

Town of West Yellowstone

MONDAY, May 5, 2025

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using
ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.

Meeting ID: 893 834 1297.

TOWN COUNCIL MEETING – 7:00 PM

Pledge of Allegiance

Comment Period

- Public Comment
- Council Comments

Treasurer's & Securities Reports

Purchase Orders #7060 to Idaho Traffic Safety, traffic painting, \$33,804.84
 #7079 to Silencer Central, 7 Banish 223 DT suppressors, \$5348.70

Claims

Business License Applications: MBAH LLC, commercial rentals
 Colibri Hauling, roadside assistance service
 Yellowstone Gathering Place, LLC, residential rental

Consent Agenda

Minutes: **April 22, 2025 Town Council Meeting**

Town Manager & Staff Reports

Advisory Board Reports

NEW BUSINESS

Correspondence/FYI/Meeting Reminder



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

- A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision-making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

- It is the Council's goal that citizens resolve their complaints about service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, the Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.
- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command. Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to regular Tuesday meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at (406) 646-7795 or eroos@townofwestyellowstone.com.
- Official minutes of the Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of the approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.



P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date 3-13-25

Ship Via

Order No. **7060**

Department PUBLIC WORKS

TO: IDAHO TRAFFIC SAFETY

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	<u>Traffic painting & centerlines:</u>
	<u>Everything north of and including</u>
	<u>Yellowstone Ave.</u>

Estimated Cost \$ 33,804.⁸⁴

Requested By: [Signature]

Accounting Code 2820-430200-368

☒ Authorized By: [Signature]

VENDOR COPY - White OFFICE COPY - Canary

Approved By: [Signature]

<h1>Quote</h1> 		IDAHO TRAFFIC SAFETY 3400 East Sunnyside Road Idaho Falls, Id 83406
Fax: (208) 522-6521		Phone: (208) 522-4470
Regarding: Town of West Yellowstone		
Date: 3/13/2025		
Contact: Jon Simms	Email: jsimms@townofwestyellowstone.com	Phone: 406-640-9074
Location: West Yellowstone Montana		

- Parking Stalls-17,673 LF .28 = \$4,948.44
- Handicaps-20@\$75= \$1,500
- STOP 81@ \$50 = \$4,050
- Stop Bars 78 @ \$25= \$1,950
- Crosswalk 46 @ \$123 = \$5,658
- Struck Striping 31,870 LF@.32 \$10,198.4
- Hand Striping Mobilization= 1 @ \$3,500
- Truck Striping Mobilization= 1 @ \$2,000

Total= \$33,804.84

Notes:

1. Pavement Markings.
 - a. Painting between October 15th and April 15th voids all paint warranty.
 - b. It is the client's responsibility to ensure the surfaces to be painted are dry, clean and free of equipment and materials before our arrival. If obstacles prevent us from completing the work, a second mobilization fee may be charged for a return trip.
2. If layout is required, it is the responsibility of the Town of West Yellowstone.
3. Totals are approximate as numbers are pulled from Google Earth.
4. If this is a rebid, all previous bids are null and void.

Questions or Comments,

Luke Mecham
 General Manager
 Certified TCS
 Striping Estimator

Agreement to above terms:

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date April 24, 2025

Ship Via

Order No. **7079**

Department Police

TO: Silencer Central

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
<u>1</u>	<u>Banish 223 DT Suppressor (Black)</u>

Estimated Cost \$ 5348.70

Requested By: [Signature]

Accounting Code 1000-420100-212



Authorized By: [Signature]

VENDOR COPY - White OFFICE COPY - Canary

Approved By: [Signature]

TOWN OF WEST YELLOWSTONE

I am writing to request the consideration and approval for the purchase of suppressors for our department's AR-style rifles. After thoroughly evaluating the needs of our officers and the impact suppressors would have on both safety and performance, it is clear that their inclusion would be a significant improvement in the safety and well-being of our personnel.

The Importance of Ear Protection for Our Officers

The use of suppressors is an essential step in protecting our officers' hearing during training exercises and real-world scenarios. The exposure to loud noises from discharging firearms can result in permanent hearing damage over time.

Suppressors help reduce the noise level of gunshots, minimizing the risk of long-term hearing damage. By lowering the decibel level of gunfire, suppressors can greatly reduce the possibility of hearing loss during routine operations, training, or high-intensity situations. This proactive approach will contribute to better health outcomes for our officers, enhance their overall well-being, and ensure that they are able to continue performing their duties to the highest standards.

Cost Efficiency and Discount

The suppressors we are considering come at a price of \$849.00 each, with the manufacturer offering a generous discount of \$594.30. This makes the cost per suppressor more affordable and aligns with our department's budgetary considerations while still addressing the critical need for ear protection.

The long-term benefits of purchasing suppressors far outweigh the initial cost, especially when considering the reduced risk of hearing-related injuries, which could lead to increased medical costs, lost productivity, and potential disability claims for affected officers.

In our current 1000-420100-212 budget we have an available appropriation of \$16,905.29.

Conclusion

I believe that investing in suppressors for our AR rifles will significantly enhance the safety of our officers and protect them from the potential hazards associated with firearm discharge noise. This investment will not only safeguard their hearing but will also contribute to their overall health and effectiveness in the field. With the current discount, we are presented with a unique opportunity to make this purchase at a reduced cost.

We kindly request your approval for this purchase and the allocation of funds to ensure the safety and well-being of our officers.

Thank you for considering this important matter. Please do not hesitate to contact me if you require any further information or clarification.

Christopher Wigner
Chief of Police





**SILENCER
CENTRAL**

Sales Order

#SO-863751

4/2/2025

Bill To

West Yellowstone Police
Department
124 Yellowstone Ave
PO Box 1570
Gallatin
West Yellowstone MT 59758
United States

Ship To

West Yellowstone Police
Department
124 Yellowstone Ave
PO Box 1570
Gallatin
West Yellowstone MT 59758
United States

TOTAL

\$5,348.70

Payment Method

PO #

Shipping Method

Ship Date

4/2/2025

Ordered	Item	Fulfilled	Rate	Amount
1	100000110504 BANISH 223 DT Suppressor Black 1/2x28	0	\$849.00	\$849.00
1	100000110504 BANISH 223 DT Suppressor Black 1/2x28	0	\$849.00	\$849.00
1	100000110504 BANISH 223 DT Suppressor Black 1/2x28	0	\$849.00	\$849.00
1	100000110504 BANISH 223 DT Suppressor Black 1/2x28	0	\$849.00	\$849.00
1	100000110504 BANISH 223 DT Suppressor Black 1/2x28	0	\$849.00	\$849.00
1	100000110504 BANISH 223 DT Suppressor Black 1/2x28	0	\$849.00	\$849.00
1	100000110504 BANISH 223 DT Suppressor Black 1/2x28	0	\$849.00	\$849.00

