

Town of West Yellowstone

Tuesday, August 2, 2016
West Yellowstone Town Hall

WORK SESSION 5:00 PM

West Yellowstone Art Gallery Proposal, Arnie Siegel

Discussion ∞

FY 2017 Municipal Budget Revisions

Discussion ∞

TOWN COUNCIL MEETING 7:00 PM

Pledge of Allegiance

Purchase Order

Treasurer's Report & Securities Report, Dated July 29, 2016 ∞

Claims ∞

Consent Agenda: **July 19, 2016 Work Session & Town Council Meeting** ∞

Business License Applications ∞

Advisory Board Report(s)

Town Manager & Department Head Reports

Comment Period

- **Public Comment**
- **Council Comments**

NEW BUSINESS

Proposed Habitat for Humanity Project, 603 Yellowstone Avenue

Discussion/Action ∞

Special Event Permit, Safe Buffalo Selfies and Information, Buffalo Field Campaign

Discussion/Action ∞

Resort Tax Penalties Waiver Request, Yellowstone Aerial Adventures

Discussion/Action ∞

Lot Aggregation, Madison Addition Block 13, Lots 14-15, Overman

Discussion/Action ∞

Town Manager Evaluation, Executive Session if Requested

Correspondence/FYI/Meeting Reminders



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

TOWN OF WEST YELLOWSTONE
Cash Reserve Worksheet
For the Year: 2016 - 2017

Fund	Cash Available	Proposed Revenues	Proposed Expenditures	AP/AR Outstanding	Cash Remaining	% of Exp.
1000 General Fund	1,557,232.82	3,183,807.00	4,765,484.00	1,603.63	-26,047.81	-0.55%
2100 Local Option Taxation-Resort	2,198,313.51	3,600,200.00	5,781,826.00	16,500.00	187.51	%
2101 Marketing & Promotions (MAP)	113,006.45	82,000.00	80,500.00	0.00	114,506.45	142.24%
2102 TBID (Tourism Business	32,420.67	330,600.00	340,600.00	0.00	22,420.67	6.58%
2111 Off Street Parking	72,090.50	0.00	69,000.00	0.00	3,090.50	4.48%
2210 Parks & Recreation	5,312.36	0.00	0.00	4,875.00	437.36	%
2211 Parks/Rec Donations - Teen	1,545.46	0.00	1,542.00	0.00	3.46	0.22%
2212 Parks - Volleyball Court	5,009.97	0.00	5,000.00	0.00	9.97	0.20%
2213 Community Garden	1,097.26	250.00	1,000.00	0.00	347.26	34.73%
2214 Recreation Program	2,564.78	500.00	500.00	0.00	2,564.78	512.96%
2220 Library	14,898.29	197,730.00	212,589.00	0.00	39.29	0.02%
2240 Cemetery	12,749.05	205.00	6,375.00	0.00	6,579.05	103.20%
2390 Drug Forfeiture	22,913.75	0.00	5,000.00	0.00	17,913.75	358.28%
2392 CDBG-Local Source	73,468.87	2,050.00	25,000.00	-16,674.54	67,193.41	268.77%
2701 Cemetery Perpetual Care	38,967.57	125.00	100.00	0.00	38,992.57	***.***%
2820 Gas Tax Apportionment	19,163.81	230,231.00	249,383.00	0.00	11.81	%
2850 911 Emergency	42,682.87	201,050.00	243,726.00	0.00	6.87	%
2917 Crime Victims Assistance	6,454.93	0.00	6,400.00	0.00	54.93	0.86%
3050 GO Bond	205,451.01	140,000.00	139,240.00	0.00	206,211.01	148.10%
4000 Capital Projects/Equipment	84,344.83	436,701.00	521,000.00	0.00	45.83	0.01%
4060 Public Works Equipment	1,494.93	173,583.00	175,000.00	0.00	77.93	0.04%
4070 Parkway Construction/MTN	6,846.13	0.00	0.00	0.00	6,846.13	%
4075 Street Construction	598,072.01	175,000.00	177,000.00	0.00	596,072.01	336.76%
5210 Water Operating Fund	336,486.76	224,500.00	458,114.00	-13,666.90	116,539.66	25.44%
5220 Water Replacement	349,333.08	131,071.00	0.00	0.00	480,404.08	%
5310 Sewer Operating Fund	834,520.33	425,900.00	644,737.00	-42,313.85	657,997.18	102.06%
5320 Sewer Replacement	430,128.51	183,164.00	0.00	0.00	613,292.51	%
7010 Social Services/Help Fund	32,561.82	10,000.00	17,325.00	0.00	25,236.82	145.67%
7469 City Court - Judge Brandis	5,627.50	0.00	0.00	5,627.50	0.00	%
7699 Victims Assistance Program	1,637.00	0.00	0.00	1,637.00	0.00	%
Totals	7,106,396.83	9,728,667.00	13,926,441.00	-42,412.16	2,951,034.99	

