

# Town of West Yellowstone

Tuesday, November 7, 2017

West Yellowstone Town Hall, 440 Yellowstone Avenue

**TOWN COUNCIL MEETING**

**7:00 PM**

Purchase Orders

Treasurer's Report & Securities Report

Claims ∞

Consent Agenda:     **Minutes of the October 14, 2017 Public Hearing & Special Town Council Meeting** ∞  
                              **Minutes of October 17, 2017 Town Council Meeting** ∞

Business License Applications

Advisory Board Report(s)

Town Manager & Department Head Reports

**Comment Period**

- **Public Comment**
- **Council Comments**

## **NEW BUSINESS**

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Blue Ribbon Bungalow, Resort Tax Bond Waiver

Discussion/Action ∞

Correspondence/FYI/Meeting Reminders



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting**  
**October 13, 2017**

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, Pierre Martineau, Cole Parker (Council Member Greg Forsythe is not present.)

OTHERS PRESENT: Town Manager Daniel Sabolsky, Town Attorney Jane Mersen, Social Services Director Kathi Arnado, Trish Barnes, Tom Cherhoniak, West Yellowstone News Editor Dustin Jones, Richard and Teri Gibson, Erin Benike, Norma Salinas, Tatiana Salinas and daughter, Katie Ostberg, Monika Rogers, Steffie Siegel, Whitney Madrigal, Bob Patzke, Udo & Janet Freund, Carrie Pope, Vickie Barta, Megan Crowley, Bruce McPherson, Jerry Schmier, Randy Roberson, Clyde Seely, John Costello, Toni Brey, Fire Chief Shane Grube, Denice Sabolsky, Bob Everest, Tim and Nancy Heideman, David Mayfield, Travis Watt, and multiple other members of the community

The meeting is called to order by Mayor Jerry Johnson at 7:00 PM in the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana

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**Public Comment Period**

Mike Cameron, Jamie McBirnie and Carrie Egging of the Hebgen Basin Fire Department make a brief presentation about Operation Warm, a charity that raises money to provide new coats to any child in need in Montana. Employees of the Fire Department are making a sincere effort to raise money to support this cause and help children in the community. Multiple community members offer to make donations and it is decided to put a donation “boot” at the Town Hall as well as at Westmart Building Center.

**Public Hearing: Waiver of Conflict of Interest for Council Member**

Mayor Jerry Johnson calls the public hearing to order at 7:00 PM. Town Clerk Liz Roos reads the hearing notice and reports that the hearing was advertised in the October 5 and October 12, 2017 editions of the West Yellowstone Star, posted publicly at the Town Hall, US Post Office, online at the Town’s website as well as on the Town’s Facebook account. Mayor Johnson asks Town Attorney Jane Mersen to explain the purpose of the public hearing. Mersen explains that since Greg Forsythe is a member of the Town Council and bid on the Siegel Learning Center (Little Rangers) project, it is a conflict of interest for him to be the selected bidder. She says that MCA 7-8-4109 of Montana Code Annotated provides a way for the Council to waive the conflict of interest. She clarifies that the hearing is to give the public an opportunity to comment on the waiver of conflict of interest.

Bruce McPherson, Chair for the Little Rangers Board of Directors, reads a letter from teacher Whitney Madrigal expressing support and describing success with the children at the Little Rangers Learning Center. Erin Benike, board member and new mother of 7 month old twins, also expresses support for the center and reads a letter from Tarah Oldroyd, a teacher at the Little Rangers Learning Center.

Johnson reminds the group that the purpose of the Public Hearing is to comment on the conflict of interest. Later on the agenda, they will discuss the building for the center.

Kathi Arnado, Social Services Director and board member for Little Rangers, supports waiving the conflict of interest for Greg Forsythe stating that the benefits to the community will outweigh what he will earn from the project. Richard Gibson says that if the Council votes against the waiver, they are essentially voting against completing the project. Jerry Schmier says that Greg Forsythe is doing a good thing by essentially holding the cost down of the project and using a reputable local contractor to complete the project. Clyde Seely says he also supports waiving the conflict for Greg Forsythe to get the building built. Randy Roberson also encourages the Council to waive the conflict in order to be able to provide good childcare in our community. Bob Everest, Pastor for the Community Church, also supports the waiver of conflict. David Mayfield says that he also supports the waiver and use of a local contractor to build the building. Tom Cherhoniak says that he thinks this is a huge conflict of interest and that the Council should grant the waiver. Kent Houston, a retired teacher, says he sees no conflict of interest and they should listen to their community. Giselle Hansen says that taking her kids to the Learning

Center is a huge part of their life. She says she doesn't actually need it as a daycare and also thinks there is no conflict. Mayor Johnson reads letters of support for waiving the conflict of interest from Udo Freund, Ethan Siegel, Jennifer Reinsch, Carolyn and Bruce Fox, Clyde Seely, and Pat and Ginger Povah.

