

Town of West Yellowstone

Tuesday, September 1, 2020

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted virtually using ZOOM. The public may participate by connecting to zoom.us on the internet or through the Zoom Cloud Meetings app on a mobile device. Meeting ID: 893 834 1297. The meeting will open at 6:15 PM. Members of the public are requested to ensure their audio is muted during the meeting and may make comments using the “Chat” function.

WORK SESSION

6:30 PM

FY 2021 Final Budget Review

Discussion ∞

TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Comment Period,

- **Public Comment**
- **Council Comments**

Purchase Orders

Claims ∞

Consent Agenda: **Minutes of the August 18, 2020 Town Council Work Session** ∞

Town Manager & Department Head Reports

Public Hearing: FY 2020/2021 Municipal Budget – Final Budget Hearing, continued from 8/18/2020

NEW & UNFINISHED BUSINESS

Resolution No. 746, Set Mill Levy for FY 2020/2021 (revised, passed 8/18/2020) Discussion/Action ∞

Resolution No. 747, Adopt FY 2020/2021 Municipal Budget (tabled 8/18/2020) Discussion/Action ∞

Revolving Loan Fund match to Economic Development Administration Grant Discussion/Action ∞

Christensen & Prezeau Contract for Services (possible executive session) Discussion/Action ∞

Correspondence/Meeting Reminders/FYI

If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to Town Council meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

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Fiscal Year 2021 Resort Tax Projections

The average 3% Resort Tax (RT) over the last few years is approximately \$4,000,000.

Staff estimation of COVID 19 impact is an overall reduction to the RT revenue of 50%. Expected 3% collections would equal \$2,000,000.

\$2,000,000 divided by 3 determines the 1% collection figure that will be attributed to the Additional 1%. This amount is \$666,666.

Total estimated collections are \$2,666,666. The Additional 1% of \$666,666 will be transferred to the Additional 1% Special Revenue Fund.

Marketing & Promotions (MAP) Fund revenue is 2.5% of the 3% Resort Tax collection. 2.5% of \$2,000,000 is \$50,000.

08/27/20
16:48:48

TOWN OF WEST YELLOWSTONE
Revenue Budget Report -- MultiYear Actuals
For the Year: 2020 - 2021

Report ID: B250

2100 Local Option Taxation-Resort Tax

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18-19	19-20	Budget	Rec.	Budget	Change	Budget	Budget
310000 Property Taxes										
315100 Local Resort Tax	3,910,431	4,097,493	4,213,021	4,045,017	4,535,600	89%	2,000,000	666,666	2,666,666	59%
Group:	3,910,431	4,097,493	4,213,021	4,045,017	4,535,600	89%	2,000,000	666,666	2,666,666	58%
370000 Interest										
371010 Interest-Money Market	291	966	171	32	150	21%			0	0%
371050 STIP Program	5,613	5,502	5,211	3,898	2,500	156%	1,000		1,000	40%
Group:	5,904	6,468	5,382	3,930	2,650	148%	1,000	0	1,000	37%
380000 OTHER FINANCING SOURCES										
383000 Interfund Operating	25,000					0%			0	0%
Group:	25,000					0%	0	0	0	0%
Fund:	3,941,335	4,103,961	4,218,403	4,048,947	4,538,250	89%	2,001,000	666,666	2,667,666	58%
Grand Total:	3,941,335	4,103,961	4,218,403	4,048,947	4,538,250		2,001,000	666,666	2,667,666	

08/27/20
16:37:16

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2020 - 2021

Report ID: B240

2100 Local Option Taxation-Resort Tax

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
410532	Independent Audits										
353	Accounting and Auditing	10,000	9,532	10,593	10,550	12,500	84%	12,000	-1,400	10,600	85%
359	Administration Charges					2,000	0%	2,000		2,000	100%
	Account:	10,000	9,532	10,593	10,550	14,500	73%	14,000	-1,400	12,600	87%
410540	Resort Tax Administration										
220	Operating Supplies	153	73	306	934	400	234%	500		500	125%
	Forms										
355	IT Related Services	849	896	959	1,007	1,010	100%	1,030		1,030	102%
	Annual Software fees										
	Account:	1,002	969	1,265	1,941	1,410	138%	1,530	0	1,530	109%
490110	Resort Tax Bond										
910	Land	1,425,165				0	0%			0	0%
	Account:	1,425,165				0	***%	0	0	0	0%
490200	Revenue Bonds										
610	Principal	221,943	243,298	246,208	249,124	249,064	100%	231,959	-66,000	165,959	67%
	Town Hall Construction(116890), 80-acre Loan										
620	Interest	37,687	53,882	53,932	49,069	49,129	100%	36,458		36,458	74%
	Town Hall Construction(16785), 80 Acre Loan(19673)										
	Account:	259,630	297,180	300,140	298,193	298,193	100%	268,417	-66,000	202,417	68%
490500	Other Debt service Payments-note acct										
639	Other-future debt service					143,500	0%	133,675		133,675	93%
	10% of original loan amount or current annual payment (whichever is less) required to be in reserve										
	Account:					143,500	0%	133,675	0	133,675	93%
521000	Interfund Operating Transfers Out - (Specify										
800	Other Objects/Other Costs					107,814	0%	50,000		50,000	46%
	Map Transfer (2.5% of anticipated 3% of 2 million)										
820	Transfer To Other Funds	2,322,000	2,800,370	3,154,564	3,113,470	3,149,768	99%	1,160,243	-62,537	1,097,706	35%
822	Transfer-Bond/Reserve Acc					500,000	0%	500,000	-250,000	250,000	50%
825	Transfer	125,000	125,000	125,000		0	0%	125,000	-125,000	0	0%
	Annual Transfer to Street Maintenance/Construction. Might be eliminated for FY 21										
827	Transfer to Capital Proje	814,701	346,323	704,876	540,000	604,198	89%			0	0%
	Transfer to Captial Project										
829	Transfer to other	40,400	274,754	28,600	31,900	61,900	52%	2,000		2,000	3%
	Transfer to BaRSAA/Gas Tax										
	Account:	3,302,101	3,546,447	4,013,040	3,685,370	4,423,680	83%	1,837,243	-437,537	1,399,706	32%
521001	Transfer 5% Property Tax Relief-Gen Fund										
820	Transfer To Other Funds	180,000	200,541	210,128	216,079	216,079	100%	207,948		207,948	96%
	Property Tax Relief										
	Account:	180,000	200,541	210,128	216,079	216,079	100%	207,948	0	207,948	96%

