

# Town of West Yellowstone

Tuesday, January 20, 2026

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.

Meeting ID: 893 834 1297.

## TOWN COUNCIL WORK SESSION – 5:00 PM

Department Head Reports

Discussion

## TOWN COUNCIL MEETING – 7:00 PM

Pledge of Allegiance

Comment Period

- Public Comment
- Council Comments

Treasurer's & Securities Reports

Purchase Orders

Claims

Business License Applications:

Minutes: **January 6, 2025 Town Council Meeting**

Town Manager & Staff Reports

Advisory Board Reports

**Public Hearing: FY 2026 Budget Amendment, Marketing and Promotions Fund**

### NEW BUSINESS

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Resolution No. 830, FY 2026 Budget Amendment, Marketing and Promotions Fund Discussion/Action

Wastewater Treatment Plant winter shutdown contract provision Discussion/Action

Arbitrage Rebate Services Engagement Letter, Wastewater Treatment Plant Financing Discussion/Action

Change Order #1 – Police Station Remodel, extend completion date Discussion/Action

Emergency Services Vehicle grant application Discussion/Action

Hebgen Basin Fire District Interlocal Agreement, Finance/Budgeting Committee Appt. Discussion/Action

Music in the Park 2026 Series Event Permit Discussion/Action

- Outside Amplification permit
- Resolution No. 831, Open Container
- Resort Tax Bond waiver request

Octane Expo and Vintage Rodeo, March 6-7, 2026 Discussion/Action

- Outside Amplification permit
- Application to Maintain an Encroachment, partial street closures
- Resolution No. 832, Open Container

Resolution No. 833, Board of Adjustments designations Discussion/Action

Town Council Priorities for 2026 Discussion



**Policy No. 16 (Abbreviated)**  
**Policy on Public Hearings and Conduct at Public Meetings**

Public Hearing/Public Meeting

- A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision-making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

- It is the Council's goal that citizens resolve their complaints about service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, the Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.
- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command. Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to regular Tuesday meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com). Questions about the agenda may be directed to the Town Clerk at (406) 646-7795 or [eroos@townofwestyellowstone.com](mailto:eroos@townofwestyellowstone.com).
- Official minutes of the Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of the approved minutes are available at the Town Clerk's office or on the Town's website: [www.townofwestyellowstone.com](http://www.townofwestyellowstone.com).



01/16/26  
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TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 1/26

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Report ID: AP100

For dates posted from 01/07/26 to 01/16/26  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
53084		2546 Century Link QCC	403.33					
	768271191	01/01/26 Voice/Text2-911158435022	403.33		911	2850 420750	398	101000
53085		1089 Gallatin County Treasurer	557.00					
	12/31/25	Tech surcharge	160.00		COURT	7458 212200		101000
	12/31/25	MLEA	190.00		COURT	7467 212200		101000
	12/31/25	Victims Assistance	207.00		COURT	7699 212200		101000
53086		99943 Brenda Phillips	108.01					
	01/14/26	ReimbursePettyCashPostage	108.01		POLICE	1000 420100	311	101000
53088		151 Gallatin County WY TS/Compost	358.00					
	12/31/25	Household waste	358.00		PARKS	1000 460430	534	101000
53090	E	2673 First Bankcard	1,248.90					
	12/02/25	Bullwinkles	96.41		LEGIS	1000 410100	220	101000
	12/03/25	Supplies	99.14		LEGIS	1000 410100	220	101000
	12/03/25	USPSEnvelopes	183.25		FINADM	1000 410510	220	101000
	12/03/25	USPSpostageonEnvelopes	780.00		FINADM	1000 410510	311	101000
	12/30/25	Court Supplies	29.98		COURT	1000 410360	220	101000
	12/30/25	Court Supplies	20.38		COURT	1000 410360	220	101000
	12/31/25	supplies	39.74		FINADM	1000 410510	220	101000
53091	E	2673 First Bankcard	574.29					
	12/04/25	Fisher Tech	45.70		LIBRY	2220 460100	398	101000
	12/07/25	Books	13.88		LIBRY	2220 460100	215	101000
	12/09/25	Books	65.50		LIBRY	2220 460100	215	101000
	12/14/25	WordPress	12.00		LIBIT	2220 460100	355	101000
	12/15/25	Membership	14.99		LIBRY	2220 460100	398	101000
	12/18/25	Supplies	26.98		LIBRY	2220 460100	220	101000
	12/18/25	Supplies	27.87		LIBRY	2220 460100	220	101000
	12/26/25	Books	63.74		LIBRY	2220 460100	215	101000
	12/26/25	Books	20.66		LIBRY	2220 460100	215	101000
	12/26/25	Supplies	38.99		LIBRY	2220 460100	220	101000
	12/30/25	Books	15.86		LIBRY	2220 460100	215	101000
	12/31/25	Supplies Furniture	228.12		LIBRY	2220 460100	364	101000
53095		2952 DIS Technologies	892.50					
	17983	01/05/26 Monthly Managed IT	892.50		IT	1000 410580	355	101000

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53096		2421 NAPA Auto Parts	1,292.13					
	12/31/25	Napa Supplies	359.42		STREET	1000 430200	220	101000
	12/31/25	Napa repairs Supplies	253.59		STREET	1000 430200	361	101000
	12/31/25	Napa Equipmnt repairSupplies	515.92		STREET	1000 430200	369	101000
	12/31/25	NAPA Sm ItemEquip	41.98		STREET	1000 430200	212	101000
	12/31/25	Napa Police supplies	3.27		POLICE	1000 420100	220	101000
	12/31/25	Sewer Supplies	117.95		SEWER	5310 430600	220	101000
53097		533 Market Place	1,511.95					
	12/10/25	Food Bank Supplies	404.21		HELP	7010 450135	220	101000
	12/12/25	Breakfast w/Santa	215.48		HELP	7010 450135	220	101000
	12/13/25	Breakfast w/Santa	17.26		HELP	7010 450135	220	101000
	12/17/25	Gift Cards	875.00		LEGIS	1000 410100	220	101000
53098		2558 Hebgen Basin Fire District	57,536.96					
	01/01/26	January 2026	49,753.67		FIRE	1000 420400	357	101000
	01/01/26	January 2026	7,783.29		FIRE	1000 420400	140	101000
53099	E	2673 First Bankcard	2,796.00					
	12/02/25	Help Fund Supplies	106.95		HELP	7010 450135	220	101000
	12/03/25	Breakfast with Santa	151.88		HELP	7010 450135	220	101000
	12/03/25	GrantHolidayGiftGivingHelp	1,516.06		HELP	7010 450135	790	101000
	12/03/25	Social Supplies	464.28		SOCSE	1000 450135	220	101000
	12/09/25	Breakfast with Santa	14.94		HELP	7010 450135	220	101000
	12/13/25	Canva	24.00		HELP	7010 450135	220	101000
	12/19/25	HelpFundGiving	254.98		HELP	7010 450135	220	101000
	12/25/25	Grammarly Subscription	144.00		SOCSE	1000 450135	220	101000
	12/29/25	Social Supplies	14.05		SOCSE	1000 450135	220	101000
	12/29/25	Social Supplies	12.99		SOCSE	1000 450135	380	101000
	12/31/25	Social Supplies	91.87		SOCSE	1000 450135	220	101000
53100		2952 DIS Technologies	725.00					
	17978 01/05/26	Monthly IT	725.00		IT	1000 420160	398	101000
53101	E	2673 First Bankcard	1,830.97					
	12/07/25	Uniform Supplies	1,638.00*		POLICE	1000 420100	226	101000
	12/09/25	Supplies	17.99		POLICE	1000 420230	220	101000
	12/18/25	Supplies	74.98		DSPTCH	1000 420160	220	101000
	12/31/25	TransUnion	100.00		POLICE	1000 420100	398	101000