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Funds

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
410100	Legislative Services										
110	Salaries and Wages	27,324	27,950	28,583	29,035	29,585	98%	31,730		31,730	107%
	5 council members; 1 with mayor pay										
130	Employee Benefits					150	0%			0	0%
140	Employer Contributions	2,488	3,114	3,357	3,056	3,337	92%	3,581		3,581	107%
212	Small Items of Equipment	355	467	529		1,500	0%	1,500		1,500	100%
	in case we need to replace ipads										
220	Operating Supplies	4,746	5,440	6,883	5,611	7,500	75%	7,500		7,500	100%
	employee apparciation(GC 1,750 and Dinner 2,500) and regular supplies/work sessions										
311	Postage, Box Rent, etc.				10	50	20%	50		50	100%
335	Membership Fees & Dues	715	781	788		500	0%	800		800	160%
370	Travel	4,188	4,340	47	2,187	3,000	73%	3,000		3,000	100%
380	Training Tuition/Registra		531	440	870	1,500	58%	1,000		1,000	67%
870	Miscellaneous	19,500	15,058	18,137	27,174	25,480	107%	26,000	14,458	40,458	159%
	Fireworks (5000), Bus (15000), Other (6000), VIC (20458)										
	Account:	59,316	57,681	58,764	67,943	72,602	94%	75,161	14,458	89,619	123%
410210	Administration										
110	Salaries and Wages	75,000	80,325	66,938	44,688	100,000	45%	100,425		100,425	100%
	town manager										
140	Employer Contributions	22,001	23,880	20,150	10,182	31,991	32%	40,660		40,660	127%
212	Small Items of Equipment	1,208			2,020	1,500	135%	1,500		1,500	100%
	Microsoft surface pro										
220	Operating Supplies	316	183	24	468	200	234%	600		600	300%
327	Advertising	5,015	3,709	4,148	4,018	5,000	80%	5,000		5,000	100%
333	Subscriptions to Newspape	182	182	229	260	230	113%	300		300	130%
335	Membership Fees & Dues	385	100	250		1,320	0%	3,000		3,000	227%
	add annual membership to Montana Infrastructure Group (500) and Northern Rocky Mountain Econ. Dev.Corp. (2000)										
345	Telephone & Telegraph	377	719	739	779	800	97%	1,000		1,000	125%
351	Medical, Dental, Veterina	285	220	575	500	500	100%	750		750	150%
356	Consultant's Services			12,789	31,726	34,000	93%	14,150		14,150	42%
	(4150) for Police Policy updates by OSS and (10000) for Other										
361	Repair and Maintenance, M	1,095		4,545		1,000	0%			0	0%
						500	0%	1,000		1,000	200%
364	Office Furniture/Equipmen										
	new chair and other items										
370	Travel	967	988	526	6,892	4,500	153%	6,000		6,000	133%
	IEDC conference, ICMA trainings, MLCT and Institute in Billings, MSU										
380	Training Tuition/Registra					750	0%	12,000	1,560	13,560	1808%
	MMIA training, MSU leadership training @ 300/employee; added 4 for leadership training for employees (5x260.00)										
870	Miscellaneous	1,159	341	1,756	8,352	7,000	119%	6,646		6,646	95%
	moving expenses for town manager (3146), moving expenses for an additional hire (1500)										
	Account:	107,990	110,647	112,669	109,885	189,291	58%	193,031	1,560	194,591	103%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
410360	City/Municipal Court										
110	Salaries and Wages	69,789	71,820	62,770	50,493	50,688	100%	52,303		52,303	103%
	1/2 time judge, 1/2 time clerk										
140	Employer Contributions	21,285	22,566	18,125	8,755	8,522	103%	24,714		24,714	290%
212	Small Items of Equipment	1,200			180	1,500	12%	1,800		1,800	120%
	budgeting for new computer. Judge is using her personal laptop in the court.										
215	Books	303	503	177	350	950	37%	950		950	100%
220	Operating Supplies	921	1,122	876	1,206	850	142%	9,900	300	10,200	1200%
	budgeted for the possibility of becoming a court of record										
311	Postage, Box Rent, etc.	466	382	510	703	600	117%	900		900	150%
321	Printing, Forms, etc.	507	248	130	322	500	64%	500		500	100%
333	Subscriptions to Newspaper			395	100	400	25%	400		400	100%
335	Membership Fees & Dues	470	655	500	895	700	128%	700		700	100%
345	Telephone & Telegraph	1,173	1,205	1,352	1,459	1,500	97%	1,500		1,500	100%
363	Repair Office Machines,Of	343	24	35		500	0%	500		500	100%
364	Office Furniture/Equipmen		4,661	2,340	1,843	4,500	41%	4,500		4,500	100%
	Portable Witness Box										
370	Travel	1,667	2,409	2,176	1,741	3,000	58%	3,000		3,000	100%
	add'l training										
394	Jury and Witness Fees/Pub	1,120	192	90	984	8,000	12%	8,000		8,000	100%
630	Paying Agent Fees (Bank C					0	0%	100		100	*****%
	currency conversion fees from int'l visitors' citations										
870	Miscellaneous					100	0%	100		100	100%
	Account:	99,244	105,787	89,476	69,031	82,310	84%	109,867	300	110,167	134%
410510	Finance Administration										
110	Salaries and Wages	145,012	151,023	155,182	157,242	165,999	95%	166,795		166,795	100%
	Finance Director, Town Clerk, 1/2 deputy Town Clerk										
140	Employer Contributions	52,923	55,082	55,708	57,026	58,311	98%	61,181		61,181	105%
212	Small Items of Equipment		265		96	500	19%	500		500	100%
	safe - just in case ours won't work anymore										
216	Computer supplies	1,229	810	1,693		1,500	0%	1,800		1,800	120%
	computer in case one dies.										
220	Operating Supplies	2,621	3,122	3,233	3,629	3,500	104%	3,700		3,700	106%
311	Postage, Box Rent, etc.	1,118	2,598	2,465	2,094	2,800	75%	2,600		2,600	93%
	postage rates have decreased										
335	Membership Fees & Dues	592	1,742	890	515	830	62%	700		700	84%
	Amex/Costco (110), IIMC.(335) mmctfoa (180) APT (145)										
345	Telephone & Telegraph	3,699	3,134	3,435	3,627	3,600	101%	4,200		4,200	117%
356	Consultant's Services	9,551	9,660	9,912	9,015	10,700	84%	18,700		18,700	175%
	webhosting(800); website maint./design(750); software maint. (15,200); offsite backup (850); Gen. IT svcs (500)										
363	Repair Office Machines,Of	253	1,313	623	1,486	1,000	149%	2,000		2,000	200%
	color copier is getting old										
364	Office Furniture/Equipmen					1,200	0%			0	0%
370	Travel	1,368	1,673	1,291	2,323	1,700	137%	2,500		2,500	147%
380	Training Tuition/Registra	1,838		1,220	1,340	1,000	134%	1,900		1,900	190%
390	Other Purchased Services	698	114	142	230	750	31%	600		600	80%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Old
		12-13	13-14	14-15	15-16	15-16	15-16	16-17	16-17	16-17	16-17
520	Premiums on Surety Bonds	1,000	1,092	1,000	1,092	1,092	100%	1,000		1,000	92%
630	Paying Agent Fees (Bank C	90	400	84	100	100	100%	200		200	200%
870	Miscellaneous	69	124	237	156	250	62%	250		250	100%
	Account:	222,061	232,152	237,115	239,971	254,832	94%	268,626	0	268,626	105%
410530	Auditing										
353	Accounting and Auditing	12,545	12,865	13,230	14,500	15,000	97%	16,000		16,000	107%
	(10300) Annual Audit, (5000) year end closing assist, Capital Investment review.										
	Account:	12,545	12,865	13,230	14,500	15,000	97%	16,000	0	16,000	107%
410600	Elections										
321	Printing, Forms, etc.		2,103		1,837	2,500	73%			0	0%
	Account:		2,103		1,837	2,500	73%	0	0	0	0%
410800	Personnel Services										
110	Salaries and Wages					0	0%	7,638		7,638	*****%
	1/4 time personnel/safety assistant										
140	Employer Contributions					0	0%	1,276		1,276	*****%
370	Travel					0	0%	2,500		2,500	*****%
380	Training Tuition/Registra					0	0%	1,000		1,000	*****%
	Account:					0	***%	12,414	0	12,414	*****%
411000	Planning and Research Services										
354	Architectural, Engineerin	3,002			1,000	12,000	8%	10,000		10,000	83%
	survey for 80 acres after purchase has been finalized										
357	Other Professional Servic	3,011				10,000	0%	25,000		25,000	250%
	(13000) for 80 acre preliminary planning and remainder for codes, zoning development and outside legal services										
910	Land			10,000		0	0%			0	0%
	Account:	6,013		10,000	1,000	22,000	5%	35,000	0	35,000	159%
411040	Research & Engineering Fees										
354	Architectural, Engineerin	4,845	2,720	6,304	5,029	10,000	50%	14,000		14,000	140%
	for architectural drawing by SJ Shepherd of amphitheater at city park (4000), Dick Dyer, general engineering (10000)										
	Account:	4,845	2,720	6,304	5,029	10,000	50%	14,000	0	14,000	140%
411100	Legal Services (City Attorney)										
345	Telephone & Telegraph	202	56	38	8	250	3%	250		250	100%
352	Legal Services	76,993	72,182	95,618	124,338	100,000	124%	135,000	15,000	150,000	150%
373	Out-of-Town Expense	1,462	1,715	1,251	1,699	2,000	85%	2,000		2,000	100%
870	Miscellaneous	2,040	1,008	966	2,238	1,500	149%	1,500		1,500	100%
	Account:	80,697	74,961	97,873	128,283	103,750	124%	138,750	15,000	153,750	148%
411250	Town Hall										
220	Operating Supplies		1,340	683	719	1,500	48%	1,200		1,200	80%
340	Utility Services		1,164	1,157	1,108	1,250	89%	1,250		1,250	100%
341	Electric		3,854	4,833	5,671	5,000	113%	6,300		6,300	126%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Old
		12-13	13-14	14-15	15-16	15-16	15-16	16-17	16-17	16-17	16-17
344	Natural Gas/propane		6,671	6,628	5,335	7,200	74%	6,800		6,800	94%
345	Telephone & Telegraph		11,646	4,351	4,387	4,500	97%	4,500		4,500	100%
357	Other Professional Servic		1,590	1,084	2,845	4,000	71%	3,000		3,000	75%
364	Office Furniture/Equipmen		8,701	3,181	12,596	14,000	90%	13,000	1,000	14,000	100%
	Sign for the Town Hall Building (5000) Surveillance cameras (5000) Handrail, still not done (3000) Bigger screen in council chambers (1000)										
366	Buildings		3,583	8,201	10,519	35,000	30%	50,000		50,000	143%
	To fix building during discussions with architect										
920	Buildings		66,373			0	0%			0	0%
930	Improvements Other than B			9,519		0	0%			0	0%
	Account:		104,922	39,637	43,180	72,450	60%	86,050	1,000	87,050	120%
411251	Clinic										
212	Small Items of Equipment					1,000	0%	500		500	50%
357	Other Professional Servic			3,107		1,000	0%	500		500	50%
366	Buildings	60	33	3,539	962	1,500	64%	7,500	14,500	22,000	1467%
	2 air conditioners										
920	Buildings			16,240		0	0%			0	0%
931	Roads, Streets & Parking	17,550				0	0%			0	0%
	Account:	17,610	33	22,886	962	3,500	27%	8,500	14,500	23,000	657%
411252	UPDL										
212	Small Items of Equipment				7,270	6,500	112%			0	0%
220	Operating Supplies	1,617	1,399	1,618	1,019	1,500	68%	1,500		1,500	100%
335	Membership Fees & Dues					125	0%			0	0%
340	Utility Services	512	652	624	620	700	89%	1,000		1,000	143%
341	Electric	10,566	10,482	9,676	8,473	11,500	74%	10,000		10,000	87%
344	Natural Gas/propane	2,130	2,451	2,218	2,150	2,500	86%	2,500		2,500	100%
357	Other Professional Servic	1,973	1,728	1,899	683	2,000	34%	2,000		2,000	100%
366	Buildings	9,105	2,903	6,360	991	3,000	33%	3,000		3,000	100%
920	Buildings			21,793		6,000	0%			0	0%
	Account:	25,903	19,615	44,188	21,206	33,825	63%	20,000	0	20,000	59%
411253	Parks Building - Old Firehall, Park Bath, Ice										
340	Utility Services	7,308	5,986	5,988	5,665	6,000	94%	6,000		6,000	100%
	city park water (all), city shops water										
341	Electric	1,835	2,921	3,703	3,890	4,000	97%	4,000		4,000	100%
366	Buildings				238	1,000	24%	5,000		5,000	500%
	to paint interior and exterior of firehall building										
	Account:	9,143	8,907	9,691	9,793	11,000	89%	15,000	0	15,000	136%
411254	ESB										
220	Operating Supplies	7	12			0	0%			0	0%
340	Utility Services	1,685	982			0	0%			0	0%
341	Electric	5,879	3,443			0	0%			0	0%
344	Natural Gas/propane	3,250	816			0	0%			0	0%
345	Telephone & Telegraph	4,175	1,649			0	0%			0	0%
	Account:	14,996	6,902			0	***%	0	0	0	0%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
411255	Community Center										
220	Operating Supplies	218	236	1,185	601	1,300	46%	1,300		1,300	100%
335	Membership Fees & Dues				115	125	92%	150		150	120%
340	Utility Services	762	767	884	749	1,000	75%	1,000		1,000	100%
341	Electric	2,433	3,352	2,940	2,513	3,200	79%	3,200		3,200	100%
344	Natural Gas/propane	4,471	4,667	4,127	3,918	4,500	87%	4,500		4,500	100%
345	Telephone & Telegraph	2,666	2,558	2,330	2,419	3,000	81%	2,700		2,700	90%
350	Professional Services	1,950	2,717	2,966	2,349	3,100	76%	3,100		3,100	100%
366	Buildings	2,336	1,995	6,463	519	2,500	21%	8,500		8,500	340%
	new stain on exterior										
	Account:	14,836	16,292	20,895	13,183	18,725	70%	24,450	0	24,450	131%
411256	Trailhead Facility										
220	Operating Supplies			28	37	300	12%	300		300	100%
366	Buildings		59	577	54	300	18%	350		350	117%
	Account:		59	605	91	600	15%	650	0	650	108%
411257	Chamber Building										
220	Operating Supplies	32		48	418	500	84%	500		500	100%
340	Utility Services	723	584	553	482	700	69%	700		700	100%
534	Garbage Receptacle lease	1,376	1,360			0	0%			0	0%
	Account:	2,131	1,944	601	900	1,200	75%	1,200	0	1,200	100%
411258	Police/Dispatch Center										
340	Utility Services	308	448	366	367	600	61%	600		600	100%
341	Electric	3,089	3,895	3,550	3,948	4,500	88%	4,200		4,200	93%
344	Natural Gas/propane	249	268	279	272	500	54%	300		300	60%
366	Buildings	2,670	1,451	11,183	16,737	9,000	186%	10,000		10,000	111%
	Toilets, doors, WF cost to improve beds and sinks. Added 1000 for a new sign										
534	Garbage Receptacle lease	2,546	2,767	284		0	0%			0	0%
931	Roads, Streets & Parking		22,445			0	0%	7,500		7,500	*****%
	seal parking lot										
	Account:	8,862	31,274	15,662	21,324	14,600	146%	22,600	0	22,600	155%
411259	Library Building										
340	Utility Services				299	350	85%	350		350	100%
341	Electric				1,658	2,300	72%	2,300		2,300	100%
344	Natural Gas/propane				1,626	2,200	74%	2,200		2,200	100%
357	Other Professional Servic				120	700	17%	500		500	71%
366	Buildings				6,355	10,000	64%	10,000		10,000	100%
	Now that roof doesn't leak - remodel back hallway ceiling and walls										
	Account:				10,058	15,550	65%	15,350	0	15,350	99%
411870	Local Government Review										
220	Operating Supplies			834	613	732	84%			0	0%
370	Travel			753		1,447	0%			0	0%
380	Training Tuition/Registra					1,000	0%			0	0%
	Account:			1,587	613	3,179	19%	0	0	0	0%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund		Actuals				Current	%	Prelim.	Budget	Final	%
Account	Object	12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Old Budget
						15-16	15-16	16-17	16-17	16-17	16-17
420100	Law Enforcement Services										
110	Salaries and Wages	254,434	250,691	171,441	180,848	273,431	66%	302,838		302,838	111%
	police chief and 5 police officers with 80 hrs ot and holiday pay paid out.										
130	Employee Benefits					0	0%	1,500	800	2,300	*****%
	Wellness benefit that is part of bargaining unit - gym membership for 6 officers										
140	Employer Contributions	87,358	79,856	51,334	61,601	116,086	53%	127,409		127,409	110%
212	Small Items of Equipment	400	4,377	4,227	7,440	7,500	99%	4,500		4,500	60%
	digital cameras (1 per patrol car)										
216	Computer supplies		171	74	5,910	8,000	74%	3,000		3,000	38%
	purchasing power mounts and printers for patrol cars, Microsoft Office										
220	Operating Supplies	2,496	3,505	3,857	5,168	6,000	86%	6,000		6,000	100%
	evidence collection supplies, dry gas calibration equipment										
226	Clothing and Uniforms	1,449	3,712	4,212	5,957	6,000	99%	6,000		6,000	100%
	uniforms, boots, winter gear, traffic safety, holsters, replacement										
231	Gas, Oil, Diesel Fuel, Gr	20,091	14,535	8,063	8,810	23,000	38%	20,000		20,000	87%
239	Tires, Tubes, etc.	1,844	832	789	2,807	3,500	80%			0	0%
311	Postage, Box Rent, etc.					0	0%	350		350	*****%
	blood collection kits and evidence to crime lab, certified letters										
317	Vehicle Tow-in Services	45	160			2,500	0%	2,750		2,750	110%
	initiating proactive junk vehicle enforcement program										
321	Printing, Forms, etc.					500	0%	1,000		1,000	200%
	citations (must meet state & court requirements) parking tickets, notices										
331	Publication of Formal & L					0	0%	600		600	*****%
	required legal notices associated with junk vehicles, abandoned property, special activities										
335	Membership Fees & Dues	142	361	344	50	500	10%	500		500	100%
	MMPA, MCOPS										
345	Telephone & Telegraph					0	0%	8,500		8,500	*****%
	6 cell phones and air cards										
351	Medical, Dental, Veterina			1,688	1,096	2,500	44%	5,500		5,500	220%
	vaccinations, exposure protocol, in the event of a new hire, or fitness for duty exam, psych eval.										
357	Other Professional Servic	3,615	168	2,778	1,785	3,500	51%			0	0%
361	Repair and Maintenance, M	2,184	3,468	6,648	6,523	12,000	54%			0	0%
362	Radio Repair	4,196	59	810	1,782	2,000	89%	2,000		2,000	100%
	maintain 6 portable and 6 mobile radios										
370	Travel	3,396	4,155	113	1,440	4,000	36%	5,000		5,000	125%
	now fully staffed - training expenses for 6 officers										
380	Training Tuition/Registra	1,817	2,446	284	3,952	4,000	99%	5,000		5,000	125%
	now fully staffed - training expenses for 6 officers										
389	Training Materials	2,746	1,604	414	458	4,000	11%	5,000		5,000	125%
	now fully staffed - training expenses for 6 officers										
398	Other contracted services			104,730	18,605	7,000	266%	5,000		5,000	71%
	All Secure services for psych holds, or employment of county mobile command center										
870	Miscellaneous	17	127			500	0%	1,000		1,000	200%
	consolidation of two police account lines										
944	Transportation Equipment		35,000			0	0%			0	0%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
950	Construction-in-Progress			5,674		0	0%			0	0%
	Account:	386,230	405,227	367,480	314,232	486,517	65%	513,447	800	514,247	106%
420110	Law Enforcement Administration										
110	Salaries and Wages	73,911	76,498	41,571	63,811	76,352	84%			0	0%
140	Employer Contributions	20,017	21,350	18,263	31,643	36,337	87%			0	0%
212	Small Items of Equipment		803	4,402	80	4,500	2%			0	0%
311	Postage, Box Rent, etc.	218	230	176	285	350	81%			0	0%
331	Publication of Formal & L		490			500	0%			0	0%
345	Telephone & Telegraph	6,713	6,239	6,103	7,759	8,500	91%			0	0%
351	Medical, Dental, Veterina	245	346	100		1,000	0%			0	0%
870	Miscellaneous					500	0%			0	0%
	Account:	101,104	105,956	70,615	103,578	128,039	81%	0	0	0	0%
420160	Communications-Dispatch										
110	Salaries and Wages	252,777	249,728	245,616	263,885	271,317	97%	273,338		273,338	101%
	1 head dispatcher, 5 dispatchers										
140	Employer Contributions	95,443	98,132	107,683	111,237	114,878	97%	120,434		120,434	105%
212	Small Items of Equipment	690	1,559	468	1,590	2,500	64%	2,000		2,000	80%
216	Computer supplies		280	428	461	1,500	31%	1,500		1,500	100%
220	Operating Supplies	4,526	1,771	2,647	2,388	5,000	48%	5,000		5,000	100%
226	Clothing and Uniforms					0	0%	1,000		1,000	*****
333	Subscriptions to Newspaper	182	182	229	260	250	104%	300		300	120%
335	Membership Fees & Dues	238	745	506	438	700	63%	700		700	100%
	APCO, IAPE, MTLIRA										
355	Data Processing Services	1,884	840			0	0%			0	0%
357	Other Professional Servic	190	740	46		200	0%	200		200	100%
362	Radio Repair			791		0	0%			0	0%
369	Other Repair & Mtn Equipm	425	665	250	1,450	1,500	97%			0	0%
370	Travel		1,928	3,009	4,807	4,000	120%	5,000		5,000	125%
380	Training Tuition/Registra		2,000	2,311	800	3,000	27%	3,000		3,000	100%
	Annual CJIN recertification, Detention training for new dispatcher; no longer a cost for first aid and CPR but no costs have been provided here.					3,950	0%	3,000	-3,000	0	0%
390	Other Purchased Services										
	internet through DIS										
398	Other contracted services	3,348	3,118	6,028	9,426	12,000	79%	15,200	-700	14,500	121%
	eventide (2500), crimestar (1200), DIS (7200), CJIN (3600)										
870	Miscellaneous				731	500	146%	500		500	100%
940	Machinery & Equipment		5,495			0	0%			0	0%
	Account:	359,703	367,183	370,012	397,473	421,295	94%	431,172	-3,700	427,472	101%
420230	Care and Custody of Prisoners										
212	Small Items of Equipment	3,394			2,314	3,000	77%	7,500	4,500	12,000	400%
	purchase a second wrap (1210), surveillance, video monitoring, mics and cabling for new system in cells. (10,194)										
220	Operating Supplies	2,298	801	736	684	3,000	23%	3,000		3,000	100%
351	Medical, Dental, Veterina	1,031		2,805	-1,041	3,000	-35%	3,000		3,000	100%
366	Buildings	75				0	0%			0	0%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
390	Other Purchased Services	428	854	443	504	1,000	50%	1,000		1,000	100%
392	Boarding Prisoners					1,000	0%	1,000		1,000	100%
	Account:	7,226	1,655	3,984	2,461	11,000	22%	15,500	4,500	20,000	182%
420400	Fire Protection and Control										
357	Other Professional Service new agreement with HBFD	498,720	517,716	546,756	530,000	588,915	90%	480,950		480,950	82%
	Account:	498,720	517,716	546,756	530,000	588,915	90%	480,950	0	480,950	82%
420471	Rescue-EMS										
140	Employer Contributions		862			0	0%			0	0%
357	Other Professional Service	1,465	467			300	0%			0	0%
	Account:	1,465	1,329			300	0%	0	0	0	0%
420531	Building Inspections										
110	Salaries and Wages 1/2 DPSS, 1/4 PSS	25,358	21,854	24,132	26,812	27,529	97%	55,346		55,346	201%
140	Employer Contributions	10,407	9,968	9,993	10,779	10,908	99%	24,594		24,594	225%
212	Small Items of Equipment computer just in case, add'l equipment for building inspector	9	130	242	1,392	1,499	93%	3,000		3,000	200%
215	Books books for classes for David and James		10	315	500	63%	800		800	160%	
220	Operating Supplies	761	135	54	597	400	149%	600		600	150%
226	Clothing and Uniforms clothing/uniforms comes out of road and streets now.	152		285		300	0%			0	0%
335	Membership Fees & Dues Building assessment fee will come out of here.			213	300	71%	225		225	75%	
344	Natural Gas/propane	919	962			0	0%			0	0%
345	Telephone & Telegraph	723	965			0	0%			0	0%
356	Consultant's Services		110			300	0%	300		300	100%
370	Travel expect to pay for more training.	3,314		2,296		4,000	0%	4,000		4,000	100%
380	Training Tuition/Registra			1,312	79	3,000	3%	3,000		3,000	100%
540	Special Assessments		72			100	0%			0	0%
870	Miscellaneous		250			500	0%	500		500	100%
	Account:	41,643	34,446	38,324	40,187	49,336	81%	92,365	0	92,365	187%
430200	Road & Street Services										
110	Salaries and Wages 1/2 PSS, 1/2 DPSS, 2 equip. operators, 1 facilities tech/op, 500 hours OT for water and sewer employees for street related work	116,872	135,492	137,851	173,597	175,837	99%	241,985		241,985	138%
140	Employer Contributions	60,124	64,128	61,320	68,686	69,241	99%	107,540		107,540	155%
220	Operating Supplies entire fleet of motor vehicles for the town - consumables come out of here.	20,136	19,274	17,479	23,989	20,000	120%	30,000		30,000	150%
226	Clothing and Uniforms all PW employees uniforms comes out of here; add'l safety gear	230	335	625	558	1,000	56%	2,000		2,000	200%
231	Gas, Oil, Diesel Fuel, Gr concerned about an increase in the price of fuel	41,953	45,449	30,150	30,422	49,000	62%	49,000		49,000	100%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
239	Tires, Tubes, etc. anticipate the purchase of tires (4000), tires for 2 police cars (higher grade required) (4000)	290	12,311	14,266	43	2,500	2%	8,000		8,000	320%
240	Other Repair & Maintenanac mag chloride	12,255			7,940	12,500	64%	14,500		14,500	116%
243	Traffic Signal Supplies to purchase more stop signs and parade materials, electronic reader boards (3,000 X3)	2,993		1,342	6,438	6,500	99%	6,500	9,000	15,500	238%
311	Postage, Box Rent, etc.			2		0	0%			0	0%
341	Electric	2,827	3,262	2,899	2,308	3,200	72%	2,500		2,500	78%
344	Natural Gas/propane	4,863	5,153	5,674	4,049	5,800	70%	4,800		4,800	83%
345	Telephone & Telegraph need a new fax line down at the city shop	6,538	6,185	3,856	4,060	4,000	102%	4,000	500	4,500	113%
351	Medical, Dental, Veterina	95		50		500	0%	500		500	100%
357	Other Professional Servic	6,504	10,738	2,803	70	10,000	1%	200		200	2%
361	Repair and Maintenance, M motor vehicle fleet repair and maintenance, transmission on 08 ford, add 8000 x 2 for 2 new motors in police cars	1,092				0	0%	22,000	16,000	38,000	****%
362	Radio Repair 2 new radios	2,705	2,277		1,389	1,000	139%	1,500		1,500	150%
366	Buildings OSHA requirements to be met at city shop	2,253	7,096	2,985	4,259	2,000	213%	3,000		3,000	150%
369	Other Repair & Mtn Equipm Heavy Equipment repair & maintenance	29,171	31,908	31,560	60,940	36,000	169%	40,000		40,000	111%
370	Travel	696	477	306	247	800	31%	800		800	100%
380	Training Tuition/Registra		358		150	800	19%	800		800	100%
398	Other contracted services	5,504	1,418	31		1,000	0%	1,000		1,000	100%
533	Machinery and Equipment Re rental fees	1,100				1,000	0%	1,000		1,000	100%
870	Miscellaneous	491	255	20	64	500	13%	500		500	100%
940	Machinery & Equipment	5,936	174,533		7,949	7,800	102%			0	0%
941	General Purpose Machinery				39,312	30,200	130%			0	0%
946	Safety Equipment see sewer & water funds for purchas of trench box.				6,289	8,500	74%			0	0%
Account:		324,628	520,649	313,219	442,759	449,678	98%	542,125	25,500	567,625	126%
430235	Storm Drainage										
357	Other Professional Servic to clean sump boxes		2,934	6,110		7,000	0%	7,000		7,000	100%
Account:			2,934	6,110		7,000	0%	7,000	0	7,000	100%
430262	Sidewalks										
365	Grounds & Grounds Improve annual sidewalk maintenance & ADA efforts- see CIP. 30K add'l for sidewalk work at city park		2,270	14,689	694	40,000	2%	40,000	30,000	70,000	175%
930	Improvements Other than B	15,129				0	0%			0	0%
Account:		15,129	2,270	14,689	694	40,000	2%	40,000	30,000	70,000	175%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
430263	Street Lighting										
220	Operating Supplies	1,260	782		14,152	25,000	57%	35,000		35,000	140%
341	Electric	17,272	19,006	17,685	17,415	19,500	89%	16,000	2,000	18,000	92%
357	Other Professional Servic	3,526	7,745	3,867	8,173	20,000	41%	25,000		25,000	125%
	Account:	22,058	27,533	21,552	39,740	64,500	62%	76,000	2,000	78,000	121%
440600	Animal Control Services										
220	Operating Supplies	159	440	25		1,500	0%	500		500	33%
	replace pet food										
341	Electric		1,241	1,702	1,407	1,500	94%	1,500		1,500	100%
351	Medical, Dental, Veterina					1,500	0%	1,000		1,000	67%
	Account:	159	1,681	1,727	1,407	4,500	31%	3,000	0	3,000	67%
450135	Social & Economic General Assistance										
110	Salaries and Wages	94,363	97,382	83,250	67,423	85,938	78%	77,597		77,597	90%
	Social Services Director, 3/4 time assistant										
140	Employer Contributions	20,085	21,676	18,196	11,795	35,304	33%	14,920		14,920	42%
212	Small Items of Equipment	697	1,279		1,583	1,800	88%	1,500		1,500	83%
	vacuum sealer/ bags										
220	Operating Supplies	1,485	1,544	641	1,391	1,500	93%	1,600		1,600	107%
231	Gas, Oil, Diesel Fuel, Gr	1,583	2,178	1,856	862	2,500	34%	1,500		1,500	60%
311	Postage, Box Rent, etc.	205	95	98	202	150	135%	200	25	225	150%
321	Printing, Forms, etc.				64	100	64%	100		100	100%
345	Telephone & Telegraph	2,793	1,926	2,137	2,455	2,500	98%	2,700		2,700	108%
357	Other Professional Servic	62	140	800	305	1,500	20%	1,000		1,000	67%
	Morrison and Maierle off-site back up and IT assistance										
361	Repair and Maintenance, M	22	958	1,137	22	1,500	1%			0	0%
	now part of fleet maintenance in roads & street budget										
363	Repair Office Machines,Of		348	280		500	0%	1,000		1,000	200%
	freezer/fridge maintenance, also anticipate a copier repair										
370	Travel	546	564	921	553	1,500	37%	2,000		2,000	133%
380	Training Tuition/Registra				453	1,600	28%	3,000		3,000	188%
	grant writing tuition										
	Account:	121,841	128,090	109,316	87,108	136,392	64%	107,117	25	107,142	79%
460310	MLCT Convention										
220	Operating Supplies			2,292		0	0%			0	0%
870	Miscellaneous			5,354		0	0%			0	0%
	Account:			7,646		0	***%	0	0	0	0%
460430	Parks										
110	Salaries and Wages	77,367	64,538	68,347	49,364	90,818	54%	93,544		93,544	103%
	1 facilities tech, 3 seasonal laborers, 1 seas. driver/roof shvler. (might add another)										
140	Employer Contributions	35,154	26,538	19,385	16,243	23,316	70%	24,349		24,349	104%
212	Small Items of Equipment	2,809			3,290	1,500	219%	1,500		1,500	100%
220	Operating Supplies	14,249	16,212	18,556	21,745	23,000	95%	23,000		23,000	100%
221	Agriculture & Horticultur	30	272	467	4,331	3,000	144%	3,500		3,500	117%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
226	Clothing and Uniforms	801	464	102		900	0%	400		400	44%
231	Gas, Oil, Diesel Fuel, Gr for lawn mower and small equipment	1,271	1,369	410	128	1,500	9%	300		300	20%
239	Tires, Tubes, etc. tires for lawn mower					200	0%	400		400	200%
344	Natural Gas/propane	700	382	683	874	850	103%	900		900	106%
345	Telephone & Telegraph	888	784	384	424	800	53%	500		500	63%
357	Other Professional Servic		1,383	248		1,000	0%	1,000		1,000	100%
361	Repair and Maintenance, M		68	191	128	500	26%			0	0%
365	Grounds & Grounds Improve	13,886	10,090	24,544	17,264	32,000	54%	20,000	-15,000	5,000	16%
366	Buildings painting building city park bathrooms (6000), Bathroom stalls (4500), (3000) for one other thing	744	2,325	-13,705	186	2,500	7%	10,500		10,500	420%
369	Other Repair & Mtn Equipm	3,518	109	696	74	400	19%			0	0%
370	Travel James' weed training	85	110			500	0%	500		500	100%
398	Other contracted services recycling fees				8,670	6,000	145%	6,000		6,000	100%
534	Garbage Receptacle lease	5,708	8,873	8,167	6,419	10,000	64%	10,000		10,000	100%
870	Miscellaneous					700	0%			0	0%
930	Improvements Other than B	371				12,500	0%			0	0%
940	Machinery & Equipment	4,773	7,500		40,322	46,000	88%			0	0%
941	General Purpose Machinery		14,566	5,805		0	0%			0	0%
	Account:	162,354	155,583	134,280	169,462	257,984	66%	196,393	-15,000	181,393	70%
460440	Participant Recreation										
110	Salaries and Wages recreation coordinator and 1/2 time rec specialist	46,217	46,602	49,715	56,444	79,345	71%	77,869		77,869	98%
140	Employer Contributions	14,598	15,576	16,363	17,975	21,095	85%	21,528		21,528	102%
212	Small Items of Equipment small climbing wall for the park (4000), landing surface for climbing wall(?), shade structure at tennis courts(4500), Soccer goal replacement (1000)			4,689	480	4,000	12%	4,000	5,500	9,500	238%
216	Computer supplies	118	1,174	1,465	190	1,200	16%	300		300	25%
220	Operating Supplies	2,735	1,373	1,558	666	2,000	33%	2,500		2,500	125%
226	Clothing and Uniforms	20	109	168		300	0%	300		300	100%
311	Postage, Box Rent, etc.	23		49		100	0%	100		100	100%
321	Printing, Forms, etc.	535				200	0%	100		100	50%
327	Advertising	141			171	200	86%	500		500	250%
335	Membership Fees & Dues	262		159		400	0%	400		400	100%
345	Telephone & Telegraph	680	772	755	790	900	88%	900		900	100%
357	Other Professional Servic	43	35	190		500	0%	500		500	100%
370	Travel		435	276	226	1,500	15%	1,500		1,500	100%
	Account:	65,372	66,076	75,387	76,942	111,740	69%	110,497	5,500	115,997	104%
460449	Smoking Waters Day Camp										
110	Salaries and Wages sr. rec counselor, 2 rec counselors	11,927	11,606	14,277	13,083	17,638	74%	18,167		18,167	103%
140	Employer Contributions	1,632	1,684	2,013	1,813	2,434	74%	2,507		2,507	103%

