

Town of West Yellowstone

Tuesday, December 4, 2018

West Yellowstone Town Hall, 440 Yellowstone Avenue

TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Purchase Orders

Treasurer's Report & Securities Report ∞

Claims ∞

Consent Agenda: **Minutes of November 20, 2018 Town Council Meeting** ∞

Business License Applications

Advisory Board Report(s)

Town Manager & Department Head Reports

Comment Period

- **Public Comment**
- **Council Comments**

PUBLIC HEARING: Tourism Business Improvement District (TBID) Protest Hearing ∞

NEW BUSINESS

Christmas Stroll Event Permits, December 15, 2018

Discussion ∞

- Application for Outside Amplification
- Application to Maintain an Encroachment

Proposed Curfew Ordinance

Discussion ∞

Proposed Fireworks Ordinance Revisions

Discussion ∞

Resort Tax Legislation

Discussion

Engineering RFP Process

Discussion

Correspondence/FYI/Meeting Reminders



If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.

Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

Treasurer's Report October 2018

11/29/18
11:56:56

TOWN OF WEST YELLOWSTONE
Cash Report
For the Accounting Period: 10/18

Page: 1 of 4
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 General Fund						
101000 CASH	3,992.34	577,088.69	146.83	18,000.00	293,081.37	270,146.49
101100 Investments - CD's	725,949.26	18.31	0.00	0.00	0.00	725,967.57
101300 Investments - Money Market Accou	14,427.73	2.77	0.00	0.00	0.00	14,430.50
101500 Investment-STIP	1,415,858.38	7,129.21	0.00	0.00	0.00	1,422,987.59
103000 Petty Cash	50.00	0.00	0.00	0.00	0.00	50.00
103100 Town Office	50.00	0.00	0.00	0.00	0.00	50.00
103200 Petty Cash/WY Police Dept	50.00	0.00	0.00	0.00	0.00	50.00
103400 Petty Cash-Recreation	150.00	0.00	0.00	0.00	0.00	150.00
Total Fund	2,160,527.71	584,238.98	146.83	18,000.00	293,081.37	2,433,832.15
2100 Local Option Taxation-Resort Tax						
101000 CASH	70,841.18	796,714.61	0.00	584,376.70	3,000.00	280,179.09
101300 Investments - Money Market Accou	10,103.26	1.94	0.00	0.00	0.00	10,105.20
101500 Investment-STIP	649,459.32	0.00	0.00	19,322.00	0.00	630,137.32
102215 STIP Investment-Rev Bond current	48,113.36	24,417.10	0.00	0.00	0.00	72,530.46
102225 STIP Reserve Acct Town Hall 10%	150,405.72	279.40	0.00	5,005.72	0.00	145,679.40
Total Fund	928,922.84	821,413.05		608,704.42	3,000.00	1,138,631.47
2101 Marketing & Promotions (MAP)						
101000 CASH	20,193.38	19,376.84	0.00	0.00	837.50	38,732.72
101300 Investments - Money Market Accou	13,940.53	2.68	0.00	0.00	0.00	13,943.21
101500 Investment-STIP	157,515.12	0.00	0.00	0.00	0.00	157,515.12
Total Fund	191,649.03	19,379.52			837.50	210,191.05
2102 TBID (Tourism Business Improvement District)						
101000 CASH	47,340.68	64,040.95	0.00	1,921.23	47,691.02	61,769.38
2111 Off Street Parking						
101000 CASH	15,892.95	13.90	0.00	0.00	0.00	15,906.85
101500 Investment-STIP	111,607.19	207.32	0.00	0.00	0.00	111,814.51
Total Fund	127,500.14	221.22				127,721.36
2210 Parks & Recreation						
101000 CASH	1,200.00	350.00	0.00	0.00	700.00	850.00
2211 Parks/Rec Donations - Teen Center						
101000 CASH	1,567.94	1.37	0.00	0.00	0.00	1,569.31
2212 Parks - Volleyball Court						
101000 CASH	5,082.87	4.45	0.00	0.00	0.00	5,087.32
2213 Community Garden						
101000 CASH	779.88	0.68	0.00	0.00	0.00	780.56
2214 Rec. Program Scholarships						
101000 CASH	2,622.33	2.29	0.00	0.00	0.00	2,624.62
2220 Library						
101000 CASH	10,195.95	15,175.50	0.00	0.00	16,317.05	9,054.40
102130 Donations for Extension Svcs Lib	665.57	0.58	0.00	0.00	0.00	666.15
Total Fund	10,861.52	15,176.08			16,317.05	9,720.55
2240 Cemetery						
101000 CASH	3,949.06	203.63	0.00	0.00	0.00	4,152.69
101500 Investment-STIP	9,338.59	17.35	0.00	0.00	0.00	9,355.94
Total Fund	13,287.65	220.98				13,508.63

11/29/18
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TOWN OF WEST YELLOWSTONE
Cash Report
For the Accounting Period: 10/18

Page: 2 of 4
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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
2390 Drug Forfeiture						
101000 CASH	694.36	0.00	0.00	0.00	0.00	694.36
2392 CDBG-Local Source						
101000 CASH	10,077.02	8.81	0.00	0.00	0.00	10,085.83
101300 Investments - Money Market Accou	40,206.16	7.73	0.00	0.00	0.00	40,213.89
101500 Investment-STIP	39,772.93	73.88	0.00	0.00	0.00	39,846.81
Total Fund	90,056.11	90.42				90,146.53
2701 Cemetery Perpetual Care (7050)						
101000 CASH	5,036.05	104.49	0.00	0.00	0.00	5,140.54
101500 Investment-STIP	37,132.00	68.98	0.00	0.00	0.00	37,200.98
Total Fund	42,168.05	173.47				42,341.52
2820 Gas Tax Apportionment						
101000 CASH	5,460.59	12,465.09	0.00	0.00	9,439.04	8,486.64
101300 Investments - Money Market Accou	26,097.92	5.02	0.00	10,000.00	0.00	16,102.94
101500 Investment-STIP	2,113.16	3.93	0.00	0.00	0.00	2,117.09
Total Fund	33,671.67	12,474.04		10,000.00	9,439.04	26,706.67
2821 Gas Tax BARSAA Funds						
101000 CASH	-1,400.00	10,985.05	0.00	0.00	0.00	9,585.05
2850 911 Emergency						
101000 CASH	1,973.88	0.82	85.52	0.00	1,121.77	938.45
101300 Investments - Money Market Accou	4,971.29	0.96	0.00	0.00	0.00	4,972.25
101500 Investment-STIP	234.10	0.43	0.00	0.00	0.00	234.53
Total Fund	7,179.27	2.21	85.52		1,121.77	6,145.23
2917 Crime Victims Assistance						
101000 CASH	6,454.93	0.00	0.00	0.00	0.00	6,454.93
3050 GO Bond						
101000 CASH	8,449.63	277.64	0.00	0.00	0.00	8,727.27
101300 Investments - Money Market Accou	25,251.82	4.85	0.00	0.00	0.00	25,256.67
101500 Investment-STIP	122,515.27	227.59	0.00	0.00	0.00	122,742.86
Total Fund	156,216.72	510.08				156,726.80
4000 Capital Projects/Equipment						
101000 CASH	4,730.17	26,000.19	0.00	0.00	30,512.00	218.36
101300 Investments - Money Market Accou	33,001.67	6.35	0.00	23,000.00	0.00	10,008.02
101500 Investment-STIP	198,104.85	368.01	0.00	3,000.00	0.00	195,472.86
Total Fund	235,836.69	26,374.55		26,000.00	30,512.00	205,699.24
4060 Public Works Equipment Replacement						
101000 CASH	361.38	0.32	0.00	0.00	0.00	361.70
101300 Investments - Money Market Accou	21.03	0.01	0.00	0.00	0.00	21.04
101500 Investment-STIP	246.06	0.46	0.00	0.00	0.00	246.52
Total Fund	628.47	0.79				629.26
4070 Parkway Construction/Mtn						
101300 Investments - Money Market Accou	0.34	0.00	0.00	0.00	0.00	0.34
101500 Investment-STIP	7,036.65	13.07	0.00	0.00	0.00	7,049.72
Total Fund	7,036.99	13.07				7,050.06
4075 Street Construction /Maintenance						
101000 CASH	35,205.64	30.79	0.00	0.00	0.00	35,236.43