08/27/20
16:37:16

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Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
521002	Additional 1%										
820	Transfer To Other Funds				184,149	1,000,000	18%	666,666		666,666	67%
	Account:				184,149	1,000,000	18%	666,666	0	666,666	67%
521003	Transfer Out Sewer/Water Conn. Fees										
820	Transfer To Other Funds			8,665	10,000	10,000	100%			0	0%
	Account:			8,665	10,000	10,000	100%	0	0	0	0%
521020	Road & Street Construction -capital proj										
820	Transfer To Other Funds	50,000	50,000				0%			0	0%
	Account:	50,000	50,000				0 ***%	0	0	0	0%
Fund:		5,227,898	4,104,669	4,543,831	4,406,282	6,107,362	72%	3,129,479	-504,937	2,624,542	43%
Grand Total:		5,227,898	4,104,669	4,543,831	4,406,282	6,107,362		3,129,479	-504,937	2,624,542	%

08/27/20
16:36:12

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2101 Marketing & Promotions (MAP)

Account	Actuals				Current	%	Prelim.	Budget	Final	%
	16-17	17-18	18-19	19-20	Budget	Rec.	Budget	Change	Budget	Budget
					19-20	19-20	20-21	20-21	20-21	20-21
310000 Property Taxes										
315100 Local Resort Tax 2.5% of anticipated 3% RT revenue	100,389	106,152	108,039	102,978	107,814	96%	50,000		50,000	46%
Group:	100,389	106,152	108,039	102,978	107,814	96%	50,000	0	50,000	46%
370000 Interest										
371010 Interest-Money Market	40	103	36	29	25	116%			0	0%
371020 Interest Earned --			178	170	50	340%			0	0%
371050 STIP Program			2,198	2,451	0	***%	350		350	****%
Group:	40	103	2,412	2,650	75	***%	350	0	350	466%
Fund:	100,429	106,255	110,451	105,628	107,889	98%	50,350	0	50,350	46%

08/27/20
16:36:12

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2104 Additional 1%

Account	Actuals				Current	%	Prelim.	Budget	Final	% Old
	16-17	17-18	18 19	19-20	Budget	Rec.	Budget	Change	Budget	Budget
					19-20	19-20	20-21	20-21	20-21	20-21
370000 Interest										
371020 Interest Earned -					85	0 ***%		500	500	*****%
Group:					85	0 ***%	0	500	500	*****%
380000 OTHER FINANCING SOURCES										
383001 Transfer In Special				184,149	1,000,000	18%	666,666		666,666	67%
Group:				184,149	1,000,000	18%	666,666	0	666,666	66%
Fund:				184,234	1,000,000	18%	666,666	500	667,166	66%
Grand Total:	440,041	432,976	110,451	289,862	1,438,139		717,016	500	717,516	

08/27/20
12:43:09

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2020 -- 2021

Report ID: B240

5210 Water Operating Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
430220	Road & Streets Services - Maintenance										
940	Machinery & Equipment		5,433			0	0%			0	0%
	Account:		5,433			0	***%	0	0	0	0%
430400	Transit Systems										
110	Salaries and Wages	-1,642				0	0%			0	0%
	Account:	-1,642				0	***%	0	0	0	0%
430500	Water Utilities										
110	Salaries and Wages	57,468	56,581	46,024	45,856	64,163	71%	85,914		85,914	134%
	\$7,328 Exec.Asst. (15%)										
	\$11,100 Twn.Mgr. (10%)										
	\$17,500 S & W Super (25%)										
	\$49,987 Operator (100%)										
140	Employer Contributions	25,151	25,947	28,528	21,934	39,579	55%	39,467		39,467	100%
	\$2,394 Exec.Asst (15%)										
	\$3,964 Twn.Mgr. (10%)										
	\$6,115 S & W Super (25%)										
	\$26,996 Operator (100%)										
191	Pension Expense	-10,471	2,594			0	0%			0	0%
212	Small Items of Equipment		1,265	1,653	1,674	1,800	93%	1,800		1,800	100%
	3 Hand Held Radios										
220	Operating Supplies	2,554	1,986	1,060	4,727	4,500	105%	2,000		2,000	44%
226	Clothing and Uniforms					400	0%	400		400	100%
	Boots, Coat & Other										
231	Gas, Oil, Diesel Fuel, Gr				1,627	0	***%	4,000		4,000	****%
251	Water Materials		7,605	8,802	1,738	9,000	19%	7,500		7,500	83%
	New and Replacement Meters										
311	Postage, Box Rent, etc.	340	301	341	1,281	500	256%	500		500	100%
	Sample mailing										
327	Advertising / Marketing	1,299	2,271		1,168	2,500	47%	2,000		2,000	80%
335	Membership Fees & Dues	1,280	1,198	2,168	1,273	1,500	85%	1,500		1,500	100%
	Montana Rural Water Membership										
341	Electric	7,392	5,498	5,125	5,497	7,000	79%	7,000		7,000	100%
345	Telephone & Internet	1,506	1,436	1,450	1,137	1,600	71%	1,600		1,600	100%
354	Architectural, Engineerin	3,088		35,258	16,297	40,000	41%	10,000	10,000	20,000	50%
	Additional 10K for Impact Fee Study										
355	IT Related Services				400	400	100%	400		400	100%
357	Other Professional Servic	8,215	10,226	4,462	7,164	17,000	42%	15,000	-1,450	13,550	80%
	Monitoring, Labwork, Ann. Generator Maintenance & Locates										
369	Repair & Mtn Equipment	1,473	4,607	478	3,315	6,000	55%	5,000		5,000	83%
370	Travel	449	1,410	1,015	416	3,000	14%	2,000		2,000	67%
	Water Certifications and License Renewal										
380	Training Tuition/Registra	327	1,824	691	255	2,000	13%	1,500		1,500	75%
	Water Certifications and License Renewal										
398	Other Contracted Services	1,750	1,720	1,720	2,267	2,000	113%	2,600		2,600	130%
	Mission Control Alarm System										
830	Depreciation			147,336		0	0%			0	0%

08/27/20
12:43:09

TOWN OF WEST YELLOWSTONE
Expenditure Budget Report -- MultiYear Actuals
For the Year: 2020 -- 2021

