

Town of West Yellowstone
WEDNESDAY, September 5, 2018
West Yellowstone Town Hall, 440 Yellowstone Avenue
TOWN COUNCIL WORK SESSION
6:00 PM

City Judge Applicant Interviews

TOWN COUNCIL MEETING
7:00 PM

Pledge of Allegiance

Purchase Orders

Treasurer's Report & Securities Report

Claims ∞

Consent Agenda: **Minutes of August 22, 2018 Town Council Meeting** ∞

Business License Applications

Advisory Board Report(s)

Town Manager & Department Head Reports

Comment Period

- **Public Comment**
- **Council Comments**

Presentation: commUNITY West Outreach, Curfew Ordinance Proposal

Public Hearing: Ordinance No. 267, Planning & Zoning Review Fees

NEW BUSINESS

Ordinance No. 267, Building & Zoning Fees Ordinance, 2nd Reading	Discussion/Action ∞
Resolution No. 717, Building & Zoning Fees	Discussion/Action ∞
Encroachment Application, Innovative Construction/Wagon Wheel Hotel	Discussion/Action ∞
Water/Wastewater Operations	
• Buffalo Services, LLC	Discussion/Action ∞
• Forsgren & Associates, Inc.	Discussion/Action ∞
Planning Board Appointment	Discussion/Action ∞
Recreation Program Update	Discussion ∞
Correspondence/FYI/Meeting Reminders	



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held immediately prior to the regular meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44807		95 Energy West-Montana		740.81					
	08/29/18	nat gas 210361788 updl		225.39		UPDH	1000 411252	344	101000
	08/29/18	nat gas 210360293 Police		21.49		POLBLD	1000 411258	344	101000
	08/29/18	nat gas 210361746 Pub Services		44.72		STREET	1000 430200	344	101000
	08/29/18	nat gas 210361811 old firehall		19.16		PARK	1000 460430	344	101000
	08/29/18	nat gas 210363966 old bld ins		18.00		STREET	1000 430200	344	101000
	08/29/18	nat gas 210360540 library		23.81		LIBBLD	1000 411259	344	101000
	08/29/18	nat gas 210364599 Povah		184.68		POVAH	1000 411255	344	101000
	08/29/18	nat gas 210361697 Iris Lift St		29.61		PUBSVC	1000 430200	344	101000
	08/29/18	nat gas 210365425 Twm Hall		147.82		TWNHAL	1000 411250	344	101000
	08/29/18	nat gas 210361655 Mad Add Sewe		26.13		SEWER	5310 430600	344	101000
44808		42 Fall River Electric		8,714.02					
	09/20/18	UPDH 4212041 elec service		324.00		UPDH	1000 411252	341	101000
	09/20/18	POLICE 4212008 elec service		148.59		POLICE	1000 411258	341	101000
	09/20/18	shop 4212018 elec service		86.62		STREET	1000 430200	341	101000
	09/20/18	ANIMAL 4212029 elec serv		51.63		ANIMAL	1000 440600	341	101000
	09/20/18	PARK 4212032 Elec ser		76.90		PARK	1000 411253	341	101000
	09/20/18	PARK, old firehouse 2901001 e		53.31		PARK	1000 411253	341	101000
	09/20/18	CLORINATOR 4212030 elec serv		38.87		WATER	5210 430500	341	101000
	09/20/18	MADADD H2O Tower 4212017		57.04		WATER	5210 430500	341	101000
	09/20/18	RR Well 4212005 elec serv		261.61		WATER	5210 430500	341	101000
	09/20/18	SEWER LIFT STATION 4212006		348.24		SEWER	5310 430600	341	101000
	09/20/18	SEWER PLANT 4212007 elec ser		1,719.18		SEWER	5310 430600	341	101000
	09/20/18	MAD SEWER LIFT 4212014 elec		89.82		SEWER	5310 430600	341	101000
	09/20/18	SEWER TREAT SERV 4212046 ele		2,834.73		SEWER	5310 430600	341	101000
	09/20/18	library 23 dunraven 4212054		211.77		LIBRY	1000 411259	341	101000
	09/20/18	povah comm ctr 4212001		284.75		POVAH	1000 411255	341	101000
	09/20/18	unmetered lights 4212004		1,451.25		STLITE	1000 430263	341	101000
	09/20/18	Town Hall 4212009		551.90		TWNHAL	1000 411250	341	101000
	09/20/18	Ice Rink 421010		45.40		PARKS	1000 411253	341	101000
	09/20/18	Hayden/Grouse Well 4212015		38.99		WATER	5210 430500	341	101000
	09/20/18	Electric Well 4212031		39.42		WATER	5210 430500	341	101000
44810		2813 Century Link		1,530.80					
	09/19/18	DSL Pub Serv Office 646-7949		0.00		BLDINS	1000 430200	345	101000
	08/19/18	Police 646-7600		334.47		POLICE	1000 420160	345	101000
	08/19/18	E911 Viper 646-5170		98.34		E911	2850 420750	345	101000
	08/19/18	E911 255-9710		998.92		E911	2850 420750	345	101000
	08/19/18	E911 255-9712		25.81		E911	2850 420750	345	101000
	08/19/18	Alarm Lines, 646-5185		73.26		TWNHAL	1000 411250	345	101000

08/31/18
15:35:53

TOWN OF WEST YELLOWSTONE
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For the Accounting Period: 9/18

Page: 2 of 9
Report ID: AP100

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44811		2546 Century Link QCC		14.23					
	08/23/18	long dist chg 406-646-7600		14.23		DISPAT	1000 420160	345	101000
44812		1514 Verizon Wireless		1,235.56					
		19 Smartphones							
		1 regular phones							
		5 laptops							
	08/20/18	640-0108, Police		58.10		POLICE	1000 420100	345	101000
	08/20/18	640-0121 Laptop		40.01		STREET	1000 420100	345	101000
	08/20/18	640-0141 Street SP		58.10		STREET	1000 430200	345	101000
	08/20/18	640-0159 Street SP		58.10		STREET	1000 430200	345	101000
	08/20/18	640-1103, Operator SP		58.10		STREET	1000 430200	345	101000
	08/20/18	640-1438, SS Director		30.00		SOCSEW	1000 450135	345	101000
	08/20/18	640-1460, Library Dir, SP		58.10		LIBRAR	2220 460100	345	101000
	08/20/18	640-1461, Street, SP		58.10		WATER	5210 430500	345	101000
	08/20/18	640-1462, Operator, SP		58.10		WATER	5210 430500	345	101000
	08/20/18	640-1463, Deputy PSS, SP		58.10		SEWER	5310 430600	345	101000
	08/20/18	640-1472, Ops Mgr, SP		58.10		ADMIN	1000 410210	345	101000
	08/20/18	640-1676, Rec Coord, SP		58.10		REC	1000 460440	345	101000
	08/20/18	640-1754, COP, SP		58.10		POLICE	1000 420100	345	101000
	08/20/18	640-1755, Police		58.10		POLICE	1000 420100	345	101000
	08/20/18	640-1756, Police		58.10		POLICE	1000 420100	345	101000
	08/20/18	640-1757, Police		58.10		POLICE	1000 420100	345	101000
	08/20/18	640-1758, Police, SP		58.10		POLICE	1000 420100	345	101000
	08/20/18	640-1759, Police		58.10		POLICE	1000 420100	345	101000
	08/20/18	640-7547, Street SP		58.10		PARKS	1000 460430	345	101000
	08/20/18	640-9074, PSS, SP		59.71		SEWER	5310 430600	345	101000
	08/20/18	683 laptop		40.01		POLICE	1000 420100	345	101000
	08/20/18	COP laptop		40.01		POLICE	1000 420100	345	101000
	08/20/18	686 laptop		40.01		POLICE	1000 420100	345	101000
	08/20/18	681 laptop		40.01		POLICE	1000 420100	345	101000
	08/20/18	equip credit - exec assistant		-100.00		ADMIN	1000 410210	212	101000
	08/20/18	640-2354 - Exec Assist		58.10		ADMIN	1000 410210	345	101000
44815		2852 Blackfoot Communications		1,978.58					
	09/15/18	602-4908, povah center		0.00		POVAH	1000 411255	345	101000
	09/15/18	646-5106, fax soc svc		40.53		SOCSEW	1000 450135	345	101000
	09/15/18	646-5119, police station		40.53		POLICE	1000 420160	345	101000
	09/15/18	646-5141, sewer plant alarm		40.53		SEWER	5310 430600	345	101000
	09/15/18	646-5185, town hall alarm		40.53		TWNHAL	1000 411250	345	101000
	09/15/18	646-7311, social services		78.71		SOCSEW	1000 450135	345	101000
	09/15/18	646-7481, povah elevator		41.67		POVAH	1000 411255	345	101000
	09/15/18	646-7511, town hall fax		40.53		TWNHAL	1000 411250	345	101000
	09/15/18	646-7609, public works		30.24		SEWER	5310 430600	345	101000