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53104	E	2964 CITI CARDS	514.47					
		12/04/25 Postage	11.90		ADMIN	1000 410210	311	101000
		12/09/25 Supplies	22.98		ADMIN	1000 410210	220	101000
		12/09/25 Supplies	48.36		STREET	1000 430200	220	101000
		12/12/25 supplies	49.91		ADMIN	1000 410210	220	101000
		12/16/25 Supplies	36.08		LEGIS	1000 410100	220	101000
		12/16/25 Street Supplies	15.97		STREET	1000 430200	220	101000
		12/20/25 Supplies	27.00		ADMIN	1000 410210	220	101000
		12/22/25 Supplies	255.47		LEGIS	1000 410100	220	101000
		01/06/26 Supplies	46.80		ADMIN	1000 410210	220	101000
53105		2 Forsgren Associates P.A.	18,115.00					
		125618 12/31/25 WWTP	18,115.00		WWTP	5320 430640	951	101000
53110		2845 Kasting, Kauffman & Mersen, PC	8,020.00					
		01/13/26 Legal Fees	8,020.00		LEGAL	1000 411100	352	101000
		01/12/26 Travel	0.00		LEGAL	1000 411100	373	101000
		01/12/26 Postage	0.00		LEGAL	1000 411100	870	101000
53111		3492 Triple S Cleaning and Remodeling	3,030.00					
		10/31/25 10.2025 Park Bathroom Cleanin	950.00		PARKS	1000 411253	357	101000
		10/31/25 10.2025 Bathroom Cleaning Sup	60.00		PARKS	1000 460430	220	101000
		11/30/25 11.2025 Park Bathroom Cleanin	950.00		PARKS	1000 411253	357	101000
		11/30/25 11.2025 Bathroom Cleaning Sup	60.00		PARKS	1000 460430	220	101000
		12/31/25 12.2025 Park Bathroom Cleanin	950.00		PARKS	1000 411253	357	101000
		12/31/25 12.2025 Bathroom Cleaning Sup	60.00		PARKS	1000 460430	220	101000
53113		3524 Greater Yellowstone Cleaning	2,184.00					
		277 01/03/26 Town Hall Cleaning 12/25	880.00		TWNHLL	1000 411250	357	101000
		277 01/03/26 Library Cleaning 12/25	624.00		LIBRY	1000 411259	357	101000
		277 01/03/26 Povah Cleaning 12/25	475.00		POVAH	1000 411255	350	101000
		277 01/03/26 Rendezvous Cleaning 12/25	165.00		RENDEZ	1000 411256	350	101000
		277 01/03/26 Public Works 12/25	40.00		PARKS	1000 411253	357	101000
53115		95 NorthWestern Energy	3,203.10					
		12/31/25 nat gas 4295437-0 UPDL	112.85		UPDH	1000 411252	344	101000
		12/31/25 nat gas 4295438-8 Police	25.84		POLBLD	1000 411258	344	101000
		12/31/25 nat gas 425439-6 WY BuldDept	147.05		STREET	1000 430200	344	101000
		12/31/25 nat gas 4295447-9 Povah	920.76		POVAH	1000 411255	344	101000
		12/31/25 nat gas 4295466-9 Library	398.23		LBRY	1000 411259	344	101000
		12/31/25 nat gas 4295628-4 OldFirehall	164.77		PARK	1000 460430	344	101000
		12/31/25 nat gas 4295822-3 Iris Lift St	43.43		SEWER	5310 430600	344	101000
		12/31/25 nat gas 4295935-3 Mad Add Sew	22.38		SEWER	5310 430600	344	101000
		12/31/25 nat gas 4295947-8 PW Shop	767.04		STREET	1000 430200	344	101000

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		12/31/25 nat gas 4295675-5 TwnH11	600.75		TWNHLL	1000 411250	344	101000
53116		3324 Dan Walker	25.04					
	01/15/26	TC SuppliesReimbursment	25.04		LEGIS	1000 410100	220	101000
53117	E	2673 First Bankcard	188.07					
	12/03/25	Repairs Equipment	83.95		STREET	1000 430200	369	101000
	12/10/25	Membership Dues(4)	104.12		SEWER	5310 430600	355	101000
53118	E	2789 WEX Bank	4,311.83					
	12/31/25	10 JD Backhoe 310SJ	409.45		STREET	1000 430200	231	101000
	12/31/25	91 Ford 6-582	186.28		STREET	1000 430200	231	101000
	12/31/25	Larue D55 SnowBlower	0.00		STREET	1000 430200	231	101000
	12/31/25	Grader	0.00		STREET	1000 430200	231	101000
	12/31/25	14 Water Truck	0.00		STREET	1000 430200	231	101000
	12/31/25	2010 JD 772 Grader	401.37		STREET	1000 420100	231	101000
	12/31/25	92 SS Blower-Yellow	0.00		STREET	1000 430200	231	101000
	12/31/25	02 Freightliner Dump 6-54564A	0.00		STREET	1000 430200	231	101000
	12/31/25	08 GMC Pickup 6-1484	105.70		STREET	1000 430200	231	101000
	12/31/25	JD Loader 624P	199.85		STREET	1000 430200	231	101000
	12/31/25	08 CAT 938H Loader	0.00		STREET	1000 430200	231	101000
	12/31/25	08 904B MiniLoader	0.00		STREET	1000 430200	231	101000
	12/31/25	15 Ford F-250	173.77		STREET	1000 430200	231	101000
	12/31/25	18 2018 Dodge Ram-PW	0.00		STREET	1000 430200	231	101000
	12/31/25	18 Dodge Ram-Police	126.16		POLICE	1000 420100	231	101000
	12/31/25	19 Dodge Durango PD	536.57		POLICE	1000 420100	231	101000
	12/31/25	Multi-Use Vehicle - Sienna	22.84		WATER	5210 430500	231	101000
	12/31/25	Multi-Use Vehicle - Sienna	14.49*		ADMIN	1000 410210	370	101000
	12/31/25	06 Dodge Durango 6-2010	59.63		STREET	1000 430200	231	101000
	12/31/25	Dumptruck	0.00		STREET	1000 430200	231	101000
	12/31/25	15 Sweeper 6-1151	0.00		STREET	1000 430200	231	101000
	12/31/25	'00 FL Dumptrk 6-60700A	0.00		STREET	1000 430200	231	101000
	12/31/25	'14 Ford Intercep	74.77		POLICE	1000 420100	231	101000
	12/31/25	PD Dodge Ram#1	0.00		POLICE	1000 420100	231	101000
	12/31/25	PD Dodge Ram#2	0.00		POLICE	1000 420100	231	101000
	12/31/25	01 Frht truck #1	89.95		STREET	1000 430200	231	101000
	12/31/25	01 Frht truck #2	0.00		STREET	1000 430200	231	101000
	12/31/25	19 Dodge 5500	0.00		STREET	1000 430200	231	101000
	12/31/25	'17 Chevy 3/4 ton white	116.28		STREET	1000 430200	231	101000
	12/31/25	'13 Chevy 3500	363.37		STREET	1000 430200	231	101000
	12/31/25	77 Int'l Dump 6-1368	0.00		STREET	1000 430200	231	101000
	12/31/25	Pickup 6-1450	0.00		STREET	1000 430200	231	101000
	12/31/25	2022 Ford F-150 Police	241.56		POLICE	1000 420100	231	101000
	12/31/25	Tractor	37.52		STREET	1000 430200	231	101000
	12/31/25	2010 Ford Exped6-000046	121.67		HELP	7010 450135	231	101000

