

# Town of West Yellowstone

Tuesday, September 15, 2020

West Yellowstone Town Hall, 440 Yellowstone Avenue

**The Town Council work session/meeting will be conducted virtually using ZOOM. The public may participate by connecting to zoom.us on the internet or through the Zoom Cloud Meetings app on a mobile device. Meeting ID: 893 834 1297. The meeting will open at 5:15 PM. Members of the public are requested to ensure their audio is muted during the meeting and may make comments using the “Chat” function.**

## TOWN COUNCIL MEETING

7:00 PM

Pledge of Allegiance

Comment Period,

- Public Comment
- Council Comments

Purchase Orders #6921 to T & E CAT, change injectors on 938 H Loader, \$4529.00 ∞

Claims ∞

Consent Agenda: **Minutes of the September 1, 2020 Town Council Meeting** ∞

New Business License Applications: Tidal Movements Body Works ∞

Town Manager & Department Head Reports

**Public Hearing: FY 2020/2021 Municipal Budget – Final Budget Hearing, continued from 9/1/2020**

### NEW BUSINESS

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Resolution No. 747A, Adopt FY 2020/2021 Municipal Budget (revised) Discussion/Action ∞

Marketing & Promotions Fund Award Recommendations Discussion/Action ∞

- NAIFC Ice Fishing Tournament, \$5000
- COVID-19 Recovery Campaign, Winter/Spring, \$10,000

UPDL Firehole Room and Lobby Improvements Project Discussion ∞

911 Communications Tower Discussion ∞

Correspondence/Meeting Reminders/FYI

*If viewing the agenda electronically, click the “∞” symbol to link to the associated documentation in the Town Council Packet.*



## **Policy No. 16 (Abbreviated)**

### **Policy on Public Hearings and Conduct at Public Meetings**

#### Public Hearing/Public Meeting

A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

#### Oral Communication

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command.

Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Operations Manager.

#### General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held at 12 Noon on Tuesdays and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at 646-7795.
- Official minutes of Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).

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P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE  
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date 9-10-20

Ship Via

Order No. 006921

Department Public Service

TO: T & E Cat

ADDRESS: Bozeman Mt

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
1	Change injectors on 938 H Loader

Authorized By

EDAW

Estimated Cost \$

4,529<sup>00</sup>

Requested By:

[Signature]

VENDOR COPY - White OFFICE COPY - Canary



09/11/20  
14:55:23

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 9/20

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Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47266		1089 Gallatin County Treasurer		892.00					
	August 20	08/31/20 Tech surcharge		245.00		COURT	7458 212200		101000
	August 20	08/31/20 MLEA		290.00		COURT	7467 212200		101000
	August 20	08/31/20 Public Defender		112.00		COURT	7468 212200		101000
	August 20	08/31/20 Victims Assistance		245.00		COURT	7699 212200		101000
47267		2088 Town West Yellowstone		953.05					
	08/31/20	utility chrgs, Chamber, 895		132.35		BLDGS	1000 411257	340	101000
	08/31/20	utility chrgs, UPDL, 892		86.19		BLDGS	1000 411252	340	101000
	08/31/20	utility chrgs, PS Shops, 884		38.92		BLDGS	1000 411253	340	101000
	08/31/20	utility chrgs. Povah Ctr, 887		213.00		BLDGS	1000 411255	340	101000
	08/31/20	utility chrgs, Police Dept, 886		49.76		BLDGS	1000 411258	340	101000
	08/31/20	utility chrgs, City Park, 885		135.94		BLDGS	1000 411253	340	101000
	08/31/20	utility chrgs, Library, 891		59.11		LIBBLD	1000 411259	340	101000
	08/31/20	utility chrgs, Lift #1, 903		16.81		SEWER	5310 430600	340	101000
	08/31/20	utility chrgs, Twn Hall, 921		220.97		TWNHAL	1000 411250	340	101000
47268		95 Energy West-Montana		763.59					
	08/27/20	nat gas 210361788 updl		202.33		UPDH	1000 411252	344	101000
	08/27/20	nat gas 210360293 Police		30.48		POLBLD	1000 411258	344	101000
	08/27/20	nat gas 210361746 Pub Services		20.79		STREET	1000 430200	344	101000
	08/27/20	nat gas 210361811 old firehall		20.79		PARK	1000 460430	344	101000
	08/27/20	nat gas 210363966 old bld ins		20.79		STREET	1000 430200	344	101000
	08/27/20	nat gas 210360540 library		20.79		LIBBLD	1000 411259	344	101000
	08/27/20	nat gas 210364599 Povah		226.21		POVAH	1000 411255	344	101000
	08/27/20	nat gas 210361697 Iris Lift St		38.79		PUBSVC	1000 430200	344	101000
	08/27/20	nat gas 210365425 Twn Hall		152.14		TWNHAL	1000 411250	344	101000
	08/27/20	nat gas 210361655 Mad Add Sewe		30.48		SEWER	5310 430600	344	101000
47269		2853 Two Seasons Recycling		500.00					
	20201013	08/31/20 monthly recycling		500.00		PARKS	1000 460430	534	101000
47270		266 Utilities Underground Location		23.55					
	0085359	08/31/20 excavation notifications		23.55		WATER	5210 430500	357	101000
47271		2822 ClearBlu Cleaning Services		3,450.00					
	1069	09/02/20 August 2020 - Town Hall		1,000.00		TWNHLL	1000 411250	357	101000
	1069	09/02/20 August 2020 - Library		400.00		LIBES	1000 411259	357	101000
	1069	09/02/20 August 2020 - Povah		450.00		POVAH	1000 411255	350	101000
	1069	09/02/20 August 2020- Chamber Bldng.		1,100.00		CHAMB	1000 411257	357	101000
	1069	09/02/20 August 2020 - Park Bathrooms		500.00		PARKS	1000 411253	357	101000

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47272	2421 NAPA Auto Parts	511.09					
	08/31/20 Napa Supplies - Public Works	467.73		STREET	1000 430200	369	101000
	08/03/20 NAPA supplies - F350 Sewer	34.58		SEWER	5310 430630	220	101000
	08/11/20 NAPA supplies - Sewer	8.78		SEWER	5310 430630	220	101000
47273	2813 Century Link	62.00					
	08/28/20 DSL Pub Serv Office 646-7949	62.00		ROAD	1000 430200	345	101000
47274	2558 Hebgen Basin Fire District	54,210.00					
	09/01/20 December 2019	46,877.00		FIRE	1000 420400	357	101000
	09/01/20 employee grant December 2019	7,333.00		FIRE	1000 420471	140	101000
47276	2575 WY Tourism Business Improvement	49,782.34					
	08/31/20 Collections in August 2020	49,782.34		TBID	7202 411800	540	101000
47277	2789 WEX Bank	2,216.04					
	08/31/20 07 Ford Expedition 6-54563A	42.37		WATER	5210 430500	231	101000
	08/31/20 07 Ford Expedition 6-54563A	42.37		SEWER	5310 430600	231	101000
	08/31/20 06 Dodge Durango 6-1374	31.47		PUBSER	1000 430200	231	101000
	08/31/20 17 Dodge Ram #1	233.38		POLICE	1000 420100	231	101000
	08/31/20 17 Dodge Ram #2	231.45		POLICE	1000 420100	231	101000
	08/31/20 10 Ford Expedition 6-000046	117.86*		SOCSER	1000 450135	231	101000
	08/31/20 11 Ford Expedition 6-21425A	17.01		POLICE	1000 420100	231	101000
	08/31/20 10 JD Backhoe 310SJ	61.62		STREET	1000 430200	231	101000
	08/31/20 91 Ford 6-582	69.03		STREET	1000 430200	231	101000
	08/31/20 15 Sweeper	122.56		STREET	1000 430200	231	101000
	08/31/20 SS Snow Blower Green	0.00		STREET	1000 430200	231	101000
	08/31/20 14 Water Truck	94.72		STREET	1000 430200	231	101000
	08/31/20 08 Ford Pickup 6-1450	78.93		WATER	5210 430500	231	101000
	08/31/20 08 Ford Pickup 6-1450	78.93		SEWER	5310 430600	231	101000
	08/31/20 08 GMC Pickup 6-1484	187.07		STREET	1000 430200	231	101000
	08/31/20 14 Police Interceptor	112.91		POLICE	1000 420100	231	101000
	08/31/20 15 Ford F-250	113.15		STREET	1000 430200	231	101000
	08/31/20 18 Dodge Ram-PW	237.42		STREET	1000 430200	231	101000
	08/31/20 18 Dodge Ram-Police	38.23		POLICE	1000 420100	231	101000
	08/31/20 19 Dodge Durango	144.16		POLICE	1000 420100	231	101000
	08/31/20 19 Dodge 5500	161.40		STREET	1000 430200	231	101000
47278	2845 Kastig, Kauffman & Mersen, PC	7,307.55					
	09/08/20 legal services 8/1-/31/20	7,090.00		LEGAL	1000 411100	352	101000
	09/08/20 postage/copies	13.65		LEGAL	1000 411100	870	101000
	09/08/20 travel	203.90		LEGAL	1000 411100	373	101000

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47279			42 Fall River Electric	10,002.79					
	08/20/20	PARK, old firehouse 2901001		43.50		PARK	1000 411253	341	101000
	08/20/20	povah comm ctr 4212001		223.32		POVAH	1000 411255	341	101000
	08/20/20	unmetered lights 4212004		1,451.25		STLITE	1000 430263	341	101000
	08/20/20	RR Well 4212005		313.32		WATER	5210 430500	341	101000
	08/20/20	SEWER LIFT STATION 4212006		321.28		SEWER	5310 430600	341	101000
	08/20/20	SEWER PLANT 4212007		1,499.69		SEWER	5310 430600	341	101000
	08/20/20	POLICE 4212008		127.00		POLICE	1000 411258	341	101000
	08/20/20	TOWN HALL 4212009		411.82		TWNHLA	1000 411250	341	101000
	08/20/20	ICE RINK 421010		53.07		PARKS	1000 411253	341	101000
	08/20/20	South Iris Street Well 4212013		56.30		WATER	5210 430500	341	101000
	08/20/20	MAD SEWER LIFT 4212014		79.42		SEWER	5310 430600	341	101000
	08/20/20	Hayden/Grouse Well 4212015		39.86		WATER	5210 430500	341	101000
	08/20/20	MADADD H2O Tower 4212017		54.74		WATER	5210 430500	341	101000
	08/20/20	SHOP 4212018		70.83		STREET	1000 430200	341	101000
	08/20/20	ANIMAL 4212029		50.76		ANIML	1000 440600	341	101000
	08/20/20	CLORINATOR 4212030		45.11		WATER	5210 430500	341	101000
	08/20/20	Electric Well 4212031		39.92		WATER	5210 430500	341	101000
	08/20/20	PARK 4212032		86.92		PARKS	1000 411253	341	101000
	08/20/20	UPDH 4212041		143.54		UPDH	1000 411252	341	101000
	08/20/20	SEWER TREAT SERV 4212046		4,773.72		SEWER	5310 430600	341	101000
	08/20/20	LIBRARY 23 dunraven 4212054		117.42		LIBR	1000 411259	341	101000
47280			73 Westmart Building Center	2,246.11					
	08/27/20	Street Supplies		326.94		STREET	1000 430200	220	101000
	08/27/20	Sewer Supplies		254.28		SEWER	5310 430600	220	101000
	08/27/20	Water Supplies		231.23		WATER	5210 430500	220	101000
	08/27/20	Police Supplies		21.83		POLICE	1000 420100	220	101000
	08/27/20	Town Hall Bldng Supplies		13.49		TWNHAL	1000 411250	366	101000
	08/27/20	Parks Grounds		1,200.36*		PARKS	1000 460430	365	101000
	08/27/20	Parks Supplies		163.80		PARKS	1000 460430	220	101000
	08/27/20	COVID		34.18		COVID	1000 510301	220	101000
47281			3242 Fisher's Technology	6.23					
	830664	08/25/20 copier maintenance fee		6.23		FINADM	1000 410510	356	101000
47283			E 2673 First Bankcard	105.00					
	09/02/20	Transunion-Background cks (2)		100.00		POLICE	1000 420100	398	101000
	09/02/20	City of MissoulaPKG Grge-train		5.00		DSPTCH	1000 420160	370	101000

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47284			2952 DIS Technologies	2,393.60					
	6249	09/05/20	Monthly Managed IT	763.33		IT	1000 410580	355	101000
	6006	07/17/20	Dsptch-Netmotion licensesBSecS	1,005.27*		911	2850 420750	398	101000
	5649	05/05/20	Dsptch Monthly managed IT	625.00*		911	2850 420750	398	101000
47285	E		2673 First Bankcard	3,570.89					
		08/05/20	Amazon-Vehicle inspection Rprt	112.50		STREET	1000 430200	220	101000
		08/10/20	Amazon-Driver drill tool only	88.99		PARKS	1000 460430	220	101000
		08/24/20	Smartsign-No parkingsigns	494.61		STREET	1000 430200	243	101000
		08/25/20	MMC Inc-Work on Green Blower	1,962.25		STREET	1000 430200	369	101000
		09/02/20	Idaho.gov EMV Rock&Concrete	607.26		PARKS	1000 460430	534	101000
		09/02/20	H-K Contractors-Semi end dump	305.28		STREET	1000 430200	398	101000
47286	E		2964 CITI CARDS	5,604.28					
	9662660	08/05/20	Amazon -Labels for label prin	35.60		ADMIN	1000 410210	220	101000
	59843122	08/07/20	MT Whitewater -Sum Rec	940.50		SUMREC	1000 460449	871	101000
	3889809	08/05/20	Amazon-iPhone Screen protecto	11.98		STREET	1000 430200	220	101000
	3889809	08/05/20	Amazon-iPhone Screen protecto	11.99		POLICE	1000 420100	220	101000
		08/10/20	Summer Rec Supplies	96.27		SUMREG	1000 460449	220	101000
	23503	08/11/20	Stand Up Stations-COVID	209.96		COVID	1000 510301	212	101000
	26480912	08/12/20	Gaylord Bro-Glasdoorshelves	3,648.32*		LIBRY	2220 460100	220	101000
		08/12/20	Mytana - Sewer motor	219.18		SEWER	5310 430600	212	101000
	R48332810	08/18/20	YourMembership-PolicCareerf	100.00		ADMIN	1000 410210	327	101000
	8496246	08/22/20	Amazon-Book	19.27		LIBRY	2220 460100	215	101000
	7551442	08/21/20	Amazon-Business card holder	29.89		ADMIN	1000 410210	220	101000
	4053866	08/20/20	Amazon-Wireless DoorBell	25.00		TWNHL	1000 411250	366	101000
	S014600732	08/28/20	Keller Supply Co.-Duct Fan	241.33		SEWER	5310 430630	369	101000
	39051234	08/31/20	Zoom	14.99		LEGIS	1000 410100	220	101000
47287			2546 Century Link QCC	16.00					
	141750818	09/23/20	long dist chg 406-646-7600	16.00		DISPAT	2850 420750	345	101000
47289			2813 Century Link	1,536.58					
		08/19/20	E911 Viper 255-9710	1,001.04		E911	2850 420750	345	101000
		08/19/20	E911 Viper 255-9712	24.51		E911	2850 420750	345	101000
		08/19/20	E911 Viper 646-5170	104.62		E911	2850 420750	345	101000
		08/19/20	Alarm Lines 646-5185	83.86		TWNHLL	1000 411250	345	101000
		08/19/20	Police - 646-7600	322.55		POLICE	2850 420750	345	101000