08/31/18
15:35:53

TOWN OF WEST YELLOWSTONE
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For the Accounting Period: 9/18

Page: 3 of 9
Report ID: AP100

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	09/15/18	646-7650, police station fax		40.53		POLICE	1000 420160	345	101000
	09/15/18	646-7715, povah center		31.85		POVAH	1000 411255	345	101000
	09/15/18	646-7795, town hall		230.27		TWNHAL	1000 411250	345	101000
	09/15/18	646-7845, court clerk		8.28		COURT	1000 410360	345	101000
	09/15/18	646-9017, library		41.85		LIBRAR	2220 460100	345	101000
	09/15/18	646-9027, sewer plant alarm		40.53		SEWER	5310 430600	345	101000
	09/15/18	ethernet, library		300.00		LIBRAR	2220 460100	345	101000
	09/15/18	ethernet, povah center		310.00		POVAH	1000 411255	345	101000
	09/15/18	ethernet, police station		350.00		POLICE	1000 411258	345	101000
	09/15/18	ethernet, town hall		272.00		TWNHAL	1000 411250	345	101000
44816		3145 Stephanie Pickle		50.00					
	08/23/18	sum rec overpay reimburse		50.00		SUMREC	1000 346051		101000
44817		3146 Toni Gunning		25.00					
	08/23/18	sum rec overpayment reimburse		25.00		SUMREC	1000 346051		101000
44818		3147 Robert Orsini		175.00					
	08/23/18	sum rec overpayment reimburse		175.00		SUMREC	1000 346051		101000
44819		3081 Jennifer Reinsch		45.00					
	08/23/18	sum rec overpayment reimburse		45.00		SUMREC	1000 346051		101000
44820		3148 Layna Polansky		35.00					
	08/23/18	sum rec overpayment reimburse		35.00		SUMREC	1000 346051		101000
44821		3149 Francisco Quintana		60.00					
	08/23/18	sum rec overpayment reimburse		60.00		SUMREC	1000 346051		101000
44822		3150 Griselola Lujan		25.00					
	08/23/18	sum rec overpayment reimburse		25.00		SUMREC	1000 346051		101000
44823		3151 Lindsay Charlton		195.00					
	08/23/18	sum rec overpayment reimburse		195.00		SUMREC	1000 346051		101000
44824		3152 Rebecca Gallegos		200.00					
	08/23/18	sum rec overpayment reimburse		200.00		SUMREC	1000 346051		101000
44825		3153 Stacy McLuskie		85.00					
	08/23/18	sum rec overpayment reimburse		85.00		SUMREC	1000 346051		101000

08/31/18
15:35:53

TOWN OF WEST YELLOWSTONE
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For the Accounting Period: 9/18

Page: 4 of 9
Report ID: AP100

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44826		3030 Irma Vazquez		40.00					
	08/23/18	sum rec overpayment reimburse		40.00		SUMREC	1000 346051		101000
44827		3154 Erin Bevan		100.00					
	08/23/18	sum rec overpayment reimburse		100.00		SUMREC	1000 346051		101000
44828		3155 Laura Dukes		130.00					
	08/23/18	sum rec overpayment		130.00		SUMREC	1000 346051		101000
44829		3069 Sarah Hanson		10.00					
	08/23/18	sum rec overpayment reimburse		10.00		SUMREC	1000 346051		101000
44830		2895 Scott Newell		655.00					
	08/23/18	sum rec overpayment reimburse		655.00		SUMREC	1000 346051		101000
44831		3156 Marta Swinoga		65.00					
	08/23/18	sum rec overpayment reimburse		65.00		SUMREC	1000 346051		101000
44832		3157 Ramona Stubblefield		100.00					
	08/23/18	sum rec overpayment reimburse		100.00		SUMREC	1000 346051		101000
44833		3158 Mark Roberson		20.00					
	08/23/18	sum rec overpayment reimburse		20.00		SUMREC	1000 346051		101000
44834		3074 Jade Liszka		75.00					
	08/23/18	sum rec overpayment reimburse		75.00		SUMREC	1000 346051		101000
44835		3159 Kurt Swanson		35.00					
	08/23/18	sum rec overpayment reimburse		35.00		SUMREC	1000 346051		101000
44836		3160 John Hoovler		90.00					
	08/23/18	sum rec overpayment reimburse		90.00		SUMREC	1000 346051		101000
44837		2977 Staples Credit Plan		488.54					
	2124286661	07/13/18 copy paper		132.75		FINADM	1000 410510	220	101000
	2124292331	07/13/18 copier ink		70.99		SOCSRV	1000 450135	220	101000
	2125829481	07/17/18 office supplies		44.97		DISPAT	1000 420160	220	101000
	2127289241	07/19/18 office supplies		129.84		DISPAT	1000 420160	220	101000
	2131042121	07/26/18 printer ink		109.99		FINADM	1000 410510	220	101000

08/31/18
15:35:53

TOWN OF WEST YELLOWSTONE
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For the Accounting Period: 9/18

Page: 5 of 9
Report ID: AP100

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44838	725 Swan Cleaners 8067 08/01/18 prisoner laundry	146.00 146.00		JAIL	1000 420230	390	101000
44839	3116 R & R Lock and Key, LLC 1738 07/28/18 push bar repair	50.00 50.00		CHP	1000 411251	366	101000
44840	2 Forsgren Associates P.A. 118299 07/25/18 contract payment	2,250.00 2,250.00		WATER	5310 430600	357	101000
44841	3161 MT Metal Works 19719 08/24/18 Sewer Boat repair	99.00 99.00		SEWER	5310 430600	369	101000
44842	2635 Jake's Automotive and Tire 19719 08/21/18 '10 ford expedition repair	224.40 224.40		STREET	1000 430200	361	101000
44843	533 Market Place 07/13/18 sum rec supplies 07/02/18 sum rec supplies 07/06/18 sum rec supplies 07/06/18 sum rec food 07/16/18 work session food 07/18/18 food 07/20/18 sum rec supplies 07/27/18 sum rec food	237.78 6.98 7.99 12.87 42.92 103.13 5.16 7.99 50.74		SUMREC SUMREC SUMREC SUMREC LEGIS LEGIS SUMREC SUMREC	1000 460449 1000 460449 1000 460449 1000 460449 1000 410100 1000 410100 1000 460449 1000 460449	220 220 220 220 220 220 220 220	101000 101000 101000 101000 101000 101000 101000 101000
44844	142 Yellowstone Bicycles & Video 08/06/18 kite kits w/ handles	216.00 216.00		SUMREC	1000 460449	220	101000
44845	674 Karst Stage 113176 08/15/18 Montana White Water trip 113175 08/07/18 Cliff & Wade Lake trip	1,420.00 710.00 710.00		SUMREC SUMREC	1000 460449 1000 460449	319 319	101000 101000
44846	951 Barnes & Noble 3670988 05/22/18 underpayment on prev invoice	30.00 30.00		LIBRAR	2220 460100	215	101000
44847	2951 Caitlyn Johnson 08/20/18 Vegas travel reimbursement	428.00 428.00*		911	2850 420750	370	101000
44848	3162 The Third Element, Inc. 08/02/18 Generator Upgrade	83,855.00 83,855.00		911	2850 420750	945	101000

08/31/18
15:35:53

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Page: 6 of 9
Report ID: AP100

