

Town of West Yellowstone

Tuesday, August 16, 2016
West Yellowstone Town Hall

WORK SESSION 6:30 PM

FY 2016-2017 Municipal Budget

Discussion ∞

TOWN COUNCIL MEETING 7:00 PM

Pledge of Allegiance

Purchase Order

Treasurer's Report & Securities Report ∞

Claims ∞

Consent Agenda: **August 2, 2016 Work Session & Town Council Meeting** ∞

Business License Applications ∞

- Swan Cleaners
- Tidal Movements Body Works, LLC

Advisory Board Report(s)

Town Manager & Department Head Reports

Comment Period

- **Public Comment**
- **Council Comments**

Public Hearing: Final Budget FY 2016-2017

NEW BUSINESS

Library Board of Trustees Appointment

Discussion/Action ∞

Lease and Health Care Services Agreement, Community Health Partners

Discussion/Action ∞

Parking Review, 220 Boundary Street

Discussion/Action ∞

Resolution No. 688, Set 2016-2017 Mill Levy

Discussion/Action ∞

Resolution No. 689, Adopt FY 2016-2017 Budget & Capital Improvement Plan

Discussion/Action ∞

Correspondence/FYI/Meeting Reminders



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

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TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 8/16

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* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	07/31/16 91	Ford 6-582		123.04		STREET	1000 430200	231	101000
	08/01/16 95	Mobile Sweeper		0.00		STREET	1000 430200	231	101000
	08/01/16 97	Athey Sweeper		86.58		STREET	1000 430200	231	101000
	07/31/16 14	Water Truck		104.45		STREET	1000 430200	231	101000
	08/01/16 00	Freightliner Dump 6-60700A		0.00		STREET	1000 430200	231	101000
	08/01/16	Snowmobile		0.00		POLICE	1000 420100	231	101000
	08/01/16 02	Freightliner Dump 6-54564A		0.00		STREET	1000 430200	231	101000
	07/31/16 08	Ford Pickup 6-1450		23.02		STREET	1000 430200	231	101000
	08/01/16 08	GMC Pickup 6-1484		187.40		STREET	1000 430200	231	101000
	07/31/16 08	CAT 938H Loader		90.60		STREET	1000 430200	231	101000
	08/01/16 08	904B MiniLoader		0.00		STREET	1000 430200	231	101000
	08/01/16 93	Dodge 6-2010		0.00		STREET	1000 430200	231	101000
	08/01/16	YNP Truck #2		0.00		STREET	1000 430200	231	101000
	08/01/16 08	Ford Escape (multi-use)		41.10		DISPAT	1000 420160	370	101000
	07/31/16 14	Police Interceptor		339.70		POLICE	1000 420100	231	101000
	07/31/16 15	Ford F-250		152.10		STREET	1000 430200	231	101000
42245		135 Food Roundup		27.45					
	07/31/16	supplies		5.75		WATER	5210 430500	220	101000
	07/31/16	supplies		21.70		SUMREC	1000 460449	220	101000
42246		2558 Hebgen Basin Fire District		40,079.17					
	aug 2016 07/14/16	2016 July		40,079.17		FIRE	1000 420400	357	101000
42247		2813 Century Link		1,661.36					
	07/19/16	DSL Povah, 646-7982		47.00		POVAH	1000 411255	345	101000
	07/19/16	DLS Police 646-0231		62.00		POLICE	1000 420100	345	101000
	07/19/16	DSL Pub Serv Office 646-7949		62.00		BLDINS	1000 430200	345	101000
	07/19/16	Sewer Treat 646-9027		35.27		STREET	5310 430600	345	101000
	07/19/16	Sewer lift 646-5141		34.96		SEWER	5310 430600	345	101000
	07/19/16	PCC Elevator 646-7481		35.27		POVAH	1000 411255	345	101000
	07/19/16	Centrex Finance - 20%		37.93		FINADM	1000 410510	345	101000
	07/19/16	Centrex, Police-20%		37.93		POLICE	1000 420100	345	101000
	07/19/16	Centrex, Soc Ser -10%		18.97		SOC SER	1000 450135	345	101000
	07/19/16	Centrex, Court - 10%		18.97		COURT	1000 410360	345	101000
	07/19/16	Centrex, Public Services - 20%		37.93		STREET	1000 430200	345	101000
	07/19/16	Centrex, PCC - 10%		18.97		POVAH	1000 411255	345	101000
	07/19/16	Centrex, Lib		18.97		LIB	2220 460100	345	101000
	07/19/16	E911 Viper 646-5170		99.78		E911	2850 420750	345	101000
	07/19/16	E911 255-9710		1,000.36		E911	2850 420750	345	101000
	07/19/16	E911 255-9712		24.51		E911	2850 420750	345	101000
	07/19/16	Alarm Lines, 646-5185		70.54		TWNHAL	1000 411250	345	101000

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42248	1514 Verizon Wireless	1,005.57					
	9 Smartphones						
	8 regular phones						
	3 laptops						
	07/20/16 640-0108, Police	35.84		SOCSE	1000 420100	345	101000
	07/20/16 640-1103, Operator	35.84		STREET	1000 430200	345	101000
	07/20/16 640-1438, SS Director	35.84		SOCSE	1000 450135	345	101000
	07/20/16 640-1460, Library Dir, SP	65.84		LIBRAR	2220 460100	345	101000
	07/20/16 640-1461, Facilities Tech, SP	65.84		WATER	5210 430500	345	101000
	07/20/16 640-1462, Operator, SP	65.84		WATER	5210 430500	345	101000
	07/20/16 640-1463, Deputy PSS, SP	65.84		SEWER	5310 430600	345	101000
	07/20/16 640-1472, Ops Mgr, SP	65.84		ADMIN	1000 410210	345	101000
	07/20/16 640-1676, Rec Coord, SP	65.84		REC	1000 460440	345	101000
	07/20/16 640-1754, COP, SP	65.84		POLICE	1000 420100	345	101000
	07/20/16 640-1755, Police	35.84		POLICE	1000 420100	345	101000
	07/20/16 640-1756, Police	35.84		POLICE	1000 420100	345	101000
	07/20/16 640-1757, Police	35.84		POLICE	1000 420100	345	101000
	07/20/16 640-1758, Police, SP	65.84		POLICE	1000 420100	345	101000
	07/20/16 640-1759, Police	35.84		POLICE	1000 420100	345	101000
	07/20/16 640-7547, Facilities Tech	35.84		PARKS	1000 460430	345	101000
	07/20/16 640-9074, PSS, SP	65.90		SEWER	5310 430600	345	101000
	07/20/16 COP laptop	46.21		POLICE	1000 420100	345	101000
	07/20/16 683 laptop	40.01		POLICE	1000 420100	345	101000
	07/20/16 Officer laptop	40.01			1000 420100	345	101000
42249	95 Energy West-Montana	819.74					
	07/28/16 nat gas 210361788 updl	230.79		UPDH	1000 411252	344	101000
	07/28/16 nat gas 210360293 Police	32.23		POLBLD	1000 411258	344	101000
	07/28/16 nat gas 210361746 Pub Services	57.02		STREET	1000 430200	344	101000
	07/28/16 nat gas 210361811 old firehall	19.18		PARK	1000 460430	344	101000
	07/28/16 nat gas 210363966 old bld ins	18.00		STREET	1000 430200	344	101000
	07/28/16 nat gas 210360540 library	25.12		LIBBLD	1000 411259	344	101000
	07/28/16 nat gas 210364599 Povah	180.31		POVAH	1000 411255	344	101000
	07/28/16 nat gas 210361697 Iris Lift St	47.60		PUBSVC	1000 430200	344	101000
	07/28/16 nat gas 210365425 Twn Hall	165.46		TWNHAL	1000 411250	344	101000
	07/28/16 nat gas 210361655 Mad Add Sewe	44.03		SEWER	5310 430600	344	101000
42272	151 Gallatin County WY TS/Compost	1,044.05					
	07/31/16 Household Waste	1,044.05			1000 460430	534	101000
42273	2099 Quick Print of West Yellowstone	223.25					
	00008192 03/07/16 FedEx Water Samples	34.67			5210 430500	357	101000
	00008859 07/13/16 Picture of architectural draw	21.26			1000 420531	220	101000
	00008901 07/19/16 staples-poly tabs	7.98			1000 420531	220	101000
	00008183 03/03/16 Brandy/HP901 ink	20.99			1000 460440	216	101000
	00008203 03/10/16 40 sheets legal Lib challeng	6.00			2220 460100	220	101000

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	00008820	07/07/16	Mike Bryers flyers & posters	108.35			2220 460100	220	101000
	00008858	07/13/16	2 sheets of foam board	24.00			2220 460100	220	101000
42274		764	General Distributing Co.	47.43					
	00456627	07/31/16	Cylinder Rental Invoice	47.43			1000 430200	220	101000
42275		471	Northwest Pipe Fittings, Inc.	850.00					
	1674890	08/02/16	Annual ARB N Sight Maintenanc	850.00			5210 430500	357	101000
42276		29	Terrell's Office Machines Inc	993.58					
	INV323826	08/08/16	Copier Repair	993.58			1000 410510	363	101000
42277		674	Karst Stage	675.00					
	101596	07/25/16	West Yellowstone Park and Rec	675.00			1000 460449	319	101000
42278		2487	National Smokejumper Center	568.56					
	2016-3	07/13/16	West Yellowstone Parks and Rec	284.28			1000 460449	871	101000
	2016-4	07/27/16	West Yellowstone Parks and Rec	284.28			1000 460449	871	101000
42279		40	Jerry's Enterprises	96.74					
	06/28/2016	07/27/16	Community Help Fund	96.74			7010 450135	231	101000
42280		2514	Kathi Arnado	70.00					
	07/23/16		Domestic Abuse Training	70.00			1000 450135	380	101000
42281		1454	Bozeman Chronicle/Big Sky	260.00					
	07/31/16	52	Week Library Renewal	260.00			2220 460100	331	101000
42283		951	Barnes & Noble	329.71					
	3296425	07/22/16	West Yellowstone Public Lib	139.13			2220 460100	215	101000
	3296438	07/22/16	West Yellowstone Public Lib	143.42			2220 460100	215	101000
	3298078	07/27/16	West Yellowstone Public Lib	15.99			2220 460100	215	101000
	3300604	08/01/16	West Yellowstone Public Lib	31.17			2220 460100	215	101000
42284		2942	New York Times	187.20					
	07/17/16		West Yellowstone Public Lib	187.20			2220 460100	215	101000
42285		2966	Henery's Lake Foundation	350.00					
	08/02/16		UPDL Deposit Refund	350.00			2210 214000		101000
42286		2849	Federation of Fly Fishers	500.00					
	08/02/16		UPDL Deposit Refund	500.00			2210 214000		101000