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101300 Investments - Money Market Accou	15,213.70	2.92	0.00	0.00	0.00	15,216.62
101500 Investment-STIP	918,616.13	1,706.45	0.00	0.00	0.00	920,322.58
Total Fund	969,035.47	1,740.16				970,775.63
5210 Water Operating Fund						
101000 CASH	68,339.02	39,030.01	0.00	0.00	10,808.59	96,560.44
101300 Investments - Money Market Accou	0.38	0.00	0.00	0.00	0.00	0.38
102245 Replacement & Depreciation Ent.	140,549.28	261.09	0.00	0.00	0.00	140,810.37
Total Fund	208,888.68	39,291.10			10,808.59	237,371.19
5220 Water Replacement Depreciation Fund						
101000 CASH	53,740.85	47.00	0.00	0.00	0.00	53,787.85
101300 Investments - Money Market Accou	271.31	0.05	0.00	0.00	0.00	271.36
101500 Investment-STIP	258,432.81	480.07	0.00	0.00	0.00	258,912.88
Total Fund	312,444.97	527.12				312,972.09
5310 Sewer Operating Fund						
101000 CASH	75,940.18	50,462.63	1,515.45	0.00	33,677.48	94,240.78
101300 Investments - Money Market Accou	23,169.84	4.46	0.00	0.00	0.00	23,174.30
101500 Investment-STIP	750,502.23	1,394.16	0.00	0.00	0.00	751,896.39
101510 Mad Add Construction-STIP	62,519.93	116.14	0.00	0.00	0.00	62,636.07
102245 Replacement & Depreciation Ent.	134,287.40	249.46	0.00	0.00	0.00	134,536.86
Total Fund	1,046,419.58	52,226.85	1,515.45		33,677.48	1,066,484.40
5320 Sewer Replacement Depreciation Fund						
101000 CASH	9,734.28	8.51	0.00	0.00	0.00	9,742.79
101300 Investments - Money Market Accou	31,398.66	6.04	0.00	0.00	0.00	31,404.70
101500 Investment-STIP	585,472.46	1,087.59	0.00	0.00	0.00	586,560.05
Total Fund	626,605.40	1,102.14				627,707.54
7010 Social Services/Help Fund						
101000 CASH	17,412.58	1,434.88	0.00	0.00	672.56	18,174.90
101300 Investments - Money Market Accou	10,236.29	1.97	0.00	0.00	0.00	10,238.26
101500 Investment-STIP	20,559.34	38.19	0.00	0.00	0.00	20,597.53
Total Fund	48,208.21	1,475.04			672.56	49,010.69
7195 Court Collections Trust Acct						
101000 CASH	8,296.49	0.00	0.00	0.00	0.00	8,296.49
7458 Court Surcharge HB176						
101000 CASH	350.00	400.00	0.00	0.00	350.00	400.00
7467 MT Law Enforcement Academy (MLEA)						
101000 CASH	350.00	420.00	0.00	0.00	350.00	420.00
7469 City Court - Judge Brandis						
101000 CASH	18,371.32	9,621.20	0.00	8,807.50	9,076.32	10,108.70
7699 Victims Assistance Program						
101000 CASH	346.00	506.00	0.00	0.00	346.00	506.00
7910 Payroll Fund						
101000 CASH	54,043.92	0.00	184,100.82	134,221.88	0.00	103,922.86
7930 Claims Fund						
101000 CASH	10,923.30	0.00	272,132.08	0.00	0.00	283,055.38
Totals	7,374,169.19	1,662,982.86	457,980.70	807,655.03	457,980.70	8,229,497.02

*** Transfers In and Transfers Out columns should match. There are a couple exceptions to this: 1) Canceled Electronic Checks and 2) Payroll Journal Vouchers that include local deductions set up with receipt accounting. Please see cash reconciliation procedure

Glacier Bancorp, Inc.
49 Commons Loop
Kalispell, MT 59901
(406) 756-4200

REPURCHASE AGREEMENT CONFIRMATION

November 28, 2018

TOWN OF WEST YELLOWSTONE
PO BOX 1570
WEST YELLOWSTONE MT 59758

As principal, we confirm the following balance under your master repurchase agreement on file. This confirmation supersedes all prior dated confirmations. If this confirmation is not in accordance with your records, please contact your account officer immediately.

Customer Number	Trade Number	Settlement Date	Principal Balance	Maturity Date	Current Rate
xxxxxxxxxxx2900	684	11/28/2018	922,458.44	11/29/2018	1.7000%

The following security is sold under agreement to repurchase:

Security Description	CUSIP Number	Coupon Rate	Maturity Date	Par Value	Market Value	% Of Security
FNMA PL#MA2449	31418BWK8	2.500%	11/01/2025	1,993,000	950,565.65	9.965%

Funds held pursuant to the repurchase agreement are not deposits and are not insured by the FDIC

11/30/18
12:09:04

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 12/18

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Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
45144	42 Fall River Electric	9,526.19					
	11/20/18 UPDH 4212041 elec service	1,004.72		UPDH	1000 411252	341	101000
	11/20/18 POLICE 4212008 elec service	241.02		POLICE	1000 411258	341	101000
	11/20/18 shop 4212018 elec service	224.39		STREET	1000 430200	341	101000
	11/20/18 ANIMAL 4212029 elec serv	150.73		ANIMAL	1000 440600	341	101000
	11/20/18 PARK 4212032 Elec ser	279.91		PARK	1000 411253	341	101000
	11/20/18 PARK, old firehouse 2901001 e	291.23		PARK	1000 411253	341	101000
	11/20/18 CLORINATOR 4212030 elec serv	70.73		WATER	5210 430500	341	101000
	11/20/18 MADADD H20 Tower 4212017	53.31		WATER	5210 430500	341	101000
	11/20/18 RR Well 4212005 elec serv	231.73		WATER	5210 430500	341	101000
	11/20/18 SEWER LIFT STATION 4212006	209.72		SEWER	5310 430600	341	101000
	11/20/18 SEWER PLANT 4212007 elec ser	1,436.04		SEWER	5310 430600	341	101000
	11/20/18 MAD SEWER LIFT 4212014 elec	195.22		SEWER	5310 430600	341	101000
	11/20/18 SEWER TREAT SERV 4212046 ele	2,664.67		SEWER	5310 430600	341	101000
	11/20/18 library 23 dunraven 4212054	128.84		LIBRY	1000 411259	341	101000
	11/20/18 povah comm ctr 4212001	242.31		POVAH	1000 411255	341	101000
	11/20/18 unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	11/20/18 Town Hall 4212009	528.91		TWNHAL	1000 411250	341	101000
	11/20/18 Ice Rink 421010	38.12		PARKS	1000 411253	341	101000
	11/20/18 Hayden/Grouse Well 4212015	41.67		WATER	5210 430500	341	101000
	11/20/18 Electric Well 4212031	41.67		WATER	5210 430500	341	101000
45148	1514 Verizon Wireless	1,344.37					
	18 Smartphones						
	1 regular phones						
	5 laptops						
	11/20/18 640-0108, Police	61.80		POLICE	1000 420100	345	101000
	11/20/18 640-0121 Laptop	40.01		STREET	1000 420100	345	101000
	11/20/18 640-0141 Street SP	61.80		STREET	1000 430200	345	101000
	11/20/18 640-0159 Street SP	61.80		STREET	1000 430200	345	101000
	11/20/18 640-1103, Operator SP	61.80		STREET	1000 430200	345	101000
	11/20/18 640-1438, SS Director	31.80		SOCSE	1000 450135	345	101000
	11/20/18 640-1460, Library Dir, SP	61.80		LIBRAR	2220 460100	345	101000
	11/20/18 640-1461, Street, SP	61.80		WATER	5210 430500	345	101000
	11/20/18 640-1462, Operator, SP	61.80		WATER	5210 430500	345	101000
	11/20/18 640-1463, Deputy PSS, SP	61.80		SEWER	5310 430600	345	101000
	11/20/18 640-1472, Ops Mgr, SP	61.80		ADMIN	1000 410210	345	101000
	11/20/18 640-1676, Rec Coord, SP	61.80		REC	1000 460440	345	101000
	11/20/18 640-1754, COP, SP	61.80		POLICE	1000 420100	345	101000
	11/20/18 640-1755, Police	61.80		POLICE	1000 420100	345	101000
	11/20/18 640-1756, Police	61.80		POLICE	1000 420100	345	101000
	11/20/18 640-1757, Police	61.80		POLICE	1000 420100	345	101000
	11/20/18 640-1758, Police, SP	61.80		POLICE	1000 420100	345	101000
	11/20/18 640-1759, Police	61.80		POLICE	1000 420100	345	101000

