

# Town of West Yellowstone

Tuesday, April 7, 2020

West Yellowstone Town Hall, 440 Yellowstone Avenue

**TOWN COUNCIL WORK SESSION & MEETING**

**6:00 PM**

**This meeting will be conducted virtually using ZOOM. This meeting is open to the public, but the public will not be allowed to attend physically.**

**To participate, visit [zoom.us](https://zoom.us) on the internet and enter Meeting ID: 893 834 1297.  
The meeting will open at 5:45 PM.**

**Members of the public are requested to ensure their audio is muted during the meeting and may make comments using the “Chat” function when appropriate.**

## **WORK SESSION**

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Capital Improvement Plan Analysis

Discussion ∞

### **Comment Period,**

- **Public Comment**
- **Council Comments**

Claims ∞

Consent Agenda: **Minutes of the March 17, 2020 Town Council Meeting** ∞

## **NEW BUSINESS**

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Site Plan, Highmark Rentals, Request to Purchase (4) parking spaces

Discussion/Action ∞

Application to Maintain an Encroachment, Westmart Greenhouse

Discussion/Action ∞

COVID-19 Economic Recovery Plan: Options for Businesses and Citizen Assistance

Discussion/Action ∞

Correspondence/Meeting Reminders/FYI

*If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.*



Project/Equipment	Amount Allocated	Amount Spent YTD	To Be Spent/Reserved	Amount of Reallocation	End Balance Amount	Progress Report on Project	Moved to Budget FY
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<b>#1 ADA Accessibility Ramps</b>	\$80,000	\$0	\$20,000 (GT)	\$60,000 (RT)	\$0	Staff and Contractor Limitations	FY21
PC: \$1.5 Million						Early Cold Front	

<b>#2 Streetlight Project</b>	\$500,000	\$0			\$500,000	We have the option to move	FY21 or 22
	*					these funds if needed. Let's	
PC: TBD						wait and see.	

\* Carryover \$400,000 plus \$100,000 RT

<b>#3 Old Town Sewerline</b>	\$300,000	\$0	\$0		\$300,000	We have the option to move	FY21 or 22
	(SF)					these funds if needed. Let's	
	*					wait and see.	
PC: \$10 Million							

\* Carryover of \$200,000 plus \$100,000 SF

<b>#4 Annual Set-Aside 80 Acre</b>	\$600,000	\$0	\$0		\$600,000	We have the option to move	FY25
	(SF)					these funds if needed. Let's	
	*					wait and see.	
PC: \$10 Million							

\* Carryover of \$300,000 and \$300,000 SF

<b>#5 Lighted Trail Griz to Yellowstone Ave</b>	\$80,000	\$0	\$80,000		\$80,000	Part of Casting Pond Project.	FY21 or 22
	(CF)					Might be able to re-allocate.	
	*					Group may have trouble raising	
PC: \$100,000						funds - right now.	

\* \$60,000 Carryover and \$20,000 CF

<b>#6 Annual Historic District Projects</b>	\$271,230	\$101,600	\$169,630	\$0	\$0	Engineers have conducted	FY20
	(CF)					inspections and preparing bid	
	*					package for UPDL roof and str.	
PC: \$5 Million						repairs on Musuem and UPDL.	

\* \$169,615 Carryover and \$101,615 CF

Project/Equipment	Amount Allocated	Amount Spent YTD	To Be Spent/Reserved	Amount of Reallocation	End Balance Amount	Progress Report on Project	Moved to Budget FY
#7 Volleyball Court	\$5,111	\$5,111	\$0	\$5,111	\$0	Funds returned to donor?	FY23-24
Improvements	*			(Donor)			
PC: \$5,000							

\* \$5,000 plus \$111.00 in Interest

#8 Install Four Light Poles	\$31,160	\$20,979	\$0	\$10,181	\$0	Completed	FY20
at Pioneer Park	(RT)			(RT)			
	*						
PC: \$31,160							

\* \$15,580 Carryover plus \$15,580 RT

#9 Well & Building and	\$141,711	\$309,023	NA	\$0	(\$167,312)	Most of work is	FY20
Waterline	(WCF)					completed with the	
						exception of payments to Dyer	
PC: \$650,000						Need a Budget Amendment	

#10 Sewer Line Installation	\$50,000	\$0	\$0	\$0	\$50,000	Not going to be completed	FY22 or 23
on Electric Street	(SF)					this year.	
PC: \$50,000							

#11 Replace Public Services	\$55,000	\$48,020	\$0	\$6,980	\$0	Truck already purchased and	FY20
2008 Ford 3/4 Ton Truck	(SF)			(RT)		on-site. Might need to hold	
	*					back \$2,000 for light bar.	
PC: \$55,000							

\* \$7,500 from WF, \$7,500 from SF, \$40,000 RT

Project/Equipment	Amount Allocated	Amount Spent YTD	To Be Spent/Reserved	Amount of Reallocation	End Balance Amount	Progress Report on Project	Moved to Budget FY
<b>#12 Pioneer Park</b>	\$30,000	\$0	\$8,000	\$22,000	\$0	Some improvements not going to be done. Mother/child swing set going to be installed.	FY20
<b>Improvements</b>	(RT)			(RT)			
	*						
PC: \$55,000							

\* \$13,873 Carryover and \$16,124 RT

<b>#13 Povah Center</b>	\$8,000	\$7,000	\$1,000	\$0	\$0	Will be closed out this Year.	FY20
<b>Improvements</b>	(RT & Donor)					Repairs to restrooms and kitchen area.	
	*						
PC: \$8,000							

\* \$6,121 Carryover from Donation and \$1,879 RT

<b>#14 Multi-Purpose Surface</b>	\$70,000	\$0	\$0	\$70,000	\$0	Need to reallocate to the Resort Tax Fund to assist with operations or infrastructure improvements.	FY23 or 24
<b>Ice Rink Concrete</b>	(RT)			(RT)			
	*						
PC: \$70,000							

\* \$45,000 Carryover and \$25,000 RT

<b>#15 New Radio System</b>	\$20,000	\$0	\$58,000	\$0	(\$38,000)	Need to add an additional \$38,000 to purchase radios this Year. <b>Need a Budget Amendment</b>	FY20
	(RT)						
PC: \$58,000							

<b>#16 Casting Pond</b>	\$20,000	\$3,439	\$16,561	\$0	\$0	Need to add an additional \$100,000 in private donations to complete this project. Plans are done and need approval.	FY20 or 21
<b>Construction</b>	(RT)						
	*						
PC: \$120,000							

\* \$15,000 Carryover and \$5,000 in RT

Project/Equipment	Amount Allocated	Amount Spent YTD	To Be Spent/Reserved	Amount of Reallocation	End Balance Amount	Progress Report on Project	Moved to Budget FY
<b>#17 Irrigation System</b>	\$9,736	\$0	\$9,736	\$0	\$0	Tie well and Town water	FY20 or 21
<b>Pioneer Park</b>	(RT)					together. Not sure of cost.	
	*						
PC: \$16,000							

\* \$9,736 Carryover (\$6,264 Spent in Previous Years)

<b>#18 Police/Dispatch Center</b>	\$4,570	\$207	\$4,363	\$0	\$0	Most of the renovations have	FY20
<b>Improvements</b>	(RT)					been completed. Rest of Funds	
	*					will be used for renovating the	
PC: \$20,000						Booking Room.	