The hearing is closed at 7:35 PM

### **ACTION TAKEN**

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- 1) Motion carried to approve the waiver of conflict of interest based on the following findings: that the waiver of conflict provides a benefit to the learning center, the project has been put out for public bidding at least three times, that Greg Forsythe is a person of interest in the contract, and that the conflict does not outweigh the potential hardship to the project if the waiver is not approved. (Johnson, Schmier) Motion passes unanimously.
- 2) Motion carried to accept the recommendation from the committee to award the contract for the Siegel Learning Center (Little Rangers) to Westmart Building Center, Inc. (Martineau, Siegel) Motion passes unanimously.

### **DISCUSSION**

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- 1) Mayor Johnson explains it is now time for the Council to discuss the waiver of conflict of interest. Parker asks Town Attorney Jane Mersen if they are risking litigation by other bidders on the project if they grant this waiver. Mersen says that although she could never guarantee that someone won't sue the Town, she says that because of the transparency and public notice they are on solid ground to move forward. Schmier says that he has heard from no one that opposes waiving the conflict of interest. Martineau says he agrees with Schmier and also thinks that at \$955,000, they are getting a very good deal and will get a very nice building. Johnson says that he thinks there is a conflict of interest, but there are things they can do to make sure they handle that appropriately. He agrees that the public is in favor of the waiver and project. He says that Forsythe will not be able to vote on any issues that pertain to the project. He says that the motion will need to be carefully worded to ensure they meet the criteria for granting the waiver as outlined in MCA 7-5-4109.
- 2) Town Manager Dan Sabolsky explains that prior to the last Town Council meeting, they formed a committee to review the bids for the Sigel Learning Center (Little Rangers). The committee was composed of himself, James Patterson, Assistant Fire Chief James Jessop, Carrie Pope and Vickie Barta. Sabolsky outlines the bids that were received for the project and the cost comparison between the proposals. He reports that the recommendation from the committee is to award the contract for the project to t the Westmart Building Center, Inc. Johnson asks Sabolsky to write up a formal recommendation from the committee. Johnson also reports that they have received a letter from the West Yellowstone Foundation that the additional \$55,000 has been raised to cover the shortfall from the budget. Johnson also requests that the plans for the building be sent to the Town's Engineer, Dick Dyer, for review. Schmier expresses concern about the lack of a sprinkler system in the building. Sabolsky explains that if there are enough doors, the building does meet building code. However, after discussion by the committee and board members, they have pledged to ensure that the funding is there to put a sprinkler system in the building. Schmier asks if they award the bid, when will they break ground. Tim Heideman says they will break ground at 7:30 AM tomorrow morning. Johnson notes that they have read letters of support for the project from Toni Brey, Jeanine Shearing, Jennifer Holyer, Buck Taylor-Community Health Partners, Whitney Madrigal, Louise Graham, Tarah Oldroyd, Clyde Seely, Pam Sveinson, Kevin Flanagan, Mary Wilson, and Kati Holtzman. Clyde Seely also states that they have a letter of support from the West Yellowstone Economic Development council.

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Town Council Public Hearing & Special Meeting  
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The meeting is adjourned. (8:05 PM)

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Mayor

ATTEST:

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Town Clerk

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting**  
**October 17, 2017**

COUNCIL MEMBERS PRESENT: Mayor Jerry Johnson, Brad Schmier, Pierre Martineau, Cole Parker, Greg Forsythe

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek, Public Services Superintendent James Patterson, Chief of Police Scott Newell, Social Services Director Kathi Arnado, Richard Gibson, Randy Roberson, Fire Chief Shane Grube, Jay Thrift, Denice Sabolsky

PLANNING BOARD MEMBERS PRESENT: Tim Daley, Teri Gibson, Chipper Smith, and Bill Howell

The meeting is called to order by Mayor Jerry Johnson at 7:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

### **WORK SESSION**

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Mayor Johnson calls the work session to order and explains that they are reviewing the current draft of the Growth Policy. He says they also have the resolution that was approved by the Planning Board to recommend approval by the Town Council. The resolution also includes an exhibit that outlines the changes made to the current draft. The Council takes a few minutes to review the final changes as approved by the Planning Board prior to passing the resolution. Dave DeGrandpre of Land Solutions, LLC is present at the meeting. Land Solutions has facilitated the process of preparing the new growth policy. DeGrandpre explains that a growth policy is a general document to guide the growth and development of the community. DeGrandpre explains that over the course of the last year, they have held multiple public meetings to determine the public support and thoughts of the community. He explains that they have worked extensively with the Planning Advisory Board to ultimately passed a resolution to approve it in September. He says that seven key issues were addressed in the document including housing, short term rentals, development of the 80 acres, Town appearance, zoning in Old Town, the economy, and water and sewer capacity. DeGrandpre says that a resolution of intention is on the agenda later tonight for approval. He says that typically they wait about 30 days after adopting the resolution of intention in order to collect any final comments and then put it on the Town Council agenda for final approval. Mayor Johnson asks Yellowstone Historic Center Board Member Chipper Smith about the YHC's perspective on the language about restoring historic structures. Smith explains that the YHC board is meeting tomorrow morning and they will discuss that. Sabolsky says that he will also be attending that meeting and will discuss the policy. The Council discusses some minor issues in the draft and asks some questions. Tim Daley says that he has some comments he would like to direct specifically to the Town Council by email. Council Member Forsythe asks what process did the Planning Board go through to get to this point? Chipper Smith explains that the Planning Board originally started by updating the 2006 Growth Policy. But then Land Solutions was contracted to help them get through the process. He says that although the original policy included other things, the new draft is definitely more professional and easier to use. DeGrandpre points out some of the changes and recommendations that were put into the plan regarding use and development of the 80 acres. DeGrandpre explains that there are no consequences for not following the guidelines in the policy, but he does recommend that land use decisions are made in accordance with the policy. If they are not, then they should update the Growth Policy, which is not difficult for the Council to do. Smith says that early on in the process, they seemed to get bogged down discussing the specific details of certain issues. He says that the current draft includes broader statements, which are more appropriate even in the sections that he doesn't agree with. Schmier asks for clarification about what changes were included as Exhibit A in the resolution from the Planning Board. DeGrandpre says that the changes that are attached to the resolution are all included in the current draft.