Subtotal \$5,943.00

Discount (\$594.30)

Tax Total (%) \$0.00

Shipping Total

Total \$5,348.70



SO-863751

05/02/25
16:00:06

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 5/25

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Report ID: AP100

FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
52316		2264 MORNING GLORY COFFEE & TEA	40.00					
	429716	04/29/25 Dispatch coffee	40.00		DISP	1000 420160	220	101000
52317		2575 WY Tourism Business Improvement	14,955.46					
	04/30/25	Collections in April 2025	14,955.46		TBID	7202 411800	540	101000
52318		151 Gallatin County WY TS/Compost	533.00					
	04/30/25	Household waste	533.00		PARKS	1000 460430	534	101000
52319		2088 Town West Yellowstone	879.63					
	05/01/25	utility chrgs, Chamber, 895	81.12		BLDGS	1000 411257	340	101000
	05/01/25	utility chrgs, UPDL, 892	126.98		BLDGS	1000 411252	340	101000
	05/01/25	utility chrgs, PS Shops, 884	58.81		BLDGS	1000 411253	340	101000
	05/01/25	utility chrgs. Povah Ctr, 887	110.07		BLDGS	1000 411255	340	101000
	05/01/25	utility chrgs, Police Dept, 886	74.51		BLDGS	1000 411258	340	101000
	05/01/25	utility chrgs, City Park, 885	188.58		BLDGS	1000 411253	340	101000
	05/01/25	utility chrgs, Library, 891	59.27		LIBBLD	1000 411259	340	101000
	05/01/25	utility chrgs, Twn Hall, 921	180.29		TWNHAL	1000 411250	340	101000
52322		2546 Century Link QCC	8.14					
	732821724	04/24/25 long dist chg 406-646-7600	8.14		DISPAT	1000 420160	345	101000
52323		73 Westmart Building Center	1,668.91					
	04/27/25	Street Sm Items Equip	360.76		STREET	1000 430200	212	101000
	04/27/25	Street Supplies	478.86		STREET	1000 430200	220	101000
	04/27/25	Street Uniforms	15.19*		STREET	1000 430200	226	101000
	04/27/25	Vehicle Repairs	108.26		STREET	1000 430200	361	101000
	04/27/25	Street Traffic Signals	97.72		STREET	1000 430200	243	101000
	04/27/25	Street Equip Repairs	79.25		STREET	1000 430200	369	101000
	04/27/25	Sewer Sm item equip	101.61		SEWER	5310 430600	212	101000
	04/27/25	Police supplies	11.39		POLICE	1000 420100	220	101000
	04/27/25	Town Hall Supplies	134.95*		TWNHLL	1000 411250	220	101000
	04/27/25	Povah supplies	37.96		POVAH	1000 411255	220	101000
	04/27/25	Parks supplies	25.16		PARKS	1000 460430	220	101000
	04/27/25	Parks sm item equip	80.72		PARKS	1000 460430	212	101000
	04/27/25	Rec Supplies	137.08*		REC	1000 460440	220	101000
52324		3242 Fisher's Technology	27.06					
	1490892	04/25/25 copy fee	27.06		FINADM	1000 410510	356	101000

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TOWN OF WEST YELLOWSTONE
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FSB - Operating account
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
52325		95 Energy West-Montana	1,859.07					
	04/29/25	nat gas 210361788 updl	112.85		UPDH	1000 411252	344	101000
	04/29/25	nat gas 210360293 Police	27.42		POLBLD	1000 411258	344	101000
	04/29/25	nat gas 210361746 Pub Services	477.81		STREET	1000 430200	344	101000
	04/29/25	nat gas 210361811 old firehall	85.20		PARK	1000 460430	344	101000
	04/29/25	nat gas 210363966 old bld ins	73.29		STREET	1000 430200	344	101000
	04/29/25	nat gas 210360540 library	200.77		LIBBLD	1000 411259	344	101000
	04/29/25	nat gas 210364599 Povah	439.45		POVAH	1000 411255	344	101000
	04/29/25	nat gas 210361697 Iris Lift St	42.72		SEWER	5310 430600	344	101000
	04/29/25	nat gas 210365425 Twn Hall	378.97		TWNHAL	1000 411250	344	101000
	04/29/25	nat gas 210361655 Mad Add Sewe	20.59		SEWER	5310 430600	344	101000
52327		2421 NAPA Auto Parts	1,222.78					
	04/30/25	Napa Supplies	157.87		STREET	1000 430200	220	101000
	04/30/25	Napa repairs Supplies	787.85		STREET	1000 430200	361	101000
	04/30/25	Napa Equipmnt repairSupplies	277.06		STREET	1000 430200	369	101000
52333		2852 Blackfoot Communications	1,971.09					
	05/01/25	646-5106, fax soc svc	40.53		SOCSSRV	1000 450135	345	101000
	05/01/25	646-5119, police station Dispa	40.53		DISPCH	2850 420750	345	101000
	05/01/25	646-5141, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	05/01/25	646-5185, town hall alarm	40.53		TWNHAL	1000 411250	345	101000
	05/01/25	646-7311, social services	20.97		SOCSSRV	1000 450135	345	101000
	05/01/25	646-7481, povah elevator	58.16		POVAH	1000 411255	345	101000
	05/01/25	646-7511, town hall fax	40.53		TWNHAL	1000 411250	345	101000
	05/01/25	646-7609, public works	29.07		PUBSVC	1000 430200	345	101000
	05/01/25	646-7650, police station fax	40.53		DISPCH	2850 420750	345	101000
	05/01/25	646-7715, povah center	25.08		POVAH	1000 411255	345	101000
	05/01/25	646-7795, town hall	232.66		TWNHAL	1000 411250	345	101000
	05/01/25	646-7845, court clerk	6.92		COURT	1000 410360	345	101000
	05/01/25	646-9017, library	44.08		LIBRAR	2220 460100	345	101000
	05/01/25	646-9027, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	05/01/25	ethernet, library	300.00		LIBRAR	2220 460100	345	101000
	05/01/25	ethernet, povah center	146.26		POVAH	1000 411255	345	101000
	05/01/25	ethernet, police station	359.95		POLICE	1000 411258	345	101000
	05/01/25	ethernet, town hall	272.00		TWNHAL	1000 411250	345	101000
	05/01/25	ethernet, public works shop	125.00		STREET	1000 430200	345	101000
	05/01/25	602-4909, town hall judge	14.63		COURT	1000 410360	345	101000
	05/01/25	602-4894 Town hall Court Clerk	1.10		COURT	1000 410360	345	101000
	05/01/25	602-4897 town hall	1.10		TWNHAL	1000 411250	345	101000
	05/01/25	602-4898 town hall	1.10		TWNHAL	1000 411250	345	101000
	05/01/25	602-4900 town hall	5.25		TWNHAL	1000 411250	345	101000
	05/01/25	602-4901 town hall	5.25		TWNHAL	1000 411250	345	101000
	05/01/25	602-4902 town hall	1.10		TWNHAL	1000 411250	345	101000

