

# Town of West Yellowstone

Tuesday, August 1, 2017

West Yellowstone Town Hall, 440 Yellowstone Avenue

## WORK SESSION

5:30 PM

Employee Personnel Policy Manual

Discussion ∞

FY 2017-2018 Budget Review

Discussion ∞

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## TOWN COUNCIL MEETING

7:30 PM

Pledge of Allegiance

Purchase Orders

Treasurer's Report & Securities Report

Claims ∞

Consent Agenda: **Minutes of the July 25, 2017 Town Council Meeting** ∞

Business License Applications ∞

Advisory Board Report(s)

Town Manager & Department Head Reports

### Comment Period

- **Public Comment**
- **Council Comments**

### NEW BUSINESS

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Outside Amplification Permit, Rocky's Block Party, August 5, 2017

Discussion/Action ∞

Rental of StageLine SL100 Mobile Stage to other communities

Discussion/Action ∞

Correspondence/FYI/Meeting Reminders

- Montana League of Cities & Towns Conference, September 27-29, 2017, Great Falls



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

07/28/17  
17:00:55

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 8/17  
For Pay Date: 07/28/17

Page: 1 of 4  
Report ID: AP100

FSB - Operating account  
\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
43476	2852 Blackfoot Communications	1,719.57					
	two months' bills combined						
	08/15/17 602-4908, povah center	5.00		POVAH	1000 411255	345	101000
	08/15/17 646-5106, fax soc svc	1.10		SOCSR	1000 450135	345	101000
	08/15/17 646-5119, police station	1.10		POLICE	1000 420100	345	101000
	08/15/17 646-5141, sewer plant alarm	1.10		SEWER	5310 430600	345	101000
	08/15/17 646-5185, town hall alarm	1.10		TWNHAL	1000 411250	345	101000
	08/15/17 646-7311, social services	81.24		SOCSR	1000 450135	345	101000
	08/15/17 646-7481, povah elevator	1.10		POVAH	1000 411255	345	101000
	08/15/17 646-7511, town hall fax	1.10		TWNHAL	1000 411250	345	101000
	08/15/17 646-7609, public works	24.08		SEWER	5310 430600	345	101000
	08/15/17 646-7650, police station fax	1.10		POLICE	1000 420100	345	101000
	08/15/17 646-7715, povah center	31.85		POVAH	1000 411255	345	101000
	08/15/17 646-7795, town hall	249.49		TWNHAL	1000 411250	345	101000
	08/15/17 646-7845, court clerk	19.70		COURT	1000 410360	345	101000
	08/15/17 646-9017, library	41.85		LIBRAR	2220 460100	345	101000
	08/15/17 646-9027, sewer plant alarm	1.10		SEWER	5310 430600	345	101000
	08/15/17 ethernet, library	280.67		LIBRAR	2220 460100	345	101000
	08/15/17 ethernet, povah center	310.00		POVAH	1000 411255	345	101000
	08/15/17 ethernet, police station	361.16		POLICE	1000 420100	345	101000
	08/15/17 ethernet, town hall	280.67		TWNHAL	1000 411250	345	101000
	08/15/17 late fee	25.06		TWNHA	1000 411250	345	101000
43481	42 Fall River Electric	8,718.61					
	08/20/17 UPDH 4212041 elec service	614.25		UPDH	1000 411252	341	101000
	08/20/17 POLICE 4212008 elec service	124.77		POLICE	1000 411258	341	101000
	08/20/17 shop 4212018 elec service	80.92		STREET	1000 430200	341	101000
	08/20/17 ANIMAL 4212029 elec serv	49.59		ANIMAL	1000 440600	341	101000
	08/20/17 PARK 4212032 Elec ser	104.50		PARK	1000 411253	341	101000
	08/20/17 PARK 2901001 elec serv	54.19		PARK	1000 411253	341	101000
	08/20/17 CLORINATOR 4212030 elec serv	44.11		WATER	5210 430500	341	101000
	08/20/17 MAD ADD WATER 4212017	49.35		WATER	5210 430500	341	101000
	08/20/17 PUMP 4212005 elec serv	466.84		WATER	5210 430500	341	101000
	08/20/17 SEWER LIFT STATION 4212006	289.82		SEWER	5310 430600	341	101000
	08/20/17 SEWER PLANT 4212007 elec ser	1,441.05		SEWER	5310 430600	341	101000
	08/20/17 MAD SEWER LIFT 4212014 elec	96.06		SEWER	5310 430600	341	101000
	08/20/17 SEWER TREAT SERV 4212046 ele	2,554.19		SEWER	5310 430600	341	101000
	08/20/17 library 23 dunraven 4212054	209.17		LIBRY	1000 411259	341	101000
	08/20/17 povah comm ctr 4212001	235.06		POVAH	1000 411255	341	101000
	08/20/17 unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	08/20/17 Town Hall 4212009	538.65		TWNHAL	1000 411250	341	101000
	08/20/17 Ice Rink 421010	38.12		PARKS	1000 411253	341	101000
	08/20/17 Hayden/Grouse Well 4212015	38.99		WATER	5210 430500	341	101000
	08/20/17 Electric Well 4212031	237.73		WATER	5210 430500	341	101000