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47316	533 Market Place	107.88					
	08/08/20 Gift Certs	50.00		LEGIS	1000 410100	220	101000
	08/13/20 Gift Certs	50.00		LEGIS	1000 410100	220	101000
	08/06/20 Dispatch Supplies	7.88		DSPTCH	1000 420160	220	101000
47317	151 Gallatin County WY TS/Compost	1,507.30					
	08/31/20 Household waste Garbage	1,507.30		PARKS	1000 460430	534	101000
47318	135 Food Roundup	157.95					
	08/03/20 Sum Rec supplies	18.66		SUMREC	1000 460449	220	101000
	08/05/20 Sum Rec supplies	83.47		SUMREC	1000 460449	220	101000
	08/10/20 Sum Rec supplies	44.95		SUMREC	1000 460449	220	101000
	08/07/20 Dispatch supplies	10.87		DSPTCH	1000 420160	220	101000
47319	1864 Loomis Family Limited	2.75					
	08/12/20 Ice - COVID testing	2.75		COVID	1000 510301	220	101000
47320	2937 CINTAS First Aid & Safety	141.18					
	5028126555 08/28/20 First Aide supplies	141.18		STREET	1000 430200	220	101000
47321	783 TW Welding	17.60					
	6363 08/28/20 Angle 1x1x3/16 (16) sewer	17.60		SEWER	5310 430630	220	101000
47322	1035 Klingler Asphalt Maintenance	37,575.00					
	27802 08/27/20 Crack seal, seal coating,Twnhl	2,200.00		BARSAA	2821 430200	931	101000
	27803 08/27/20 Crack seal, seal coatingCofC	9,700.00		BARSAA	2821 430200	931	101000
	27804 08/27/20 Crack seal, seal coatingSenCtr	5,200.00		BARSAA	2821 430200	931	101000
	27805 08/27/20 Crack sealing Mad Add	20,475.00		BARSAA	2821 430200	931	101000
47323	3243 Susan Swimley	536.50					
	10579 08/03/20 Moonrise realinment meeting	360.75		LEGAL	1000 411100	352	101000
	10579 08/18/20 Moonrise zoning application	138.75		LEGAL	1000 411100	352	101000
	10579 08/20/20 Telephone call re: application	37.00		LEGAL	1000 411100	352	101000
47324	2214 MMCT & FOA	150.00					
	07/01/20 Membership Dues Roos	50.00		ADMIN	1000 410210	335	101000
	07/01/20 Membership Dues Gospodarek	50.00		FINADM	1000 410510	335	101000
	07/01/20 Membership Dues Russell	50.00		FINADM	1000 410510	335	101000

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47325	1828 CMI, Inc. 8035091 08/04/20 Breathalyzer gas	209.11 209.11		POLICE	1000 420100	220	101000
47326	65 T & E 42C078158 08/20/20 Pump 938 H Loader 42C078056 08/14/20 Adapter 938 H Loader	603.81 544.99 58.82		STREET STREET	1000 430200 1000 430200	369 369	101000 101000
47327	379 Energy Laboratories, Inc 339138 09/01/20 WW Influent 340323 09/04/20 WW Effluent	268.25 196.25 72.00		SEWER SEWER	5310 430600 5310 430600	357 357	101000 101000
47328	3280 Fall River Propane 54372 09/01/20 Tank rental fee	120.00 120.00		WATER	5210 430500	341	101000
47329	2268 Myslik, Inc. 0901202 09/01/20 Cutter drum bushing Blower1 09012oToWy 09/01/20 Brake Assembly Blower 2	1,921.83 1,311.40 610.43		STREET STREET	1000 430200 1000 430200	369 369	101000 101000
47330	2099 Quick Print of West Yellowstone 08/13/20 FedEx to Yeakey to be reimburs	63.67 63.67		ADMIN	1000 410210	311	101000
47331	3179 Yellowstone Point S 13535 08/19/20 Flat Repair	30.00 30.00		STREET	1000 430200	231	101000
47332	40 Jerry's Enterprises 08/31/20 Equipment fuel 08/13/20 Ice water sample 08/11/20 Sewer supplies - Coke 08/31/20 Ice Sewer samples 08/31/20 Ice - COVID samples 08/31/20 discount taken 081820-02 08/18/20 Help fund voucher 081420 08/14/20 Help fund voucher 081020-01 08/10/20 Help fund voucher	191.59 82.93 2.86 4.58 11.44 17.16 -2.38 25.00 25.00 25.00		STREET WATER SEWER SEWER COVID SEWER HELP	1000 430200 5210 430500 5310 430600 5310 430600 1000 510301 5310 430600 7010 450135	231 357 220 357 220 357 231	101000 101000 101000 101000 101000 101000 101000 101000 101000 101000
47333	764 General Distributing Co. 910129 08/31/20 Welding Supplies	55.18 55.18		ROAD	1000 430200	220	101000
47334	309 PJ's Plumbing & Heating 99002600 06/04/20 Kitchen UPDL leak 99002600 06/15/20 Tunnel UPDL leak 99002600 06/16/20 E side Irrigationbox UPDL le 99002600 07/23/20 Bar faucet UPDL 99002600 07/31/20 Additional Helper UPDL	2,430.00 200.00* 910.00* 520.00* 240.00* 560.00*		UPDL UPDL UPDL UPDL UPDL	1000 411252 1000 411252 1000 411252 1000 411252 1000 411252	357 357 357 357 357	101000 101000 101000 101000 101000

09/11/20  
14:55:23

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 9/20

Page: 7 of 8  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
47335		254 Firehole Fill Up/Economart		15.08					
	1714256	08/03/20 Fuel		4.58		STREET	1000 430200	231	101000
	1714459	08/27/20 Propane		10.50		STREET	1000 430200	231	101000
47336		3116 R & R Lock and Key, LLC		1,010.00					
	2264	07/03/20 CHP Bldg-re-pinftrtdr&Wdr		1,010.00*		CHP	1000 411251	366	101000
47337		1454 Bozeman Chronicle/Big Sky		1,380.89					
	082027780	08/27/20 Ad for Chief of Police		853.00		ADMIN	1000 410210	327	101000
	082027780	08/28/00 Notice of Public hearing		63.00		ADMIN	1000 410210	327	101000
	082028367	03/31/20 from 3/20 Ssnal Full Rec cn		464.89		ADMIN	1000 410210	327	101000
47338		2948 Montana Department of		408.24					
	RFI-20-284	07/16/20 Docs for Area arnd Sewer l		408.24		SEWER	5310 430600	870	101000
47339		951 Barnes & Noble		399.39					
	4026569	08/29/20 books		107.17		LIBRY	2220 460100	215	101000
	4026570	08/29/20 books		191.96		LIBRY	2220 460100	215	101000
	4026579	08/29/20 books		100.26		LIBRY	2220 460100	215	101000
47340		2736 Outside		19.95					
	09/01/20	Subscription renewal		19.95		LIBRY	2220 460100	215	101000
47341		2997 The New Yorker		149.99					
	09/01/20	Subscription Renewal		149.99		LIBRY	2220 460100	215	101000
47342		2740 Fly Fisherman		27.00					
	09/01/20	Subscription Renewal		27.00		LIBRY	2220 460100	215	101000
47343		2 Forsgren Associates P.A.		26,296.94					
	120329	08/25/20 Gen Engineering Sidewalk/Cross		4,403.75		PLAN	1000 411000	354	101000
	120329	08/25/20 UPDL Task order#4		21,031.25		RESENG	1000 411040	354	101000
	120329	08/25/20 Water-Misc Engineeringsupport		545.00		WATER	5210 430500	354	101000
	120329	08/25/20 SubmersibleSewagepumpCOVID		316.94		COVID	1000 510301	212	101000
		# of Claims	49	Total:	221,949.77				
		Total Electronic Claims			9,280.17	Total Non-Electronic Claims			212669.60



WEST YELLOWSTONE TOWN COUNCIL  
**Town Council Work Session & Meeting**  
**September 1, 2020**

COUNCIL MEMBERS PRESENT: Jerry Johnson, Brad Schmier, Greg Forsythe, Travis Watt and Jeff Mathews

OTHERS PRESENT: Town Manager Daniel Sabolsky, Public Services Superintendent James Patterson, Finance Director Lanie Gospodarek, Water & Waste Water Superintendent Greg Johnson

The meeting is called to order by Mayor Jerry Johnson 6:30 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

Due to the impacts of COVID-19, the meeting is being broadcast over the internet using a program called Zoom. The meeting is being recorded.

The Treasurer's Report with corresponding banking transactions is on file at the Town Offices for public review during regular business hours.

### **WORK SESSION**

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Mayor Johnson calls the meeting to order and explains that the purpose of the meeting is to review the final budget for FY 2021. Finance Director Lanie Gospodarek presents a new format to show the budget. She briefly describes the general fund and what is included in each department of the Town. Gospodarek answers Mayor Johnson's question about the Sewer and Water Funds, which are not funded through the General Fund, they are Enterprise Funds. The Council asks various questions about the funding sources for the general fund. The group specifically discusses how much money from the resort tax fund should come out of the Resort Tax fund to support the General Fund. Gospodarek explains that there are other expenditures that come out of the Resort Tax Fund including transfers to the MAP Fund, a match for the BARSAA grant, property tax relief, and a cushion to allow for the possibility of collecting more than they anticipate. Forsythe clarifies that the risk share for Community Health Partners (CHP) is a separate line in the Legislative budget, separate from other grants such as support for the Chamber, the West Yellowstone Foundation Bus, and 4<sup>th</sup> of July fireworks. Gospodarek explains that the Special Revenue Funds are established by the source of the revenue, meaning the revenue can only be used for specific purposes. They briefly discuss the CDBG money in the Revolving Loan Fund (RLF) and Mayor Johnson notes that they have only allocated \$75,000 and they are going to discuss allocating up to \$90,000 for the match through the Economic Development Administration. Gospodarek acknowledges that they will have to amend the budget if the Council allocates \$90,000. They also discuss the line of credit through Madison Valley Bank that was established to cover the design and engineering fees for the new wastewater treatment facility. Gospodarek explains that they have also placed \$300,000 from the sewer fund to add to the \$900,000 for development of the infrastructure in the 80 acres. They briefly review the debt service for the General Obligation bond, which is generated through property tax. The Capital Fund was greatly reduced this year because of the pandemic and all the expenditures are transfers to the General Fund. They also discuss the Water Enterprise Fund and Gospodarek points out a couple additions to this fund. Gospodarek also explains that the Community Help Fund and the Tourism Business Improvement District (TBID) are now set up as Trust & Agency Funds. She explains that the auditors recommended changing the TBID from a Special Revenue fund to Trust & Agency fund after the most recent audit.

The work session is adjourned at 7:30 PM, the regular meeting starts at 7:40 PM.

### **Public Comment Period**

Dr. Jane Gillette, House District 64, comments that in regards to a discussion at a previous meeting, she had an opportunity to talk to Chuck Tooley of the Montana Department of Transportation about a toilet vault at the truck pullout. She says that its not a particularly difficult process but the Town would need to support it and an environmental review would be required. Town Manager Dan Sabolsky adds that he discussed it with US District Ranger Jason Brey, who has actually mapped all the places that excrement was located in the area! So they are also looking closely at what could be done to alleviate the problem.

Fire Chief Shane Grube addresses the Council about a proposal to put up a new radio tower behind the Police Station. He says that considering that the tower would be located in the historic district, they are contacting the State Historic Preservation Office (SHPO) about that and they may also have to reduce the proposed height to comply with the code. Grube also reports that he checked with the Gallatin County Health Department and they have tracked 64 total cases of COVID-19 in the West Yellowstone area since the pandemic started and there is currently one active case.

### **Council Comments**

Schmier asks about the sandwich boards on Firehole Avenue and Sabolsky responds that Patterson has been checking on that issue but he needs to follow up. Schmier mentions that there is a property on Firehole Avenue that is accumulating a lot of new junk and some of it appears to be on public property. Mayor Johnson mentions that long-time resident Lorna Weary passed away a few weeks ago.

### **ACTION TAKEN**

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- 1) Motion carried to approve Purchase Order # to T & E Equipment for \$6560.00 for repairs and maintenance to the 938 Cat Loader. (Forsythe, Watt)
- 2) Motion carried to approve the claims, which total \$47,442.99. (Watt, Mathews)
- 3) Motion carried to approve the Consent Agenda, which includes the minutes of the August 18, 2020 Town Council Work Session & Meeting. (Schmier, Mathews)
- 4) Motion carried to approve Resolution No. 746, a resolution setting the mill levy for FY 2020/2021, contingent upon approval by the Town Attorney. (Forsythe, Watt)
- 5) Motion carried to approve Resolution No. 747, a resolution adopting the FY 2020/2021 Municipal Budget. (Watt, Mathews)
- 6) Motion carried to approve the Revolving Loan Fund match of up to \$90,000 to the EDA grant and agreement with the NRMEDD, contingent upon approval by the Town Attorney. (Forsythe, Watt)
- 7) Motion carried to approve the contract to for services with Christensen & Prezeau to conduct a harassment investigation. (Watt, Mathews)

**Public Hearing: FY 2020/2021 Municipal Budget – Final Budget Hearing**, continued from August 18, 2020. Mayor Johnson opens the hearing and reads the hearing notice. They hearing was noticed four times in the Bozeman Daily Chronicle. No public comment is received.

### **DISCUSSION**

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- A) **Town Manager & Department Head Reports:** Town Manager Daniel Sabolsky asks Town Engineer Dave Noel to cover multiple comments. Noel explains that they have collected enough data from the current wastewater treatment facility for him to be comfortable enough to proceed with the design of the new facility. Mathews asks what the timeframe is now, noting that they thought they would sample all summer. Noel responds that looking at the June, July and August data, they can track the concentration and volume and believe they have enough information to proceed. Mathews asks if they will be able to start construction next summer. Noel answers that would be extremely aggressive. Noel also reports that they heard back from SHPO regarding the structural repairs at the Union Pacific Dining Lodge and they recommended the more expensive timber replacement approach. He says he will put together a bid package, hopefully by the end of the week. Sabolsky reports on the Yellowstone Shortline Trail project project, fueled by strong fund-raising, expect to start the trail project next summer. He reports that Little Rangers Childcare Center is going to be closed until September 11. He says

they were able to budget some money to work on the Town portions of the project this year. The Recreation Program is working on fall soccer and flag football programs, with some help from Adin Brown. She is also working on cooking classes and possibly Zumba classes. Sabolsky also distributes a short report from the Social Services Department. Finance Director Lanie Gospodarek mentions the Municipal Town Hall programs that are being conducted by the MMIA and MLCT. Johnson questions if the Yellowstone Shortline project is taking precedence over the casting pond project, which they have been working on for several years. He says he does not like that the newer project is jumping in front of the casting pond. Sabolsky says that they have talked about this in several meetings and he points out that the trail will connect the two projects. He says that if they approve the budget tonight, there is \$47,000 in the budget for the trail project. Forsythe points out that the Yellowstone Shortline Trails project is nearly 100% funded but the casting pond project has not accumulated enough donations to get it done. Sabolsky says they are trying to figure out grant or maybe CDBG money to pay for the casting pond. He says that the portion of the Yellowstone Shortline Trail that is funded is outside of Town, not in Town. Sabolsky says that the promoters of the casting pond project have approached the Yellowstone Foundation about being the fiduciary agent. There is debate about one project taking precedence over the other, Sabolsky says he will get both projects done. Mathews asks about chlorinating the water. Sabolsky says that they only chlorinate when there is a presence of e-coli or they need to flush the tank.

- 4) Town Clerk Liz Roos explains that this resolution was approved at the last meeting, but it was subsequently determined that the MCA codes cited in the resolution had been repealed and some other minor formatting issues.
- 5) Gospodarek explains that this resolution was tabled at the last meeting. Since then they did update the water and sewer funds budgets cited in the resolution as well as some formatting issues.
- 6) The Council discusses the proposal to use money from the Revolving Loan Fund to match a grant from the Economic Development Administration grant. Mathews questions how using the RLF money to match the EDA grant meetings the goals of the RLF program and the discussion about using the money to fund the casting pond. Sabolsky explains that they are just proposing to use \$90,000 from the RLF to basically double the amount of money available. He says that its possible that the proponents of the casting pond project could apply for the money through a foundation or non-profit entity. The Northern Rocky Mountain Economic Development District (NRMEDD) would manage the fund and lending it out would only be done in accordance with the West Yellowstone RLF program.
- 7) The next item on the agenda is a contract for services with Christensen & Prezeau regarding an employee grievance. Mayor Johnson finds that the rights of individual privacy outweigh the public's right to know and closes the meeting to the public at 8:45 PM. They return to open session at 9:10 PM. Forsythe says he did not like how this process has been handled.