Report ID: B240

5210 Water Operating Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	%
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
870	Miscellaneous		40			100	0%			0	0%
944	Transportation Equipment				7,500	7,500	100%			0	0%
	Account:	101,821	126,509	286,111	125,526	210,542	60%	190,181	8,550	198,731	94%
430530	Source of Supply and Pumping										
110	Salaries and Wages			-5,537		0	0%			0	0%
191	Pension Expense			-55,917		0	0%			0	0%
354	Architectural, Engineerin	200	8,822		10,377	10,000	104%	10,000		10,000	100%
	HydroSolutions, Ross Miller, and Other										
937	Improvements					0	0%	40,000	-150	39,850	****%
	Fencing (25K); Add'l Security Measures (15K)										
940	Machinery & Equipment		-276,944			0	0%			0	0%
	Account:	200	-268,122	-61,454	10,377	10,000	104%	50,000	-150	49,850	499%
430550	Transmission and Distribution										
212	Small Items of Equipment				1,820	7,000	26%	4,000		4,000	57%
220	Operating Supplies				9,938	2,000	497%	2,000		2,000	100%
354	Architectural, Engineerin	15,965			26,520	25,000	106%	25,000		25,000	100%
	Water Model Forsgren & Airport Infrastructure Extension (reimbursement expected)										
355	IT Related Services	14,538	-717	620	400	1,500	27%	1,500		1,500	100%
	GIS Annual Fee										
357	Other Professional Servic	13,564	14,799	2,290	5,564	7,000	79%	3,500		3,500	50%
	Work on Mad Add Wells (Testing)										
366	Buildings					0	0%	5,000	2,500	7,500	****%
	Railroad Well Mad Add Pump House Parts & Repair; Mission Control Upgrades										
369	Repair & Mtn Equipment	4,404	3,848	10,581	2,298	3,000	77%	3,000		3,000	100%
	Fire Hydrants & Parts										
859	Budget Requests					10,000	0%			0	0%
937	Improvements				6,662	12,000	56%	6,662	-1,662	5,000	42%
	Upgrade work on #3 Well Building										
940	Machinery & Equipment		-5,433			7,000	0%			0	0%
	Account:	48,471	12,497	13,491	53,202	74,500	71%	50,662	838	51,500	69%
430570	Customer Accounting and Collection										
110	Salaries and Wages	3,437	6,558	16,357	5,907	9,590	62%	9,590		9,590	100%
	Fin. Clerk \$9,590 (25%)										
140	Employer Contributions	582	2,971	128	3,190	5,179	62%	5,370		5,370	104%
	Fin. Clerk \$5,370 (25%)										
220	Operating Supplies	303	256	306	333	700	48%	500		500	71%
311	Postage, Box Rent, etc.	1,067	994	1,082	987	1,200	82%	1,100		1,100	92%
355	IT Related Services	1,311	1,480	1,625	1,648	1,700	97%	2,250	1,450	3,700	218%
	Annual Software Maintenance Fee (1,700)+ 550 email utility set-up, N-sight ann. maint. fee										
359	Administration Charges		10			0	0%			0	0%
	Account:	6,700	14,269	19,498	12,065	18,369	66%	18,810	1,450	20,260	110%

08/27/20
12:43:09

TOWN OF WEST YELLOWSTONE
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5210 Water Operating Fund

Account	Object	Actuals				Current	%	Prelim.	Budget	Final	% Old
		16-17	17-18	18-19	19-20	Budget	Exp.	Budget	Changes	Budget	Budget
430990	Other Activities										
251	Water Materials	7,606	21,661	397	3,041	10,000	30%	4,000		4,000	40%
	Damage Repairs on Hydrants & Valve Boxes										
357	Other Professional Serv					500	0%	250		250	50%
	Account:	7,606	21,661	397	3,041	10,500	29%	4,250	0	4,250	40%
510330	Comprehensive Liability Insurance										
512	Insurance on Vehicles & E	2,157	2,466	1,794	1,640	1,640	100%	1,640	1,156	2,796	170%
	Final										
513	Liability	5,090	6,684	4,726	5,022	5,022	100%	6,593		6,593	131%
	Account:	7,247	9,150	6,520	6,662	6,662	100%	8,233	1,156	9,389	141%
510400	Depreciation										
830	Depreciation		71,438			0	0%			0	0%
840	Contributions -depreciati	69,486				0	0%			0	0%
	Account:	69,486	71,438			0	***%	0	0	0	0%
510600	Pensions										
191	Pension Expense	-903	3,877	3,522		6,000	0%			0	0%
	Account:	-903	3,877	3,522		6,000	0%	0	0	0	0%
521000	Interfund Operating Transfers Out -- (Specify										
820	Transfer To Other Funds	50,000	100,998	119,486	125,142	121,438	103%	121,438	8,562	130,000	107%
	Estimate										
840	Contributions -depreciati	81,071				0	0%			0	0%
	Account:	131,071	100,998	119,486	125,142	121,438	103%	121,438	8,562	130,000	107%
	Fund:	370,057	97,710	387,571	336,015	458,011	73%	443,574	20,406	463,980	101%
	Grand Total:	370,057	97,710	387,571	336,015	458,011		443,574	20,406	463,980	



GENERAL FUND REVENUE

	Fiscal Year 21 Budget
Property Taxes	363,720
Licenses & Permits	45,450
Intergovernmental Revenues	477,419
Charges for Services	46,376
Fines & Forfeitures	54,050
Miscellaneous Revenues	17,700
Interest	<u>19,500</u>
Total GF Revenue	1,024,215
Other Finance Sources- - Transfers	<u>2,670,875</u>
Total General Fund Sources of Revenue	<u>3,695,090</u>
Beginning Cash Available	1,553,344
Total General Fund Resources	<u>5,248,434</u>



GENERAL FUND EXPENDITURES

Legislative	236,996
Administration	653,830
Municipal Court	118,321
Finance	1,198,480
Police	631,371
Dispatch	461,300
Fire Prevention/EMS	650,522
Building Inspections	11,503
Roads and Streets	564,450
Public Services	28,000
Parks	220,801
Buildings	133,875
Social Services	91,888
Recreation	139,166
Total General Fund Expenditures	<u>5,140,503</u>
Transfers Out	<u>107,000</u>
Total General Fund Required	5,247,503
Ending Cash Available	931
Total	<u>5,248,434</u>



Special Revenue Fund

Revenues

	FY 20 Actual	FY 20 Budget	FY 21 Budget
Resort Tax Fund			
Local Resort Tax	4,045,017	4,535,600	2,666,666
Interest	3,930	2,650	1,000
Total Resort Tax Revenues	4,048,947	4,538,250	2,667,666
Marketing & Promotions Fund			
Interest	2,650	75	350
2.5% of RT (Transfer In)*	102,978	107,814	50,000
Total Marketing & Promotions	105,628	107,889	50,350
*Based on 3% RT Collections of \$2,000,000			
Additional 1% Fund			
Interest	85	0	500
Transfer in	184,149	1,000,000	666,666
Total Additional 1%	184,234	1,000,000	667,166
Off Street Parking Fund			
Fees	6,300	500	0
Interest	1,947	750	150
Total Off Street Parking	8,247	1,250	150
Recreation Program Scholarships			
Contribution - WY Foundation	5,926	2,500	5,000
Interest	47	0	0
Total Recreation Program	5,973	2,500	5,000
Library Fund			
Property Tax	44,703	47,133	46,919
Intergovernmental Revenues	49,799	64,480	65,000
Charges for Services	550	250	100
Miscellaneous Revenues	31,723	28,000	0
Interest	49	50	0
Other Financing Sources	132,000	132,370	107,000
Total Library Fund	258,824	272,283	219,019
Cemetery Fund			
Sale of Plots	1,540	700	650
Interest	183	0	25
Total Cemetery Fund	1,723	700	675
Community Block Development Grant			
Interest	796	0	100
Total CDBG Fund	796	0	100