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43483	2558 Hebgen Basin Fire District 08/20/17 August 2017 08/20/17 July, August 2017	60,168.24 45,501.58 14,666.66					
				FIRE	1000 420400	357	101000
				FIRE	1000 420471	140	101000
43485	547 WY Chamber of Commerce 153230 07/21/17 Side Banners for Mobile Stage	1,726.00 1,726.00					
				PAVIL	4000 460430	936	101000
43486	3052 Marlene Magana 07/07/17 exonerated bond tk-2016-645	735.00 735.00					
				COURT	7469 212401		101000
43487	2635 Jake's Automotive and Tire 15932 07/22/17 belt/coolant 2006 Dodge 16000 07/26/17 trans filter/gasket 2006 Dodge 15885 07/20/17 flat repair, cadillac 15987 07/26/17 tire replacement 2014 Intercep	1,315.49 302.28 153.57 20.00 839.64					
				STREET	1000 430200	361	101000
				STREET	1000 430200	361	101000
				SOCSEK	1000 450135	231	101000
				POLICE	1000 430200	239	101000
43488	2099 Quick Print of West Yellowstone 8908 07/18/17 leave request forms	230.00 230.00					
				FINADM	1000 410510	220	101000
43489	146 Morrison-Maierle, Inc 27903 07/20/17 Dep Clerk computer repair	105.00 105.00					
				FINADM	1000 410510	356	101000
43490	2652 Center for Education & 07122047 07/10/17 deskbook public empl law	254.95 254.95					
				POLICE	1000 420100	220	101000
43491	3053 Cross Match 55775 07/21/17 Livescan Fingerprint system	7,927.52 7,927.52*					
				POLICE	2390 420142	900	101000
43492	471 Northwest Pipe Fittings, Inc. 5838957 07/21/17 3" black nipple	22.96 22.96					
				ROAD	1000 430200	369	101000
43493	3004 Partsmaster 23169982 07/13/17 clamps, pry bar, tape	282.71 282.71					
				STREET	1000 430200	220	101000
43494	1051 J & V Restaurant Supply 308731 07/26/17 work table	275.00 275.00					
				SOCSEK	1000 450135	212	101000
43495	2993 Land Solutions, LLC 06/27/17 June, work on growth policy 07/27/17 July, work on growth policy	4,827.56 2,792.57 2,034.99					
				PLAN	1000 411000	357	101000
				PLAN	1000 411000	357	101000

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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
43496		2925 Daniel Sabolsky		196.34					
	06/29/17	NREDD Meeting mileage		102.18		ADMIN	1000 410210	370	101000
	05/01/17	Law firm, re drug policy		94.16		ADMIN	1000 410210	370	101000
43498		3054 Dave & Bonnie Cypher		11.94					
	07/28/17	utility refund		11.94		WATER	5210 343021		101000
43499		3055 David & Kelly Salmond		65.24					
	07/28/17	utility refund		65.24		WATER	5210 343021		101000
43500		1311 Teton Communications		15,653.00					
	7877 07/28/17	upgrade Avtec console		15,653.00		GASTAX	2850 420750	362	101000
		# of Claims	18	Total:	104,235.13				



WEST YELLOWSTONE TOWN COUNCIL  
Town Council Work Session & Meeting  
July 25, 2017

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, Pierre Martineau, Cole Parker, Greg Forsythe

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek, Chief of Police Scott Newell

The meeting is called to order by Mayor Jerry Johnson at 5:30 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