## **ACTION TAKEN**

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- 1) Motion carried to approve the claims, which total \$180,310.86. (Parker, Forsythe) Schmier abstains from #43678, Forsythe abstains from #43788.
- 2) Motion carried to approve the Consent Agenda, which includes the minutes of the October 3, 2017 Town Council Meeting. (Parker, Martineau) See next motion.
- 3) Secondary Motion carried to approve the minutes from the October 3, 2017 Town Council meeting, as amended (Martineau, Parker)
- 4) Motion carried to approve Resolution No. 706, a resolution of intention to adopt the 2017 Growth Policy. (Martineau, Parker)
- 5) Motion carried to approve the one-year lease with Ride Solutions, LLC to use a designated portion of the 80 acres for winter tire testing. (Parker, Martineau)
- 6) Motion carried to approve the development agreement between the Town of West Yellowstone and Westmart Building Center, Inc. (Martineau, Schmier) See next motion.
- 7) Motion carried to approve the development agreement, with the amendments to clarify that the building produced will be based on the plans and specs, how change orders will be handled, and a provision that would allow Westmart Building Center, Inc. to rent the land the building is on in the unlikely event that the Town does not purchase the building. (Martineau, Parker)

## **DISCUSSION**

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- 1) Forsythe asks about the claim to Blue Heron Enterprises to complete the pavilion, a project that has gone well over the budgeted amount. He asks where the money is coming from to cover that overage. He says that in the past it seems like the Council had to approve a budget amendment to approve spending that money. Finance Director Lanie Gospodarek explains that although they have spent more than anticipated on this project, the money to complete the project must come from other budgeted expenditures in that fund that may not be completed this year. Johnson asks about the claim to Buffalo Services LLC for water testing. Sabolsky answers that they had them do some water testing to check quality control.
- 2) Town Clerk Liz Roos explains that she amended the minutes to include the names of the individuals that served on the committee that recommended acceptance of the proposal from Westmart Building Center, Inc. to build the Siegel Learning Center.
- 4) Mayor Johnson explains that they discussed the Growth Policy at the work session earlier tonight. They will now wait at least 30 days before final adoption to receive any additional comments.
- 5) Town Manager Dan Sabolsky explains that Clint Humphries of Ride Solutions contacted the Town to see if he can lease the same property in the 80 acres that he used last year for winter tire testing. The lease this year is identical to the lease that was approved by the Council last year. Humphries has been able to extend the property he uses from the Forest Service but needs to remove trees before he can use it. Fire Chief Shane Grube says that he supports the Council approving the lease. He says that Humphries has always allowed emergency services to use his track for training and driving practice on ice and snow.

- 6) Sabolsky explains that he did make some minor changes to the developmental agreement with Westmart Building Center, Inc. for the construction of the Siegel Learning Center. Sabolsky points out the changes and corrections that were made since it was sent out in the Town Council packet. Schmier notes that the agreement stipulates that the project will be completed within nine months. Sabolsky says that the original plan was to complete the project in eight months but they added another month to give the builder a little room. Greg Forsythe, as a private citizen, requests that they clarify the sentence about what will be produced based on the bid. He also requests that they add an addendum or amendment that would allow the Town to make suggestions or change orders. They discuss a process to handle change orders and possible cost increases. Sabolsky says they will keep a log of any discussions or decisions and ensure that everything is signed off by the Town and builder/developer. They agree that if any changes are made that cost money, they must come before the Town Council. Forsythe says that he also would like to see language that in the unlikely event that the Town does not purchase the building as agreed, that he will have the option to lease the land for \$1 per year.
- A) **Town Manager/Department Head Reports:** Town Manager Dan Sabolsky reports that he met last week with representatives from Yellowstone National Park (YNP) and Northern Rocky Mountain Development to discuss visitation and economic impacts as well as grant funding and long-term planning. YNP will attend the Town Council meeting on November 7, 2017. Sabolsky says that nightly rentals and housing are big topics right now and he believes they need to move forward with strengthening regulations for the Madison Addition. The Safety Committee is working to finalize the safety plan. Thomas Danehower from MMIA is coming in November to work with the committee to work on safety issues. Collective bargaining is underway and they are going to follow the interest based bargaining approach. Their first session will be November 20, 2017. The Electric street housing project is being planned and they anticipate having units ready by next August. Sabolsky says that they have told the developer not to expect to be able to connect to the water system until at least August 1, 2017.