\* Carryover of \$4,570 in RT and \$15,430 spent already in previous year.

<b>#19 Remodel Town Hall</b>	\$5,000	\$6,651		\$0	(\$1,651)	We actually remodeled three	FY20
<b>for Executive Assistant</b>	(RT)				(RT)	spaces that created two	
						additional office spaces and	
						remodeled the conference rm.	
						Need a Budget Amendment for	
PC: \$10,000						an additional \$3,349 + \$1,651.	

<b>#20 Two Aerators</b>	\$20,000	\$0	\$0	\$20,000	\$0	These were replaced as part of	Deleted
<b>for Sewer Lagoon</b>	(SF)			(SF)		#21.	
PC: \$20,000							

<b>#21 Short Term Sewer</b>	\$293,892	\$215,429	\$78,463	\$0	\$0	This project addressed	FY20
<b>Project</b>	(SCF)					large deficiencies in the repair	
	*					and maintenance of the	
PC: \$547,000						Town's Sewer Lagoon System.	

\* \$293,892 in SCF (Spent \$178,108 last year plus reallocated \$75,000 for WWFS)

Project/Equipment	Amount Allocated	Amount Spent YTD	To Be Spent/Reserved	Amount of Reallocation	End Balance Amount	Progress Report on Project	Moved to Budget FY
<b>#22 Police Vehicle</b>	\$55,000	\$48,483	\$3,000	\$3,517	\$0	A Dodge Ram 1500 has been	FY20
<b>Replace 2011 Expedition</b>	(RT)			(RT)		ordered. The additional \$3,000	
	*					is for police related equipment	
PC: \$55,000						and accessories.	
<b>#23 Plow Attachment</b>	\$14,000	\$13,990	\$0	\$10	\$0	This was to be originally paid	FY20
<b>Loader/Skid Steer</b>	(CF)			(CF)		from the SF but was changed	
						to the CF. The original budget	
PC: \$23,500						was \$23,500 from the CF.	
<b>#24 Restroom with Drinking</b>	\$75,000	\$0	\$0	\$75,000	\$0	This Item is part of a larger	FY23-24
<b>Fountain</b>	(RT)					project that should not be	
	*					done until a later time due to	
						Town financial constraints.	
PC: \$75,000							
<b>#25 New Lighting for Town</b>	\$100,000	\$103,339	\$0	\$0	(\$3,339)	This project is completed but	FY20
<b>Buildings</b>	(RT)					there were some additional	
						charges resulting in an	
						overage. <b>A Budget</b>	
PC: \$100,000						<b>Amendment is needed.</b>	
<b>#26 Air Conditioners/Heater</b>	\$33,000					This item has been completed.	FY20
A. Squad Room (\$10,000)	(GF)	\$9,750	\$0	\$250	\$0		
B. Musuem (\$13,000)	(GF)	\$12,250	\$0	\$750	\$0		
C. Generator Rm (\$10,000)	(911 Fund)	\$8,875	\$0	\$1,125	\$0		
PC: \$33,000							

Project/Equipment	Amount Allocated	Amount Spent YTD	To Be Spent/Reserved	Amount of Reallocation	End Balance Amount	Progress Report on Project	Moved to Budget FY
<b>#27 Police Generator Cover</b>	\$6,000 (GF)	\$6,000	\$0	\$0	\$0	This project is needed to protect the new generator the Town purchased. Will be done in Summer.	FY20
	*						
PC: \$6,000							
<b>#28 Ice Rink Boards for Entire Rink</b>	\$77,000 (RT)	\$0	\$0	\$77,000	\$0	Due to the pending economic crisis, this project will be postponed until a later date.	FY23-24
PC: \$77,000							
<b>#29 Hydrant by Well</b>	\$12,000 (WF)	\$8,221	\$0	\$3,779 (WF)	\$0	Staff reduced cost by getting additional bids.	FY20
PC: \$12,000							
<b>#30 Replace or Service Existing Equipment (Sewer)</b>	\$40,000 (SF)	\$0	\$40,000	\$0	\$0	Replace electric blowers and motors. Rebuild pumps.	FY20
PC: \$40,000							

GF = General Fund

SF = Sewer Fund

WF = Water Fund

RT = Resort Tax

SCF = Sewer Capital Fund

CF = Capital Fund

WCF = Water Capital Fund

04/03/20  
14:46:00

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 4/20

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Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
46804		1273 Montana Security and	61.50					
	62119	03/31/20 monitoring UPDL	61.50		UPDL	1000 411250	357	101000
46805		2845 Kastig, Kauffman & Mersen, PC	7,635.84					
	03/19/20	legal services 2/1 - 2/29/20	7,170.00		LEGAL	1000 411100	352	101000
	03/19/20	legal services 11/8 - 11/22/19	360.00		LEGAL	1000 411100	352	101000
	03/19/20	postage/copies	4.30		LEGAL	1000 411100	870	101000
	03/19/20	phone/fax	0.00		LEGAL	1000 411100	345	101000
	03/19/20	travel	101.55		LEGAL	1000 411100	373	101000
	03/19/20	Misc Adjustment credit	-0.01		LEGAL	1000 411100	352	101000
46806		1089 Gallatin County Treasurer	388.00					
	March 2020	03/31/20 Tech surcharge	140.00		COURT	7458 212200		101000
	March 2020	03/31/20 MLEA	150.00		COURT	7467 212200		101000
	March 2020	03/31/20 Public Defender	0.00		COURT	7468 212200		101000
	March 2020	03/31/20 Victims Assistance	98.00		COURT	7699 212200		101000
46807		2088 Town West Yellowstone	605.11					
	03/31/20	utility chrgs, Chamber, 895	51.07		BLDGS	1000 411257	340	101000
	03/31/20	utility chrgs, UPDL, 892	76.65		BLDGS	1000 411252	340	101000
	03/31/20	utility chrgs, PS Shops, 884	35.40		BLDGS	1000 411253	340	101000
	03/31/20	utility chrgs. Povah Ctr, 887	70.30		BLDGS	1000 411255	340	101000
	03/31/20	utility chrgs, Police Dept, 886	45.65		BLDGS	1000 411258	340	101000
	03/31/20	utility chrgs, City Park, 885	143.86		BLDGS	1000 411253	340	101000
	03/31/20	utility chrgs, Library, 891	35.75		LIBBLD	1000 411259	340	101000
	03/31/20	utility chrgs, Lift #1, 903	15.28		SEWER	5310 430600	340	101000
	03/31/20	utility chrgs, Twn Hall, 921	131.15		TWNHAL	1000 411250	340	101000
46808		95 Energy West-Montana	2,372.15					
	03/30/20	nat gas 210361788 updl	225.12		UPDL	1000 411252	344	101000
	03/30/20	nat gas 210360293 Police	30.40		POLBLD	1000 411258	344	101000
	03/30/20	nat gas 210361746 Pub Services	416.17		STREET	1000 430200	344	101000
	03/30/20	nat gas 210361811 old firehall	166.30		PARK	1000 460430	344	101000
	03/30/20	nat gas 210363966 old bld ins	103.16		STREET	1000 430200	344	101000
	03/30/20	nat gas 210360540 library	320.08		LIBBLD	1000 411259	344	101000
	03/30/20	nat gas 210364599 Povah	563.41		POVAH	1000 411255	344	101000
	03/30/20	nat gas 210361697 Iris Lift St	31.77		PUBSVC	1000 430200	344	101000
	03/30/20	nat gas 210365425 Twn Hall	485.34		TWNHAL	1000 411250	344	101000
	03/30/20	nat gas 210361655 Mad Add Sewe	30.40		SEWER	5310 430600	344	101000