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	12/31/25	SS Blower Green	51.43		STREET	1000 430200	231	101000
	12/31/25	24 Police F-150 #1 PD-23502	427.06		POLICE	1000 420100	231	101000
	12/31/25	Police F-150 Blue-64373	337.32		POLICE	1000 420100	231	101000
	12/31/25	2025 Chevy 3500 -63835	137.81		STREET	1000 430200	231	101000
	12/31/25	2017 Chevy 2500,White-85578	76.98		STREET	1000 430200	231	101000
53120		3547 IMEG Consultants Corp.	12,990.00					
	25006740.0	12/31/25 WWTPProfessionalServices	12,990.00		WWTP	5320 430640	940	101000
53146		2751 Gallatin County Justice Court	885.00					
	01/05/26	BondPassThrough-Palmer	885.00		COURT	7469 213000		101000
53147		3548 City of Ronan	870.00					
	12/23/25	Uniform-Wegener	870.00		POLICE	1000 420100	212	101000
53148		3214 Axon Enterprise, Inc.	3,432.02					
	411041	01/01/26 2021 Taser 7 Cert	3,432.02		POLICE	1000 420100	212	101000
53149		3549 Devin Wegener	1,550.61					
	01/03/26	Moving Reimbursement	1,550.61		ADMIN	1000 410210	870	101000
53150		3236 Nubia Allen	75.00					
	01/13/25	Spanish Interpreter	75.00		COURT	1000 410360	350	101000
53151		2537 Balco Uniform Co., Inc.	688.42					
	86236	12/23/25 Uniform - White	650.64*		POLICE	1000 420100	226	101000
	85273	09/26/25 Uniform	37.78*		POLICE	1000 420100	226	101000
53152		3543 James P. Murphey, Ph.D.	2,492.50					
	12/21/25	PsychologicalEval-Nichols	1,112.50*		POLICE	1000 420100	351	101000
	12/26/25	PsychologicalEval-Nicholaus	1,380.00*		POLICE	1000 420100	351	101000
53153		3241 Bridger Analytical Lab	330.00					
	2601225	01/15/26 WaterTestingfees	330.00		WATER	5210 430500	348	101000
53154		547 WY Chamber of Commerce	2,033.56					
	Towyl22025	12/29/25 11/25ReimburseClean/Supply	2,033.56		CHMBR	1000 411257	357	101000
53155		999999 KARLA SALINAS	85.00					
	01/07/26	Exonerated Bond-Vazquez	85.00		COURT	7469 212401		101000

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53156		1955 Dellinger & Gallagher, Inc.	15,063.89					
	159654	01/05/26 ResortTaxProcedures 12/31/24	13,500.00		AUDIT	2100 410532	353	101000
	159654	01/05/26 TBIDProcedures 12/31/24	480.00		TBID	7202 411800	357	101000
	159654	01/05/26 Out of Pocket Expenses	1,083.89		AUDIT	2100 410532	353	101000
53157		3550 Jim Shorky Cheverolet of	60,429.00					
	01/06/26	2026ChevyTahoe	60,429.00		CIP	4000 420110	944	101000
53158		3534 National PELRA	205.00					
	21529	01/01/26 MTActiveMembership	205.00		ADMIN	1000 410210	335	101000
53159		3452 Local Government Services	510.00					
	5294-1225	12/08/25 Fees	510.00*		FINADM	1000 410510	631	101000
53160		3551 MT Dept of Justice Criminal	30.00					
	127223	12/30/25 Criminal&IDServicesSpence	30.00		ADMIN	1000 410210	356	101000
53161		547 WY Chamber of Commerce	5,000.00					
	26-06	11/11/25 Kid'NSnowEventSeries25/26	5,000.00		MAP	2101 410130	398	101000
53162		3437 T-Mobile	25.31					
	9345934-27	12/30/25 Connected Device	25.31		TWNHLL	1000 411250	340	101000
53163		40 Jerry's Enterprises	1,987.20					
	12/31/25	Fuel	1,987.20		STREET	1000 430200	231	101000
53164		2551 TK Elevator	660.44					
	3009212403	01/01/26 PovahElevatorMainten1/26-3	660.44		POVAH	1000 411255	350	101000
53165		3527 Torgerson's Equipment	60.00					
	P41785	11/17/25 EquipmentRepair	60.00		STREET	1000 430200	369	101000
53166		2976 Watts Steam Store Rocky Mountain	1,057.95					
	7420250	01/12/26 EquipmentREpair	1,057.95		STREET	1000 430200	369	101000
53167		3422 Sprinter Heating & Air LLC	1,978.93					
	23498	12/11/25 Town Hall Furnace	1,125.05		TWNHLL	1000 411250	357	101000
	23498A	12/11/25 Town Hall Furnace	853.88		TWNHLL	1000 411250	357	101000

01/16/26  
11:00:22

TOWN OF WEST YELLOWSTONE  
Claim Approval List  
For the Accounting Period: 1/26

Page: 7 of 8  
Report ID: AP100

For dates posted from 01/07/26 to 01/16/26  
\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
53168		2455 Tri State Excavating, LLC	885.00					
	18601	01/08/26 RemovalofSnow/Grader	885.00		STREET	1000 430200	357	101000
53169		254 Firehole Fill Up/Economart	811.27					
	12/31/25	Fuel	811.27		STREET	1000 430200	231	101000
53170		1061 Lane and Associates	76.23					
	11237	01/06/26 DOT Drug Test	76.23		ADMIN	1000 410210	356	101000
53171		2952 DIS Technologies	1,341.00					
	18083	01/14/26 Computer Rec	1,341.00		REC	1000 460440	212	101000
53172		2751 Gallatin County Justice Court	285.00					
	01/15/26	BondPassThrough-Garcia	285.00		COURT	7469 213000		101000
53173		3425 Bridger Built, LLC	21,815.65					
	03	Police 12/31/25 Police StationAddition	376.20		POLICE	1000 411258	920	101000
	04	WH 12/31/25 WellHouse #3	21,439.45		WATER	5210 430530	937	101000
53174	E	2323 Montana Department of Revenue	220.36					
	03	PSA 12/31/25 Police Station Add	3.80		POLICE	1000 411258	920	101000
	04	WH 12/31/25 Well House#3	216.56		WATER	5210 430530	937	101000
53175		3533 SOLV Business	516.15					
	452059	10/27/25 ParkingViolationNotices	516.15		POLICE	1000 420100	220	101000
53176		3013 IntelliChoice, Inc. / EForce	6,180.00					
	1234542	03/01/26 Class B License	6,180.00		911	2850 420750	398	101000
53177		3410 Gallatin County 911 Dispatch	157.04					
	219	12/12/25 ESChat AnnualLicense	157.04		911	2850 420750	362	101000
<b># of Claims</b>			<b>55</b>	<b>Total:</b>		<b>254,154.08</b>		
<b>Total Electronic Claims</b>			<b>11,684.89</b>	<b>Total Non-Electronic Claims</b>		<b>242469.19</b>		