11/30/18
12:09:04

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 12/18

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* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	11/20/18	640-7547, Street SP		61.80		PARKS	1000 460430	345	101000
	11/20/18	640-9074, PSS, SP		61.80		SEWER	5310 430600	345	101000
	11/20/18	683 laptop		40.01		POLICE	1000 420100	345	101000
	11/20/18	COP laptop		40.05		POLICE	1000 420100	345	101000
	11/20/18	686 laptop		40.01		POLICE	1000 420100	345	101000
	11/20/18	681 laptop		40.09		POLICE	1000 420100	345	101000
45150		2852 Blackfoot Communications		2,007.89					
	12/15/18	602-4908, povah center		0.00		POVAH	1000 411255	345	101000
	11/15/18	646-5106, fax soc svc		40.53		SOCSR	1000 450135	345	101000
	11/15/18	646-5119, police station		40.53		POLICE	1000 420160	345	101000
	11/15/18	646-5141, sewer plant alarm		40.53		SEWER	5310 430600	345	101000
	11/15/18	646-5185, town hall alarm		40.53		TWNHAL	1000 411250	345	101000
	11/15/18	646-7311, social services		43.53		SOCSR	1000 450135	345	101000
	11/15/18	646-7481, povah elevator		41.67		POVAH	1000 411255	345	101000
	11/15/18	646-7511, town hall fax		40.53		TWNHAL	1000 411250	345	101000
	11/15/18	646-7609, public works		35.44		SEWER	5310 430600	345	101000
	11/15/18	646-7650, police station fax		40.53		POLICE	1000 420160	345	101000
	11/15/18	646-7715, povah center		31.85		POVAH	1000 411255	345	101000
	11/15/18	646-7795, town hall		280.53		TWNHAL	1000 411250	345	101000
	11/15/18	646-7845, court clerk		17.31		COURT	1000 410360	345	101000
	11/15/18	646-9017, library		41.85		LIBRAR	2220 460100	345	101000
	11/15/18	646-9027, sewer plant alarm		40.53		SEWER	5310 430600	345	101000
	11/15/18	ethernet, library		300.00		LIBRAR	2220 460100	345	101000
	11/15/18	ethernet, povah center		310.00		POVAH	1000 411255	345	101000
	11/15/18	ethernet, police station		350.00		POLICE	1000 411258	345	101000
	11/15/18	ethernet, town hall		272.00		TWNHAL	1000 411250	345	101000
45154		2977 Staples Credit Plan		493.54					
	11/11/18	office supplies		115.95		COURT	1000 410360	220	101000
	11/11/18	office supplies		225.56		SOCSER	1000 450135	220	101000
	11/11/18	office supplies		152.03		TWNHAL	1000 410510	220	101000
45155		1928 Michele DesRochers		90.00					
	447296 11/19/18	reimb bird bath, garden		90.00		GARDEN	2213 460000	220	101000
45156		29 Terrell's Office Machines Inc		5,193.44					
	361668 09/18/18	Taskalfa 3551ci copier		4,995.00		DISPAT	1000 420160	212	101000
	361718 09/18/18	maint contract, Sept		60.00		POLICE	1000 420100	398	101000
	363351 10/18/18	maint contract, Oct		138.44		POLICE	1000 420100	398	101000

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TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 12/18

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* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
45157	547 WY Chamber of Commerce TNVIC19-1 11/05/18 VIC support 1/2 of FY 19	14,500.00 14,500.00			1000 410100	870	101000
45158	1031 Murdoch's Ranch & Home Supply 11/05/18 boots-D. Arnado 11/05/18 boots-K. Tanner 11/05/18 boots, coat-H Hansen 11/05/18 boots-M. Coffin	924.91 199.99 174.99 339.98 209.95		STREET STREET STREET STREET	1000 430200 1000 430200 1000 430200 1000 430200	226 226 226 226	101000 101000 101000 101000
45159	2800 RDO Equipment Co. P38957 11/05/18 floodlamps P38958 11/05/18 lamps, brackets P39024 11/08/18 wiring harness, return P39023 11/08/18 lamp P39170 11/16/18 cutting edges P39311 11/30/18 pins & lock	1,366.76 433.15 738.90 -771.26 238.96 664.84 62.17		STREET STREET STREET STREET STREET STREET	1000 430200 1000 430200 1000 430200 1000 430200 1000 430200 1000 430200	369 369 369 369 369 220	101000 101000 101000 101000 101000 101000
45160	3144 Action Lighting, Inc. 417905 11/16/18 rope lights	927.33 927.33			1000 460430	220	101000
45161	309 PJ's Plumbing & Heating WO-3306 11/19/18 drain clean, UPDL	275.88 275.88			1000 411252	366	101000
45162	3107 MarCom, LLC 1810052 09/24/18 wastewater samples	514.00 514.00			5310 430600	357	101000
45163	951 Barnes & Noble 3753524 11/05/18 books 3753832 11/05/18 books 3753852 11/06/18 books 3757642 11/14/18 books 3757643 11/14/18 books	706.92 417.41 97.07 37.95 32.19 122.30		LIB LIB LIB LIB LIB	2220 460100 2220 460100 2220 460100 2220 460100 2220 460100	215 215 215 215 215	101000 101000 101000 101000 101000
45164	3142 Unified Distribution R1257 11/19/18 toner for copier	433.00 433.00			2220 460100	220	101000
45165	1194 Montana Historical Society 11/29/18 renew subscription, 1 year	35.00 35.00			2220 460100	215	101000