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Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
46809	2853 Two Seasons Recycling 2020829 03/31/20 monthly recycling March 2020	500.00 500.00					
				PARKS	1000 460430	534	101000
46812	2822 ClearBlu Cleaning Services	3,960.00					
	1032 03/31/20 March 2020 - Town Hall	1,000.00		TWNHLL	1000 411250	357	101000
	1032 03/31/20 March 2020 - Library	400.00		LIBRY	1000 411259	357	101000
	1032 03/31/20 March 2020 - Trailhead Bldng.	260.00		TRLHED	1000 411256	350	101000
	1032 03/31/20 March 2020 - Povah	450.00		POVAH	1000 411255	350	101000
	03/31/20 March 2020 Povah addendum	0.00		POVAH	1000 411255	350	101000
	1032 03/31/20 March 2020 - Chamber Bldng.	1,100.00		CHAMB	1000 411257	357	101000
	1032 03/31/20 March 2020 - Park Bathrooms	500.00		PARKS	1000 411253	357	101000
	1034 03/31/20 March 2020-Dispatch Center	250.00		POLICE	1000 411258	398	101000
46814	42 Fall River Electric	9,701.21					
	03/19/20 PARK, old firehouse 2901001	458.28		PARK	1000 411253	341	101000
	03/19/20 povah comm ctr 4212001	232.58		POVAH	1000 411255	341	101000
	03/19/20 unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	03/19/20 RR Well 4212005	80.52		WATER	5210 430500	341	101000
	03/19/20 SEWER LIFT STATION 4212006	250.84		SEWER	5310 430600	341	101000
	03/19/20 SEWER PLANT 4212007	1,350.15		SEWER	5310 430600	341	101000
	03/19/20 POLICE 4212008	422.20		POLICE	1000 411258	341	101000
	03/19/20 TOWN HALL 4212009	493.21		TWNHLA	1000 411250	341	101000
	03/19/20 ICE RINK 421010	65.65		PARKS	1000 411253	341	101000
	03/19/20 S. Iris St Well 4212013	190.33		WATER	5210 430500	341	101000
	03/19/20 MAD SEWER LIFT 4212014	186.09		SEWER	5310 430600	341	101000
	03/19/20 Hayden/Grouse Well 4212015	43.09		WATER	5210 430500	341	101000
	03/19/20 MADADD H2O Tower 4212017	52.84		WATER	5210 430500	341	101000
	03/19/20 SHOP 4212018	415.29		STREET	1000 430200	341	101000
	03/19/20 ANIMAL 4212029	229.22		ANIML	1000 440600	341	101000
	03/19/20 CLORINATOR 4212030	87.32		WATER	5210 430500	341	101000
	03/19/20 Electric Well 4212031	43.56		WATER	5210 430500	341	101000
	03/19/20 PARK 4212032	306.48		PARKS	1000 411253	341	101000
	03/19/20 UPDH 4212041	633.03		UPDH	1000 411252	341	101000
	03/19/20 SEWER TREAT SERV 4212046	2,596.95		SEWER	5310 430600	341	101000
	03/19/20 LIBRARY 23 dunraven 4212054	112.33		LIBR	1000 411259	341	101000
46816	2852 Blackfoot Communications	2,051.52					
	03/15/20 646-5106, fax soc svc	40.53		SOCSRV	1000 450135	345	101000
	03/15/20 646-5119, police station	40.53		POLICE	1000 420160	345	101000
	03/15/20 646-5141, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	03/15/20 646-5185, town hall alarm	40.53*		TWNHAL	1000 411250	345	101000
	03/15/20 646-7311, social services	45.02		SOCSRV	1000 450135	345	101000
	03/15/20 646-7481, povah elevator	40.53		POVAH	1000 411255	345	101000
	03/15/20 646-7511, town hall fax	40.53*		TWNHAL	1000 411250	345	101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	03/15/20	646-7609	public works	41.93		PUBSVC	1000 430200	345	101000
	03/15/20	646-7650	police station fax	40.53		POLICE	1000 420160	345	101000
	03/15/20	646-7715	povah center	35.52		POVAH	1000 411255	345	101000
	03/15/20	646-7795	town hall	256.01*		TWNHAL	1000 411250	345	101000
	03/15/20	646-7845	court clerk	33.66		COURT	1000 410360	345	101000
	03/15/20	646-9017	library	45.52		LIBRAR	2220 460100	345	101000
	03/15/20	646-9027	sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	03/15/20	ethernet	library	300.00		LIBRAR	2220 460100	345	101000
	03/15/20	ethernet	povah center	310.00		POVAH	1000 411255	345	101000
	03/15/20	ethernet	police station	350.00		POLICE	1000 411258	345	101000
	03/15/20	ethernet	town hall	272.00*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4909	town hall judge	13.32		COURT	1000 410360	345	101000
	03/15/20	602-4894	Town hall Court Clerk	1.10		COURT	1000 410360	345	101000
	03/15/20	602-4897	town hall	1.10*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4898	town hall	1.10*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4900	town hall	1.10*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4901	town hall	1.10*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4902	town hall	1.10*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4903	town hall	1.10*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4904	town hall	1.10*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4905	town hall	1.10*		TWNHAL	1000 411250	345	101000
	03/15/20	602-4906	Library Main desk	1.10		LIBRY	2220 460100	345	101000
	03/15/20	602-4907	Library Director	1.10		LIBRY	2220 460100	345	101000
	03/15/20	602-4908	Povah Ctr	1.10		POVAH	1000 411255	345	101000
	03/15/20	602-4949	Town Hall	11.10*		TWNHAL	1000 411250	345	101000
46817		2558	Hebgen Basin Fire District	54,210.00					
	04/01/20	March 2020		46,877.00		FIRE	1000 420400	357	101000
	04/01/20	employee grant March 2020		7,333.00		FIRE	1000 420471	140	101000
46818		73	Westmart Building Center	2,060.75					
	03/28/20	Street Buildings		0.00		BULDNG	1000 430200	366	101000
	03/28/20	Street Supplies		411.57		STREET	1000 430200	220	101000
	03/28/20	Stage Maint.		0.00		PARKS	1000 460430	369	101000
	03/28/20	Sewer Supplies		63.00		SEWER	5310 430600	220	101000
	03/28/20	Sewer Buildings		19.93		SEWER	5310 430600	366	101000
	03/28/20	Sewer Supplies Collec&Transm		23.24		SEWER	5310 430630	220	101000
	03/28/20	Water Supplies		39.36		WATER	5210 430500	220	101000
	03/28/20	Water Transmi&Distribu		569.75		WATER	5210 430550	220	101000
	03/28/20	Water Small Equipment		484.49*		WATER	5210 430500	212	101000
	03/28/20	Police Building Supplies		0.00		POLICE	1000 411258	366	101000
	03/28/20	Police Supplies		50.75		POLICE	1000 420100	220	101000
	03/28/20	Court Supplies		0.00*		COURT	1000 410360	220	101000
	03/28/20	UPDL		0.00		UPDL	1000 411252	220	101000
	03/28/20	Library Supplies		0.00		LIBES	2220 460100	220	101000