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<b>Fund/Account</b>	<b>Amount</b>
1000 General Fund	
101000 CASH	108,305.37
2100 Local Option Taxation-Resort Tax	
101000 CASH	14,583.89
2101 Marketing & Promotions (MAP)	
101000 CASH	5,000.00
2220 Library	
101000 CASH	574.29
2850 911 Emergency	
101000 CASH	6,740.37
4000 Capital Projects/Equipment	
101000 CASH	60,429.00
5210 Water Operating Fund	
101000 CASH	22,008.85
5310 Sewer Operating Fund	
101000 CASH	287.88
5320 Sewer Replacement Depreciation Fund	
101000 CASH	31,105.00
7010 Social Services/Help Fund	
101000 CASH	2,827.43
7202 TBID Agency Fund	
101000 CASH	480.00
7458 Court Surcharge HB176	
101000 CASH	160.00
7467 MT Law Enforcement Academy (MLEA)	
101000 CASH	190.00
7469 City Court - Judge Jent	
101000 CASH	1,255.00
7699 Victims Assistance Program	
101000 CASH	207.00
<b>Total:</b>	<b>254,154.08</b>

**Town of West Yellowstone**  
**Town Council Meeting**  
**January 6, 2026**

TOWN COUNCIL MEMBERS PRESENT: Mayor Travis Watt, Brian Benike, Brock Wilson, Greg Forsythe

OTHERS PRESENT: Town Manager Dan Walker, Town Clerk Liz Roos, Finance Director Katie Thompson, Public Services Director Jon Brown, Town Attorney Jane Mersen, Planning Consultant Scott Hazelton and Town Engineer Kyle Scarr by Zoom

The meeting is called to order by 2026 Mayor Travis Watt at 7:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The meeting is being broadcast over the internet using a program called Zoom.

**ACTION TAKEN**

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- 1) Motion carried to elect Travis Watt to the office of Mayor and Brian Benike to the office of Deputy Mayor for 2026. (Wilson, Forsythe)
- 2) Motion carried to approve Purchase Order #7109 to Dana Safety Supply to purchase police vehicle equipment for \$18,334.00. (Benike, Wilson)
- 3) Motion carried to approve Purchase Order #7110 to Jim Sharky Chevrolet to purchase a police vehicle for \$60,952.00 (Forsythe, Benike)
- 4) Motion carried to approve the claims, which total \$1,136,576.67. (Benike, Wilson) Watt abstains from 53132, a lodging voucher to Three Bear Lodge that will be paid from the community help fund.
- 5) Motion carried to approve the minutes of the December 16, 2025 Town Council meeting noting the correction of Lisa Griffith and Brock Wilson were present and Jeff Mathews was not present. (Benike, Wilson)
- 6) Motion carried to approve the variance request from WYMC 17.23.090 for building height for 105 S Faithful Street made by High West Development Group. (Benike, Wilson)
- 7) Motion carried to approve the variance request from WYMC 17.37.030 for parking requirements for 105 S Faithful Street. (Benike, Forsythe) Benike, Wilson, Watt and Forsythe vote against the motion, motion fails.
- 8) Motion carried to approve the service agreement with Sunflower Peak Planning to complete the Parks and Recreation Master Plan for a not to exceed cost of \$18,000 to extend the deadline for a completion of June 30, 2026. (Benike, Wilson)
- 9) Motion carried to approve the Application to Maintain an Encroachment made for the One Horse Motel construction project to store materials in the interior park of Block 12 through February 28, 2026. (Benike, Forsythe) Benike is opposed, motion passes.
- 10) Motion carried to reappoint John Greve and Kim Howell to the Marketing and Promotions Fund Advisory Board for 3-year terms. (Benike, Forsythe)
- 11) Motion carried to appoint Bradley Delaney and Tom Buchanan to the Parks & Recreation Advisory Board for four-year terms. (Wilson, Benike)
- 12) Motion carried to appoint Brock Wilson to serve as the Town Council representative, replacing Brian Benike, on the Parks & Recreation Board concurrent with his term on the Town Council. (Forsythe, Benike)

- 13) Motion to appoint Greg Forsythe as the Town Council representative, replacing Lisa Griffith, on Health Care Services Advisory Board, concurrent with his term on the Town Council. (Benike, Wilson)
- 14) Motion carried to appoint Brian Benike to serve as the Town Council representative on the Planning Board, replacing Jeff Mathews, concurrent with his term on the Town Council. (Wilson, Brian)

### **Public Comment Period**

Fire Chief Shane Grube requests that now that the new council has been seated that they select two members of the council to meet with the HBFD to discuss the current contract with the district.

### **Council Comments**

Greg Forsythe expresses his appreciation for this opportunity and is open to meet with anyone that would like to discuss upcoming issues. Wilson echoes Forsythe's comments and says he appreciates the opportunity and is also open to meeting with anyone from the community. Benike thanks Brown and his crew for their work removing snow. Watt comments on upcoming events and mentions that he spoke to Council Member Mathews who is still in Idaho Falls recovering from a stroke but is making measured progress. He also announces that Yellowstone Park is opening to snowmobile travel as of tomorrow, possibly the latest opening date ever for snowmobiles.

### **Public Hearing: Variance Requests, Building Height and Parking variances for proposed hotel at 105 Faithful Street**

Mayor Watt opens the hearing and explains that they will first hear a summary of the variance requests from the Town's planning consultant, Scott Hazelton. Following Hazelton, they will give Kevin Perry, authorized agent/owner, to explain the proposed variances. Public comments will be accepted after that. Hazelton explains that the applicant is proposing to build a 100-unit hotel at 105 S Faithful Street, the property that previously housed a ropes course. Hazelton explains that the applicant is requesting two variances: a maximum height of 45 feet and the second variance request is to permit 9-foot-wide parking stalls for the hotel. The Council asks some clarifying questions about the variance requests. Hazelton explains that the Council, as the Board of Adjustments, needs to decide whether they will allow the request to build to a height that is 4' taller than what is allowed by the current code. Forsythe asks the Fire Chief if they have the equipment to respond to a height of 41 feet. Fire Chief Shane Grube confirms that they have adequate equipment, and he does not have concerns about this request. Mayor Watt reads the hearing notice. The hearing was advertised in the Bozeman Daily Chronicle, posted publicly and online. Kevin Perry, owner's representative, addresses the Council. He reports that the height they are proposing is not any different than what already exists in the B-4 Zone. He says they are not seeking additional density or use of the property; they just want to build a pitched roof building. He says there are eight other 3-story hotels in the B-4 zone already and they all have pitched roofs. He says that it is their position that the new height restriction was likely an unintended consequence of the revised zoning code. He says that there is only one developable site left in the B-4 zone, which is the parcel they purchased. He says that their parcel is effectively the only one left that would be impacted by the revised height code. He says they are asking for a variance to build the same type of structure that has already been built in the same zone and a precedence. He notes that a flat roof structure comes with considerable additional cost to provide the same floor space. He says that the pitched roof structure provides character that will match the rest of the town.

Perry addresses the parking variance request. He explains they are seeking a dimensional variance, meaning a reduction in the stall dimension from 10' to 9'. He explains that the parking requirement for the 100 rooms is 108 stalls. They also intend to provide 4 employee housing units in the basement of the hotel, which requires an additional 6 stalls for a total of 114 stalls. They can provide 111 stalls at 10' wide. The Town does allow 9' angle parking stalls, and they have been through several site plan iterations using angled parking but have been unable to meet

the required widths for emergency response. He also displays a copy of the plat for the parcel and points out some unique parcel conditions including a 30' utility easement on the north and south boundaries of the parcel. This parcel is the only parcel in addition that has this easement on both the north and south sides. He also points out an additional easement on the south side of the property that allows fire access to the property to the south. He also displays the fire lane widths, which have been reviewed by the Fire Department, which provide 25' fire access lanes on both the north and south sides of the building. He explains that the combination of those three factors pushes them to solve the parking issue in another way. He says that they realize that including employee housing in the project is vital. He says that they are also willing to have a collaborative conversation about the parking and consider a hybrid of 9' and 10' parking stalls, too.