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44849		2952 DIS Technologies		7,567.53					
	3690 08/13/18 2	new computers finance/admin		2,415.00		FINADM	1000 410510	212	101000
	3690 08/13/18 1	new computer soc service		1,207.50		SOCSRV	1000 450135	212	101000
	3690 08/13/18 1	new computer admin		1,205.99		ADMIN	1000 410210	212	101000
	3690 08/13/18	New server, setup, config		2,739.04		IT SVC	1000 410580	945	101000
44850		2647 Flathead Beacon Productions		208.25					
	24631 08/23/18	website updates, email support		208.25		IT SVC	1000 410580	355	101000
44851		3107 MarCom, LLC		465.00					
	18071038 08/23/18	sewer testing		465.00		SEWER	5310 430640	357	101000
44852		2992 Lisa Johnson		6.20					
	08/24/18	reimburse, postage cert letter		6.20		POLICE	1000 420100	311	101000
44853		3004 Partsmaster		158.88					
	23319857 08/15/18	tools		158.88		STREET	1000 430200	220	101000
44854		3163 Randolph Budd		50.00					
	08/24/18	Exon Bond tk-110-2018-298 Kula		50.00		COURT	7469 212401		101000
44855		1061 Lane and Associates		94.50					
	6282 09/13/18 2	Breath Tests, random		94.50		ADMIN	1000 410210	356	101000
44856		1331 West Yellowstone Foundation		32,500.00					
	08/27/18	FY18 Funding WYF Bus		7,500.00		LEGIS	1000 410100	870	101000
	08/27/18	FY19 Funding WYF Bus		25,000.00		LEGIS	1000 410100	870	101000
44857		2586 Waxie Sanitary Supply		3,166.55					
	77671706 08/21/18	cleaning/paper suppliees		3,166.55		PARKS	1000 460430	220	101000
44858		2455 Tri State Excavating, LLC		5,942.50					
	6512 08/21/18	Semi, hauling blower to BZMN		906.25		STREET	1000 430200	398	101000
	6512 08/21/18	Road Base		5,036.25		STREET	5310 430640	934	101000
44860		2883 Rocky Mountain Truck Center		12,910.79					
	001108355 12/07/17	Bezel instrument carrier		252.93		STREET	1000 430200	361	101000
	001108352 12/06/17	Fuel gauge		142.08		STREET	1000 430200	361	101000
	001106715 10/21/17	A/C Compressor credit		-600.30		STREET	1000 430200	361	101000
	001113693 05/08/18	Filter Insert Kit		61.67		STREET	1000 430200	361	101000
	002004521 05/08/18	safety glasses		15.67		STREET	1000 430200	229	101000
	001040600 07/27/18	1977 international repairs		12,973.94		STREET	1000 430200	369	101000
	07/31/18	finance charge		64.80		STREET	1000 430200	870	101000

08/31/18
15:35:53

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For the Accounting Period: 9/18

Page: 7 of 9
Report ID: AP100

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44861	471 Northwest Pipe Fittings, Inc.	5,129.15					
	323782 08/22/18 4" meter strainer	1,496.50		WATER	5210 430500	251	101000
	523789 08/22/18 4" meter + accessories	3,632.65		WATER	5210 430500	251	101000
44862	73 Westmart Building Center	1,603.15					
	08/27/18 supplies	133.83		STREET	1000 430200	366	101000
	08/27/18 supplies	435.38		STREET	1000 430200	220	101000
	08/27/18 supplies	289.86		SEWER	5310 430600	220	101000
	08/27/18 supplies	125.33		LIB	2220 460100	220	101000
	08/27/18 supplies	11.10		TWNHAL	1000 411250	366	101000
	08/27/18 supplies	17.88		POVAH	1000 411255	220	101000
	08/27/18 supplies	58.85*		PARKS	1000 460430	365	101000
	08/27/18 supplies	147.75		PARKS	1000 460430	220	101000
	08/27/18 supplies	297.97		CLINIC	1000 411251	366	101000
	08/27/18 supplies	18.98*		TRAIL	1000 411256	366	101000
	08/27/18 supplies	70.24		CHAMB	1000 411257	220	101000
	08/27/18 supplies	-4.02		UPDL	4000 460460	920	101000
44863	2822 ClearBlu Cleaning Services	1,392.00					
	08/23/18 deep clean town hall	350.00		PARKS	1000 460430	398	101000
	08/23/18 park bathrooms July 2018 + Rod	1,042.00		PARKS	1000 460430	398	101000
44864	2264 MORNING GLORY COFFEE & TEA	33.75					
	244931 08/27/18 supplies	33.75		DISPAT	1000 420160	220	101000
44865	2189 Custom Logo	47.59					
	16716 06/27/18 embroidery on apparel	47.59		DISPAT	1000 420160	226	101000
44866	2826 Montana Underground	41,141.91					
	18-405 08/15/18 IP Bed improvements	41,141.91		SEWER	5310 430640	934	101000
44867	2513 Flying R, Inc.	6,000.00					
	18825 08/29/18 Park sprinkler system repairs	6,000.00		PARKS	4000 460430	904	101000
44868	547 WY Chamber of Commerce	2,463.13					
	08/29/18 2017 Ski Festival MAP grant	2,463.13		MAP	2101 410130	398	101000
44869	3036 Sunrise Heating & Cooling, LLC	6,772.00					
	11414 08/30/18 waiting room heat pump	6,772.00		CLINIC	1000 411251	366	101000

08/31/18
15:35:53

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 9/18

Page: 8 of 9
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44870			75 Montana League Cities/Towns	900.00					
	08/31/18		Patterson, conf regis 2018	75.00		STREET	1000 430200	380	101000
	08/31/18		Burke, conf regis 2018	150.00		LEGIS	1000 410100	380	101000
	08/31/18		Sabolsky, conf regis 2018	150.00		ADMIN	1000 410210	380	101000
	08/31/18		Gospodarek, conf regis 2018	150.00		FINADM	1000 410510	380	101000
	08/31/18		Johnson, conf regis 2018	150.00		ADMIN	1000 410210	380	101000
	08/31/18		Roos, conf regis 2018	75.00		FINADM	1000 410510	380	101000
	08/31/18		Schmier, conf regis 2018	150.00		LEGIS	1000 410100	380	101000
44871			2107 Department of Labor & Industry	41.89					
	08/31/18		build permit assessment	41.89		BLDINS	1000 420531	870	101000
			# of Claims	61	Total:				234,468.49

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
August 22, 2018

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Pierre Martineau, Chris Burke, Greg Forsythe

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek, Public Services Superintendent James Patterson, Social Services Director Kathi Arnado

The meeting is called to order by Mayor Brad Schmier 7:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

ACTION TAKEN

- 1) Motion carried to pay the claims, which total \$223,721.21. (Martineau, Burke) Burke abstains from claim #44777 to Morning Glory Coffee.
- 2) Motion carried to approve the Consent Agenda, which includes the minutes of the August 7, 2018 Town Council Meeting. (Forsythe, Burke)
- 3) Motion carried to approve Resolution No. 714, a resolution setting the mill levy for the Town of West Yellowstone for Fiscal Year 2019 for a total mill levy of 90.50. (Martineau, Burke)
- 4) Motion carried to approve Resolution No. 715, a resolution adopting the FY 2019 Budget and Capital Plan for the Town of West Yellowstone and the Tourism Business Improvement District (TBID) Budget for FY 2019. (Burke, Martineau)
- 5) Motion carried to approve Resolution No 716, a resolution supporting legislation to authorize resort communities to increase the resort tax by an additional 1%, not to exceed 4%, as amended. (Forsythe, Martineau)
- 6) Motion carried to approve the first reading of the new ordinance allowing the Town Council to set and change review fees for zoning applications by resolution. (Martineau, Burke)

Public Comment Period

Teri Gibson addresses the Town Council and requests crosswalks at every junction in town as well as yellow stripes down the center of every street. She says that such changes would help manage traffic and reduce confusion.

Council Comments

Chris Burke says that he has been approached about putting in a school zone or reduced speed zone in the vicinity of the new learning center. He says that last week he attended the Governors Symposium on Innovation in Billings last week. He says it was an incredible event and hopes they will be able to take advantage of the opportunities that exist and encourage innovation in the new 80 acres.