	FY 20 Actual	FY 20 Budget	FY 21 Budget
Cemetery Perpetual Care Fund			
Perpetual Care Fees	500	150	150
Interest	646	0	100
Total Cemetery Perpetual Care Fund	1,146	150	250
Gas Tax Apportionment			
Gasoline Tax Revenue	29,418	29,418	29,418
Interest	230	100	0
Transfer In	30,000	60,000	0
Total Gas Tax Fund	59,648	89,518	29,418
Bridge & Road Safety Act (BaRSAA) Fund			
HB 430 State Shared Revenue	0	23,000	33,000
Other Financing Sources	1,909	1,900	2,000
Total BaRSAA Fund	1,909	24,900	35,000
911 Emergency Fund			
Intergovernmental Grant	31,045	0	0
State 911 Funds	9,477	9,660	9,000
County 911 Mill Levy	132,368	117,300	132,303
Interest	285	275	0
Total 911 Emergency Fund	173,175	127,235	141,303
Total Special Revenue Funds Revenue	4,850,250	6,164,675	3,816,097



Special Revenue Fund Expenditures

	FY 20 Actual	FY 20 Budget	FY 21 Budget
Resort Tax Fund			
Expenditures	12,491	515,910	264,130
Debt Service/Reserve	298,193	441,693	336,092
Tranfers Out	4,095,598	5,149,759	2,024,320
Total Resort Tax Revenues	4,406,282	6,107,362	2,624,542
Marketing & Promotions Fund			
Expenditures	115,890	125,000	125,000
Total Marketing & Promotions	115,890	125,000	125,000
Additional 1% Fund			
Expenditures	0	0	63,800
Total Additional 1%	0	0	63,800
Off Street Parking Fund			
Expenditures	59	74,000	74,000
Total Off Street Parking	59	74,000	74,000
Teen Center			
Expenditures	0	1,576	1,576
Total Teen Center	0	1,576	1,576
Volleyball Court			
Expenditures	0	5,111	5,111
Total Volleyball Court	0	5,111	5,111
Recreation Program Scholarships			
Expenditures	7,145	12,125	10,500
Total Recreation Program	7,145	12,125	10,500
Library Fund			
Expenditures	259,522	281,856	275,239
Total Library Fund	259,522	281,856	275,239
Cemetery Fund			
Expenditures	1,760	10,150	7,150
Total Cemetery Fund	1,760	10,150	7,150
Community Block Development Grant			
Expenditures	0	75,000	75,000
Total CDBG Fund	0	75,000	75,000

	FY 20 Actual	FY 20 Budget	FY 21 Budget
Gas Tax Apportionment			
Expenditures	26,979	110,000	72,000
Total Gas Tax Fund	26,979	110,000	72,000
Bridge & Road Safety Act (BaRSAA) Fund			
Expenditures	0	25,000	37,800
Total BaRSAA Fund	0	25,000	37,800
911 Emergency Fund			
Expenditures	55,257	152,818	128,000
Total 911 Emergency Fund	55,257	152,818	128,000
Crime Victims Assistance Fund			
Expenditures	0	6,455	6,454
Total 911 Emergency Fund	0	6,455	6,454



Enterprise Fund Revenues

	FY 20 Actual	FY 20 Budget	FY 21 Budget
General Obligation Bond Fund			
Property Tax Revenue	185,200	157,500	152,000
Interest	2,889	0	200
Total General Obligation Bond	188,089	157,500	152,200



Enterprise Fund Expenditures

	FY 20 Actual	FY 20 Budget	FY 21 Budget
General Obligation Bond Fund			
Debt Service	261,259	311,259	111,259
Total General Obligation Bond	261,259	311,259	111,259



Town of West Yellowstone FY 21 Budget by Fund Type and Fund

	Beginning Cash	FY 21 Budgeted Revenues	Transfers In	Total Resources	FY 21 Budgeted Expend.	Transfers Out	Ending Cash	Total Required
General Fund	1,553,344	1,024,215	2,670,875	5,248,434	5,140,503	107,000	931	5,248,434
Special Revenue Funds								
Resort Tax	211,776	2,667,666		2,879,442	600,222	2,024,320	254,900	2,879,442
MAP Fund	174,721	350	50,000	225,071	125,000		100,071	225,071
Additional 1%	184,234	500	666,666	851,400	63,800		787,600	851,400
Off-Street Parking	139,104	150		139,254	74,000		65,254	139,254
Teen Center	1,589	0		1,589	1,576		13	1,589
Volleyball Court	5,151	0		5,151	5,111		40	5,151
Summer Rec. Scholar.	10,956	5,000		15,956	10,500		5,456	15,956
Library	8,934	112,019	107,000	227,953	225,239		2,714	227,953
Cemetery	13,728	675		14,403	7,150		7,253	14,403
CDBG	91,732	100		91,832	75,000		16,832	91,832
Cemetery Perp. Care	44,180	250		44,430	0		44,430	44,430
Gas Tax Apportionment	55,014	29,418		84,432	72,000		12,432	84,432
BaRSAA	3,764	33,000	2,000	38,764	37,800		964	38,764
911 Emergency	143,577	141,303		284,880	128,000		156,880	284,880
Crime Victims Assist.	6,455	0		6,455	6,454		1	6,455
Debt Service Funds								
GO Bond	185,685	152,500		338,185	111,259		226,926	338,185
Capital Funds								
Capital Projects	1,046,614	0	0	1,046,614	350,619	695,984	11	1,046,614
Public Works Capital	641	0		641	0		641	641
Parkway Maintenance	7,282	0		7,282	0		7,282	7,282
Street Maintenance	1,128,794	1,000		1,129,794	0	669,237	460,557	1,129,794
Enterprise Funds								
Water Operating	284,462	322,100		606,562	333,980	130,000	142,582	606,562
Water Capital	10,726	0	130,000	140,726	20,000		120,726	140,726
Sewer Operating	799,043	569,500		1,368,543	463,702	500,000	404,841	1,368,543
Sewer Capital	891,031	1,669,800	500,000	3,060,831	2,947,263		113,568	3,060,831
Agency Funds								
Community Help Fund	94,988	27,500		122,488	11,775		110,713	122,488
TBID	1,914	100,600		102,514	100,600		1,914	102,514

