMAN Date: May 17, 2016

WEST YELLOWSTONE LIBRARY FOUNDATION

For Office Use Only

This application has been approved by MAPFAB Date: _____

This application has not been approved by MAPFAB Date: _____

RESOLUTION NO. 684

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA

Whereas it is the intention of the Town that the municipal warrants listed below shall be canceled.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, COUNTY OF GALLATIN, STATE OF MONTANA

That in accordance with 7-6-4303 MCA, cancellation of municipal warrants and checks identified on the attached list of municipal warrants totaling \$15.00 have remained outstanding and unpaid for a period of one (1) year or longer and it is the Town Council intent to cancel said municipal warrants.

PASSED BY THE TOWN COUNCIL AND APPROVED BY THE MAYOR THIS 21st DAY OF JUNE, 2016.

Mayor

Council members Town of West Yellowstone

ATTEST:

Town Clerk

<u>Warrant No.</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Date Issued</u>
47538	10.00	Brian McCoy	6-04-14
48483	5.00	Arden Sellars	3-04-15

Application for Outside Amplification Permit
Town of West Yellowstone
Gallatin County, Montana

Event: Music in the Park

Contact Person: Don Perry

Address of Contact Person: 555 Yellowstone Ave

Phone Number: 406 646 4074

Signature of Property Owner of Record: _____

Date(s) of Event: July 23/24 Aug 5/6

Location: Pioneer Park

Amplification between the hours of: 3 AM/PM and 10 AM/PM

Description of Event: Music in the Park - Free Concerts
in the City Park


Signature of Applicant

5/14/10
Date

FOR OFFICE USE ONLY

Decision by Town Council:

Approved

Disapproved

Conditions: _____

Signature of Mayor/Operations Manager: _____

Date

Application for Outside Amplification Permit
Town of West Yellowstone
Gallatin County, Montana

Event: Rod Run/Music in the Park

Contact Person: Travis Watt

Address of Contact Person: P.O. Box 1545, West Yellowstone, MT 59758

Phone Number: 406-640-0393

Signature of Property Owner of Record: _____

Date(s) of Event: August 5 & 6, 2016

Location: West Yellowstone City Park

Amplification between the hours of: 10:00 AM/PM and 10:00 AM/PM

Description of Event: The 46th Annual Rod Run has teamed up with Don Perry and his famous 'Music in the Park' series to provide music and entertainment for the Rod Run. This is free to the public. The music will run Friday evening and all day Saturday, with sound checks beginning Friday morning.

Travis Watt

Signature of Applicant

6/16/2016

Date

FOR OFFICE USE ONLY

Decision by Town Council:

Approved

Disapproved

Conditions: _____

Signature of Mayor/Operations Manager: _____

Date

Resolution No. 685

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST
YELLOWSTONE, MONTANA TO EXEMPT THE CONCERT AREA
OF PIONEER PARK FROM SECTION 9.12.020 OF THE WEST
YELLOWSTONE MUNICIPAL CODE, PUBLIC DRINKING PROHIBITED,
FOR THE MUSIC IN THE PARK EVENTS
DURING THE SUMMER OF 2015**

WHEREAS, the Town Council of the Town of West Yellowstone desires to support and encourage events that bring visitors to the Town; and

WHEREAS, Black Mountain Productions will be hosting a series of concerts in Pioneer Park during the summer of 2016; and

WHEREAS, the Black Mountain Productions desires to allow the consumption of alcoholic beverages in the designated concert area one hour prior to the start of each show, during each show, and one hour after each show;

WHEREAS, in accordance with Section 9.12.020, Part B of the West Yellowstone Municipal Code, the Town Council may exempt a specific area of a public place where an event or activity will be held from the prohibition on public display or public drinking of alcoholic beverages;

NOW THEREFORE BE IT RESOLVED THAT the Town Council of the Town of West Yellowstone, County of Gallatin, State of Montana, grants an exemption to Black Mountain Productions from the Public Drinking Prohibition effective one hour prior to the start of each show, during each show, and one hour after each show that is part of the Music in the Park series during the summer season of 2016.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF
WEST YELLOWSTONE THIS 21st DAY OF APRIL, 2016.**