### **WORK SESSION**

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- A) Mayor Johnson calls the meeting to order and explains that the first item of discussion is the proposed Siegel Learning Center. Town Manager Dan Sabolsky explains that the project was released for bid but all the bids came in much higher than anticipated and the Council rejected those bids at the last meeting. Jon Wirth of ThinkOne addresses the Council to discuss other options for completing the project. He explains that they initially pursued a modular building for the center but received no bids for the project under those conditions. They re-drew the plans for a stick build project and bid it out again, which resulted in the high bids. Wirth says that they are now recommending pursuing the Construction Manager At Risk (CMAR) approach with pre-design for a site built building. He explains that this approach is popular with public entities and the Town will have a guaranteed price for the project. The Town Hall was built using this approach as is the wing at the local school that is currently under construction. He says another option they have discussed is hiring a developer to building the building on Town property and then purchasing or leasing it from the developer. Wirth explains that he talked to several of the bidders on the project to get an idea of why the bids came in so high. He says they cited multiple reasons including housing for their employees, bonding, labor costs, and materials. Forsythe asks Wirth why the bids came higher than ThinkOne expected. Wirth answers that their cost estimates were lower in several areas. Johnson says that he talked to the local contractor that bid as well as other local contractors and the common answer was the tight timeframe was too constricting. The building was expected to be up within six months and that was concerning. Sabolsky explains that other options include re-design of the project or hiring a developer to build the building. The group discusses multiple possibilities for reducing the cost but still completing the project in a timely manner. Schmier asks Wirth why the modular approach failed. Wirth says he is not certain, but it seems like modular companies tend to prefer small buildings like houses or large buildings like hotels. They discuss the short timeline restriction as a contributing factor. Sabolsky says that he would like to explore whether they can scale back the project, adjust the timeline, and look at seeking a developer and requesting bids at the same time. Bruce McPherson explains that the center has been based in the Community Church this summer. They have a waiting list for children between the ages of 1 and 2 based on licensing requirements, but they have not had as many children in the center as they initially expected. He says that he does think they could fit in a 4000 square foot building and would design it to accommodate more infants. He points out that they were told initially that cutting 1000 feet from the building would not save much money. He says that they have a capacity for 37 children and are averaging 24 children per day in the church. They are looking at changing their model to a for-profit approach to operating the center. McPherson says that they are operating the first STEM (Science, Technology, Electronics, Math) pre-school program west of the Mississippi and anticipates additional funding for that. He is very excited about this opportunity but acknowledges it does not handle the building problem. Wirth says that shaving off square footage would reduce the cost and suggests they also consider building the shell but leaving a portion unfinished. Forsythe asks Pastor Bob

Everest about the center remaining in the church. Everest says they are supportive of the center but admits it is inconvenient and the unknowns are concerning. Sabolsky recommends putting the project out for bid again with a more reasonable timeline, reducing the square footage to 4000, and also pursuing the developer option. The Council agrees with Sabolsky's recommendation and suggests bidding the project during the winter for construction next year. Everest agrees that having a plan for completion would be very helpful from the church's perspective. The Council encourages Wirth and Sabolsky to work on reducing the size of the building to get the price reduced to what they can afford. They briefly discuss how soon construction could begin next year and what can be built for \$950,000. The group agrees to work on the project and having a work session again soon to discuss progress.

- B) The Council discusses the revised Employee Personnel Policy Manual. Sabolsky explains that the Town's insurer, Montana Municipal Interlocal Authority (MMIA), is requiring an update of the manual to comply with current laws and regulations. The Town enjoys Employer Practices Liability Coverage from MMIA that is contingent upon approval of the manual. Sabolsky briefly describes the proposed changes that have been made to the manual with assistance from MMIA, the Town Attorney, Department Heads, and other employees. Sabolsky suggests they start at the beginning of the new document and compare the changes that have been made. Mayor Johnson leads the discussion and Sabolsky explains the reasoning behind the changes made. The group discusses changes to definitions, status classification, recruitment and selection procedures. The meeting runs out of Town and the Council agrees to schedule another work session in the near future to finish going through the manual. Sabolsky says that their goal is to have the Council adopt it by August 15, 2017.

#### **ACTION TAKEN**

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- 1) Motion carried to approve Purchase Order #6678 to Cross Match to purchase a live scan fingerprint system for \$7927.52 for the Police Department and #6748 to the Cat Rental Store to purchase a Safe-T-Shore box for \$7325.00 for the Public Services department. (Forsythe, Parker)
- 2) Motion carried to approve the claims, which total \$226,150.13. (Martineau, Schmier)
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the July 11, 2017 Town Council Meeting and July 18, 2017 Town Council Work Session. (Parker, Martineau)
- 4) Motion carried to approve the business license transfer for Park One Restaurant, LLC to operate a restaurant at 105 S Canyon Street at a seating capacity determined by the Fire Department and contingent upon Fire Department approval. (Martineau, Forsythe)
- 5) Motion carried to waive the resort tax bond for Park One Restaurant LLC. (Martineau, Parker)
- 6) Motion carried to approve the recommendation from the Marketing and Promotions Fund Advisory Board to award \$5000 to the Diamond P Ranch/Outlaw Regulators for the 2017 Cowboy mounted shootout. (Parker, Forsythe)
- 7) Motion carried to approve Resolution No. 702, a resolution establishing a city court of record for the Town of West Yellowstone. (Schmier, Parker)

#### **Public Comment Period**

Don Perry addresses the Town Council regarding Music in the Park events. He reports that the concert in the park last weekend went well. He says they were able to put up the most of the new banners. He says that they did have some content issues with their advertisers because they weren't able to show them on the screens as anticipated. He says there are some other options

they would like to add to the stage setup in the future. He asks the Council to reconsider renting out the stage to other communities. He says they had hoped to use the money generated by renting out the stage to pay volunteers, improve the stage and accessories, and raise money to improve the music program. He introduces Jeff Lord-Alge of Victor, ID who has been

involved in the music and concert industry in the region for many years. He explains that he has events every weekend in this region, ranging mostly from Big Sky to Helena, that would love to rent the stage. He speaks about insurance and encourages the Council to consider allowing it.