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

1000 General Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
220	Operating Supplies	1,434	984	334	737	1,500	49%	1,500		1,500	100%
226	Clothing and Uniforms	161	308	116	154	500	31%	400		400	80%
311	Postage, Box Rent, etc.					100	0%	100		100	100%
319	Other Transportation	5,232	5,400	6,075	6,075	6,400	95%	10,000		10,000	156%
321	Printing, Forms, etc.				9	100	9%	100		100	100%
335	Membership Fees & Dues		130		40	200	20%	200		200	100%
357	Other Professional Serv	400	400	450	450	500	90%	500		500	100%
370	Travel	-40				0	0%			0	0%
871	Entrance Fees	2,694	2,711	3,076	3,461	3,300	105%	4,500		4,500	136%
	Account:	23,440	23,223	26,341	25,822	32,672	79%	37,974	0	37,974	116%
490500	Other Debt service Payments-note acct										
639	Other-future debt service				9,770	117,000	8%			0	0%
	Account:				9,770	117,000	8%	0	0	0	0%
490520	Debt Service-Public Works										
610	Principal loader payment	11,996	12,512		13,610	13,625	100%	14,200		14,200	104%
620	Interest	1,155	803		680	685	99%	631	1,000	1,631	238%
	Account:	13,151	13,315		14,290	14,310	100%	14,831	1,000	15,831	111%
500601	Fund Reserve										
599	Other estimate					330,624	0%	550,000		550,000	166%
	Account:					330,624	0%	550,000	0	550,000	166%
510200	Judgements and Losses										
352	Legal Services				593	0	***%			0	0%
740	Awards and Indemnities				5,000	0	***%			0	0%
	Account:				5,593	0	***%	0	0	0	0%
510300	Other Unallocated Costs										
110	Salaries and Wages		25,196	87,131	1,134	45,108	3%	55,845		55,845	124%
140	Employer Contributions		5,203	13,516	-265	13,199	-2%	1,400		1,400	11%
	Account:		30,399	100,647	869	58,307	1%	57,245	0	57,245	98%
510330	Comprehensive Liability Insurance										
512	Insurance on Vehicles & E	17,433	24,604	18,398	17,617	21,000	84%	18,695	3,000	21,695	103%
	\$23,967 total insurance premium. Add \$1,00 x 3 for deductible per event.; 9% went to water, 13% went to Sewer based on percentage of expenditure budget in relation to GF exp. budget.										
513	Liability	38,899	35,945	43,535	37,273	41,773	89%	48,610		48,610	116%
	GF amount (88%) of total bill \$44,110 plus \$1,500 x 3 for (3 deductible amounts)										
	Account:	56,332	60,549	61,933	54,890	62,773	87%	67,305	3,000	70,305	112%
510370	Risk Share - CHP										
859	Other budget requests chp request for 2016-17	25,000	75,000	75,000	75,000	75,000	100%	100,000		100,000	133%
	Account:	25,000	75,000	75,000	75,000	75,000	100%	100,000	0	100,000	133%

07/28/16
18:43:58

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

Page: 13 of 13
Report ID: B240

1000 General Fund		Actuals				Current	%	Prelim.	Budget	Final	% Old
Account	Object	12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
		15-16	15-16	16-17	16-17	16-17	16-17	16-17	16-17	16-17	16-17
510600	Pensions										
130	Employee Benefits	88,782	86,346	58,722	16,404	68,375	24%	86,335		86,335	126%
	Account:	88,782	86,346	58,722	16,404	68,375	24%	86,335	0	86,335	126%
521000	Interfund Operating Transfers Out - (Specify										
820	Transfer To Other Funds		12,835				0%			0	0%
821	Library Transfer/Interfun	33,000	52,424	88,384	49,500	95,200	52%	79,136		79,136	83%
	Account:	33,000	65,259	88,384	49,500	95,200	52%	79,136	0	79,136	83%
	Fund:	3,033,529	3,481,283	3,273,307	3,216,970	4,538,371	71%	4,665,041	100,443	4,765,484	105%
	Grand Total:	3,033,529	3,481,283	3,273,307	3,216,970	4,538,371		4,665,041	100,443	4,765,484	