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TOWN OF WEST YELLOWSTONE
Claim Approval List
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Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
45166	2942 New York Times 11/04/18 quarterly subscription pmt	198.90 198.90		LIB	2220 460100	215	101000
45167	160 Utility Specialties Inc 6947 11/09/18 gauge, adapter	477.52 477.52		WATER	5210 430500	369	101000
45168	3066 Core & Main J821524 11/20/18 branss nipple J704727 11/20/18 brushing	65.60 60.64 4.96		SEWER SEWER	5310 430600	369	101000
45169	3004 Partsmaster 23354756 11/15/18 supplies	284.43 284.43		STREET	1000 430200	220	101000
45170	2801 West Yellowstone Back & Neck 11/14/18 DOT Physical, L. Peterson	100.00 100.00		STREET	1000 430200	351	101000
45171	2635 Jake's Automotive and Tire 20587 11/14/18 tires-2017 Dodge Ram 20631 11/21/18 tires-2017 Dodge Ram	2,059.28 1,029.64 1,029.64		POLICE POLICE	1000 430200	239	101000
45172	3101 Advanced Pump & Equipment 8498 11/15/18 rebuild grinder	23,360.71 23,360.71		SEWER	5310 430630	941	101000
45173	1061 Lane and Associates 6578 11/19/18 Random emp drug testing	300.83 300.83		ADMIN	1000 410210	356	101000
45174	73 Westmart Building Center 11/30/18 Street Buildings 11/30/18 Street Supplies 11/30/18 Sewer Supplies 11/30/18 Police Supplies 11/30/18 UPDL Supplies 11/30/18 Library Supplies 11/30/18 Town Hall 11/30/18 Parks Grounds 11/30/18 Parks Bldgs 11/30/18 Social Services	1,270.45 318.58 179.06 21.82 135.01 5.68 15.18 155.60 376.44* 37.00 26.08		STREET STREET SEWER POLICE UPDL LIBRAR TWNHAL PARKS PARKS SOCSRV	1000 430200 1000 430200 5310 430600 1000 420100 1000 411252 2220 460100 1000 411250 1000 460430 1000 411253 1000 450135	366 220 220 220 220 220 366 365 366 220	101000 101000 101000 101000 101000 101000 101000 101000 101000 101000
45175	2455 Tri State Excavating, LLC 6593 11/12/18 40 yards road base, 7 sand	634.50 634.50		SEWER	5310 430640	934	101000

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Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
45176		65 T & E		745.57					
	42CS043621	11/15/18 parts		745.57		STREET	1000 430200	369	101000
45177		1311 Teton Communications		2,575.46					
	11083	11/16/18 install radios 2 dumps, backho		2,545.46*		STREET	1000 430200	362	101000
	11284	11/14/18 shipping ofparts		30.00		POLICE	1000 420100	362	101000
45178		3180 Nina Santillan		350.00					
	1	08/30/18 reimb supplies, employee lunch		350.00		LEGIS	1000 410100	220	101000
45179		999999 MCKELLE R. OSTLER		400.00					
		11/21/18 restitution TK-110-2018-253		400.00		COURT	7469 212401		101000
45180		999999 LEE POWELL		537.50					
		11/21/18 restituion TK-110-2018-402		537.50		COURT	7469 212401		101000
45181		999999 PATRICK FRONTON		100.00					
		11/21/18 restitution TK-110-2018-42		100.00		COURT	7469 212401		101000
45182		3092 Custer County Justice Court		290.00					
		11/21/18 pass thru Rick Roy Gokey		290.00		COURT	7469 212401		101000
45183		999999 EVERETT CHARLES ROGERS		5.00					
		11/20/18 bond refund TK-110-2018-236		5.00		COURT	7469 212401		101000
45184		2514 Kathi Arnado		194.32					
		11/20/18 reimb Thanksgiving food		194.32		SOCSER	7010 450135	220	101000
45185		851 Northern Energy		1,754.99					
	3084743621	11/13/18 gas tank		1,754.99		911	2850 420750	945	101000
45186		2952 DIS Technologies		595.00					
	34069	11/05/18 managed service-Police		595.00		DISPAT	1000 420160	398	101000
45187		1454 Bozeman Chronicle/Big Sky		70.00					
	1825390	11/04/18 engineering RFP ad		70.00		ADMIN	1000 410210	327	101000
45188		999999 ALLISON CLINE		1.95					
		11/19/18 bond refund TK-110-2018-608		1.95		COURT	7469 212401		101000

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45189			2500 Black Mountain Productions	12,213.37					
	11/20/18	2018 Music in Park, bands		11,250.00		MAP	2101 410130	398	101000
	11/20/18	2018 Music in Park, Advertisin		963.37		MAP	2101 410130	398	101000
45190			2822 ClearBlu Cleaning Services	93.00					
	11 11/05/18	park bathrooms-1 clean		93.00		PARKS	1000 460430	398	101000
45191			1249 Montana Department of	1,700.00					
	11/30/18	Town of West Yellowstone AFR		1,700.00		FINADM	1000 410530	353	101000
		# of Claims	41	Total:	88,717.61				

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
November 20, 2018

COUNCIL MEMBERS PRESENT: Brad Schmier, Pierre Martineau, Chris Burke, Greg Forsythe

OTHERS PRESENT: Town Manager Daniel Sabolsky, Town Clerk Liz Roos, Fire Chief Shane Grube, Teri Gibson

The meeting is called to order by Mayor Brad Schmier 7:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

ACTION TAKEN

- 1) Motion carried to approve Purchase Order #6763 for \$7588.55 and #6765 for \$23,360.71 to Advanced Pump & Equipment to purchase a meter and mission control for Whiskey Springs and repairs to the sewer grinder and #6766 to Les Schwab Tire for \$7650.64 to purchase two tires for the CAT 938 Loader. (Martineau, Burke)
- 2) Motion carried to approve the claims, which total \$330,507.21. (Martineau, Forsythe)
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the November 5, 2018 Town Council Meeting. (Martineau, Burke)
- 4) Motion carried to appoint Denice Sabolsky to the Library Board of Trustees for a five-year term. (Burke, Martineau)
- 5) Motion carried to approve the 2018 Mistletoe Magic Event Permit and waive the resort tax bond and vendor fees for the event. (Martineau, Burke)
- 6) Motion carried to approve the event permit for Spirit of the North Sled Dog Adventures event from December 15, 2018-January 5, 2019 and reduce the resort tax bond from \$1500 to \$500. (Forsythe, Martineau)

Public Comment Period

Teri Gibson says that she recently observed a fair amount of debris falling out of the truck of the contractor that is taking down the old Mormon church on Gibbon and wondered if that will cause problems for snow plowing.

Council Comments

Martineau reports that the TV District met yesterday and there are now 9 channels available through a digital signal in West Yellowstone. Burke reports that he has been invited as a Montana Ambassador to attend Capital Days in Helena the week of January 8, 2019, which may conflict with a council meeting.

DISCUSSION

- 5) Sabolsky explains that he has met with the organizers of the Mistletoe Magic Craft Bazaar and the Town is working with them to sponsor the event. He explains that the organizers intend to donate the proceeds from the booth rental fees to COMMUNITY West Outreach. He says the Town is allowing use of the Povah Center for the event.
- 6) Sabolsky explains that Spirit of the North Dogsled Tours has applied to operate dogsled tours from the parcel of property at the west end of Alley D that is owned by the Town but was formerly owned by the Forest Service. The operator has requested that the Council waive the resort tax bond for the operation, the bond for an event is usually

\$1500. The Council discusses the event, the fact that it operates from Town Property, the impact on the neighbors, and posting the bond.