4,126,541

4,126,541

08/28/20
16:22:20

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 9/20

Page: 1 of 5
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47275	2264 MORNING GLORY COFFEE & TEA 069029 08/24/20 Dispatch coffee	32.50 32.50		DISP	1000 420160	220	101000
47282	1514 Verizon Wireless 20 Smartphones 1 regular phonel	1,345.86					
5 laptops							
	08/20/20 640-0108, Police	41.73		POLICE	1000 420100	345	101000
	08/20/20 640-0121 Laptop	40.01		STREET	1000 420100	345	101000
	08/20/20 640-0141 Street SP	41.73		STREET	1000 430200	345	101000
	08/20/20 640-0159 Street SP	41.73		STREET	1000 430200	345	101000
	08/20/20 640-0606 911 Dispatch	41.73		911	2850 420750	345	101000
	08/20/20 640-1103, Operator SP	41.73		STREET	1000 430200	345	101000
	08/20/20 640-1460, Library Dir, SP	41.73		LIBRAR	2220 460100	345	101000
	08/20/20 640-1461, S & W, SP	41.73		WATER	5210 430500	345	101000
	08/20/20 640-1462, Operator, SP	41.73		WATER	5210 430500	345	101000
	08/20/20 640-1463, Deputy PSS, SP Sspnd	41.73		PARKS	1000 460430	345	101000
	08/20/20 640-1472, Ops Mgr, SP	41.73		ADMIN	1000 410210	345	101000
	08/20/20 640-1676, Rec Coord, SP	41.59		REC	1000 460440	345	101000
	08/20/20 640-1754, COP, SP	41.73		POLICE	1000 420100	345	101000
	08/20/20 640-1755, Police	41.73		POLICE	1000 420100	345	101000
	08/20/20 640-1756, Police	41.73		POLICE	1000 420100	345	101000
	08/20/20 640-1757, Police	41.73		POLICE	1000 420100	345	101000
	08/20/20 640-1758, Police, SP	41.73		POLICE	1000 420100	345	101000
	09/20/20 640-1759, Police	41.73		POLICE	1000 420100	345	101000
	08/20/20 640-7547, Street SP	41.73		PARKS	1000 460430	345	101000
	08/20/20 640-9074, PSS, SP	41.73		SEWER	1000 430200	345	101000
	08/20/20 640-2195 683 laptop	40.11		POLICE	1000 420100	345	101000
	08/20/20 640-2551 COP laptop	40.03		POLICE	1000 420100	345	101000
	08/20/20 641-0184 686 laptop	40.01		POLICE	1000 420100	345	101000
	08/20/20 641.0207 681 laptop	40.01		POLICE	1000 420100	345	101000
	08/20/20 640-2354 Social Services	41.73		SOCSER	1000 450135	345	101000
	08/20/20 640-2629 City Judge	41.73		COURT	1000 410360	345	101000
	08/20/20 640-1472Ops Manag New Equip	269.50		ADMIN	1000 410210	212	101000
47288	2852 Blackfoot Communications	2,119.77					
	08/15/20 646-5106, fax soc svc	40.53		SOCSRV	1000 450135	345	101000
	08/15/20 646-5119, police station Dispa	40.53		DISPCH	2850 420750	345	101000
	08/15/20 646-5141, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	08/15/20 646-5185, town hall alarm	40.53		TWNHAL	1000 411250	345	101000
	08/15/20 646-7311, social services	44.90		SOCSRV	1000 450135	345	101000
	08/15/20 646-7481, povah elevator	40.53		POVAH	1000 411255	345	101000
	08/15/20 646-7511, town hall fax	40.53		TWNHAL	1000 411250	345	101000
	08/15/20 646-7609, public works	36.64		PUBSVC	1000 430200	345	101000

08/28/20
16:22:20

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 9/20

Page: 2 of 5
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	08/15/20	646-7650, police station fax	40.53		DISPCH	2850 420750	345	101000
	08/15/20	646-7715, povah center	34.31		POVAH	1000 411255	345	101000
	08/15/20	646-7795, town hall	249.58		TWNHAL	1000 411250	345	101000
	08/15/20	646-7845, court clerk	106.22		COURT	1000 410360	345	101000
	08/15/20	646-9017, library	44.31		LIBRAR	2220 460100	345	101000
	08/15/20	646-9027, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	08/15/20	ethernet, library	300.00		LIBRAR	2220 460100	345	101000
	08/15/20	ethernet, povah center	310.00		POVAH	1000 411255	345	101000
	08/15/20	ethernet, police station	350.00		POLICE	1000 411258	345	101000
	08/15/20	ethernet, town hall	272.00		TWNHAL	1000 411250	345	101000
	08/15/20	602-4909, town hall judge	14.97		COURT	1000 410360	345	101000
	08/15/20	602-4894 Town hall Court Clerk	1.10		COURT	1000 410360	345	101000
	08/15/20	602-4897 town hall	1.10		TWNHAL	1000 411250	345	101000
	08/15/20	602-4898 town hall	1.10		TWNHAL	1000 411250	345	101000
	08/15/20	602-4900 town hall	5.25		TWNHAL	1000 411250	345	101000
	08/15/20	602-4901 town hall	5.25		TWNHAL	1000 411250	345	101000
	08/15/20	602-4902 town hall	1.10		TWNHAL	1000 411250	345	101000
	08/15/20	602-4903 town hall	1.10		TWNHAL	1000 411250	345	101000
	08/15/20	602-4904 town hall	1.10		TWNHAL	1000 411250	345	101000
	08/15/20	602-4905 town hall	1.10		TWNHAL	1000 411250	345	101000
	08/15/20	602-4906 Library Main desk	1.10		LIBRY	2220 460100	345	101000
	08/15/20	602-4907 Library Director	1.10		LIBRY	2220 460100	345	101000
	08/15/20	602-4908 Povah Ctr	1.10		POVAH	1000 411255	345	101000
	08/15/20	602-4949 Town Hall	11.10		TWNHAL	1000 411250	345	101000
47290		999999 ENNIS VETERINARY HOSPITAL	68.43					
	08122020	08/12/20 Help Fund Vet expenses	68.43		HELP	7010 450135	351	101000
47291		999999 DESERT INN	50.00					
	08192020	08/19/20 Help fund lodging	50.00		HELP	7010 450135	370	101000
47292		171 Montana Food Bank Network	576.66					
	20762-1	08/20/20 Food Bank supplies	618.31		HELP	7010 450135	220	101000
		07/31/20 Credit from 6/23/20 payment	-41.65			7010 450135	220	101000
CI	20							
47293		1794 Bozeman Public Library	250.00					
	101 08/20/20	Bridger courier Jan-Mar 2020	110.00		LIBRY	2220 460100	398	101000
	101 08/20/20	Bridger courier June&July 2020	140.00		LIBRY	2220 460100	398	101000