Public Services Superintendent James Patterson reports that they expect to submit the permit to drill the new water well by the end of this week. Town Engineer Dick Dyer and Tom Osbourne from DEQ have been working to prepare the application. They are putting up the lights at Pioneer Park in preparation of skating and the sledding hill this winter. They are working on the snow equipment to prepare for winter and winterizing the dining lodge. Johnson also notes that they have picked up most of the garbage cans in the downtown area. Finance Director Lanie Gospodarek reports that they just finished up with the resort tax audits, preparing the Annual Financial Report, and other office tasks. Sabolsky reports that Chief Newell is working extra shifts this week so he did not require him to attend tonight and Social Services Director Kathi Arnado had a prior family commitment.

#### **Public Comment Period**

Helene Righenour reminds the council that they are coming up on the anniversary of the death of Officer Patrick Kramer and his family typically shows up around the 24<sup>th</sup> of October to commemorate his death.

Dannia Lloyd addresses the Council regarding housing in West Yellowstone. She says she has been reading with interest all the comments by Town Council candidates in the newspaper about housing. She was offended by a comment by Mrs. Gibson at a previous meeting when she stated that they bought a house in the Madison Addition. She says that not everyone can live in the Madison Addition and the Council needs to represent everyone, not just those that live in the Madison Addition. Mrs. Lloyd says that they have lived here for 43 years and faced many hardships, both physically and financially. She thanks Greg Forsythe for his help and the people that bring in the rodeo. She says that they put out a donation jar this year and made them the recipients. She says that these large hotels need to provide housing and the Kelly Inn does own

land out in the Madison Addition. Instead, the corporation chose to buy a house next to their property and make it into housing. Now the sewer is backed up and they want to still install showers and laundry. She says that these companies need to provide housing that doesn't hurt other people.

Greg Forsythe, as a private citizen, reports that Westmart Building Center has obtained all the necessary building permits for the Siegel Learning Center. The plans have been approved by a licensed structural engineer as well as a licensed architect. He says that they submitted a bid to the Town for the project on September 20, 2017. He says that after they submitted the bids they learned that the sprinkler system was going to cost much more than expected and was not included in the original bid. They then learned from the Fire Department that if they put an exterior door in every room, they would be in compliance. He says that when the Council did not want to spend the additional \$55,000 that was over budget, Dan Sabolsky and Bruce McPherson were able to find donors to come up with those additional funds. Forsythe says that he has felt like there have been some roadblocks thrown up on this project that has made things much more difficult. He says that the Council voted for the project and he hopes they would support it. He says that if the Council members have questions or concerns, they should bring them to Dan so they can be addressed.

Town Clerk Liz Roos reports that the ballots of the West Yellowstone Town Council Election will be mailed tomorrow, October 18, 2017. A ballot box will be delivered to the Town Hall on Thursday and will remain here until election day, November 7, 2017. Ballots must be either received by the Election Office by November 7, 2017 or deposited in the ballot box by 8 PM on that day.

#### **Council Comments**

Mayor Jerry Johnson reports that long-time resident and prominent member of West Yellowstone, Cal Dunbar, passed away earlier today. Another long-time resident, volunteer policeman, Don Stanley, also passed away today. Forsythe echoes Johnson's comments and says that as far as he is concerned, Cal was "Mr. West Yellowstone."

#### **CORRESPONDENCE**

Mayor Johnson shares a note from Lieutenant Governor Mike Cooney thanking the Mayor and Town officials for meeting with him in West Yellowstone last week. Dated October 13, 2017, Ken Davis writes to express concerns about the increase in unlicensed nightly rentals in the Madison Addition.

The meeting is adjourned. (9:00 PM)

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Mayor

ATTEST:

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Town Clerk



11/03/17  
14:58:57

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 11/17  
For Pay Date: 11/03/17