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TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 5/25

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FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	05/01/25	602-4903 town hall	1.10		TWNHAL	1000 411250	345	101000
	05/01/25	602-4904 town hall	1.10		TWNHAL	1000 411250	345	101000
	05/01/25	602-4905 town hall	1.10		TWNHAL	1000 411250	345	101000
	05/01/25	602-4906 Library Main desk	1.10		LIBRY	2220 460100	345	101000
	05/01/25	602-4907 Library Director	1.10		LIBRY	2220 460100	345	101000
	05/01/25	602-4908 Povah Ctr	11.10		POVAH	1000 411255	345	101000
	05/01/25	602-4949 Town Hall	11.10		TWNHAL	1000 411250	345	101000
	05/01/25	6024044 Soc Ser Pantry	10.00		SOCSE	1000 450135	345	101000
52334		3400 Julie Brown	1,217.50					
	05/01/25	Library	112.50*		LIBRY	1000 411259	357	101000
	05/01/25	Rendezvous Ski building	80.00		TRLHD	1000 411256	350	101000
	05/01/25	Town Hall	550.00*		TWNHLL	1000 411250	357	101000
	05/01/25	Povah Building	475.00		POVAH	1000 411255	350	101000
52336		3476 RSCI	117,374.40					
	04/30/25	WWTP Contractor Payment	117,374.40		WWTP	5320 430640	951	101000
52339		42 Fall River Electric	8,162.71					
	04/18/25	PARK, old firehouse 2901001	387.72		PARK	1000 411253	341	101000
	04/18/25	povah comm ctr 4212001	279.22		POVAH	1000 411255	341	101000
	04/18/25	unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	04/18/25	RR Well 4212005	83.20		WATER	5210 430500	341	101000
	04/18/25	IRIS LIFT STATION 4212006	428.26		SEWER	5310 430600	341	101000
	04/18/25	POLICE 4212008	393.35		POLICE	1000 411258	341	101000
	04/18/25	TOWN HALL 4212009	325.02		TWNHLA	1000 411250	341	101000
	04/18/25	ICE RINK 421010	81.66		PARKS	1000 411253	341	101000
	04/18/25	S Canyon XmasTreelite 4212011	0.00		STLITE	1000 430263	341	101000
	04/18/25	Sewer Plant 4212012	1,406.21		SEWER	5310 430600	341	101000
	04/18/25	South Iris Street Well 4212013	160.68		WATER	5210 430500	341	101000
	04/18/25	Hayden/DeLaceyPump 4212014	227.18		SEWER	5310 430600	341	101000
	04/18/25	Hayden/Grouse Well 4212015	39.00		WATER	5210 430500	341	101000
	04/18/25	911 Tower 4212016	147.51		911	2850 420750	341	101000
	04/18/25	MADADD H2O Tower 4212017	55.60		WATER	5210 430500	341	101000
	04/18/25	SHOP 4212018	234.93		STREET	1000 430200	341	101000
	04/18/25	UPDL 220 Yell Ave4212019	39.00		UPDL	1000 411252	341	101000
	04/18/25	ANIMAL 4212029	220.99		ANIML	1000 440600	341	101000
	04/18/25	CLORINATOR 4212030	75.78		WATER	5210 430500	341	101000
	04/18/25	Electric Well 4212031	60.15		WATER	5210 430500	341	101000
	04/18/25	PARK 4212032	313.99		PARKS	1000 411253	341	101000
	04/18/25	UPDL 4212041	484.44		UPDL	1000 411252	341	101000
	04/18/25	861PowerLinTREATSERV 4212046	1,115.89		SEWER	5310 430600	341	101000
	04/18/25	LIBRARY 23 dunraven 4212054	151.68		LIBR	1000 411259	341	101000

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16:00:06

TOWN OF WEST YELLOWSTONE
Claim Approval List
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FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
52341		2813 Century Link	977.10					
	04/19/25	911 ALI/SR 255-9710	358.84		911	2850 420750	345	101000
	04/19/25	BSLANlog 255-9712/0133,5127	125.25		POLICE	2850 420750	345	101000
	04/19/25	BSLANlog 646-5170,5173,5179	167.60		POLICE	2850 420750	345	101000
	04/19/25	Alarm Lines 646-5185,7256	105.20		TWNHLL	1000 411250	345	101000
	04/19/25	Police - 646-7600	220.21		POLICE	2850 420750	345	101000
52342	E	2323 Montana Department of Revenue	1,185.60					
	04/30/25	WWTP	1,185.60		WWTP	5320 430640	951	101000
52346		1514 Verizon Wireless	1,196.26					
23 Smartphones								
7 laptops								
	04/20/25	640-0108, Police	39.83		POLICE	1000 420100	345	101000
	04/20/25	223-2779 586 Laptop	40.01		POLICE	1000 420100	345	101000
	04/20/25	333-8121 Head DsptchLaptop	40.01		DSPTCH	1000 420160	345	101000
	04/20/25	640-0121 Laptop	40.01		POLICE	1000 420100	345	101000
	04/20/25	640-0141 Street SP	39.83		STREET	1000 430200	345	101000
	04/20/25	640-0159 Street SP	39.83		STREET	1000 430200	345	101000
	04/20/25	640-0606 911 Dispatch	39.83		911	1000 420160	345	101000
	04/20/25	640-1103, Operator SP	39.83		STREET	1000 430200	345	101000
	04/20/25	640-1460, Library Dir, SP	39.83		LIBRAR	2220 460100	345	101000
	04/20/25	640-1461, S & W operator, SP	39.83		SEWER	5310 430600	345	101000
	04/20/25	640-1462, S & W Super, SP	39.83		WATER	5210 430500	345	101000
	04/20/25	640-1463, Deputy PSS, SP Sspnd	39.83		PARKS	1000 460430	345	101000
	04/20/25	640-1472, Ops Mgr, SP	39.83		ADMIN	1000 410210	345	101000
	04/20/25	640-1676, Rec Coord, SP	39.85		REC	1000 460440	345	101000
	04/20/25	640-1754, COP, SP	39.83		POLICE	1000 420100	345	101000
	04/20/25	640-1755, Police	39.83		POLICE	1000 420100	345	101000
	04/20/25	640-1756, Police	39.83		POLICE	1000 420100	345	101000
	04/20/25	640-1757, Police	39.83		POLICE	1000 420100	345	101000
	04/20/25	640-1758, Head Dispatcher	39.88		DSPTCH	1000 420160	345	101000
	04/20/25	640-1759, Police	39.83		POLICE	1000 420100	345	101000
	04/20/25	640-7547,WS Super	39.83		SEWER	5310 430600	345	101000
	04/20/25	640-9074, PSS, SP	39.83		STREET	1000 430200	345	101000
	04/20/25	640-2195 683 laptop	40.01		POLICE	1000 420100	345	101000
	04/20/25	640-2551 COP laptop	40.01		POLICE	1000 420100	345	101000
	04/20/25	641-0184 686 laptop	40.01		POLICE	1000 420100	345	101000
	04/20/25	641.0207 681 laptop	40.01		POLICE	1000 420100	345	101000
	04/20/25	640-2354 Social Services	39.83		SOCSE	1000 450135	345	101000
	04/20/25	640-2629 City Judge	39.84		COURT	1000 410360	345	101000
	04/20/25	640-7108 Police Officer	39.84		POLICE	1000 420100	345	101000
	04/20/25	640-7873 Equip Operator	39.84		STREET	1000 430200	345	101000