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42287	08/02/16	2162 Holiday Inn UPDL Deposit Refund		500.00 500.00			2210 214000		101000
42288	07/19/16	2514 Kathi Arnado Social Services Supplies		10.00 10.00			1000 450135	220	101000
42289	4749 07/18/16	1796 Barta Electric, Inc. Sewer Lagoon		11,695.26 352.26			5310 430600	357	101000
	4748 07/18/16	Hwy 20 Street Lights		740.00			1000 430263	220	101000
	4747 07/18/16	Street Lights		10,603.00			1000 430263	220	101000
42290	F692016 07/14/16	2764 HD Supply Waterworks, Ltd. Manhole Riser and Cover H2O		730.04 730.04			1000 460430	365	101000
42291	189760 07/13/16	2421 NAPA Auto Parts Oil Filter		97.37 3.99			1000 430200	220	101000
	190815 07/22/16	Air/Oil Filters		35.48			1000 430200	220	101000
	191142 07/25/16	Oil/Air Filters for 2015 Ford		35.58			1000 430200	220	101000
	189106 07/07/16	Spark Plug		22.32			1000 430200	220	101000
42292	2504 07/29/16	2967 Midco Diving & Marine Services, Underwater Dye/Leak Test/rpt		2,098.00 2,098.00			5210 430500	357	101000
42293	08/01/16	2898 TransUnion Risk and Alternative West Yellowstone PD		25.00 25.00			1000 420100	220	101000
42294	134 07/28/16	1674 Madison Crossing 6 mth membership for PD		384.00 384.00			1000 420100	130	101000
42295	06/22/16	2968 International Institute of Annual Membership Fee Liz		155.00 155.00			1000 410510	335	101000
42296	24311 08/08/16	146 Morrison-Maierle, Inc Off-site Data Backup		65.00 65.00			1000 410510	356	101000
42297	08/05/16	1 First Security Bank Principal		43,855.93 39,067.93			2100 490200	610	101000
	08/05/16	Interest		4,788.00			2100 490200	620	101000
42298	28 08/09/16	2558 Hebgen Basin Fire District books, CPR classes		168.35 90.65		ADMIN	1000 410210	380	101000
	29 08/11/16	books, CPR classes		77.70		ADMIN	1000 410210	380	101000

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42299	06/06/16	2537 Balco Uniform Co., Inc. boots-Courtis, Cust #10490	114.00	114.00		POLICE	1000 420100	226	101000
42300	2015-1196	07/31/16 2853 Two Seasons Recycling recycling,July 2016	500.00	500.00		PARKS	1000 460430	534	101000
42301	07/31/16	1454 Bozeman Chronicle/Big Sky flouride/water report x 6	552.00	552.00		WATER	5210 430500	327	101000
42302	07/27/16	40 Jerry's Enterprises fuel	160.40	78.75		PARKS	1000 460430	231	101000
	07/27/16	supplies	18.66			DISPAT	1000 420160	220	101000
		battery backup	62.99			FINADM	1000 410510	220	101000
42303	UPS 10280	06/27/16 1973 Send It Home shipping	89.15	22.32		WATER	5210 430500	357	101000
	UPS 10199	06/21/16 shipping	37.11			WATER	5210 430500	357	101000
	UPS 10000	06/06/16 shipping	29.72			WATER	5210 430500	357	101000
42304	08/09/16	2925 Daniel Sabolsky reimb supplies	131.97	131.97		TWNHAL	1000 411250	220	101000
42305	9008 08/06/16	2099 Quick Print of West Yellowstone supplies	364.58	37.75		FINADM	1000 410510	220	101000
	9008 08/06/16	supplies	326.83			COURT	1000 410360	321	101000
42306	106051B	07/26/16 254 Firehole Fill Up/Economart Fuel	276.91	8.91			1000 460430	231	101000
	105940A	07/18/16 Fuel	62.05				1000 430200	231	101000
	105867A	07/13/16 Fuel	15.65				1000 430200	231	101000
	105851A	07/12/16 Diesel Fuel	39.72				1000 430200	231	101000
	105848A	07/12/16 Fuel	6.68				1000 430200	231	101000
	105830A	07/11/16 Fuel	30.17				1000 430200	231	101000
	105778A	07/08/16 Fuel	38.62				1000 430200	231	101000
	105738A	07/06/16 Fuel	35.30				1000 430200	231	101000
	105838A	07/11/16 Fuel	39.81				1000 430200	231	101000
42307	07/07/16	2673 First Bankcard Selby's, copy services	972.03	90.32		POLICE	1000 420100	220	101000
	07/08/16	Constant Contact, services	161.00			REC	1000 460440	327	101000
	07/12/16	Amazon, books	75.33			SOCSER	1000 450135	380	101000
	07/13/16	Amazon, books	29.01			SOCSER	1000 450135	380	101000
	07/12/16	Wal-Mart, commodities	50.34			HELP	7010 450135	220	101000
	07/12/16	Caldera Pizza, supplies	81.00			LEGIS	1000 410100	220	101000
	07/13/16	Amazon, toner	34.99			FINADM	1000 410510	220	101000
	07/13/16	Amazon, toner	237.99			FINADM	1000 410510	220	101000

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	07/13/16	Amazon, link adapter		9.35		DISPAT	1000 420160	216	101000
	07/26/16	MSU North tuition refund		-110.00		WATER	5210 430500	380	101000
	07/15/16	Falls Plumbing, supplies		312.70		PARKS	1000 460430	220	101000
42308		2913 Mountain Valley Construction		8,856.00					
	4866 08/02/16	dustgard mag chloride		8,856.00			1000 430200	240	101000
42309		2964 CITI CARDS		2,225.00					
	07/05/16	Buffalo Bar, supplies		79.24		LEGIS	1000 410100	220	101000
	07/08/16	IJump, entrance fee		245.98		SUMREC	1000 460449	871	101000
	07/08/16	S&S, supplies		36.93		SUMREC	1000 460449	220	101000
	07/14/16	Lewis Clark Caverns, entrance		220.00		SUMREC	1000 460449	871	101000
	07/18/16	Amazon, recorder		49.12		ADMIN	1000 410210	212	101000
	07/19/16	Caldera Pizza, supplies		91.37		LEGIS	1000 410100	220	101000
	07/19/16	2M Company		288.00			1000 430200	220	101000
	07/20/16	USPS, shipping		6.45		FINADM	1000 410510	311	101000
	07/21/16	Rexburg Rapids, entrance fees		313.08		SUMREC	1000 460449	871	101000
	07/24/16	BZN Days Inn, K. Arnado		151.16		SOCSER	1000 450135	380	101000
	07/28/16	Heise Hot Springs, entrance fe		296.00		SUMREC	1000 460449	871	101000
	07/31/16	Guest House Inn IF, Courtis		380.00		POLICE	1000 420100	370	101000
	08/02/16	PayPal, Ernie's Deli, supplies		67.67		LEGIS	1000 410100	220	101000
42310		2673 First Bankcard		6,594.60					
	06/29/16	2M Co., auto supplies		117.87		PARKS	1000 460430	365	101000
	06/29/16	Smartsign, signs		3,233.67		STREET	1000 430200	243	101000
	07/05/16	Send it Home, shipping		28.57		WATER	5210 430500	357	101000
	07/06/16	Amazon, H2O modules		721.50		PARKS	1000 460430	220	101000
	07/06/16	Anthem Sports, soccer goals		819.09		PARKS	1000 460430	365	101000
	07/07/16	Overlimit fee		39.00		STREET	1000 430200	870	101000
	07/07/16	2M Co., auto supplies		230.68		PARKS	1000 460430	365	101000
	07/10/16	Audible.com, subscription		14.95		BLDINS	1000 420531	215	101000
	07/14/16	2M Co., auto supplies		29.40		PARKS	1000 460430	365	101000
	07/26/16	Amazon, Surface Pro stand		69.95		ADMIN	1000 410210	212	101000
	07/26/16	Amazon, Surface Pro		1,188.19		ADMIN	1000 410210	212	101000
	07/26/16	Amazon, Surface Pro cover		101.73		ADMIN	1000 410210	212	101000
42311		2934 Leah Sherman		68.00					
	08/11/16	reimb meals, Bozeman training		68.00		PERSNL	1000 410800	370	101000
42312		162 House of Clean		802.36					
	163695 06/02/16	Cleaning supplies/PW		802.36			1000 460430	220	101000

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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
42313		2875 GNG		15,256.48					
	10236783	08/11/16 Patch cut outs w/asphalt		14,256.48			2820 430200	367	101000
	10236783	08/11/16 Patch cont.		1,000.00			1000 460430	365	101000
42315		2586 Waxie Sanitary Supply		3,531.92					
	76139480	08/05/16 Cleaning supplies/PW		3,531.92			1000 460430	220	101000
42317		2962 Century Link		57.02					
	07/28/16	Social Services Fax		57.02			1000 450135	345	101000
42318		489 MSE ANALYTICAL LABORATORY		207.00					
	1608004	08/10/16 water samples		207.00		WATER	5210 430500	357	101000
42319		533 Market Place		92.46					
	07/31/16	supplies		47.74		SUMREC	1000 460449	220	101000
	07/31/16	supplies		32.75		SEWER	5310 430600	357	101000
	07/31/16	supplies		11.97		FINADM	1000 410510	870	101000
42320		2264 MORNING GLORY COFFEE & TEA		37.50					
	379416	08/07/16 supplies		37.50		DISPAT	1000 420160	220	101000
		# of Claims	58	Total:	208,876.64				

Fund/Account	Amount
1000 General Fund	
101000 CASH	\$99,192.48
2100 Local Option Taxation-Resort Tax	
101000 CASH	\$43,855.93
2102 TBID (Tourism Business Improvement	
101000 CASH	\$42,062.11
2210 Parks & Recreation	
101000 CASH	\$1,350.00
2220 Library	
101000 CASH	\$1,000.07
2820 Gas Tax Apportionment	
101000 CASH	\$14,256.48
2850 911 Emergency	
101000 CASH	\$1,124.65
5210 Water Operating Fund	
101000 CASH	\$3,909.59
5310 Sewer Operating Fund	
101000 CASH	\$665.25
7010 Social Services/Help Fund	
101000 CASH	\$147.08
7458 Court Surcharge HB176	
101000 CASH	\$600.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	\$590.00
7468 Public Defender Fee	
101000 CASH	\$0.00
7699 Victims Assistance Program	
101000 CASH	\$123.00
Total:	\$208,876.64

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
August 2, 2016

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, Pierre Martineau, Cole Parker, Greg Forsythe

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek, Public Services Superintendent James Patterson, West Yellowstone News Editor Jeremy Weber, Carol Leasure, Richard & Teri Gibson, Dave Magistrelli-Habitat for Humanity, multiple community members in support of the art gallery proposal, Jim & Patti Hostetter, Helene Righenour, Terry Marsden, Frank Gaddis,

The meeting is called to order by Mayor Jerry Johnson at 5:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