### **Council Comments**

Council Member Parker says that a few weeks ago they voted on whether to allow the outside amplification of the rodeo car. He says that the drivers wear ear plugs and you can hear it a block away. He has noticed that they park the rodeo car overnight on public property. He says that since this permit was approved, he has noticed other businesses advertising on the streets and sidewalks and questions whether that is appropriate.

Council Member Greg Forsythe requests that they look at the ordinances that address use of recreational vehicles (RV)s. He has concerns about the number of RVs on any piece of property and being used as housing. Schmier adds that he observed an RV over the weekend that was parked on public property for three days and occupied.

Council Member Brad Schmier says that he attended the Heritage Celebration for the Yellowstone Historic Center this past weekend. He says that he was disappointed to see the lack of attendance by public officials and feels that they need to support the YHC and other such causes.

### **DISCUSSION**

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- 2) Schmier asks about the claim to ClearBlu Cleaning Service. The business is cleaning the bathrooms at Pioneer Park and the bathrooms at the Visitors Center on the weekends. Sabolsky says that they are testing this approach to determine if it is cost effective. He says they decided to give this a try rather than requiring existing employees to work weekends.
- A) **Town Manager/Department Head Reports:** Town Manager Dan Sabolsky reports that Land Solutions LLC has prepared another draft of the Growth Policy, which will be reviewed by the Planning Board later this week. Sabolsky reports on research he has done for fundraising and grants to support the Siegel Learning Center. The new mobile stage was used again this past weekend and is working very well. Sabolsky says that the drug and alcohol policy has been adopted. He says that he is evaluating companies to conduct the testing. He asks for comments on the Employee Personnel Policy Manual as soon as possible. The Safety Committee is meeting later this week to organize and start working on policies and programs. Sabolsky says that they found some issues with the sewer line on Electric Street that would service the two undeveloped parcels on the east side. They have determined that the gaskets are not aligned properly and they are missing crossover lines. He says that staff is going to attempt to get these issues eliminated this fall. Sabolsky says that they anticipate starting the housing project next spring and expect to build 20 duplex units with a 1-bedroom unit and a 3-bedroom unit in each duplex. He introduces Pete Simon, the attorney for the project. Sabolsky says the completed project will have 20 duplex units and 40 condominium units when it is complete.

Finance Director Lanie Gospodarek reports that she is very close to finishing the budget for this year. She says that they have been reviewing the changes to the personnel manual and wrapping up business license renewals. Chief of Police Scott Newell reports on meetings he attended in Bozeman last week regarding changes made by the legislature to criminal law, drug task force, etc.

- C) Sabolsky explains that due to the fire inspection of the property at 19 Gibbon Avenue, new questions came up about the conditional use permit and development of the property. A conditional use permit was issued to Kelly Midwest Ventures at the July 11, 2017 Town Council Meeting. He explains that the house is most likely going to be reclassified as a rooming house rather than a duplex and therefore would require additional review. Jeff Schoenhard of Kelly Midwest Ventures describes the process he has been through to get to this point and expresses frustration about the roadblocks that keep coming up for this project. He explains that they are trying to provide employee housing in the area of town that it is permitted and only doing what is already being done all over town. He says that they are trying to follow the rules and do it the right way. Town Attorney Jane Mersen recommends that the Council not take any action at this time. She says that if the Fire Department or Building Department recommends revoking the permit, then it should be put back on the agenda.

The meeting is adjourned. (9:00 PM)

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Mayor

ATTEST:

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Town Clerk

Application for Outside Amplification Permit  
Town of West Yellowstone  
Gallatin County, Montana

Event: Rocky's Block Party

Contact Person: Kayla McCarthy

Address of Contact Person: PO Box 616 West Yellowstone MT  
59758

Phone Number: (406) 697-5462

Signature of Property Owner of Record: John M. [Signature]

Date(s) of Event: August 5, 2017

Location: Rocky's

Amplification between the hours of: 4 AM/PM and 12 AM/PM

Description of Event: Live music outside of Rocky's.  
Blocked off from the street. Food and drinks

Jackie R. [Signature]

Signature of Applicant

07/25/17

Date

FOR OFFICE USE ONLY

Decision by Town Council:                      Approved                      Disapproved