05/02/25
16:00:06

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 5/25

Page: 5 of 7
Report ID: AP100

FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
52349		3261 Targhee Services	2,160.45					
	20 04/23/25	Police Vehicle repairs	530.15		STREET	1000 430200	361	101000
	19 04/23/25	Police Vehicle repairs	99.95		STREET	1000 430200	361	101000
	18 04/23/25	Police Vehicle repairs	484.75		STREET	1000 430200	361	101000
	17 04/23/25	Police Vehicle repairs	925.60		STREET	1000 430200	361	101000
	15 04/23/25	Police Vehicle repairs	120.00		STREET	1000 430200	361	101000
52350		2751 Gallatin County Justice Court	530.00					
	04/15/25	PassThruBondWarrant-Stefan	530.00		COURT	7469 213000		101000
52351		2751 Gallatin County Justice Court	2,640.00					
	04/10/25	BondTransfer - Tronsdal	2,640.00		COURT	7469 213000		101000
52352		2751 Gallatin County Justice Court	885.00					
	04/10/25	BondTransfer - Keefe	885.00		COURT	7469 213000		101000
52353		2958 SHI International Corp	660.00					
	19651594 04/18/25	OfficeStandard-Library	330.00		LIBRY	2220 460100	216	101000
	19634640 04/15/25	OfficeStandard-Dispatch	330.00		DSPTCH	1000 420160	216	101000
52354		3315 IAS EnviroChem	1,582.00					
	2501921 04/22/25	Sewer Testing Fees	1,582.00		SEWER	5310 430600	348	101000
52355		3366 Kettle Embroidery, LLC	329.02					
	44466 04/28/25	Uniform Shirts	329.02*		STREET	1000 430200	226	101000
52356		3434 Jose Canales	196.09					
	04/21/25	Uniforms	196.09*		STREET	1000 430200	226	101000
52357		3391 TSC Corner Station, INC.	134.23					
	041025-1 04/10/25	Gas Voucher	19.23		HELP	7010 450135	231	101000
	04/15/25	Fuel	115.00		STREET	1000 430200	231	101000
52358		3060 ULINE	669.35					
	191813371 04/17/25	Street Supplies	223.11		STREET	1000 430200	220	101000
	191813371 04/17/25	Water Supplies	223.12		WATER	5210 430500	220	101000
	191813371 04/17/25	Sewer Supplies	223.12		SEWER	5310 430600	220	101000
52359		2584 Division of Criminal	1,657.22					
	25-09-155 09/26/24	Communications	1,657.22		DSPTCH	1000 420160	398	101000

05/02/25
16:00:06

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 5/25

Page: 6 of 7
Report ID: AP100

FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
52360		2537 Balco Uniform Co., Inc.	16.10					
	59656 04/25/25	Pepper Spray	16.10*		POLICE	1000 420100	870	101000
52361		3516 3FWILD PLLC	5,875.00					
	25-02-18-1 04/28/25	HistoricGrnWayDesignNarrat	5,875.00*		PARKS	1000 460430	357	101000
52362		999999 RUSS ANDERSON	25.00					
	04/30/25	Refund Event fee	25.00		EVENTS	1000 322051		101000
52363		2099 Quick Print of West Yellowstone	612.00					
	20489 04/16/25	SummerRecProgram	559.00*		SUMREC	1000 460449	321	101000
	20497 04/18/25	Business Cards	53.00		POLICE	1000 420100	321	101000
52364		99943 Brenda Phillips	430.80					
	04/18/25	PSC Graduation	281.80		DSPTCH	1000 420160	370	101000
	03/01/25 911	WellsnessSummitTraining	149.00		DSPTCH	1000 420160	370	101000
52365		764 General Distributing Co.	89.76					
	1500200 04/30/25	Welding supplies	89.76		STREET	1000 430200	231	101000
52366		547 WY Chamber of Commerce	2,286.72					
	Towy042025 04/21/25	ReimburseCleaningMarch 202	2,286.72		LEGIS	1000 410100	870	101000
# of Claims 34			Total: 174,057.45					
Total Electronic Claims			1,185.60	Total Non-Electronic Claims	172871.85			

05/02/25
16:00:06

TOWN OF WEST YELLOWSTONE
Fund Summary for Claims
For the Accounting Period: 5/25

Page: 7 of 7
Report ID: AP110

Fund/Account	Amount
1000 General Fund	
101000 CASH	28,605.52
2220 Library	
101000 CASH	716.11
2850 911 Emergency	
101000 CASH	1,100.47
5210 Water Operating Fund	
101000 CASH	737.36
5310 Sewer Operating Fund	
101000 CASH	5,308.30
5320 Sewer Replacement Depreciation Fund	
101000 CASH	118,560.00
7010 Social Services/Help Fund	
101000 CASH	19.23
7202 TBID Agency Fund	
101000 CASH	14,955.46
7469 City Court - Judge Jent	
101000 CASH	4,055.00
Total:	174,057.45