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%	
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget	
4000 Capital Projects/Equipment												
411240	Improvements					50,000	0%			0	0%	
920	Buildings					0	0%			0	0%	
929	Other Buildings		3,600	80,691		0	0%	6,000		6,000	*****%	
930	Improvements Other than B UPDL handrails					0	0%			0	0%	
937	Other Improvements		7,210		77,212	77,000	100%			0	0%	
	Account:		10,810	86,691	77,212	127,000	61%	6,000	0	6,000	5%	
420110	Law Enforcement Administration					25,000	0%	100,000		100,000	400%	
944	Transportation Equipment 2 police cars					25,000	0%	100,000	0	100,000	400%	
	Account:					25,000	0%	100,000	0	100,000	400%	
430200	Road & Street Services					0	0%			0	0%	
940	Machinery & Equipment	32,000				0	***%	0	0	0	0%	
	Account:	32,000				0	***%	0	0	0	0%	
430263	Street Lighting					0	0%	100,000		100,000	*****%	
937	Other Improvements street light project set-aside (2 yr @ 50K)					0	***%	100,000	0	100,000	*****%	
	Account:					0	***%	100,000	0	100,000	*****%	
450135	Social & Economic General Assistance					0	0%			0	0%	
944	Transportation Equipment	14,302				0	***%	0	0	0	0%	
	Account:	14,302				0	***%	0	0	0	0%	
460430	Parks					0	0%	150,000	60,000	210,000	*****%	
920	Buildings Toilet vault at tennis courts (50K); toilet facilities in interior parkway of Parkway A (100K); pavillion in city park (60K)					10,000	0%	30,000		30,000	300%	
930	Improvements Other than B Frontier Trail match (2 yr set aside @ 10K ea.); get power to Bear on S. Canyon (10K)					83,213	81,000	103%		0	0%	
931	Roads, Streets & Parking Lit Trail from Grizzly Ave to Yellowstone Ave. TBD					0	0%	25,000		25,000	*****%	
939	Sprinkling Systems - Vari Dunbar Park sod and sprinkler (25K)					83,213	91,000	91%	205,000	60,000	265,000	291%
	Account:					83,213	91,000	91%	205,000	60,000	265,000	291%
460439	Other Park Activities					6,297	47,100	64,021	63,000	102%	0	0%
936	Parks & Recreation Facili	6,297		47,100	64,021	63,000	102%	0	0	0	0%	
	Account:	6,297		47,100	64,021	63,000	102%	0	0	0	0%	
460460	Historical Preservation					0	0%	50,000		50,000	*****%	
920	Buildings new line item for annual set aside of 50K for historical preservation					0	***%	50,000	0	50,000	*****%	
	Account:					0	***%	50,000	0	50,000	*****%	

07/28/16
18:55:29

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2016 - 2017

Page: 2 of 2
Report ID: B240B

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		12-13	13-14	14-15	15-16	Budget	Exp.	Budget	Changes	Budget	Budget
		15-16	16-17	16-17	16-17	16-17	16-17	16-17	16-17	16-17	16-17
521000	Interfund Operating Transfers Out - (Specify					0	0%			0	0%
	820 Transfer To Other Funds	13,000				0	***%	0	0	0	0%
	Account:	13,000									
	Fund:	65,599	10,810	127,791	224,446	306,000	73%	461,000	60,000	521,000	170%
											%
	Grand Total:	65,599	10,810	127,791	224,446	306,000		461,000	60,000	521,000	

CHP comparison

	CY 2011	CY 2012	CY 2013	CY 2014	CY 2015
Revenue					
4001 Total Net Patient Rev.	\$208,008.64	\$246,361.84	\$247,351.32	\$233,249.59	\$218,546.57
4500 Rev.- Federal Grants				\$9,433.52	
4510.8 Meaningful Use incentives	\$0.00	\$21,250.00	\$8,500.00	\$8,500.00	\$8,500.00
4511 Rev. - State DPHHS				\$2,500.00	2500
4620 Donations	\$39,764.47	\$86,405.00	\$22,700.00	\$49,212.00	\$27,000.00
4910 Other Income	\$4,757.81	\$7,402.78	\$9,551.99	\$7,941.52	\$7,469.16
Total Revenue	\$252,530.92	\$361,419.62	\$288,103.31	\$310,836.63	\$264,015.73
9250 Federal Grants					\$12,811.12
					\$276,826.85
Expenses					
5000 Salaries Medical	\$145,131.63	\$147,692.31	\$144,839.75	\$147,962.97	\$142,777.96
5060 Contract svcs Medical	\$189.00	\$4,178.40	\$3,584.40	\$44,963.39	\$25,716.63
5070 Supplies - med supplies	\$21,657.23	\$39,730.40	\$28,631.30	\$28,918.35	\$23,627.82
5075 Med Exp-CME/Dues/Licens	\$8,223.59	\$22,105.08	\$6,205.32	\$12,061.21	\$17,885.79
5080 Insurance	\$244.34	\$338.33	\$417.69	\$788.26	\$648.03
5100 Equipment	\$3,007.63	\$948.13	\$2,662.00	\$8,622.38	\$2,457.70
6100 Mental Health	\$7,420.00	\$7,420.00	\$4,000.00	\$3,420.00	\$14,840.00
6300 Enabling Services				\$8,808.40	\$11,021.56
6314 Outreach Exp		\$544.50	\$301.25		
7000 Facility Expense	\$22,614.04	\$21,070.35	\$21,621.47	\$21,499.03	\$19,621.59
7016 Utilities/Phone	\$6,317.96	\$7,514.05	\$7,677.68	\$8,087.80	\$4,514.69
7101 Salaries Administrative	\$37,819.97	\$44,776.97	\$56,996.72	\$51,650.42	\$55,698.10
7200 Employee/Fringe Benefits	\$24,758.18	\$31,141.55	\$34,078.07	\$33,532.60	\$38,986.89
7250 Supplies-Office	\$3,653.82	\$3,264.11	\$3,086.95	\$4,004.67	\$5,411.35
7275 Professional Fees	\$3,949.63	\$4,307.20	\$3,510.81	\$4,087.79	\$4,220.07
7300 Other Admin/Med Exp	\$2,667.45	\$2,705.55	\$2,096.31	\$3,339.80	\$3,811.87
7310 Organizational Dues			\$163.00		
7350 travel exp/Board Training	\$12,313.74	\$2,594.88	\$4,698.39	\$4,431.67	\$4,312.20
7600 Computer equip	\$2,350.19	\$415.56	\$2,132.02	\$893.00	\$658.53
7650 Furniture & Equip	\$2,249.79	\$89.99	\$1,353.96	\$469.00	\$369.00
	\$304,568.19	\$340,837.36	\$328,057.09	\$387,540.74	\$376,579.78
Admin Overhead Allocations					
9200 Admin. Overhead allocation	\$43,722.67	\$43,072.32	\$43,322.32	\$42,235.17	\$56,476.63
9110 Capital Expense - Equipment			\$7,790.75	-\$7,790.75	
Total Expenses	\$348,290.86	\$383,909.68	\$379,170.16	\$421,985.16	\$433,056.41
Net Income	-\$95,759.94	-\$22,490.06	-\$91,066.85	-\$111,148.53	-\$156,229.56



Securities Report

Agreement Number: 60722900
 Tax ID Number: 81-0299400
 Expiration Date: 5/31/2017

REPURCHASE CONFIRMATION

Treasurer's Office
 Town of West Yellowstone
 P O Box 1570
 West Yellowstone MT 59758

Trade Date: 7/27/2016
 Settlement Date: 7/27/2016
 Maturity Date: 7/28/2016

Repurchase Rate: The Federal Fund rate as posted by the Federal Reserve Bank of New York, adjusted weekly.

Current Balance: \$614,735.12

Repurchase Maximum Balance: \$750,000.00

Current Rate: 0.370%

SECURITY DESCRIPTION

Security	CUSIP	Rate	Maturity	Par	Market Value
Sourdough Rural Fire Dist	836172AN6	3.500%	7/1/2026	\$375,000	\$394,555
Gallatin County MT SD #44	36370NCFO	2.000%	6/1/2017	\$500,000	\$506,692
				\$875,000	Total: \$901,247

Fractional Interest in Security* : 68.21%

*Fractional Interest = [(Current Balance)/(Market Value)] %

This Repurchase Agreement is not a deposit and is not covered by FDIC deposit insurance. In the event of a bank failure, the Town of West Yellowstone will become the owner of the Securities, or obtains a perfected security interest in these Securities.

Treasurer's Report 4/2016

07/28/16

TOWN OF WEST YELLOWSTONE

Page: 1 of 3

10:32:31

Cash Report

Report ID: L160

For the Accounting Period: 6/16

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 General Fund						
101000 CASH	8,891.06	440,191.63	2,732.00	85,144.31	325,442.92	41,227.46
101100 Investments - CD's	221,511.82	0.00	0.00	0.00	0.00	221,511.82
101300 Investments - Money Market Accou	134,125.56	85,095.31	0.00	5,000.00	0.00	214,220.87
101500 Investment-STIP	1,074,159.90	5,812.77	0.00	0.00	0.00	1,079,972.67
103000 Petty Cash	50.00	0.00	0.00	0.00	0.00	50.00
103100 Town Office	50.00	0.00	0.00	0.00	0.00	50.00
103200 Petty Cash/WY Police Dept	50.00	0.00	0.00	0.00	0.00	50.00
103400 Petty Cash-Recreation	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	1,438,988.34	531,099.71	2,732.00	90,144.31	325,442.92	1,557,232.82
2100 Local Option Taxation-Resort Tax						
101000 CASH	18,653.19	1,928,807.67	0.00	1,947,006.26	0.00	454.60
101300 Investments - Money Market Accou	285,406.46	65,034.06	0.00	197,000.00	0.00	153,440.52
101500 Investment-STIP	425,258.00	0.00	0.00	0.00	0.00	425,258.00
102200 Bond Reserve Cash Acct-10%	12,351.43	0.83	0.00	0.00	0.00	12,352.26
102215 STIP Investment-Rev Bond current	45,138.56	1,425,022.54	0.00	0.00	0.00	1,470,161.10
102225 STIP Reserve Acct Town Hall 10%	136,578.84	68.19	0.00	0.00	0.00	136,647.03
Total Fund	923,386.48	3,418,933.29		2,144,006.26		2,198,313.51
2101 Marketing & Promotions (MAP)						
101000 CASH	19,396.37	7,620.32	0.00	0.00	6,967.32	20,049.37
101300 Investments - Money Market Accou	27,053.85	3.23	0.00	0.00	0.00	27,057.08
101500 Investment-STIP	65,900.00	0.00	0.00	0.00	0.00	65,900.00
Total Fund	112,350.22	7,623.55			6,967.32	113,006.45
2102 TBID (Tourism Business Improvement District)						
101000 CASH	6,587.58	33,023.48	0.00	1,590.70	5,599.69	32,420.67
2111 Off Street Parking						
101000 CASH	3,026.06	0.20	0.00	0.00	0.00	3,026.26
101500 Investment-STIP	69,029.77	34.47	0.00	0.00	0.00	69,064.24
Total Fund	72,055.83	34.67				72,090.50
2210 Parks & Recreation						
101000 CASH	4,962.36	350.00	0.00	0.00	0.00	5,312.36
2211 Parks/Rec Donations - Teen Center						
101000 CASH	1,545.36	0.10	0.00	0.00	0.00	1,545.46
2212 Parks - Volleyball Court						
101000 CASH	3,889.63	1,120.34	0.00	0.00	0.00	5,009.97
2213 Community Garden						
101000 CASH	1,097.19	0.07	0.00	0.00	0.00	1,097.26
2214 Recreation Program Scholarships						
101000 CASH	2,564.61	0.17	0.00	0.00	0.00	2,564.78
2220 Library						
101000 CASH	1,334.83	27,206.26	0.00	0.00	15,175.61	13,365.48
102130 Donations for Extension Svcs Lib	1,482.71	0.10	0.00	0.00	0.00	1,482.81
103000 Petty Cash	50.00	0.00	0.00	0.00	0.00	50.00
Total Fund	2,867.54	27,206.36			15,175.61	14,898.29
2240 Cemetery						
101000 CASH	4,617.53	900.37	0.00	0.00	0.00	5,517.90
101500 Investment-STIP	7,231.15	0.00	0.00	0.00	0.00	7,231.15
Total Fund	11,848.68	900.37				12,749.05

07/28/16
10:32:31

TOWN OF WEST YELLOWSTONE
Cash Report
For the Accounting Period: 6/16

Page: 2 of 3
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2390 Drug Forfeiture						
101000 CASH	6,454.90	0.00	0.00	0.00	0.00	6,454.90
101500 Investment-STIP	16,458.85	0.00	0.00	0.00	0.00	16,458.85
Total Fund	22,913.75					22,913.75
2392 CDBG-Local Source						
101000 CASH	34,468.83	177.32	0.00	0.00	0.00	34,646.15
101500 Investment-STIP	38,822.72	0.00	0.00	0.00	0.00	38,822.72
Total Fund	73,291.55	177.32				73,468.87
2701 Cemetery Perpetual Care (7050)						
101000 CASH	2,420.68	450.19	0.00	0.00	0.00	2,870.87
101500 Investment-STIP	36,078.69	18.01	0.00	0.00	0.00	36,096.70
Total Fund	38,499.37	468.20				38,967.57
2820 Gas Tax Apportionment						
101000 CASH	14,631.18	2,474.21	0.00	0.00	0.00	17,105.39
101300 Investments - Money Market Accou	2,042.26	0.24	0.00	0.00	0.00	2,042.50
101500 Investment-STIP	15.91	0.01	0.00	0.00	0.00	15.92
Total Fund	16,689.35	2,474.46				19,163.81
2850 911 Emergency						
101000 CASH	14,415.48	14,119.64	0.00	0.00	28,293.98	241.14
101300 Investments - Money Market Accou	54,434.39	6.50	0.00	12,000.00	0.00	42,440.89
101500 Investment-STIP	0.84	0.00	0.00	0.00	0.00	0.84
Total Fund	68,850.71	14,126.14		12,000.00	28,293.98	42,682.87
2917 Crime Victims Assistance						
101000 CASH	6,454.93	0.00	0.00	0.00	0.00	6,454.93
3050 GO Bond						
101000 CASH	5,841.49	99,758.96	0.00	0.00	105,241.25	359.20
101300 Investments - Money Market Accou	94,829.65	11.32	0.00	43,000.00	0.00	51,840.97
101500 Investment-STIP	153,174.36	76.48	0.00	0.00	0.00	153,250.84
Total Fund	253,845.50	99,846.76		43,000.00	105,241.25	205,451.01
4000 Capital Projects/Equipment						
101000 CASH	5,889.98	77,600.02	0.00	0.00	83,212.65	277.35
101300 Investments - Money Market Accou	6,509.93	5,000.78	0.00	11,000.00	0.00	510.71
101500 Investment-STIP	88,512.58	44.19	0.00	5,000.00	0.00	83,556.77
Total Fund	100,912.49	82,644.99		16,000.00	83,212.65	84,344.83
4060 Public Works Equipment Replacement						
101000 CASH	1,255.75	0.00	0.00	0.00	0.00	1,255.75
101500 Investment-STIP	239.06	0.12	0.00	0.00	0.00	239.18
Total Fund	1,494.81	0.12				1,494.93
4070 Parkway Construction/Mtn						
101300 Investments - Money Market Accou	2,768.09	0.33	0.00	0.00	0.00	2,768.42
101500 Investment-STIP	4,075.67	2.04	0.00	0.00	0.00	4,077.71
Total Fund	6,843.76	2.37				6,846.13
4075 Street Construction /Maintenance						
101000 CASH	10,026.25	175,007.37	0.00	75,000.00	0.00	110,033.62
101300 Investments - Money Market Accou	11.20	75,000.00	0.00	0.00	0.00	75,011.20
101500 Investment-STIP	412,821.07	206.12	0.00	0.00	0.00	413,027.19
Total Fund	422,858.52	250,213.49		75,000.00		598,072.01
5210 Water Operating Fund						