Public Hearing: FY 2019 Municipal Budget

Mayor Schmier calls the hearing to order and reads the hearing notice. Finance Director Lanie Gospodarek summarizes how the budget is divided into separate funds for specific purposes. The general fund is used to operate and maintain the Town. Special revenue funds are used for specific purposes. Resort tax funds are used in multiple places, but include revenue for the general fund as well as the capital fund. She explains that they also manage and adopt the budget for the Tourism Business Improvement District (TBID). Other special revenue funds include 911 system and the library. She says they have only one debt service fund, which is for

the General Obligation (GO) bond. Large purchases such as vehicles, equipment, buildings are budgeted in the capital fund. Enterprise funds are used to operate and maintain the utility systems. The Town also maintains a Trust & Agency fund for the Community Help Fund. No public comment is received. Mayor Schmier closes the hearing.

DISCUSSION

- 3) Richard Gibson asks how could they find out if they can increase the mill levy so that the Town can levy more mills. Gospodarek says she believes that is a legislative decision but she will inquire at the county level.

- 5) Forsythe says that he thought they agreed to remove all language from the resolution that refers to historical preservation. The group discusses this and agrees that was part of the reason the original attempt to increase the tax authority failed at the legislature. Changes are made to the resolution to remove references to historical preservation in the resolution. Schmier clarifies that if the legislature votes to amend the law as requested by this resolution, the citizens of West Yellowstone would still have to vote in favor of increasing the tax before any changes could be made.

- 6) Mayor Schmier reads the ordinance out loud. Sabolsky explains that the fees in the current zoning ordinance have not been amended since 1992. The new ordinance will all the council to set fees by resolution and amend as necessary. A draft of the proposed resolution is also presented and read out loud by Mayor Schmier.

- A) **Advisory Board Reports:** Richard Gibson reports on behalf of the Police Commission, which met yesterday. So far, they have received five applications for the position of police officer. The position will close at the end of the month and the commission intends to meet again to review the applicants.

- B) **Town Manager/Department Head Reports:** Town Manager Dan Sabolsky reports that he will meet with Land Solutions next week to go over the first draft of the revised subdivision regulations and zoning code revisions. He is also planning to meet with Erik Nelson of ThinkTank to discuss the conceptual plan for the 80 acres that was presented to the Town Council at the last meeting. HRDC is working on revising their application to build three town houses in the Madison Addition, one of the revisions will be to reduce the number of driveways from three to two, but they are still intending to build three homes. He says he received an email from the Madison Addition Homeowners Association encouraging the Town to push the owners of the Electric Street housing project to either finish the project or sell the property. Assistant Public Services Superintendent Dave Arnado has been working on code enforcement and making significant progress. They discussed at the last meeting that they will meet with the two applicants for the judge position in early September. The summer recreation program has wrapped up for the summer and they are planning to hold a parent meeting and follow up with staff to evaluate how the summer went. Next week, they intend to meet with Forsgren Associates to work on the lagoon plan for running the system. Dan Hoskins is retiring at the end of the month. They are recruiting for a police officer and will start the process to fill Hoskins' position. They are planning a small retirement party for Hoskins at noon on August 30. Sabolsky recognizes and thanks their summer season employees, including Easton Roos, Easton Jackson, Lucas Peterson, Hayley Hain, Danna Ochoa, Kestly Jessop and Maria Morales.

Public Services Superintendent James Patterson reports that they are working on the ADA ramps on the sidewalk entries at the intersections. He says they have made a lot of progress at the lagoon and keeping tabs on the spring flow. He says that the season is slowing down and so is the trash collection. Patterson asks the Council if he should proceed with the fence project at the lagoon. The Council indicates that they agree with bidding and building the fence before winter sets in. Schmier asks Sabolsky about any

progress on getting additional cross walks on Highway 20. Sabolsky says that he sent that request over a year ago and just heard back this week. The group discusses the requirement from the State to move the radar trailer from the right of way on Highway 20. Sabolsky points out that speeding on Highway 20 immediately increased as soon as they did so they are working on finding another location to use it on the highway.

Finance Director Lanie Gospodarek reports that the budget is finished, they have signed a contract with a new auditing firm, starting to work on the annual budget report, and hope to fill the vacancy in their department as well.

Social Services Director Kathi Arnado reports that things are going well in her department. They are working on a new program for women in the workplace and have had assistance from some court ordered community service workers.

Mayor

ATTEST:

Town Clerk

July 12, 2018

Town of West Yellowstone – Town Council

Re: Potential Curfew Ordinance for the Town of West Yellowstone

Dear Council Members,

On behalf of commUNITY West Outreach (CWO), I would request the opportunity to present a document to the council at an upcoming town council meeting. The document represents a request by CWO for the council to consider a curfew ordinance for the Town of West Yellowstone.

I am not requesting an action item on the agenda, just an initial discussion item to present our request for this potential ordinance addition at a future meeting. This ordinance proposal was crafted by CWO with considerable help of local law enforcement. I will be making the presentation to you if we are allowed on the agenda. I have enclosed our version of this curfew ordinance with this document so that you have time to review it prior to the meeting. We will have several CWO board members at the meeting and we will be happy to answer any questions the council has related to this proposal.

Thank you for your time and consideration of this request and for all you do for our community.

Sincerely,

A handwritten signature in black ink that reads "Michael P. Gavagan". The signature is written in a cursive style with a large, sweeping initial "M".

Mike Gavagan – President
commUNITY West Outreach
406-640-1685

Section One:

No minor under the age of 16 years shall loiter, idle, wander, stroll or play in or upon the public streets, highways, roads, alleys, parks, playgrounds or other public grounds, public places, public buildings, places of amusement and of entertainment, vacant lots or other unsupervised places or premises, between the hours of 11:00 p.m. of any day and 5:00 a.m. of the following day (Labor Day to Memorial Day), 12:00 a.m. to 5:00 a.m. (Memorial Day to Labor Day) of the following day, official town time, within the corporate limits of the town; provided, however, that the provisions of this section shall not apply to any such minor who is involved in any of the activities set out in section two, but such activity shall be a matter of defense, and the burden of proof thereof to the satisfaction of the court shall be upon the defendant in any prosecution for violation of this division. Each and every violation of the provisions of this section shall constitute a separate offense and shall be punishable as such.

Section Two:

The following activities shall be exempt from the curfew requirements of this division where the minor is:

1. Accompanied by a parent, guardian or any other person 21 years of age or older who is authorized by a parent as the caretaker for the minor;
2. On an errand, without any detour or stop, at the direction of a parent, guardian or caretaker;
3. In a vehicle involved in interstate travel;
4. Engaged in a certain employment activity, or going to or from employment, without any detour or stop;
5. Involved in an emergency;
6. On the sidewalk that abuts the minor's or the next-door neighbor's residence, if the neighbor has not complained to the police;
7. In attendance at an official school, religious or other recreational activity sponsored by the town, a civic organization or another similar entity that takes responsibility for the minor, or going to or from such an activity, without any detour or stop, and supervised by adults; or
8. Exercising First Amendment rights, including free exercise of religion, freedom of speech and the right of assembly.

Section Three:

It shall be deemed a violation of this division for any parent, guardian or other adult person having the care, custody or control of a minor under the age of 16 years to allow or permit such minor, either expressly or by neglect, to duly exercise such care, custody or control, to loiter, idle, wander, stroll or play in or upon the public streets, highways, roads, alleys, parks, playgrounds or other public grounds, public places and public buildings, places of amusement and entertainment, vacant lots or other unsupervised places, between the hours of 11:00 p.m. of any day and 5:00 a.m. of the following day (Labor Day to Memorial Day), 12:00 a.m. to 5:00 a.m. (Memorial Day to

Labor Day) official town time, except as provided in section two, and the burden of proving such exception shall be on the defendant; provided that in any prosecution under this section it shall not constitute a defense thereto that the parent, guardian or other adult person having the care, custody, or control of any such minor under the age of 16 years, did not have knowledge that such minor did loiter, idle, wander, stroll or play in or upon any of the places specified in this section at any time between the hours herein specified.