WORK SESSION

Mayor Johnson calls the meeting to order and explains the first item of discussion is about a proposed art gallery for local artisans in the Union Pacific Dining Lodge. Arnie Siegel addresses the Council and shares some historical knowledge about the evolution of West Yellowstone. Siegel also mentions some successful projects he has worked on including the creation of the West Yellowstone Foundation, the Veteran's Memorial, and improvements to the historical district. He proposes establishing an art gallery for local artisans, which would generate funds for support of the Yellowstone Historic District as well as additional resort tax. He also says he would like to see an increase in the cultural attractions in West Yellowstone. He suggests using the portion of the building that was previously used to offer Social Services as the gallery. Rich Jehle speaks in support of the proposal and support of the arts in general in West Yellowstone. Another artisan asks if the proposal is only for West Yellowstone people or does it include Island Park? Siegel says he has considered including Island Park as they spend a lot of money in West Yellowstone. Carolyn Fox says that she thinks the proposal is a great idea and says it will enhance the Town significantly. The group considers what types of art would be allowed. Siegel says he doesn't think they would include crafts, but once the group is organized they would be able to determine that. Tony Boyd, a local artisan, says that he sells his art to three stores in West Yellowstone and also supports the concept. Karen Kramer says that there really seems to be an interest in establishing an art gallery. Katrina Wiese of the WY Chamber says that they have frequent inquiries at the Chamber/Visitors Center about an art gallery. Council Member Parker asks questions about how the art would be displayed. Siegel responds that they could display the actual piece of art or digital displays. He also discusses use of the building, peak times and winter use. Siegel says they would like to work with the Town to give a portion back to the Town in exchange for use of the space. Schmier asks if the gallery would be run by the Yellowstone Historic Center, but Siegel suggests they form an LLC or follow a co-op model. Forsythe asks what are they asking from the Council. Siegel says they are asking for use of the facility but he has had discussions with Public Services Superintendent James Patterson about remodeling the space. Depending on how that works out, they may approach the Town about assistance with labor on the project. Mayor Johnson says they need to visit with the YHC to decide how work through the sub-leasing prohibition in the lease and he thinks the YHC needs to be an integral part of that. Carol Leasure of the YHC explains that Ed Geiger is going to assist with managing the UPDL on an interim basis. Johnson asks if there will be a fee for the artisans to display their art. Siegel says the group that establishes the gallery will have to work through it but there will probably be a basic participation fee. Johnson suggests a work session to discuss the current lease with the YHC for the building. Forsythe and Schmier express support for the project but point out they do not want to have a negative impact on the staff. Schmier suggests that the group that is in favor of the proposal put together information about how the gallery would be operated and by who as well as what would be the impacts and benefits on the YHC and the Town.

The second item of discussion is the FY 2017 budget. Finance Director Lanie Gospodarek explains that at this time, they are approximately \$29,000 short in the general fund. Johnson says considering that they have not received the taxable valuation from the Department of Revenue, he doesn't think they should spend a lot of time looking for areas to cut in the budget until they know if it is even necessary. The Council members ask multiple questions about the budget. Schmier asks about the increase in cost for benefits in the court. Town Manager Dan Sabolsky explains that they have been advised by the Town Attorney that due to the union contract they are obligated to offer the same level of benefits to covered part-time employees as full-time employees. He also asks about the fuel budget in the Public Services Department and wonders if that amount could be reduced. Forsythe asks if they decided whether to finance the new grader or pay for it in full. Sabolsky explains it is currently in the budget to be paid for in full, but suggests that if they finance it they can put money towards paving an interior park, re-writing the zoning and parking codes with professional assistance, and assistance with the organization of the Planning Board. Gospodarek explains that they can borrow money from Intercap for the purchase of the grader at 1.55%. Schmier also asks specific questions about the cash report and wonders whether they are sitting on too much cash. Gospodarek explains that they are limited on what money can be spent on in areas such as the enterprise funds. She says that they can only keep \$750,000 in the local bank and they move money into STIP (short term investment pool) and back when necessary. Sabolsky explains that the money is dynamic and they move it between financial institutions as required. Forsythe asks how much money has been allocated for Community Health Partners (CHP). Johnson says they have allocated \$100,000 and Forsythe points out they have previously only allocated \$75,000. The Council discusses the fact that CHP has requested \$100,000. Johnson and Martineau indicate that they are in favor of allocating \$100,000. Schmier says that if they are going to receive the same level of service that they have received in the past, then he would only support \$75,000. He says that if the level of service is going to improve, he would support \$100,000. Johnson reminds everyone that the risk share is to offset losses from the previous year. Sabolsky explains that they have not signed a new healthcare services agreement with CHP because they have been working on implementing the details of the approved RFP into the new contract. Sabolsky says that they Health Care Services Advisory Board is meeting next Tuesday to review a draft of the new agreement. Forsythe says that he will go along with the rest of the Council on the allocation, but points out that CHP has been promising to offer x-rays since last fall and they have still not accomplished that. Sabolsky explains that he recently met with Buck Taylor of CHP who explained in details the status of being able to offer the x-ray services. He says that Taylor sent him an email explaining everything and answering those questions and he will forward that to the Council. Schmier says he really wants to remain positive as they move forward into this new contract with CHP. He thinks they need to support the request of \$100,000. Martineau and Parker agree and Forsythe says that is acceptable. The discussion returns to financing the grader and other projects that could be accomplished with the cash that would be available.

The work session is adjourned at 6:25 PM.

ACTION TAKEN

- 1) Motion carried to approve the Treasurer's Report and Securities Report dated July 27, 2017. (Martineau, Schmier)
- 2) Motion carried to approve the claims, which total \$114,599.98. (Martineau, Forsythe) Forsythe abstains from #42262.
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the July 19, 2016 Work Session and Council Meeting. (Martineau, Parker)
- 4) Motion carried to authorize the application for a \$500,000 grant, a CDBG grant from the State of Montana. (Forsythe, Martineau) Johnson is opposed, motion passes.

- 5) Motion carried to approve the Safe Buffalo Selfies and Information Special Event Permit on the lawn of the museum for the dates August 19-21 and 26-28, 2016 on the condition that they do not offer a petition for signatures, there is no protesting on-site, there is no direct solicitation, no sending people to specific businesses, and that clean up the area when the event is over. (Forsythe, Martineau)
- 6) Motion carried to deny the request to waive the resort tax penalties for Yellowstone Aerial Adventures. (Forsythe, Martineau)
- 7) Motion carried to approve the lot aggregation of Block 13, Lots 14-15, made by (Schmier, Martineau)

Public Comment Period

Carol Leasure, Financial Secretary for the Yellowstone Historic Center, thanks the Town for its support at the annual heritage celebration last week. They raised over \$30,000 at the event. She says they are going through some personnel changes and mentions that Ed Geiger will be rejoining their staff to assist with management of the UPDL.

Frank Gaddis introduces himself. He says he works at the Lazy G Motel and asks the Council to consider legalizing golf carts on the city streets, not to include the highways that run through Town. He says that golf carts provide easy access and produce low pollution. He recommends that they do require liability insurance and that the vehicles are street legal.

Council Comments

Council Member Brad Schmier says that he learned at the transportation meeting with Yellowstone National Park that 42% of all the visitors to the park come through the West gate. He thought that was a staggering statistic and explains why the Town is so busy. Martineau says that he has heard at least a half dozen complaints in the last two weeks about the Safelink Internet Service. Sabolsky says that he has personal experience with the problems with the company and says he will place a call. Mayor Johnson mentions that Mary Vaessen, a long-time resident and dispatcher for the town for 18 years, passed away last week.

DISCUSSION

- 4) Dave Magistrelli of Habitat for Humanity addresses the Council regarding the proposed housing project at 603 Yellowstone Avenue. Magistrelli explains that the action they are asking the Town to take tonight is to apply for CDBG Funding from the State of Montana and apply for a loan for the project from the Montana Board of Housing. He says that this action will not obligate the Town to accept any of the funding. The Town must be the applicant for both the grant and the loan and Habitat will facilitate the process. Schmier asks who will be the owner of the property and Magistrelli responds that the property will become Town property. He briefly summarizes that the building will be overseen by a five-person board and there will be a resident manager. Multiple details about the project are discussed including the building moratorium that is in effect, parking shortage, financing, and maintaining the building. Sabolsky recommends applying for the grant and if they are successful, proceed to the next part of the project. He says they could create a housing authority or 501c3 organization that could move on to other housing projects in the future. Forsythe, who previously owned the building in question, asks why wouldn't they just tear down that building and start from scratch. Johnson says he is not confident the plan will work and he doesn't think it's fair to other property owners that privately build housing. Forsythe says he hates that they are on such a short timeline, the deadline for the grant application is August 22. He says that they need to help the community and move forward to provide more housing. Martineau agrees with Forsythe. Schmier says that if they are not obligated at this point to accept the funding, then they should proceed with the application. Richard Gibson says that there are a lot of unanswered questions with this project, including parking, water supply, insurance, ownership. He says that it sounds like Habitat for Humanity has not done their

homework. Johnson clarifies that they are being asked to apply for a \$750,000 loan from the Montana Board of Housing and a \$500,000 CDBG grant from the State of Montana.

- 5) Mayor Johnson explains the next item on the agenda is a Special Event Application from the Buffalo Field Campaign to erect a large “buffaloon” on the museum grounds to allow tourists to take “safe selfies” and educate the public about safe ways to view Yellowstone wildlife. Carol Leasure of the Yellowstone Historic Center says that their board does not feel like they should support specific businesses. She also says that the lease for the museum does not include the grounds and she believes it is a decision that must be made by the Town. Schmier asks if the BFC will be selling anything or collecting donation. Kara, Office Coordinator for the BFC, addresses the Council and says that they are willing to abide by any restrictions the Town imposes. Schmier asks if they will be collecting donations. Kara says that they have not decided that, but are willing to abide with whatever the Council determines. Forsythe asks if they are going to be asking for signatures on a petition. Johnson says that he doesn’t think they should deny the application but they should consider restrictions. He says he doesn’t think they should promote specific businesses or collect donations. Carol Leasure says she thinks the proposal is a great idea and that actually showing the people how far people should stay away from wildlife in the park. Clarence, the Volunteer Coordinator for the BFC, says that he will likely be at the table. He says the opportunity to reach 42% of the visitors to the park is wonderful and his purpose is to educate the people about the park in general. Teri Gibson says she does not have a problem with the application but agrees they should not make it into a political activity. Kara informs the Council that their printed literature does include a donation envelope and she just wants to be open about that. Forsythe makes a motion to approve, seconded by Martineau. After discussion, the Council agrees to impose conditions and Martineau withdraws his second.
- 6) The Council discusses the request from YAA at length and considers previous action taken by the Council when such requests were denied.
- 7) Jim Donagan, a neighbor to the back of the property says that the owners of the property are very pleasant and wish to build a retirement home. Teri Gibson also voices support for the request.
- A) **Advisory Board Reports:** Teri Gibson reports to the Council on behalf of the Planning Board, which met July 25, 2016. She reports that the board discussed the parking plan for the building remodel on Boundary Street but did not approve the plan because it put some parking on the street. She says that the board would like to request a work session with the Town Council to discuss the cash in lieu for parking program and the role of the Planning Board. Pierre Martineau reports on a meeting he attended recently regarding the status of the West Yellowstone Television District. He says that he was there with two County Commissioners, Jason Pond, and three other community members. He says that they are supposed to provide 4 channels in this area and there are only 2 that work. The equipment to operate the system is very antiquated and they need to determine whether there are enough people and a demand for the service in West Yellowstone. He emphasizes that they need a response from the public in order to maintain and update the system.
- B) **Town Manager & Department Head Reports:** Town Manager Dan Sabolsky reports on current issues. **Water and Sewer Issues:** A week ago, myself and Mr. Dick Dyer met with Mr. Patterson and the water/sewer operators to discuss the future of the Town’s infrastructure. It was very productive meeting and it was quite evident it was long overdue. These meetings will be a regular occurrence. **WYED Consulting Contract – Housing & Public Input Project:**HRDC has purchased a lot in the Madison Addition and are planning on constructing either a four or six plex. They have asked the City for assistance with the project. They will be approaching the Town Council about waiving the tap fees to lower the overall cost of the project. This cost savings will be passed on to the consumers. This project may have to be “on hold” since the moratorium has passed.