Page: 2 of 10  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
43799	1514 Verizon Wireless	1,226.05					
	18 Smartphones						
	1 regular phone						
	3 laptops						
	10/20/17 640-0108, Police SP	59.71		SOCSE	1000 420100	345	101000
	10/20/17 640-0121 Laptop	40.01		STREET	1000 430200	345	101000
	10/20/17 640-0141 Street SP	59.71		STREET	1000 420100	345	101000
	10/20/17 640-1103, Operator SP	59.71		STREET	1000 430200	345	101000
	10/20/17 640-1438, SS Director	24.99		SOCSE	1000 450135	345	101000
	10/20/17 640-1460, Library Dir, SP	59.71		LIBRAR	2220 460100	345	101000
	10/20/17 640-1461, Facilities Tech, SP	59.71		WATER	5210 430500	345	101000
	10/20/17 640-1462, Operator, SP	59.71		WATER	5210 430500	345	101000
	10/20/17 640-1463, Deputy PSS, SP	59.71		SEWER	5310 430600	345	101000
	10/20/17 640-1472, Ops Mgr, SP	59.71		ADMIN	1000 410210	345	101000
	10/20/17 640-1676, Rec Coord, SP	59.71		REC	1000 460440	345	101000
	10/20/17 640-1754, COP, SP	59.71		POLICE	1000 420100	345	101000
	10/20/17 640-1755, Police SP	59.71		POLICE	1000 420100	345	101000
	10/20/17 640-1756, Police SP	59.71		POLICE	1000 420100	345	101000
	10/20/17 640-1757, Police SP	59.71		POLICE	1000 420100	345	101000
	10/20/17 640-1758, Police, SP	59.71		POLICE	1000 420100	345	101000
	10/20/17 640-1759, Police SP	59.71		POLICE	1000 420100	345	101000
	10/20/17 640-7547, Facilities Tech SP	59.71		PARKS	1000 460430	345	101000
	10/20/17 640-9074, PSS, SP	59.71		SEWER	5310 430600	345	101000
	10/20/17 COP laptop	46.21		POLICE	1000 420100	345	101000
	10/20/17 683 laptop	40.01		POLICE	1000 420100	345	101000
	10/20/17 640-0159 STREET SP	59.76		STREET	1000 430200	345	101000
43800	2813 Century Link	1,530.10					
	11/19/17 DSL Pub Serv Office 646-7949	0.00		BLDINS	1000 430200	345	101000
	11/19/17 Police 646-7600	334.47		POLICE	1000 420100	345	101000
	11/19/17 E911 Viper 646-5170	98.54		E911	2850 420750	345	101000
	11/19/17 E911 255-9710	999.12		E911	2850 420750	345	101000
	11/19/17 E911 255-9712	24.51		E911	2850 420750	345	101000
	11/19/17 Alarm Lines, 646-5185	73.46		TWNHAL	1000 411250	345	101000
43801	2546 Century Link QCC	12.87					
	11/23/17 long dist chg 406-646-7600	12.87		DISPAT	1000 420100	345	101000
43804	95 Energy West-Montana	1,490.69					
	11/28/17 nat gas 210361788 updl	242.76		UPDH	1000 411252	344	101000
	11/28/17 nat gas 210360293 Police	21.55		POLBLD	1000 411258	344	101000
	11/28/17 nat gas 210361746 Pub Services	272.22		STREET	1000 430200	344	101000
	11/28/17 nat gas 210361811 old firehall	85.39		PARK	1000 460430	344	101000
	11/28/17 nat gas 210363966 old bld ins	46.38		STREET	1000 430200	344	101000

11/03/17  
14:58:57

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 11/17  
For Pay Date: 11/03/17

Page: 3 of 10  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	11/28/17	nat gas 210360540	library	110.21		LIBBLD	1000		411259	344		101000
	11/28/17	nat gas 210364599	Povah	291.29		POVAH	1000		411255	344		101000
	11/28/17	nat gas 210361697	Iris Lift St	31.00		PUBSVC	1000		430200	344		101000
	11/28/17	nat gas 210365425	TwN Hall	363.62		TWNHAL	1000		411250	344		101000
	11/28/17	nat gas 210361655	Mad Add Sewe	26.27		SEWER	5310		430600	344		101000
43805			42 Fall River Electric	8,704.09								
	10/19/17	UPDH 4212041	elec service	1,330.50		UPDH	1000		411252	341		101000
	10/19/17	POLICE 4212008	elec service	152.28		POLICE	1000		411258	341		101000
	10/19/17	shop 4212018	elec service	88.89		STREET	1000		430200	341		101000
	10/19/17	ANIMAL 4212029	elec serv	64.03		ANIMAL	1000		440600	341		101000
	10/19/17	PARK 4212032	Elec ser	170.91		PARK	1000		411253	341		101000
	10/19/17	PARK, old firehouse	2901001	55.19		PARK	1000		411253	341		101000
	10/19/17	CLORINATOR 4212030	elec serv	54.94		WATER	5210		430500	341		101000
	10/19/17	MADADD H2O Tower 4212017		50.40		WATER	5210		430500	341		101000
	10/19/17	RR Well 4212005	elec serv	61.29		WATER	5210		430500	341		101000
	10/19/17	SEWER LIFT STATION 4212006		250.38		SEWER	5310		430600	341		101000
	10/19/17	SEWER PLANT 4212007	elec ser	1,434.17		SEWER	5310		430600	341		101000
	10/19/17	MAD SEWER LIFT 4212014	elec	130.99		SEWER	5310		430600	341		101000
	10/19/17	SEWER TREAT SERV 4212046	ele	2,716.57		SEWER	5310		430600	341		101000
	10/19/17	library 23 dunraven 4212054		142.42		LIBRY	1000		411259	341		101000
	10/19/17	povah comm ctr 4212001		233.00		POVAH	1000		411255	341		101000
	10/19/17	unmetered lights 4212004		1,451.25		STLITE	1000		430263	341		101000
	10/19/17	Town Hall 4212009		196.88		TWNHAL	1000		411250	341		101000
	10/19/17	Ice Rink 421010		38.70		PARKS	1000		411253	341		101000
	10/19/17	Hayden/Grouse Well 4212015		41.32		WATER	5210		430500	341		101000
	10/19/17	Electric Well 4212031		39.98		WATER	5210		430500	341		101000
43806			2935 Monika Rogers	300.42								
	10/18/17	reimb hotel,MLA Catalog	conf	175.42		LIB	2220		460100	370		101000
	10/18/17	reimb regis, MLA Catalog	conf	125.00		LIB	2220		460100	370		101000
43807			999999 MICHAEL GARRETT CURTIS	300.00								
	10/25/17	bond TK-2017-169		300.00		COURT	7469		212401			101000
43808			999999 DAVID GUY ALLEN	300.00								
	10/25/17	bond TK-2017-227		300.00		COURT	7469		212401			101000
43809			1331 West Yellowstone Foundation	2,500.00								
	10/31/17	MAP WY Hebgen Ice Fish 2018		2,500.00		MAP	2101		410130	398		101000