Mayor

Council Member

Council Member

Council Member

Council Member

ATTEST:

Town Clerk

SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone
Gallatin County, Montana

Event: MUSIC in the Park
 Sponsor Organization: Black mtn. Productions
 Sponsor Address: P.O. Box 825 West Yellowstone mt.
 Contact Person: Don Peary
 Contact Phone: 406 640-8136 Fax: _____
 E-mail Address: yellowstoneautomotive @ yahoo.com
 Date(s) of Event: 7/2, 7/3, 7/4, 8/5 8/6 2016
 Location of Event: Pioneer Park

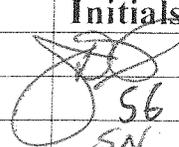
Respond to all sections either on the applicable sheets, or attach sheets as needed. A complete application should be submitted a minimum of 4 weeks prior to the event.

- A. Event detail: Use the attached sheet to describe your event in detail and any special accommodations you are requesting from the Town.
- B. Site Plan: Detail the physical layout of your event on the attached site plan and return with the application.
- C. Liability Insurance: Please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Operations Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.

Application Fee: \$ 25.00
 Administration Fee: \$ _____
 Total Due: \$ 25.00


 Signature of Applicant
4/18/16 Date 5/16/2016

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Department	Initials	Date	Comments
Pub Services		5-19-16	
Fire	SB	6/2/16	
Police	SN	5/18/16	
Administration	VS	5/18/16	

Notes/Conditions: _____

Approved

Denied

Town Clerk

Date

May 16, 2016

Dear West Yellowstone Town Council,

Black Mountain Productions is planning to host a series of concerts in Pioneer Park again during the summer of 2016. The dates for the concerts are: July 2nd, July 3rd & 4th, August 5th and 6th.

We would like to make the following requests of the Council:

- 1) In accordance with section 8.16.020 of the West Yellowstone Municipal Code, we would like the Council to approve our application for outside amplification during each of the concerts listed above.
- 2) Black Mountain Productions would like to allow the consumption of alcoholic beverages in the concert area (see attached diagram) of Pioneer Park one hour prior to the start of each show, during each show and one hour after each show. Therefore, we are applying to the town council for an exemption to section 9.12.020 of the West Yellowstone Municipal Code. Specifically, we are asking that the Town Council pass a resolution to exempt the concert area of Pioneer Park from the prohibition on public display or public drinking of alcoholic beverages contained in section 9.12.020 of the West Yellowstone Municipal Code on the dates specified above. We do not want to sell alcohol and we do not plan on advertising that open containers will be allowed.
- 3) Finally, we would like to allow the bands that perform in the concerts to sell their CD's during and after their shows. In accordance with section 5.20.030 of the West Yellowstone Municipal Code, we would also like to ask the Council to grant permission to allow us to sell CD's in the Park during the concerts listed above.

Thank you for your consideration and please contact me if you have any questions.

Sincerely,


Don Perry
Black Mountain Productions

Confirmed shows with contracts so far for this summer.

- *July 2nd Caldara fest featuring tales of ghosttown, and The Shambles.
- *July 3rd Larry Gibson / Quenby and the W.O.W. band
- *July 4th Slamabama - A band on the verge of brake out, some say there a blend of sugerland and van halen, high energy country western that is amazing.
- *Aug 5st Freekbass -9 time nominee for entertainer of the yr for Cincinnati, Oh
- *Aug 6th Flat busted / Hard money saints / Katie and the ambassiters

Pioneer Park concert area diagram



Resolution No. 686

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA TO EXEMPT PIONEER PARK FROM SECTION 9.12.020 OF THE WEST YELLOWSTONE MUNICIPAL CODE, PUBLIC DRINKING PROHIBITED, AUGUST 5-6, 2016 DURING THE YELLOWSTONE ROD RUN

WHEREAS, the Town Council of the Town of West Yellowstone desires to support and encourage events that bring visitors to the Town; and

WHEREAS, the Yellowstone Rod Run is an annual special event held in Pioneer Park; and