04/03/20  
14:46:00

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\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	03/28/20	Town Hall Bldng Supplies		215.56*		TWNHAL	1000 411250	366	101000
	03/28/20	Town Hall Supplies		0.00		TWNHAL	1000 411250	220	101000
	03/28/20	Blding Dept. supplies		0.00*		BLDINS	1000 420531	220	101000
	03/28/20	Povah Ctr. Suuplies		24.63*		POVAH	1000 411255	220	101000
	03/28/20	Parks Grounds		0.00		PARKS	1000 460430	365	101000
	03/28/20	Parks Supplies		35.57		PARKS	1000 460430	220	101000
	03/28/20	Parks Sm. Equip.		0.00		PARKS	1000 460430	212	101000
	03/28/20	Parks Buildings		0.00		PARKS	1000 460430	366	101000
	03/28/20	Cemetery Supplies		0.00		CEM	2240 430900	220	101000
	03/28/20	Clinic Supplies		0.00		CLINIC	1000 411251	366	101000
	03/28/20	Social Services Supplies		122.90*		SOCSRV	1000 450135	220	101000
	03/28/20	Sum Rec Supplies		0.00*		SUMREC	1000 460449	220	101000
	03/28/20	Rec. Dept Supplies		0.00*		REC	1000 460440	220	101000
	03/28/20	Safety Supplies		0.00		SAFETY	1000 430200	229	101000
	03/28/20	Learning Ctr Supplies		0.00*		SIEGEL	1000 411254	220	101000
	03/28/20	Recycling		0.00		PARKS	1000 460430	534	101000
	03/28/20	Waste Water Job 2		0.00		SEWER	5320 430640	934	101000
46819		1514 Verizon Wireless		1,280.11					
		20 Smartphones							
		1 regular phonel							
5 laptops									
	03/20/20	640-0108, Police		53.14		POLICE	1000 420100	345	101000
	03/20/20	640-0121 Laptop		40.01		STREET	1000 420100	345	101000
	03/20/20	640-0141 Street SP		53.14		STREET	1000 430200	345	101000
	03/20/20	640-0159 Street SP		53.14		STREET	1000 430200	345	101000
	03/20/20	640-1103, Operator SP		53.13		STREET	1000 430200	345	101000
	03/20/20	640-1438, SS Director		17.29		SOCSEK	1000 450135	345	101000
	03/20/20	640-1460, Library Dir, SP		53.13		LIBRAR	2220 460100	345	101000
	03/20/20	640-1461, S & W, SP		53.14		WATER	5210 430500	345	101000
	03/20/20	640-1462, Operator, SP		53.14		WATER	5210 430500	345	101000
	03/20/20	640-1463, Deputy PSS, SP		53.13		PARKS	1000 460430	345	101000
	03/20/20	640-1472, Ops Mgr, SP		53.14		ADMIN	1000 410210	345	101000
	03/20/20	640-1676, Rec Coord, SP		53.14		REC	1000 460440	345	101000
	03/20/20	640-1754, COP, SP		53.14		POLICE	1000 420100	345	101000
	03/20/20	640-1755, Police		53.14		POLICE	1000 420100	345	101000
	03/20/20	640-1756, Police		53.14		POLICE	1000 420100	345	101000
	03/20/20	640-1757, Police		53.14		POLICE	1000 420100	345	101000
	03/20/20	640-1758, Police, SP		53.14		POLICE	1000 420100	345	101000
	03/20/20	640-1759, Police		53.14		POLICE	1000 420100	345	101000
	03/20/20	640-7547, Street SP		53.14		PARKS	1000 460430	345	101000
	03/20/20	640-9074, PSS, SP		53.14		SEWER	1000 430200	345	101000
	03/20/20	640-2195 683 laptop		40.01		POLICE	1000 420100	345	101000
	03/20/20	640-2551 COP laptop		40.01		POLICE	1000 420100	345	101000
	03/20/20	641-0184 686 laptop		40.01		POLICE	1000 420100	345	101000

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	03/20/20	641.0207	681 laptop	40.01		POLICE	1000 420100	345	101000
	03/20/20	640-2354	Exec Assist	53.14		ADMIN	1000 410210	345	101000
	03/20/20	640-2629	City Judge	53.14		COURT	1000 410360	345	101000
46821		2575 WY Tourism Business Improvement		12,227.82					
	03/31/20	Collections for February 2020		12,227.82		TBID	7202 411800	540	101000
46822		2789 WEX Bank		5,833.56					
	04/01/20	07 Ford Expedition 6-54563A		38.00*		WATER	5210 430500	231	101000
	04/01/20	07 Ford Expedition 6-54563A		38.00*		SEWER	5310 430600	231	101000
	04/01/20	06 Dodge Durango 6-1374		29.73		PUBSER	1000 430200	231	101000
	04/01/20	17 Dodge Ram #1		199.20		POLICE	1000 420100	231	101000
	04/01/20	17 Dodge Ram #2		302.58		POLICE	1000 420100	231	101000
	04/01/20	10 Ford Expedition 6-000046		60.26		SOCSE	1000 450135	231	101000
	04/01/20	11 Ford Expedition 6-21425A		0.00		POLICE	1000 420100	231	101000
	04/01/20	10 JD Backhoe 310SJ		0.00		STREET	1000 430200	231	101000
	04/01/20	77 Int'l Dumptruck		0.00		STREET	1000 430200	231	101000
	04/01/20	Snow Blower		0.00		STREET	1000 430200	231	101000
	04/01/20	02 Freightliner		0.00		STREET	1000 430200	231	101000
	04/01/20	140 G Grader		136.11		STREET	1000 430200	231	101000
	04/01/20	CAT 936 Loader		220.22		STREET	1000 430200	231	101000
	04/01/20	91 Ford 6-582		0.00		STREET	1000 430200	231	101000
	04/01/20	15 Sweeper		0.00		STREET	1000 430200	231	101000
	04/01/20	SS Snow Blower Green		564.24		STREET	1000 430200	231	101000
	04/01/20	14 Water Truck		0.00		STREET	1000 430200	231	101000
	04/01/20	00 Freightliner Dump 6-60700A		240.64		STREET	1000 430200	231	101000
	04/01/20	2010 JD 772 Grader		1,269.55		POLICE	1000 420100	231	101000
	04/01/20	02 Freightliner Dump 6-54564A		257.66		STREET	1000 430200	231	101000
	04/01/20	08 Ford Pickup 6-1450		95.60*		WATER	5210 430500	231	101000
	04/01/20	08 Ford Pickup 6-1450		95.61*		SEWER	5310 430600	231	101000
	04/01/20	08 GMC Pickup 6-1484		86.19		STREET	1000 430200	231	101000
	04/01/20	08 CAT 938H Loader		287.95		STREET	1000 430200	231	101000
	04/01/20	08 904B MiniLoader		46.77		STREET	1000 430200	231	101000
	04/01/20	08 904B MiniLoader		0.00*		WATER	5210 430500	231	101000
	04/01/20	08 904B MiniLoader		0.00*		SEWER	5310 430600	231	101000
	04/01/20	01 Freightliner truck 1		313.55		STREET	1000 430200	231	101000
	04/01/20	01 Freightliner truck 2		376.03		STREET	1000 430200	231	101000
	04/01/20	08 Ford Escape (multi-use)		0.00		DISPAT	1000 420160	370	101000
	04/01/20	14 Police Interceptor		174.78		POLICE	1000 420100	231	101000
	04/01/20	15 Ford F-250		119.21		STREET	1000 430200	231	101000
	04/01/20	18 Dodge Ram-PW		340.20		STREET	1000 430200	231	101000
	04/01/20	18 Dodge Ram-Police		325.81		POLICE	1000 420100	231	101000
	04/01/20	19 Dodge Durango		133.07		POLICE	1000 420100	231	101000
	04/01/20	Tractor		82.60		STREET	1000 430200	231	101000
	04/01/20	19 Dodge 5500		0.00		STREET	1000 430200	231	101000