Status: In-progress. I received a copy of the Exploratory Smart Growth Plan from WYED. It is the public input document on the 80 acres prepared by Kirsten Goldstein. This document was forwarded to Council for their input and comment. Status: In-progress. I walked through the Daycare building with the engineers and architects to review their design recommendations and cost estimates. The Daycare Project is on the Council Agenda for this week. Status: In progress. **Northern Rocky Mountain Economic Development District (Northern):** Northern hosted a meeting between the Town and members of Big Sky Resort Tax Board. It was a preliminary discussion regarding their intentions to pursue an additional percentage on the Resort Tax. Other topics discussed were housing, infrastructure needs, workforce development, and a potential gas tax. It is anticipated another meeting will be held soon. Status: In progress. Northern assisted the Town in submitting a grant to the State of Montana (Tourism). The grant requested \$100,000 for the construction of a restroom facility along Canyon Street. It would require a match of \$50,000 by the Town. In the Town's CIP budget, the Town budgeted \$100,000. So if we receive the grant, the Town can re-allocate the remaining \$50,000. The staff of Northern met with a number of current and potential Town business owners to offer their assistance with the growth or start-up of their businesses. The meetings went well and there will be follow-up meetings with the participants. Status: In progress. **Mobile Food Vendors:** Last month, the mobile food vendor regulations were approved by Town council. I have been working on the application for a mobile food vendor permit. Status: In progress. **Payroll System:** The Town purchased the Black Mountain payroll software and entered into a maintenance agreement that includes the iCloud capabilities. A number of payrolls were completed on the software and the process is going fairly well. The last payroll was delayed due to some late time sheets and data entries that had to be made for staff raises. The Town had to issue paper checks so employees received their pay. Some modifications have been made to the process to eliminate any future issues. Status: In-progress. **Growth Policy:** The Planning Board has been working on the update to the Town's Growth Policy. I will be cross-referencing the draft of the growth policy and the Montana Municipal Code to ensure all mandated requirements are met. I am almost done with this process. It is anticipated the final draft will be placed on the agenda soon. Status: In-progress. **80 Acre Property:** The National Forest Service is completing the internal procedures to transfer the land to the Town. Once that is completed, the property will be the Town's. Then, the Town will need to annex the property. The Town is working with Fall River and Quest to ensure that these two entities still have "easement rights" that were afforded by Forest Service Special permits. I have provided the necessary information to the Forest Service regarding Fall River and Quest's infrastructure. Recently, the Forest Service discovered that the Route 20 easement was not in the transaction documents. The Town had to sign an amendment to purchase agreement to address this issue. Status: In progress. **Refinance of GO Bonds:** Ms. Gospodarek and Cynthia Weed, our bond counsel, have already started the refinancing process with First Security. Ms. Gospodarek is attempting to get better terms with the bank. Status: In progress. **CHP Contract:** Our legal counsel reviewed the existing contract and some changes were made. The Town and CHP are working on the Attachments for the contract. In addition, the lease has been reviewed and corrections are being made. This week, the document that outlines CHP's scope of services will be reviewed by the Health Care Advisor Board. Status: In progress. **Grader RFP:** Mr. Patterson and myself prepared the RFP packet to acquire a used grader for the Town. Changes were made and the RFP was distributed to regional vendors and published in the local newspapers. The bids were opened and they were within range we expected. Now, the Town will have to decide how to proceed with financing options. Status: In progress. **Town Logo and Signs:** River Dragon Designs has developed a new logo for the Town and it was approved by council. River Dragon Designs is testing how the logo will look on patches and other smaller items. The signs for Town Hall have been ordered. Status: In progress. **Water Conservation Ordinance:** Due to the shortage of potable water, the Town has started the research to draft a water conservation ordinance. We also researching incentives to encourage water conservation. Status: In-progress. **Department Head Evaluations:** I have Lanie Gospodarek's evaluation has been completed and we reviewed it. I have James Patterson's evaluation almost completed. I

also completed my six-month self-evaluation distributed by Jerry Johnson. Status: In-progress. **Legislative Workshop:** I attended a Montana Legislative Workshop hosted by the City of Bozeman. I met with numerous current and potential legislators regarding tools for local governments to address their issues. Met with other managers and legislators from other agencies such as Livingston, Gallatin County, Belgrade, and Gallatin Public Library.

Town Related Items:

- Met with Yellowstone Historic Society regarding Betty Richey letter.
- Met with Northern Rocky Mountain Staff.
- Attended Planning Advisory Board meeting.
- Met with Sage Water Software.
- Attended the National Park Service- Transportation and Planning Meeting.
- Met with group on the development of the Amphitheater.
- Met with Barbett Ott of Yellowstone Historic Society regarding changes at the Museum.
- Met with Gallatin County Planning Director, Sean O'Callaghan.
- Interviewed by Morgan McKay, Reporter for KBZK Channel 7.
- Met with Wendy Swenson, Marketing Director for the Chamber.
- Met with representatives from Big Sky Resort Tax.
- Met with Buck Tylor, regarding A/C in the building.
- Met with Stahly & Associates (Engineering).

Public Events Attended:

- Attended Yellowstone Historic Center Fundraiser.
- Attended youth function at Pioneer Park.
- Attended Big Sky Music in the Park.

He says that Leah Sherman is working on providing all employees with the opportunity to be trained in First Aid and the first session was held this past Saturday. He also mentions that he attended a legislative workshop in Bozeman with Council Member Martineau regarding potential taxation legislation. He also mentions a meeting they attended in Big Sky last week that was hosted by the Northern Rocky Mountain RC & D and addressed issues such as resort tax expansion, housing, workforce housing. He says that Chief Newell and Editor Jeremy Weber are going to start running an article once a month featuring a specific ordinance and how it affects the community. He says that he submitted a grant to the State of Montana for funding for bathrooms on Canyon Street. He also attended a meeting last week with Yellowstone National Park to discuss transportation issues. He explains that he has been approached by a resident about changing the laws to allow golf carts on the streets. They are working on posting signs to the west of the Povah Center with the intention of eliminating the use of that property as a long-term parking area. He has also been looking into getting a GIS system for the purpose of identifying buried utilities.

Public Services Superintendent James Patterson reports that they had divers in the storage tank last week trying to determine where the water that is leaking is coming from, but they did not find anything. They are looking at other possibilities, but as near as they can tell the water is not coming out of the tank. He estimates they are losing 8000-10,000 gallons per day. They have been working on the park and getting it ready for the Rod Run this weekend. They have also ordered new stop signs to replace all the old signs in town. Gospodarek says that they are almost ready to wrap up the budget for this year. Her next project will be the budget report and then annual audit. She says that they are hoping to work on the business license ordinance soon. The summary judgement for the Playmill litigation has been submitted but they are waiting for a response. Once that is settled they would like to move forward with amending the exemptions from the Resort tax. Social Services Director Kathi Arnado reports on attendance to domestic abuse training, volunteers in the department, and commends her assistant, Leah Sherman, for how quickly she has learned the department and has become a real asset. Chief of Police Scott Newell reports on a particularly busy day which included two deaths of visitors to

the area. He reports on equipment and software upgrades. He and Patterson have agreed that changing out the generator at the department probably does not need to be done right away, a project they expect to cost \$30,000.

Mayor Johnson explains that the Council is going to conduct a six-month evaluation for Town Manager, Daniel Sabolsky. Mayor Johnson asks Sabolsky if he wishes to close the meeting to the public. Sabolsky indicates that he is willing to keep the meeting open to the public. Mayor Johnson explains the rating system they used to evaluate his performance by each Council member on a scale of 1-poor to 5-excellent in multiple areas. In general, all his ratings averaged above average. Each Council member shares some comments and insights about his performance. Sabolsky also completed a self-evaluation form, which Johnson shares with those in the room. The Council discusses specific examples of things that could be improved.

The meeting is adjourned. (10:05 PM)

Mayor

ATTEST:

Town Clerk

Town of West Yellowstone Business License Application

Business Name: SWAN CLEANERS
 Applicant: WONDERLAND HOLDINGS LLC
 Contact Person: DAVID JESSUP
 Mailing Address: PO BOX 907, WYS MT 59758
 Physical Address of Business: 520 MADISON AVENUE, WYS MT 59758
 Phone Number: 406-646-7892 Fax Number: _____
 Email Address: davejessup70@gmail.com Website: _____

Signature of Property Owner of Record: *David Alden*

Subdivision: WEST YELLOWSTONE ORIGINAL PLAT
 Block: 23 Lot: 3

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Transfer of Ownership
- Change of Location
- Name Change

- Is this business licensed by the State of Montana? Yes No
- Appropriate City/County/Health Dept approvals (if applicable) Yes No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? Yes No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

LAUNDROMAT, 3 RENTAL UNITS, 1 COMMERCIAL OFFICE. *MS*
real estate property management *8-10-16*
business-licensed by state
-no fee.