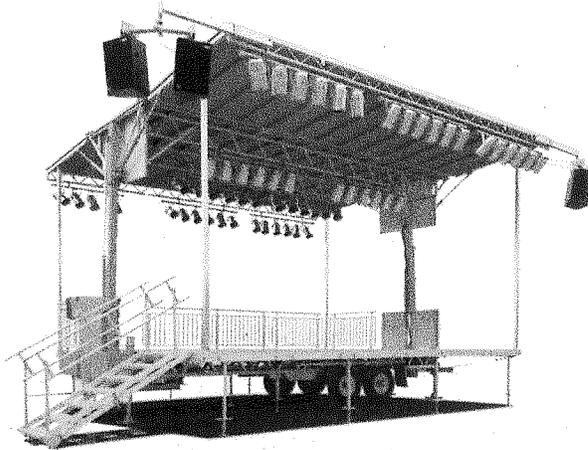
Conditions: \_\_\_\_\_

Signature of Mayor/Operations Manager: \_\_\_\_\_

\_\_\_\_\_ Date

**Stageline SL100 Mobile Stage**

Floor Size: 24' x 20'  
 Wind Resistance: 80 mph without windwalls  
 Trailer Weight: 9,990 lb



Standard Equipment * .....	\$	111,900
Options & accessories .....	\$	13,265
Services .....	\$	13,265
Sub-Total .....	\$	138,415
Discount .....	-\$	7,500
<b>Total .....</b>	<b>\$</b>	<b>130,915</b>

All prices are in USD  
 Taxes not included (if applicable)

**Approval**

Date:
Signature:
Name:
EIN # (if applicable):

**STANDARD EQUIPMENT \***

**ROOF STRUCTURE & RIGGING**

- 4 Built-in trusses / aluminum 2" diameter tube trussing
  - 4 Built-in rigging points
  - Rigging bar / 14' - spans 2 rigging points from left to right
  - 2 Aluminum side overhang rigging beams 3'
  - 4 Aluminum corner posts
  - Fiberglass roof molded and wrapped around structure
  - Rigging load capacity tested at twice the working load
  - Double mast lifting mechanism (for a fully hydraulic set up of the stage, Total roof load capacity with sound wings: Galvanized steel column - one on each side
- Compatible with industry clamps  
 Capacity: 350 lb / load each  
 Capacity: 30 lb / ft  
 Capacity: 800 lb / each  
 Added roof stability and safety
- Lifting Capacity: 3,800 lb - balanced load  
 6,500 lb  
 System safely hoists rigged loads

**HYDRAULICS**

- Double mast lifting mechanism (for a fully hydraulic set up of the stage, roof, sound, lighting and other equipment)
  - High power integrated hydraulic system
  - 4 Hydraulic stabilizers / stage levels from 3' 6" to 4' 3"  
 Vertical support capacity (each): 15,000 lb  
 Lateral support capacity (each): 2,000 lb
  - Gas engine
- Lifting Capacity: 3,800 lb - balanced load  
 Equipped with safety valves on all cylinders  
 No tools required  
 No other power source required

**STAGE**

- Plywood, black finish, non slip / quick levelling legs
  - Multifunctional extruded aluminum deck edges
  - Guardrails (stage model) / aluminum
  - Support brackets built-in for Stageline platforms
  - Aluminum stairway - 7 steps - adjustable - 35" wide - with handrails
  - Work light - LED
- 24' x 20'  
 To install decks, skirts, guardrails & staircases  
 5 x 5' 9" + 2 x 2' 8"  
 Full perimeter

**TRAILER**

- Drawbar with pintle eye
  - 2 Leaf spring axles
  - 4 Tires
  - Electric brakes on all wheels
  - Emergency breakaway system
  - Storage compartment
  - Spare wheel / full-size rim / integrated storage
  - 2 Storage bumpers
  - 10 Equipment tie-downs
  - Storage weight capacity
  - Storage space capacity
- Capacity: 14,990 lb  
 0.40 m (16")  
 DOT requirement  
 1' 7" x 1' 6" x 1' 4"  
 Protects structure  
 2,268 Kg (5,000 lb)  
 23' 10" x 5' 6" x 5' 6" = 720 ft³

**STANDARDS & CERTIFICATIONS**

- Applicable regulations
  - Vertical load:
  - Wind resistance:
  - Certificate stamped by professional engineers
  - All technical documents supplied
  - 24/7 service support +1(800) 267-8243
- IBC, SAE, DOT, NFPA, CBC, NBC & CWB  
 Floor: 5 KPa (100 psf) / Roof: 1 KPa (20 psf)  
 80 mph without windwalls  
 60 mph with windwalls