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46823		3247 Auditel, Inc.		269.45					
	03312020	03/31/20 Fee on Monthly savings		269.45*		TWNHL	1000 411250	345	101000
46824		2813 Century Link		1,532.48					
	03/19/20	E911 Viper 255-9710		999.74		E911	2850 420750	345	101000
	03/19/20	E911 Viper 255-9712		24.51		E911	2850 420750	345	101000
	03/19/20	E911 Viper 646-5170		103.32		E911	2850 420750	345	101000
	03/19/20	Alarm Lines 646-5185		82.56*		TWNHLL	1000 411250	345	101000
	03/19/20	Police - 646-7600		322.35		POLICE	1000 420160	345	101000
46825		2952 DIS Technologies		2,704.95					
	5501 03/26/20	Dell OptiPlex Cmptr GJohnson		625.00		WATER	5210 430550	940	101000
	5501 03/26/20	Dell OptiPlex Cmptr GJohnson		625.00		SEWER	5310 430630	941	101000
	5462 03/23/20	Dell Optiplex Cmptr M DesRoche		1,454.95*		LIBRY	2220 460100	216	101000
46826		2977 Staples Credit Plan		906.81					
	2440350001	02/12/20 Highlighters		17.05*		ADMIN	1000 410210	220	101000
	2440350001	02/12/20 Pens, 3hole punch G Johnso		34.99		SEWER	5310 430600	212	101000
	2446168471	02/22/20 Library Supplies		64.34		LIBRY	2220 460100	220	101000
	2448277731	02/26/20 Soc Serv Supplies		18.38*		SOCSE	1000 450135	220	101000
	2448280261	02/26/20 Soc Serv Supplies		17.29*		SOCSE	1000 450135	220	101000
	2448794761	02/27/20 Soc Serv Supplies		228.78*		SOCSE	1000 450135	220	101000
	2448854651	02/27/20 Soc Serv Supplies		35.18*		SOCSE	1000 450135	220	101000
	2448798661	02/27/20 Care of Prisoners		136.47		POLICE	1000 420230	220	101000
	2449541311	02/28/20 Library Supplies		92.73		LIBRY	2220 460100	220	101000
	2452519061	03/04/20 Admin Supplies		15.74*		ADMIN	1000 410210	220	101000
	2452706651	03/04/20 Bus Lic Paper		38.89		FINANC	1000 410510	220	101000
	2453445821	03/05/20 Court Supplies		158.60*		COURT	1000 410360	220	101000
	2453445821	03/05/20 Admin Supplies		48.37*		ADMIN	1000 410210	220	101000
46827		999999 SMITH AND CHANDLER		100.00					
	04/01/20	Restitution Disbursement		100.00		COURT	7469 212401		101000
46828		999999 LORI A. HURST		50.00					
	04/01/20	Restitution Disbursement		50.00		COURT	7469 212401		101000
46829		999999 PATRICK FRONTIN		1,000.00					
	04/01/20	Restitution Disbursement		1,000.00		COURT	7469 212401		101000

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46830		999999 MARY S. ANDERSON		60.00					
	04/01/20	Restitution Disbursement		60.00		COURT	7469 212401		101000
46831		999999 SOUTH LAKE APARTMENTS		50.00					
	04/01/20	Restitution Disbursement		50.00		COURT	7469 212401		101000
46832		2958 SHI International Corp		953.22					
	B11450791	03/09/20 MS Office Standard 2019 Wat		273.03		WATER	5210 430550	212	101000
	B11467912	03/12/20 MS OfficeStnd 2019/WinPro		680.19		DISPTC	1000 420160	398	101000
46833		2942 New York Times		674.70					
	02/23/20	Subscription 2/20-2/21		873.60		LIBRY	2220 460100	398	101000
	05/17/19	overpayment on subscription		-198.90			2220 460100	215	101000
CI	7								
46834		951 Barnes & Noble		320.36					
	3976251	03/02/20 Books		320.36		LIBRY	2220 460100	215	101000
46835		2937 CINTAS First Aid & Safety		88.95					
	5016293645	03/11/20 First Aid Supplies		88.95		STREET	1000 430200	220	101000
46836		2403 Way West Services		215.26					
	43849	03/10/20 Soc Serv Refrigerator		215.26		SOCSE	1000 450135	363	101000
46837		1622 CNA Surety		1,000.00					
	03/31/20	Finance Dir Bonding		1,000.00		FINANC	1000 410510	520	101000
46838		3261 Targhee Services		181.70					
	03/20/20	Repairs to 07 Ford Expedition		181.70		WATER	5210 430500	357	101000
46839		29 Terrell's Office Machines Inc		594.00					
	391455	03/16/20 Toner for Admin Copier		370.00		FINANC	1000 410510	220	101000
	391826	03/26/20 Toner for Soc Serv		224.00*		SOCSE	1000 450135	220	101000
46840		547 WY Chamber of Commerce		10,190.53					
	03/25/20	Snow Shoot		10,190.53		MAP	2101 410130	398	101000
46841		65 T & E		1,811.05					
	0444061	03/16/20 938H Loader repair		234.21		STREET	1000 430200	369	101000
	0726641	03/09/20 Equipment Repair parts		1,576.84		STREET	1000 430200	369	101000

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46842		2842 PayneWest Insurance		184.00					
	263760	03/16/20 Notary Bond O'Brien		92.00		DSPTCH	1000 420160	335	101000
	263955	03/18/20 Notary Bond Erwin		92.00		DSPTCH	1000 420160	335	101000
46843		379 Energy Laboratories, Inc		508.00					
	303749	03/24/20 Analysis of Whsky Sprng/RR Wel		84.00		WATER	5210 430500	357	101000
	304968	03/31/20 WW Effluent		207.00		SEWER	5310 430600	357	101000
	304968	03/31/20 WW Influent		217.00		SEWER	5310 430600	357	101000
46844		1864 Loomis Family Limited		148.06					
	1018203	03/03/20 Fuel		76.00		STREET	1000 430200	231	101000
	1018415	03/05/20 Fuel		77.00		STREET	1000 430200	231	101000
		03/25/20 Credit		-4.94		STREET	1000 430200	231	101000
46845		2 Forsgren Associates P.A.		19,113.33					
	119476	12/31/19 Casting Pond		5,217.50		CSTPND	4000 460460	930	101000
	119476	12/31/19 Engineering Support		855.00*		ENGRNG	1000 411000	354	101000
	119477	12/31/19 Water model		8,250.00		SEWER	5320 430640	354	101000
	120053	02/25/20 Casting Pond		2,640.00		CSTPND	4000 460460	930	101000
	120053	02/25/20 UPDL		1,937.50		UPDL	1000 411000	398	101000
	120053	02/25/20 WW Treatment Presentation		213.33		SEWER	5320 430640	354	101000
46846		332 Allegra		40.00					
	273196	03/25/20 Perforate Bus Lic paper		40.00		FINANC	1000 410510	220	101000
46847		1031 Murdoch's Ranch & Home Supply		109.98					
	526302-3	03/25/20 Shop coveralls		109.98		STREET	1000 430200	226	101000
46848		3242 Fisher's Technology		52.85					
	791389	03/26/20 Copier maintenance Canon		52.85		FINANC	1000 410510	356	101000
46850		3004 Partsmaster		680.41					
	23528382	03/20/20 Repair parts		643.91		STREET	1000 430200	220	101000
	23527904	03/19/20 Wrench sets		36.50		STREET	1000 430200	220	101000
46852		2586 Waxie Sanitary Supply		2,572.90					
	79007182	03/24/20 Cleaning Supplies		2,449.72		PARKS	1000 460430	220	101000
	79023669	03/27/20 Cleaning Supplies		123.18		PARKS	1000 460430	220	101000