Business License Fee: \$ 25.00 *62.00*
 Resort Tax Bond: \$ _____
 Total Amount Due: \$ 25.00 *62.00*

David Alden
 Signature of Applicant
David Alden
 Signature of Applicant

Date 7-13-2016

FOR OFFICE USE ONLY				
Date Approved by Town Council: <u>Transfer of ownership</u>				
Date _____	Check # _____	Amount \$ <u>62.00</u>	License # <u>636</u>	
SCN _____	BLP _____	STX _____	BLC _____	RDX _____

original with PW

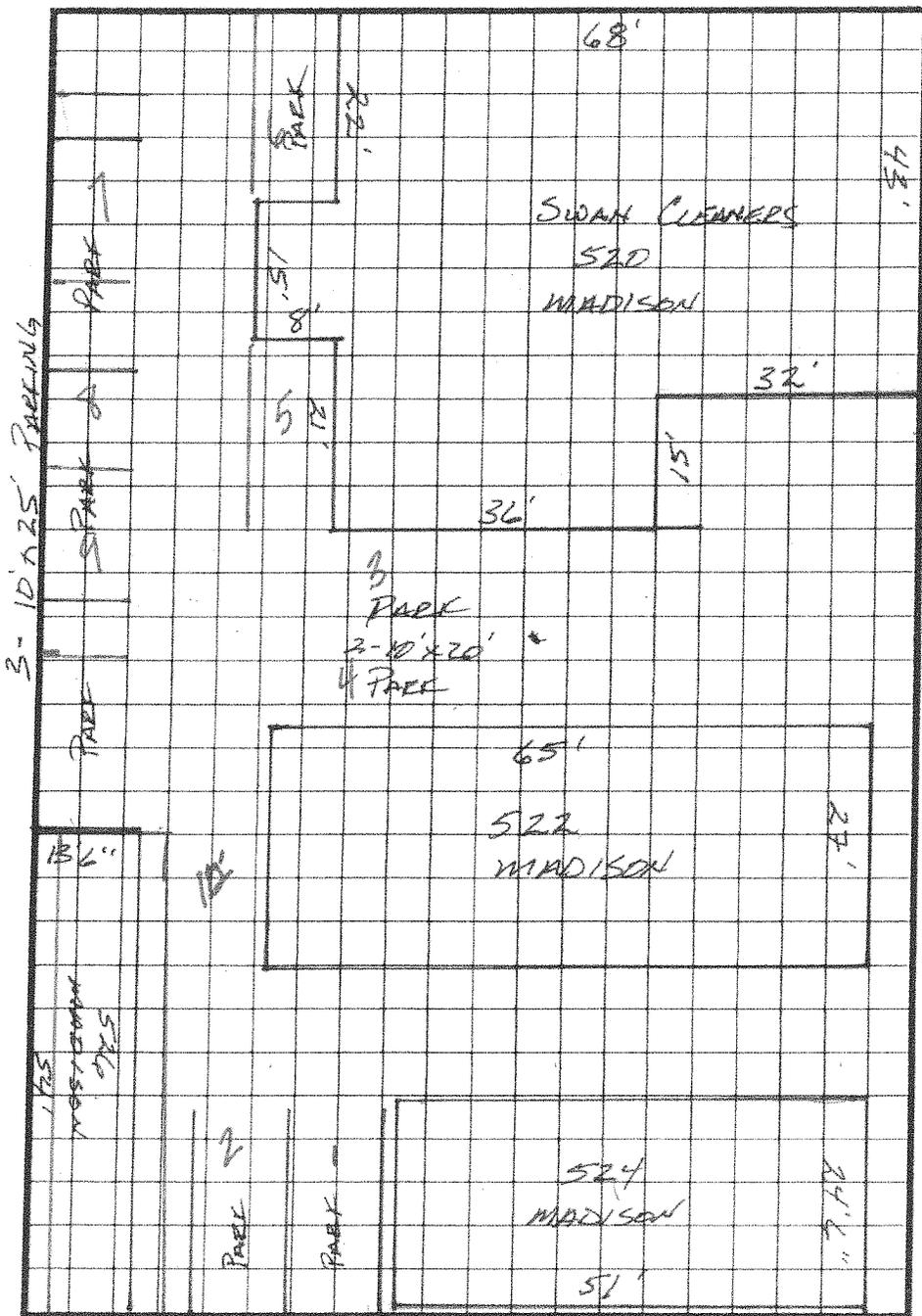
Site Plan

Business Name: SWAN CLEANERS

Business Owner:

Business Street Address: 520 MADISON AVE.

Block: Lot: Subdivision:



2- 10' x 20' PARKING
Scale: 1 inch = 20 feet

Note: This grid represents a standard Town lot, 100 feet by 150 feet.

DIA
JOT

Need to take down signs 2210

Town of West Yellowstone Business License Application

Business Name: Tidal Movements Body Works, LLC
 Applicant: Ashlie Nachtigal, LMT
 Contact Person: Same As Above
 Mailing Address: PO Box 316 West Yellowstone, MT 59758-0316
 Physical Address of Business: 125 Madison Avenue
 Phone Number: 406-580-2504 Fax Number: N/A
 Email Address: tmbwpllc@yahoo.com Website: N/A

Signature of Property Owner of Record: [Signature]

Subdivision: Original townsite of West Yellowstone MT
 Block: 16 Lot: 11, 12, 13

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana? Yes No
- Appropriate City/County/Health Dept approvals (if applicable) Yes No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? Yes No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

Massage Therapy Studio performing licensed Massage Therapy
One Client and One Therapist / Hour of Operation

License Attached

Business License Fee: \$ NO Fee
 Resort Tax Bond: \$ N/A
 Total Amount Due: \$ NO Fee

[Signature]
 Signature of Applicant
 Signature of Applicant
9 August, 2016
 Date

FOR OFFICE USE ONLY				
Date Approved by Town Council: _____				
Date _____	Check # _____	Amount \$ _____	License # _____	
SCN _____	BLP _____	STX _____	BLC _____	RDX _____

State of Montana
Business Standards Division
Board of Massage Therapy

This certificate verifies licensure as:

MASSAGE THERAPIST

License #: **LMT-LMT-LIC-8211**

Status: **Active**

Expiration Date: **08/31/2017**

**ASHLIE ERIN NACHTIGAL
3131 SOURDOUGH RD
BOZEMAN, MT 59715**

State of Montana
Business Standards Division
Board of Massage Therapy

RENEW OR VERIFY YOUR LICENSE AT
<https://ebiz.mt.gov/pol/>

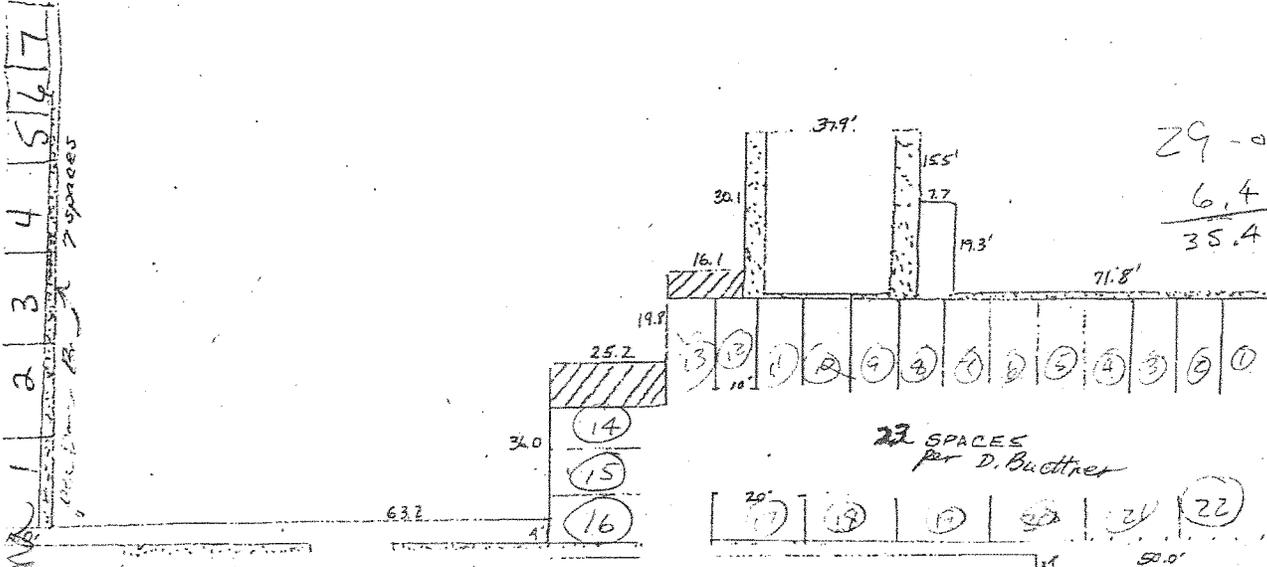
To use license as a Wall License, cut off excess paper and affix the above to wall for display.

Remember to renew online if possible. Benefits of renewing online include:

- The ability to print license(s) the same day as the renewal
- The ability to print multiple licenses including one for a pocket card if desired
- The ability to print in color (if you have a color printer)
- The ability to print additional licenses for no additional charge up to 45 days following the end of the renewal cycle

To verify licenses or renew online: <https://ebiz.mt.gov/pol/>

ATTN. JIM NICKLASS / 2 | 3 | 4 | 5 | 6 | 7
 7 spaces



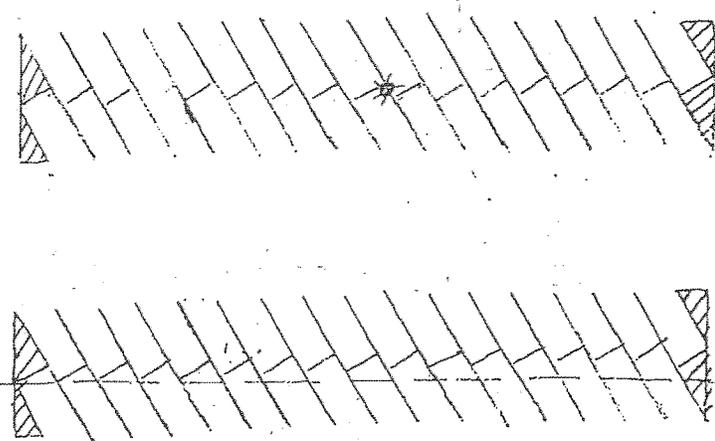
29 - ON SITE
 6.4 - PARKING IN USE
 35.4

22 SPACES
 per D. Buttner

[EUTE-WITNER ALLOTMENT - 34 SPACES]

(EXISTING PAIS
 AND PALMER POLE)

130 THEATER SEATS
 4 = 32.5 SPACES



80 SEATS PER HALF

SCA

TOWN OF WEST YELLOWSTONE
MONTANA
naturally inviting!

PUBLIC NOTICE

Library Board of Trustees Vacancy

The West Yellowstone Town Council is seeking an interested individual to serve on the West Yellowstone Library Board of Trustees in accordance with Section 22-1-308 of Montana Code Annotated (MCA). Board members are appointed by the Mayor, subject to the consent of the Town Council, for a term of five years. The board's responsibilities include control of expenditure of the public library fund and operation and care of the library.

Interested individuals should complete and return the 'Application for Boards and Committees' which is available from the Town Offices, 440 Yellowstone Avenue, West Yellowstone, MT. This position is open until filled, but priority consideration will be given to applications received by August 15, 2016. For more information or to request an application by e-mail, please contact the Town Offices, 646-7795, or info@townofwestyellowstone.com.

Elizabeth Roos
Town Clerk





APPLICATION FOR BOARDS AND COMMITTEES

Name Michael Bryers Date 4/29/16

Address 188 old RESERVOIR rd.

City W. Yellowstone State MT. Zip 59758

Phone (Home): 646-9044 (Work): _____ (Cell/Other): 580-3988

E-Mail Address: Mike@mikebryersart.com

Are you a resident of West Yellowstone? YES Length of residency in West Yellowstone: 44 yrs.