Town of West Yellowstone Business License Application

Business Name: MBAH LLC

Applicant: Misty Hecht

Contact Person: Misty Hecht

Mailing Address: PO Box 1353 West Yellowstone MT 59758

Physical Address of Business: 239 Firehole Avenue West Yellowstone, MT 59758

Phone Number: 406-640-1534

Fax Number: _____

Email Address: mistyblank@live.com

Website: _____

Signature of Property Owner of Record: _____

Subdivision: Old Town

Block: 12

Lot: 10

Zoning District, please mark one:

- ☒ B-3 Central Business District (Old Town)
☐ B-4 Expanded Business District (Grizzly Park)
☐ E-2 Entertainment District (Grizzly Park)

- ☐ PUD Planned Unit Development (Grizzly Park)
☐ Residential Districts, Home Occupations Only (Mad Add)

- ☒ New Business ☐ Transfer of Ownership
☐ Change of Location ☐ Name Change

- Is this business licensed by the State of Montana? ☒ Yes ☐ No
- Appropriate Town/County/Health Dept approvals (if applicable) ☐ Yes ☐ No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? ☐ Yes ☒ No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

This is a property management business for all units at 239 Firehole Avenue.

Business License Fee: \$ 50

Resort Tax Bond: \$ _____

Total Amount Due: \$ 50

Misty Hecht
Signature of Applicant

Signature of Applicant

4-29-25

Date

FOR OFFICE USE ONLY

Date Approved: _____ ☐ Town Council ☐ Administration _____

Date _____ Check # _____ Amount \$ _____ License # _____

SCN _____ BLP _____ STX _____ RDX _____



Town of West Yellowstone Business License Application

Business Name: Colibri Hauling
 Applicant: Pedro Perez-Sanchez
 Contact Person: Pedro Perez-Sanchez
 Mailing Address: P.O. Box 346 West Yellowstone MT 59758
 Physical Address of Business: 116 Geyser Street
 Phone Number: (406) 640-7424 Fax Number: _____
 Email Address: _____ Website: _____

Signature of Property Owner of Record: Pete Bell

Subdivision: Old Town
 Block: 20 Lot: 08

Zoning District, please mark one:

- ☒ B-3 Central Business District (Old Town) ☐ PUD Planned Unit Development (Grizzly Park)
☐ B-4 Expanded Business District (Grizzly Park) ☐ Residential Districts, Home Occupations Only (Mad Add)
☐ E-2 Entertainment District (Grizzly Park)
☒ New Business ☐ Transfer of Ownership
☐ Change of Location ☐ Name Change

- Is this business licensed by the State of Montana? ☐ Yes ☒ No
- Appropriate Town/County/Health Dept approvals (if applicable) ☐ Yes ☒ No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? ☐ Yes ☒ No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

See page attached

Business License Fee: \$ 50⁰⁰
 Resort Tax Bond: \$ _____

Pedro Perez Sanchez
 Signature of Applicant

Total Amount Due: \$ 50⁰⁰

Signature of Applicant
04-29-2025
 Date

FOR OFFICE USE ONLY

Date Approved: _____ ☐ Town Council ☐ Administration _____
 Date _____ Check # _____ Amount \$ _____ License # _____
 SCN _____ BLP _____ STX _____ RDX _____

Colibri Hauling

Pedro Perez-Sanchez
116 Geyser Street

Colibri Hauling will be offering Roadside Assistance, as well as Towing and Vehicle Transport. Roadside Assistance includes, Fuel Delivery, Lockouts, and Jump Starts. Along with Vehicle recovery during the winter when cars have slid off the road and are stuck in a ditch or deep snow. Vehicle that are towed will be loaded, and transported to a mechanic shop. This service is only for vehicles that mechanically break down, and not for vehicles that are involved in a collision. Colibri Hauling will not be Storing any vehicles at 116 North Geyser Street. Transporting service is offered for construction equipment and materials. No storage is offered for any of these services. The 12 Foot trailer, and 2011 Chevrolet Silverado 1500 will be kept in the driveway located at 116 Geyser Street.



Town of West Yellowstone Business License Application

Business Name: Yellowstone Gathering Place LLC

Applicant: David & Jennifer Martinez

Contact Person: Jenn Martinez

Mailing Address: PO Box 135

Physical Address of Business: 33 Iris St West Yellowstone Mt 59758

Phone Number: 4065707156

Fax Number: _____

Email Address: yellowstonegatheringplace@gmail.com

Website: _____

Signature of Property Owner of Record: _____

Subdivision: Lodgepole Townhouse Condominium

Block: 22

Lot: 7

Zoning District, please mark one:

- ☒ B-3 Central Business District (Old Town)
☐ B-4 Expanded Business District (Grizzly Park)
☐ E-2 Entertainment District (Grizzly Park)

- ☐ PUD Planned Unit Development (Grizzly Park)
☐ Residential Districts, Home Occupations Only (Mad Add)

- ☒ New Business ☐ Transfer of Ownership
☐ Change of Location ☐ Name Change

- Is this business licensed by the State of Montana? ☒ Yes ☐ No
- Appropriate Town/County/Health Dept approvals (if applicable) ☒ Yes ☐ No (please attach)
- If this business is located in Grizzly Park, has the business been approved by the Grizzly Park Architectural Committee (GPAC)? ☐ Yes ☐ No

Type of Business Please explain in detail the following: number of units, seating capacity, etc. Contractors should list trailers and equipment and where these items will be stored.

monthly rental, one unit

Base

Business License Fee: \$ 53⁰⁰

Resort Tax Bond: \$ _____

Signature of Applicant _____

Total Amount Due: \$ 53⁰⁰

Signature of Applicant _____

Date April 30, 2025

FOR OFFICE USE ONLY

Date Approved: _____ ☐ Town Council ☐ Administration

Date _____ Check # _____ Amount \$ _____ License # _____

SCN _____ BLP _____ STX _____ RDX _____

Town of West Yellowstone
Town Council Meeting
April 22, 2025

TOWN COUNCIL MEMBERS PRESENT: Mayor Jeff McBirnie, Brian Benike, Travis Watt, Jeff Mathews, Lisa Griffith by Zoom

OTHERS PRESENT: Town Manager Dan Walker, Town Clerk Liz Roos, Finance Director Katie Thompson, Chief of Police Chris Wigner, Town Attorney Jane Mersen is present virtually by Zoom

Present by Zoom: Jan Neish-Island Park News,

The meeting is called to order by 2025 Mayor Jeff McBirnie at 7:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The meeting is being broadcast over the internet using a program called Zoom.