08/28/20
16:22:20

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 9/20

Page: 3 of 5
Report ID: AP100

* ... Over spent expenditure

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47294		951 Barnes & Noble		104.89					
	4015084	07/25/20 Books		104.89		LIBRAY	2220 460100	215	101000
47295		88 MT Dept Labor & Industry		31.00					
	4789772	08/13/20 Boiler Safety Hotwaterheat		31.00		STREET	1000 430200	366	101000
47296		2481 Platt		9.06					
	0Q23099	08/10/20 2-Plstic med lampholder		9.06		PARKS	1000 460430	220	101000
47297		3280 Fall River Propane		127.20					
	45137	07/01/20 Tnk Rntl fee -S Plateau Rd#4we		127.20		WATER	5210 430500	341	101000
47298		379 Energy Laboratories, Inc		629.50					
	336207	08/18/20 WW Influent		237.00		SEWER	5310 430600	357	101000
	338148	08/26/20 WW Influent		204.75		SEWER	5310 430600	357	101000
	338149	08/26/20 WW Effluent		187.75		SEWER	5310 430600	357	101000
47299		3116 R & R Lock and Key, LLC		260.00					
	07/03/20	Re-key G Johnson's door/keys		160.00		TWNHL	1000 411250	366	101000
	07/03/20	Install shimsfor Dan&officedr		100.00		TWNHL	1000 411250	366	101000
47300		626 Yellowstone Arctic Yamaha		54.00					
	71092	08/19/20 Labor		54.00		WATER	5210 430500	369	101000
47301		2635 Jake's Automotive and Tire		95.98					
	24510	08/14/20 Tire Repair on '01 Dumptrk		95.98		STREET	1000 430200	239	101000
47302		2937 CINTAS First Aid & Safety		172.20					
	5018298247	07/07/20 First Aide Supplies		172.20		STREET	1000 430200	220	101000
47303		3134 Coppermine Fire Suppression		720.00					
	7163139	06/25/20 Extinguisher Service Dispatch		147.00		DSPTCH	1000 411258	366	101000
	7163174	06/25/20 Extinguisher Service Library		168.00		LIBRY	1000 411259	366	101000
	7163525	06/25/20 Extinguisher Service Pblic wk		405.00		STREET	1000 430200	220	101000
47304		2647 Flathead Beacon Productions		720.00					
	26317	08/01/20 Annual Web Hosting		720.00		IT	1000 410580	355	101000
47305		2182 Gallatin County		1,314.07					
	081420	08/14/20 Deputy Shift Covrge 8/20-21/20		1,314.07		POLICE	1000 420100	110	101000

08/28/20
16:22:20

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 9/20

Page: 4 of 5
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47306		65 T & E		263.98					
	0737143	08/10/20 Repair supplies for 938 Loade		167.71		STREET	1000 430200	369	101000
	0446686	08/14/20 Repair supplies for 938 Loade		37.45		STREET	1000 430200	369	101000
	0446727	08/18/20 Repair supplies for 938 Loade		58.82		STREET	1000 430200	369	101000
47307		2586 Waxie Sanitary Supply		4,988.68					
	79395905	08/17/20 Purell hlthcare COVID		1,105.20		COVID	1000 510301	220	101000
	79411438	08/21/20 Cleaning Supplies/Towels		3,732.95		PARKS	1000 460430	220	101000
	79411371	08/21/20 Cleaning Supplies		150.53		PARKS	1000 460430	220	101000
47308		2977 Staples Credit Plan		280.44					
	2584445321	07/17/20 Typewriter Ribbon Library		30.78		LIBRY	2220 460100	220	101000
	2594586781	07/28/20 Dispatch supplies		5.24		DSPTCH	1000 420160	220	101000
	2594850121	07/29/20 Dispatch supplies		9.35		DSPTCH	1000 420160	220	101000
	2595991011	07/30/20 Dispatch supplies		107.88		DSPTCH	1000 420160	220	101000
	2597287421	07/31/20 Library Supplies		83.82		LIBRY	2220 460100	220	101000
	2597293811	07/31/20 Soc Services supplies		43.37		SOCSER	1000 450135	220	101000
47309		3281 Association of Idaho Cities		15.00					
	10371	08/19/20 Police Chief Job Ad on AIC Web		15.00		ADMIN	1000 410210	327	101000
47310		999999 RICHARD HAMMOND		64.89					
		08/25/20 Restitution disbursement		64.89		COURT	7469 212401		101000
47311		999999 STEVEN CATLIN HOLLAND		185.00					
		08/25/20 Exonerated Bond		185.00		COURT	7469 212401		101000
47312		471 Northwest Pipe Fittings, Inc.		288.88					
	5336939-1	08/20/20 Freight-In		288.88		WATER	5210 430550	212	101000
47313		3282 Grizzly Fence		24,995.00					
	62273	08/25/20 Install of 6'6" wildlife fence		24,995.00*		WATER	5210 430530	937	101000
47314		3065 Chemical Montana Company		400.00					
	26222	08/21/20 Sodium Hypochlorite-5 GalPail		400.00		WATER	5210 430550	220	101000
47315		547 WY Chamber of Commerce		7,280.00					
	Launch-20-	08/27/20 Ad Expenses thru 8/20/20		7,280.00		MAP	2101 410130	398	101000
		# of Claims	29	Total:	47,442.99				

WEST YELLOWSTONE TOWN COUNCIL
Town Council Meeting
August 18, 2020

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Greg Forsythe, Travis Watt and Jeff Mathews

OTHERS PRESENT: Town Manager Daniel Sabolsky, Public Services Superintendent James Patterson, Finance Director Lanie Gospodarek, Water & Waste Water Superintendent Greg Johnson

The meeting is called to order by Mayor Jerry Johnson 6:30 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Due to the impacts of COVID-19, the meeting is being broadcast over the internet using a program called Zoom. The meeting is being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

WORK SESSION

Mayor Johnson calls the meeting to order and announces that the purpose of the work session is for a final review of the FY 2020-2021 Budget. Town Manager Daniel Sabolsky explains a chart prepared by Finance Director Lanie Gospodarek that summarizes the budgeted revenue and expenditures for FY 2020 as compared to FY 2021. The Council discusses the anticipated revenue for the Marketing and Promotions (MAP) Fund and the impact that the COVID-19 pandemic is having on resort tax revenues in general, as well as the trickle down to funds like the MAP Fund. Gospodarek explains that they have actually cut their anticipated revenue in half for the year, down from over \$4 million dollars to \$2 million, which includes the additional 1% tax for infrastructure that was passed last fall. The Council discusses the revenue and the appropriate place to reflect the additional 1% tax. The Council determines that the chart reflects the anticipated 1% twice and needs to be adjusted, but the actual budget is correct. Sabolsky also explains that due to the pandemic and reduced tax revenues, they had to take substantial funds from the projects in the capital improvement fund this year. However, as the summer proceeds and if collections rebound, they may be able to still put some money towards projects like the Frontier Trail or the casting pond, both which will be connected to the Rails to Trails project to complete the Yellowstone Shortline trail. The Council also reviews the draft capital improvement plan for FY 2021-2026. The discussion returns to the revenue and expenditures in the budget and whether the 1% is being anticipated twice. Watt explains that governmental accounting is different than business accounting and points out that the revenues include multiple sources, not just sales or taxes. The work session is adjourned at 7:40 PM.