- A) **Town Manager's Report:** Town Manager Dan Sabolsky reports that the letter to Montana DEQ regarding the use of evaporators at the sewer lagoon has been sent by registered mail and they hope to hear back within a couple weeks. He says that if the proposal is approved, they will be able to approve up to 500 more users into the system and the Council will need to decide how to handle that. He says that next week the Public Services Department will be meeting with Greg Johnson and Dave Noel of Forsgren Associates. He says they are going to work on helping and tutoring the staff so they can pass the water and sewer certification tests. Sabolsky says that there will be a meeting next week in Big Sky regarding increasing the resort tax authority by the legislature. The Big Sky board has agreed to take a back seat in the process and will support the effort monetarily. Officer Anthony Kearney was injured on duty last week and has been put on light duty, so he has been working on personnel related issues and will continue to work with the office staff until he is released back to full duty. He announces that he will be in Helena on December 5-6, 2018 to meet with city managers from around the State, which may be a good time to make contact with key people about moving forward with the resort tax proposal. Monika Black, assistant librarian, has tendered her resignation. Sabolsky explains that both of the assistant librarian positions were added to the union contract this year and since both positions were already filled, salary ranges were not assigned. Since this will be a new hire, they intend to establish the salary range to be equivalent to the Deputy Town Clerk, Court Clerk, and Social Services Assistant. Forsythe says that he recently discussed the proposal to increase the resort tax with Glen Loomis, who recommended that they use the term "tourist related" to describe the projects they need the money to accomplish. Sabolsky agrees and says they intend to prepare a specific and concise list of projects that they need the funding to accomplish that the legislators can quickly review. Forsythe says he was looking at the budget and wondering about funding for the new sewer evaporators. He asks about the funding for the Executive Assistant and if that position is being paid for out of the Administration budget entirely. Sabolsky says at this time, only 25% of that persons salary is coming from his budget. He adds that they have enough money in the depreciation sewer fund to pay for the evaporators.
- B) The Council discusses the Engineering Request for Proposals/Qualifications process. Mayor Schmier reports that they received nine responses to the public request and the staff is seeking direction from the Council. Forsythe says he thinks the staff should narrow the results down to three and then present to the Council. All nine responses have been forwarded to the Council. The remaining council members agree with Forsythe's recommendation.

The meeting is adjourned. (8:45 PM)

Mayor

ATTEST:

Town Clerk

TOWN OF WEST YELLOWSTONE

NOTICE OF THE PASSAGE OF RESOLUTION NO. 721, INTENTION TO REESTABLISH A TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID) IN THE TOWN OF WEST YELLOWSTONE

NOTICE IS HEREBY GIVEN that at a regularly scheduled meeting on November 6, 2018 the Town Council of the Town of West Yellowstone passed a resolution of intent to re-establish a Tourism Business Improvement District (TBID) in the Town of West Yellowstone.

The general purpose of the proposed district is to aid in tourism, promotion, and marketing of West Yellowstone by assessing a fee of \$1.00 per occupied room night on all hotels within the district with 10 or more rooms. The Town has received and certified a petition signed by the owners of 74.87% of the area of the property proposed to be included in the district. Montana State Law provides for the establishment of a TBID upon receipt by the governing body of a petition signed by 60% of the owners of the area of property proposed to be included in the district. TBID fees will be collected by the Town of West Yellowstone.

The boundaries for the proposed district shall include all hotels with 10 or more rooms within the established limits of the Town of West Yellowstone, not including areas that are zoned primarily residential.

A complete copy of the resolution passed by the Town Council is on file in the Town Offices, 440 Yellowstone Avenue, West Yellowstone, MT, 59758.

Any owner of property liable to be assessed in the district may make written protest against the extent or creation of the district. The protest must be in writing and delivered to the Town Offices no later than 5:00 PM on Monday, December 3, 2018.

The protest hearing will be held during the Regular Town Council Meeting on December 4, 2018. The meeting will be held in the Town Hall at 440 Yellowstone Avenue. Written testimony may be submitted until 5:00 PM on Monday, December 3, 2018 to the Town Clerk at the Town Offices, 440 Yellowstone Avenue, or by mail to P.O. Box 1570, West Yellowstone, MT 59758. For further information, please contact the Town Clerk at 406-646-7795 or info@townofwestyellowstone.com.

Elizabeth Roos
Town Clerk



Business Name	Owner	Physical Address	Rooms	% of SQF	SQF	Signed	Date	Date Cert.	Notes
1872 Bed and Breakfast	Moose 1872 LLC	603 Yellowstone	18	0.642986	15000				
Al's Westward Ho Motel	ALS WW HO LLC	16 Boundary	33	1.339553	31250	1.339553	6/18/2018	7/31/2018	
Alpine Motel	Wings Over West, LLC	120 Madison Ave.	15	0.642986	15000				
Best Western Weston Inn	YC Highland Hotel LLC	103 Gibbon	65	1.843226	43000				
Brandin Iron Inn	R & J Properties LLC	201 N Canyon	79	3.214928	75000	3.214928	7/31/2018	8/2/2018	
City Center Motel	214 Madison LLC	214 Madison	25	1.342254	31313	1.342254	6/18/2018	7/31/2018	
Clubhouse Inn	Kelly West Yellowstone Ventures	105 S Electric	77	7.085316	165291	7.085316	6/19/2018	7/31/2018	
Cross Winds Inn	West Fork LLC	201 Firehole	70	1.928957	45000	1.928957	8/2/2018	8/3/2018	
Crow's Nest	Montana Jem LLC	608 Highway Ave.	10	0.305418	7125				
Days Inn	Loomis Family Limited Partners	118 Electric & Madison	116	2.571943	60000	2.571943	12/16/2018	6/14/2018	
Desert Inn, Best Western	Cross Charitable Foundation	133 Canyon	65	2.108993	49200	2.108993	6/25/2018	7/31/2018	
Dude / Roundup Motels	D & R Montana LLC	3 & 4 Madison Ave.	61	2.379047	55500	2.379047	10/8/2018	10/17/2018	
Evergreen Motel	West Yellowstone Evergreen Properties LLC	229 Firehole	16	0.642986	15000	0.642986	7/31/2018	8/2/2018	
Explorer Cabins at Yellowstone	Yellowstone Explorer Inc.	Grizzly Avenue	50	8.20814	191485	8.20814	8/16/2018	8/16/2018	
Geyser Inn	Philip Zang & Jing Haitao	101 S Electric	23	0.65726	15333	0.65726	6/25/2018	8/16/2018	
Golden West Motel	Kurtis Lee Marsden	429 Madison	12	0.642986	15000				Power of Attorney?
Gray Wolf Inn & Suites	DNC Parks & Resorts at Gray Wolf & Yellowstone Park Inc.	250 S Canyon	102	2.483425	57935	2.483425	8/16/2018	8/16/2018	
Hadley's Motel/Gracy's Gifts	HEM LLC	29 Gibbon	15	0.642986	15000	0.642986	6/18/2018	7/31/2018	
Hibernation Station	Hibernation Station LLC	212 Gray Wolf	50	7.450232	173804	7.450232	6/18/2018	7/31/2018	
Ho Hum Motel	Johnson, Bernadine P & Jerry	126 Canyon	23	0.642986	15000	0.642986	6/18/2018	7/31/2018	
Holiday Inn	Holiday Inn West Yellowstone	315 Yellowstone	123	4.5009	105000	4.5009	8/16/2018	8/16/2018	
Kelly Inn	Kelly West Yellowstone Ventures	104 S Canyon	78	0					Same parcel as Clubhouse
Kelly Inn Annex	Kelly Midwest Ventures Limited Partnership	107 Grizzly Avenue		1.852313	43212	1.852313	6/19/2018	7/31/2018	
Lazy G Motel	Four G Corporation	123 Hayden	15	0.642986	15000	0.642986	6/18/2018	7/31/2018	
Madison Motel, Hotel & Gift Shop	Madison Legacy LLP	139 Yellowstone	31	1.285971	30000	1.285971	7/31/2018	8/2/2018	
Moose Creek Cabins	Mauers Moose Creek LLC	220 Firehole Ave	11	0.642986	15000				
Moose Creek Inn	Mauers Moose Creek LLC	119 Electric St.	24	0.642986	15000				
One Horse Motel	Yellowstone Lifestyle LLC	216 Dunraven	19	0.642986	15000	0.642986	6/18/2018	7/31/2018	
Pine Shadows Motel	Iron Rangers LLC	530 Gibbon	17	1.671763	39000	1.671763	7/31/2018	8/2/2018	
Pioneer Motel	Equavest Associates	515 Madison	20	1.285971	30000				
Pony Express Motel	4 Firehole LLC	4 Firehole	16	0.642986	15000	0.642986	7/31/2018	8/2/2018	
Sleepy Hollow Motel	Larry P Miller	124 Electric	13	0.642986	15000				Power of Attorney?
Stagecoach Inn	Aspen Limited Partnership	205 Madison	91	2.571943	60000				
Taos Inn	Four Seas LLC	102 S Electric	16	2.289629	53414	2.289629	7/27/2018	7/31/2018	
Three Bear Lodge & Restaurant	Three Bear Lodge, Inc.	219 Yellowstone	74	3.247721	75765	3.247721	6/18/2018	7/31/2018	
Traveler's Lodge	BCL & R LLC, Loomis Family Limited Partners	225 Yellowstone	44	1.285971	30000	1.285971	10/8/2018	10/17/2018	
Westwood Motel	Atanas Markov	238 Madison	18	1.928957	45000	1.928957	1/14/2018	6/14/2018	
White Buffalo	MGI - M, LLC	236 Dunraven	82	1.928957	45000	1.928957	10/8/2018	10/17/2018	
Wyndham	Worldmark The Club	110 Grey Wolf	112	14.58677	340290				
Yellowstone Cabins & RV, Inc.	Yellowstone Cabins Enterprises LLC	504 Hwy 20	14	1.660103	38728	1.660103	7/27/2018	7/31/2018	
Yellowstone Country Inn	YCI LLC	234 Firehole	69	1.928957	45000	1.928957	10/8/2018	10/17/2018	
Yellowstone Inn	Burt & Elizabeth Sauer	601 Highway Ave.	10	0.682765	15928				
Yellowstone Lodge	RJM Group LLC	251 S Canyon	80	2.5749	60069	2.5749	6/19/2018	7/31/2018	
Yellowstone Park Hotel	Yellowstone Investment Limited Partnership	201 Grizzly Ave.	66	2.15293	50225	2.15293	8/16/2018	8/16/2018	
Yellowstone West Gate Hotel	Comfort Inn West Yellowstone	638 Madison	78	1.928957	45000	1.928957	6/19/2018	7/31/2018	Kelly Midwest Ventures
			2046	100	2332867	74.86599			