WHEREAS, Rodney Sainsbury, Owner of the Buffalo Bar, desires to sell and allow the consumption of alcoholic beverages in Pioneer Park on August 5, 2016 between the hours of 5 PM and 1030 PM and August 6, 2016 between the hours of 10:30 AM and 10:30 PM; and

WHEREAS, all proceeds from the sale of alcoholic beverages by Sainsbury and the staff of the Buffalo Bar will be donated to the Yellowstone Events Association, dba West Yellowstone Rod Run; and

WHEREAS, in accordance with Section 9.12.020, Part B of the West Yellowstone Municipal Code, the Town Council may exempt a specific area of a public place where an event or activity will be held from the prohibition on public display or public drinking of alcoholic beverages;

NOW THEREFORE BE IT RESOLVED THAT the Town Council of the Town of West Yellowstone, County of Gallatin, State of Montana, grants an exemption to Rodney Sainsbury, owner of the Buffalo Bar, and the participants at the Yellowstone Rod Run from the Public Drinking Prohibition in Pioneer Park, effective only August 5, 2016 between the hours of 5 PM and 10:30 PM and August 6, 2016 between the hours of 10:30 AM and 10:30 PM.

PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST YELLOWSTONE THIS 21st DAY OF JUNE 2016.

Mayor

Council Member

Council Member

Council Member

Council Member

ATTEST:

Town Clerk

June 16, 2016

To the Town of West Yellowstone, Honorable Mayor, and Town Council:

We are asking for your permission to lift the open container ordinance as a variance for Friday August 5 and Saturday, August 6, 2016 on the City Park during the 46th Annual Rod Run for the Music in the Park on both nights and the Show 'n' Shine Saturday afternoon. We are requesting the hours of 5-10:30pm on Friday and for the hours of 10:30am – 10:30pm on Saturday.

With the permission and blessing of the Rod Run Committee and the Music in the Park (Black Mountain Productions, Don Perry), it is our intent to have a Beer Garden on the City Park property adjacent to the food booths.

We will supply you with the necessary paperwork as requested, including proof of insurance with additionally insured to include the Town of West Yellowstone, West Yellowstone Events Association, dba Rod Run, and Black Mountain Productions, dba Music in the Park.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Rodney A. Sainsbury". The signature is written in a cursive style with a large, sweeping flourish at the end.

Rod Sainsbury,

Owner, Buffalo Bar

SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone
Gallatin County, Montana

Event: 46th Annual West Yellowstone Rod Run
 Sponsor Organization: West Yellowstone Events Association, dba West Yellowstone Rod Run
 Sponsor Address: P.O. Box 1646, West Yellowstone, MT 59758
 Contact Person: Travis Watt
 Contact Phone: 406-640-0393 Fax: _____
 E-mail Address: travis@threebearlodge.com, yellowstonecars@aol.com
 Date(s) of Event: August 4-6, 2016
 Location of Event: West Yellowstone City Park, Parade on city streets Saturday morning

Respond to all sections either on the applicable sheets, or attach sheets as needed. A complete application should be submitted a minimum of 4 weeks prior to the event.

- A. Event detail: Use the attached sheet to describe your event in detail and any special accommodations you are requesting from the Town.
- B. Site Plan: Detail the physical layout of your event on the attached site plan and return with the application.
- C. Liability Insurance: Please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Operations Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.

Application Fee: \$ 25.00
 Administration Fee: \$ _____
 Total Due: \$ 25.00

6-17-16
25.00
#1010

Travis Watt
 Signature of Applicant
6/16/2016
 Date

FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services	<u>[Signature]</u>	<u>6/17/16</u>	
Fire			
Police			
Administration			

Notes/Conditions: _____

Approved

Denied

 Town Clerk

 Date

SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone
Gallatin County, Montana

Event Details

Use this sheet to describe your event in detail including location, routes, directions, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, and amplified sound (if applicable). Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be specifically exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council to make this request. If anything will be sold at the event, an Exposition Business License must also be obtained. Please describe any sale activity below and attach the Exposition Business License application.

The 46th Annual Yellowstone Rod Run will take place this summer on August 4-6, 2016 in West Yellowstone.

We are instituting some changes to include more of the general public and to make it a full 2 day event.