The meeting is adjourned. (9:15 PM)

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Mayor

ATTEST:

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Town Clerk



# Town of West Yellowstone Business License Application

Business Name: Tidal Movements Body Works, pllc  
 Applicant: Ashlie Nachrigal  
 Contact Person: Same As Above  
 Mailing Address: PO Box 316 West Yellowstone, MT 59758-0316  
 Physical Address of Business: 125 Madison Ave West Yellowstone, MT 59758  
 Phone Number: 406 580-2504 Fax Number: N/A  
 Email Address: Ashlie@tmbulle.com Website: N/A

Signature of Property Owner of Record: Adrian Withrow

Subdivision: N/A Madison Crossing Building/Old Town  
 Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Zoning District, please mark one:

- B-3 Central Business District (Old Town)
- B-4 Expanded Business District (Grizzly Park)
- E-2 Entertainment District (Grizzly Park)
- PUD Planned Unit Development (Grizzly Park)
- Residential Districts, Home Occupations Only (Mad Add)
- New Business
- Change of Location
- Transfer of Ownership
- Name Change

- Is this business licensed by the State of Montana?  Yes  No
- Appropriate Town/County/Health Dept approvals (if applicable)  Yes  No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)?  Yes  No

**Type of Business** Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

Adding Retail Sales to existing business.

Business License Fee: \$ 500<sup>00</sup>  
 Resort Tax Bond: \$ 500<sup>00</sup>  
 Total Amount Due: \$ 550<sup>00</sup>

Ashlie Nachrigal  
Signature of Applicant

Ashlie Nachrigal  
Signature of Applicant

01 September, 2020  
Date

FOR OFFICE USE ONLY			
Date Approved: _____	<input type="checkbox"/> Town Council	<input type="checkbox"/> Administration	_____
Date <u>9/1/20</u>	Check # <u>1106</u>	Amount \$ <u>550.00</u>	License # _____
SCN _____	BLP _____	STX _____	RDX _____



## NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a formal budget hearing for the fiscal year 2020-2021 budget. Said hearing will be held during the regular Town Council meeting, Tuesday, September 15th, 2020, which begins at 7:00 PM, The hearing will be held in the Town Hall Council Chambers, located at 440 Yellowstone Avenue.

The public hearing will review revenue sources, maintenance, operation, capital projects, debt service payments and equipment purchases for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds and Agency Funds for Fiscal year 2020-2021. The Public is invited to attend, and any taxpayer or resident may be heard, for or against, any portion of the proposed budget.

The proposed final budget is available for public review at the Town Offices, located at 440 Yellowstone Avenue, West Yellowstone, Montana. Personnel at the Town Offices can be reached at 406-646-7795

The West Yellowstone Town Council will consider adoption of the proposed fiscal year 2020-2021 budget resolution and set the mill levy during a regular meeting of the Town Council on Tuesday September 15th, 2020 held at 7:00 PM at the Town Hall Council Chambers, located at 440 Yellowstone Avenue, West Yellowstone, Montana. The Public is invited to attend.

# **RESOLUTION NO. 747A**

## **A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA TO ADOPT THE BUDGET FOR THE FISCAL YEAR 2020-2021**

### **BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA:**

1. That we adopt a general fund revenue budget in a total amount of \$3,695,090 and a General Fund expenditure budget in a total amount of \$5,247,503. The Town Court Judge wages are reflected in the general fund budget and will be hereby adopted in the general fund budget and will be adopted along with the adoption of Resolution #747A.
2. That we fully fund an unassigned fund balance as reflected in account line 1000-500601 in the General Fund, that is equal to two times the average monthly General Fund expenditure for the previous fiscal year. During Fiscal Year 2020, the average monthly expenditure was \$367,986. The unassigned fund balance is \$735,972.
3. That we adopt Special Revenue funds revenue budget in the amount of \$3,816,097 and Special Revenue funds expenditure budget in the amount of \$3,456,172.
4. That we adopt a Debt Service funds revenue budget in the amount of \$152,500 and a Debt Service funds expenditure budget in the amount of \$111,259.
5. That we adopt a Capital Improvement Program funds revenue budget in the amount of \$1,000. Capital Improvement Program funds expenditure budget in the amount of \$1,715,840. The Capital Improvement Program funds are to be used for street and building maintenance, replacement and acquisition of equipment for the Town, and construction, remodeling and improvement of Town buildings and land or to be set aside for the future purchases. In this fiscal year, the Town has elected to fund the General Fund expenses with the unspent resources of this fund
6. That we adopt Water and Sewer Enterprise revenue budgets in the amount of \$3,191,400 and Water and Sewer Enterprise expenditure budgets in the amount of \$4,394,945.
7. That we adopt Trust and Agency revenue budgets in the amount of \$128,100 and Trust and Agency expenditure budgets in the amount of \$112,375.
8. That a copy of said budget is attached hereto and by this reference made a part of the Resolution #747A.

**BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF WEST YELLOWSTONE, MONTANA:**

1. That we adopt the budget and work plan of the Tourism Business Improvement District (TBID) as proposed by the TBID Board for Fiscal Year 2020-21.
2. That a copy of said budget is attached hereto and by this reference made part of the Resolution #747

**PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF WEST  
YELLOWSTONE, MONTANA, THIS 15th DAY OF SEPTEMBER 2020 AND  
APPROVED BY THE MAYOR OF THE TOWN OF WEST YELLOWSTONE.**

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Mayor Jerry Johnson

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Council Member Greg Forsythe

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Council Member Jeffrey Matthews

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Council Member Brad Schmier

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Council Member Travis Watt

ATTEST:



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Town Clerk Elizabeth Roos

**Town of West Yellowstone  
Marketing and Promotion Fund Advisory Board (MAPFAB)  
Recommendation to Town Council for Award Approval**

Event or Project Applicant: W. Yell./Hebgen Lake Ice Fishing Tournament Committee  
Event or Project Name: W. Yell./Hebgen Lake Ice Fishing/ NAIFC Tournament  
Date Submitted: 8.24.20  
Date Approved by MAPFAB: 9.10.20  
Requested Funding Amount: \$5,000  
Approved Funding Amount: \$5,000  
Comments: None

Recommendation submitted by: John M. Greve, MAPFAB Secretary

- This MAP Fund Award Recommendation is approved by the Town Council
- This MAP Fund Award Recommendation is not approved by the Town Council

\_\_\_\_\_ Date: \_\_\_\_\_

Comments:

Copy 1 – Town Clerk  
Copy 2 – Town Council  
Copy 3 – MAP Fund Advisory Board

**THE BUSINESSES OF WEST YELLOWSTONE  
MARKETING AND PROMOTION (MAP) FUND  
APPLICATION COVER PAGE**

**Applicant Information**

*Applicant Individual or Organization:* West Yellowstone/Hebgen Lake Ice Fishing Tournament Committee

*Event or Project Contact Person:* Wendy Swenson & Garret Ostler

*Address:* PO Box 458, West Yellowstone, MT 59758

*Phone:* 406-570-2417 (Wendy) / 801-721-4435

*Email:* Wswenson01@gmail.com

**Application Submission Date:** August 24, 2020

**Event or Project Information**

*Event or Project Name:* West Yellowstone/Hebgen Lake Ice Fishing and NAIFC Tournament

*Location of Event or Project:* Hebgen Lake, various hotels and restaurants in West Yellowstone (seminars and meals)

*Date(s) of Event or Project:* January 8-10, 2021

*Estimated Total Event or Project Cost:* \$32,250.00  
(including in-kind and volunteer time)

*MAP Fund Amount Requested:* \$5,000.00

## Section 1. Proposed Event or Project Summary

The purpose of this project is to hold the 10th annual Ice Fishing Tournament to **continue to build this regional/national event**. We again will engage the NAIFC to market/promote and administer the national tournament, seminars/workshops and kid's camp using its established procedures ensuring visibility and credibility to this national competitive event. The vision is for West Yellowstone to hold an annual ice fishing festival year after year that will bring established ice anglers to town AND provide activities that will introduce more people to the sport, developing an additional market for West Yellowstone. In all materials distributed through shows, radio talk show interviews, the NAIFC TV episodes, news releases and interviews, **we promote West Yellowstone as a base camp for all types of activities throughout the winter months, in addition to ice fishing.**

*Due to Covid-19, there may be special restrictions and protocols put in place locally, regionally or by the state depending on the phase of re-opening and county health department requirements. A plan will be submitted to the Gallatin Co. Health Department prior to the event. Montana FWP has approved the permit and we have full support from Kirkwood Marina ownership. Examples of changes may include the rules meeting being held virtually (like summer tournaments are now in some locations), smaller/staggered groups for Kids Camp, etc.*

The goals we have set for the coming year are to:

- Maintain the number of registered teams 60-80 teams with 75% from out of town
- Maintain the number of participants in the Kids Ice Camp, maintaining the percentage from out of town (70%+).
- Maintain the number of tournament sponsors that use materials and channels provided by the Tournament project to market their properties directly to potential visitors. There is clear evidence that this increases the number of visitors and the revenue any single property realizes from the event.
- Continue to partner with the Kids'N'Snow program through cross-promotion on our tournament website, in editorial, promotional, and publicity efforts, and by sharing ad placement and creative costs where applicable.
- Partner with other tourism marketing organizations and related businesses to increase the amount of media coverage and publicity that we can bring to West Yellowstone. Maintain or increase the excellent print, radio, on-line, and television coverage we have received in past and expand editorial features from outdoor writers and publications.
- Maintain local business support at a minimum of \$3000.
- Maintain at least 3 corporate sponsors/partners who each commit financial support.

Finally, another of our goals continues to be to expand signature sponsorships and demonstration events from the leading equipment manufacturers in the country. Obtaining these sponsorships is a multi-year process. Clam, Scheel's, Bob Wards, NAIFC and other national companies continue to support this event with experts, equipment and donations, as well as monetary support.

## Section 2. Proposed timeline

The 2021 event will take place on January 8-10th, the weekend prior to the Martin Luther King Day 3-day weekend. The Friday and Saturday evening sessions and the Sunday Weigh-in and Awards are held in West Yellowstone, encouraging overnight stays and meals in town.

The tournament will be the same as in past years (subject to Covid-19 protocols), administered by the NAIFC according to its established procedures. The seminars/workshops and demonstrations will be a joint effort by the NAIFC, as it has done in previous years, and other major sponsors that will demonstrate their products and provide additional fun activities for participants, including families.

A preliminary schedule of events for the weekend:

### Friday, January 10

5-9 pm Junior Division rules meeting, Social Hour, Meals and Shopping at Various Businesses in Downtown West Yellowstone

### Saturday, January 11

8-11 am Junior Tournament & Pro Pre-fishing, Kirkwood Marina, Hebgen Lake

10 am-2 pm NAIFC Kids Camp (Holiday Inn & Hebgen Lake)

Meals and Shopping at Various Businesses in Downtown West Yellowstone

5-7 pm Team Dinner & Networking with Product Reps, Holiday Inn Conference Center

7-8 pm NAIFC Team Rules Meeting, Holiday Inn Conference Center

8-9:30 pm Calcutta, Holiday Inn Conference Center

### Sunday, January 12

7am-1:05 pm NAIFC Tournament, Kirkwood Marina, Hebgen Lake

2:30 pm NAIFC Weigh-in and Awards, Holiday Inn Conference Center, West Yellowstone

### Section 3. Proposed Budget

The event will be funded by a combination of business sponsors, marketing and promotions grants, as well as additional fund-raising. (Please see budget in Section 6). Our goal is to increase industry corporate support while maintaining local business support at a minimum of \$3000 and with local snowmobile enthusiasts continuing to provide observers-on-snowmobiles during the tournament on Sunday.

- The West Yellowstone Chamber will continue as the fiscal sponsor for this event handling the management of our funds.
- Solicitation for other funding has just started; we are requesting the following for the 2021 event:
  - Business Sponsorship: \$8,500
    - Support from *Northwestern Energy, Cardinal Distributing/Big Sky Brewing, etc*
    - *Continued significant in-kind contributions*
    - *Commitment from Clam Outdoors, the country's largest ice fishing equipment company*
    - *Addition and continued support of a regional sporting goods retailers including, but not limited to, Bob Wards corporation, regional Sportsman's Warehouse stores and the Billings Scheel's store*

- Grants & Marketing Funds: \$10,000

The FY21 West Yellowstone CVB Marketing Budget has received approval for a project to support this tournament and destination ice fishing in the amount up to \$2,000, which will be used for a variety of advertising platforms including web advertising, print, and social media.

**We are asking MAP to participate in funding \$5,000 for the following marketing components:**

- **Working with NAIFC on regional and national news releases and collateral materials** targeted to ice fishing enthusiasts including furnishing content, images, and costs to produce and distribute, fishing and recreation shows in the Midwest.
- **Regional advertising and promotion in conjunction with the other marketing funds.**  
Banner ads and links on specific ice fishing/winter fishing informational websites, ice fishing equipment sponsors, ice fishing/winter fishing forums/ blogs including: iceshanty.com (national focus), ice-fishing-central.com (Midwest focus), [www.bigfishtackle.com](http://www.bigfishtackle.com) (MT, ID, UT focus), icefishing247.com (national focus), Icemen.com (national), icefishingchat.com (regional), Bismanonline (ND & SD focus). Targeted Facebook advertising campaigns to specific activity likes in the following states: UT, ID, WY, MT, ND, SD, OR, WA, MN, WI, IA, MI
- **Social media paid ads** targeting ice fishing interests in conjunction with the other marketing funds.
- **Website updates and e-blasts** to existing subscriber bases working with the West

Yellowstone Chamber. Print including posters and signage, flyers for distribution at shows attended by our partners promoting other winter segments.

## Section 4. Publicity, Promotion, & Marketing

We have realized great success from our various online advertising and participation in ice fishing blogs, which will be continued. Also, we are continuing to work closely with NAIFC on national and Midwest advertising. In addition, “personality-based” promotion on radio and in-person will be leveraged again this year to generate publicity.

A marketing plan for this year includes both national NAIFC components and our own efforts. Please see Attachment #2 for more detail regarding this schedule.

## Section 5. Application Review Criteria

- ***What are the economic, cultural, social and/or aesthetic impacts and benefits of your event or project on visitors, residents, businesses, organizations or other interests in the community and surrounding area?***

This event is establishing West Yellowstone as an exciting, prime location for winter fishing in the western United States building on its other diverse winter offerings for individuals and families. The timing—early winter—fills a void of other winter activities or events, bringing in ice fishing competitors, their families and friends as well as people interested in learning more about the sport at a time when West Yellowstone needs it. In addition, NAIFC studies show that many tournament participants visit the location 1-3 times in a year, besides the tournament weekend, to scout the lake. The best fishing seasons for Hebgen Lake are shoulder season months, when West Yellowstone also has a need to expand business.

This event has been designed to spread the activities among many local businesses not just a few. Obviously, the hotels and restaurants in West Yellowstone and Hebgen Lake benefit directly. In recent years over 75% of the tournament teams were “not local” and needed overnight accommodation, reporting that they stayed in 9 different lodging properties and at least 9 different restaurants. Average stay for this event is about 2 nights, with a little over half of the teams who rented lodging staying for 3-5 nights. In addition, based on the sign-up sheets at the Kids Ice Camp held in conjunction with the tournament, 90% of the participants were from out of town with 70% from locations far enough away to require a night’s stay in West Yellowstone.

In addition, the operators of entertainment/activity services are able to promote and generate business from this new source of visitors. Besides fishing, socializing topped the list of other activities while they were here with snowmobiling/snowcoach coming in second followed by a

variety of local activities (skiing, hiking, Kids'N'Snow, shopping, movies and GWDC). This additional economic activity during this slower time of year helps not only the business operators but also the employees who depend on regular work from these employers.

Our Kids Camp participation in 2020 saw over 40 children and their families take the ice.

**Ice Fishing continues as a growing segment of the outdoor sports market thereby offering West Yellowstone a broad and growing competitor base to draw from and an even larger market segment to promote into.** New teams with minimal equipment are competitive from the get-go. That ease of entry into tournament fishing is just one of the reasons NAIFC Qualifiers remain approachable for newcomers and have such wide appeal.

Tournaments like this around the country have been recorded to bring in \$30,000+ of revenue during the week surrounding the event.