Wyndham property included in calculation.

EXPOSITION LICENSE & SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone, Montana



Event: Christmas Stroll

Sponsor Organization: West Yellowstone Chamber of Commerce

Sponsor Address: 30 Yellowstone Avenue (PO Box 458), West Yellowstone, MT 59758

Contact Person: Marysue Costello or Katrina Wiese

Contact Phone: 406-646-7701

Fax: 406-646-9310

E-mail Address: director@destinationyellowstone.com or vicmgr@destinationyellowstone.com

Date(s) of Event: Saturday, December 15, 2018

Location of Event: Pioneer Park to South Canyon Street, December 15, 2018; 11:00 am to 7:00 pm

- A. **Event Detail:** Use the attached sheet to describe the event in detail and any special accommodations required from the Town.
- B. **Site Plan:** Detail the physical layout of the event on the attached site plan and return with the application. Provide as much detail and measurements as possible.
- C. **Liability Insurance:** If the event is taking place on public property, please provide a copy of the event's liability insurance naming the Town of West Yellowstone as additionally insured. Liability insurance coverage shall be in the minimum amounts of \$750,000 per claimant/\$1,500,000 per occurrence and include alcohol liability, if applicable. The Town Manager may grant exception to these limits based on general public health, safety and welfare associated with the request for exception, as well as the liability risk and the applicant's ability to pay.
- D. **Vendor List:** If the event includes vendors, provide a list of the names and addresses of all participating vendors 14 calendar days in advance.
- E. **Fees:** The basic fee for an event is \$25. Events that include vendors shall also pay \$25 per vendor for every vendor that does not already hold a business license in the Town of West Yellowstone.
- F. **Resort Tax:** The sponsor of exposition events must post a \$1500 bond in accordance with Chapter 3.12 of the West Yellowstone Municipal Code (www.codepublishing/MT/WestYellowstone.html). The sponsor and vendors must collect 3% on all resort tax applicable sales and remit to the Town by the 20th of the month after the month of the event. All sales, including entrance and participation fees, are subject to resort tax. Please review Chapter 3.12 of the WYMC for further information, including possible exemptions. The bond will be returned within 90 calendar days of remittance of the resort tax.
- G. **Alcohol Consumption:** Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council making this request.
- H. **Sound:** Amplified sound may be allowed by obtaining an additional non-fee special permit from the Town Council, in accordance with Section 8.16.020 of the West Yellowstone Municipal Code. If applicable, please attach the Outside Amplification Permit Application.

Event Fee:	\$ 25.00	CM#23810	Marysue Costello of WYCo
Resort Tax Bond:	\$ NA	11-27-18	Signature of Applicant
Vendor(s) Fee:	\$		11/27/18
Total Due:	\$		Date

Date Received by the Town: 11/27/18 [Signature]

SPECIAL EVENT PERMIT APPLICATION

Town of West Yellowstone
Gallatin County, Montana

Event Details

Use this sheet to describe your event in detail including location, routes, directions, show tents, canopies, fencing, cars, security, toilets, seating, stage, etc. and any special accommodations you are requesting from the Town. Please also address parking, trash collection and disposal, expected number of participants and spectators, signs, and amplified sound (if applicable). Public drinking and public display of alcoholic beverages must conform with Section 9.12.020 of the West Yellowstone Municipal Code. The public place where the event will be held must be specifically exempted by resolution of the Town Council before alcoholic beverages may be allowed. Please attach a separate letter addressed to the West Yellowstone Town Council to make this request. If anything will be sold at the event, an Exposition Business License must also be obtained. Please describe any sale activity below and attach the Exposition Business License application.

This year's annual Christmas Stroll will be held on Saturday, December 15, 2018. Shopping will be encouraged all day. As in the past couple of years, there will be a foot parade and the Chamber will be encouraging businesses to decorate and light up for a chance to win cash prizes.

The following schedule covers the planned events. It is also a request to have South Canyon Street between Yellowstone Avenue and Grizzly Avenue temporarily closed from approximately 4:30 to 5:45 pm to accommodate activities of the stroll.

- 12:00 noon: Stroll and Otter-deer Games at businesses begin for the day. S'mores stations begin (*see encroachment permit*)
- 4:30 pm: Close Canyon street from Yellowstone Avenue to Grizzly Avenue to vehicular traffic until after Santa lights the tree and he and Mrs. Claus lead the crowd north on Canyon to shopping.(approximately 5:15 pm)
- 4:30 pm (or when the Police Department determines the time if different) temporarily stop traffic at Dunraven and Highway 20, Canyon and Firehole, Canyon and Madison and Canyon and Yellowstone.
- 4:40 pm Strollers, vehicles, bikes, snowmobiles (should there be sufficient snow) will be led by Hebgen Basin Fire transporting Santa and Mrs. Clause. Don Perry with his truck and with Christmas music to encourage carolers will leave the Town Park and parade South on Canyon street to the Town Tree.
- 4:55 pm Santa and Mrs. Clause arrive to conduct the lighting of the tree and distribute candy canes to the children.
- 5:10 pm Santa and Mrs. Clause will stroll back North on Canyon Street to Madison Crossing for photo ops.
- 5:30 pm Hay rides begin from Madison Crossing to the IMAX for the kids' movie
- 6:15 pm Kids' movie begins and stroll continues
- 8:00 pm Ice skating and sledding already underway for KidsNSnow will continue at the Town Park.
- 9:30 pm Good Night!