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Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
43810	547 WY Chamber of Commerce 10/19/17 MAP advance Kids n Snow 17-18	2,500.00 2,500.00		MAP	2101 410130	398	101000
43811	2744 Montana Tax Foundation, Inc. 06/15/17 dues 2017-2018	60.00 60.00		LIB	2220 460100	335	101000
43812	2800 RDO Equipment Co. W06886 10/25/17 maint/repair air compressor	6,090.02 6,090.02		STREET	1000 430200	361	101000
43813	999999 XINGPENG CHEN 10/13/17 interpretation service	165.00 165.00		COURT	1000 410360	394	101000
43814	951 Barnes & Noble 3549973 10/10/17 books 3549974 10/10/17 books 3554417 10/16/17 books	247.75 83.70 93.47 70.58		LIB LIB LIB	2220 460100 2220 460100 2220 460100	215 215 215	101000 101000 101000
43815	999999 KAMI GILLISPIE 10/24/17 Bond refund TK-2017-26	1,285.00 1,285.00		COURT	7469 212401		101000
43816	1622 CNA Surety 11/01/17 renew notary bond, M Desrocher	40.00 40.00		DISPAT	1000 420160	220	101000
43817	1796 Barta Electric, Inc. 5074 10/19/17 electrician-radar trailer 5078 10/19/17 electrician-RR well 5075 10/19/17 electrician-st lights/Alley A 5075 10/19/17 electrician-st lights/alley A 5076 10/19/17 electrician-st lights Hwy 20 5076 10/19/17 electrician-st lights Hwy 20 5077 10/19/17 electrician-Court room 5079 10/19/17 electrician-UPDL	9,238.08 455.48 381.25 4,737.50 578.13 1,172.50 250.00 1,241.04 422.18*		STREET WATER LIGHTS LIGHTS LIGHTS LIGHTS TWNHAL UPDL	1000 430200 5210 430550 1000 430263 1000 430263 1000 430263 1000 430263 1000 411250 1000 411252	220 369 357 220 220 357 366 366	101000 101000 101000 101000 101000 101000 101000 101000
43818	471 Northwest Pipe Fittings, Inc. 3872734 10/18/17 meter supplies	512.14 512.14		WATER	5210 430590	251	101000
43819	379 Energy Laboratories, Inc 114664 10/20/17 wastewater testing	420.00 420.00		SEWER	5310 430640	357	101000

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43820		3066 Core & Main		6,221.46					
	H933629	10/13/17 supplies		349.50		WATER	5210 430500	220	101000
	H923591	10/09/17 gloves		103.68		STREET	1000 430200	226	101000
	H981396	10/19/17 hydrant nozzle o-rings		145.50		WATER	5210 430500	369	101000
	H999964	10/24/17 warning plates		3,922.48		STREET	1000 430200	243	101000
	H906391	10/26/17 Pipes and Valves		1,700.30		STREET	1000 430200	369	101000
43821		497 MT Dept Environmental Quality		998.00					
	511804180	09/19/17 community connection fee		998.00		WATER	5210 430500	335	101000
43822		2264 MORNING GLORY COFFEE & TEA		37.50					
	833581	10/25/17 supplies		37.50		DISPAT	1000 420160	220	101000
43823		999999 NANCY HEIDEMAN		350.00					
		10/27/17 refund Povah deposit		350.00		POVAH	2210 214001		101000
43824		1089 Gallatin County Treasurer		5.00					
		10/31/17 TV District, PD RRG16671		5.00		POLICE	1000 420100	870	101000
43825		2369 River Dragon Designs/Rose		880.00					
	768709	10/25/17 sign for Police Department		880.00		ADMIN	1000 410210	327	101000
43826		999999 EAGLE ROCK FUR		500.00					
		11/01/17 refund RT Bond		500.00		RT	2100 214000		101000
43827		999999 CHARLES BOLTON-BOMAC SWEETS LLC		500.00					
		11/01/17 refund RT Bond		500.00		RT	2100 214000		101000
43828		999999 LOGAN OR SARA MAURER		500.00					
		11/01/17 refund RT Bond		500.00		RT	2100 214000		101000
43829		999999 JAMES OR SUE BURTON		500.00					
		11/01/17 refund RT Bond		500.00		RT	2100 214000		101000
43830		999999 SHIPING WANG OR SHIN KYOSO		500.00					
		11/01/17 refund RT Bond		500.00		RT	2100 214000		101000
43831		999999 ROBERT VARILEK, ROVAR, LLC		500.00					
		11/01/17 refund RT Bond, Budget Rent a		500.00		RT	2100 214000		101000