WORK SESSION

Mayor McBirnie calls the meeting to order. The first item for the work session is to have a discussion with members of the Study Commission, Casey McCray and Tut Fuentevilla, about the current form of government and charter. Fuentevilla explains that they are here tonight to get feedback from the Council and hear their opinions about the structure of local government. They ask the Council how they feel about the changes made to the Charter when it was last updated ten years ago. The Council members generally agree that the most notable changes made last time were to change the position of Operations Manager to Town Manager and that was a positive change. They discuss the role of the mayor and if the current responsibilities of the mayor are appropriate. McBirnie says that as the mayor, he runs the meetings so he feels like he needs to understand the agenda items, but he does not have more authority. Walker adds that in his experience, the position of Mayor is more ceremonial in nature, but he also does make an effort to keep the mayor informed of current issues. They discuss the potential effects of more or less responsibility for the mayor. Walker says that there is one section of the Charter that requires the Town Manager to consult with the Town Council prior to terminating an employee, which can create difficult or sensitive situations. The Council generally agrees that the Town Manager should have the authority to dismiss employees when it is necessary and the Council hires or dismisses the Town Manager. Jan Neish of the Island Park News comments that she has been observing the City of Blackfoot, Idaho work through changing from a strong mayor form of government to a town manager form. She says that they noted that the person that holds the position of mayor can change annually but having a town manager provides stability. They discuss the contract length for the Town Manager. The current charter states that the contract term shall be three to five years. They also discuss the one-year term for serving as mayor. Lisa Griffith suggests electing the mayor by the people. The Council discusses that idea, but the majority does not agree with that change. Benike comments that allowing the community to elect the mayor could result in a lot of uninformed votes. He says there are only a handful of people that really follow local government, and the rest only get involved if they are concerned about a specific issue. Griffith comments that she would like to see a mechanism that allows council members that may be in the minority to place something on the agenda. Currently, the Town Manager or Mayor set the agenda items. She says that they do not have a lot of people attend council meetings but she does not think that indicates that everyone is satisfied. Walker says that coming from another state, he appreciates the value of having a charter with self-governing powers, which allows them to create policies and regulations that fit our community. McBirnie says that he has always viewed the Charter as a framework document and notes that changing even a couple words can have real ramifications. The Council thanks the Study Commission members for coming. Fuentevilla explains that their next step in the process will be to gather more public input about the Charter.

The next topic of discussion is the FY 2026 budget process. Finance Director Katie Thompson explains that they are starting to put together the budget for next year. She asks the Council to consider how they accept special requests. She presents a copy of the request form that was used last year for entities that make funding requests from outside of the Town government. They discuss the questions that should be included on the form, without making it too lengthy. The

Council discusses possible limitations to special requests. They also consider whether the Town should consider special requests for events and also requests that should be included in specific existing budget lines. They agree that there is value to having flexibility and creating restrictions that may cause issues in the future. Griffith agrees but recommends that they should not allow organizations to “double dip” meaning if they receive funding from the MAP Fund or another town source, they cannot ask for more funding. Walker agrees that having the detailed, but not over complicated request form should allow the Council to make educated decisions.

Public Comment Period

No public comments are received.

Council Comments

Travis Watt comments that the Special Olympics Law Enforcement Torch Run is next Wednesday, April 30, 2025.

ACTION TAKEN

- 1) Motion carried to approve the claims, which total \$312,681.82. (Benike, Mathews)
- 2) Motion carried to approve the minutes of the April 8, 2025, Town Council meeting. (Watt, Mathews) Griffith is opposed, motion passes.
- 3) Motion carried to waive the resort tax bond for the 2025 West Yellowstone Community Market Event. (Benike, Watt) Mathews is opposed, motion passes.
- 4) Motion carried to approve the Outside Amplification Permit for the Buffalo Chip Chuck Library Fundraiser for July 4, 2025. (Benike, Watt)
- 5) Motion carried to reappoint Greg Forsythe to the Health Care Services Advisory Board for a 4-year term. (Benike, Mathews) Griffith is opposed, motion passes.
- 6) Motion carried to vacate the appointment of Keith Hendrickson as a member of the Planning Board and reopen the seat. (Benike, Mathews)
- A) **Town Manager & Staff Reports:** Town Manager Dan Walker reports that 911 Communicator/Dispatcher Jess Cothren graduated from the MLEA academy. Chief of Police Chris Wigner also completed the Montana Law Enforcement course. Officer Christian Slowinski has been nominated for a DUI awareness award. Town Clerk Liz Roos has received the designation of Master Municipal Clerk by the International Institute of Municipal Clerks. Walker reports on a recent conference call with representatives of Montana DEQ and reports that the Town is in compliance at this time and there is a path forward for the Town to issue building permits this summer, but they will not be able to approve any infrastructure or connection permits until the wastewater treatment facility project is complete in 2026. He also mentions that RSCI is officially back on site at the wastewater treatment facility site this week. The Planning Board meeting has been rescheduled for May 2, 2025. They have conducted two interviews for police officer and are intending to make two contingent employment officers. They are still recruiting for 911 Communications Center Dispatcher, Deputy Clerk/Permitting Tech, Equipment Operators, Summer Recreation Counselors and Seasonal Laborers. Thompson reports that the Town was granted an extra \$100,000 of loan forgiveness for the wastewater treatment project from DNRC last week that they were not expecting. The funding for the wastewater treatment project is going well.
- B) **Advisory Board Reports:** Mathews reports that the Business Improvement Advisory Board is meeting tomorrow. Benike reports that the Marketing and Promotions Fund Advisory Board met last week and discussed updating forms. He also says that the Parks & Recreation Advisory Board hosted a public meeting to gather input on the proposed trail through the historic district.

The meeting is adjourned at 7:30 PM.