### **Lodging**

In 2020, approximately 75% of the teams and staff were not "local" and needed overnight accommodations. Our tracking shows competitors' length of stay varies from 1-5 nights, with an average stay of 2 nights. The event had over 60 registered teams. The split between new and returning teams was more even this year. They stayed at 8 different lodging properties and ate at at least 9 different restaurants.

**• *Has your organization received MAP funding in the past? If so, how many times and for what event(s) or project(s)? Have all vendors and expenses been paid associated with the event(s) or project(s)?***

The event received \$3,750 from MAP in 2012 and 2013, \$3,250 in 2014; \$3,500 in 2015 and 2017; \$5,000 in 2018; and \$7,500 in 2019.

All vendors and expenses have been paid and reports are on file.

**• *Can your event or project proceed without MAP funds?***

Not without other donors surfacing that covers expenses for the event. However, as those corporations are considering their participation and support for this event, they look to the commitment of the local community. Continued support from the Businesses of West Yellowstone persuades these national and regional companies that this is a good community to work with as they decide how to build their presence in the Rocky Mountain West. In addition, we still need some community funding to promote this event and many of the sources for those funds are no longer available.

The conclusion is that spending money on marketing is the better approach, which brings as many or more teams to the area AND promotes West Yellowstone for all its winter appeal as well.

• ***How will you acknowledge the receipt of MAP funds as a funding source for your event or project?***

We will include the “Businesses of West Yellowstone” support and logo on all event signage, website, advertising, promotional, and publicity efforts.

## Section 6 Application Supporting Documentation

<b>Project Budget</b>			
<b>WY/Hebgen Lake Ice Fishing Tournament 2021 Preliminary Budget</b>			
<b>Revenues</b>			<b>2020 Budget</b>
Community Fund Grants (MAP, WYF, etc)			\$10,000
Corporate Sponsorships			\$8,500
Business Sponsorships (local)			\$3,000
Fundraising Donations			\$200
Net Calcutta			\$750
In-Kind Donations & Time			\$13,250
	<b>Total</b>		<b>\$35,700</b>
<b>Expenses</b>			
NAIFC Fee (includes some marketing)			\$7,000
Advertising/Promotion/Publicity			\$5,000
Marketing & Impact Tracking			\$300
Fishing Signage & Site Prep			\$1,700
Snow Removal, Trash & Potties			\$1,920
Rooms for NAIFC			\$900
Room and Supplies			\$1,400
Meals for Saturday Participants			\$2,500
Meals & Supplies for Kids Seminar			\$400
Postage, Printing, Supplies			\$400
Committee Volunteer Time			\$7,500
Volunteers for Event			\$2,000
Fuel & Equipment for Event			\$500
Insurance-NAIFC provided			
Fiscal Sponsor Fee (Calcutta Donation)			\$750
	<b>Total</b>		<b>\$32,250</b>
<b>Starting Balance (Rollover from 2020)</b>			<b>\$4,800</b>

## Marketing

Marketing Segments	Description of Marketing/Advertising	Amount	Partner/ contributor
<i>Digital and Internet</i>	NAIFC Website Links	\$ 1,000.00	NAIFC/MAP
	e-blasts to subscriber lists from: specific ice fishing websites sporting goods retailers; our existing database of previous tournament participants and others who expressed interest but could not make it; previous Kids'N'Snow fishing camp participants; the Chamber database; database of snowmobile and fishing clubs.	\$ 100.00	Event sponsors/WY Chamber ACC
	Banner ads and links on specific ice fishing/winter fishing informational websites, ice fishing equipment sponsors, ice fishing/winter fishing forums/ blogs including: iceshanty.com (national focus), ice-fishing-central.com (Midwest focus), <a href="http://www.bigfishtackle.com">www.bigfishtackle.com</a> (MT, ID, UT focus), icefishing247.com (national focus), Icemen.com (national), icefishingchat.com (regional), Bismanonline (ND & SD focus). Targeted Facebook advertising campaigns to specific activity likes in the following states: UT, ID, WY, MT, ND, SD, OR, WA, MN, WI, IA, MI	\$ 3,000.00	WY Chamber ACC/ MAP
	Blogs, forum updates, and social media posts and comments in various ice fishing, winter destination marketing, and tourism websites, forums, and social media websites. On-line postings in calendar of events regionally and nationally. Local event listings on calendars (WYCC and TBID).	\$0.00	Hours contributed by volunteers; working in conjunction with WYCC, TBID, and other websites and social media hosts.
	Updates to website information <a href="http://www.westyellowstoneicefishingtournament.com">www.westyellowstoneicefishingtournament.com</a> ; website content, photos, and linking. Maintenance costs.	\$500.00	MAP/ Sponsors
<i>Print Ads and Printed Materials Distribution</i>	Newsprint and/or banner ads in major newspapers in larger population cities in neighboring states including: Pocatello, Driggs, and Idaho Falls, ID; smaller regional draw areas including Ennis and Dillon, Townsend and Butte.	\$2500.00	WY Chamber ACC/MAP
	Full page ad in the Fishing Tournament Magazine produced by Outdoors Weekly (releases November 1, 2014)	\$ 300.00	WY Chamber ACC
	11 X 17" color posters for distribution at local and regional sporting goods stores, lodging and power sports dealers	\$ 250.00	MAP
	Partner relationships with radio sports programs (Billings, MT; Kalispell, MT; and Salt Lake City, UT) for ads, on-air or on-site live interviews leading up to the event	\$425.00	MAP

<i>Media, PR, and publicity</i>	NAIFC Tradeshow & Industry Press Releases	\$ 500.00	NAIFC/ WY Chamber ACC
	Regional and local news releases, event listings, and media coverage	\$ 0.00	Marketing resources & Ice committee volunteers
<i>Print materials &amp; signage</i>	NAIFC Collateral Marketing	\$ 1500.00	NAIFC/MAP
	Signage for the event	\$ 250.00	MAP/Sponsors

\$10,575.00

**Town of West Yellowstone**  
**Marketing and Promotion Fund Advisory Board (MAPFAB)**  
**Recommendation to Town Council for Award Approval**

Event or Project Applicant: Destination Yellowstone (W. Yell. Chamber of Commerce)  
Event or Project Name: W. Yell. Recovery Marketing Campaign- Winter/Spring  
Date Submitted: 8.24.20  
Date Approved by MAPFAB: 9.10.20  
Requested Funding Amount: \$10,000  
Approved Funding Amount: \$10,000  
Comments: None

Recommendation submitted by: John M. Greve, MAPFAB Secretary

- This MAP Fund Award Recommendation is approved by the Town Council
- This MAP Fund Award Recommendation is not approved by the Town Council

\_\_\_\_\_ Date: \_\_\_\_\_

Comments:

Copy 1 – Town Clerk  
Copy 2 – Town Council  
Copy 3 – MAP Fund Advisory Board

# **MARKETING AND PROMOTION (MAP) FUND APPLICATION COVER PAGE**

## **Applicant Information**

Applicant Individual or Organization: Destination Yellowstone (West Yellowstone Chamber of Commerce)

Event or Project Contact Person: Wendy Swenson

Address: PO Box 458, West Yellowstone, MT 59758

Phone: 406-570-2417 Fax: 406-646-9691

Email: [marketing@destinationyellowstone.com](mailto:marketing@destinationyellowstone.com)

Application Submission Date: August 24, 2020

## **Event or Project Information**

Event or Project Name: West Yellowstone Recovery Marketing Campaign – Winter/Spring  
(Extension of original \$30,000 Grant)

Location of Event or Project: West Yellowstone, MT

Date(s) of Event or Project: October 2020 – March 2021

Estimated Total Event or Project Cost: \$75,000

MAP Fund Amount Requested: \$10,000.00

## **Section 1 Proposed Event or Project Summary**

COVID-19 has us all navigating through uncharted waters, especially the tourism and hospitality industry. Marketing plans that were set in place earlier this year have since been adjusted and most decreased, West Yellowstone included.

Destination Yellowstone (The West Yellowstone Chamber), and TBID have not gone silent during this pandemic. We have continued our social media posts and emails, updated content on our websites, and have launched campaigns to new markets with new messaging, being sensitive to current restrictions and traveler expectations and concerns.

In June, the Montana Office of Tourism created a grant fund to help offset the deficit of CVB funding lost to Covid-19 lodging collections. This multi-faceted campaign does include marketing funds that will be used in addition to existing funds and MAP funding.

Working together with all of our partners we can continue this appropriate and timely message for our winter and spring visitors, while letting the country and world know what travel looks like in the new normal.

We are asking for MAP funds to enhance and expand the campaigns that are planned for winter and spring markets we have identified as travel continues to reopen. We believe that events will still be limited for some months to come and that this use of MAP funds will be one of the strongest supports our Town can offer our businesses to keep the summer visitation momentum going through the winter and into next spring. This project will continue joint campaign with the Town of West Yellowstone, Destination Yellowstone, TBID, and now the Montana Office of Tourism to raise awareness of our community's offerings, recreational opportunities and access to National Forests and Yellowstone National Park.

## **Section 2 Proposed Timeline**

We have been in constant contact with our tourism partners across the state, Montana Office of Tourism & Business Development (MOTBD) and Yellowstone officials, sharing messaging and information. Our marketing committee has met to identify drive markets that will be our initial wave of visitors and what methods we can best employ to reach those markets with funds available. We feel that we can effectively continue the campaign we launched in May with a seamless transition into winter and then on to spring.

## **Section 3 Proposed Budget**

We are requesting MAP funding in the amount of \$10,000.00 to cover a portion of the campaign placement costs and production of content and creative elements of those campaigns. As mentioned above, we already have the initial campaign running through September. Destination Yellowstone and TBID have allocated funds to winter and spring campaigns dependent on lodging collections. Destination Yellowstone (CVB) has also allocated its marketing portion of the MOTBD grant in the amount of \$45,000 (with specified requirements).

## Section 4 Publicity, Promotion, Marketing

Destination Yellowstone has been working with our local and regional partners to identify target markets for initial campaign launches that will possibly have a more immediate effect on visitation. Most of these markets we already include in our traditional marketing plans, including:

- our neighbors in the NW (Oregon, Washington, Idaho), Montana, Utah, Wyoming, and the Dakotas.

During the initial relaunch campaign we included:

- Colorado, Nevada, Arizona and portions of California.

The winter and spring campaigns will focus on our core markets, with these additional seasonal markets:

- MN, WI, MI and possibly TX

These markets will be adjusted depending on various states' own recovery plans.

Advertising methods will be primarily digital/online banner ads and social media ads, as well as email blasts focused on the markets listed above. Digital content is most cost effective and messaging can be changed quickly and more often. We can now geofence those markets and track mobile devices that see our ads and then land in the West Yellowstone area to track effectiveness of the campaigns. We also install a pixel on our website that tracks traffic from those ads to our sites.

We would also ask that our individual business partners help to promote the community as well by sharing our content and including information in their own campaigns and on their websites.

If budgets allow, and opportunities arise, we will also consider print and other media options.

## Section 5 Application Review Criteria

Applications will be reviewed against multiple criteria. Please provide answers to the following questions:

- 1. What are the economic, cultural, social and/or aesthetic impacts and benefits of your event or project on visitors, residents, businesses, organizations or other interests in the community and surrounding area?**
  - Tourism is West Yellowstone's economy, impacting every aspect of our lives. Annual reports from the Montana Office of Tourism and the University of Montana's Institute for Tourism & Recreational Research note the revenues generated by visitors not only contribute directly to tourism and hospitality employees, they generate tax benefits to residents and funds schools, healthcare facilities and infrastructure.
  - We know that tourism revenue was decreased early in the summer season and the winter and spring months are still unknown. Reports from US Travel and other tourism research companies are predicting a slow recovery, gradually increasing until we reach near 2019 revenues in 2024. Our hope is that this enhanced community campaign can continue to mitigate some of that decrease and enable our economy to rebound a little bit faster.

2. **If not answered in the previous question, then please list the methods and estimates by which you'll determine or measure the success of your event or project, i.e. increased, additional, new or different attendance, admissions, registrations, hotel stays, marketing, website hits, partnerships and sponsorships, fund raising, aesthetic appeal etc.**
  - While we saw summer domestic travel replace international and tour travel, our ADR was down, thus revenue still remains decreased. We can use resort tax collections, lodging facilities use tax collections, TBID reports, as well as the measurable objectives set forth by the annual CVB Marketing Plan filed with the State which includes the following:
    - 10% increase over the previous fiscal year for online campaign landing page as entry point.
    - 5% increase in mobile traffic over the previous fiscal year.
    - 8% increase in social media followers over the previous fiscal year.
    - 12% increase in social engagements over the previous fiscal year.
    - Increase email subscribers by 15%.
    - General/niche emails (B2C): Increasing open rates to 20%, CTR to 7.5%.
3. **Has your organization received MAP funding in the past? If so, how many times and for what event(s) or project(s)? Have all vendors and expenses been paid associated with the event(s) or project(s)?**
  - Yes, Destination Yellowstone has received numerous MAP grants for a broad list and scope of projects and events. We believe all are financially compliant at this time, and final reports are on file with the Town Office.
4. **Can your event or project proceed without MAP funds?**
  - Yes, but only with the original funds allocated by existing marketing organizations, limiting the reach of the campaign.
5. **If your event or project is approved for funding, how will you acknowledge the receipt of MAP funds as a funding source?** Because the MAP Fund consists of Resort Tax funds paid by town businesses, acknowledgements need to indicate, "Supported by West Yellowstone Businesses"
  - We will use the MAP Fund logo on marketing materials and ads produced where that inclusion does not detract from the image and messaging.

## Preliminary Post COVID-19 Campaign Budget

*(October-June: DY & TBID may allocate more or less depending on budget)*

Method	MAP	DY	TBID
NW Travel Recovery Pkg (social, email, print)		\$3,650.00	\$3,650.00
Yell Country Winter Co-op		\$750.00	\$750.00
Pay Per Click Campaign	\$3,000.00	\$3,000.00	\$3,000.00
Remarketing Digital Display Ads	\$1,500.00	\$1,500.00	\$1,500.00
Customer Match (using social followers)	\$1,500.00	\$1,500.00	\$1,500.00
Hyper Targeted/Geo Online Ads	\$3,000.00	\$3,000.00	\$3,000.00
Email Blasts (3x)	\$1,000.00	\$1,000.00	\$1,000.00
	<b>\$10,000.00</b>	<b>\$14,400.00</b>	<b>\$14,440.00</b>

### **DY/MOTBD Montana Aware Campaign - \$45,489.00**

Targeted Social Ads	\$10,750.00
Geo-Fenced Digital Display	\$10,750.00
Email Marketing (6x – mo. opposite above)	\$4,750.00
Regional Print	\$5,000.00
Streaming TV/Radio	\$12,500.00
Creative Development/QuickPrint	\$1,739.00

# Certification

Applicant Individual or Organization:

Event or Project Name:

On behalf of the individual or organization identified on this application, I understand that:

1. The submitted application meets the eligibility requirements for MAP funds.
2. MAP funds will not be awarded to this event or project without written notification of approval by MAPFAB and the town council.
3. MAP funded events or projects must comply with all federal, state and community licenses, permits, ordinances, laws and regulations.
4. To the best of my knowledge and belief the information in this application is true and correct and the governing body of the applicant has authorized the documentation.

Signature: *Wendy Swenson*      Name (printed): Wendy Swenson

Title: Marketing Director      Date: 8/24/2020

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For Office Use Only

This application has been approved by MAPFAB  Date: \_\_\_\_\_

This application has not been approved by MAPFAB  Date: \_\_\_\_\_

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## Town of West Yellowstone's Union Pacific Dining Hall: Firehole Room and Lobby Improvements

**RECEIPT OF BIDS:** Sealed Bids for construction of the **Town of West Yellowstone Union Pacific Dining Hall Firehole Room and Lobby Improvements** will be received by the **Town of West Yellowstone (OWNER)**, at the **Town Hall Office** located at **440 Yellowstone Ave, West Yellowstone, Montana 59758**, until **4:30 pm** local time on **October 2, 2020**, at which time the Bids received will be publicly opened and read.

**DESCRIPTION OF WORK:** The Project consists of installing foundation improvements and structural framing improvements to the Firehole Room and Lobby.