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43832		999999 DOUG TABOR OR JASON KING 11/01/17 refund RT Bond, Canyon Street		500.00 500.00		RT	2100 214000		101000
43833		999999 YELLOWSTONE CABINS ENTERPRISES, 11/01/17 refund RT Bond		500.00 500.00		RT	2100 214000		101000
43834		999999 HIGHMARK SNOWMOBILE 11/01/17 refund RT Bond		500.00 500.00		RT	2100 214000		101000
43835		999999 BIG SKY ANGLERS 11/01/17 refund RT Bond		500.00 500.00		RT	2100 214000		101000
43836		999999 PATRICIA BARNES 11/01/17 refund RT Bond		500.00 500.00		RT	2100 214000		101000
43837		999999 MARK DEIFT Best of Yellowstone #1, Best of Yellowstone #2 11/01/17 refund RT Bonds x 2		1,000.00 1,000.00		RT	2100 214000		101000
43838		2908 Frontline Ag Solutions, LLC 485437 09/07/17 parts		68.72 68.72		STREET	1000 430200	361	101000
43839		3067 Dude & Roundup Motel 100417-01 10/04/17 hotel room, help fund 092217-01 09/21/17 hotel room, help fund		99.98 49.99 49.99		HELP HELP	7010 450135 7010 450135	370 370	101000 101000
43840		2906 Anthony Kearney Violent Crime Investigators Assn. Conference 10/17/17 reimb travel, Missoula 10/09 10/30/17 reimb travel, Missoula 10/22		1,582.57 851.97 730.60		POLICE POLICE	1000 420100 1000 420100	370 370	101000 101000
43841		2751 Gallatin County Justice Court 10/16/17 passthru,Robert Terrance Smitj TK-100-2017-2973		170.00 170.00		COURT	7469 213000		101000
43842		3030 Irma Vazquez 09/28/17 reimb mileage, Bozeman 09/11/17 reimb mileage, Bozeman		93.60 46.80 46.80		SOCSE SOCSE	1000 450135 1000 450135	231 231	101000 101000

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43843		2507 Silvertip Pharmacy		48.84					
	082917/01	08/29/17 Rx		20.00		HELP	7010 450135	358	101000
	091817/01	09/18/17 Rx		8.00		HELP	7010 450135	358	101000
	091517/01	09/15/17 Rx		20.84		HELP	7010 450135	358	101000
43844		2381 WYED		500.00					
	11/01/17	refund RT bond		500.00		RT	2100 214000		101000
43845		2382 Neil Courtis		367.80					
	10/31/17	reimb travel, Missoula		367.80		POLICE	1000 420100	370	101000
43846		1864 Loomis Family Limited		145.99					
	09/25/17	fuel, help fund 9/7-9/25, 2017		145.99		HELP	7010 450135	231	101000
43847		2381 WYED		1,500.00					
	11/01/17	refund RT Bond-Rod Run		1,500.00		RT	2100 214000		101000
43848		725 Swan Cleaners		174.00					
	7624 10/13/17	laundry service, jail		174.00*		JAIL	1000 420230	390	101000
43849		29 Terrell's Office Machines Inc		140.00					
	344874 10/17/17	toner		140.00		LIB	2220 460100	220	101000
43850		2822 ClearBlu Cleaning Services		2,500.00					
	4 11/01/17	cleaning bathrooms, Sept 2017		1,250.00		PARKS	1000 460430	398	101000
	4 11/01/17	cleaning bathrooms, Oct 2017		1,250.00		PARKS	1000 460430	398	101000
43851		1085 JD Speciality Services		625.00					
	3294 10/13/17	weld water line, water truck		625.00		STREET	1000 430200	361	101000
43852		999999 ROCKY MOUNTAIN SNOWBIKE RENTAL		500.00					
	11/01/17	resort tax bond refund		500.00		RT	2100 214000		101000
43853		999999 SPIRIT OF THE NORTH SLED DOG		500.00					
	11/01/17	refund RT Bond		500.00		RT	2100 214000		101000
43854		999999 TAOS TEA HOUSE		500.00					
	11/01/17	resort tax bond refund		500.00		RT	2100 214000		101000