Board or Committee you are applying for: LIBRARY

Occupation: Guide / ARTIST

Employer: See Yellowstone Alpen guides

Have you previously served on a County or City board? NO

If so, which board, and for how long? _____

Past Memberships and Associations: _____

Current Memberships and Associations: _____

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer:

I WORKED AS A VOLUNTEER LIBRARIAN FOR Madeline Wilson AND built MANY OF THE SHELVES WHEN THE LIBRARY STARTED AT THE DEPOT (1980'S). I READ A LOT.

What are your primary objectives for serving on this board? I BELIEVE OUR LIBRARY IS A CULTURAL AND EDUCATIONAL TREASURE IN A TOWN WITH FEW SUCH AMENITIES FOR IT'S CITIZENS AND VISITORS, ADULTS AND CHILDREN. I WOULD LIKE TO SEE IT EXPAND AND IMPROVE. THIS IS HOW I HOPE TO HELP MY COMMUNIT!

References (Individual or Organization):

GIBSON BAILEY Phone: 406 580 0394

Tom Wood Phone: 406-640-0393

Blyde Seely Phone: 406-640-1700

Signature: _____ Date: _____

Please return this application to the Town Offices at 10 S Faithful, West Yellowstone, Montana. An interview may be required if deemed necessary. Thank you in advance for your interest.

Library Board

NAME	DATE APPOINTED	TERM EXPIRES
SJ Shepherd	Appointed 10/15/13	10/2018
Yessika Vega	Appointed 2/7/12	2/2017
Lacey Trowbridge	Appointed 10/15/13	10/2018
Trent Redfield	Appointed 5/17/16	5/2021
Rocky Hermanson	September 2013	9/2018

Librarian, Bruce McPherson

5 Year terms

Limit of 2 terms

22-1-308. Public library -- board of trustees. (1) Upon the establishment of a public library under the provisions of this part, the mayor, with the advice and consent of the city council or city commissioners, shall appoint a board of trustees for the city library and the presiding officer of the board of county commissioners, with the advice and consent of the board, shall appoint a board of trustees for the county library.

(2) The library board must consist of five trustees. Not more than one member of the governing body may be, at any one time, a member of the board.

(3) Trustees shall serve without compensation, but their actual and necessary expenses incurred in the performance of their official duties may be paid from library funds.

(4) Trustees shall hold their office for 5 years from the date of appointment and until their successors are appointed. Initially, appointments must be made for 1-, 2-, 3-, 4-, and 5-year terms. Annually thereafter, there must be appointed before July 1 of each year, in the same manner as the original appointments for a 5-year term, a trustee to take the place of the retiring trustee. Trustees may not serve more than two full terms in succession.

(5) Following the appointments, in July of each year, the trustees shall meet and elect a presiding officer and other officers that they consider necessary, for 1-year terms. Vacancies in the board of trustees must be filled for the unexpired term in the same manner as original appointments.

January 2014

LEASE AGREEMENT

THIS LEASE AGREEMENT is entered into this _____ day of _____, 2016, by and between the Town of West Yellowstone (“Town” or “Lessor”), a Montana municipal corporation, of P.O. Box 1570, West Yellowstone, Montana 59758, and Community Health Partners (“CHP” or “Lessee”), 126 South Main Street, Livingston, Montana.

WITNESSETH:

WHEREAS, the Town is the owner of the building and premises described below and wishes to lease medical office space therein; and

WHEREAS, CHP desires to lease the premises and to operate a healthcare services facility therein; and

WHEREAS, the Town and CHP desire to cooperate in providing the citizens and visitors of West Yellowstone with the best and broadest range of healthcare services that are appropriate and affordable for the community; and

WHEREAS, the Town and CHP desire to enter into an agreement that sets forth their respective rights and obligations regarding the premises and the provision of healthcare services therein.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the parties agree as follows:

1) Description of Premises. The Town hereby demises and leases to CHP the entire premises presently known as the GUY E. HANSON MEDICAL CENTER, located at 11 S. Electric St., West Yellowstone, Montana.

2) Use of Premises. The premises leased to CHP shall be used exclusively for providing healthcare services to patients by physicians, nurse practitioners, physician assistants, and other mental, dental, or physical healthcare service providers, as well as their professional and clerical staff. The personnel providing healthcare services in the premises shall be properly qualified by education, training and experience to provide these services and shall be duly licensed in accordance with the laws of Montana.

3) Term of Lease. The term of this Lease Agreement shall be one (1) year, commencing on January 1, 2017 and terminating on December 31, 2017. The Agreement shall renew automatically for consecutive one (1) year terms for a maximum of four (4) years, until 2020, unless the Town or CHP exercise their respective rights to terminate the Agreement in accordance with Section 5 below.

4) Termination. This Agreement may be terminated by written notice given by either the Town or CHP to the other party on any date in such notice stated, not less,

however, than 120 days subsequent to the date on which such notice shall be given. Said notice may be given to CHP by serving CHP personally or by mailing said notice, certified mail, return receipt requested, to CHP at the address set out above. Said notice may be given to the Town by mailing the same, postage prepaid, to the Town Offices.

5) Rental Payments. CHP shall pay the Town the rental amount of One Thousand and Two Hundred Dollars (\$1,200.00) per year beginning on January 1, 2017 and payable before January 8th each year thereafter until expiration or termination of the lease. Payments shall be made to the Town at 440 Yellowstone (P.O. Box 1570), West Yellowstone, Montana 59758.

6) Possession. The Town shall deliver possession of the premises to CHP on or before January 1, 2017.

7) Definition of “Capital Improvement” and “Maintenance and Repair.” As more generally described below, the Town is responsible for the cost of any capital improvement to the premises, while CHP is responsible for maintenance and repair of the premises. The term “capital improvement” means any permanent alteration or modification to the premises that (i) substantially increases its value, (ii) substantially prolongs its life, or (iii) adapts it to an entirely new use. In the event of a dispute between the parties concerning the definition of “capital improvement,” the parties shall look to Section 263(a) of the Internal Revenue Code for guidance, including regulations, IRS interpretations or court cases construing this section. Any alteration, modification or other work of any kind performed on the premises, that does not constitute a “capital improvement” qualifies as “maintenance or repair.”

8) Capital Improvements. The Town is solely responsible for the cost of capital improvements to the premises. The Town will consult with CHP concerning necessary or desired capital improvements on the premises; however, any modification or alteration to the premises by CHP is subject to the Town’s discretion and written prior approval. The Town shall make every effort to provide for continuous operation during any capital improvement construction, including, if necessary, assistance in relocating operations to alternate facilities.

9) Maintenance and Repair. As a general principle, maintenance and repair of the leased premises is the sole responsibility of CHP, except that the following items will be performed by or at the sole expense of the Town: maintenance of lawns and landscaping and removal of snow from the parking lot adjacent to the premises. CHP shall remove snow and otherwise maintain the walkway from the parking lot to the entrance of the premises.

10) Utilities. CHP shall be solely responsible for public or private utility services of any kind furnished to the premises during the term of this lease, including telecommunication services and internet. CHP shall promptly pay all billing statements or accounts for utility services furnished to the leased premises.

11) Independent Contractor. CHP shall at all times remain an independent contractor when performing activities of whatever kind in the leased premises or elsewhere, including, but not limited to, CHP’s healthcare services facility. All persons working at the healthcare services facility or elsewhere in CHP’s operations are solely employees of CHP, and not the Town. CHP

agrees to comply with all federal, state or local laws and regulations concerning its employees.

12) Casualty Insurance. The Town shall keep all buildings and improvements on the leased premises insured against loss or damage by fire or other standard peril in an amount it deems appropriate. CHP shall maintain its own casualty insurance for fire or other standard peril on the personal property and leasehold improvements contained in the premises.

13) Liability Insurance. Both parties shall maintain liability insurance for bodily injury and property damage involving the leased premises or the operations thereon. The Town shall maintain liability insurance in accordance with Montana statutory limits on municipal liability, presently the amount of \$750,000.00 per person and \$1,500,000.00 per occurrence; CHP shall maintain comprehensive general liability insurance in an amount of no less than \$1,000,000.00 per person and \$2,000,000.00 per occurrence. CHP shall name the Town as an additional insured on its liability insurance policy.

14) Indemnification. To the fullest extent permitted by law, CHP agrees to indemnify and hold the Town harmless, for any claim, damage, loss, attorney's fees or expense of any kind incurred by or asserted against CHP and arising from the negligence or action of CHP. Furthermore, CHP agrees to indemnify and hold the Town harmless for any claim, damage, loss, attorney's fees or expense of any kind arising out of or resulting from the provision of medical services by CHP or its employees to any person, whether on the premises or elsewhere.

15) Assignment or Sublease. CHP may not assign any of its rights or obligations under this lease, nor may CHP sublease all or any portion of the leased premises, without the prior written approval of the Town. Because of the nature of this lease and the unique relationship between the Town and CHP, the Town may withhold approval for assignment or sublease for any reason it deems appropriate. In addition, CHP may not provide patients with medical or related healthcare services in the premises except through its own employees and staff. If CHP desires to establish a long term (more than four months) professional relationship with an independent healthcare provider to offer medical, psychological or other healthcare services in the premises, CHP must obtain the prior written permission of the Town.

16) Unlawful Activity or Nuisance. CHP shall neither use nor occupy the leased premises in any manner that violates federal, state or local law or regulation. CHP shall not use the leased premises in any manner that constitutes a public or private nuisance.

17) Improvements. All improvements to the leasehold premises, whether paid for by the Town or CHP, shall become the sole property of the Town upon the expiration or termination of this lease. All improvements made to the premises must be reviewed and approved by the Town prior to installation. All personal property owned or

purchased by CHP that is not permanently affixed to the premises shall remain CHP's property upon expiration or termination of this lease.

18) Annual Review. The Town and CHP shall meet on a regular basis but at least annually to review the lease agreement and propose modifications. Modifications to the agreement may be made at any time by mutual written agreement of the parties.

19) Default or Breach. The following events shall constitute a default or breach of this agreement by CHP:

- (a) If CHP fails to pay rent when due;
- (b) If CHP assigns or attempts to assign all or any portion of this agreement without the prior written permission of the Town;
- (c) If CHP sublets or attempts to sublet all or any portion of the leased premises without the prior written permission of the Town;
- (d) If CHP ceases operation of a healthcare services facility in the premises;
- (e) If CHP vacates or abandons the leased premises;
- (f) If CHP causes a construction lien or any other lien to be placed on the premises;
or
- (g) If CHP fails to comply with any material condition or provision of this lease;
- (h) If CHP fails to comply with any material condition of the Health Care Services Agreement dated _____.

If CHP is in default of this lease as described above, then the Town must provide written notice of the alleged default and, if appropriate, explain how the default can be cured. If CHP has not cured the default within thirty (30) days of the date that the Town's written notice was mailed, then the Town may terminate this lease in accordance with Section 5. Exercise of its termination rights does not preclude the Town from pursuing any other right or remedy it may have under law or this agreement, including, but not limited to, the right to contract with another party to lease the premises or operate a healthcare services facility therein.