**OBTAINING CONTRACT DOCUMENTS:** Copies of the CONTRACT DOCUMENTS may be obtained on or after Sept. 14, 2020 by emailing: [info@townofwestyellowstone.com](mailto:info@townofwestyellowstone.com). Bidders will be placed on the plan holders list. Acknowledgment on the plan holders list is mandatory for all bidders.

The CONTRACT DOCUMENTS may be examined at the following location:

Town of West Yellowstone Town Hall  
440 Yellowstone Ave  
West Yellowstone, Montana 59758

OR

Forsgren Associates, Inc.  
350 E. 2<sup>nd</sup> N  
Rexburg, ID 83440

**PRE-BID CONFERENCE:** A pre-bid conference will be held at **2 pm** local time on **September 24, 2020** at the **West Yellowstone Town Hall, 440 Yellowstone Ave, West Yellowstone, Montana 59758**. Attendance at the pre-bid conference is highly encouraged but is not mandatory.

**BID SECURITY:** Each proposal must be submitted on the prescribed form and accompanied by Bid Security in the form of a certified cashier's check or a corporate bid bond executed on the prescribed form, made payable to the **Town of West Yellowstone** in the amount of **five percent (5%)** of the bid amount. The Successful BIDDER will be required to furnish Performance and Payment Bonds, each in the amount not less than **100%** of the contract price.

**ADDRESS AND MARKING OF BID:** The envelope enclosing the bid shall be sealed and addressed to the **Town of West Yellowstone – Firehole Room** and delivered to **440 Yellowstone Ave.**, or mailed to **Town of West Yellowstone, PO BOX 1570, West Yellowstone, Montana 59758**. The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder and shall bear the words "Bid for," followed by the Project title per the Contract Documents. The certified or cashier's check, money order, or bidder's bond shall be enclosed in the same envelope with the bid. Refer to "Instructions to Bidders" for additional submittal requirements.

**LABOR REQUIREMENTS:** The attention of Bidders is directed to the applicable federal and state requirements regarding conditions of employment to be observed.

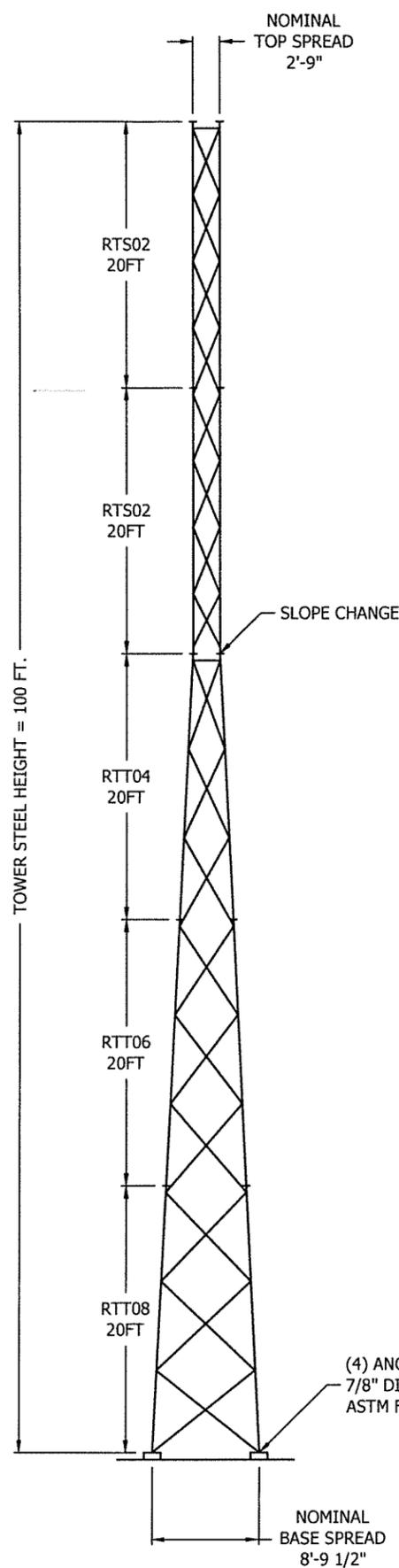
**PROJECT ADMINISTRATION:** All questions relative to this project prior to the opening of bids shall be directed, in writing, to the ENGINEER for the project. It shall be understood, however, that no interpretations of the specifications will be made by telephone.

PROJECT ENGINEER  
Forsgren Associates, Inc.  
Contact: Dave Noel P.E.  
Telephone: (208) 356-9201  
[dnoel@forsgren.com](mailto:dnoel@forsgren.com)

**OWNER'S RIGHTS RESERVED:** The OWNER reserves the right to waive any informalities or to reject any or all bids, if in the best interest of the OWNER.

Published Date(s): \_\_\_\_\_

Published Locations: \_\_\_\_\_



WIND LOADING CRITERIA										
3-SECOND GUST WIND SPEEDS AT 33 FT ABOVE GRADE (MPH) BASED ON DESIRED RISK CATEGORY OR STRUCTURE CLASS, TOPOGRAPHIC CATEGORY 1, EXPOSURE CATEGORY C ANSI/TIA-222-G										
<b>ULTIMATE WIND SPEED ASCE 7-10 &amp; ASCE 7-16</b>	<b>85</b>	<b>90</b>	<b>95</b>	<b>100</b>	<b>105</b>	<b>110</b>	<b>115</b>	<b>120</b>	<b>130</b>	<b>140</b>
EQUIVALENT ASCE 7-05 TIA-222-G 50-YEAR MRI WIND SPEEDS	CLASS I	72	76	81	85	89	93	97	102	110
	CLASS II	67	71	75	79	83	87	91	95	103
	CLASS III	63	66	70	74	77	81	85	88	96
<b>MAX EPA (SQ FT)</b>	<b>173</b>	<b>150</b>	<b>130</b>	<b>113</b>	<b>98</b>	<b>85</b>	<b>74</b>	<b>61</b>	<b>39</b>	<b>21</b>
(9) 7/8 INCH LINES ON A 9-HOLE WAVEGUIDE LADDER, (1) 3/8 INCH SAFETY CABLE MAXIMUM APPURTENANCE WEIGHT: 1,500 LBS WITHOUT ICE AND 3,000 LBS WITH ICE TABULATED EPA VALUES INCREASED 100% FOR ICE LOADING CONDITION										

ICE LOADING CRITERIA		
MAXIMUM RADIAL GLAZE ICE THICKNESS CONCURRENT WITH 40 MPH 3-SECOND GUST WIND SPEED 33 FT ABOVE GRADE TOPOGRAPHIC CATEGORY 1 EXPOSURE CATEGORY C ANSI/TIA-222-G		
RISK CATEGORY OR STRUCTURE CLASS	ASCE 7-16 500-YR MRI	ASCE 7-10 TIA-222-G 50-YR MRI
I	N/A*	N/A*
II	2.00	1.00
III	1.60	0.80

EARTHQUAKE LOADING CRITERIA		
$S_s$ = SPECTRAL RESPONSE ACCELERATION PARAMETER AT SHORT PERIODS $S_1$ = SPECTRAL RESPONSE ACCELERATION PARAMETER AT 1 SECOND PERIOD SITE CLASS D ANSI/TIA-222-G		
RISK CATEGORY OR STRUCTURE CLASS	MAX $S_s$	MAX $S_1$
I	N/A*	N/A*
II	2.50	1.00
III	1.67	0.67

\*ICE AND EARTHQUAKE LOADING NEED NOT BE CONSIDERED FOR CLASS 1 STRUCTURES.

MAXIMUM FACTORED REACTIONS	
TOTAL O.T.M. (FT-KIPS)	633.8
TOTAL SHEAR (KIPS)	12.1
TOTAL VERTICAL MAX. (KIPS)	26.6
TOTAL VERTICAL MIN. (KIPS)	5.7
MAX COMPRESSION/LEG (KIPS)	85.7
MAX TENSION/LEG (KIPS)	76.7
MAX SHEAR/LEG (KIPS)	7.5

### GENERAL NOTES

- THE SUITABILITY OF THE TABULATED TOWER DESIGN CRITERIA FOR A SPECIFIC APPLICATION MUST BE VERIFIED PRIOR TO INSTALLATION BY THE PURCHASER BASED ON SITE-SPECIFIC DATA AND THE INTENDED USE OF THE STRUCTURE.
- ALL USERS ARE SOLELY RESPONSIBLE FOR THE INSTALLATION, USE, MAINTENANCE, INSPECTION, CONDITION ASSESSMENTS AND OTHER WORK TO BE PERFORMED IN COMPLIANCE WITH ALL APPLICABLE INDUSTRY, LOCAL, STATE AND FEDERAL REQUIREMENTS.
- THE TABULATED ALLOWABLE EFFECTIVE PROJECTED AREAS (EPA) REPRESENT THE SUMMATION OF THE PROJECTED AREAS OF ALL ANTENNAS, MOUNTS, AND APPURTENANCES MULTIPLIED BY APPROPRIATE DRAG FACTORS. THE ALLOWABLE PROJECTED AREAS ARE ASSUMED TO BE PLACED SYMMETRICALLY ON THE STRUCTURE. LOWER EPA VALUES MAY APPLY FOR OTHER EPA ARRANGEMENTS.
- THE FOLLOWING MATERIAL SPECIFICATIONS APPLY TO THE TOWER DESIGN:  
STRUCTURAL STEEL: 50 KSI MINIMUM YIELD STRENGTH  
FASTENERS: 120 KSI MINIMUM TENSILE STRENGTH  
ANCHOR RODS: 125 KSI MINIMUM TENSILE STRENGTH  
GALVANIZING: PER ANSI/TIA-222-G
- TOWER FABRICATION SHALL BE BY ROHN PRODUCTS, LLC, CERTIFIED AISC FABRICATOR.
- THE TOWER DESIGN ASSUMES INSTALLATION ON A PROPERLY DRAINED LEVEL SITE. THE TOWER DESIGN MAY REQUIRE MODIFICATIONS FOR INSTALLATIONS ON SITES WITH A SLOPING GRADE OR FOR TOWERS SUPPORTED ON OTHER STRUCTURES.
- INSTALLATION SHALL BE IN ACCORDANCE WITH ANSI/TIA-222-G. INITIAL CONSTRUCTION INSPECTION REQUIREMENTS SHALL BE DETERMINED AND PERFORMED BY THE PURCHASER BASED ON THE LOCATION AND USE OF THE STRUCTURE.
- SAFETY, STRENGTH AND STABILITY REQUIREMENTS FOR THE STRUCTURE FOR CONSTRUCTION AND MAINTENANCE ACTIVITIES SHALL BE IN ACCORDANCE WITH ANSI/ASSE A10.48, "CRITERIA FOR SAFETY PRACTICES WITH THE CONSTRUCTION, DEMOLITION, MODIFICATION AND MAINTENANCE OF COMMUNICATION STRUCTURES" AND ALL APPLICABLE INDUSTRY, LOCAL, STATE AND FEDERAL REGULATIONS AND STANDARDS.
- ALL RIGGING, SAFETY EQUIPMENT AND TEMPORARY SUPPORTS REQUIRED FOR CONSTRUCTION AND MAINTENANCE SHALL BE DETERMINED, FURNISHED AND INSTALLED BY THE CONTRACTOR BASED ON THE MEANS AND METHODS CHOSEN BY THE CONTRACTOR. ALL CONSTRUCTION AND MAINTENANCE ACTIVITIES SHALL BE PERFORMED BY COMPETENT, QUALIFIED AND TRAINED PERSONNEL.
- FIELD CONNECTIONS SHALL BE BOLTED. NO FIELD WELDING SHALL BE ALLOWED.
- UNLESS OTHERWISE SPECIFIED, BOLTS SHALL BE TIGHTENED TO A "SNUG TIGHT" CONDITION WITH A NUT-LOCKING DEVICE IN ACCORDANCE WITH ANSI/TIA-222-G WITH NO MINIMUM INSTALLED BOLT TENSION OR TORQUE VALUES REQUIRED.
- STEP BOLTS SHALL BE INSTALLED AS A CLIMBING FACILITY IN ACCORDANCE WITH ANSI/TIA-222-G FOR CLIMBING THE ENTIRE HEIGHT OF THE STRUCTURE. CLIMBING SHALL BE RESTRICTED TO COMPETENT CLIMBERS ONLY.
- A SAFETY CLIMB SYSTEM SHALL BE USED IN ACCORDANCE WITH ANSI/TIA-222-G. ALL CLIMBING FACILITIES, INCLUDING SAFETY CLIMB SYSTEMS, SHALL BE INSPECTED PRIOR TO EACH USE.
- PURCHASER SHALL VERIFY THAT THE INSTALLATION IS IN CONFORMANCE WITH ALL APPLICABLE INDUSTRY, LOCAL, STATE, AND FEDERAL REQUIREMENTS FOR GROUNDING AND OBSTRUCTION MARKING.
- MAINTENANCE AND CONDITION ASSESSMENTS SHALL BE PERFORMED OVER THE LIFE OF THE STRUCTURE IN ACCORDANCE WITH ANSI/TIA-222-G.
- FOUNDATIONS SHALL BE DESIGNED TO SUPPORT THE TABULATED FACTORED REACTIONS FOR THE CONDITIONS EXISTING AT THE SITE.
- THE PROPER DEVELOPMENT OF ANCHOR RODS FOR THE TOWER SHALL BE VERIFIED BY THE FOUNDATION ENGINEER.

SECTION MAIN MEMBER SCHEDULE			
SECTION	LEGS	DIAGONALS	HORIZONTALS
RTS02	HSS 2.875 X 0.203	L1 1/2 X 1 1/2 X 1/8	L1 1/2 X 1 1/2 X 3/16
RTS02	HSS 2.875 X 0.203	L1 1/2 X 1 1/2 X 1/8	N/A
RTT04	HSS 3.500 X 0.216	L1 1/2 X 1 1/2 X 1/8	L1 1/2 X 1 1/2 X 3/16
RTT06	HSS 3.500 X 0.216	L1 1/2 X 1 1/2 X 1/8	N/A
RTT08	HSS 3.500 X 0.300	L1 3/4 X 1 3/4 X 1/8	N/A

FILE NO. RT-CATALOG

REVISIONS				
REV	DESCRIPTION	DWN	CHK	APP

**ROHN**  
PRODUCTS LLC  
PO BOX 5999  
PEORIA, IL 61601-5999  
TOLL FREE 800-727-ROHN

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P/N: RT100M  
100 FT MEDIUM SERIES  
STANDARD RT TOWER DESIGN  
ANSI/TIA-222-G

DWN: JHY	CHK'D: SWG	DATE: 07/06/2018
ENG'R: HA	SHEET #: 1 OF 1	
PRJ. ENG'R:	PRJ. MANG'R:	