FOR OFFICE USE ONLY

Department	Initials	Date	Comments
Pub Services	[Handwritten Initials]	11/28/18	
Fire	[Handwritten Initials]	11/30/18	
Police	[Handwritten Initials]	11/28/18	
Finance			
Administration			

Notes/Conditions: _____

Approved

Denied

Town Clerk

Date

ATTACHMENTS

Liability Insurance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Waived
Outside Amplification Permit	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Encroachment Application	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> NA
Open Container Resolution	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> NA
Resort Tax Bond	<input type="checkbox"/> Paid	<input type="checkbox"/> Surety	<input checked="" type="checkbox"/> NA

**Application for Outside Amplification Permit
Town of West Yellowstone
Gallatin County, Montana**

Event: West Yellowstone Chamber of Commerce Christmas Stroll 2018

Contact Person: Marysue Costello

Address of Contact Person: 30 Yellowstone Avenue,
West Yellowstone, MT 59758

Phone Number: 406-646-7701

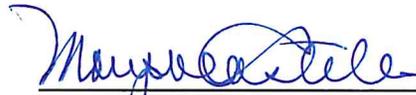
Signature of Property Owner of Record: Town of West Yellowstone

Date(s) of Event: Saturday, December 15, 2018

Location: Downtown in all directions from the intersection of Canyon Street and Madison Avenue

Amplification between the hours of: 4:00 AM/PM and 9:30 AM/PM

Description of Event: Seasonal background music at Pioneer Park and
Canyon Street for the events of the Christmas Stroll. Also for
announcements prior to the tree lighting.



Signature of Applicant

11/23/18

Date

FOR OFFICE USE ONLY

Decision by Town Council: **Approved** **Disapproved**

Conditions: _____

Signature of Mayor/Operations Manager: _____

Date

APPLICATION TO MAINTAIN AN ENCROACHMENT

Town of West Yellowstone
Gallatin County, Montana

DATE: 11/23/18
APPLICANT: West Yellowstone Chamber of Commerce
ADDRESS: 30 Yellowstone Ave (~~72544~~) (POB 458) West Yellowstone 59758
PHONE: 406 646 7701
INTEREST IN PROPERTY: None

OWNER OF RECORD'S SIGNATURE: Town of West Yellowstone

1. LEGAL DESCRIPTION:

Subdivision: _____
Block: See Attached Lot: N/A
Zoning District Number: _____

2. Please describe specifically the construction and size of the proposed encroachment. On the reverse of this application, please provide a sketch of the proposed encroachment.

See attached

Maryse Castille
Signature of Applicant

11/23/18
DATE

For Office Use Only:
DECISION BY TOWN COUNCIL

Approved Disapproved

Mayor/Operations Manager

DATE

Addendum A: Application to Maintain an Encroachment

The proposed encroachments would take place from November 25 through December 15, 2018.

The Chamber of Commerce wishes to display two banners (each 3' x 8') at the locations indicated on the map--one on the Town Christmas Tree and one on either the Southwest or Southeast corner of the Town Park. The banners will advertise the "shop local" theme and the Christmas Stroll. The banners will be up through December 15, 2018.

The Chamber, as part of the Christmas Stroll, wishes to have four S'mores stations. Two would be on town property and two on private property. All locations are indicated on the map.

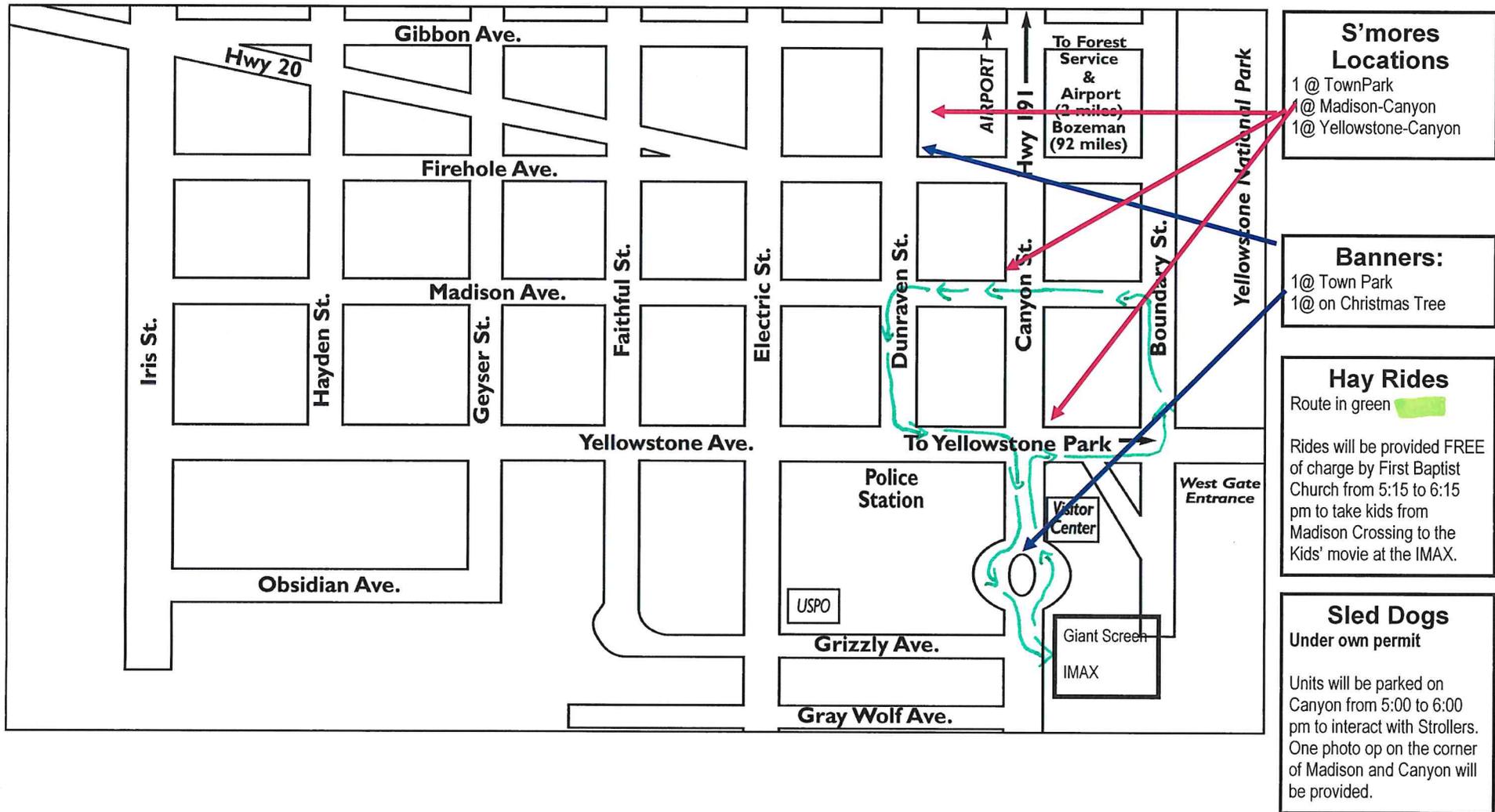
Madison Hotel will have their station within the Hotel.

Yellowstone Park Village will have their location within their parking lot.

Each outdoor location will have a burn barrel OR a grill to roast marshmallows. If a barrel is used, it will be elevated on fire bricks to protect the town resources. The S'mores stations will operated from 12:00 - 7:00 pm (except the one at the Town Park which will operate until the end of the skating/sledding party). Volunteers will supervise the fire and the roasting sticks at each location.

WEST YELLOWSTONE CHAMBER OF COMMERCE

CHRISTMAS STROLL 2018 ENCROACHMENTS FOR BANNERS, S'MORES AND HAY RIDES



Ordinance #(To Be Assigned)

Section One:

No minor under the age of sixteen (16) years shall loiter, idle, wander, stroll, or play in or upon the public streets, highways, roads, alleys, parks, playgrounds or other public grounds, public places, public buildings, places of amusement and of entertainment, vacant lots or other unsupervised places or premises, between the hours of 12:00 a.m. (midnight) and 5:00 a.m. of any day, within the corporate limits of the Town. The provisions of this Section shall not apply to any such minor who is involved in any of the activities set out in Section Two. Each and every violation of the provisions of this Section shall constitute separate municipal infractions and may be punishable as such.