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46853		2898 TransUnion Risk and Alternative 202003-1 04/01/20 Contracted Services		50.00 50.00		POLICE	1000 420100	398	101000
46854		783 TW Welding 6345 03/25/20 Remove Fitting - Labor		40.00 40.00		WATER	5210 430550	357	101000
46855		162 House of Clean 03/30/20 Santizing Supplies		206.49 206.49		PARKS	1000 460430	220	101000
46856		3192 Floyd's Truck Center X401140563 03/31/20 Repair Parts Dump Truck ch X401140696 04/01/20 Repair Parts X401140459 04/01/20 Repair Parts Truck 112-55		358.08 202.67 123.60 31.81		STREET STREET STREET	1000 430200 1000 430200 1000 430200	369 369 369	101000 101000 101000
46858		2099 Quick Print of West Yellowstone 13222 03/31/20 New Meter Forms (100)		22.50 22.50		WATER	5210 430500	220	101000
46859		40 Jerry's Enterprises 03/30/20 Fuel - Streets 03/30/20 Fuel - Sewer 03/30/20 Credit 03/30/20 Credit		322.63 279.59 49.62 -3.29 -3.29		STREET SEWER STREET SEWER	1000 430200 5310 430640 1000 430200 5310 430640	231 459 231 459	101000 101000 101000 101000
		# of Claims	48	Total:	150,000.26				

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Fund/Account	Amount
1000 General Fund	
101000 CASH	\$96,539.34
2101 Marketing & Promotions (MAP)	
101000 CASH	\$10,190.53
2220 Library	
101000 CASH	\$3,007.93
2240 Cemetery	
101000 CASH	\$0.00
2850 911 Emergency	
101000 CASH	\$1,127.57
4000 Capital Projects/Equipment	
101000 CASH	\$7,857.50
5210 Water Operating Fund	
101000 CASH	\$3,057.37
5310 Sewer Operating Fund	
101000 CASH	\$5,880.87
5320 Sewer Replacement Depreciation Fund	
101000 CASH	\$8,463.33
7202 TBID Agency Fund	
101000 CASH	\$12,227.82
7458 Court Surcharge HB176	
101000 CASH	\$140.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	\$150.00
7468 Public Defender Fee	
101000 CASH	\$0.00
7469 City Court - Judge Gibson	
101000 CASH	\$1,260.00
7699 Victims Assistance Program	
101000 CASH	\$98.00
Total:	\$150,000.26

WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Meeting**  
**March 17, 2020**

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Greg Forsythe, Travis Watt and Jeff Mathews

OTHERS PRESENT: Town Manager Daniel Sabolsky, Finance Director Lanie Gospodarek, Chief of Police Scott Newell, Water & Waste Water Superintendent Greg Johnson

The meeting is called to order by Mayor Jerry Johnson 6:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Portions of the meeting are being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

### **WORK SESSION**

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Mayor Johnson calls the meeting to order and announces that they are going to switch the order of agenda items by first discussing a new water tank for the water system. Town Engineer Dave Noel explains the current tank volume would likely be depleted during any significant fire event. He says that maximum fire flow is approximately 5000 gallons per minute. He says that to proceed with building a second water tank, they will evaluate the cost difference between a concrete or a steel tank. The tank will need to hold between 800,000 and 1,000,000 gallons. The water model shows that they would be able to place the second tank next to the existing one at the same elevation, they should be able to produce the same pressure with the new trunk line. Schmier asks how do they keep a steel tank from rusting. Noel explains the process they would follow every five years to sandblast and coat any areas of the tank that show failure. Forsythe asks if poly tanks are an option. Noel explains that due to their seismic zone, it would be very difficult to find a poly tank that is big enough to work here. Forsythe asks if the tanks would be used at the same time or alternate. Noel explains they would be designed to draw water from both tanks simultaneously. Johnson clarifies that building a second tank will meet their fire flow needs, but it will not satisfy the firm capacity requirement. Noel agrees. Johnson asks if drilling another well would be a bigger priority than building a new tank. Noel says that eventually they will want both. He explains that to move forward with the environmental impact statement, they need to decide how to proceed and start the paperwork. Noel estimates that another 400-gallon per minute would cost approximately \$750,000 and the water tank would cost over \$1 million. There is brief discussion about how deep the current wells and a new well would be drilled to. Johnson says that the third aqua fir is between 200 and 300 feet down and has proven to be reliable. Schmier asks how long does the environmental process take? Noel says that it can be done in 6 months if everything goes smoothly, but it can be done more quickly. Johnson reiterates that the Forest Service has recommended that they contract out the environmental impact statement rather than wait for the Forest Service to do it. Noel also explains that construction of the tank can take between 6 and 18 months.

Noel also reports that they anticipate completing the Preliminary Engineering Report within the next couple of weeks. Once reviewed, this report will be submitted to Montana Department of Environmental Quality and then they will prepare for construction. There is also brief discussion about replacing the blower at the treatment plant and the options that they have to keep the current system in operation until they replace everything.

The Council discusses goals of the Town Council and the Capital Improvement Plan (CIP). In the interest of time, the Council agrees to delay this topic to the next Town Council meeting. Johnson asks Sabolsky to report on the status of each project, Sabolsky responds that he will prepare a narrative to explain the status of each and send that to the Council. Johnson says he would like to have a thorough discussion about the projects for FY 20 but also 2021 and 2022. The Council agrees to reschedule the discussion for the next meeting.

The work session adjourns at 7:05 PM and the regular meeting begins at 7: 15 PM.

Mayor Johnson administers the oath of office for Police Officer Leonel Sosa. There are many friends and family members present in support of Officer Sosa, who has been a resident of West Yellowstone with his family for many years.

#### **Public Comment Period**

No public comments are received.

#### **Council Comments**

Forsythe mentions that the street lights on the south side of Highway 20 are not working. Sabolsky says he will follow up on that with Public Services Superintendent James Patterson tomorrow. Johnson commends the citizens of West Yellowstone for being cautious but not panicked over the COVID-19 outbreak. Sabolsky briefly summarizes the cancellation of most of the non-essential recreational programs in town. He says they have had a few people come into Social Services for assistance, mostly for unemployment for people that have been affected by the unexpected closures because of the virus.