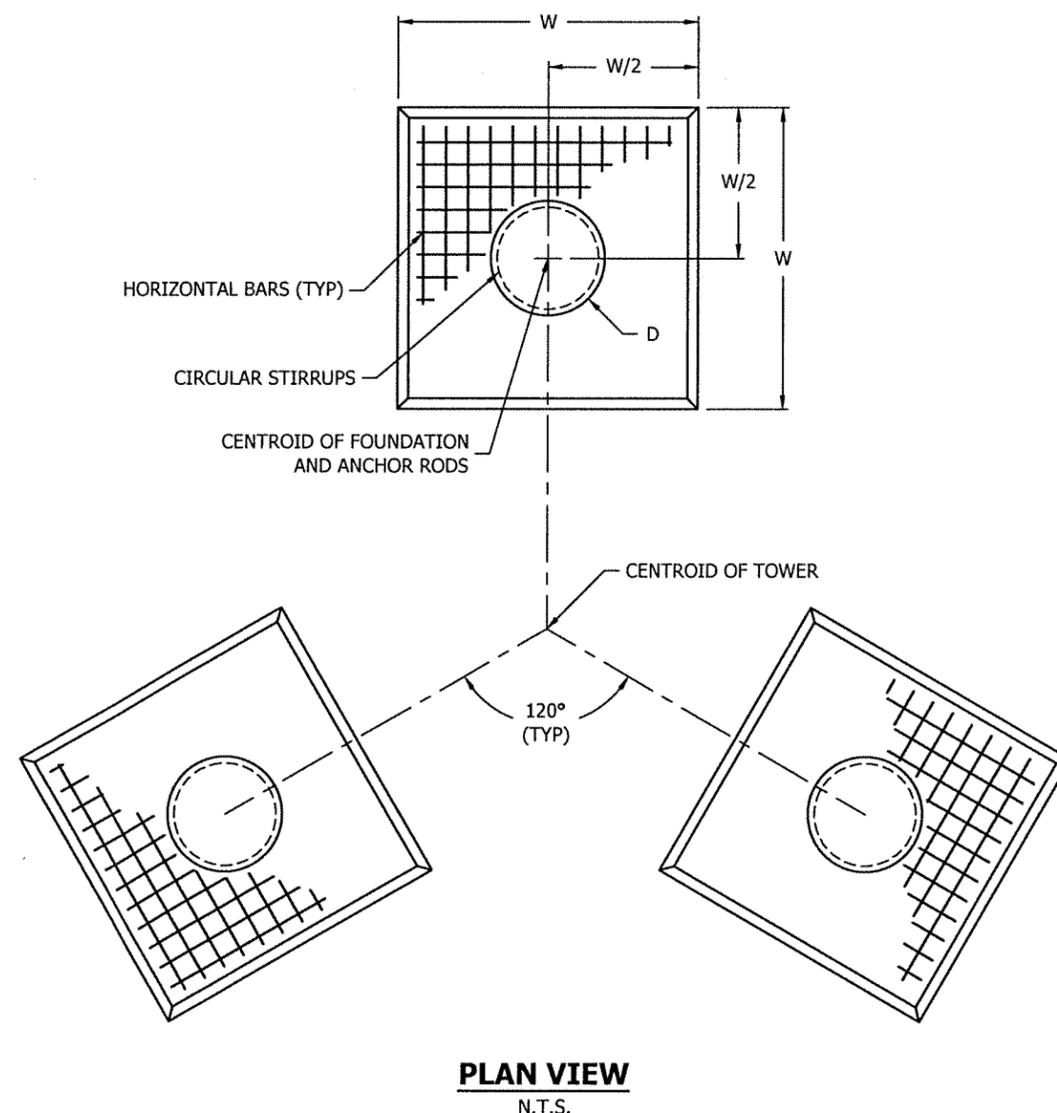
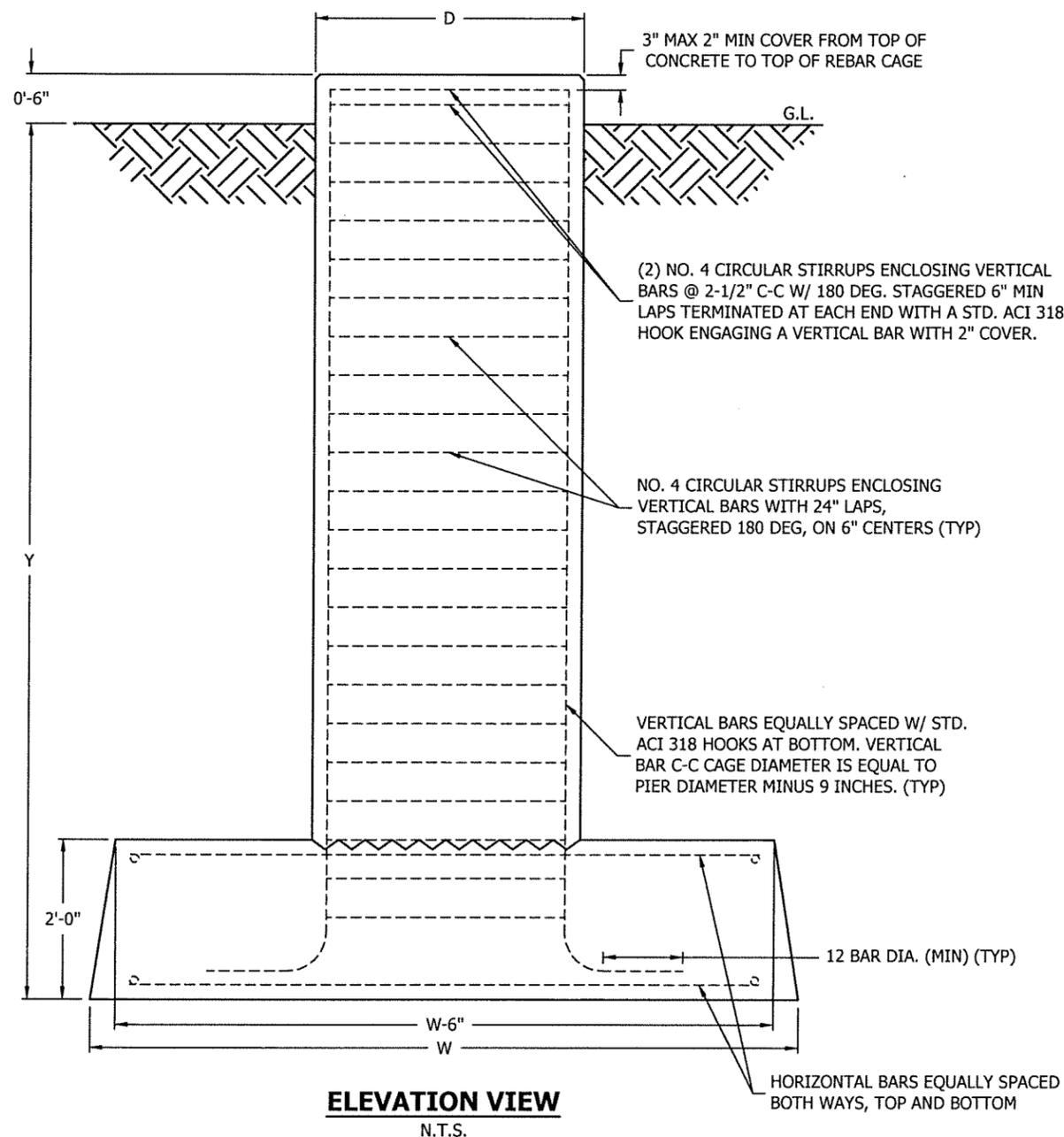
DRAWING NO: RT100M-D	REV: 0
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### PIER AND PAD FOUNDATIONS

FOUNDATION I.D. NUMBER	RT STANDARD SERIES TOWER HEIGHT (FT)			PIER DIAMETER, D (FT)	DEPTH, Y (FT)	MAT WIDTH, W (FT)	VERTICAL BARS (QTY) #SIZE	HORIZONTAL BARS (QTY) #SIZE	TOTAL CONCRETE VOLUME (3 FOUNDATIONS) (CU.YDS.)
	LIGHT	MEDIUM	HEAVY						
	<b>P1</b>	130 - 150	N/A						
<b>P2</b>	160 - 190	N/A	N/A	2.5	8	6	(8) #7	(8) #7 (32 TOTAL)	11.5
<b>P3</b>	N/A	130 - 150	110 - 120	2.5	8	8	(8) #7	(10) #7 (40 TOTAL)	17.8
<b>P4</b>	N/A	160 - 170	130	2.5	10	8	(10) #7	(10) #7 (40 TOTAL)	18.9
<b>P5</b>	N/A	180 - 190	140	3	10	8	(12) #7	(10) #7 (40 TOTAL)	20.9
<b>P6</b>	N/A	N/A	150 - 170	3	10	10	(12) #8	(12) #7 (48 TOTAL)	28.9
<b>P7</b>	N/A	N/A	180 - 190	3	12	10	(12) #8	(12) #7 (48 TOTAL)	30.5

**GENERAL NOTES:**

1. TOWER HEIGHTS INDICATED AS N/A ARE NOT COMPATIBLE WITH THE FOUNDATION ID NUMBER.
2. FOR STANDARD FOUNDATION NOTES, SEE DRAWING NUMBER B090548.
3. FOR ANCHOR ROD LAYOUT, SIZE AND QUANTITY, SEE ASSEMBLY DRAWING FOR TOWER.



FILE NO.

REVISIONS				
REV	DESCRIPTION	DWN	CHK	APP
2	ADDED M0 MAT FOUNDATION	AS	HA	HA
DATE: 7/8/2019				



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**RT STANDARD SERIES  
PIER AND PAD FOUNDATIONS  
PRESUMPTIVE CLAY PER ANSI/TIA-222-G**

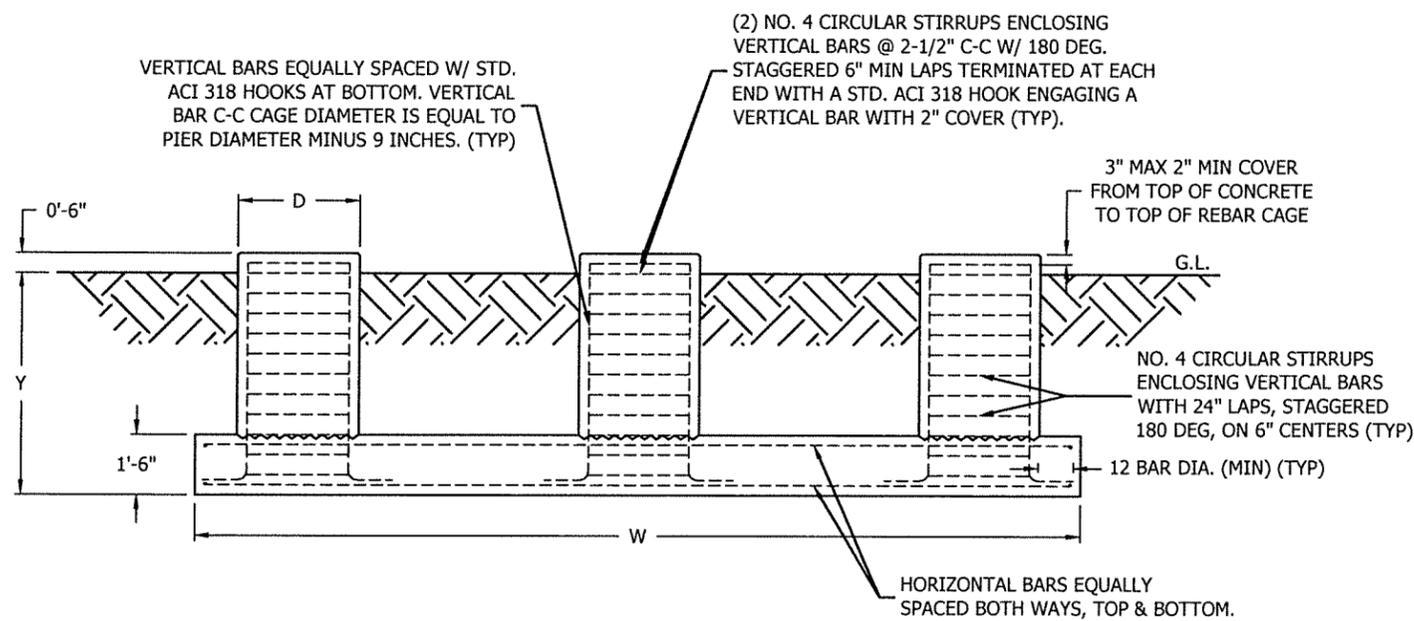
DWN: JHY	CHK'D: DWG	DATE: 12/17/2018
ENG'R: HA	SHEET #: 1 OF 3	
PRJ. ENG'R: AS	PRJ. MANG'R:	
DRAWING NO: RT-CAT-FDN		REV: 2

### MAT WITH RAISED PIER FOUNDATIONS

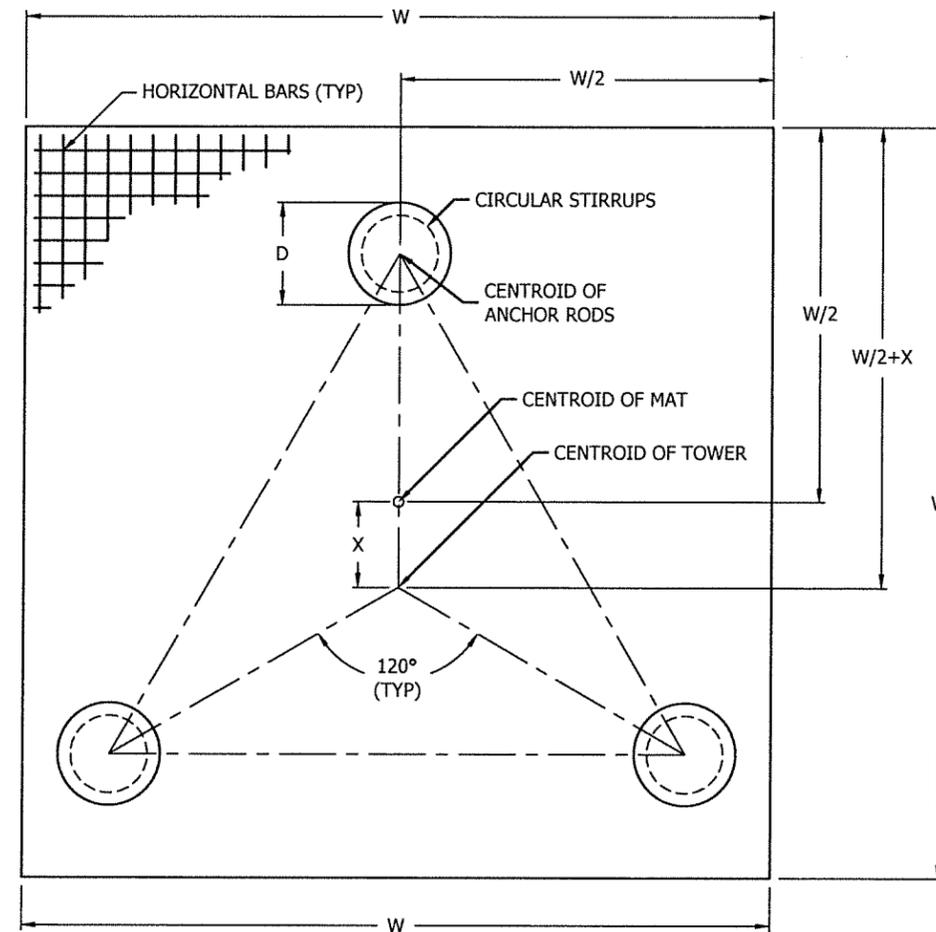
FOUNDATION I.D. NUMBER	RT STANDARD SERIES TOWER HEIGHT (FT)			PIER DIAMETER, D (FT)	DEPTH, Y (FT)	MAT WIDTH, W (FT)	OFFSET, X (FT)	VERTICAL BARS (QTY) #SIZE	HORIZONTAL BARS (QTY) #SIZE	TOTAL CONCRETE VOLUME (CU.YDS.)
	LIGHT	MEDIUM	HEAVY							
M0	80-90	N/A	N/A	2.5	5	12	1.00	(8) #7	(10) #6 (48 TOTAL)	10.2
M1	100	100	N/A	2.5	5	15	1.00	(8) #7	(12) #6 (48 TOTAL)	14.7
M2	110 - 120	110 - 120	100	2.5	5	17	1.00	(8) #7	(14) #6 (48 TOTAL)	18.2
M3	130 - 140	130 - 140	110 - 120	2.5	5	19	1.00	(8) #7	(16) #6 (56 TOTAL)	22.2
M4	150 - 160	150 - 160	130	2.5	5	21	1.25	(8) #7	(16) #6 (64 TOTAL)	26.7
M5	170 - 180	170	N/A	2.5	5	23	1.50	(8) #7	(18) #6 (72 TOTAL)	31.6
M6	190	N/A	N/A	2.5	5	25	1.50	(8) #7	(20) #6 (72 TOTAL)	36.9
M7	N/A	N/A	140	3	5.5	21	1.25	(10) #7	(16) #6 (64 TOTAL)	28.0
M8	N/A	180	150 - 160	3	5.5	23	1.50	(10) #7	(18) #6 (72 TOTAL)	32.9
M9	N/A	190	170 - 180	3	5.5	25	1.50	(12) #7	(26) #6 (104 TOTAL)	38.3
M10	N/A	N/A	190	3	5.5	27	1.75	(12) #7	(26) #6 (104 TOTAL)	44.0

**GENERAL NOTES:**

1. TOWER HEIGHTS INDICATED AS N/A ARE NOT COMPATIBLE WITH THE FOUNDATION ID NUMBER.
2. FOR STANDARD FOUNDATION NOTES, SEE DRAWING NUMBER B090548.
3. FOR ANCHOR ROD LAYOUT, SIZE AND QUANTITY, SEE ASSEMBLY DRAWING FOR TOWER.