Section Four:

Any minor violating the provisions of section one shall be dealt with in accordance with and pursuant to the provisions of MCA 41-5-101 et seq., and the Interstate Compact on Juveniles at MCA 41-6-101 et seq. Any parent, guardian or other adult person having the care, custody or control of a minor violating any of the provisions of section one shall be deemed guilty of a municipal infraction, and upon conviction thereof in the city court, shall be fined in a sum not less than \$50.00 nor more than \$300.00.

TOWN OF WEST YELLOWSTONE

PUBLIC HEARING

Ordinance No. 267 Building and Zoning Review Fees

NOTICE IS HEREBY GIVEN that the Town Council of the Town of West Yellowstone will conduct a Public Hearing on **September 5, 2018** regarding Ordinance 267. Ordinance No. 267 regulates fees, charges, expenses and collection procedures for building permits, land use and zoning permits, appeals and other related services provided by the Town of West Yellowstone.

Complete copies of the ordinances are available at the Town Hall, 440 Yellowstone Avenue, West Yellowstone, MT or by email at eroos@townofwestyellowstone.com. The proposed ordinance is also posted on the Town's website: www.townofwestyellowstone.com. The public hearing will be held during the regular Town Council Meeting which begins at 7:00 PM on September 5, 2018. The meeting will take place in the Town Hall, 440 Yellowstone Avenue in West Yellowstone, MT, at which time oral testimony will be taken from the public. Written testimony may be submitted until 5:00 PM on the date of the hearing to the Town Clerk at the Town Hall, by mail to P.O. Box 1570, West Yellowstone, MT 59758, or by email to eroos@townofwestyellowstone.com. For further information contact the Town Offices, 646-7795.

Elizabeth Roos
Town Clerk



ORDINANCE No. 267

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE AMENDING THE WEST YELLOWSTONE MUNICIPAL CODE TO ALLOW THE TOWN COUNCIL TO CHANGE REVIEW FEES BY RESOLUTION, AMENDING CHAPTER 17, SECTION 48.

WHEREAS, the Town Council of the Town of West Yellowstone enacted a zoning code for the Town in 1982 that was in the best interests of the health, safety and welfare of the citizens of West Yellowstone; and

WHEREAS, the zoning code set out the requirement that no building or structure could be erected without a permit as required by the West Yellowstone Municipal Code, "WYMC"; and

WHEREAS, the WYMC set out the amount of fees, costs, charges and expenses for the review and issuance of such permits; and

WHEREAS, the schedule of fees has not been changed since 1992 and since that time costs, charges and expenses to the Town for the review of such permits has dramatically increased; and

WHEREAS, the Town Council believes it is in the best interests of the Town to allow for a more efficient manner of changing the fee schedule in the future and therefore determines that the fee schedule should be changed by resolution and not by ordinance; and

WHEREAS, the Town Council has the authority to set fees by resolution in accordance with §7-5-121, MCA;

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of West Yellowstone that the following amendment be made to the WYMC of the Town of West Yellowstone, effectively amending Section 17.48.070 as follows:

Section 1:

- A. The Town Council shall establish a schedule of fees, charges, and expenses and a collection procedure for building permits, land use and zoning permits, subdivisions, appeals and other matters pertaining to this title. The schedule of fees shall be set by Resolution of the Town Council and shall be posted in the Town Offices. The fee schedule shall only be changed by Resolution of the Town Council.

- B. No permit, zone change, conditional use, or variance shall be issued unless or until such costs, charges, fees, or expenses listed on the fee schedule posted in the Town Offices have been paid in full, nor shall any action be taken on proceedings by the Town Council, or the Board of Adjustments, unless, or until, preliminary charges and fees have been paid in full.

Section 2: REPEALER: All ordinances and parts of ordinances in conflict with provisions of this Ordinance, except as provided above, are hereby amended or repealed.

Section 3: EFFECTIVE DATE: This Ordinance shall be in full force and effect thirty (30) days after final adoption by the Town Council of the Town of West Yellowstone.

Section 4: SEVERABILITY: If any portion of this Ordinance or the application therefore to any person or circumstance is held invalid, such invalidity shall not affect other provisions of this ordinance which may be given effect without the invalid provisions or application and, to this end, the provisions of this Ordinance are declared to be severable.

PASSED BY the Town Council and approved by the Mayor of the Town of West Yellowstone, Montana, this ____ day of _____, 2018.

Brad Schmier, Mayor

Council Member

Council Member

Council Member

Council Member

ATTEST:

Town Clerk

RESOLUTION No. 717

A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE SETTING BUILDING AND ZONING REVIEW FEES

WHEREAS the Town of West Yellowstone requires that property owners, or their duly authorized agents operating within the corporate limits of the Town, to obtain building and/or zoning permits for construction, reconstruction, change of use, land development, and other activities as outlined in WYMC 17.48.030, and

WHEREAS the building and zoning permitting process provides Town of West Yellowstone with an effective and efficient means of tracking development activities and ensuring the health, safety, and general welfare of the residents in the Town of West Yellowstone, and

WHEREAS the building and zoning permitting process requires the Town of West Yellowstone to review the impact of residential and commercial developments and/or change of land uses within the Town limits, and

WHEREAS, the Town recently enacted Ordinance No. 267 which provides that the Town shall determine the appropriate fee schedule for the review of such permits and that the fees shall be set by the Town by resolution; and

WHEREAS: The Town desires to recover the costs incurred in reviewing such permit applications as is necessary in accordance with Title 17, Chapter 48; and

WHEREAS the WYMC allows the Town to charge fees, costs and expenses for the review of building permits, land use permits, appeals and other matters pertaining to the zoning code:

NOW THEREFORE, BE IT RESOLVED that the Town Council of the Town of West Yellowstone, County of Gallatin, in the State of Montana hereby establishes the following schedule of fees for the review of building permits, land use permits, subdivisions, appeals and other matters pertaining to the zoning code:

Zoning Fees¹

Zoning Permit	
Residential	\$100.00
Commercial	\$350.00
Conditional Use Permit	
PUD	\$300.00 + \$20.00 Per Unit
Mobile Home/RV Park	\$300.00 + \$10.00 Per Lot
All Others	\$300.00
Variance	
Residential	\$300.00
Commercial	\$300.00
Map Amendment	\$300.00
Text Amendment	\$300.00
Sign	\$150.00

Subdivision Fees¹

Pre-application Review	\$300.00
Preliminary Minor	\$450.00
Preliminary Major	\$600.00 + \$25.00 Lot
Final Plat – Minor	\$450.00
Final Plat – Major	\$600.00 + \$25.00 Lot

Residential Building Inspection Fees*

Accessory Structures	\$300.00
Single Family	\$1,500.00 + \$1.00/sq. ft. over 1,500 sq. ft.
Multi-family (Up to four units only)	\$1,500.00 plus \$300.00 per Unit

¹ Does not Include costs of outside consultants that conduct plan reviews, permit process coordination, inspections, and other related activities on behalf of the Town. The applicant reimburses the Town at actual costs as billed by the consultants.

* Doesn't Include electrical or plumbing permits (State Issued) & water and sewer tap fees.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST
YELLOWSTONE THIS _____ DAY OF _____, 2018.**

Brad Schmier, Mayor

Council Member

Council Member

Council Member

Council Member

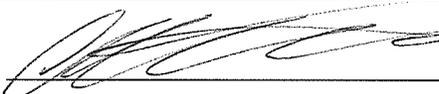
ATTEST:

Town Clerk

APPLICATION TO MAINTAIN AN ENCROACHMENT

Town of West Yellowstone
Gallatin County, Montana

DATE: 8-30-18
APPLICANT: Chris Talbot / Innovative Construction
MAILING ADDRESS: PO BOX 1354 West Yellowstone
PHYSICAL ADDRESS: 440 GIBBON AVE.
PHONE: 801-916-6173
INTEREST IN PROPERTY: _____

OWNER OF RECORD'S SIGNATURE:  for KYOSE SHI

1. LEGAL DESCRIPTION:

Subdivision: Old TOWN
Block: 10 Lot: 123-7
Zoning District Number: B-3

2. Please describe specifically the construction and size of the proposed encroachment. On the reverse of this application, please provide a sketch of the proposed encroachment.

city lot on Alley side From
Alley to property line at wagon wheel
CAMP grounds.
Use is for staging const. materials & equipment
etc. Ideally for duration of const.
Project.
willing to work with snow storage
for neighbor's etc.