We would like to have the majority of the Rod Run activities to take place at the City Park. We would start by having registration at the city park on Thursday evening. On Friday we would begin all of our activities at the city park. These include the Old Faithful Cruise, the Poker Run, and a Town Walking Poker Run.

We have teamed up with Don Perry and Black Mountain Productions to include his 'Music in the Park' series for both Friday and Saturday nights. He will also have bands and music playing throughout the day on Saturday during our Show 'n' Shine. Both evenings the football team will be selling food and we will have free ice cream for everyone on Friday night, served by the team! We have also requested a lift on the open container ordinance for these two days and will have a beer garden, with your permission, of course!

We are also asking for your assistance for traffic control on Friday morning at 7am for our Old Faithful Cruise and again on Saturday morning at 10am for our Parade (see attached map of proposed route).

Due to the large number of visitors for this event, we would like to inquire about the possibility of setting up additional porta-potties for both days. We are excited to keep this long standing event apart of our community and a huge summer attraction for both our locals and our guests!

We will have vendor booths selling food, beer, photos, shirts, stickers, and other related items.

EXPOSITION LICENSE APPLICATION

Town of West Yellowstone
Gallatin County, Montana

Exposition: 46th Annual West Yellowstone Rod Run
 Sponsor Organization: West Yellowstone Events, Association, dba West Yellowstone Rod Run
 Sponsor Address: P.O. Box 1646, West Yellowstone, MT 59758
 Contact Person: Travis Watt
 Contact Phone: 406-6640-0393 Fax: _____
 E-mail Address: travis@threebearlodge.com, yellowstonecars@aol.com
 Date(s) of Event: August 4-6, 2016
 Location of Event: West Yellowstone City Park

Respond to all sections either on the applicable sheets, or attach sheets as needed. A complete application should be submitted a minimum of 4 weeks prior to the event.

- A. Exposition detail: Use the attached sheet to describe the expo in detail and any special accommodations you are requesting from the Town.
- B. Site Plan: Detail the physical layout of the expo on the attached site plan and return with the application.
- C. Vendor List: Provide a list of the names and addresses of all participating vendors 14 days in advance.
- D. Fees: Fees are \$50 for vendors not already licensed in West Yellowstone or \$250 for the entire event.
- E. Resort Tax: The sponsor must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code (www.codepublishing/MT/WestYellowstone.html). Vendors must collect 3% on all resort tax applicable sales and remit to the Town by the 20th of the month following the month of the event. Most retail sales are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information. The bond will be returned within 90 days of remittance of the resort tax.

Application Fee: \$ 250⁰⁰
 Bond: \$ 1500.00 (WYED) Signature of Applicant: Travis Watt
 Total Due: \$ 250⁰⁰ 6-17-16 #1009 #250- Date: 6/16/2016

FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services	<u>[Signature]</u>	<u>6/17/16</u>	
Fire			
Police			
Administration			

Notes/Conditions: _____

Approved _____ Denied _____ Town Clerk _____

 Date _____

EXPOSITION LICENSE APPLICATION

Town of West Yellowstone
Gallatin County, Montana

Exposition Detail

Use this sheet to describe your event in detail including expected sales, type of sales, layout, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, and amplified sound (if applicable).

The 46th The Annual Yellowstone Rod Run will take place this summer on August 4-6, 2016

in West Yellowstone.

In conjunction with Don Perry and his Black Mountain Production's 'Music in the Park', we will have

food booths and a beer garden on Friday evening and all day Saturday. We will also have other

retail sales vendors selling items related to car shows similar to past years. These may include

stickers, photos, collectables, t-shirts and mugs, pin-striping service, car parts, Flathead cherries,

and kids toys. We will be offering free ice cream on Friday night and hope to have an ice cream

vendor for Saturday. We have applied to WYED for a Resort Tax Bond payment and will ensure

that all vendors fill out the resort tax voucher and submit appropriate fees based on gross sales.

We will have some trailers and tents for the vendor booths (each will be responsible for their own).