TOWN OF WEST YELLOWSTONE
Cash Report
For the Accounting Period: 6/16

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 CASH	58,708.33	48,271.61	0.00	65,095.00	40,957.48	927.46
101300 Investments - Money Market Accou	30,075.47	3.59	0.00	27,000.00	0.00	3,079.06
101500 Investment-STIP	182,973.68	91.36	0.00	0.00	0.00	183,065.04
102245 Replacement & Depreciation Ent.	149,340.63	74.57	0.00	0.00	0.00	149,415.20
Total Fund	421,098.11	48,441.13		92,095.00	40,957.48	336,486.76
5220 Water Replacement Depreciation Fund						
101000 CASH	1,077.00	65,093.00	0.00	0.00	0.00	66,170.00
101500 Investment-STIP	283,021.77	141.31	0.00	0.00	0.00	283,163.08
Total Fund	284,098.77	65,234.31				349,333.08
5310 Sewer Operating Fund						
101000 CASH	15,763.52	150,236.80	818.07	86,173.00	80,170.15	475.24
101300 Investments - Money Market Accou	14,213.83	1.70	0.00	0.00	0.00	14,215.53
101500 Investment-STIP	743,138.48	371.05	0.00	115,000.00	0.00	628,509.53
101510 Mad Add Construction-STIP	60,746.45	30.33	0.00	0.00	0.00	60,776.78
102245 Replacement & Depreciation Ent.	130,478.10	65.15	0.00	0.00	0.00	130,543.25
Total Fund	964,340.38	150,705.03	818.07	201,173.00	80,170.15	834,520.33
5320 Sewer Replacement Depreciation Fund						
101000 CASH	37,322.00	86,173.00	0.00	115,000.00	0.00	8,495.00
101500 Investment-STIP	306,480.48	115,153.03	0.00	0.00	0.00	421,633.51
Total Fund	343,802.48	201,326.03		115,000.00		430,128.51
7010 Social Services/Help Fund						
101000 CASH	12,644.15	20.84	0.00	0.00	130.31	12,534.68
101300 Investments - Money Market Accou	20,024.75	2.39	0.00	0.00	0.00	20,027.14
Total Fund	32,668.90	23.23			130.31	32,561.82
7195 Court Collections Trust Acct						
101000 CASH	11,806.49	0.00	0.00	7,020.00	0.00	4,786.49
7458 Court Surcharge HB176						
101000 CASH	460.00	1,070.00	0.00	0.00	0.00	1,530.00
7467 MT Law Enforcement Academy (MLEA)						
101000 CASH	450.00	970.00	0.00	0.00	0.00	1,420.00
7468 Public Defender Fee						
101000 CASH	0.00	186.00	0.00	0.00	0.00	186.00
7469 City Court - Judge Brandis						
101000 CASH	6,737.50	8,627.00	0.00	9,003.00	734.00	5,627.50
7699 Victims Assistance Program						
101000 CASH	84.00	1,553.00	0.00	0.00	0.00	1,637.00
7910 Payroll Fund						
101000 CASH	34,805.65	0.00	179,319.29	175,642.28	498.74	37,983.92
7930 Claims Fund						
101000 CASH	6,360.99	0.00	509,554.74	322,616.17	0.00	193,299.56
Totals	5,701,511.83	4,948,381.69	692,424.10	3,304,290.72	692,424.10	7,345,602.80

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure in manual or call for more details.

07/29/16
16:38:19

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 8/16

Page: 1 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42238		2852 Fremont Communications		300.00					
	07/15/16	fiber optic, Town Hall		300.00		TWNHAL	1000 411250	345	101000
42239		146 Morrison-Maierle, Inc		117.50					
	18709 07/13/16	PD online backup		65.00		DISPAT	1000 420160	398	101000
	18710 07/13/16	Town Offices online backup		52.50		FINADM	1000 410510	356	101000
42241		42 Fall River Electric		8,811.51					
	07/20/16	UPDH 4212041 elec service		332.10		UPDH	1000 411252	341	101000
	07/20/16	POLICE 4212008 elec service		192.38		POLICE	1000 411258	341	101000
	07/20/16	shop 4212018 elec service		73.23		STREET	1000 430200	341	101000
	07/20/16	ANIMAL 4212029 elec serv		47.03		ANIMAL	1000 440600	341	101000
	07/20/16	PARK 4212032 Elec ser		71.25		PARK	1000 411253	341	101000
	07/20/16	PARK 2901001 elec serv		40.80		PARK	1000 411253	341	101000
	07/20/16	CLORINATOR 4212030 elec serv		43.94		WATER	5210 430500	341	101000
	07/20/16	MAD ADD WATER 4212017		47.49		WATER	5210 430500	341	101000
	07/20/16	PUMP 4212005 elec serv		1,056.27		WATER	5210 430500	341	101000
	07/20/16	SEWER LIFT STATION 4212006		327.39		SEWER	5310 430600	341	101000
	07/20/16	SEWER PLANT 4212007 elec ser		1,421.10		SEWER	5310 430600	341	101000
	07/20/16	MAD SEWER LIFT 4212014 elec		95.24		SEWER	5310 430600	341	101000
	07/20/16	SEWER TREAT SERV 4212046 ele		2,548.91		SEWER	5310 430600	341	101000
	07/20/16	library 23 dunraven 4212054		156.26		LIBRY	1000 411259	341	101000
	07/20/16	povah comm ctr 4212001		215.59		POVAH	1000 411255	341	101000
	07/20/16	unmetered lights 4212004		1,451.25		STLITE	1000 430263	341	101000
	07/20/16	Town Hall 4212009		462.62		TWNHAL	1000 411250	341	101000
	07/20/16	Ice Rink 421010		38.00		PARKS	1000 411253	341	101000
	07/20/16	Hayden/Grouse Wtr Well4212015		88.49		WATER	5210 430500	341	101000
	07/20/16	H2O Well/ElecSubStn4212031		102.17		WATER	5210 430500	341	101000
42250		2369 River Dragon Designs/Rose		2,047.50					
	568618 07/06/16	logo design		375.00		TWNHAL	1000 411250	364	101000
	06/27/16	town hall signs deposit		1,672.50		TWNHAL	1000 411250	364	101000
42251		2965 A-Rocking H Productions		2,200.00					
	07/27/16	MAP Funds advance		2,200.00		MAP	2101 410130	398	101000
42252		2823 STAPLES Credit Plan		390.80					
	07/12/16	office supplies		56.05		SOCSE	1000 450135	220	101000
	07/12/16	office supplies		12.26		JAIL	1000 420230	220	101000
	07/12/16	office supplies		199.94		DISPAT	1000 420160	216	101000
	07/12/16	office supplies		122.55		DISPAT	1000 420160	220	101000

07/29/16
16:38:19

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 8/16

Page: 2 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42253		2507 Silvertip Pharmacy		87.05					
	062316/01	06/23/16 Rx		22.05		HELP	7010 450135	358	101000
	062216/01	06/22/16 Rx		50.00		HELP	7010 450135	358	101000
	070816/01	07/08/16 Rx		15.00		HELP	7010 450135	358	101000
42254		999999 GEORGE RAY BURGESS		110.00					
	07/15/16	Bond TK-2016-113, Burgess		110.00		COURT	7469 212401		101000
42255		2490 MMIA		23,967.00					
	07/01/16	FY 16-17 Property Assessment		2,157.00*		WATER	5210 510330	512	101000
	07/01/16	FY 16-17 Property Assessment		3,116.00*		SEWER	5310 510330	512	101000
	07/01/16	FY 16-17 Property Assessment		18,694.00		GENFD	1000 510330	512	101000
42256		2491 MMIA		56,552.00					
	07/01/16	FY 16-17 Liability Program		5,090.00*		WATER	5210 510330	513	101000
	07/01/16	FY 16-17 Liability Program		7,352.00*		SEWER	5310 510330	513	101000
	07/01/16	FY 16-17 Liability Program		44,110.00*		GENFD	1000 510330	513	101000
42257		1930 Wagner Group Associates		50.00					
	07/12/16	Re-Enrollment fee for 2016		50.00			1000 410210	140	101000
42258		674 Karst Stage		1,350.00					
	07/16/16	West Yellowstone Park & Rec		675.00			1000 460449	319	101000
	07/16/16	West Yellowstone Park & Rec		675.00			1000 460449	319	101000
42259		951 Barnes & Noble		335.89					
	07/05/16	West Yellowstone Pub Lib		95.21			2220 460100	215	101000
	07/10/16	West Yellowstone Pub Lib		240.68			2220 460100	215	101000
42260		626 Yellowstone Arctic Yamaha		111.99					
	06/06/16	Invoice 47195		24.54			1000 460430	220	101000
	09/27/16	Invoice 47321		87.45			1000 460430	220	101000
42261		1031 Murdoch's Ranch & Home Supply		64.95					
	07/19/16	supplies		64.95		PARKS	1000 460430	220	101000
42262		73 Westmart Building Center		3,962.00					
	07/27/16	supplies		165.99		STREET	1000 430200	366	101000
	07/27/16	supplies		124.13		STREET	1000 430200	220	101000
	07/27/16	supplies		71.69		SEWER	5310 430600	220	101000
	07/27/16	supplies		91.13		WATER	5210 430500	220	101000
	07/27/16	supplies		9.02		POLICE	1000 411258	366	101000
	07/27/16	supplies		257.39		UPDL	1000 411252	220	101000
	07/27/16	supplies		0.50		TWNHAL	1000 411250	366	101000
	07/27/16	supplies		34.17		POVAH	1000 411255	220	101000
	07/27/16	supplies		2,269.89		PARKS	1000 460430	366	101000

07/29/16
16:38:19

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 8/16

Page: 3 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	07/27/16	supplies		829.73		PARKS	1000 460430	220	101000
	07/27/16	supplies		44.29		PARKS	1000 460430	366	101000
	07/27/16	supplies		21.84		GARDEN	2213 460000	220	101000
	07/27/16	supplies		15.65		CHAMB	1000 411257	220	101000
	07/27/16	supplies		26.58		SUMREC	1000 460449	220	101000
42263		171 Montana Food Bank Network		98.96					
	5529-1	07/06/16 WY Food Bank		77.21			7010 450135	220	101000
	5528-1	07/06/16 WY Food Bank		21.75			7010 450135	220	101000
42264		2487 National Smokejumper Center		358.44					
	2016-1	06/22/16 Summer Rec		107.12			1000 460449	871	101000
	2016-2	09/29/16 Summer Rec		251.32			1000 460449	871	101000
42265		99922 Melanie Gospodarek		72.19					
	07/21/16	Power Cord		64.19			1000 410510	212	101000
	07/20/16	Case		8.00			1000 410510	220	101000
42266		1235 Yellowstone Rental & Sports		275.00					
	23334	07/02/16 Bobcat Trencher		225.00*			1000 460430	361	101000
	23334	07/02/16 Tilt Deck Trailer		50.00*			1000 460430	361	101000
42267		489 MSE ANALYTICAL LABORATORY		246.60					
	1603040	07/26/16 Water Samples		39.60			5210 430500	357	101000
	1607044	07/26/16 Water Samples		207.00			5210 430500	357	101000
42268		379 Energy Laboratories, Inc		3,518.00					
	13384	07/15/16 Waste Water Samples		612.00			5310 430600	357	101000
	13366	07/15/16 Waste Water Samples		1,054.00			5310 430600	357	101000
	15641	07/27/16 Waste Water Samples		612.00			5310 430600	357	101000
	15848	07/28/16 Waste Water Samples		1,240.00			5310 430600	357	101000
42269		1755 MJC & MCCA		35.00					
	07/29/16	annual dues, K. Parker		35.00		COURT	1000 410360	335	101000
		# of Claims	23	Total:	105,062.38				

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
July 19, 2016

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, Pierre Martineau, Cole Parker

OTHERS PRESENT: Town Manager Daniel Sabolsky, Public Services Superintendent James Patterson, Chief of Police Scott Newell, Social Services Director Kathi Arnado, West Yellowstone News Editor Jeremy Weber

The meeting is called to order by Mayor Jerry Johnson at 5:50 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana. Due to a major power outage in the area, the meeting has been delayed but the Council agrees to proceed as long as there is daylight.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

WORK SESSION

- A) Mayor Johnson calls the meeting to order at 5:50 PM. Dave Magistrelli of Habitat for Humanity is at the meeting to make a presentation to the Town Council about housing needs in the community. Due to the power outage, Magistrelli is unable to run his power point presentation on the screen but displays it to the Council on his laptop. Magistrelli explains that he is present tonight to move forward with a promise made to the Council in 2014, to provide more affordable housing in West Yellowstone. He explains that they have done a lot of research on housing in West Yellowstone including surveys and cost estimates on multiple properties. They have determined that the project that is most likely to succeed is remodeling of the building at 603 Yellowstone, the current daycare center, into a dormitory like facility to serve seasonal workers. He explains that they have prepared a pro forma and explored multiple funding sources for the project. In order to proceed, they need the town to apply for a loan from the Montana Board of housing, which would have to be secured by the Town, as well as apply for CDBG funds from the State of Montana and the Town Revolving Loan funds. Johnson inquires about the current water shortage and its effect on this project. Magistrelli responds that they will look into drilling their own well for the property as well as only install low flow and water conserving fixtures. He summarizes that in order for this project to work, they will need funding from the Town's revolving loan fund of somewhere between \$45,000 and \$65,000, a loan in the amount of \$750,000 from the Montana Board of Housing, and \$500,000 from the State Community Development Block Grant (CDBG). He says that they will be able to provide housing for 14 single residents in dormitory style accommodations as well as six family apartments, four of which will be in addition to the two existing apartments. They expect the single rooms will rent for \$400/month and the apartments for \$750/month. Teri Gibson asks if the board of directors will be volunteer or paid and Magistrelli responds that they will be volunteers. She also asks who will own the building and he responds that it will be owned by the Town. SJ Shepherd asks if they considered the fact that it is very difficult to keep rental units full year round. Magistrelli explains that they believe the apartments will be full year round, which should make it a viable project. Tom Cherhoniak says that he lives in an apartment building with 36 units and there are only five people that live there year round. Teri Gibson asks about the utilities for the building and how that will be handled year round. Magistrelli explains that they will heat the building year round and the rent from the apartments year round will offset those costs. Johnson asks about parking at the facility. Magistrelli says that they will need help from the Town with parking because they will have limited space. He says that they can provide one to 1.5 spaces for each apartment and are making the assumption that the dormitory units will not require parking.
- B) The Council discusses the budget for FY 2017. Town Manager Dan Sabolsky explains that there are 27 projects on the Capital Improvement Plan that are currently funded in this budget. Johnson says that he has received a couple of emails in support for the toilet at the tennis courts and more toilets in the downtown area. He suggests they approach existing property owners about renting space to the Town to put in bathrooms. He agrees

to leaving \$100,000 in the budget for the project but thinks they need to talk about it some more. WY Chamber of Commerce Marysue Costello clarifies that all the budget requests have been included in the budget at this point. Johnson answers in the affirmative. Brad Schmier says that he thinks they should finance the new grader and use that cash for a public benefit project. He suggests moving the picnic pavilion over the existing basketball court in Pioneer Park up to this year.