Mayor

ATTEST:

Town Clerk

DRAFT

TOWN OF WEST YELLOWSTONE

04/24/2025 – 04/30/2025 Weekly Report

Personnel:

Current Staffing			
Position	Allocated	Staffed	Vacant
Dispatchers	6	5	1
Police Officers	7	5	2

Operations:

Operations Tempo				
	Current Stats	Previous Week	Monthly	2025 Total
Calls Total	130	122	465	2099
Reports Total	1	4	9	42
Citations	2	9	18	61
Warnings	50	28	159	524
Arrest	0	2	3	19
DUI	0	1	1	12
Fire/EMS Calls	4	3	22	119
Patrol Checks	38	33	108	525
Public Assist	9	7	25	124
Agency Assist	2	7	11	56
Crashes	0	3	5	78
Search and Rescue	0	0	0	10



TOWN OF WEST YELLOWSTONE

PERSONAL:

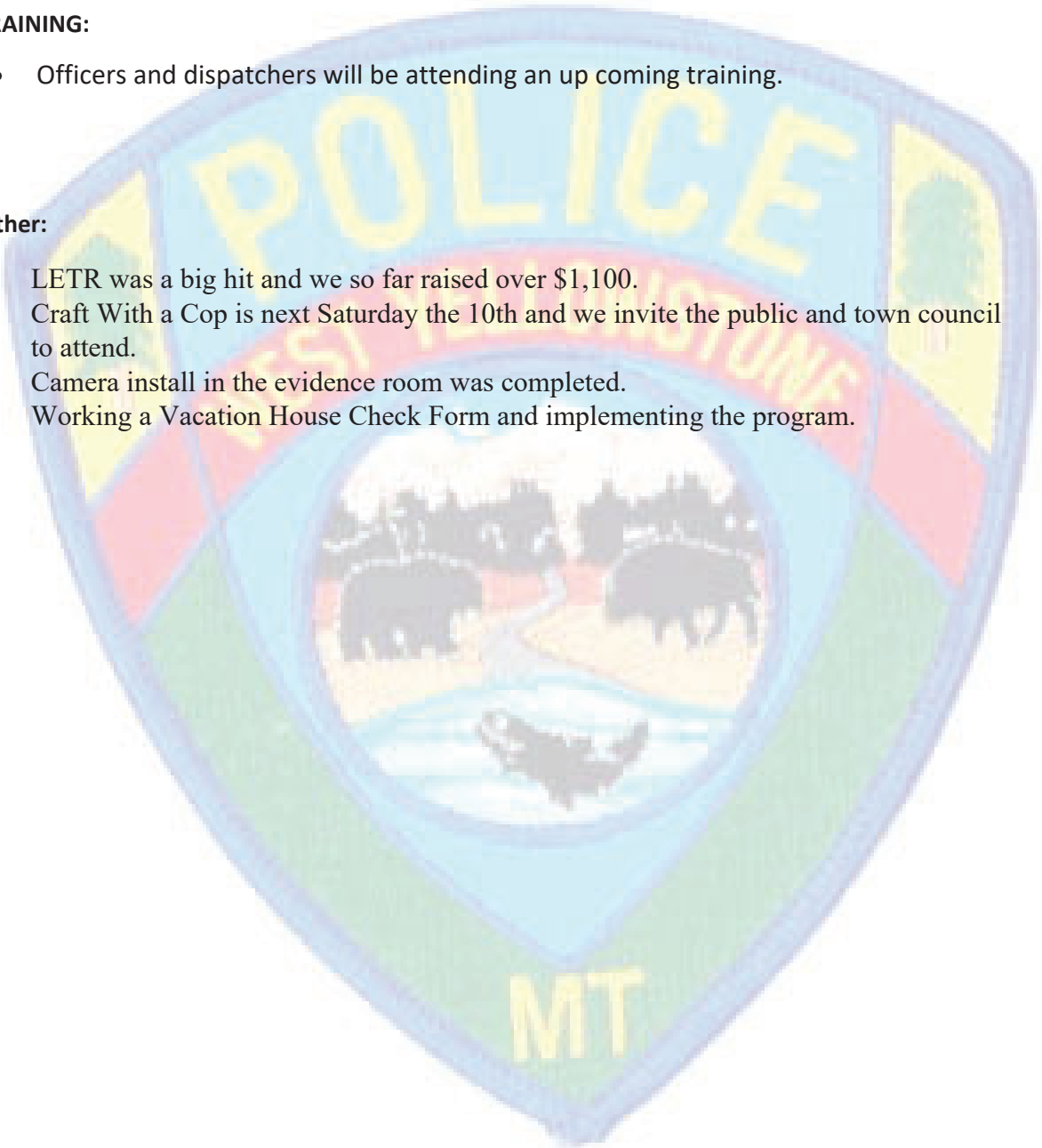
- Two conditional offers were accepted and we will start the background check.
- We are still accepting applications for a dispatcher.

TRAINING:

- Officers and dispatchers will be attending an up coming training.

Other:

- LETR was a big hit and we so far raised over \$1,100.
- Craft With a Cop is next Saturday the 10th and we invite the public and town council to attend.
- Camera install in the evidence room was completed.
- Working a Vacation House Check Form and implementing the program.





Highlights

Week of April 25th, through May 1st, 2025
Job and Social Services

Overview

of Clients Served: 46

Last Week Clients Served: 64

Highlights

Donations

Marketplace donated a variety of items to the food bank ranging from fresh produce as well as nonperishables.

We had a large supply of school supplies that was donated that we are going to take the school.

Donations opened up on April 28th, and we have had 6 donations and 2 donation inquiries.

Volunteer Update

This week we had one new volunteer and we are excited to keep growing our team of volunteer.

The volunteers are consistently helping keep the clothing bank well organized in addition to keeping it clean.

We will be holding a volunteer meeting in June for our team to get together and make connections and discuss the goals of what is the vision of the clothing bank.

As always, we are so grateful for our volunteers.

“Healthy Living is Possible, One Small Step at a Time” Take Control Event

This event was a huge success, we had turnout that exceeded our expectations. We had 19 people sign up initially and then we had 21 people show up.

This event gave great information to our community that included a general overview of specific chronic diseases as well as ways to grocery effectively.

Our speakers were able to make personal connections to the community as well as give advice that pertains to the residents of West Yellowstone.

The event concluded with a Q&A with attendees with questions that ranged from diabetes, stress management, and talks of supplements.

We look forward to hosting another Take Control event soon.

Garden Workshop

We have had great responses to our upcoming Gardening Workshop.

This class promises an exciting evening of gardening and fun as we explore the art of growing plants in mountainous regions.

This class will be led by three professional gardeners eager to share their expertise with our community. Whether people a seasoned gardener or a curious beginner, this free event offers a unique opportunity to enhance your gardening skills.

Please note that registration is required to attend, as spaces are limited. Please sign up by April 30th so we can purchase the correct amount of materials needed. Don't miss the chance to enrich your mind and cultivate your green thumb in a friendly and educational environment.