A strong law enforcement presence is always appreciated and we believe helpful in keeping people

honest and behaving appropriately. We would like to know if more toilets (porta-potties) could be

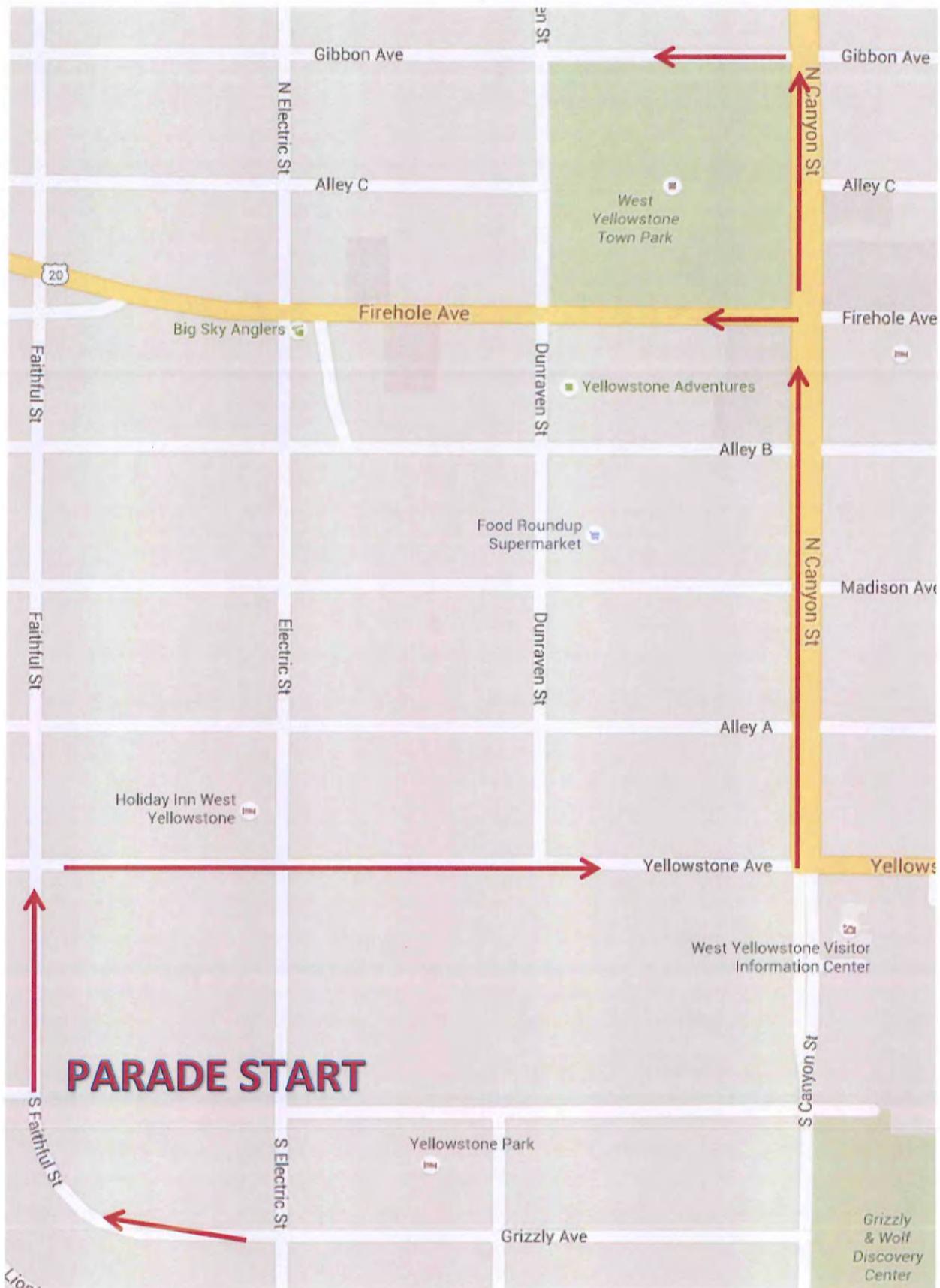
moved to the City Park. Regular trash removal from the town would be sufficient and the food