TOWN COUNCIL MEETING, 7 PM

ACTION TAKEN

- 1) Motion carried to approve Purchase Order #6674 to DIS Technologies to purchase a surveillance system for the jail for \$10,194.00. (Martineau, Schmier)
- 2) Motion carried to approve the Claims, which total \$228,644.43. (Martineau, Schmier)
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the July 5, 2016 Town Council Meeting and the July 12, 2016 Town Council Work Session. (Martineau, Schmier)
- 4) Motion carried to approve the amended business license application for Yellowstone Classic Cabins to include the new short-term rental. (Martineau, Schmier)
- 5) Motion carried to accept the recommendations from the Marketing and Promotions Fund Advisory Board to award \$2000 to the West Yellowstone Rod Run for 2016 and \$2200 to the Yellowstone Shootout, Cowboy Mounted Shooting Competition. (Martineau, Schmier)
- 6) Motion carried to approve the release of the Public Safety Software System Request for Proposals (RFP). (Martineau, Schmier)

Public Comment Period

Tom Cherhoniak says he appreciates the new lines on the streets in Town. Patterson suggests painting bike lanes on the streets. The Council advises that he check with Chief Newell and also consider safety for bicyclists.

Council Comments

Pierre Martineau says that the public television system and transmitter on Horse Butte is rapidly becoming very antiquated. He says the County is holding a meeting about it this Thursday at 3 PM at the Povah Center and anyone that is using the system should attend.

DISCUSSION

- 5) Forsythe asks if MAP funds can be used outside the Town limits. John Greve explains that the criteria they follow when awarding funds includes events that have an effect on West Yellowstone. He explains that they do believe the shooting event will have a positive effect on businesses in West Yellowstone.
- 6) Chief Newell explains that they are ready to release the Request for Proposals (RFP) for a new Public Safety Software System. He says they have been exchanging information with the Montana State Campus Police, who is also releasing a similar RFP. The project will come from 911 funds, Fund 2850. Johnson asks to see the final draft of the RFP when it is ready and asks Sabolsky to proof it. The Council also reads a letter in support of the project from Fire Chief Shane Grube on behalf of the 911 Advisory Board.
- A) **Advisory Board Reports:** Public Services Superintendent James Patterson reports that the Planning Board met last week and continued discussion about parking in town. John Greve, Secretary for the Marketing and Promotions Fund Advisory Board, reports on the

past year of this fund. He explains that they have made changes to the procedures over the past year and studied final reports to determine whether to fund events in the future. He says that the total amount of resort tax contributed to the fund this year came to \$92,151. \$83,600 were awarded to events or projects and their goal is to award as much money as is collected each year. He says they are continuing to market the fund and hope to attract new events and projects. He says they will continue to revise the policies and procedures in order to make operation of the fund easier to manage and benefit applicants. Mayor Johnson mentions a letter he received from the Chair for the Parks & Recreation Advisory Board which expressed support for the proposed toilet vault at the tennis courts on Electric Street and named the project as a top priority.

- B) **Town Manager/Department Head Reports:** Town Manager Dan Sabolsky reports on current issues: **Water and Sewer Issues:** Dick Dyer submitted the preliminary letter to the Montana Department of Natural Resources and Conservation about reallocating water rights. They provided Mr. Dyer with some feedback on his documentation. Mr. Dyer is moving the process along. This week, myself and Mr. Dyer will be meeting with Mr. Patterson and the water/sewer operators to discuss the future of the Town's infrastructure. Due to a lack of potable water supply, the Town passed a resolution to implement a moratorium on commercial development and large scale residential development (3 or more units) in the Town. The moratorium will be in effect until a new source of water can be brought on line. Since the passage of the moratorium, I have had five conversations with developers of hotels, multi-family, and commercial developers. I have informed them, in all probability, that it will be at least three years before the moratorium will be lifted. **WYED Consulting Contract – Housing & Public Input Project:** HRDC has purchased a lot in the Madison Addition and are planning on constructing either a four or six plex. They have asked the City for assistance with the project. They will be approaching the Town Council about waiving the tap fees to lower the overall cost of the project. This cost savings will be passed on to the consumers. This project may have to be "on hold" since the moratorium has passed. Status: In-progress. I received a copy of the Exploratory Smart Growth Plan from WYED. It is the public input document on the 80 acres prepared by Kirsten Goldstein. This document was forwarded to Council for their input and comments. Status: In progress. **Northern Rocky Mountain Development Economic (Northern):** Mr. Martineau and I attended the quarterly meeting for the group. We presented a summary to the group on what was going on with the Town of West Yellowstone. At this meeting, the Gallatin County Commissioners gave the Town permission to utilize the County's grant writer to research funding opportunities. The Town has received one lead on a potential grant. The staff of Northern met with a number of current and potential Town business owners to offer their assistance with the growth or start-up of their businesses. The meetings went well and there will be follow-up meetings with the participants. **Mobile Food Vendors:** Last month, the mobile food vendor regulations were approved by Town council. I have been working on the application for a mobile food vendor permit. Status: In progress. **Payroll System:** The Town purchased the Black Mountain payroll software and entered into a maintenance agreement that includes the iCloud capabilities. The first payroll was completed on the software and the process went fairly well. I believe the software will serve the Town well once staff uses the software a few more times. Status: In-progress. **Growth Policy:** The Planning Board has been working on the update to the Town's Growth Policy. I will be cross referencing the draft of the growth policy and the Montana Municipal Code to ensure all mandated requirements are met. It is anticipated the final draft will be placed on the agenda soon. Status: In-progress. **Police/Dispatcher/ 911 Training:** The Town is part of an RFP with Gallatin County for 911 stations. We are waiting on information from the County on the results of the bidding process. OSS has started working on the policy manuals for the Department. The Town will be putting out an RFP for the CAD/RMS system. In addition, the Town will be purchasing new cameras for the Police Station including the jail. Status: In-progress. **80 Acre Property:** The Town signed the financing documents for the purchase of the 80 acres. The National Forest Service is completing the internal procedures to transfer the land to the Town. Once that is completed, the property will be the Town's. Then, the Town will need to annex the land.

The Town is working with Fall River and Qwest/CenturyLink to ensure that these two entities still have “easement rights” that were afforded by Forest Service Special permits. Status: In progress. **Refinance of GO Bonds:** This transaction will be completed after the purchase of the 80 acres has been completed. In the coming weeks after the budget is completed, we will be proceeding with the re-refinancing of the GO bonds. Ms. Gospodarek has already started the process with First Security and our legal counsel. Status: In progress. **CHP Contract:** The existing contract was reviewed and proposed changes were made. The Town and CHP are working on the Attachments for the contract. The Town has updated the documents to reflect the proposal submitted by CHP and the Town’s desires. Status: In progress. **Grader RFP:** Mr. Patterson and myself prepared the RFP packet to acquire a used grader for the Town. Changes were made and the RFP was distributed to regional vendors and published in the local newspapers. The bids were opened and they were within range we expected. Now, the Town will have to decide how to proceed with financing options. It has been included in the CIP. Status: In progress. **Town Logo and Signs:** River Dragon Designs has developed a new logo for the Town and it was approved by council. River Dragon Designs is testing how the logo will look on patches and other smaller items. Status: In progress. **Water Conservation Ordinance:** Due to the shortage of potable water, the Town has started the research to draft a water conservation ordinance. We also researching incentives to encourage water conservation. Status: In-progress. **Organizational Development:** Two management initiatives have been started: 1) Performance Management (10 Webinars) from MMIA and 2) The Leadership Challenge - training being provided by Montana State. The initiatives are going well. I have been working with MSU to develop a plan to provide leadership training to all departments and staff members. It is anticipated that a bulk of the training will take place in early November. **Department Head Evaluations:** Two department heads, Chief Newell and Kathy Arnado, have received and signed their annual evaluations. I have Lani Gospodarek’s evaluation has been completed and we reviewed it. I have James Patterson’s evaluation almost completed. Status: In-progress.

Town Related Items:

- Met with WWC Engineering.
- Met with Northern Rockies Economic Development Council (1).
- Attended Planning Advisory Board meeting.
- Met with Randy Roberson and Jeremy Roberson.
- Met with group on the development of the Amphitheater.
- Met Yellowstone Historic Society.

Public Events Attended:

- Attended the Farmer’s Market in Big Sky.

Johnson mentions that he has been questioned about the parking plan that was approved for the remodel of the Days Inn by the Loomis family. He asks Sabolsky to set up a meeting to review the plan and make sure everything is in order. Johnson also says that they need to do an evaluation for Sabolsky. He says that he has asked Sabolsky to do a self-evaluation first and then they will schedule an evaluation session with the Council.

Public Services Superintendent James Patterson reports that Kirk from Dick Anderson Construction has got no response from architect Dale Nelson regarding the roof on the Town Hall. Dick Anderson Construction believes that the heat ducts need to be moved to the basement to correct the problem. Patterson suggests that they make the necessary repairs themselves and let the attorneys fight over who is actually at fault. Forsythe agrees and suggests putting a “cold roof” on the building before winter. Johnson agrees and says that they need to fix the problem now. Sabolsky says he will talk to Town Attorney Jane Mersen about it. Schmier says they should consider the cost of installing a cold roof versus the cost of moving the heat ducts. Patterson says Dick Anderson Construction will get him a price to replace the roof and move the ducts, Forsythe questions whether moving the ducts will actually solve the problem. Patterson also reports that one of the police cars is out of service due to a failure in the motor. He says they have been regularly testing the sewer and the numbers are good. He has been in contact with a roofer about repairing the roof at the Union Pacific Dining Lodge. He also

says he found a source for magnesium chloride (for dust control) in a crystal form, which is half the cost of the liquid form. He says he would like to get some and test it. Morgan Paving will be here on August 23 to fix some issues from the slurry seal process last summer and lay some more. The well in Pioneer Park has been hooked up and they are putting in a manhole for future access to that well. Chief of Police Scott Newell reports that they had their first meeting with OSS, the company that is going to put together the police policies and procedures. He also had opportunity to tour the jail in Mammoth, which makes the Town's jail look very nice. Multiple people from the Police and Fire Departments attended the memorial service for Patrick Kramer in Billings earlier this week. Kramer was a police officer in West Yellowstone that was killed in a car accident responding to a call in 2006. Social Services Director Kathi Arnado reports that she has been working with the Community West Outreach group and attended domestic abuse assistance training. They have been working with a local church to match volunteers up with needy projects. Schmier suggests Arnado work on helping the Council understand the needs of her department. Patterson adds that they will have scuba divers here next week to inspect the water holding tank.

CORRESPONDENCE

Dated July 5, 2016, Barbara Lasseter writes to encourage the Council to amend the fireworks ordinance so they are prohibited from midnight to 6 AM during the days they are allowed to be discharged in Town. Johnson mentions that he received several emails in support of a public bathroom at the tennis courts.

The meeting is adjourned. (8:25 PM)

Mayor

ATTEST:

Town Clerk

Habitat for Humanity of Gallatin Valley

Fulfilling A Promise



On Tuesday November 18,2014

Promise Made

To Have a Viable, Workable Project to address the need for workforce housing that is decent, affordable for wage earners and their families

Where 30% of their income goes for housing (current average within state of Montana is 60% to 80%)

Promise Fulfilled

Tonight...HfHGV fulfills that Promise



Promise Fulfilled

Promise Fulfilled

Habitat has been working with your residents since 2010

Completed 4 critical repairs
Three of which have been paid off

Building home in Hebgen Lake Estates
for one of your own



Promise Fulfilled

Housing is a precursor to Economic Development

Why are we doing this?

Because West Yellowstone wants to develop and be a vibrant, healthy community where people want to live, raise a family. Where they CAN live...

Housing is tied directly to Economic Development

Your workforce - individuals and families that make up your community, need housing before they can fulfill the requirements of a job



Promise Fulfilled

Housing is a precursor to Economic Development

Businesses need employees to be:
healthy, on-time, reliable, rested, etc.

All of these are directly related to having a safe,
affordable place to live

Business are subsidized by government to help them
get established and to serve the greater good...

Oil, energy, farming, manufacturing
receive special government financing



Promise Fulfilled

Fulfilling A Promise

Impact on Businesses

Housing for workforce - increases capacity

Money recirculated into Town

\$12.00/hr. - (take home \$864 pp/\$1728 mo.)

30% for housing \$518

Savings \$100.00

Balance \$1,110 (x10 mos. = \$11,100)

Food, entertainment, living expenses
(many services provided in town)

14 x \$11,100 = \$ 155,400

10 x \$11,100 = \$ 111,000

8 x 10 x \$11,100 = \$888,000



Promise Fulfilled

Fulfilling A Promise

Impact on Businesses

Housing for workforce - increases capacity

How would \$135,552 circulating through your community each year impact the Town of West Yellowstone?

What would \$1,355,520 do?



Promise Fulfilled

Where did we begin:

CDBG Planning Grant identified
Need for Housing for workforce
Potential properties
Community Meetings
Business Survey
Physical Plant
Brownfield Assessment - environment
Financial Picture - Funding Sources
Feedback from the community
Identified Challenges/Concerns



Promise Fulfilled

CDBG Planning Grant

Community Meetings

Established a need for affordable housing

Safe

Sustainable

Healthy

Affordable for those earning \$12-
15.00/hr.