20) Notice. Any default or other notice required or permitted by this agreement must be served on either party in writing either by first-class mail or in person at the respective addresses set forth at the beginning of this agreement. Either party may also use this notice procedure to inform the other of a change of address.

21) Right of Entry. CHP shall permit the Town, its agents or employees to enter the leased premises at all reasonable or necessary times to inspect the premises, to perform work thereon, or to conduct any other activity that is reasonably related to the Town's interest in the premises. When no emergency exists that requires immediate entry, the Town shall make a reasonable effort to provide CHP with oral or written notice at least 24 hours before entry.

22) Warranty of Condition/Inspection. The Town makes no express or implied warranty or representation concerning the existing condition of the leased premises. Prior to January 1, 2017, the Town and CHP will conduct a joint inspection of the Guy Hanson Medical Clinic noting existing damage and areas in need of repair. The results of the inspection will form

the basis of a work plan to make repairs and/or upgrades to the clinic building if any are necessary and at the sole discretion of the Town. Upon completion of the joint inspection of the leased premises, CHP agrees to accept the premises in their present condition and state of repair.

23) Venue and Attorney's Fees. Venue for any litigation between the parties shall be proper only in Gallatin County, Montana. In the event the Town enlists the aid of an attorney to enforce any provisions of this Agreement, or in the event of litigation between the Town and CHP connected to this Agreement, the prevailing party shall be entitled to all its reasonable costs and attorney's fees incurred before and during the litigation, both in the trial court and on appeal.

24) Governing Law. This Agreement shall be governed by Montana law.

25) Entire Agreement. This document is the entire agreement between the parties and shall supersede all prior oral or written agreements or understandings. If the parties mutually desire to amend or modify this agreement, then such amendment or modification must be in writing and be signed by an appropriate representative of each party.

26) Successors. This Agreement shall bind CHP's heirs, successors and assigns.

27) Additional Agreements. CHP agrees to operate the healthcare services facility in the premises in accordance with the requirements set forth in a separate and mutually agreeable Healthcare Services Agreement.

DATED the day and year first above written.

Lander Cooney, CEO
Community Health Partners

Daniel Sabolsky, Town Manager
Town of West Yellowstone

ATTEST:

Elizabeth Roos, Town Clerk

STATE OF MONTANA

: ss.

County of Gallatin

This instrument was acknowledged before me this ____ day of _____, 2016, by Lander Cooney, CEO, Community Health Partners on behalf of Community Health Partners.

(S E A L)

NOTARY PUBLIC for the State of Montana
Residing at: _____
My commission expires: _____

STATE OF MONTANA

: ss.

County of Gallatin

This instrument was acknowledged before me this ____ day of _____, 2016, by Daniel Sabolsky, as Town Manager for the Town of West Yellowstone.

(S E A L)

NOTARY PUBLIC for the State of _____
Residing at: _____
My commission expires: _____

HEALTHCARE SERVICES AGREEMENT

THIS HEALTHCARE SERVICES AGREEMENT is entered into this _____ day of _____, 2016, by and between the Town of West Yellowstone (“Town”), a Montana municipal corporation, of P.O. Box 1570, West Yellowstone, Montana 59758, and Community Health Partners (“CHP”), 126 South Main Street, Livingston, Montana.

WITNESSETH:

WHEREAS, the Town and CHP desire to cooperate in providing the citizens and visitors of West Yellowstone with the best and broadest range of healthcare services that are appropriate and affordable for the community; and

WHEREAS, the Town and CHP desire to enter into an agreement that sets forth their respective rights and obligations regarding the provision of healthcare services.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the parties agree as follows:

- 1) Services. CHP intends to provide the healthcare services detailed in Exhibit “A”.
- 2) Staffing. During the Summer season, CHP will have office hours Monday through Saturday. In the off season, CHP will host office hours Tuesday through Friday. CHP intends to offer full-time services with evening hours 12 months of the year. During the Summer season, evening hours will be provided two days per week. In the off-season, evening hours will only be provided only one day per week. During the summer tourist season (four months), CHP adds additional staffing members to handle the increase in demand. For active patients, CHP will have an after hour provider available via phone.
- 3) Employees. CHP will hire and employ all staff members operating the healthcare facility.
- 4) Equipment. CHP will provide all medical equipment for the healthcare facility, except as otherwise agreed by the parties. CHP will also provide all medical supplies and office supplies for the healthcare facility.
- 5) Board of Directors. The CHP Board of Directors has designated a seat on the Board for a member of the West Yellowstone community. The CHP Board of Directors will nominate and elect a member of the West Yellowstone community, ideally a consumer of CHP’s West Yellowstone healthcare services, to their Board of Directors.
- 6) Advisory Board. The Town has appointed a Healthcare Services Advisory Board. CHP shall meet regularly, no less than quarterly, with the Advisory Board and the Town Manager to do the following:
 - a. Identify and advise the Town Council on the healthcare needs of the West Yellowstone community and to recommend appropriate actions to address those needs.

- b. To review current operations of CHP and to recommend changes as required and to monitor the needs of the Town and to devise service delivery options to meet those needs.
- 5) Provisions. The healthcare service plan will include provisions for uninsured and underinsured residents developed either in collaboration with other entities (State of Montana, Gallatin County, other health service providers or agencies) or through CHP independently. The plan will include a sliding fee scale (payment required of patient adjusted fees based on income), primary medical care, preventive services, after hours call, dental services, mental health and substance abuse support, and attention to transportation challenges not already available through local organizations. The plan will strive to avoid duplication of services while enhancing the healthcare service options available to residents and visitors. The plan will be reviewed on an annual basis and may be modified by mutual agreement during the course of that review.
- 6) Risk Share. The Town and CHP agree to share the financial risk anticipated in calendar year 2017 and each subsequent year of the contract. The Town will pledge up to \$100,000.00 to cover the financial shortfall anticipated in CHP's net operating income, determined in accordance with its usual practices. Every year, the parties will initiate a review of CHP's financial performance in August. The Town shall have the right, upon reasonable notice, to inspect CHP's income and expense records, balance sheet, and other financial records for the West Yellowstone facility on a periodic basis. If CHP requests a contribution under this section, such request shall be in writing and shall include the financial records necessary to explain the request. The Town shall have thirty (30) days to make payment.
- 7) Term of Agreement. The term of this Health Services Agreement shall be one (1) year, commencing on January 1, 2017 and terminating on December 31, 2017. The Agreement shall renew automatically for consecutive one (1) year terms for a maximum of four (4) years unless the Town or CHP exercise their respective rights to terminate the Agreement in accordance with Section 10 below.
- 8) Termination. This Agreement may be terminated by written notice given by either the Town or CHP to the other party on any date in such notice stated, not less, however, than 120 days subsequent to the date on which such notice shall be given. Said notice may be given to CHP by serving CHP personally or by posting a copy thereof on the outside of any door in any building upon the leased premises or by mailing said notice, postage prepaid, to CHP at the last address known to the Town. Said notice may be given to the Town by mailing the same, postage prepaid, to the Town Offices.
- 9) Notice. Any default or other notice required or permitted by this agreement must be served on either party in writing either by first-class mail or in person at the respective addresses set forth at the beginning of this agreement. Either party may also use this notice procedure to inform the other of a change of address
- 10) Venue and Attorney's Fees. Venue for any litigation between the parties shall be proper

only in Gallatin County, Montana. In the event of litigation between the Town and CHP, the prevailing party shall be entitled to all its reasonable costs and attorney's fees incurred during the litigation, both in the trial court and on appeal.

11) Governing Law. This Agreement shall be governed by Montana law.

12) Entire Agreement. This document is the entire agreement between the parties and shall supersede all prior oral or written agreements or understandings. If the parties mutually desire to amend or modify this agreement, then such amendment or modification must be in writing and be signed by an appropriate representative of each party.

13) Successors. This Agreement shall bind CHP's successors and assignees.

14) Additional Agreements. CHP agrees to operate the healthcare services facility in the premises in accordance with the requirements set forth in the Lease Agreement, a copy of this is attached as **Exhibit B**.

DATED the day and year first above written.

Lander Cooney, CEO
Community Health Partners

Daniel Sabolsky, Town Manager
Town of West Yellowstone

ATTEST:

Elizabeth Roos, Town Clerk

STATE OF MONTANA

: ss.

County of Gallatin

This instrument was acknowledged before me this ____ day of _____, 2016, by Lander Cooney, CEO, Community Health Partners.

NOTARY PUBLIC for the State of Montana

(S E A L)

STATE OF MONTANA

: ss.

County of Gallatin

This instrument was acknowledged before me this ____ day of _____, 2016, by Daniel Sabolsky, as Town Manager for the Town of West Yellowstone.

NOTARY PUBLIC for the State of Montana

(S E A L)