#### **ACTION TAKEN**

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- 1) Motion carried to deny Purchase Order #6898 to Sabol & Rice to purchase a new blower, based on the recommendation from the Water & Wastewater Superintendent. (Forsythe, Mathews)
- 2) Motion carried to approve the Treasurer & Securities Reports, dated March 10, 2020. (Forsythe, Schmier)
- 3) Motion carried to approve the claims \$92,977.63. (Schmier, Forsythe) Forsythe abstains from claim #46737 to Westmart Building Center for \$1797.12, Schmier abstains from #46769 to Jerry's Enterprises for \$455.16.
- 4) Motion carried to approve the Consent Agenda, which includes the minutes of the March 3, 2020 Town Council Meeting. (Watt, Forsythe)
- 5) Motion carried to approve Resolution No. 741, a Municipal Declaration Resolution declaring the COVID-19 pandemic an emergency. (Forsythe, Mathews)
- 6) Motion carried to approve the recommendation from the Marketing and Promotions Fund Advisory Board to award \$15,000 to Black Mountain Productions for the 2020 Music in the Park Series. (Forsythe, Mathews)
- 7) Motion carried to approve the land lease with the West Yellowstone Foundation for the office and bus garage at 420 Yellowstone Avenue for ten years. (Forsythe, Watt)
- 8) Motion carried to approve on the 2<sup>nd</sup> reading Ordinance No. 270, an ordinance to update the provisions on cemeteries and rename the cemetery as the Fir Ridge Cemetery. (Schmier, Forsythe)
- 9) Motion carried to approve Resolution No. 740, a resolution to set the fees for the use of the Fir Ridge Cemetery. (Watt, Schmier)
- 10) Motion carried to approve Town Policy #39, a policy to establish procedures for the sale of cemetery plots, locating plots, interments, inspections and maintenance. (Watt, Mathews)

#### **DISCUSSION**

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- 8) Mayor Johnson calls for public comment, no comments are received. The Council expresses appreciation to the cemetery advisory board and staff for working through this ordinance and completing it.

- 9) Sabolsky comments that the fees for purchasing lots in the cemetery are very low and suggests that they consider raising the fees. He says that they are looking at building up the funds to purchase additional land to expand the cemetery and perhaps they should consider it. Mayor Johnson asks for public comments, no other comments are received.
- A) Town Manager Dan Sabolsky reports that they are going to continue their existing relationship with Two Seasons Recycling of six bins for \$500/month. They have worked out a way to increase the bins to 12 this summer, which will cost \$4300 per year, and they will look at adding another six bins after this summer. He reports on the progress of reviewing and signing the water rights paperwork with DNRC. Town Attorney Jane Mersen sent a letter to Dick Dyer regarding release of Water Well #4. He says that after spring break, they would like to have a meeting with the airport and Forest Service to discuss concerns about the potential connection of the airport to the new wastewater treatment facility that will be built over the next two years. He reports that there are two beams in the roof of the Union Pacific Dining Lodge that need repair, they anticipate bidding out the roof replacement for the building so it can be completed this year. They are still working out the contract for the wastewater treatment plan project, they did adjust the insurance requirements based on recommendations from MMIA. The WY Foundation Artisan Gallery at the Yellowstone Nature Connection will not be opening this year. He mentions addressing some recent personnel issues, contracting out building inspections, discussions with the union, and improved financing from the Montana Board of Investments.

Police Chief Newell reports that business has been normal this week. He mentions getting the Juvenile Justice Council together with its Idaho counterparts to work on improving options for juveniles.

The meeting is adjourned. (8:30 PM)

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Mayor

ATTEST:

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Town Clerk

March 6, 2020

Town Council  
Town of West Yellowstone  
PO Box 1570  
West Yellowstone, MT 59758

RE: Parking in lieu for property at 633 Madison Ave.

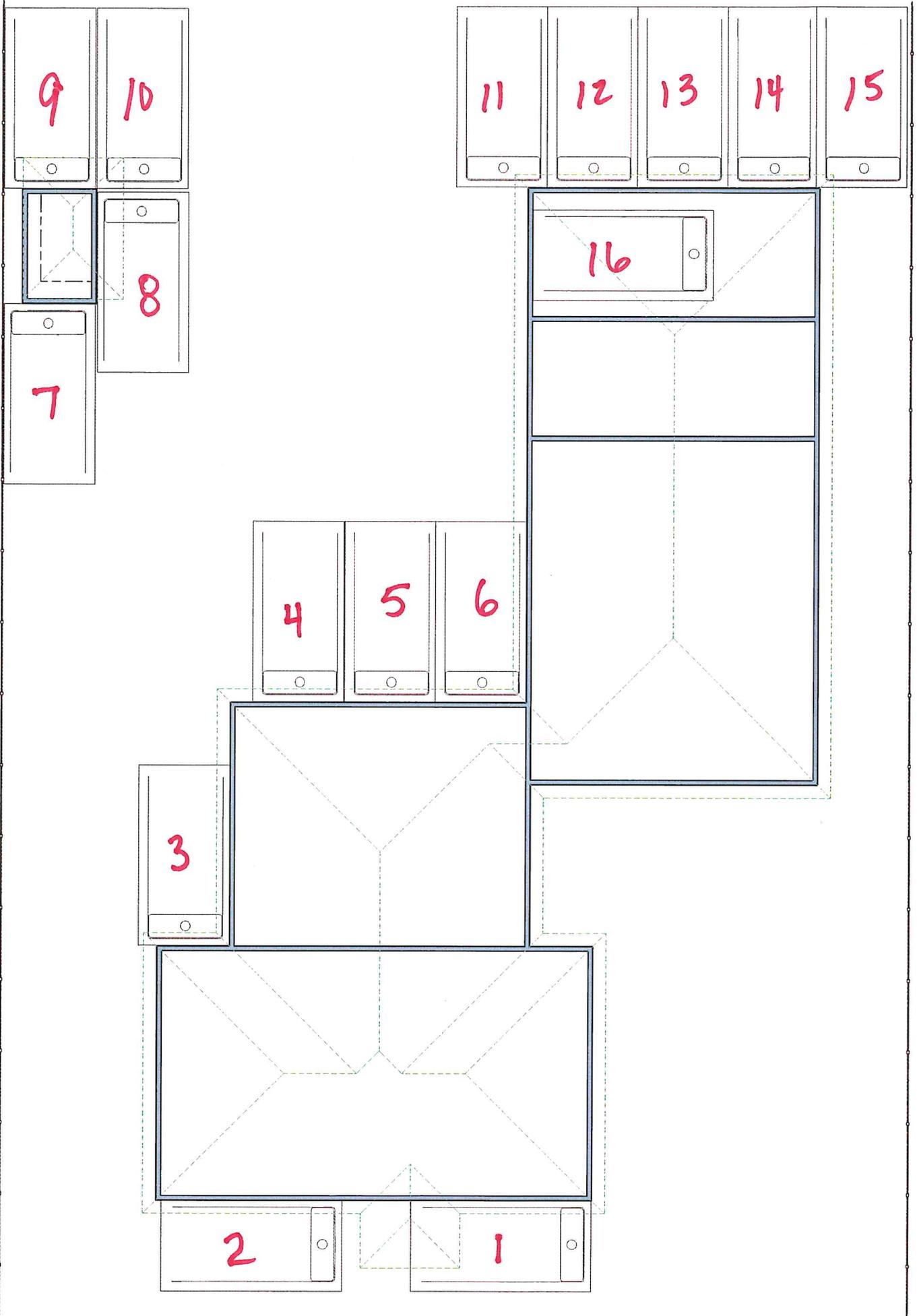
Dear Sirs,

I am adding two living units for employee housing onto my existing building at 633 Madison Ave. As such, I will need a total of 19 parking spaces to serve my business and the new units. I am able to provide 16 spaces on the property, and am requesting cash in lieu approval for three additional spaces, at \$1200 per space, in order to fulfill the parking requirement.