**OPTIONS & ACCESSORIES**

		Price (USD)	Quantity	
<b>A WINDWALLS - SKIRTS</b>				
a1	Upstage fire retardant gray vinyl windwall - 44' long x full height (with doors) (keder aluminum track system for easy installation)	\$ 4,200	1	\$ 4,200
a2	Skirting front and side of stage - 40' x 4'	\$ 1,350	1	\$ 1,350
<b>B SOUND WINGS &amp; RIGGING</b>				
b1	Extension platforms (black non-slip) & accessories - 4' x 8' - (sugg'd qty: 4)	\$ 990	4	\$ 3,960
b2	Guardrails (platform model) / aluminum - 3' 8" - (sugg'd qty: 8)	\$ 180	8	\$ 1,440
b3	Line array supports - 800 lb - (Set of 2)	\$ 860		
b4	FOH pipes - capacity: 125 lb / each - (Set of 2)	\$ 985		
b5	Upstage rigging beams - capacity of 1,200 lb (Set of 2)	\$ 750		
<b>C BANNER SUPPORTS</b>				
c1	Rooftop banner support posts - 24' x 4'	\$ 525	1	\$ 525
c2	Banner frame keder bar	\$ 655		
c3	Lateral banner supports - 6' x 15' 10" with 2 additional rooftop posts for extending banner to 36' 9"	\$ 1,125	1	\$ 1,125
c4	Lateral bars at stage level / keeps lateral banners taut	\$ 650	1	\$ 650
<b>D UPSTAGE DECK UPGRADE - Extend to 24' x 24'</b>				
d1	3 Extension platforms & accessories - 4' x 24'	\$ 2,970		
d2	8 Guardrails (platform model) / aluminum - 3' 8"	\$ 1,440		
d3	Bracing system for extension platforms	\$ 810		
d4	Windwall to cover increased area	\$ 540		
<b>E HYDRAULICS</b>				
e1	Hydraulic quick connectors	\$ 450		
e2	Electric motor, 1 hp, 110 V, hydraulic connections and pump for dual power (steel storage compartment included)	\$ 2,500		
e3	2 Cylinder locks (corner post substitute)	\$ 500		
<b>F REVERSIBILITY</b>				
f1	Stage reversibility	\$ 1,750		
f2	Side overhang rigging beams / upstage for speakers on all 4 corners - (Set of 2) (refer to b3)	\$ 660		
<b>G STAGE DRESSING</b>				
<b>Vinyl - rainproof fire retardant</b>				
g1	Skirt extension - 17'	\$ 585		
g2	Backdrop - 24' x 15'	\$ 1,650		
g3	Downstage windwall extensions - 10' 3" x 15' (with doors) - (Set of 2)	\$ 2,300		
<b>Scrim/mesh - fire retardant</b>				
g4	Upstage - 44' x 15'	\$ 4,200		
g5	Backdrop - 24' x 15'	\$ 1,650		
g6	Downstage windwall extensions - 10' 3" x 15' (with doors) - (Set of 2)	\$ 2,300		
<b>H TRAILER HITCH</b>				
h1	Gooseneck / kingpin for 5th wheel hookup (instead of drawbar with pintle eye)	\$ 2,100		
h2	Gooseneck / ball hitch hookup (instead of drawbar with pintle eye)	\$ 2,100		
h3	Ball hitch (attachment only)	\$ 1,100		
h4	Drawbar / pintle hitch (in addition to gooseneck)	\$ 2,400		
h5	Hydraulic foldable gooseneck for kingpin or ball hitch (instead of drawbar with pintle eye)	\$ 5,500		
<b>I ACCESSORIES</b>				
i1	Aluminum stairway - 7 steps - adjustable - 35" wide - with handrails	\$ 1,500		
i2	Loading ramp / aluminum - 3' x 12'	\$ 1,325		
i3	Loading ramp / aluminum - 4' x 12'	\$ 2,300		
i4	ADA lift - up to 5' - 600 lb max load - portable - access from all sides	\$ 9,790		
i5	Extension platform (black non-slip) & accessories - 4' x 8'	\$ 990		
i6	Extension platform (black non-slip) & accessories - 4' x 4'	\$ 800		
i7	Guardrail (platform model) / aluminum - 3' 8"	\$ 180		
i8	Guardrail (stage model) / aluminum - 2' 8"	\$ 160		
i9	Guardrail (stage model) / aluminum - 5' 9"	\$ 320		
i10	Guardrail (stage model) / aluminum - 5 x 5' 9" + 2 x 2' 8"	\$ 1,900		
i11	Rainproof covers for speakers & Motors / PVC - (Set of 2)	\$ 895		
i12	Screen support - 2,500 lb	\$ 6,850		
i13	Quick shelter, polyester roof and walls - 8' x 8'	\$ 1,600		
i14	Quick shelter, polyester roof and walls - 10' x 10'	\$ 1,800		
i15	Storage compartment / steel - 14" x 16" x 36"	\$ 775		