Promise Fulfilled

CDBG Planning Grant

Identified property at 603 Yellowstone Ave

Structurally sound

Has capacity for SRO's and Apartments

Day Care Center is being closed



Promise Fulfilled

Survey Businesses

200 Contacted

22% return

90% supported our Plan

4 opposed

1 rejected because of loss of Day Care

1 felt businesses should be responsible for
own housing of employees

1 Response... "I moved out of West because I
could not find housing for my family and my
employees."



Promise Fulfilled

We did our homework

Brownfield Assessment- EPA- on toxic waste
& hazardous material

Engineer: structural sound

Development proforma - financial picture



Promise Fulfilled

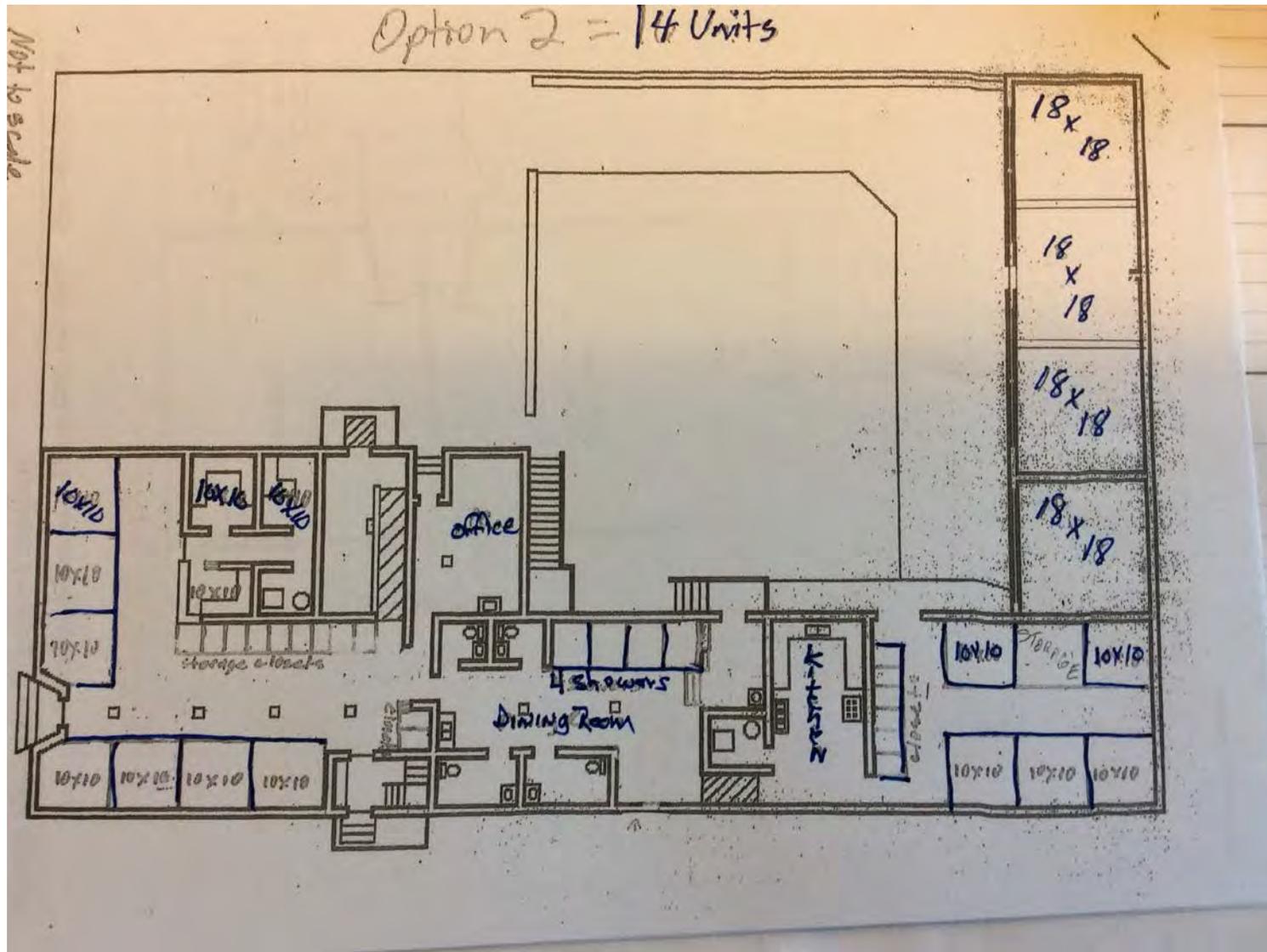
We did our homework

Brownfield Assessment: 3 mercury switches need to be replaced - initial reported nothing that can't be easily addressed

Design: 14 SRO's and 6 apartments on complex



Promise Fulfilled



SROs - Single Room Occupancy
14 rooms;

Each room will be approximately 10X10
Each room will have small refrigerator,
Clothing locker

Share: Common Kitchen
Laundry
Showers
Common Room



Promise Fulfilled

4 apartment units - Northside

4 will have three bedrooms
2 levels

Approximately 648 sq. feet

2 apartment will remain over SROs



Promise Fulfilled

Completed a Proforma:

Identified operating expenses

Purchase of capital items:

bedding

refrigerators

Projected Income

Spreadsheet to establish Maximum Sink



Promise Fulfilled

First Year Projected Income & Expenses

Income:	\$78,900.00
Expenses	\$136,644.60
Gain/Loss	\$(57,744.60)

Maximum Loss Projected in month 8 of
64,020.20

(Months -operation not calendar)



Promise Fulfilled

Covering Maximum Sink

Year 1	\$(64,020.20)
Year 2	\$11,861.80
Year 3	\$19,506.80
Year 4	\$27,108.20
Year 5	\$26,083.20
Year 6	\$25,676.80
Gain/loss	\$46,216.60



Promise Fulfilled

Potential Funding Sources

Montana Board of Housing: (MBOH)

Loan: \$750,000

Purchase price and 1st stage
renovation

CDBG Grant

\$500,000 for construction of Duplex



Promise Fulfilled

Potential Funding Sources

Funds to Cover Cash Flow (maximum sink)

CDBG Economic Development Funds
West Yellowstone- revolving loan fund



Promise Fulfilled

Role of Town of West Yellowstone

Has to be applicant to and secures loan from MBOH

Has to be the applicant for CDBG Funding
(application deadline August 22, 2016)



Promise Fulfilled

Assist in the Development of

Nonprofit organization

Responsible for oversight of Complex

Board Comprised of:

Rep from Town Council

Rep from WYED

Rep Habitat for Humanity(HfHGV)

Rep from Citizen of Town

Rep from Business Community



Promise Fulfilled

Variables that will impact projected financials

Start Time for renovations/construction

Time of funding

Purchasing of equipment

Verification of well



Promise Fulfilled

Variables that will impact projected financials

Use of water saving devices

Toilets

Showers

Heaters

Sinks/Laundry-
water conservation



Promise Fulfilled

Let's Recap:

Funding Sources:

Economic Development Funds

MBOH

CDBG

Housing:

14 SRO's

4 new apartments

Variables:

Time of funding



Promise Fulfilled

Recap:

Impact on community is greater than just having housing

Businesses can't grow without housing

New businesses can't come in without a workforce available ...

New workforce into community need housing that is affordable...compatible with pay



Promise Fulfilled

Establishment of Nonprofit organization

Oversee rental units

Can be a vehicle for additional funding for

Replacing Day Care Center

Future Economic Development



Promise Fulfilled

Fulfilling A Promise

Questions?



Promise Fulfilled

Fulfilling A Promise

Plumbing	\$6,000 - showers
Well	\$10,000
Bedding	\$9,600
Single Beds	\$3,184
Small Refrig	\$2,048
Renovation	\$75,000
Total	\$105,832



Promise Fulfilled

Fulfilling A Promise

Impact on Businesses

Housing for workforce - increases capacity

Money recirculated into Town

\$12.00/hr. - (take home \$864 pp)

30% for housing \$518

Savings \$100.00

Balance \$1,110 (x12 = \$13,320)

Food, entertainment, living expenses
(many services provided in town)

14 x \$13,320 = \$ 186,480

10 x \$13,320 = \$ 133,200

8 x 10 yrs. x \$13,320 = \$1,065,600



Promise Fulfilled

Fulfilling A Promise

Impact on Businesses

Housing for workforce - increases capacity

Money recirculated into Town

\$15.00/hr. - (take home \$1,080 pp)

30% for housing \$648

Savings \$100.00

Balance \$1,412 (x12 = \$16,944)

Food, entertainment, living expenses
(many services provided in town)

10 x \$16,944 = \$ 169,440

8 x \$16,944 = \$ 135,552

8 x 10 yrs. x \$16,944 = \$1,355,520



Promise Fulfilled

Fulfilling A Promise

Impact on Businesses

Housing for workforce - increases capacity

How would \$135,552 circulating through your community each year impact the Town of West Yellowstone?

What would \$1,355,520 do?



Promise Fulfilled

Fulfilling A Promise

Issues that still need to be addressed:

Parking - not needed for each room
limit for apartments

Confirmation of well water



Promise Fulfilled

Fulfilling A Promise

*Will you take action to make this project
a reality for your community?*



Promise Fulfilled

SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone
Gallatin County, Montana

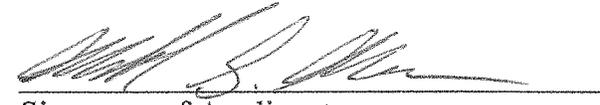
Event: Safe Buffalo Selfies and Information
 Sponsor Organization: Buffalo Field Campaign
 Sponsor Address: 14365 Hebgen Lake Rd (PO Box 957) West Yellowstone, MT 59758
 Contact Person: Michael Mease
 Contact Phone: 406-646-0070 Fax: 406-646-0071
 E-mail Address: buffalo@wildrockies.org
 Date(s) of Event: 8/19, 8/20, 8/21 and 8/26, 8/27, 8/28 4pm-9pm
 Location of Event: Yellowstone Historic Center

Respond to all sections either on the applicable sheets, or attach sheets as needed. A complete application should be submitted a minimum of 4 weeks prior to the event.

- A. Event detail: Use the attached sheet to describe your event in detail and any special accommodations you are requesting from the Town.
- B. Site Plan: Detail the physical layout of your event on the attached site plan and return with the application.
- C. Liability Insurance: Please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Operations Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.

Application Fee: \$ 25.00
 Administration Fee: \$ _____
 Total Due: \$ _____

paid 7-22-16 \$25.00


 Signature of Applicant
 Date 7/22/16

FOR OFFICE USE ONLY			
Department	Initials	Date	Comments
Pub Services			
Fire			
Police			
Administration			
Notes/Conditions: <u>Please submit to Council for discussion. DE</u>			
Approved	Denied		
		Town Clerk	
		Date	

SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone
Gallatin County, Montana

Event Details

Use this sheet to describe your event in detail including location, routes, directions, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, and amplified sound (if applicable). Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be specifically exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council to make this request. If anything will be sold at the event, an Exposition Business License must also be obtained. Please describe any sale activity below and attach the Exposition Business License application.

We are excited at the prospect of partnering with Yellowstone Historic Center

to provide an opportunity for visitors to take safe "bison selfies" while educating them on ways to safely enjoy YNP.

We will inflate our famous "buffaloon" using a generator (or an electrical outlet if available). Buffalo Field Campaign will be happy to reimburse the appropriate parties if any extra electrical bills are incurred. The buffaloon measures 25' long x 15' high x 10' wide and will serve as a fun way to draw attention and increase visitation to the YHC.

BFC will also have a small table set up, manned by at least two individuals, to talk with visitors, distribute information, and direct tourists to the 14 businesses in town who sell our calendars and other merchandise. We have chosen dates and times in collaboration with YHC that both enhance their current program offerings while mitigating any potential parking issues. On the advice of the Town Clerk, our liability insurance company, Big Sky Insurance, is ready to add the Town of West Yellowstone to our policy, at the required amounts, immediately upon our application's approval. BFC is looking forward to this opportunity to grow our community involvement which currently includes but is not limited to a nearly 24 hour a day presence on HWY 191 keeping motorists safe during buffalo migration season, the cleanup of two Adopt A Highway miles on RTE 20 just outside of town, and yearly participation with our buffaloon in the Town's 4th of July parade.



YELLOWSTONE
HISTORIC CENTER

Post Office Box 1299
West Yellowstone, Montana 59758

TEL/FAX: (406) 646-7461

EMAIL: info@yellowstonehistoriccenter.org
WEBSITE: www.yellowstonehistoriccenter.org

July 18, 2016

To whom it may concern,

I am writing this letter to present not only our interest, but excitement, at the potential to welcome Buffalo Field Campaign to the museum grounds.

With all of the reckless behavior we have seen within the Park this year, I think this is a great opportunity to use our high-traffic location to educate Park visitors on how to be safe around the animals they may encounter in this area.

Buffalo Field Campaign's program will not be intrusive to our operation or any other operation in any way. I see only benefits with this partnership and hope that they will receive permission to proceed and continue their efforts at educating the public and protecting the wildlife from our location.

Thank you for your time and consideration.

Regards,

Monika Rogers
Special Projects Coordinator
Yellowstone Historic Center

Yellowstone Ave

Yellowstone Ave

Yellowstone Ave

S Canyon St
S Canyon St

Buffaloon &
info table



Yellowstone
Historic Center

S Canyon St

Subject: Buffalo Balloon
From: Big Sky Insurance <BigSkyInsurance@msn.com>
Date: 7/22/16, 2:01 PM
To: "buffalo@wildrockies.org" <buffalo@wildrockies.org>

Tara,

Per our phone conversations:

Buffalo Field Campaign's insurance will cover liability for the buffalo balloon and we can add the city of West Yellowstone as an additional insured. From what you have told me, that the city requires for liability, your policy is very adequate as far as coverages go.

Please let me know if you wish to go forward with this. All I need is a phone call and all can be in place immediately.

Rich

Big Sky Insurance Associates, LLC
Melin & Associates Insurance Agency
1016 West Park Street
Livingston, MT 59047
406-222-7788 Fax 406-222-7789
bigskyinsurance@msn.com

Confidentiality Notice: The information contained in this communication, including all attachments, is legally protected information, confidential or proprietary information, or a trade secret intended solely for the use of the intended recipient. The information may also be subject to legal privilege. If you are not the intended recipient, you are hereby notified that any use, disclosure, dissemination, distribution, forwarding, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender by reply Fax or e-mail stating the communication was "received in error" and delete or destroy all copies of this communication, including all attachments.

July 20, 2016

Town of West Yellowstone
PO Box 1570
West Yellowstone, MT 59758

Honorable Mayor and Town Council Members,

As follow-up to the attached letter and subsequent phone conversation with Sheri Holtzen, I respectfully request a waiver of resort tax late fees for the months of April and May 2016.

During the discussion with Sheri on July 20, 2016, she informed me that it is policy for the Town of West Yellowstone to notify businesses of delinquent resort tax payments. No such correspondences were received related to the months of April and May. Had such correspondence been received, payment would have immediately been submitted. It is for this reason that a a waiver is being requested.