Town Clerk Liz Roos shares an email received from Jeff Schoenhard, Kelly Inns Regional Director. Schoenhard does not oppose the height variance but does not support the parking dimension variance request. Ben Fugate speaks against the parking variance request. He says they have a lot of parking issues here in the summer and he doesn't think it is appropriate to hide the request behind employee housing. The Chief Engineer for Hibernation Station speaks in favor of both variances. No other public comment is received; the hearing is closed at 7:58 PM.

## **DISCUSSION**

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- 1) Town Clerk Liz Roos administers the oaths of office for newly elected council members Greg Forsythe and Brock Wilson as well as Mayor Watt and Deputy Mayor Benike.
- 6) Benike says that if he were to review the criteria closely for this variance, he would vote against it but he thinks they should treat all the properties the same in that zone and they made a mistake when adopting the new code. Wilson agrees. Forsythe says he does not disagree with the height variance. Watt disagrees that they made a mistake in the code, but he does agree that the proposed hotel will fit with the surroundings as proposed.
- 7) Forsythe asks what it will cost to increase from 9' to 10' spaces. Perry says they can get to 111 stalls if they reduce the landscaping and snow storage areas. If they keep those areas, they can only provide 108 stalls. He says the amount of asphalt is the same for both options, it's just a change of the layout. Forsythe asks if they can maintain the fire lanes with the proposed snow storage. Grube answers that they can and will have to maintain two lanes. Perry explains that if they have to go to the 10' stalls, they will have to haul and stack the snow in the southwest corner or haul it away. Benike says that based on the criteria, he doesn't feel like they meet it. He says that the easements don't limit the availability of parking areas. He says the applicant should have known what they were purchasing and they could meet the parking if they changed the building or reduced the number of rooms. Watt says that he doesn't feel comfortable approving the variance, all properties face the same challenges as they plan these developments. Tom Perry, an investor in the project, states that he has extensive development experience and says that a 9' parking stall is the industry standard. He says this is not an economic decision and they have worked really hard to make this work. Kevin Perry emphasizes that access and utility easements are considered hardships by case law. He says that when they did their due diligence, they assumed angle parking. He says based on their experience with other fire departments; they needed a fire lane on just one side of the building. They were unable to anticipate an atypical fire lane width, which precludes them from providing angle parking stalls. Ben Fugate of 410 Parkway D contends that the arguments made to reduce the parking widths are not relevant to West Yellowstone.
- 8) Town Manager Dan Walker explains that the Parks & Recreation Advisory Board worked to release and accept proposals to prepare a Parks Master Plan for the Town of West Yellowstone. Three proposals were received in response. The Parks & Recreation Advisory Board reviewed the responses and recommended the selection of Sunflower Peak Planning. The board recommended a completion date of June 30, 2026, and accepted the budget proposal of \$18,000.

- 9) The council considers some of the concerns that have been expressed by neighboring property owners, particularly about snow storage.
- 14) Benike offers to fill in on the Business Improvement Advisory Board until Jeff Mathews is able to resume. Roos reports that by ordinance, the mayor serves on the Cemetery Board of Trustees and they have one more vacancy on that board. The terms for the members of the Police Commissioners have all expired. Forsythe was previously a member of the Police Commission but since he is now a member of the Council, they will need to recruit new members.
- A) **Advisory Board Reports:** Brock Wilson reports that the Parks & Recreation Advisory Board met to discuss the Parks Master Plan RFP process. Watt reports that the MAP Fund Advisory Board also met.
- B) **Town Manager & Staff Reports:** Town Manager Dan Walker wishes everyone a happy new year and credits the staff for the significant accomplishments of the past year. He mentions that they have made several recent hires including Joey Morin as an equipment operator, Rachel Spence as the Recreation Coordinator, Katrina Knutson as a dispatcher, Devin Wegener and Rick Nicklaus as police officers, and they have one more dispatcher in the background process that they hope to bring on soon. Walker thanks Chief White for diligently getting through the background processes. He says they will be working with the Council over the next couple of weeks to set priorities and goals for 2026. He says that on January 20<sup>th</sup>, the department heads will present their annual reports.

Mayor Watt administers the Police Officer oaths of office for Officers Devin Wegener and Rick Nickolaus.

The meeting is adjourned at 8:45 PM.

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Mayor

ATTEST:

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Town Clerk



JANUARY 9, 2026

TO: Town Manager Dan Walker, Town Council

FROM: Liz Roos, Town Clerk

SUBJECT: Town Clerks Report

- Submitted quarterly payroll reports for the 4<sup>th</sup> quarter of 2025
- Prepared the Town Council Agenda & Packet for January 20, 2026. I have been posting the audio recordings from Town Council meetings to the website. A new law went into effect 10/1/25 that requires us to record and post the audio recordings. It's been a little tricky figuring out how to convert a zoom recording (M43 format) to the format our website will accept (MP3). I think I have figured it out now, but its been a learning process.
- Attended planning meeting for Octane Expo and Vintage Rodeo event, March 6-7 with representatives of Fire, Police and Public Works
- We are scheduling meetings and preparing notices for two development projects:
  - Towneplace by Marriott, 100 room hotel at 105 S Faithful
  - Buffalo RV expansion, 101 S Canyon
- Payroll prepared for January 9, 2026. We have hired 7 new full-time employees in the past two months, which requires a lot of paperwork and orientation, but we are glad to have them!
  - Joey Morin – Equipment Operator
  - Michael Nguyen – Equipment Operator
  - Rachel Spence – Recreation Coordinator
  - Devin Wegener – Police Officer
  - Katrina Knutson – 911 Communications Officer
  - Rick Nickolaus – Police Officer
  - Tracey Riley – 911 Communications Officer



**From:** [Dan Walker](#)  
**To:** [Elizabeth Roos](#)  
**Subject:** FW: Bullet points 1/16/2026  
**Date:** Friday, January 16, 2026 8:18:20 AM  
**Attachments:** [image001.png](#)

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**From:** Kyle Tanner <[ktanner@townofwestyellowstone.com](mailto:ktanner@townofwestyellowstone.com)>  
**Sent:** Friday, January 16, 2026 7:12 AM  
**To:** Jon Brown <[jbrown@townofwestyellowstone.com](mailto:jbrown@townofwestyellowstone.com)>; Dan Walker <[dwalker@townofwestyellowstone.com](mailto:dwalker@townofwestyellowstone.com)>  
**Subject:** Bullet points 1/16/2026

Bullet points 1/16/2026

- #1 Snow equipment maintenance
- #2 Ice rink Zamboni
- #3 Business Improvement meeting
- #4 Water samples and new vehicle registration in Bozeman
- #5 Fence in town hall basement social services
- #6 Snow storage complaint issues
- #7 Police office building inspections
- #8 Sewer plant inspections/walk thru



K.C. Tanner  
Deputy Director Public Services  
Building Codes Inspector  
Code Enforcement

[Ktanner@townofwestyellowstone.com](mailto:Ktanner@townofwestyellowstone.com)  
Cell # 406-640-0141



## **Week of 01.12.2026**

This week I've been able to take a little time to visit family which has been so nice and much needed. So, I don't have a ton of work to report for this week.

Peggy has been working on a few extra projects such as cleaning out files of our office workspace and getting them ready for transport to our basement storage space. I appreciate her efforts on this as we have so many projects going on, it's nice to clean up our space for a fresher start to 2026.

I've been working on prepping items for the Town Council meeting on January 20, 2026 and the February 3, 2026 meetings.