Public Comment

No public comments are received.

Council Comments

Council Member Schmier says that there are still sandwich boards on Firehole Avenue and questions whether they have been addressed.

Council Member Watt asks if there has been any progress on the crosswalks and the potential to install flags for pedestrians to use to cross the highways. He also asks if there has been progress towards better security fencing at the main water source on the South Plateau. He also reminds the staff that they should get back to working on the purchasing policy.

Mayor Johnson says he talked to Wiley Walters about the recent sewer line backup that affected his property. The Town is taking responsibility for the issue and Water & Wastewater Superintendent Greg Johnson is working with Walters to get the bills paid.

Public Hearing: FY 2020/2021 Municipal Budget, Final Budget Hearing

Mayor Johnson opens the hearing and asks for comments on the FY 2021 Municipal Budget. Jan Neish of the Island Park News asks for clarification about the bidding for the structural repairs to the UPDL. No other comments are received.

ACTION TAKEN

- 1) Motion carried to approve Purchase Order #6917 to RDO Equipment for \$12,000 for repairs to the winter snow removal equipment. (Schmier, Watt)
- 2) Motion carried to approve the claims, which total \$155,965.19. (Watt, Mathews)
Schmier abstains from claim #47231 to Jerry's Enterprises for \$74.14 to purchase fuel and supplies.
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the Town Council Meeting & Work Session on August 4, 2020. (Watt, Forsythe)
- 4) Motion carried to approve Resolution No. 746, a resolution to set the mill levy for FY 2021 to be a total of 80.83 mills. (Watt, Schmier)
- 5) Motion carried to table Resolution No. 747, a resolution to adopt the FY 2021 Municipal Budget. (Schmier, Forsythe)
- 6) Motion carried to approve the site plan for 325 Iris Street, made by Cole Parker to build a two-story structure to be used as monthly or nightly rentals. (Forsythe, Watt)

DISCUSSION

- 5) Mayor Johnson reads the resolution but the motion is to table. Mayor Johnson explains that there were some questions earlier that they want to clarify before adopting.
- 6) Mayor Johnson explains that they have a letter from Town Engineer Dave Noel approving the project and recommending the owner be allowed to move forward.
- A) **Town Manager & Department Head Reports:** Town Manager Dan Sabolsky reports that the Parks & Recreation Advisory Board met and selected a location in Pioneer to put in the sand volleyball court. Sabolsky says that he is going to talk to representatives from events such as Kids n Snow and the Yellowstone Rod Run but then they are planning to move forward with the project. Sabolsky reports that the new security fences for Whiskey Springs should arrive this week. He reports that they are working on the Union Pacific Dining Lodge improvements and they do have cost estimates to move forward after contacting the State Historic Preservation Office for approvals. He reports that the Summer Recreation Program has concluded for the year and they miraculously made it through without any cases of COVID-19. He thanks the staff for their hard work and efforts as well as support from local businesses. Social Services is operating well and food distribution is happening. He says there has been a reduced need to help people apply for unemployment, the job board is loaded. The Chief of Police position has been posted and closes September 14, 2020. The Department Heads have also provided written reports that were sent out earlier by email. Water & Wastewater Superintendent Greg Johnson explains that the Roto Rooter bill was only sent to the Town to cover the response to the blockage and they are working to gather what they need to be prepared to respond to any other emergencies. Forsythe asks if the crack sealing project is still going to get done this year. Patterson responds that they are scheduled to come the week of August 24th.

CORRESPONDENCE

Due to COVID-19, the Yellowstone Airport will not be hosting the Christmas in August event this year. A letter was received by the Mayor and Deputy Mayor from a visitor that complained about service at a local business. An email was received today from Cole Parker in regards to dust created in the alleys and interior parks. Mayor Johnson also reports on the planning for the Montana Department of Transportation project to put in a turning lane on Highway 20 onto the Denny Creek Road. Mayor Johnson also references a letter he received personally that alleges personnel issues with the Town of West Yellowstone. He explains that he will not read the portions of the letter that pertain to specific personnel.

The meeting is adjourned. (9:15 PM)

Mayor

ATTEST:

Town Clerk



NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a formal budget hearing for the fiscal year 2020-2021 budget. Said hearing will be held during the regular Town Council meeting, Tuesday, September 1st, 2020, which begins at 7:00 PM, The hearing will be held in the Town Hall Council Chambers, located at 440 Yellowstone Avenue.

The public hearing will review revenue sources, maintenance, operation, capital projects, debt service payments and equipment purchases for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds and Agency Funds for Fiscal year 2020-2021. The Public is invited to attend, and any taxpayer or resident may be heard, for or against, any portion of the proposed budget.

The proposed final budget is available for public review at the Town Offices, located at 440 Yellowstone Avenue, West Yellowstone, Montana. Personnel at the Town Offices can be reached at 406-646-7795

The West Yellowstone Town Council will consider adoption of the proposed fiscal year 2020-2021 budget resolution and set the mill levy during a regular meeting of the Town Council on Tuesday September 1st, 2020 held at 7:00 PM at the Town Hall Council Chambers, located at 440 Yellowstone Avenue, West Yellowstone, Montana. The Public is invited to attend.

RESOLUTION NO. 746

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA, DETERMINING THE AMOUNT OF TOWN TAXES AND ASSESSMENTS FOR ALL PURPOSES, GENERAL, AND SPECIAL, TO BE LEVIED AND ASSESSED ON TAXABLE PROPERTY IN THE TOWN OF WEST YELLOWSTONE, STATE OF MONTANA, AND LEVYING AND ASSESSING SUCH TAXES, FOR THE FISCAL YEAR ENDING JUNE 30, 2021.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA.

Section 1. That pursuant to the provisions of Title 15, Chapter 10, Part 2, Section 202 and Section 420 MCA, and Title 7, Chapter 6, Part 44, Section 4451 MCA, as amended, there is hereby levied and assessed on the taxable per Centrum of the assessed value of the taxable property of the Town of West Yellowstone, State of Montana, as determined by the State of Montana, Department of Revenue, for the current fiscal year ending June 30, 2021 a tax of:

51.83 MILLS AS ALL PURPOSE LEVY

29 MILLS GENERAL OBLIGATION BOND ASSESSMENT

To be assessed on all property and improvements in West Yellowstone, Montana including property otherwise exempt from real property taxes.

FOR A TOTAL MILL LEVY OF 80.83

Section 2. That if any part of the determinations, assessments and levies herein and hereby made shall be declared invalid, unconstitutional, or against the law, the validity of any other part of this Resolution shall not be hereby affected.