Sincerely,



Mitch Tuttle  
442 Alfalfa Road  
Helena, MT 59602  
406-465-1034



Medium A4

APPLICATION TO MAINTAIN AN ENCROACHMENT

Town of West Yellowstone  
Gallatin County, Montana

DATE: 3-13-2020  
APPLICANT: Westmart Building Center  
ADDRESS: 100 S. Faithful St PO Box 50 WY MT 59758  
PHONE: 406-646-9578  
INTEREST IN PROPERTY: 100% owner

OWNER OF RECORD'S SIGNATURE: Greg W. Forsythe

1. LEGAL DESCRIPTION:  
Subdivision: Grizzly Park Addition  
Block: 5 Lot: 1  
Zoning District Number: \_\_\_\_\_

2. Please describe specifically the construction and size of the proposed encroachment. On the reverse of this application, please provide a sketch of the proposed encroachment. Encroachment of 15' for greenhouse during the summer (90 days) starting May 1

Westmart Bldg Center  
Signature of Applicant  
Greg W. Forsythe

DATE 3-13-2020

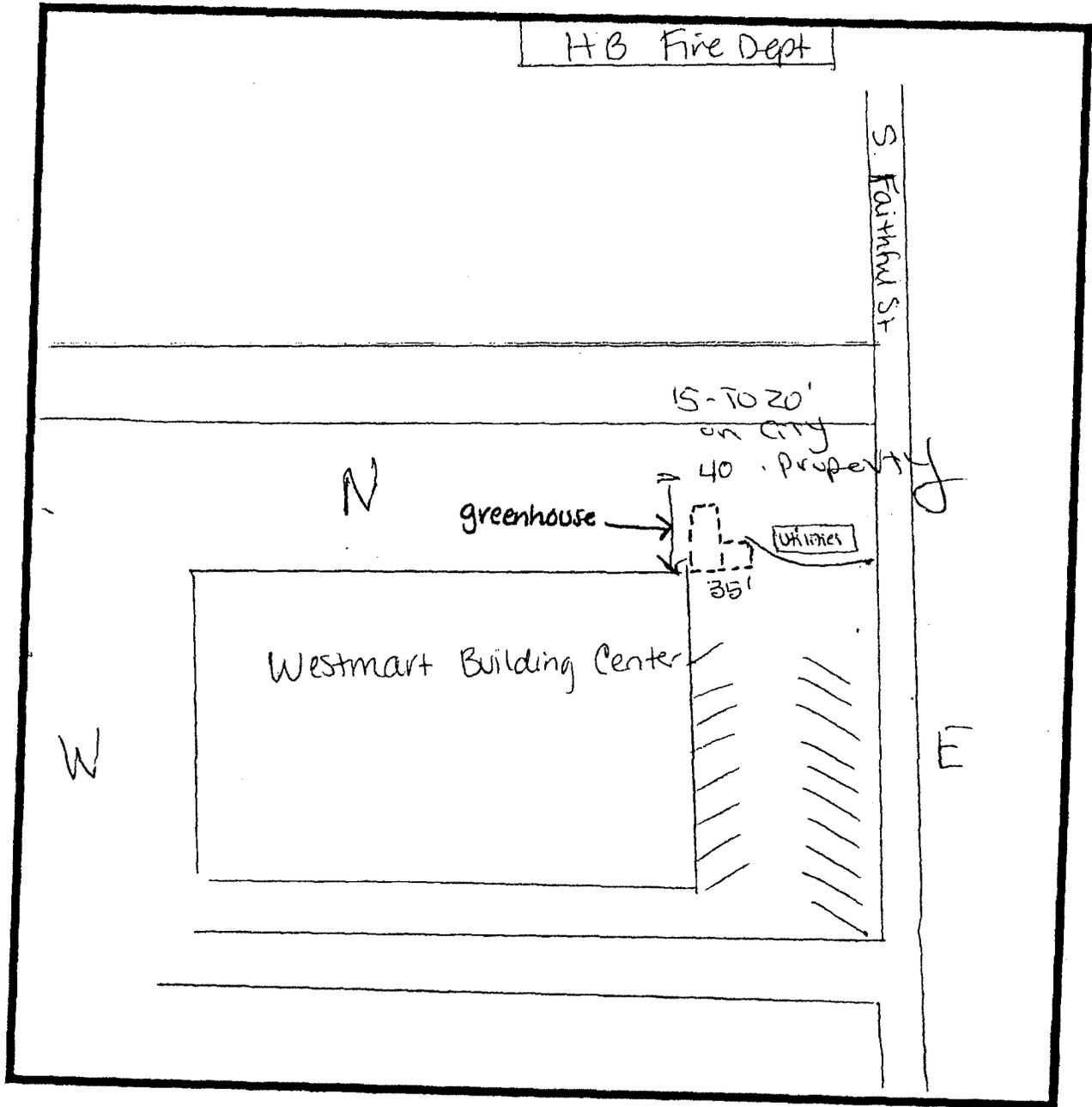
For Office Use Only:  
DECISION BY TOWN COUNCIL

Approved Disapproved

\_\_\_\_\_  
Mayor/Operations Manager

\_\_\_\_\_  
DATE

North ↑



PLEASE INDICATE DIRECTION

# TOWN OF WEST YELLOWSTONE

## PUBLIC NOTICE ADVISORY BOARD VACANCIES

### Tourism Business Improvement District Healthcare Services Advisory Board Planning Board

The West Yellowstone Town Council is seeking interested individuals to serve on the **Tourism Business District Board of Trustees** in accordance with 7-12-1121 of the Montana Code Annotated. Board members shall be appointed by the Town Council to serve a term of four years. The Board is charged with the administration and management of the district and promoting business activities within the district. There are two vacancies on this board, one to represent hotels with 10-49 rooms and the other to represent hotels with 100+ rooms.

The West Yellowstone Town Council is seeking applicants to fill a vacancy on the **Healthcare Services Advisory Board**. The Healthcare Services Advisory Board is charged with the following mission: To identify and advise the West Yellowstone Town Council on healthcare needs and services for the community of West Yellowstone and to recommend appropriate actions by the Council to address identified needs and services. Board Members are appointed by the Mayor, subject to the consent of the Town Council, for a term of four years.

The West Yellowstone Town Council is seeking interested individuals to serve on the **West Yellowstone Planning Board**. This board develops recommendations for action by the Town Council on zoning variances, conditional uses, encroachments, and subdivisions. Membership on this board requires review of parking and development plans for projects in West Yellowstone. This board will be involved with updating the zoning code and developing zoning of the 80-acres. There is one vacancy on this board.

Interested individuals should complete and return the 'Application for Boards and Committees' which is available from the Town Offices, 440 Yellowstone Avenue, West Yellowstone, MT or on the Town website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Positions are open until filled. For more information please contact the Town Offices at 646-7795 or by email to: [info@townofwestyellowstone.com](mailto:info@townofwestyellowstone.com).