We are working on sending out notices to remind people about their resort tax collections, if they remit to the Town (and it's in our hands) by the 20<sup>th</sup> of the following month they are able to receive a 2.5% admin discount, if the remittance is to us after the 20<sup>th</sup> then they forfeit the 2.5% admin discount and would pay their full 4% resort tax to the Town. Also, the reminder about penalties for late remittance. This is all included at the bottom of the Resort Tax Forms but we felt like it was a good time to send out a friendly reminder!



## Weekly Recreation Snapshot

Town of West Yellowstone • Recreation Coordinator: Rachel Spence

**Week of:** 01/11/2026 **Submitted to:** Dan Walker, Town Manager

### 💡 Highlight of the Week:

Personal highlight, finally able to host ski events. A big weekend on the ski trails! Saturday included Free Ski Day and Try-It Biathlon with 62 free ski lesson participants and 50 trying biathlon. Sunday's biathlon had 74 participants, the largest since nationals, followed by a citizens race with 45. Heavy trail use due to lack of snow in surrounding areas.

### Weekly Updates (3–5)

1. Launched the youth basketball program with 23 kids showing up and bringing the energy, an exciting start and plenty of fun ahead. **Go Wolverines!**
2. Met with Lindsey Charleton, Senior Lunch Program representative, to align expectations and procedures when the Povah Center is rented.
3. A full week of learning and connecting! I handled several community inquiries, continued learning our systems, and am feeling more comfortable in the role each day.

### Goals / Next Steps:

- Continue building and refining the youth basketball clinic with a focus on skill development, fun, and consistent participation
- Explore opportunities for games, scrimmages, or expanded programming as interest grows.
- Start creating a master plan for the Povah Center to guide building updates and long-term improvement



THE TOWN OF WEST YELLOWSTONE

# BASKETBALL YOUTH SKILLS CLINIC



Open to Boys and Girls Grades K-7<sup>th</sup>

Designed for young players to build confidence, learn  
fundamental skills, and **HAVE FUN!!!**

- Dribbling
- Form Shooting
- Passing
- Foot work and movement
- **TEAM WORK** and **SPORTSMANSHIP**

Sessions will start January 14<sup>TH</sup>

**WEDNESDAYS 6-7PM**

**SATURDAYS 9-11AM**

**\$25**

- **PER PLAYER**
- **PAY ONLINE OR AT TOWN OFFICES**
- **SIBLING DISCOUNT TALK TO RACHEL FOR DETAILS**

FOR MORE INFO CALL RACHEL :+406-640-1676

**RSPENCE@TOWNOFWESTYELLOWSTONE.COM**

HOME OF THE WOLVERINES

HOME	PERIOD	GUEST
FOULS	PLAYER FOUL	FOULS
SCORE	MATCH	SCORE

JL Langlas & Associates GENERAL CONTRACTORS

First Security Bank Success. Together.



# TOWN OF WEST YELLOWSTONE

## NOTICE OF PUBLIC HEARING

The Town Council of the Town of West Yellowstone will hold a formal amended budget hearing for the fiscal year 2025-2026. Said hearing will be held during the regular Town Council meeting, Tuesday, January 20, 2026, which begins at 7:00 PM, The hearing will be held in the Town Hall Council Chambers, located at 440 Yellowstone Avenue.

The public hearing will review the expenditures for the Marketing and Promotions (MAP) fund. The public is invited to attend, and any taxpayer or resident may be heard, for or against, the proposed amended budget.

The proposed amended budget is available for public review at the Town Offices, located at 440 Yellowstone Avenue, West Yellowstone, Montana. Personnel at the Town Offices can be reached at 406-646-7795.





## Town Council Agenda Item Summary Report

<b>Meeting Date:</b> January 20, 2026	
<b>Item Title:</b> FY2026 Budget Amendment	
<b>Submitted By (Name/Title):</b> Katie Thompson, Finance Director	
<b>Discussion Only</b> <input type="checkbox"/>	<b>Discussion/Action</b> <input checked="" type="checkbox"/>
<b>Funding Source:</b> 2101.101000	<b>Budgeted</b> <input type="checkbox"/>
<b>Estimated Date of Completion:</b> 02/01/2026	

### Item Summary

The Town of West Yellowstone's Marketing and Promotions (MAP) Fund Advisory Board has requested a \$50,000 budget amendment. They do have cash available to allow for this. They have committed most of their funds for this fiscal year and would like to do this additional \$50,000 to help more events that may request for funding.

### Staff Recommendation

Amended the Marketing and Promotions Fund's budget to allow for \$50,000 more expenditure.

### Suggested Motion

I make a motion to amend the FY2026 in the amount of \$50,000 for the Marketing and Promotions Fund.

# RESOLUTION NO. 830

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, IN THE COUNTY OF GALLATIN AND STATE OF MONTANA TO AMEND THE TOWN'S BUDGET FOR THE FISCAL YEAR 2025-2026**

**WHEREAS**, the Town is required to reflect changes to the budget by resolution; and,

**WHEREAS**, the Marketing & Promotions (MAP) Fund plan to expend more than anticipated; and,

**WHEREAS**, the total authorization of expenditure for the Marketing & Promotions (MAP) Fund will be exceeded by \$50,000.00; and

**WHEREAS**, the Town has cash available to cover this exceeded expenditure.

**BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA:**

That the fiscal year 2025-2026 Marketing & Promotions (MAP) Fund expenditure budget be amended to reflect an authorization to increase the total cash available in the amount of \$50,000.00

**PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, THIS 20th DAY OF JANUARY 2026 AND APPROVED BY THE MAYOR OF THE TOWN OF WEST YELLOWSTONE.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:

\_\_\_\_\_  
Town Clerk Elizabeth Roos





MT 36115  
ID RCE-1066  
ID 12164-U-1-2-3  
WA RECORSO33QK  
NV 0067472  
[www.rscigroup.com](http://www.rscigroup.com)

January 8, 2026

Serial No. 565-015

Forsgren Associates  
1137 Summer Dr.  
Rexburg, ID 83440

Attention: Camille Miller  
Subject: Season 2 Winter Shutdown Notice  
Reference: RSCI Job 565 – West Yellowstone WWTP Improvements  
Engineer Project 01-20-0046

Dear Mrs. Miller:

This correspondence serves as formal notice of winter shutdown on the subject contract effective 1/8/26. Per article 4 of section 00 41 13 the contractor has 548 calendar days to achieve substantial completion and 578 calendar days for final completion. These durations are subject to winter shutdown under supplementary conditions 00 73 14, section 4.05 based upon snow or cold thresholds. The snow threshold was achieved yesterday, 1/7/26.

RSCI has moved into winter shutdown mode but will maintain a scaled back crew interior of the building to gain a headstart on mechanical and electrical work in preparation for a spring recommencement of all work and contract time. Targeted date for plant startup is May/June 2026 by using this reduced winter crew in lieu of Sept/Oct 2026 were no crews to work. This is being offered as a no cost benefit to the owner with RSCI not seeking money for winterization or extended general conditions. The project will be delivered approximately 4 months earlier this way.

NTP was issued 5/28/24 with work ending 11/27/24 which expended 184 calendar days of contract time in Season 1. Season 2 resumed 4/21/25, see letter 565-008, and is now ending 1/7/26 which is 262 calendar days. Total contract calendar days expended is 446 resulting in 102 calendar days to reach substantial completion, and 132 days for final completion when full work resumes in Spring 2026.

Please acknowledge project shutdown and clock stoppage effective 1/8/26. Forsgren has agreed to process 'in review' and critical submittals during the shutdown period. Further, RSCI expects periodic onsite Forsgren inspection for the abbreviated crew during winter. No work that requires inspection or testing will be covered without Forsgren opportunity for inspection. Payment applications will be expected to be processed during shutdown.