Signature of Applicant

8-30-18
Date

FOR OFFICE USE ONLY

Approved Disapproved Mayor/Operations Manager
Date

TOWN OF WEST YELLOWSTONE

PUBLIC NOTICE

Planning Board

The West Yellowstone Town Council is seeking an interested individual to serve on the West Yellowstone Planning Board. This board develops recommendations for action by the Town Council on zoning variances, conditional uses, encroachments, and subdivisions. Membership on this board requires review of parking and development plans for projects in West Yellowstone. This board will be involved with updating the zoning code and developing zoning of the 80-acres. The Board is composed of seven individuals that serve two-year terms. Board members are appointed by the Mayor/Town Council for a term of two years. Montana Code stipulates that membership shall be as follows: one member of the Town Council, one member who may an employee or hold public office in the city or county, one member that is designated by the County Commissioners (may live outside the limits of the Town), four citizen members that are residents of West Yellowstone. **The Town is currently accepting applications for one citizen members that is a town resident.**

Interested individuals should complete and return the 'Application for Boards and Committees' which is available from the Town Offices, 440 Yellowstone Avenue, West Yellowstone, MT. Applications received by the August 30, 2018 will receive priority consideration. For more information or to request an application by e-mail, please contact the Town Offices, 646-7795, or info@townofwestyellowstone.com.

Elizabeth Roos
Town Clerk





Received
8/22/18

APPLICATION FOR BOARDS AND COMMITTEES

Name BRIAN BENIKE Date 8/13/18

Address PO BOX 11716

City W. YELLOWSTONE State MT Zip 59758

Phone (Home): _____ (Work): _____ (Cell/Other): 406-640-0248

E-Mail Address: BENIKE@AOL.COM

Are you a resident of West Yellowstone? YES Length of residency in West Yellowstone: 10 YRS

Board or Committee you are applying for: ZONING & PLANNING

Occupation: GENERAL CONTRACTOR

Employer: SELF EMPLOYED

Have you previously served on a County or City board? _____

If so, which board, and for how long? _____

Past Memberships and Associations: _____

Current Memberships and Associations: _____

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: _____

What are your primary objectives for serving on this board? TO ASSIST IN THE GROWTH & DEVELOPMENT OF TOWN WHILE REMAINING CONSISTENT WITH TOWN REGULATIONS AND BUILDING CODES

References (Individual or Organization):

MIKE KNOPP Phone: 406-640-1427

JERRY JOHNSON Phone: 406-640-7000

JAMES PATTERSON Phone: 406-640-9074

Signature: _____ Date: _____

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.



Received
4-9-18
8-16-18 email

APPLICATION FOR BOARDS AND COMMITTEES

Name Dustin Hojem Date 4/9/18

Address PO Box 1802 309 N Faithful

City West Yellowstone State MT Zip 59758

Phone (Home): _____ (Work): _____ (Cell/Other): 208 771 6343

E-Mail Address: Dustin.Hojem@gmail.com

Are you a resident of West Yellowstone? Yes Length of residency in West Yellowstone: 14 months

Board or Committee you are applying for: Planning / Zoning

Occupation: Carpenter

Employer: Hilgard Log Builders

Have you previously served on a County or City board? No

If so, which board, and for how long? _____

Past Memberships and Associations: _____

Current Memberships and Associations: _____

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: Have over 18 years experience as a builder in both the fields of residential and commercial. I also have 10 years experience in the installation of underground and civil utilities

What are your primary objectives for serving on this board? To help provide a clear path of growth for the community in both residential housing for residents and commercially for the growth of the community.

References (Individual or Organization):

Laura Dukes Phone: 406 640 0392

Blair Anderson Phone: 406 646 7234

Myron Clark Phone: 406 640 0078

Signature: [Signature] Date: 4/9/18

Please return this application to the Town Offices at 10 S Faithful, West Yellowstone, Montana. An interview may be required if deemed necessary. Thank you in advance for your interest.



RECEIVED APR 17 2018

APPLICATION FOR BOARDS AND COMMITTEES

Name Bill Howell Date 4/17/2018

Address 817 N. Electric St., P. O. Box 337

City West Yellowstone State MT Zip 59758

Phone (Home): 406-646-7475 (Work): 406-640-7475 (Cell/Other): 406-640-7475

E-Mail Address: bill@yellowstonemt.com

Are you a resident of West Yellowstone? Yes Length of residency in West Yellowstone: 44 years

Board or Committee you are applying for: West Yellowstone Planning & Zoning Board

Occupation: Semi Retired

Employer: Self - Yellowstone Arctic Yamaha

Have you previously served on a County or City board? Yes

If so, which board, and for how long? W.Y. Planning & Zoning Board; Chamber of Commerce

Past Memberships and Associations: Former City Council member; Chamber of Commerce Board; Grizzly Discovery Center Board

Current Memberships and Associations: W.Y. Planning & Zoning Board; W.Y. Police Commission

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: Past service on the planning board & City Council have broadened my knowledge and understanding of the needs of our town, government and the upcoming future needs that the town will be facing.

What are your primary objectives for serving on this board? See Attached Sheet:

References (Individual or Organization):

Clyde Seely Phone: 646-7864

Pierre Martineau Phone: 640-0241

James Patterson Phone: 640-9074

Signature: Bill Howell Date: 4/17/2018

8/29/2018

Please return this application to the Town Offices at 10 S Faithful, West Yellowstone, Montana. An interview may be required if deemed necessary. Thank you in advance for your interest.

I want to be involved with the Planning and Zoning development of the 80 acres recently acquired by the Town of West Yellowstone. Planning and Zoning needs to make recommendations to the Town Council concerning the future of these 80 acres with regards to the appropriate housing and commercial development. We need to get input from the citizens in the community concerning the best use of this land. Planning and Zoning will have a big impact concerning the development of this land and we want to get it right. There will only be one opportunity.



Received
8-28-18 ak

APPLICATION FOR BOARDS AND COMMITTEES

Name Rob Klatt Date 8/28/18

Address 518 Carnelian Court Box 215

City W Yellowstone State MT Zip 59758

Phone (Home): _____ (Work): 646-9523 (Cell/Other): 580-2002

E-Mail Address: wybroker@gmail.com

Are you a resident of West Yellowstone? Yes Length of residency in West Yellowstone: 39 years

Board or Committee you are applying for: Town Planning Board

Occupation: Real Estate Broker

Employer: ABM Corp / Berkshire Hathaway Home Services

Have you previously served on a County or City board? Yes

If so, which board, and for how long? P&Z 15 years

Past Memberships and Associations: Citizens for Balanced Use, Rocky MT EIK Foundation

Current Memberships and Associations: Montana Assoc of Realtors, NAR, GAR
Montana Bowhunters Assoc., Ducks Unlimited

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: Have a BS in Earth Science / Urban Planning
Was the Gallatin County Planner 1973-1979

What are your primary objectives for serving on this board? Help the town government
move forward with all the projects resulting from
new development

References (Individual or Organization):

Jerry Johnson Phone: _____

John Costello Phone: _____

Greg Forsythe Phone: _____

Signature: Robert Klatt Date: 8/28/18

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.



Yellowstone National Park Project largest in District's history.

The Yellowstone National Park project is NRMEDD's most significant planning initiative. The West Gate of the Park in West Yellowstone is currently 30% over capacity. The District is joining with Yellowstone National Park officials and leadership from the Town of West Yellowstone to assist in formulating a smoother entrance while allowing the town of West Yellowstone to continue to economically develop in a responsible manner.

An early step was the creation of a Scoping Committee comprised of the Deputy Director of YNP, the YNP Chief Landscape Architect (head planner), representatives of the West Yellowstone Town Council and Town Manager, the Executive Director of the Greater Yellowstone Coordinating Committee (comprised of 12 federal agencies, County Commissioners from Gallatin County and the NRMEDD executive staff).