Section Two:

The following activities shall be exempt from the curfew requirements of this Section where the minor is:

1. Accompanied by their parent, guardian, or any other person eighteen (18) years of age or older who is authorized by the parent or guardian as the caretaker for the minor;
2. On an errand, without any detour or stop, at the direction of the parent, guardian or caretaker;
3. In a vehicle traveling through or around Town without a substantial detour or stop;
4. Engaged in a certain employment activity, or going to or from employment, without any detour or stop;
5. Involved in an emergency;
6. In attendance at an official school, religious, or other recreational activity sponsored by the Town, school, civic organization, or another similar entity that takes responsibility for the minor and is supervised by adults, or going to or from such an activity, without any detour or stop.

Section Three:

It shall be deemed a violation for any parent, guardian, or other adult person having the care, custody, or control of a minor under the age of sixteen (16) years to allow or permit such minor, either expressly or by neglect, to loiter, idle, wander, stroll, or play in or upon the public streets, highways, roads, alleys, parks, playgrounds or other public grounds, public places and public buildings, places of amusement and entertainment, vacant lots, or other unsupervised places, between the hours of 12:00 a.m. (midnight) and 5:00 a.m. of any day, except as provided in Section Two. In any prosecution under this Section, it shall not constitute a defense thereto that the parent, guardian or other adult person having the care, custody, or control of any such minor did not have knowledge that such minor did loiter, idle, wander, stroll, or play in or

upon any of the places specified in this section at any time between the hours herein specified.

Section Four:

Any minor violating the provisions of Section One shall be dealt with in accordance with and pursuant to the provisions of MCA 41-5-101 et seq., and the Interstate Compact on Juveniles (MCA 41-6-101 et seq.).

Any parent, guardian or other adult person having the care, custody or control of a minor violating any of the provisions of Section One shall be deemed guilty of a municipal infraction, and upon conviction thereof in the city court, may be fined as subject to the provisions of MCA 7-1-4150 through 7-1-4152.

PASSED BY the Town Council and approved by the Mayor of the Town of West Yellowstone, Montana, this ____ day of _____, 2018.

Brad Schmier, Mayor

Council Member

Council Member

Council Member

Council Member

ATTEST:

Town Clerk

**Chapter 8.08
FIREWORKS**

Sections:

8.08.010 Sale, discharge and use prohibited.

8.08.020 Compulsory removal of stock.

8.08.030 Violation--Penalty.

8.08.010 Sale, discharge and use prohibited.

For the purposes of this Section, the term "Fireworks" shall have the meaning as defined in MCA 50-37-101.

The sale, solicitation, discharge, firing, or use of fireworks ~~crackers, rockets, torpedoes, roman candles~~ or other ~~fireworks or~~ substances designed or intended for pyrotechnic display or demonstration, ~~and of toy pistols, toy guns, cane, toy cannons, or other appliances using gun powder, blank cartridges, and cans containing chlorate or potash mixture,~~ within the Town is prohibited; provided that the Town ~~officers of the town~~ may, at any time, in writing, permit a public display of fireworks under such conditions, supervision, limitations and precautions as they may prescribe and by properly qualified persons, with due regard to the safety of persons and property.

~~Provided, however, that~~ The prohibition set forth in this ~~code~~ Section shall not apply to the sale and purchase of fireworks ~~on June 24th through July 4th, and on December 29th through 31st; and the discharge of fireworks on July 1st through 4th, and on December 31st for five (5) calendar days prior to and including July 4th and December 31st each year,~~ and as set forth below. There shall be no purchase, possession, or use of any firework by a person less than eighteen (18) years old, unless such person is under the direct supervision of a responsible person eighteen years (18) of age or older. (MOVED FROM BELOW)

~~Such sale, purchase,~~ Discharge and use shall be allowed upon the following conditions:

- A. There shall be no discharge of fireworks from or into any national forest, national park, ~~state recreation area,~~ or state highway, or Town park.
- B. There shall be no discharge of fireworks within one hundred (100) feet of a church or medical facility; or within fifty (50) feet of ~~any entrance to~~ any business location or hotel.
- C. There shall be no discharge of fireworks from or towards a motor vehicle, ~~motorcycle,~~ or snowmobile, ~~as defined in MCA 61-1-101.~~
- D. There shall be no discharge of fireworks that ignite or explode above the height of twenty (20) feet, except when permitted for a public display as approved by the Town Council.
- E. There shall be no discharge of fireworks within the district bounded by and including Firehole Avenue east to Boundary Street, Boundary Street south to Yellowstone Avenue and continuing south along the property boundary with Yellowstone National Park to the boundary with United States Forest Service property, west on the boundary with Forest Service property to Canyon Street, north on Canyon Street to Gray Wolf Avenue, west on Gray Wolf Avenue to Electric Street, north on Electric Street to Firehole Avenue, as shown on the map included as Attachment A to the ordinance codified in this section.
- F. There shall be no discharge or use of fireworks on the area of Town commonly known as "The Old Airport," "The 80 Acres," or any other lands owned or leased by the Town outside of the municipal boundaries of the Town.

G. There shall be no discharge of fireworks earlier than ~~twelve~~12:00 p.m. (noon) on July 4th ~~1st~~, and ~~five~~ 5:00 p.m. on December 31st, nor later than ~~twelve~~ 11:00 p.m. on July 4th, and ~~twelve thirty~~ 12:30 a.m. on January 1st of each year.

H. There shall be no discharge of fireworks ~~in the vicinity within fifty (50)~~ feet of or toward another person or group of people, or in the vicinity of or toward any animal, in such manner to expose such person, persons or animal to the risk of injury or harm.

I. There shall be no discharge of any fireworks within two hundred (200) feet of any business dispensing any flammable fuel or compressed gas product.

~~J. There shall be no purchase, possession, or use of any firework by a person less than eighteen years old, unless such person is under the direct supervision of a responsible person eighteen years of age or older. (MOVED ABOVE)~~

K. Any person discharging, or supervising (eighteen (18) years of age or older) the discharge of fireworks as provided in this Section shall promptly clean, ~~and~~ remove, and responsibly dispose of any litter, garbage, or debris resulting from such discharge. ~~and shall responsibly dispose of such litter, garbage, or debris.~~ Any person failing to do so may be cited by law enforcement as appropriate.

L. The sale, purchase, discharge and use of fireworks, as permitted by this Section, shall be suspended when fire danger reaches a designation of "high" as determined by the United States Forest Service, or may be suspended at any time by declaration of the ~~mayer~~ Town Manager of West Yellowstone, ~~in his or her~~ at their discretion, as follows: upon the recommendation of the fire chief of the Hebgen Basin Rural Fire District, or the chief of the West Yellowstone Police Department, or for other legitimate reasons. In the event of such declaration, the Hebgen Basin Rural Fire Department and the West Yellowstone Police Department shall be immediately notified of the declaration.

Except as specifically provided in this Section, the provisions of Title [50](#), Chapter [37](#), Montana Code Annotated, shall apply to the Town of West Yellowstone. (Ord. 257, 2012; Ord. 203, 1999; Ord. 8 (part), 1967)

8.08.020 Compulsory removal of stock.

The Town ~~officers~~ may, at ~~their~~ its discretion, remove or have removed, at the owner's expense, all stock of fireworks and articles specified in Section [8.08.010](#), and any similar article or combustible, exposed for sale or held in stock in violation of this Chapter. (Ord. 8 (part), 1967)

8.08.030 Violation--Penalty.

Violation of this Chapter is a municipal infraction subject to the provisions of Sections [7-1-4150](#) through [7-1-4152](#), MCA. (Ord. 207 §§19, 42, 2000)