Dianna and Tia will be traveling on the 7th to go pick up the plants in Idaho.

Public Assistance

We had 20 check-ins for lobby food this week and are grateful to be able to provide a variety of goods for clients.

There is an uptick in people visiting the clothing bank which helps remove inventory to make room for more donations! We are making sure that clients provide their SSN before heading downstairs.

With the clothing bank, we are going to be checking clients in manually to make sure we are gathering accurate information from clients.

This week, two food boxes were given to those in need. One was an emergency and one was a monthly food box.

We assisted with providing a client with information regarding SNAP, and other community member requested help with their medicaid paperwork.

One person checked in regarding housing options here in West and the office provided a contact list of places here in town.

We are seeing a consistent trend of clients setting up and making their appointments.

Upcoming Events:

May 1st: Mother's Day Floral Class at the Povah Center from 5:00 pm - 6:30 pm.

May 8th: Garden Workshop with Kristy Coffin, Karen Coffin, and Colter Allen. At this free event; participants will learn how to cultivate beautiful garden that will thrive in the mountain area. This will be held at the Povah Center from 5:00 pm - 7:00pm.

Notes

Dianna and Tia are looking into more shelf stable items such as milk, powdered eggs, and a variety of other essential needs to the food bank.

May 5th, Tia and Dianna are heading to Bozeman for a food shipment order.

On May 15th, Tia is heading to Bozeman for our MFBN Shipment order.

Social Media = **SM**Flyers/Print = **F**Digital Signage = **D**News Paper = **N**

	Date	Time	Location	Number of Participants	Age of Attendies	New/unique attendies	Advertising Method(s)	Event Cost
Event: Loteria Night	25-Apr	5-7pm	Povah	0	9-up		SM,F,D	\$0

Event Description: only 2 people showed up and waited till 6 and noone else showed up. I think people going back to work has affected attendance.

	28-Apr	4-5pm	Povah	0	all ages		SM,F,D	\$0

Event Description: I met with Abril at the school- we are planning a sports camp in June for the the week of the 9-14 a week before day camp starts.

Event: Game night	29-Apr	5-7pm	Povah	3	12&up		SM,F,D	\$0

Event Description:

Event:	30-Apr		Povah				SM,F,D	

Event Description: Dianna had her Class so I moved my embroidery class
I also attended a webinar on Sexual abuse prevention K-12

Event:	1-May						SM,F,D	

Event Description: Had to change my class for next week since Dianna has her class tonight

Event:							SM,F,D	

Event Description:

Water/Wastewater report

April 28th thru May 2

Working on More information for TDH Engineering on water modeling

There requesting DMR's information on total nitrogen loading going back to 2021

Lagoon adjustments and weir structure adjustments, blower maintenance on blower buildings #1and #2

Manhole inspections throughout Town looking for any blockages, have hill & son construction scheduled for the middle of may for sewer line cleaning and CCTV inspections, lift station

Lift station service work and electrical work be completed getting ready for the summer season working on bids through venders for replacement cost for the pump and controls in iris lift pump station.

Attended a career fair at the holiday inn on Tuesday this was great to see the student's come and participate. That gives me an opportunity to educate how critical public service is and the future of public services and the great job it can be.

RCSI are working on seepage testing the first section of the basins and getting walls ready for the first concrete pore of the 2025 season it is scheduled for May 6th

Turning on water for businesses throughout town getting ready for season.

Wastewater flows are at 430.000 gallons per day and rising.

Main water source is still whisky springs but flows are increasing I anticipate well #4 coming on with in 10 days

Water flows are 575.000 gallons per day and rising.

Metal panel sampling under way on well #3 and whisky springs.

DMR's completion.

Public works report

Working on cleaning the museum building from all the crow droppings this was unbelievable when the snow melted we are in the proses of steam cleaning and scrubbing everything trying to get ready for the opening of the museum.

Turning on water systems, Dining hall, museum and pioneer park.

Cleaning streets and side walks getting all the benches and bicycle racks out on canyon street for the season.

Removing snow in pioneer park, repairing sprinkler system in park and getting ready to fertilize all Town owned buildings

Working getting more street light poles set on electric street and gibbon Avenue. Working on street lights. Repairing with new bulbs and some new ballast and wiring on going project.

Water service truck getting out there and washing streets and watering down alleys and parkways for grading.

Have gravel coming for inter parkways and alleys for buildup and leveling

We have ordered the parking signs and wood poles for the down Town area that the improvement board has approved.

Have Town clean up scheduled for May 20 through 23rd

Working with the school on a project that they are doing with NASA we will be meeting with them next week to see what accommodations they are going to require.

Getting concrete sidewalks scheduled for repair for the 2025 season

Painting side walk aprons will start in the next few weeks

Crack seal staring on the south side of Town this coming week.

Servicing summer equipment, lawn mowers weed eaters

All the Town owned garbage containers are distributed throughout Town ready to go for the 2025 season. If you have any Questions please contact me. Jon brown



Week of 04.28.2025

Attended the West Yellowstone Housing Coalition on Monday and gave an update on the educational sessions. It sounds like we may continue to do a few educational sessions if we feel there is a community need/desire.

Attended the WWTP meeting and worked on the budget a little more with DNRC.

Sent out the resort tax graphs for the month of April.

Gave a class at the Library Board of Trustees meeting on Thursday regarding BARS Chart of Accounts and how to read the budget for the library. Also answered a lot of great questions about how the library funding works.

Prepped for the week long institute in Fairmont Hot Springs.

Completed and sent the MAP financials.

Continued to work on the cleaning contracts for FY2026.

Completed edits and sent out the Special Budget Request Reports.



West Yellowstone Nonprofit Financial Leadership Workshop

FREE | Thursday, May 29
Three Bear Lodge, West Yellowstone

Join Montana Nonprofit Association and the West Yellowstone Foundation for this FREE community workshop to learn the Board's role in financial leadership, to understand and analyze nonprofit financial statements, and discuss best practices for the purpose and function of the finance committee in support of the Board's work.

Workshop Agenda:

4:45 Registration & Dinner

5:00 Financial Leadership: Understanding
Financial Statements & Board Financials

6:30 Work Session with Adam Jespersen



This will include open time for a work session on either financial reporting or finance committee structure. Please bring your laptop, your most recent org budget, and your most recent completed financial statements (Income Statement and Balance Sheet).

To Register:

Scan this QR
code or visit:

[https://forms.gle/
B7U99EdFBNmjM1vQ6](https://forms.gle/B7U99EdFBNmjM1vQ6).