It is clear that YNP's receptive attitude to working with NRMEDD and local communities opens a unique window for economic development that has not previously existed.

Looking to the future the predictions are that the majority of "Alpha" generation children, those just now being born in major US cities will not in their lifetimes own a car. This poses significant uncertainties for an area that depends on cars, and tourists with cars, for its economic base. The NRMEDD has engaged America's largest think tank, the Information and Technology Innovations Foundation out of Wash D.C. On June 20, executive staff of the ITIF shared its vision for the future and the artificial intelligence, autonomous cars and other innovations that are predicted.

Visitor numbers to Yellowstone National Park (YNP) are now at 4.2 million. Approximately 715,000 international visitors arrive and pass through major US cities including San Francisco, New York, Seattle, Los Angeles and Salt Lake City. Overall visitation is up 50% since 2000 and increases have been managed with no increase in park staffing. The West Yellowstone gate represents 45% of all YNP entry traffic and 54% of that traffic returns to the same gate. In the recent past, waiting lines to the single gate have exceed 7 miles in length. Tour buses have increased 267% since 2008. the visitor influx is overwhelming both the YNP entry gate and some infrastruc-

ture within the Town of WY. Visitor traffic in high season impacts hotels for 100 miles and swells the small town of 1,200 to more than 10,000. The NRMEDD study seeks to research, conduct field observations, collect data, report and make recommendations. It will consider congestion, signage, way-finding, safety, parking, truck traffic, restrooms, road configuration, park information and international visitors.

This project will impact the economies of all the surrounding towns and counties. Our involvement provides a safety net to ensure that economic impacts are valued along with transportation issues. Like the June 20 event with Steven Ezell, our "Speaker's Luncheons" are designed to bring resources available to government and community leaders to help guide their efforts.

The NRMEDD also prepared an economic impact report in order to better understand the economic implications of this project. The report showed that the Town of West Yellowstone generates \$200.4 million in annual economic impacts and supports 3,002 regional jobs.

A second study by the US Department of the Interior study showed that tourist spending in Yellowstone National Park Gateway Economies exceeds \$630 million annually in economic output and that labor income has increased to 31% since 2012.





In July, 2018, NRMEDD secured a Big Sky Trust Fund Grant for Ascent Vision, assisting them with a beneficial State Grant for hiring new employees. Ascent Vision CEO Tim Sheehy stated, "NRMEDD has been a valuable partner in helping Ascent Vision navigate the complexities of economic development grants. Securing these funds has been very helpful in managing our rapid growth and has accelerated the pace of reinvestment back into the Montana economy." Below is an article recently published by the Montana High Tech Business Alliance.

Veteran-owned Ascent Vision & Bridger Aerospace Celebrate New Belgrade Facility

By Christina Henderson
Photos by Edward Meier, Digital Aerial Media.

On November 17, 2017, CEO Tim Sheehy and his team welcomed guests to their 30,000-sq. ft. facility at Bozeman airfield in Belgrade to celebrate the grand opening of the new headquarters of Ascent Vision and Bridger Aerospace. Congressman Greg Gianforte and co-founder Matt Sheehy offered remarks at the event.



"This building is a physical manifestation of what this company, this team, this enterprise, have achieved in three years," Tim said. "We've gone from two guys and that old airplane in a barn to a company of over sixty people with clients on six continents. This building represents not just what this company has done, but what's happening in the Gallatin Valley and the rest of the State of Montana. It's really exciting to be a part of the tech wave that's happening here."

Tim Sheehy, a former Navy SEAL officer and Army Ranger, and his wife Carmen, a former Marine, moved to Montana and lived in a tent with their one-year-old daughter and a baby on the way while establishing successful ventures Ascent Vision and Bridger Aerospace in the Gallatin Valley.

Gianforte complimented Ascent Vision and Bridger Aerospace on their achievements as prominent tech employers in the Bozeman area.

"I'm just so thrilled at the success you're seeing with high wage jobs, which is really the engine of our economy," said Gianforte. "We now have 100 high tech businesses in the [Gallatin] Valley. [The Montana High Tech Business Alliance now has] more than 300 high tech firms in the

State of Montana. And it's an awfully important part of our growing economy. What you're doing is essential so that our kids can stay in the state, for our veterans who are coming home, so we have jobs in the private sector, so people can prosper."

Tim, a former Navy SEAL officer and Army Ranger, formed an LLC and became an entrepreneur in 2013 just after retiring from the military. He moved his family – his wife, a one-year-old child, and another baby on the way – and his new enterprise to Bozeman in November 2014. The first venture, service company Bridger Aerospace, leveraged Sheehy's passion for aviation, and sent planes to find lost cattle for ranchers, lost people for search and rescue, and fires for the U.S. Forest Service. But Tim and his partners soon realized that it was the company's aerial sensors that were driving the real value for clients, so they soon spun off a product company, Ascent Vision.

Tim's team saw that military operations were increasingly based on aerial surveillance, using real-time information from sensors and cameras on planes, unmanned aerial vehicles (UAVs) and satellites to make better decisions in the field.

"Our clients exist in environments that are inherently unforgiving, whether it's a battlefield or a wildfire," Tim said. "What we're trying to do, whether it's flying an airplane over a fire or building a better sensor for our marines overseas, is to empower that decision-maker so that when they have to make that life-and-death decision in a split second, they have the best information possible as quickly as they can get it."

In addition to improving the capabilities of government agencies, Tim also saw the need for better sensors in private sector applications like maritime surveillance and self-driving cars and expanded his customer base to include those industries.

Ascent Vision formed a joint venture with Australian gimbal maker UAV Vision and in the first eighteen months grew to 50 employees and multi-millions of dollars in sales. Employees are typically either new MSU engineering grads or military combat veterans, and every employee owns a piece of the companies.

Tim showed an image of the next phase of facility expansion for Ascent Vision and Bridger Aerospace, which could come within the next few years if the companies continue their trajectory of rapid growth.

About the author: Christina Quick Henderson has served as executive director of the Montana High Tech Business Alliance since its launch in April, 2014.



Northern Rocky Mountain ECONOMIC DEVELOPMENT DISTRICT

District Board Member Highlight— **Ann Cole, Three Forks**



Ann Cole is one of the newest NRMEDD board members, representing the City of Three Forks. Ann has been with the District for a full year now. Ann moved from CA to Idaho where she met her husband. He was born and raised in Montana so they decided to make their home in Three Forks. Ann has been in banking for 30 years now and has held several positions with different banks. She has been with First Community Bank for 13 years. Her position at First Community Bank is very diverse and she finds it challenging to balance her time between home life, mentoring, work, and volunteering within her community. Ann's says that her greatest accomplishment was to help raise her son to be a responsible adult. Another victory for her was to advance to the position of branch manager. Ann got involved with the District when First Community Bank was asked to help sponsor membership for the Three Forks Community and she thought it was such a great organization. In her spare time, Ann likes to read, work in her garden, take her kayak out on the lake, and take long walks.

NRMEDD helps solve Madison County parking issues with Rural Business Development Grant (RBDG)

Tourism is Virginia City's key economic driver, generating more than \$75 million in total economic impact. The Town is the summer-time hub of Montana's largest historical attraction that hosts more than 582,000 annual visitors.

Parking is vital to this community's economic success and one of the key parking facilities is privately-owned.

For many years the Town has been able to secure annual leases for the parking lot. However, they were recently advised that the leases would not be renewed and the land would be sold.

If the Town had not been able to acquire the land then it stood to lose a major asset that supports more than 58 licensed local businesses representing 220 employees.

NRMEDD worked with Justin Gatewood, Mayor for Virginia City to prepare and submit a USDA grant. The Enterprise Project will acquire seven lots in the center of town.

In June 2018 a USDA grant was approved for \$52,000 to assist in the land acquisition. The Town and Chamber will match the grant with an additional \$223,000 in local funds.