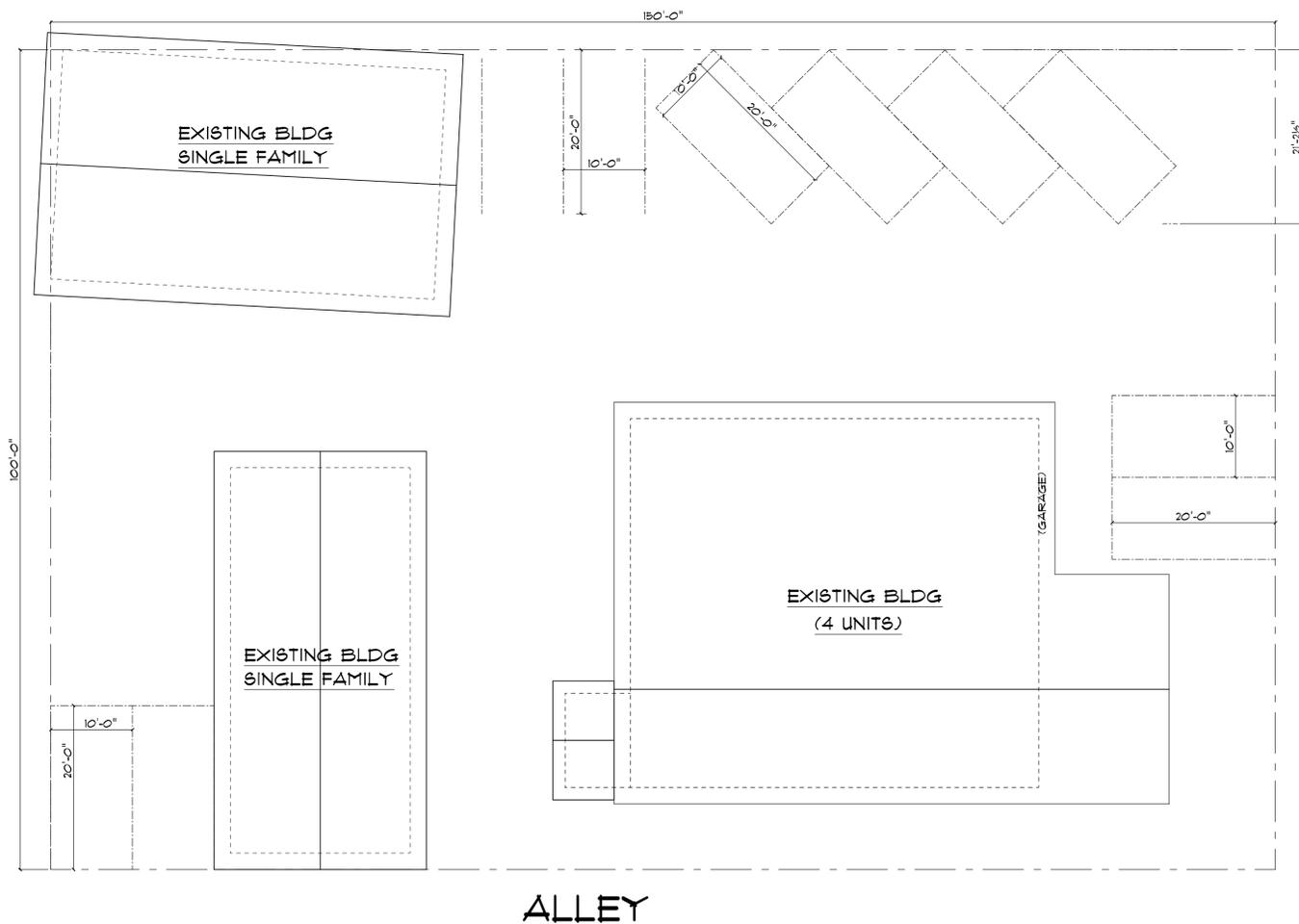
EXHIBIT A

SERVICES PROVIDED BY COMMUNITY HEALTH PARTNERS & BOZEMAN HEALTH

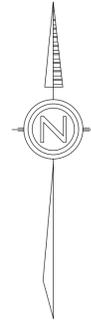
- Primary Care (prevention and treatment of acute and chronic disease and injuries; referral to specialty Care when indicated; coordination of care).
- Urgent Care (walk-in care for acute conditions; suturing, splinting, etc.).
- In-House CLIA-waived Lab Testing as well as Blood Draws (completed and sent via courier to Bozeman Health once per day).
- Digital X-ray of Extremities and Chests with Over-reads from InterCity Radiology in Bozeman.
- Routine Adult and Childhood Immunizations (both private stock and Vaccines for Children program).
- Drug Testing
- Allergy Shots Administration
- Level 3 Patient-Centered Medical home designated by the National Commission on Quality Assurance
- Mental Health Counseling (partnership with the Gallatin Mental Health Center).
- Parents as Teachers Home Visiting Services (children aged 0-5).
- Reach Out and Read Pediatric Reading Program (free, age-appropriate new books for all children).
- Outreach and Enrollment Assistance for Affordable Care Act and Montana Medicaid.
- One (1) Day A Week Physician Service Provided by Bozeman Health.

EXHIBIT B

(Intentionally Left Blank)



BOUNDARY STREET



SCALE 1" = 10'-0"

PARKING
 4 UNITS X 1.5 SPACES PER UNIT = 6 SPACES REQUIRED
 2 SINGLE FAMILY BLDGS = 4 PARKING SPACES REQUIRED
 PARKING SPACES PROVIDED = 10

LEGAL DESCRIPTION

LOT 7, BLOCK 14 OF THE ORIGINAL TOWNSITE OF WEST YELLOWSTONE
 SECTION 34, TOWNSHIP 13 S RANGE 5 E MPM

CONTRACTOR'S RESPONSIBILITY
 IT IS THE CONTRACTOR'S RESPONSIBILITY TO REVIEW ALL ASPECTS OF THESE DRAWINGS, ARCHITECTURAL AND STRUCTURAL, PRIOR TO CONSTRUCTION. ANY CONFLICTS SHALL BE REPORTED TO THE ENGINEER FOR CORRECTION. CHANGES MAY BE PROPOSED BY THE CONTRACTOR IF HE FEELS THE CHANGE IS IN THE BEST INTEREST OF THE OWNER. CHANGES SHALL BE FORWARDED TO THE ENGINEER IN WRITING FOR APPROVAL PRIOR TO CONSTRUCTION.

DRAWINGS & SPECIFICATIONS, AS INSTRUMENTS OF PROFESSIONAL SERVICE ARE AND SHALL REMAIN PROPERTY OF DESIGN INTELLIGENCE, LLC. THESE DOCUMENTS ARE NOT TO BE USED IN WHOLE OR IN PART FOR ANY PROJECT OR PURPOSE WHATSOEVER, WITHOUT THE PRIOR SPECIFIC WRITTEN AUTHORIZATION OF DESIGN INTELLIGENCE, LLC.

CI		DATE August 12, 2016			
		REVISED			
		DRAWING*			
SCALE AS NOTED	DRAWN BY	JON			
			2016-016		
DESIGN INTELLIGENCE, LLC 1031 ERIKSON DR. REXBURG, IDAHO 83440 TEL. (208) 359-1461 FAX. (208) 359-0740					
BOUNDARY STR. EMP. HOUSING LOT 7, BLOCK 14 OF OLD TOWNSITE, WEST YELLOWSTONE, MONTANA					
CI					

RESOLUTION NO. 688

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA, DETERMINING THE AMOUNT OF TOWN TAXES AND ASSESSMENTS FOR ALL PURPOSES, GENERAL, AND SPECIAL, TO BE LEVIED AND ASSESSED ON TAXABLE PROPERTY IN THE TOWN OF WEST YELLOWSTONE, STATE OF MONTANA, AND LEVYING AND ASSESSING SUCH TAXES, FOR THE FISCAL YEAR ENDING JUNE 30, 2017.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA.

Section 1. That pursuant to the provisions of Title 7, Chapter 6, and Chapter 12, MCA, as amended, there is hereby levied and assessed on the taxable per Centrum of the assessed value of the taxable property of the town of West Yellowstone, State of Montana, as fixed and found by the Board of County Commissioners of Gallatin County, Montana, sitting as a County Board of Equalization, for the current fiscal year ending June 30, 2017 a tax of:

63.29 MILLS AS ALL PURPOSE LEVY

29 MILLS GENERAL OBLIGATION BOND ASSESSMENT

To be assessed on all property and improvements in West Yellowstone, Montana including property otherwise exempt from real property taxes.

FOR A TOTAL MILL LEVY OF 92.29

Section 2. That if any part of the determinations, assessments and levies herein and hereby made shall be declared invalid, unconstitutional, or against the law, the validity of any other part of this Resolution shall not be hereby affected.

Section 3. That, pursuant to the provisions of Title 7, Chapter 6, Section 4407 MCA, and Title 7, Chapter 12, Section 4184, MCA, as amended the Town Clerk is directed to at once certify and transmit to the County Clerk & Recorder of Gallatin County, Montana, a copy of this Resolution for the collection of the taxes herein and hereby levied, by the County Treasurer as in Chapter 6 MCA, provided.

Section 4. That pursuant to the provisions of Title 7, Section 6, 4233 MCA the Town Clerk is directed to at once certify and transmit to the Montana Dept of Commerce, in Helena, Montana, a copy of this Resolution.

PASSED AND ADOPTED BY THE TOWN COUNCIL AND APPROVED BY THE MAYOR OF THE TOWN OF WEST YELLOWSTONE, MONTANA, THIS 16th DAY OF AUGUST 2016.

Mayor

ATTEST
Town Clerk

STATE OF MONTANA)

)
) ss:
)
)
)

COUNTY OF GALLATIN

I, Elizabeth Roos, do hereby certify that I am the duly appointed qualified and acting Town Clerk of the Town of West Yellowstone, state of Montana, that as such Town Clerk, I have in my custody and am the keeper of records and minutes of the proceedings of said Town Council, that the above foregoing is a full, true, and correct, and complete copy of said Town Council's Resolution # 688, fixing, determining, assessing, and levying taxes for the said Town of West Yellowstone, for the fiscal year of said Town of West Yellowstone commencing on the first day of July 2016 and ending on the 30th day of June 2017 as the same is on record and on file in my office as such Town Clerk, and was passed and adopted by the said Town Council on the 16th day of August, 2016, and as approved by the Mayor of said Town of West Yellowstone on the 23rd day of August 2016.

This certificate is made pursuant to the direction of said Council contained in Section 3 of said Resolution, and pursuant to the provisions of Title 7, Chapter 6, Section 4407, MCA, and as further directed by Section 4 of said Resolution and Title 7 Chapter 6, Section 4233, MCA and Title 7 Chapter 12 Section 4181, MCA.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of the Town of West Yellowstone, Montana, this 23rd day of August, 2016.

Town Clerk as Aforesaid

RESOLUTION NO. 689

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA TO ADOPT THE BUDGET AND CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEAR 2016-2017.

BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA:

1. That we adopt a general fund revenue budget in a total amount of \$3,245,475 and a General Fund expenditure budget in a total amount of \$4,790,507. The Town Court Judge wages are reflected in the general fund budget and will be hereby adopted in the general fund budget and will be adopted along with the adoption of Resolution #688.
2. That we fully fund an unassigned fund balance as reflected in account line 1000-500601 in the General Fund, that is equal to two times the average monthly General Fund expenditure for the previous fiscal year. During Fiscal Year 2016 the average monthly expenditure was \$268,915. The unassigned fund balance is \$537,831.
3. That we adopt special revenue funds, revenue budget in the amount of \$4,644,939 and special revenue funds expenditure budget in the amount of \$7,028,720.
4. That we adopt a debt service funds revenue budget in the amount of \$140,000 and a debt service funds expenditure budget in the amount of \$139,240.
5. That we adopt a Capital Improvement Program funds revenue budget in the amount of \$899,284. Capital Improvement Program funds expenditure budget in the amount of \$987,000. The capital improvement program funds are to be used for street and building maintenance, replacement and acquisition of equipment for the town, and construction, remodeling and improvement of town buildings and land or to be set aside for the future purchase thereof.
6. That we adopt water and sewer enterprise revenue budgets in the amount of \$964,635 and water and sewer enterprise expenditure budgets in the amount of \$1,112,358.
7. That a copy of said budget is attached hereto and by this reference made a part of the Resolution # 689.

BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF WEST YELLOWSTONE, MONTANA:

1. That we adopt the budget and work plan of the Tourism Business Improvement District (TBID) as proposed by the TBID board for Fiscal Year 2016-17.
2. That a copy of said budget is attached hereto and by this reference made part of the Resolution #689

BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF WEST YELLOWSTONE, MONTANA:

1. That we adopt the 2017-2021 Capital Improvement Plan for the Town of West Yellowstone for Fiscal Year 2017.
2. That a copy of said Capital Improvement Plan is attached hereto and by this reference made a part of the Resolution #689.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF WEST
YELLOWSTONE, MONTANA, THIS 16th DAY OF AUGUST, 2017 AND APPROVED BY
THE MAYOR OF THE TOWN OF WEST YELLOWSTONE.

Mayor

ATTEST _____
Town Clerk