**ELEVATION VIEW**  
N.T.S.



**PLAN VIEW**  
N.T.S.

FILE NO.

REVISIONS				
REV.	DESCRIPTION	DWN	CHK	APP
2	ADDED M0 MAT FOUNDATION	AS	HA	HA
DATE: 7/8/2019				



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**RT STANDARD SERIES  
MAT FOUNDATIONS  
PRESUMPTIVE CLAY PER ANSI/TIA-222-G**

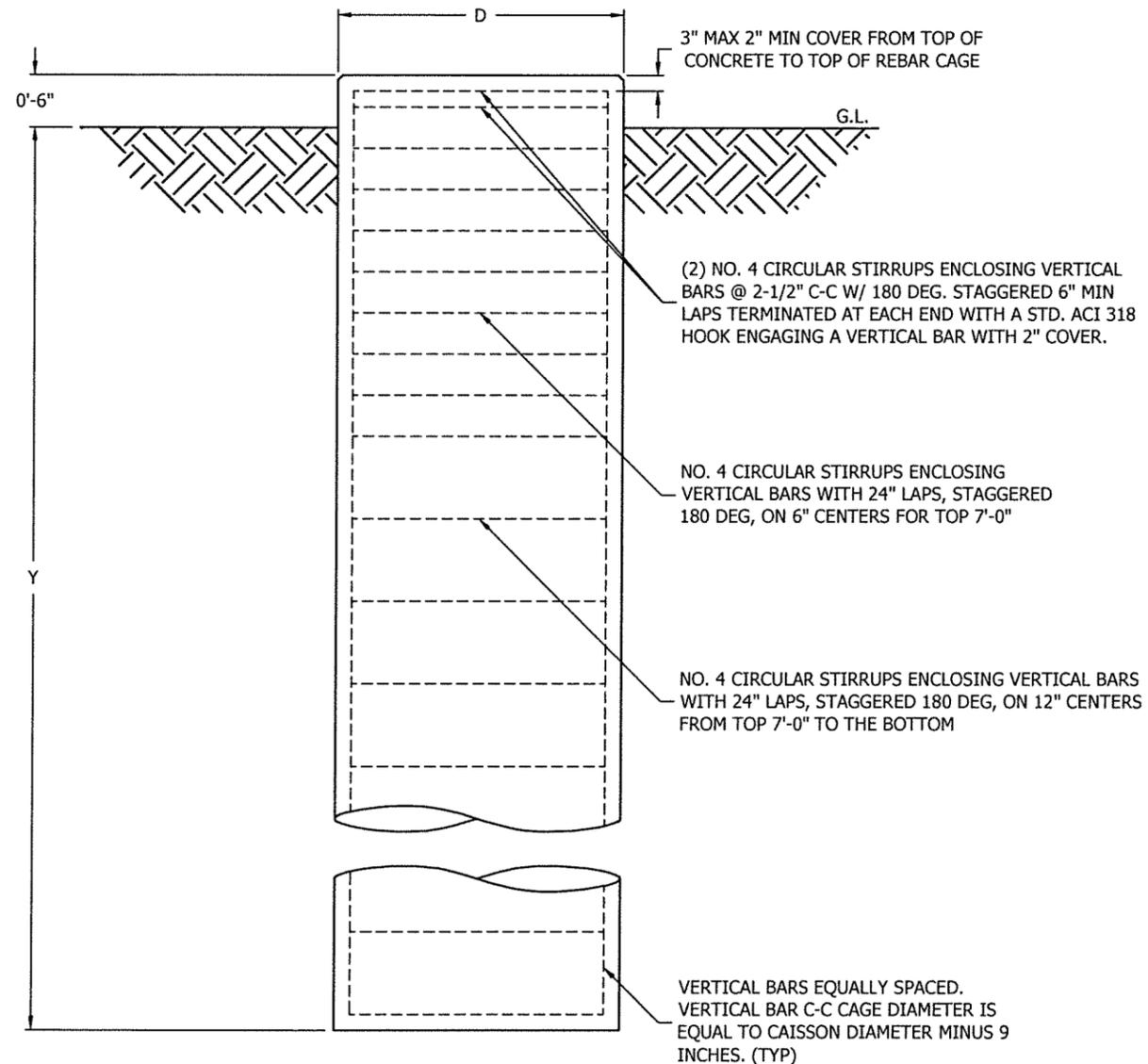
DWN: JHY	CHK'D: DWG	DATE: 12/17/2018
ENG'R: HA	SHEET #: 2 OF 3	
PRJ. ENG'R: AS	PRJ. MANG'R:	
DRAWING NO: RT-CAT-FDN		REV: 2

FILE NO.

**CAISSON FOUNDATIONS**

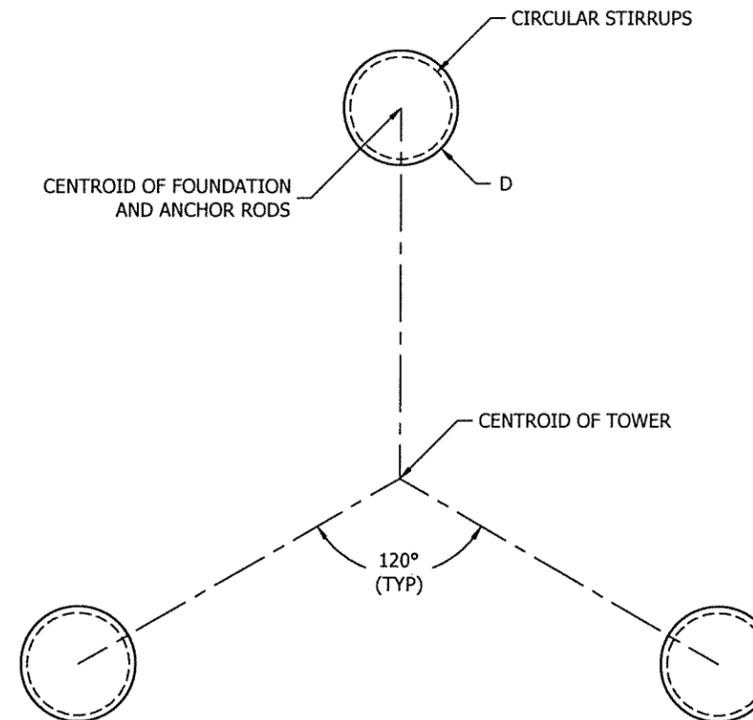
FOUNDATION I.D. NUMBER	RT STANDARD SERIES TOWER HEIGHT (FT)			DIAMETER, D (FT)	DEPTH, Y (FT)	VERTICAL BARS (QTY) #SIZE	TOTAL CONCRETE VOLUME (3 PIERS) (CU.YDS.)
	LIGHT	MEDIUM	HEAVY				
C1	100 - 150	N/A	N/A	2.5	16	(8) #7	9.0
C2	160 - 190	N/A	N/A	2.5	24	(8) #7	13.5
C3	N/A	100 - 130	N/A	2.5	30	(8) #7	16.5
C4	N/A	140 - 150	N/A	2.5	36	(10) #7	19.8
C5	N/A	N/A	100 - 110	3.0	30	(10) #7	24.0
C6	N/A	160 - 170	120 - 130	3.0	34	(12) #7	27.0
C7	N/A	N/A	140	3.0	38	(12) #7	30.3
C8	N/A	180 - 190	150	3.5	32	(12) #7	34.8
C9	N/A	N/A	160	3.5	36	(14) #7	39.0
C10	N/A	N/A	170	4.0	32	(16) #7	45.3
C11	N/A	N/A	180 - 190	4.0	38	(16) #7	53.7

REVISIONS				
REV	DESCRIPTION	DWN	CHK	APP
2	ADDED M0 MAT FOUNDATION	AS	HA	HA
DATE: 7/8/2019				



**ELEVATION VIEW**  
N.T.S.

- GENERAL NOTES:**
1. TOWER HEIGHTS INDICATED AS N/A ARE NOT COMPATIBLE WITH THE FOUNDATION ID NUMBER.
  2. FOR STANDARD FOUNDATION NOTES, SEE DRAWING NUMBER B090548.
  3. FOR ANCHOR ROD LAYOUT, SIZE AND QUANTITY, SEE ASSEMBLY DRAWING FOR TOWER.



**PLAN VIEW**  
N.T.S.



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RT STANDARD SERIES  
CAISSON FOUNDATIONS  
PRESUMPTIVE CLAY PER ANSI/TIA-222-G

DWN: JHY	CHK'D: DWG	DATE: 12/17/2018
ENG'R: HA	SHEET #: 3 OF 3	
PRJ. ENG'R: AS	PRJ. MANG'R:	
DRAWING NO: RT-CAT-FDN		REV: 2

**STANDARD FOUNDATION NOTES  
ANSI/TIA-222-G**

1. STANDARD FOUNDATION DESIGNS ARE IN ACCORDANCE WITH ANSI/TIA-222-G, "STRUCTURAL STANDARDS FOR STEEL ANTENNA TOWERS AND ANTENNA SUPPORTING STRUCTURES" FOR THE FOLLOWING PRESUMPTIVE CLAY SOIL PARAMETERS:

N (blows/ft) [blows/m]	Φ (deg)	Y (lb/ft <sup>3</sup> ) [kN/m <sup>3</sup> ]	C (psf) [kPa]	Ultimate Bearing (psf) [kPa]		Ultimate Skin Friction (psf) [kPa]	k (pci) [kN/m <sup>3</sup> ]	E <sub>so</sub>
				Shallow Fnds.	Deep Fnds.			
8 [26]	0	110 [17]	1000 [48]	5000 [240]	9000 [431]	500 [24]	150 [41,000]	0.01
GROUND WATER TABLE IS AT OR BELOW FOUNDATION DEPTH MAXIMUM FROST PENETRATION DEPTH LESS THAN FOUNDATION DEPTH								

2. THE PURCHASER SHALL VERIFY THAT ACTUAL SITE SOIL PARAMETERS MEET OR EXCEED ANSI/TIA-222-G PRESUMPTIVE CLAY SOIL DESIGN PARAMETERS AND THAT THE DEPTH OF STANDARD FOUNDATIONS ARE ADEQUATE BASED ON THE FROST PENETRATION AND/OR ZONE OF SEASONAL MOISTURE VARIATION AT THE SITE. FOUNDATION DESIGN MODIFICATIONS MAY BE REQUIRED IN THE EVENT PRESUMPTIVE CLAY SOIL PARAMETERS ARE NOT APPLICABLE FOR THE ACTUAL SUBSURFACE CONDITIONS ENCOUNTERED.
3. A SITE-SPECIFIC INVESTIGATION IS REQUIRED FOR CLASS III STRUCTURES IN ACCORDANCE WITH ANSI/TIA-222-G.
4. FOUNDATION DESIGNS ASSUME FIELD INSPECTIONS WILL BE PERFORMED BY THE PURCHASER'S REPRESENTATIVE TO VERIFY THAT CONSTRUCTION MATERIALS, INSTALLATION METHODS AND ASSUMED DESIGN PARAMETERS ARE ACCEPTABLE BASED ON THE CONDITIONS EXISTING AT THE SITE.
5. WORK SHALL BE IN ACCORDANCE WITH THE PROJECT CONSTRUCTION DOCUMENTS, LOCAL CODES, SAFETY REGULATIONS AND UNLESS OTHERWISE NOTED, THE LATEST REVISION OF ACI 318, "BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE". PROCEDURES FOR THE PROTECTION OF EXCAVATIONS, EXISTING CONSTRUCTION AND UTILITIES SHALL BE ESTABLISHED PRIOR TO FOUNDATION INSTALLATION.
6. CONCRETE MATERIALS SHALL CONFORM TO THE APPROPRIATE STATE REQUIREMENTS FOR EXPOSED STRUCTURAL CONCRETE.
7. PROPORTIONS OF CONCRETE MATERIALS SHALL BE SUITABLE FOR THE INSTALLATION METHOD UTILIZED AND SHALL RESULT IN DURABLE CONCRETE FOR RESISTANCE TO LOCAL ANTICIPATED AGGRESSIVE ACTIONS. THE DURABILITY REQUIREMENT OF ACI 318 SHALL BE SATISFIED BASED ON THE CONDITIONS EXPECTED AT THE SITE. AS A MINIMUM, CONCRETE SHALL DEVELOP A MINIMUM COMPRESSIVE STRENGTH OF 4500 PSI (31.0 MPa) IN 28 DAYS.
8. MAXIMUM SIZE OF AGGREGATE SHALL NOT EXCEED SIZE SUITABLE FOR INSTALLATION METHOD UTILIZED OR 3/4 CLEAR DISTANCE BEHIND OR BETWEEN REINFORCING. WORKABILITY AND METHODS OF CONSOLIDATION SUCH AS VIBRATING SHALL BE UTILIZED TO PREVENT HONEYCOMBS OR VOIDS.
9. REINFORCEMENT SHALL BE DEFORMED AND CONFORM TO THE REQUIREMENTS OF ASTM A615 GRADE 60 UNLESS OTHERWISE NOTED. SPLICES IN REINFORCEMENT SHALL NOT BE ALLOWED UNLESS OTHERWISE INDICATED.
10. REINFORCING CAGES SHALL BE BRACED TO RETAIN PROPER DIMENSIONS DURING HANDLING, THROUGHOUT PLACEMENT OF CONCRETE AND DURING EXTRACTION OF TEMPORARY CASING.
11. WELDING IS PROHIBITED ON REINFORCING STEEL AND EMBEDMENTS.
12. MINIMUM CONCRETE COVER FOR REINFORCEMENT SHALL BE 3 INCHES (76 mm) UNLESS OTHERWISE NOTED. APPROVED SPACERS SHALL BE USED TO INSURE A 3 INCH (76 mm) MINIMUM COVER ON REINFORCEMENT. CONCRETE COVER FROM TOP OF FOUNDATION TO ENDS OF VERTICAL REINFORCEMENT SHALL NOT EXCEED 3 INCHES (76 mm) NOR BE LESS THAN 2 INCHES (51 mm).