**OPTIONS & ACCESSORIES**

<b>K TRAILER GRAPHICS</b>		<b>Price (USD)</b>	<b>Quantity</b>
k1	Logo only	TBD	
k2	Full graphic trailer wrap - (2 x (24' 7" x 7' 2") - 2 x (4' 11" x 7'))	\$ 3,675	
<b>Customized scrim* banners - printed graphics - 4 color process</b>			
k3	Rooftop header banner - 24' x 3' 8"	\$ 970	
k4	Rooftop header banner - 36' 9" x 3' 8" - spans lateral banners	\$ 1,390	
k5	Lateral banners - 6' x 16' (Set of 2)	\$ 1,045	
k6	Rear banner - 23' 6" x 12' 8" - installs full size, with or without backdrop <i>*available in vinyl - prices vary</i>	\$ 2,725	
<b>L MISCELLANEOUS</b>		<b>Price (USD)</b>	<b>Quantity</b>
l1	Misc_1	TBD	
l2	Misc_2	TBD	

**Total for Options & Accessories \$ 13,250**

**SERVICES**

<b>SERVICES</b>		<b>Price (USD)</b>	<b>Quantity</b>
m1	Trailer shrink wrap	\$ 700	
m2	<b>Transportation</b> to TWY, MT - 59758 - includes customs paperwork	\$ 6,500	1 \$ 6,500
m2a	Transport to Champlain, NY - includes customs paperwork	\$ 1,200	
m3	<b>Training Course</b> - 3 day comprehensive - from 1 to 4 techs max.	\$ 2,440	1 \$ 2,440
m4	<b>Trainer Expenses</b> - to, in & from MT (n/a when training taken at Stageline plant)	\$ 4,325	1 \$ 4,325

**Total for Services \$ 13,265**

TRANSPORTATION, TRAINING AND TRAINER'S EXPENSES WILL BE QUOTED SEPARATELY.

\*Prices & specifications subject to change without notice

Stageline SL100 - Sales Quote 2017



Costs related to transportation, training and trainer expenses (travel, accommodation and per diem) not included.  
EXW: L'Assomption, Quebec, Canada

Stageline Mobile Stage Inc.  
700 Marsolais Street, L'Assomption, Quebec, Canada J5W 2G9

Tel.: (450) 589-1063, Fax: (450) 589-1711  
www.stageline.com

**MONTANA LEAGUE OF CITIES AND TOWNS  
86TH ANNUAL CONFERENCE  
BEST WESTERN HERITAGE INN  
GREAT FALLS, MONTANA**

**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

**WEDNESDAY, SEPTEMBER 27<sup>TH</sup>**

- 7:00 am—5:30 pm **CONVENTION AREA**  
Registration
- 8:00 am—3:00 pm **BRITAIN**  
Municipal Clerks Meeting
- 8:00 am—12:00 pm **MISSOURI**  
City Managers Meeting
- 8:00 am—4:00 pm **AMERICAN**  
Public Works Directors Meeting
- 8:00 am—4:30 pm **CANADIAN**  
Montana Chapter of National Public Employers Labor Relations Association
- 1:00 pm—5:00 pm **EAGLE FALLS GOLF CLUB, 1025 25<sup>TH</sup> ST. N.**  
Golf Scramble
- 1:00 pm—5:00 pm **RUSSELL**  
Chiefs of Police Association Meeting
- 1:00 pm—2:30 pm **MISSOURI**  
Legislation Resolutions Committee
- 2:00 pm—5:00 pm **CM RUSSELL MUSEUM, 400 13<sup>TH</sup> ST. N.**  
Guided Group Tour
- 2:30 pm—4:00 pm **LEWIS/CLARK**  
MMIA Board of Directors Meeting
- 3:00 pm—4:00 pm **ROOM 201**  
MLCT Audit Committee Meeting
- 4:00 pm—5:30 pm **MONTANA/ALBERTA**  
MLCT Board of Directors Meeting
- 7:00 pm—9:00 pm **MISSOURI ROOM – CIVIC CENTER, 2 PARK DR. S.**  
President’s Reception

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**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

**THURSDAY, SEPTEMBER 28TH**

7:00 am—5:30 pm

**CONVENTION AREA**

Registration

7:15 am—8:00 am

**LEWIS/CLARK**

League Committee Meetings

- Nominating
- Credentials
- Finance & Dues
- Conference Site

8:00 am—5:00 pm

**MONTANA/ALBERTA**

City Attorneys Meeting

8:00 am—8:45 am

**CONVENTION AREA**

Opening General Session

- Call to Order
- Presentation of Colors
- Pledge
- National Anthem
- Native American Drum Circle Performance
- Invocation
- Mayor’s Welcome
- Response from 1<sup>st</sup> VP
- Roll Call
- Introductions