**In 2018, Rob Gilmore
celebrated 6 years
with the NRMEDD.
Congrats to Rob!**



Northern Rocky Mountain

ECONOMIC DEVELOPMENT DISTRICT

FreeAgent CRM Raises \$5.6M to Help Small Businesses Grow Sales Big



Free Agent founder Dave Stephens

In July 2018, NRMEDD secured a Big Sky Trust Fund Grant for FreeAgent, assisting them with a beneficial State Grant for hiring new employees. "The help we received from NRMEDD has been instrumental in Free Agent receiving the Big Sky Trust Fund grants. These funds will help us to rapidly expand our business and create knowledge-based jobs in Bozeman. The District flawlessly guided us through this process, assisting Free Agent in capturing these beneficial funds quickly and efficiently." said Free Agent CEO Dave Stephens.

FreeAgent CRM, the CRM that helps small businesses grow sales big, announced this year that it has raised \$5.6M in seed financing. Investors include BlueRun Ventures as well as technology leaders such as former Oracle EVP Ron Wohl, and ServiceNow EVP of Worldwide Sales Kevin Haverty.

FreeAgent CRM's CEO Dave Stephens plans to use the new capital to accelerate R&D and expand its sales & marketing team to reach the company's target market - small companies with big ambitions. "Unlike other CRM entrants, we're not out to dethrone Salesforce," Stephens said. "Our passion is to help small businesses that already have great products get great at sales. We're delivering the system I wish I'd had when I founded my first startup."

That first startup was Coupa Software, now a \$2B publicly traded company. So, Stephens is no stranger to the startup scene. He's also harnessed his entrepreneurial spirit inside larger enterprises, building out new lines of business as an executive at

tech behemoth Oracle and enterprise cloud leader ServiceNow.

"What CRM your business uses is incredibly important," added FreeAgent CRM Chief Strategy Officer, Ryan Manning. "With ours, managing sales is 10x more productive, which means you win more business and make more money."

FreeAgent CRM's cloud-based service can be set up in minutes, includes a free trial, and is priced at \$29 dollars per user per month in the US and Canada or \$499 pesos per user per month in Mexico. Customers describe it as the easiest to use, simplest to set-up, and most complete CRM for small business.

Easiest to Use

Because small businesses have zero time to learn how to use a new system, FreeAgent CRM offers an incredibly intuitive user interface that eliminates manual work at every turn.

"I've used Salesforce and a bunch of other CRM, and FreeAgent CRM is by far the easiest. It's not even close. I love the email integration, the in-app calling, and especially the way it automatically records everything while we just keep doing our jobs." said Ajay Chawla, CEO of GroupClique.

Simplest to Set Up

Small businesses don't have time or money to burn implementing a CRM. They want to get value right away. With FreeAgent CRM that's just what they get. A simple 8-step guided setup gets businesses up and running in minutes. And product specialists are available to chat online with when you need help.

"FreeAgent CRM built setup help right in. I chatted with a product specialist when I had questions, and was up and running 30 minutes after I signed up." said Jonathan Jones, Owner of Jones Search Group.

Most Complete for Small Business

Small businesses move fast by keeping things simple. Having separate systems for sales and marketing is too slow and costly. FreeAgent CRM does everything a small business needs by tracking prospects, leads, accounts and deals in one platform.

"It's great to be able to send batch emails using rich custom templates. And being able to track metrics like open rate and clicks is wonderful. Very rare to see these marketing capabilities available in a sales platform." said Loren Baker, Founder of Foundation Digital.



Northern Rocky Mountain

ECONOMIC DEVELOPMENT DISTRICT

NRMEDD Executive Board Member

Highlight— Pierre Martineau – West Yellowstone

Pierre is one of the longest serving members of the District's Board of Directors, serving the region since 2006. He joined the District's governing committee when Earl Mathers was the initial Director of the District. Pierre sat on the Personnel Committee when current District Staff Members Rob Gilmore and Mike Hedegaard were hired.

Pierre's background is in the service industry. He started in 1959 as a bellman at Old Faithful Inn. At the end of the season a bunch of fellow workers would go to Palm Springs to work in the resort hotels there. At Old Faithful, after their shifts were completed, many would drive to the Gusher in West to drink beer and have fun. After a sufficient amount of libations, they would return to Old Faithful and a lot of the guys would climb the chimney in the Inn lobby.



Pictured—Pierre with his great-granddaughter Briar

Pierre and his family were like many others; they loved the area so eventually bought land west of town and built a cabin. In 1982 Pierre and his family moved to West Yellowstone full time. He worked in

hotels and convenient stores until the '90s when he was promoted to management of one of the stores.

In 2008 he was elected to West Yellowstone's Town Council and has been on the Council since (with the exception of the year and a half he served as a Gallatin County Commissioner).

Pierre feels he really enjoys the political positions. He loves West Yellowstone and Bozeman/ Gallatin County, and enjoys seeing them both move forward into the future.

He knows there have been some setbacks in West Yellowstone over the years, however, Pierre also says "We have to constantly remind ourselves of our successes". Those successes of late have been numerous including the 2016 purchase of 80 acres of land from the Forest Service after ten years of negotiating. There was also the 2017 project where the Town of West Yellowstone spent over a hundred thousand dollars erecting a new pavilion in the park and remodeling and updating the restrooms. In 2018, the Town funded and built the Little Ranger day care center. The Town and the community worked together to build a million-dollar facility. Gov. Bullock even showed up for the dedication.

Pierre admits that life in politics is weird; "You go from day being frustrated and all of a sudden you have a beautiful pavilion or a learning center and you realize that you have actually accomplished something."

Pierre is proud of the way the community encourages startups and try to introduce them to the community. Their Director is very quick to recognize issues and work for solutions which often involve finding grant money.

In his spare time, he is a big sports fan and spends a lot of his time watching games or at games. Pierre has coached or managed on many levels, including high school baseball and basketball, tee ball, little league and recreation softball.



Friends of Gallatin and Park (FOGP) successful in business recruitment

efforts – Friends of Gallatin and Park was successfully recognized as a 501 (c) (3) organization at both Federal and State levels at the end of 2016. Since then, the District has been building FOGP in a multipronged effort. The work of incorporating and securing status as a charitable tax exempt organization is now finished. A consultant was contracted and a development plan was created. The plan now is to approach fund-raising from several fronts.

Since its inception, FOGP in conjunction with the District has assisted the region in recruiting numerous businesses, including Kudos, Free Agent, and Eagle Mountain Blockchain Inc.

Jerry Pape, board member of the District, was provided the narrative documents to assist in his outreach to the banks that contributed in NRMEDD's first funding round. With Jerry's assistance, FOGP has received \$26,000 in contributions toward business recruitment efforts and two additional board members have been identified.

A flyer has been prepared for a general mailing to prospective donors, and PFL has agreed to help print and distribute the flyer. Current FOGP board members include Don Seifert, Jeren Starr, Bill Simpkins, Claire Daines, Jerry Pape and Rob Gilmore.



FRIENDS OF GALLATIN & PARK

A 501(C)(3) SUPPORTING BUSINESS RECRUITMENT

Join us, we are forming a Founder's Team for Friends of Gallatin and Park Counties.

The Founder's Team is limited to 25 member/donors. Members will greet incoming business leaders, receive briefings on major activities and provide input in the formation of regional planning and strategy.

Vibrant communities and economic regions do not happen by accident. They are built with vision, long-range planning, and the dedication of many.

Since 2009, the Northern Rocky Mountain Economic Development District (NRMEDD) has been one of the primary business recruitment organizations serving Gallatin and Park Counties. Working in concert with other community development organizations, we strengthen our local economy by focusing on projects that best fit our communities.

Individual contributions are now possible with the formation of Friends of Gallatin and Park, a new 501 (c)3 nonprofit which provides fundraising for NRMEDD's recruitment efforts.

We seek your input into growing our region.

Suggested Donation Levels include:

Granite Peak - \$5,000 and Above

Glacier Peak - \$2,500 to \$4,999

Wilson Peak - \$500 to \$2,499

Sage Peak – up to \$499

YOUR DONATION SUPPORTS:

NRMEDD programs and activities, Active recruitment of targeted technology companies. Sponsorship of forward-thinking events that will guide our community.

Please make a tax-deductible donation at nrmedd.org/donations or contact us at 406.577.2541 to learn more.