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43855		3003 Kyle Tanner		905.00					
	11/01/17	travel to Denver, Bld Ins clas		905.00		BLDINS	1000 420531	370	101000
43856		2999 Michael Coffin		138.00					
	11/02/17	meals, water school BZN		138.00		WATER	5210 430500	370	101000
43857		2994 Joshawa Van Leeuwen		104.00					
	11/02/17	meals water school, BZN		104.00		WATER	5210 430500	370	101000
43858		999999 MERILEE MARKHAM		594.35					
	11/02/17	door repair, WYPD #170594		594.35		POLICE	1000 420100	220	101000
43859		2883 Rocky Mountain Truck Center		242.39					
	C001106119 10/20/17	parts		242.39		STREET	1000 430200	369	101000
43860		2268 Myslik, Inc.		342.84					
	101417B 10/14/17	parts		152.35		STREET	1000 430200	369	101000
	100917B 10/09/17	parts		190.49		STREET	1000 430200	369	101000
43861		2682 TW Enterprises, Inc.		569.23					
	33737 09/20/17	parts		569.23		STREET	1000 430200	369	101000
43862		3004 Partsmaster		389.03					
	2320929701 10/20/17	parts		389.03		STREET	1000 430200	369	101000
43863		2635 Jake's Automotive and Tire		1,426.23					
	17058 11/01/17	tire/brakes 2010 Expedition		1,426.23		STREET	1000 430200	369	101000
43864		2977 Staples Credit Plan		1,539.24					
	10/12/17	office supplies		333.49		SOCSER	1000 450135	220	101000
	10/12/17	chairs for SS		479.97		ADMIN	1000 410210	364	101000
	10/12/17	office supplies		405.74		LIB	2220 460100	220	101000
	10/12/17	office supplies		103.84		JAIL	1000 420230	220	101000
	10/12/17	office supplies		160.79		DISPAT	1000 420160	220	101000
	10/12/17	office supplies		55.41		FINADM	1000 410510	220	101000
43865		2898 TransUnion Risk and Alternative		25.00					
	11/01/17	background chks, Acct 1856110		25.00		POLICE	1000 420100	220	101000

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43866	73 Westmart Building Center	3,302.11					
	11/01/17 Street Buildings	348.20		STREET	1000 430200	366	101000
	11/01/17 Street Supplies	38.41		STREET	1000 430200	220	101000
	11/01/17 Sewer Supplies	12.35		SEWER	5310 430600	220	101000
	11/01/17 Water Supplies	19.73		WATER	5210 430500	220	101000
	11/01/17 Police Supplies	18.05		POLICE	1000 420100	220	101000
	11/01/17 UPDL	27.53*		UPDL	1000 411252	220	101000
	11/01/17 Povah	161.40		POVAH	1000 411255	220	101000
	11/01/17 Parks Grounds	2,530.25*		PARKS	1000 460430	365	101000
	11/01/17 Parks Supplies	10.99		PARKS	1000 460430	220	101000
	11/01/17 Parks Buildings	112.73		PARKS	1000 460430	366	101000
	11/01/17 Cemetery	31.81		CEMET	2240 430900	220	101000
	11/01/17 Community Garden	44.62		GARDEN	2213 460000	220	101000
	11/01/17 Park Restroom	-53.96*		RESTRO	4000 460430	920	101000
43868	40 Jerry's Enterprises	41.95					
	10/23/17 diesel fuel	41.95		STREET	1000 430200	231	101000
43869	65 Machinery Power & Equipment Co	11,002.85					
	BLWO017946 10/31/17 Repair of 938H Loader	11,002.85		STREET	1000 430200	369	101000
	# of Claims	73	Total:				140,113.26

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Fund/Account	Amount
1000 General Fund	
101000 CASH	\$63,115.56
2100 Local Option Taxation-Resort Tax	
101000 CASH	\$10,000.00
2101 Marketing & Promotions (MAP)	
101000 CASH	\$5,000.00
2102 TBID (Tourism Business Improvement	
101000 CASH	\$48,292.42
2210 Parks & Recreation	
101000 CASH	\$350.00
2213 Community Garden	
101000 CASH	\$44.62
2220 Library	
101000 CASH	\$1,682.14
2240 Cemetery	
101000 CASH	\$31.81
2850 911 Emergency	
101000 CASH	\$1,122.17
4000 Capital Projects/Equipment	
101000 CASH	\$-53.96
5210 Water Operating Fund	
101000 CASH	\$3,015.47
5310 Sewer Operating Fund	
101000 CASH	\$5,163.22
7010 Social Services/Help Fund	
101000 CASH	\$294.81
7469 City Court - Judge Brandis	
101000 CASH	\$2,055.00
Total:	\$140,113.26



BOX 1037 • WEST YELLOWSTONE, MT 59758 • (406) 646-9365

Date: October 24, 2017

To whom it may concern:

This is a written request for the Town of West Yellowstone from Blue Ribbon Flies to please give considerations to waive the \$500 bond fee in the business license for the Blue Ribbon Bungalow that was approved in October 2017.

Blue Ribbon Flies has made efforts to become compliant in all issues regarding the purchase of the property currently located at 305 Canyon Street in 2014. We will also make a payment to the Town of West Yellowstone for the purchased parking spaces as indicated at the Town Council Meeting on October 3, 2017 prior to December 31, 2017 as instructed by the council.

Please feel free to contact us regarding this letter and written request.

Thanks so much!

Blue Ribbon Flies,

Cam and Kristy Coffin

Payment history  
is excellent.

- Lisa Johnson  
10/24/17