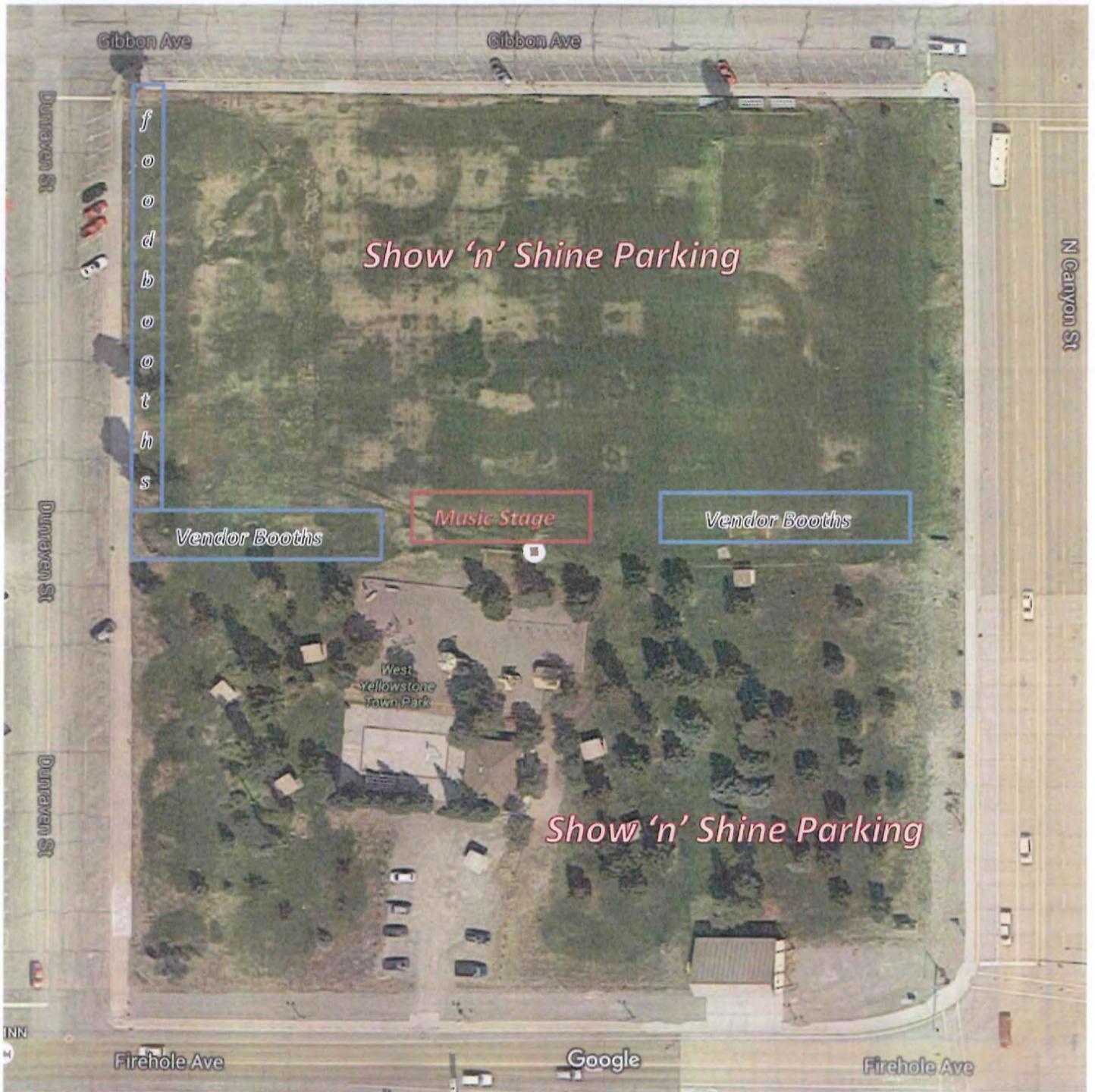
vendors will take care of their own trash. We expect 350-400 cars this year and up to 1,000

direct participants, and we hope for a couple more thousand visitors to stop by, but we really don't

know how many total may attend. We have also made an application for Outside Amplification and

the lift of the open container ordinance for this event.