Thank you for your attention to this matter. If you have any questions regarding this correspondence, then please contact me at 208-867-3233 or [trent@rscigroup.com](mailto:trent@rscigroup.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "Trent Dyksterhouse".

Trent Dyksterhouse  
RSCI Project Manager

CC: Dave Noel, Forsgren  
Dan Walker, Town of West Yellowstone



## Town Council Agenda Item Summary Report

<b>Meeting Date:</b> January 20, 2026	
<b>Item Title:</b> Engagement Letter with Causey Public Finance LLC	
<b>Submitted By (Name/Title):</b> Katie Thompson, Finance Director	
<b>Discussion Only</b> <input type="checkbox"/>	<b>Discussion/Action</b> <input checked="" type="checkbox"/>
<b>Funding Source:</b> 5320-430640-398	<b>Budgeted</b> <input type="checkbox"/>
<b>Estimated Date of Completion:</b> June 30, 2031	

### Item Summary

The Town of West Yellowstone's Wastewater Treatment Plant (WWTP) project is currently financed in part by two tax-exempt bond issuances, each in the amount of \$15,000,000. These bonds are identified as WWTP Loan B, issued in May 2024, and WWTP Loan D, issued in August 2025.

Because of the size of these issuances and their tax-exempt status, federal tax law requires the Town to comply with IRS arbitrage reporting requirements every five years. This reporting is intended to determine whether the Town has earned excess interest (arbitrage) by investing bond proceeds or required reserve funds at a rate higher than the bond interest rate.

As part of the bond requirements, a debt service reserve account must be maintained. This reserve serves as a financial safeguard to ensure timely payment of principal and interest on the bonds. Given that these funds may remain invested for 40 years, the interest earned on the reserve account could become significant over time. IRS arbitrage reporting compares the bond interest rate to the investment earnings on these funds to determine whether a rebate to the IRS is required.

While formal IRS reporting is required every five years, the Town plans to complete annual arbitrage calculations in order to accurately track potential rebate liabilities and set aside funds in advance of each reporting period.

Causey Public Finance provides arbitrage calculation and compliance services to municipalities throughout the United States, including several in Montana, and specializes in this type of reporting.

After consultation with Jane Mersen, Town Attorney; Dan Semmens, Bond Counsel; and Dan Walker, Town Manager, staff believes it is in the best interest of the Town to engage Causey Public Finance to perform these arbitrage calculations and ensure ongoing IRS compliance.

### Staff Recommendation

Approve the engagement letter with Causey Public Finance LLC to provide arbitrage rebate services.

### Suggested Motion

I make a motion to approve the engagement letter with Causey Public Finance LLC to provide arbitrage rebate services for 5 years.

**ENGAGEMENT LETTER TO PROVIDE  
ARBITRAGE REBATE SERVICES TO  
TOWN OF WEST YELLOWSTONE, MONTANA**

**Presented By  
Causey Public Finance, LLC  
September 10, 2025**



Certified Public Accountants and  
Consultants

3300 East 1st Avenue, Suite 450  
Denver, Colorado 80206  
Telephone: (720) 669-3358  
[www.causeyof.com](http://www.causeyof.com)

September 10, 2025

Katie Thompson  
Finance Director  
Town of West Yellowstone  
4400 Yellowstone Avenue  
Post Office Nox 1570  
West Yellowstone, Montana 59758

Dear Katie Thompson:

Causey Public Finance, LLC (herein referred to as "Causey") is pleased to submit this engagement letter to provide calculations of the arbitrage rebate liability, if any, associated with the following bonds (herein collectively referred to as the "Bonds") issued by the Town of West Yellowstone, Montana (herein referred to as the "Town") for the following computation periods (each, herein referred to as the "Computation Period"):

- Sewer System Revenue Bonds (DNRC Water Pollution Control State Revolving Loan Program), Series 2024B (herein referred to as the "2024B Bonds") for the computation period from May 26, 2024 to July 1, 2028,
- Sewer System Revenue Bonds (DNRC Water Pollution Control State Revolving Loan Program), Series 2025B (herein referred to as the "2025B Bonds") for the computation period from August 28, 2025 to July 1, 2030,

### **OBJECTIVES AND SCOPE**

The objective of our engagement will be to provide a comprehensive "**Formal Arbitrage Rebate Report or Yield Reduction Report**" including firm opinion, arbitrage yield calculation, analysis and summarization of investment activity, and the determination of the amount of rebatable arbitrage, if any, owed by the Town to the U.S. Department of the Treasury associated with the Bonds. The engagement will be performed using records provided to us by the Town and/or the Trustee for the Bonds. Inasmuch as we will be relying on records which we will not audit, we do not take

responsibility for finding or reporting on any irregularities which might result if the records provided are incomplete or inaccurate.

## **APPROACH**

Our arbitrage rebate calculation services for a **Formal Arbitrage Rebate or Yield Restriction Reports** (herein referred to as a "Formal Report") will include the issuance of a comprehensive detailed report to the Town for the Bonds, summarizing our procedures and findings for the respective Computation Period and will encompass the following:

- Reviewing pertinent documentation including the Arbitrage Certificate, the Official Statement, the Verification report, if any, trust indenture, if any, IRS Form 8038-G and any other relevant documents related to the Bonds.
- Calculate the yield on the Bonds.
- Analyze the statements, from the collection of data obtained from trustees or banks, for each fund and account to allocate deposits, transfers, interest earnings, and cash disbursements between purpose and non-purpose investments taking into account any transferred proceeds and/or commingled funds.
- Review the particular circumstances of the issue to determine which, if any, of the statutory arbitrage rebate exemptions apply (such as the bona fide debt service fund exemption, small issuer exemption, six-month expenditure exemption and two-year spend-down exemption).
- Coordinate with bond counsel on issues requiring a legal opinion or interpretation.
- Calculate the required arbitrage rebate amounts, by fund, for the calculation period.
- Analyze the various yield restriction rules and calculation of any necessary yield reduction payments due to the Internal Revenue Service.
- Determine the amount of interest and penalties due, if any, associated with late filings as required by the regulations.
- Complete Internal Revenue Service Form 8038-T in the event amounts are owed, or Internal Revenue Service Form 8038-R in the event of a refund of prior payments.
- Assist the Town as necessary in the event of an IRS audit relating to the arbitrage rebate calculations.

- Provide assistance and consultation as necessary to retain records and documentation at least six years after the final maturity of the Bonds.
- Provide any other necessary calculations/reports and assistance related to arbitrage rebate compliance services for the Bonds.

We do not take responsibility for interpreting the regulations with respect to the excludability from rebate consideration of certain funds or transactions. When an interpretation is required, we rely on bond counsel's opinion.

### **INFORMATION REQUIRED FOR A FORMAL REPORT**

- ◆ Official Statement (we will attempt to obtain from EMMA)
- ◆ Arbitrage Certificate
- ◆ Verification Report
- ◆ Trust Indenture
- ◆ IRS Form 8038-G
- ◆ A listing of funds and accounts
- ◆ Transaction summary reports for all funds from the date of issuance through and including the end of the Computation Period.

### **TIMING AND FEES**

We are prepared to start our engagement upon receipt of written approval of this engagement letter, and anticipate that this engagement will be completed with timely receipt of the necessary information.