9:00 am—11:00 am

**CONVENTION AREA**

***Keynote Address***

Eduardo Garcia, Motivational Speaker

**MONTANA LEAGUE OF CITIES AND TOWNS  
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GREAT FALLS, MONTANA**

**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

11:00 am—11:15 am

**CONVENTION AREA**

Coffee Break

**CONCURRENT SESSIONS**

11:15 am—12:00 pm

**CANADIAN**

*Road to 2020 – How Cities Can Prepare*

TBD

U.S. Census Bureau

*Or*

**BRITAIN**

*TIF*

TBD

TBD

*Or*

**AMERICAN**

*Water Rights*

TBD

TBD

12:15 pm—1:15 pm

**CONVENTION AREA**

*Lunch with Governor Bullock*

**CONCURRENT SESSIONS**

1:30 pm—2:30 pm

**CANADIAN**

**BaRSAA (Gas Tax Implementation)**

TBD

TBD

*Or*

**MONTANA LEAGUE OF CITIES AND TOWNS  
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GREAT FALLS, MONTANA**

**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

**BRITAIN**

***Rates and the Importance of Reserves***

Shadi Eskaf

UNC Chapel Hill

*Or*

**AMERICAN**

***Complaints & Misconduct: How to Conduct Workplace  
Investigations***

Angela Simonson, HR/EPLI Specialist

MMIA

2:45 pm—3:30 pm

**CANADIAN**

***Infrastructure Coalition***

Darryl James, Executive Director

Montana Infrastructure Coalition

*Or*

**BRITAIN**

***Health Insurance***

TBD

MMIA

*Or*

**AMERICAN**

***Marsy’s Law***

TBD

TBD

3:30 pm—3:45 pm

**CONVENTION AREA**

Coffee Break

**MONTANA LEAGUE OF CITIES AND TOWNS  
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BEST WESTERN HERITAGE INN  
GREAT FALLS, MONTANA**

**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

**CONCURRENT SESSIONS**

3:45 pm—4:30 pm

**CANADIAN**

*DEQ*

TBD

TBD

*Or*

**BRITAIN**

*Liability Coverages Changes*

Alan Hulse, CEO

MMIA

Ann Komac, Claims Manager

MMIA

*Or*

**AMERICAN**

*U.S. Communities*

TBD

TBD

4:45 pm—5:30 pm

**CANADIAN**

*Local Government Services*

TBD

TBD

*Or*

**BRITAIN**

*Requirements to Qualify for SRF Funding*

Shadi Eskaf

UNC Chapel Hill

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GREAT FALLS, MONTANA**

**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

*Or*

**AMERICAN**

***ADA & Special Events***

Kelly Lynch, Deputy Director

Montana League of Cities & Towns

5:30 pm—7:30 pm

**CONVENTION AREA**

***Social Hour***

***Entertainment by TBD***

7:30 pm—

**DOWNTOWN GREAT FALLS**

Self-Guided Tour of Great Falls Establishments

Transportation to/from Downtown TBD

DRAFT

**MONTANA LEAGUE OF CITIES AND TOWNS  
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GREAT FALLS, MONTANA**

**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

**FRIDAY, SEPTEMBER 29TH**

7:00 am—12:30 pm

**CONVENTION AREA**

Registration

7:00 am—7:45 am

**CONVENTION AREA**

*Inspirational Breakfast*

TBD

TBD

8:00 am—12:00 pm

**MONTANA/ALBERTA**

City Attorneys Meeting

8:00 am—9:00 am

**CONVENTION AREA**

MLCT Annual Business Meeting

- Roll Call
- President’s Report
- Executive Director’s Report
- National League Update
- Committee Reports
- MMCT/FOA Report
- Old Business
- New Business
- Election of Officers
- Adjournment

9:15 am—9:45 AM

**CONVENTION AREA**

MMIA Annual Business Meeting

9:45 am—10:00 am

**LEWIS/CLARK**

MMIA Board Meeting—Election of Officers

**MONTANA LEAGUE OF CITIES AND TOWNS  
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GREAT FALLS, MONTANA**

**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

9:45 am—10:00 am

**CONVENTION AREA**

Coffee Break

**CONCURRENT SESSIONS**

10:00 am—11:00 am

**CANADIAN**

***BaRSAA (Gas Tax Implementation)***

TBD

TBD

*Or*

**BRITAIN**

***Local Government Center TBD***

Dan Clark, Director

Local Government Center

Blake Christensen, Associate Director

Local Government Center

*Or*

**AMERICAN**

***Land Use (Phasing)***

Kelly Lynch, Deputy Director

Montana League of Cities and Towns

11:15 am—12:00 pm

**CANADIAN**

***Laying Groundwork – Establishing levels of Service in  
Cities/Towns***

TBD

TBD

*Or*

**MONTANA LEAGUE OF CITIES AND TOWNS  
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GREAT FALLS, MONTANA**

**“TODAY’S CHALLENGES – TOMORROW’S OPPORTUNITIES”**

**BRITAIN**

***National League of Cities TBD***

Mike Nelson, Program Manager Western Region  
National League of Cities

*Or*

**AMERICAN**

***Aquatic Invasive Species***

TBD

TBD

12:15 pm

**CONVENTION AREA**

***Luncheon***

- Installation of Officers
- Address of President Elect
- Urban Forestry Excellence Awards
- Prize Drawings