RESOLUTION NO. ____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, TO ISSUE A MORATORIUM ON CONNECTIONS TO THE TOWN'S FRESH WATER SUPPLY SYSTEM

BE IT RESOLVED by the Town Council of the Town of West Yellowstone, Montana, as follows:

WHEREAS: The Town has the power and authority to take emergency measures for the immediate preservation of the public peace, property, health and safety of the inhabitants of the Town of West Yellowstone in accordance with §7-3-4326, MCA; and

WHEREAS: The Town has received information from its Town Manager, the Town Public Works Superintendent and the Town Engineer, that the current fresh water supply for the Town's Water Supply System, as defined in 13.04.010(31) WYTC, has been substantially reduced; and

WHEREAS: The Town is currently undertaking a water supply study in order to make an informed decision on how to recover, repair or replace its water supply however the report has not yet been completed; and

WHEREAS:, the Town does not yet have sufficient information as to the cause of the reduction in the fresh water supply and does not yet have sufficient information on how to increase or replace the current water supply; and

WHEREAS: This Resolution came before the Town Council at a public hearing, duly noticed pursuant to §7-1-4127, MCA, on the ____ day of July, 2016 and the Town Council provided an opportunity for the public to comment on this Resolution prior to a final decision; and

WHEREAS: The Town Council of the Town of West Yellowstone believes that it is necessary and proper for the Town to issue a moratorium on any new connections to the Town's fresh water system until such time as the Town receives the necessary information to move forward in obtaining, repairing or replacing its water supply, in order to preserve the public health, property and safety of the inhabitants of the Town.

NOW THEREFORE, BE IT RESOLVED:

The Town Council of the Town of West Yellowstone, Montana hereby declares a moratorium on any new connections to the Town's water supply system until such time as the

Town receives the necessary information to move forward with a plan to repair, replace or obtain additional water supply for the Town.

This moratorium shall remain in effect until such time as the Town Council of the Town of West Yellowstone finds that the current water supply is sufficient to meet the needs of the inhabitants of the Town or until it adopts a plan to recover or replace the previously existing supply.

This moratorium is effective immediately.

DATED this _____ day of _____, 2016.

Mayor

ATTEST:

Town Clerk

From: [Jerry Johnson](#)
To: [Elizabeth Roos](#)
Subject: Fwd: Town of WY water supply
Date: Friday, June 17, 2016 4:04:24 PM

Sent from my iPad

Begin forwarded message:

From: "Jeanie Cardon" <cardonrealty@embarqmail.com>
Date: June 12, 2016 at 12:08:56 PM MDT
To: <jjohnson@townofwestyellowstone.com>
Cc: <dsabolsky@townofwestyellowstone.com>, <jpatterson@townofwestyellowstone.com>
Subject: **Town of WY water supply**

Dear Jerry,

I recently read the article, 'Liquid Assets: Town looking for ways to deal with dwindling Whiskey Springs flow, high fluoride levels- June 10, 2016.

I find this article very disturbing and quite frankly wonder how did the town get to this point? James Patterson states that the springs produced an average of 3.3 million gallons of water per day but now it is only producing 800,000 gallons. He goes onto state he has tested the water level annually and that the flow had dropped each year but now the flow has really dropped and he doesn't know why. I find it hard to believe this dire situation occurred in a short period. He states all will be fine at the end of the season- how does he know that? West Yellowstone has seen a lot of development since Mr. Patterson took office, with more projects on the books. I'm wondering if Mr. Patterson or others know how to monitor the water supply with such growth. Has the town had outside specialists look into the dwindling water supply and the fluoride levels in the Railroad Well and Madison Addition wells? If not, why not?

Jerry, you and I have a life- long love for the town of West Yellowstone having both grown up there and remain active with our long time family business. I do hope that you and the town council are taking this situation very seriously and will seek outside professionals who can help navigate through this problem before it morphs into something larger. How would the mayor of West Yellowstone respond to outside media if they learn our water supply could potentially be harmful to those who drink it? I hope that you never have to answer that question.

I look forward to hearing from you.

Kind Regards,

Jeanie Cardon

P.S. We will cut back the watering of our lawn as I hope others will do.