13. SPACERS SHALL BE ATTACHED INTERMITTENTLY THROUGHOUT THE ENTIRE LENGTH OF VERTICAL REINFORCING CAGES TO INSURE CONCENTRIC PLACEMENT OF CAGES IN EXCAVATIONS.
14. FOUNDATION DESIGNS ASSUME STRUCTURAL BACKFILL TO BE COMPACTED IN 8 INCH (200 mm) MAXIMUM LAYERS TO 95% OF MAXIMUM DRY DENSITY AT OPTIMUM MOISTURE CONTENT IN ACCORDANCE WITH ASTM D698. ADDITIONALLY, STRUCTURAL BACKFILL MUST HAVE A MINIMUM COMPACTED UNIT WEIGHT OF 110 POUNDS PER CUBIC FOOT (17 kN/m<sup>3</sup>).
15. FOUNDATION DESIGNS ASSUME AN INSTALLATION ON A PROPERLY DRAINED LEVEL SITE.
16. FOUNDATION INSTALLATION SHALL BE SUPERVISED BY PERSONNEL KNOWLEDGEABLE AND EXPERIENCED WITH THE PROPOSED FOUNDATION TYPE. CONSTRUCTION SHALL BE IN ACCORDANCE WITH GENERALLY ACCEPTED INSTALLATION PRACTICES.
17. ALL CONSTRUCTION AND SAFETY EQUIPMENT AND TEMPORARY SUPPORTS REQUIRED FOR CONSTRUCTION SHALL BE DETERMINED, FURNISHED AND INSTALLED BY THE CONTRACTOR BASED ON THE MEANS AND METHODS CHOSEN BY THE CONTRACTOR. ALL CONSTRUCTION ACTIVITIES SHALL BE PERFORMED BY COMPETENT, QUALIFIED AND TRAINED PERSONNEL.
18. FOR FOUNDATION AND ANCHOR TOLERANCES SEE ANCHOR ROD LAYOUT DRAWING.
19. LOOSE MATERIAL SHALL BE REMOVED FROM BOTTOM OF EXCAVATION PRIOR TO CONCRETE PLACEMENT. SIDES OF EXCAVATION SHALL BE ROUGH AND FREE OF LOOSE CUTTINGS.
20. CONCRETE SHALL BE PLACED IN A MANNER THAT WILL PREVENT SEGREGATION OF CONCRETE MATERIALS, INFILTRATION OF WATER OR SOIL AND OTHER OCCURRENCES WHICH MAY DECREASE THE STRENGTH OR DURABILITY OF THE FOUNDATION.
21. FREE FALL CONCRETE MAY BE USED PROVIDED FALL IS VERTICAL DOWN WITHOUT HITTING SIDES OF EXCAVATION, FORMWORK, REINFORCING BARS, ANCHORAGES, FORM TIES, CAGE BRACING OR OTHER OBSTRUCTIONS. UNDER NO CIRCUMSTANCES SHALL CONCRETE FALL THROUGH WATER.
22. CONCRETE SHALL BE PLACED AGAINST UNDISTURBED SOIL EXCEPT FOR PIERS SUPPORTED ON SPREAD FOUNDATIONS. FORMS FOR PIERS SHALL BE REMOVED PRIOR TO PLACING STRUCTURAL BACKFILL.
23. CONSTRUCTION JOINTS, IF REQUIRED IN DRILLED PIER OR CAISSON FOUNDATIONS, SHALL BE AT LEAST 12 INCHES (305 mm) BELOW BOTTOM OF EMBEDMENTS AND MUST BE INTENTIONALLY ROUGHENED TO A FULL AMPLITUDE OF 1/4 INCH (6 mm). FOUNDATION DESIGN ASSUMES NO OTHER CONSTRUCTION JOINTS.
24. CONSTRUCTION JOINTS, IF REQUIRED AT THE BASE OF PIERS SUPPORTED ON SPREAD FOUNDATIONS, SHALL BE INTENTIONALLY ROUGHENED TO A FULL AMPLITUDE OF 1/4 INCH (6 mm). FOUNDATION DESIGN ASSUMES NO OTHER CONSTRUCTION JOINTS.
25. CASING, IF USED, SHALL NOT BE LEFT IN PLACE. EQUIPMENT, PROCEDURES, AND PROPORTIONS OF CONCRETE MATERIALS SHALL INSURE CONCRETE WILL NOT BE ADVERSELY DISTURBED UPON CASING REMOVAL. DRILLING FLUID, IF USED, SHALL BE FULLY DISPLACED BY CONCRETE AND SHALL NOT BE DETRIMENTAL TO CONCRETE OR SURROUNDING SOIL. CONTAMINATED CONCRETE SHALL BE REMOVED FROM TOP OF FOUNDATION AND REPLACED WITH FRESH CONCRETE.
26. TOP OF FOUNDATION SHALL BE SLOPED TO DRAIN WITH A FLOATED FINISHED. EXPOSED EDGES OF CONCRETE SHALL BE CHAMFERED 3/4" X 3/4" (19 mm X 19 mm) MINIMUM.
27. FOR ANCHOR BLOCK TYPE FOUNDATIONS, FOR GUYED MASTS, ADDITIONAL CORROSION PROTECTION MAY BE REQUIRED FOR STEEL GUY ANCHORS IN DIRECT CONTACT WITH SOIL. DESIGN ASSUMES PERIODIC INSPECTIONS WILL BE PERFORMED OVER THE LIFE OF THE STRUCTURE TO DETERMINE IF ADDITIONAL ANCHOR CORROSION PROTECTION MEASURES SHALL BE IMPLEMENTED BASED ON OBSERVED SITE-SPECIFIC CONDITIONS.

FILE NO.

REVISIONS				
REV.	DESCRIPTION	DWN	CHK	APP
5	ADDED NOTES BELOW TABLE DATE: 12/19/2018	JHY	HA	HA



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PEORIA, IL 61601-5999  
TOLL FREE 800-727-ROHN

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**ANSI/TIA-222-G  
STANDARD FOUNDATION DESIGN NOTES**

DWN: FAD	CHK'D: HA	DATE: 11/20/2009
ENG'R: HA	SHEET #: 1 OF 1	
PRJ. ENG'R:	PRJ. MANG'R:	
DRAWING NO: B090548	REV: 5	

**Portable Radio**

**Dual-Band 7/800 & VHF VP900 Limited Keypad with Display**

[Model](#)

Quote Date: 3/6/2020

Enter quantities in Yellow Box

\*For Intrinsically Safe, Order option "Add Hazardous Location Operation (FM 3600 Class 1/Div 2)"

**GALLATIN COUNTY STANDARD RADIO PACKAGE**

Description	Quantity	UNIT List Price	QTY List Price	Discounts	Discounted Price
VP900 Dual Band Portable Radio					
VHF					
700-800 MHz					
Model 2 - includes limited keypad and display					
Immersion Housing					
Dual Band VHF + 7/800 Antenna					
Large Capacity Lilon Battery 4500 MAH 5875700471					
Black Housing					
Analog FM					
P25 CAI with AMBE+2 Vocoder					
P25 Conventional *Perpetual License*					
P25 Phase 1 Trunking *Perpetual License*					
TrueVoice Noise Cancellation					
P25 Authentication					
Project 25 Data Conventional & Trunking *Perpetual License*					
OTAP: Over the Air Programming					
GPS					
2048 Channels					
3 year warranty					
<b>RADIO LIST PRICE</b>	<b>7</b>	<b>\$4,205.00</b>	<b>\$29,435.00</b>		
20% discount		(\$841.00)		(\$5,887.00)	
<b>DISCOUNTED RADIO PRICE</b>		<b>\$3,364.00</b>			<b>\$23,548.00</b>
Additional 20% discount (expires 8/31/2020)		(\$841.00)		(\$5,887.00)	
<b>DISCOUNTED RADIO PRICE through August 31, 2020</b>		<b>\$2,523.00</b>			<b>\$17,661.00</b>

ADDITIONAL RADIO OPTIONS

Description	Quantity	UNIT List Price	QTY List Price	Discounts	Discounted Price
Change from limited keypad (M2) to full keypad (M3) (difference in price)	0	\$200.00	\$0.00	\$0.00	\$0.00
Add 2 years of extended Warranty for total of 5 year warranty (nondiscountable)	0	\$175.00	\$0.00	\$0.00	\$0.00
Add Multikey AES Encryption and Over the Air Rekeying	7	\$1,225.00	\$8,575.00	(\$1,715.00)	\$6,860.00
Add FireSafe First Responder *Perpetual License*	0	\$250.00	\$0.00	\$0.00	\$0.00
Add FireSafe Command (includes First Responder) *Perpetual License*	0	\$350.00	\$0.00	\$0.00	\$0.00
Add Instant Recording Replay	0	\$100.00	\$0.00	\$0.00	\$0.00
Add P25 Paging Decode and Encode	0	\$0.00	\$0.00	\$0.00	\$0.00
Add Text Message	0	\$200.00	\$0.00	\$0.00	\$0.00
Add MDC1200/GE-Star Signaling *Perpetual License*	0	\$50.00	\$0.00	\$0.00	\$0.00
Add Enhanced VRS	0	\$100.00	\$0.00	\$0.00	\$0.00
Add P25 Phase 2 TDMA	0	\$400.00	\$0.00	\$0.00	\$0.00
Change housing color from black to high visibility yellow	0	\$200.00	\$0.00	\$0.00	\$0.00
Add Hazardous Location Operation (FM 3600 Class 1/Div 2)	0	\$200.00	\$0.00	\$0.00	\$0.00
Upgrade 4500 MAH Lilon Battery to FM (difference in price)	0	\$50.00	\$0.00	\$0.00	\$0.00
<b>RADIO OPTIONS LIST PRICE (SET QTY PER LINE ITEM FOR DESIRED OPTIONS)</b>			<b>\$8,575.00</b>		
20% discount				(\$1,715.00)	
<b>DISCOUNTED RADIO OPTIONS PRICE</b>					<b>\$6,860.00</b>
Additional 20% discount (expires 8/31/2020)				(\$1,715.00)	
<b>DISCOUNTED RADIO OPTIONS PRICE through August 31, 2020</b>					<b>\$5,145.00</b>

RECOMMENDED ACCESSORIES (NASPO Discounts):

Description	Quantity	UNIT List Price	QTY List Price	Discounts	Discounted Price
CHARGER, SINGLE BAY RAPID RATE	7	\$125.00	\$875.00	(\$175.00)	\$700.00
R5893210B24 SPEAKER MIC BLACK, 24" cord IP67, MIL-std, PTT button, emergency button, detachable cable, 3.5 mm earphone jack, and volume hi-lo button. Cord available in three lengths (30", 24", 18").	7	\$225.00	\$1,575.00	(\$315.00)	\$1,260.00
R5893210G30 SPEAKER MIC PREMIUM HI Visibility Yellow, 30", IP67, MIL-std, PTT button, emergency button, detachable cable, 3.5 mm earphone jack, and volume hi-lo button. Cord available in three lengths (30", 24", 18").	0	\$275.00	\$0.00	\$0.00	\$0.00
V2-G4JD221 FIRE SPEAKER MIC, OTTO, 500°F FIRE SPEAKER MIC, OTTO 500 is tested to function for more than five minutes at 500 F (260 C) utilizing special high-temperature materials in the case, cable and strain relief. Features: Functions for more than five minutes at 500 F (260 C)IP68, immersion rated to one meter of water for 31 minutes. New clip design with increased clamping force and metal loop. Removable green grill with replaceable debris screen. Large PTT for use with gloves. Optional emergency button.	0	\$499.00	\$0.00	\$0.00	\$0.00
RADIO ACCESSORIES LIST PRICE (SET QTY PER LINE ITEM FOR DESIRED OPTIONS)			\$2,450.00	(\$490.00)	\$1,960.00
TOTAL PRICE WITH PURCHASE BEFORE 8/31/2020					\$24,766.00
TOTAL PRICE WITH PURCHASE AFTER 8/31/2020					\$32,368.00

NOTES:

Accessories are 20% off

Does not include programming

Special promotion for users on the Gallatin County system - 40% off radios & radio options through 8/31/2020. 20% off after 8/31/2020.

Mobile Radio		3/6/2020			
Multi Band 7-800 MHz and VHF VM7000		<a href="#">Model</a>	Enter quantities in Yellow Box		
REMOTE MOUNTED		GALLATIN COUNTY STANDARD RADIO PACKAGE			
Description	Quantity	UNIT List Price	QTY List Price	Discounts	Discounted Price
700-800 MHz Primary Band					
VHF Secondary Band					
KCH-20 Single Remote Control Head					
KMC-65M Standard Speaker Mic					
17 ft Remote Mount Cable					
Standard Deck Mounting Bracket (Qty 2)					
Remote Kit (Qty 2)					
Standard Deck DC Cable (Qty 2)					
Connect external speakers to radio					
Wi-Fi Dongle for Mobile (Qty 2)					
Control cable					
40W External Speaker					
40W External Speaker (Qty 2)					
Ignition Sense Cable (Qty 2)					
KCH-20 connection cable					
USB Micro A-B Cable					
GPS Antenna					
HA/PA Relay (Qty 2)					
Analog FM & Analog Conventional P25 CAI AMBE+2					
P25 Conventional *Perpetual License*					
P25 Phase 1 Trunking *Perpetual License*					

1024 Channels & Conventional Voting Scan				
TrueVoice Noise Cancellation				
OTAP (Over-the-Air Programming)				
P25 Data Conventional & Trunking *Perpetual License*				
P25 Authentication				
GPS				
3 Year Warranty				
<b>RADIO LIST PRICE</b>	<b>7</b>	<b>\$6,358.75</b>	<b>\$44,511.25</b>	
20% discount		(\$1,271.75)		(\$8,902.25)
<b>DISCOUNTED RADIO PRICE</b>		<b>\$5,087.00</b>		<b>\$35,609.00</b>
Additional 20% discount (expires 8/31/2020)		(\$1,271.75)		(\$8,902.25)
<b>DISCOUNTED RADIO PRICE through August 31, 2020</b>		<b>\$3,815.25</b>		<b>\$26,706.75</b>

ADDITIONAL RADIO OPTIONS

Description	Quantity	UNIT List Price	QTY List Price	Discounts	Discounted Price
Add 2 years of extended Waranty for total of 5 year warranty <u>per deck</u> (nondiscountable)	0	\$175.00	\$0.00	\$0.00	\$0.00
Add Multikey AES Encryption and Over the Air Rekeying	7	\$1,225.00	\$8,575.00	(\$1,715.00)	\$6,860.00
Add Instant Recording Replay	0	\$100.00	\$0.00	\$0.00	\$0.00
Add P25 Paging Decode and Encode	0	\$100.00	\$0.00	\$0.00	\$0.00
Add Text Message	0	\$200.00	\$0.00	\$0.00	\$0.00
Mobile Radio VRS	0	\$100.00	\$0.00	\$0.00	\$0.00
Bluetooth	7	\$100.00			
Add P25 Phase 2 TDMA	0	\$400.00	\$0.00	\$0.00	\$0.00
Change remote cable from 17 ft to 50 ft (price difference)	0	\$228.00	\$0.00	\$0.00	\$0.00
Change remote cable from 17 ft to 25 ft (price difference)	0	\$10.00	\$0.00	\$0.00	\$0.00
Third Party Interface	0	\$150.00	\$0.00	\$0.00	\$0.00
Custom Transmit Power Levels	0	\$200.00	\$0.00	\$0.00	\$0.00
OTIP	0	\$200.00	\$0.00	\$0.00	\$0.00
MDC1200/GE-Star Signaling "Perpetual License"	0	\$50.00	\$0.00	\$0.00	\$0.00
Upgrade channels from 1024 to 2048 (Price difference)	0	\$300.00	\$0.00	\$0.00	\$0.00
Upgrade channels from 1024 to 4096 (Price Difference)	0	\$600.00	\$0.00	\$0.00	\$0.00
<b>RADIO OPTIONS LIST PRICE (SET QTY PER LINE ITEM FOR DESIRED OPTIONS)</b>			<b>\$8,575.00</b>		
<b>20% discount</b>				(\$1,715.00)	
<b>DISCOUNTED RADIO OPTIONS PRICE</b>					<b>\$6,860.00</b>
<b>Additional 20% discount (expires 8/31/2020)</b>				(\$1,715.00)	
<b>DISCOUNTED RADIO OPTIONS PRICE through August 31, 2020</b>					<b>\$5,145.00</b>

**RECOMMENDED ACCESSORIES (NASPO Discounts):**

Description	Quantity	UNIT List Price	QTY List Price	Discounts	Discounted Price
Change KMC-65M standard speaker mic to KMC-66M 12 Keypad Speaker Mic (price difference)	0	\$44.00	\$0.00	\$0.00	\$0.00
<b>RADIO ACCESSORIES LIST PRICE (SET QTY PER LINE ITEM FOR DESIRED OPTIONS)</b>				\$0.00	<b>\$0.00</b>
<b>TOTAL PRICE WITH PURCHASE BEFORE 8/31/2020</b>					<b>\$31,851.75</b>
<b>TOTAL PRICE WITH PURCHASE AFTER 8/31/2020</b>					<b>\$42,469.00</b>

**NOTES:**

Accessories are 20% off

Does not include programming or installation. Purchase radio antenna separately.

Special promotion for users on the Gallatin County system - 40% off radios & radio options through 8/31/2020. 20% off after 8/31/2020.

VM7000 offered in more configurations, please inquire if you need dual remote or alternative configuration.

**West Yellowstone Municipal Code**

**Chapter 17.30  
SUPPLEMENTARY REGULATIONS**

**17.30.200 Towers.**

- A. No tower shall be allowed in any area zone R-1, R-2, R-3, R-4 or R-MH in the town.
- B. No tower in excess of forty feet shall be allowed in any area zoned B-2, B-3, B-4, M-1, PLI or E-2 of the town.
- C. Conditional Uses. Using procedures established in Chapter 17.32 of this title, a tower may be permitted as a conditional use in areas zoned B-2, B-3, B-4, M-1, PLI or E-2 if it is determined that, for reasons of public safety, a higher tower should be allowed. In such cases the maximum allowable height permitted would be seventy-five feet. (Ord. 190 §2, 1996)