Section 3. That, pursuant to the provisions of Title 7, Chapter 6, Section 4454 MCA, the Town Clerk is directed to at once certify and transmit to the County Clerk & Recorder of Gallatin County, Montana, a copy of this Resolution for the collection of the taxes herein and hereby levied, by the County Treasurer as in Chapter 6 MCA, provided.

**PASSED AND ADOPTED BY THE TOWN COUNCIL AND APPROVED BY THE
MAYOR OF THE TOWN OF WEST YELLOWSTONE, MONTANA,
THIS 1st DAY OF SEPTEMBER 2020.**

Mayor Jerry Johnson

Council Member Brad Schmier

Council Member Greg Forsythe

Council Member Jeffrey Matthews

Council Member Travis Watt

ATTEST:



Town Clerk Elizabeth Roos

STATE OF MONTANA)

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) ss:

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COUNTY OF GALLATIN

I, Elizabeth Roos, do hereby certify that I am the duly appointed qualified and acting Town Clerk of the Town of West Yellowstone, state of Montana, that as such Town Clerk, I have in my custody and am the keeper of records and minutes of the proceedings of said Town Council, that the above foregoing is a full, true, and correct, and complete copy of said Town Council's Resolution # 746, fixing, determining, assessing, and levying taxes for the said Town of West Yellowstone, for the fiscal year of said Town of West Yellowstone commencing on the first day of July 2020 and ending on the thirtieth day of June 2021 as the same is on record and on file in my office as such Town Clerk, and was passed and adopted by the said Town Council on the 18th day of August, 2020, and as approved by the Mayor of said Town of West Yellowstone on the 18th day of August 2020.

This certificate is made pursuant to the direction of said Council contained in Section 3 of said Resolution, and pursuant to the provisions of Title 7, Chapter 6, Section 4451, MCA, Title 7 Chapter 6, Section 4454, MCA and Title 7 Chapter 12 Section 4181, MCA.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of the Town of West Yellowstone, Montana, this 18th day of August 2020.

Town Clerk Elizabeth Roos



RESOLUTION NO. 747

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST
YELLOWSTONE, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA, TO
ADOPT THE BUDGET AND CAPITAL IMPROVEMENT PLAN FOR THE
FISCAL YEAR 2020-2021**

**BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF WEST YELLOWSTONE, MONTANA:**

1. That we adopt a General Fund revenue budget in a total amount of \$3,695,090 and a General Fund expenditure budget in a total amount of \$5,247,503. The Town Court Judge wages are reflected in the General Fund budget and will be hereby adopted in the General Fund budget and will be adopted along with the adoption of Resolution #747.
2. That we fully fund an unassigned fund balance as reflected in account line 1000-500601 in the General Fund, that is equal to two times the average monthly General Fund expenditure for the previous fiscal year. During Fiscal Year 2020, the average monthly expenditure was \$367,986. The unassigned fund balance is \$735,972.
3. That we adopt Special Revenue funds, revenue budget in the amount of \$3,222,765 and Special Revenue funds expenditure budget in the amount of \$3,294,406.
4. That we adopt a Debt Service funds revenue budget in the amount of \$152,500 and a Debt Service funds expenditure budget in the amount of \$111,259.
5. That we adopt a Capital Improvement Program revenue budget in the amount of \$1,000. Capital Improvement Program expenditure budget in the amount of \$1,715,840. The Capital Improvement Program funds are to be used for street and building maintenance, replacement and acquisition of equipment for the Town, and construction, remodeling and improvement of Town buildings and land or to be set aside for the future purchases. In this fiscal year, the Town has elected to fund the General Fund expenses with the unspent resources of this fund
6. That we adopt Water and Sewer Enterprise revenue budgets in the amount of \$3,191,400 and Water and Sewer Enterprise expenditure budgets in the amount of \$4,352,595.
7. That we adopt Trust and Agency revenue budgets in the amount of \$128,100 and Trust and Agency expenditure budgets in the amount of \$112,375.
8. That a copy of said Municipal Budget is attached hereto and by this reference made a part of the Resolution
#747.

**BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF WEST YELLOWSTONE, MONTANA:**

1. That we adopt the budget and work plan of the Tourism Business Improvement District (TBID) as proposed by the TBID Board for Fiscal Year 2020-2021.
2. That a copy of said budget is attached hereto and by this reference made part of the Resolution #747.

**PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF WEST
YELLOWSTONE, MONTANA, THIS 1st DAY OF SEPTEMBER 2020 AND
APPROVED BY THE MAYOR OF THE TOWN OF WEST YELLOWSTONE.**

Mayor Jerry Johnson

Council Member Greg Forsythe

Council Member Jeffrey Matthews

Council Member Brad Schmier

Council Member Travis Watt

ATTEST:



Town Clerk Elizabeth Roos



311 West Main Room 311 Bozeman, MT 59715 PH: 406-577-2541 FAX 866-847-8033

Proposed Agreement to Manage RLF Fund #2

This agreement is between the Northern Rocky Mountain Economic Development District, hereinafter referred to as NRMEDD and the Town of West Yellowstone, hereinafter referred to as Town.

The NRMEDD has been granted \$1.2 million to establish a Revolving Loan Fund (RLF) and the Town has agreed to provide up to \$90,000 in match monies that enabled NRMEDD to secure the grant.

The Town agrees to provide match money to the NRMEDD RLF account subject to the following:

1. The NRMEDD will match the Town's contribution dollar for dollar and the resulting funds will be accounted for separately by NRMEDD. The fund will be referred to as the West Yellowstone RLF Fund #2 (Fund #2).
2. The town has agreed to provide up to \$90,000. RLF loans made from Fund #2 will be approved in accordance with the Town's RLF Plan, including reviews and approval by the Town's RLF committee and loans are restricted to businesses within the approved West Yellowstone RLF area.
3. As loan repayments are repaid to Fund #2, the recaptured monies shall be returned to Fund #2 less any approved NRMEDD administrative fees. NRMEDD administrative fees shall be in accordance with, and shall not exceed, the fee structure stated in the approved NRMEDD RLF Plan.
4. A full lending cycle will be completed when the total of Fund #2 are committed. The total fund equals the Town's contribution plus the matching funds from NRMEDD. At any time after the first complete cycle the Town of West Yellowstone may request the return of its original matching monies less administrative fees. The fund shall be managed as the Town's Fund #2 in perpetuity until such time as the Town may request that its share be returned to the Town.
5. In the event Fund #2 realizes loan losses from defaulted loans etc., the parties, NRMEDD and the Town, agree to equally divide the losses and their respective balances will be reduced accordingly.
6. At any time the Town may request a financial review or accounting of Fund #2 and NRMEDD shall provide access to its books and records without delay.

"Serving Gallatin and Park Counties of Southwest Montana"