Sincerely,



Nicole Barker
Yellowstone Aerial Adventures
406-646-5171

COPY

May 1, 2016

Yellowstone Aerial Adventures, LLC.
Nicole Barker / Eric Becker
46651 Gallatin Rd.
Gallatin Gateway, MT 59730

Dear Nicole & Eric,

Just a reminder that all resort tax payments need to be received into our office no later than the 20th of every month following the month for which you are reporting the Resort Tax. Businesses that remit their payment after the 20th of the month but before the end of the month forfeit the 2.5% Administration fee. Payments received after close of business on the last day of the month forfeit the Administration fee and are subject to a penalty of either \$25 for businesses with gross sales of \$1500 or less for the reported month or \$50 for businesses with gross sales over \$1500 for the reported month. Additional penalties of 10% of the sum total of any delinquent resort tax plus penalties will be assessed on the first of each month thereafter until paid. Ordinance No.250, adopted March 16, 2010.

Your business is delinquent for the following months:
April 2016

_____	_____
_____	_____
_____	_____
_____	_____

If your business was closed during this time please let us know so we can mark our records appropriately.

Sincerely,

Sheri Holtzen
Town of West Yellowstone

COPY

June 1, 2016

PC
7/14/16

Yellowstone Aerial Adventures, LLC.
Nicole Barker / Eric Becker
46651 Gallatin Rd.
Gallatin Gateway, MT 59730

Dear Nicole & Eric,

Just a reminder that all resort tax payments need to be received into our office no later than the 20th of every month following the month for which you are reporting the Resort Tax. Businesses that remit their payment after the 20th of the month but before the end of the month forfeit the 2.5% Administration fee. Payments received after close of business on the last day of the month forfeit the Administration fee and are subject to a penalty of either \$25 for businesses with gross sales of \$1500 or less for the reported month or \$50 for businesses with gross sales over \$1500 for the reported month. Additional penalties of 10% of the sum total of any delinquent resort tax plus penalties will be assessed on the first of each month thereafter until paid. Ordinance No.250, adopted March 16, 2010.

Your business is delinquent for the following months:

April 2016

May 2016

If your business was closed during this time please let us know so we can mark our records appropriately.

Sincerely,

Sheri Holtzen
Town of West Yellowstone

**AMENDED PLAT OF LOTS 14 AND 15, BLOCK 13 OF
SUBDIVISION PLAT OF THE MADISON ADDITION
LOCATED IN THE NW 1/4 OF SECTION 27, TOWNSHIP 13 SOUTH,
RANGE 5 EAST, P.M.M., GALLATIN COUNTY, MONTANA**



CERTIFICATE OF EXCLUSION FROM MONTANA DEPARTMENT OF ENVIROMENTAL QUALITY REVIEW
THE AMENDED PLAT OF LOT 14 AND 15, BLOCK 13, OF A SUBDIVISION PLAT OF THE MADISON ADDITION, GALLATIN COUNTY, MONTANA, IS WITHIN THE TOWN OF WEST YELLOWSTONE AND WITHIN THE PLANNING AREA OF THE TOWN OF WEST YELLOWSTONE GROWTH POLICY WHICH WAS ADOPTED PURSUANT TO SECTION 79-1-901 ET. SEQ., M.C.A., AND CAN BE PROVIDED WITH ADEQUATE WATER DRAINAGE AND ADEQUATE MUNICIPAL FACILITIES. THEREFORE, UNDER THE PROVISIONS OF SECTION 76-4-125(2)(D), M.C.A., THE SUBDIVISION IS EXCLUDED FROM THE REQUIREMENT FOR MONTANA DEPARTMENT OF ENVIRONMENTAL REVIEW.

MAYOR - TOWN OF WEST YELLOWSTONE _____ DATE _____

CLERK - TOWN OF WEST YELLOWSTONE _____ DATE _____

CERTIFICATE OF FINAL PLAT

THE COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, DOES HEREBY CERTIFY THAT IT HAS EXAMINED THE SUBDIVISION PLAT AND, HAVING FOUND THE SAME TO CONFORM TO LAW, APPROVES IT, AND HEREBY ACCEPTS THE DEDICATION TO PUBLIC USE OF ANY AND ALL LANDS SHOWN ON THIS PLAT AS BEING DEDICATED TO SUCH USE.

MAYOR - TOWN OF WEST YELLOWSTONE _____ DATE _____

CLERK - TOWN OF WEST YELLOWSTONE _____ DATE _____

CERTIFICATE OF CLERK AND RECORDER

I, _____ THE CLERK AND RECORDER OF GALLATIN COUNTY, MONTANA, HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT WAS FILED IN MY OFFICE AT _____ O'CLOCK _____ M. THIS _____ DAY OF _____ A.D. _____ AND RECORDED AS AMENDED PLAN NO. _____ RECORDS OF THE CLERK AND RECORDER, GALLATIN COUNTY, MONTANA.

DOCUMENT NUMBER _____

CLERK & RECORDER OF GALLATIN COUNTY _____ DATE _____

CERTIFICATE OF COUNTY TREASURER

I, _____ TREASURER OF GALLATIN COUNTY, MONTANA, DO HEREBY CERTIFY THAT THE ACCOMPANYING PLANT OF CERTIFICATE OF SURVEY HAS BEEN DULY EXAMINED AND THAT ALL REAL PROPERTY TAXES AND SPECIAL ASSESSMENTS ASSESSED AND LEVIED ON THE LAND TO BE SUBDIVIDED HAVE BEEN PAID.

TREASURER OF GALLATIN COUNTY _____ DATE _____

CERTIFICATE OF CONSENT

WE THE UNDERSIGNED PROPERTY OWNERS, DO HEREBY CERTIFY THAT WE HAVE CAUSE TO BE SURVEYED, AND PLATTED INTO LOTS, AND BLOCKS, ROADS AND ALLEYS, AND OTHER DIVISIONS AND DEDICATIONS, AS SHOWN BY THIS PLAT HEREUNTO INCLUDED, THE FOLLOWING DESCRIBED TRACT OF LAND, TO WIT:

LEGAL DESCRIPTION

SITUATED IN THE STATE OF MONTANA, COUNTY OF GALLATIN, BEING PART OF SECTION 27, TOWNSHIP 13 SOUTH, RANGE 5 EAST, OF P.M.M., BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A REBAR WITH A PLASTIC CAP, MARKING THE SOUTHWEST CORNER OF LOT 15 OF A SUBDIVISION PLAT OF THE MADISON ADDITION, AND THE POINT OF BEGINNING;

THENCE NORTH 00°53'16" EAST, A DISTANCE OF 130.00 FEET TO A FOUND REBAR WITH A PLASTIC CAP;

THENCE SOUTH 89°19'53" EAST, A DISTANCE OF 142.00 FEET TO A FOUND REBAR WITH A PLASTIC CAP;

THENCE SOUTH 00°53'16" WEST, A DISTANCE OF 130.00 FEET TO A FOUND REBAR WITH A PLASTIC CAP;

THENCE NORTH 89°19'53" WEST, A DISTANCE OF 142.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.42 ACRES OF LAND, MORE OR LESS.

THE ABOVE DESCRIPTION WAS PREPARED BY FORSGREN ASSOCIATES, UNDER THE DIRECT SUPERVISION OF JEFFREY M. ROWE, PLS 20215 IN JULY 2016, AND IS SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.

THE ABOVE DESCRIBED TRACT OF LAND IS TO BE KNOWN AND DESIGNATED AS "AMENDED PLAT OF LOT 14 AND 15, BLOCK 13, OF A SUBDIVISION PLAT OF THE MADISON ADDITION, TOWN OF WEST YELLOWSTONE, GALLATIN COUNTY, MONTANA.

CERTIFICATE OF EXEMPTION (AGGREGATION OF LOTS)

WE CERTIFY THAT THE PURPOSE OF THIS SURVEY IS TO AGGREGATE LOTS WITHIN A PLATTED SUBDIVISION. THEREFORE THIS SURVEY IS EXEMPT FROM REVIEW AS A SUBDIVISION PURSUANT TO SECTION 76-3-207(1)(F), MCA.

DATED THIS _____ DAY OF _____, 2016

IN WITNESS WHEREOF, WE HEREUNTO SUBSCRIBE OUR NAMES:

BY: _____
RAY G. OVERMAN, JR.

STATE OF _____)
)SS
COUNTY OF _____)

ON THIS _____ DAY OF _____, 2016, BEFORE ME A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED, RAY G. OVERMAN, JR., KNOWN TO ME TO BE THE SAME PERSON WHO IS DESCRIBED IN THE ABOVE INSTRUMENT, WHO EXECUTED THE SAME AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME.

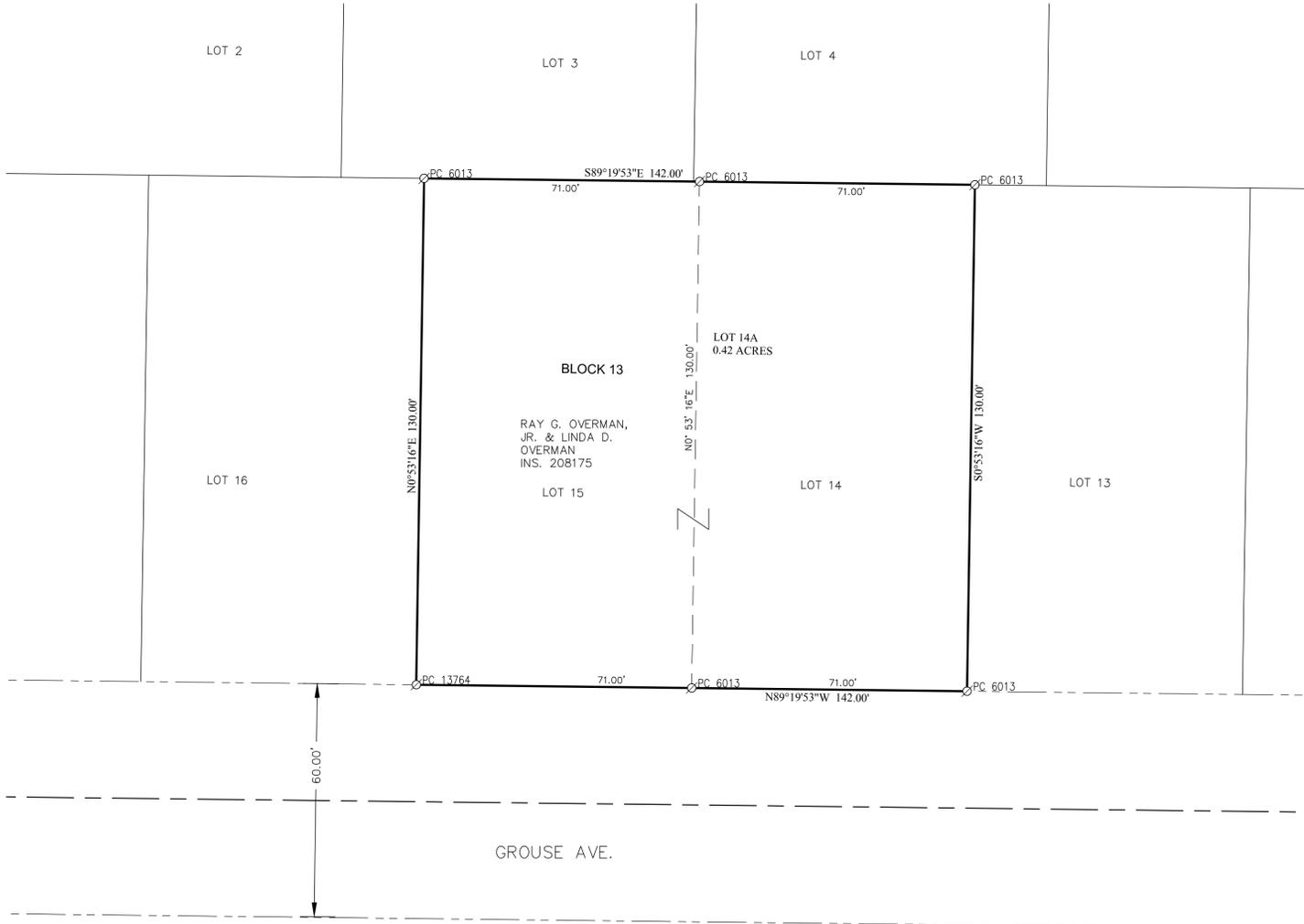
NOTARY PUBLIC
RESIDING AT _____
MY COMMISSION EXPIRES: _____

BY: _____
LINDA D. OVERMAN

STATE OF _____)
)SS
COUNTY OF _____)

ON THIS _____ DAY OF _____, 2016, BEFORE ME A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED, LINDA D. OVERMAN, KNOWN TO ME TO BE THE SAME PERSON WHO IS DESCRIBED IN THE ABOVE INSTRUMENT, WHO EXECUTED THE SAME AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC
RESIDING AT _____
MY COMMISSION EXPIRES: _____



NOTES:

BEARINGS ARE BASED ON MONTANA STATE PLANES COORDINATE GRID NORTH.

SURVEY WAS COMPLETED FOR RAY OVERMAN. THE REASON FOR THIS SURVEY WAS TO JOIN TWO EXISTING LOT INTO ONE LOT.

UTILITY EASEMENTS DO NOT CHANGE WITH THIS AMENDED PLAT AND ARE NOT SHOWN.

SURVEYOR'S CERTIFICATE

I, THE UNDERSIGNED, JEFFREY M. ROWE, A REGISTERED LAND SURVEYOR, DO HEREBY CERTIFY THAT: I HAVE PERFORMED THIS SURVEY SHOWN ON THE ATTACHED AMENDED PLAT OF LOT 14 AND 15, BLOCK 13, OF A SUBDIVISION PLAT OF THE MADISON ADDITION AND PLATTED THE SAME AS SHOWN ON THE ACCOMPANYING PLAT AND AS DESCRIBED IN ACCORDANCE WITH THE PROVISIONS OF THE MONTANA SUBDIVISION AND PLATTING ACT, SECTION 76-3-101 THROUGH 76-3-625, M.C.A. AND THE TOWN OF WEST YELLOWSTONE SUBDIVISION REGULATIONS. THIS AMENDED PLAT WAS MADE IN MAY 2016, THAT SAID AMENDED PLAT IS TRUE AND COMPLETE AS SHOWN AND THAT THE MONUMENTS FOUND AND SET ARE OF THE CHARACTER AND OCCUPY THE POSITIONS SHOWN THEREON.

DATE THIS _____ DAY OF _____, 2016

JEFFREY M. ROWE #20215



LEGEND

- REBAR W/NO CAP FOUND
- ⊗ PC REBAR W/PLASTIC CAP FOUND
- RIGHT OF WAY
- PROPOSED PROPERTY LINE
- LOT LINE BEING REMOVED

AMENDED PLAT of LOT 14 AND 15, BLOCK 13, OF A SUBDIVISION PLAT OF THE MADISON ADDITION	
SEC. 27, T 13 S, R 5 E, P.M.M.	
FORSGREN Associates, Inc.	Job No.: 01-16-0914
121 Madison Avenue WEST YELLOWSTONE, MONTANA 59758 PH: 406.646.9340	Date: 7-22-16
	Drawn By: JRB
	Checked By: JMR