Our proposed fee to perform arbitrage rebate calculations for **each series of Bonds** is a function of the scope of the work required:

- For annual interim computations (schedules only, no report) as of each July 1 bond year, our fee is **\$1,000** per year, assuming that the bond proceeds are held with a trustee or in a segregated bank account of the Town that is not commingled with other funds.
- For the final computation and issuance of the Formal Report for the 5-year IRS Computation Period, our fee is **\$1,250**, assuming that the bond proceeds are held with a trustee or in a segregated bank account of the Town that is not commingled with other funds.

The fees quoted are effective, at a minimum, for the period ended December 31, 2030. While we reserve the right to renegotiate our fees for all engagements performed after such date, we are confident that any revisions to the fee structure set forth above will be acceptable to the Town.

Although we do not anticipate it, to the extent our actual fees differ from this estimate, we will discuss the reasons for such divergence with the Town and negotiate the appropriate revision to our fees (for example if a transferred proceeds analysis, multipurpose allocation analysis, or an allocation of comingled fund analysis is required).

This fee does not include any fees or expenses for any services or opinions required from Bond counsel. To the extent that such services or opinions are required, the Town will be responsible for the related legal fees; however, we will obtain your approval of Bond Counsel and related fees prior to authorizing such work.

Unless an unusual circumstance arises, we do not believe there will be a need for a legal opinion or other attorney involvement.

#### **ARBITRAGE REBATE MANAGEMENT PERSONNEL**

Causey is one of the two leading CPA firms in the United States, expressed in transaction volume, which provide independent third party arbitrage rebate computations and verifications for tax-exempt bond issues. We have provided arbitrage rebate computations and verification services for more than 7,500 bond issues. We are approved by all bond insurers and rating agencies, nationally recognized bond counsel, and the three leading bond insurers are all our clients.

Our personnel responsible for providing arbitrage rebate services are all highly motivated professionals with extensive experience in matters concerning Section 148 of the Internal Revenue Code and the related regulations and are dedicated to providing high quality service to our clients. Our ability to consistently provide quality work under tight time frames is a direct function of the quality of our people and how well we work with our clients.

The primary contact for these services for the Town will be Teow Lim Goh. She will be directly responsible for our arbitrage consulting and compliance services and will work closely with the Town in gathering all the necessary information needed to perform the annual computations as well as all IRS reporting computations. She will utilize our full time personnel to insure all arbitrage rebate reports are completed in a timely manner and perform a technical and final review on all annual and IRS computation reports. A second review of all computations will be performed by a member of management, and William Glasso, CPA will provide a final review and will issue our opinion letter.

**Town of West Yellowstone, Montana**

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We greatly appreciate the opportunity to submit this engagement letter to you. If you have any questions regarding this engagement letter, please call me. If you consent to the terms and conditions of this engagement letter, please sign below and return one copy to me. Upon receipt by us of an executed copy of this engagement letter, this engagement letter will become a binding contract between the Town and Causey.

Very truly yours,

CAUSEY PUBLIC FINANCE, LLC

APPROVED BY:



By: \_\_\_\_\_

Teow Lim Goh  
Director  
Causey Public Finance, LLC

\_\_\_\_\_

Katie Thompson  
Finance Director  
Town of West Yellowstone, Montana



## Town Council Agenda Item Summary Report

<b>Meeting Date:</b> 1/20/26	
<b>Item Title:</b> Change Order #1 West Yellowstone PD Addition	
<b>Submitted By (Name/Title):</b> Dan Walker, Town Manager	
<b>Discussion Only</b> <input type="checkbox"/>	<b>Discussion/Action</b> <input checked="" type="checkbox"/>
<b>Funding Source:</b> 1000.411258. 920	<b>Budgeted</b> <input checked="" type="checkbox"/>
<b>Estimated Date of Completion:</b> 3/27/26	

### Item Summary

TD&H has submitted Change Order #1 for the Police Station Addition on behalf of the contractor, Bridger Built, LLC.

A notice to proceed for the project was issued by the Town on 8/11/25, with a 150 day construction period. The project was not completed in that timeframe, so the contractor is requesting the Change Order.

The request is to allow the substantial completion date to be extended to 3/27/2026.

Public Services Director Brown has met with TD&H and the Contractor and agrees with the request.

The change order will not increase the price for the project.

### Staff Recommendation

Approve Change Order #1 for the Police Station Addition to extend the deadline for substantial completion to 3/27/2026, for Bridger Built, LLC.

### Suggested Motion

I move we approve Change Order #1 for the Police Station Addition to extend the deadline for substantial completion to 3/27/2026 for Bridger Built, LLC.

**CHANGE ORDER NO.: 1**

Owner: Town of West Yellowstone  
 Engineer: TD&H Engineering  
 Contractor: Bridger Built, LLC  
 Project: West Yellowstone Police Addition  
 Contract Name: West Yellowstone Police Addition  
 Date Issued: \_\_\_\_\_

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: B24-041  
 Contractor's Project No.: \_\_\_\_\_

Effective Date of Change Order: \_\_\_\_\_

The Contract is modified as follows upon execution of this Change Order:

Description: The change order provides a no-cost time extension for the contract extending the date to achieve substantial completion from 1/8/2026 to 3/27/2026

Attachments:

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ 90,000	Original Contract Times: Substantial Completion: 1/8/2026 Ready for final payment: _____
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$ No Change	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]: Substantial Completion: 3/27/2026 Ready for final payment: _____
Contract Price prior to this Change Order: \$ 90,000	Contract Times prior to this Change Order: Substantial Completion: 1/8/2026 Ready for final payment: _____
[Increase] [Decrease] this Change Order: \$ No Change	[Increase] [Decrease] this Change Order: Substantial Completion: 3/27/2026 Ready for final payment: _____
Contract Price incorporating this Change Order: \$ 90,000	Contract Times with all approved Change Orders: Substantial Completion: 3/27/2026 Ready for final payment: _____

Recommended by Engineer (if required)

By: Scott Mahurin  
 Title: Project Manager  
 Date: 1/14/2026

Authorized by Owner

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Accepted by Contractor

John Pascal   
General Manager  
1/14/2026

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

## NOTICE TO PROCEED

Owner: Town of West Yellowstone Owner's Project No.: \_\_\_\_\_  
Engineer: Thomas Dean & Hoskins Inc. Engineer's Project No.: B24-041  
Contractor: Bridger Built Contractor's Project No.: \_\_\_\_\_  
Project: West Yellowstone Police Addition  
Contract Name: West Yellowstone Police Addition  
Effective Date of Contract: 7/22/2025

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on 8/11/2025 pursuant to Paragraph 4.01 of the General Conditions.

On that date, Contractor shall start performing its obligations under the Contract Documents. No Work will be done at the Site prior to such date.

In accordance with the Agreement: West Yellowstone Police Addition

The number of days to achieve Substantial Completion is 150 days from the date stated above for the commencement of the Contract Times, resulting in a date for Substantial Completion of 1/8/2026; and the number of days to achieve readiness for final payment is 14-days from the commencement date of the Contract Times, resulting in a date for readiness for final payment of 1/22/2026.

Before starting any Work at the Site, Contractor must comply with the following:

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Owner: Town of West Yellowstone  
By (Signature):   
Name (printed): Dan Walker  
Title: Town Manager  
Date Issued: 8/11/25

Copy: Engineer





## Town Council Agenda Item Summary Report

<b>Meeting Date:</b> January 20, 2026	
<b>Item Title:</b> Montana Emergency Tourism Assistance Program Grant Application	
<b>Submitted By (Name/Title):</b> Katie Thompson, Finance Director	
<b>Discussion Only</b> <input type="checkbox"/>	<b>Discussion/Action</b> <input checked="" type="checkbox"/>
<b>Funding Source:</b>	<b>Budgeted</b> <input type="checkbox"/>
<b>Estimated Date of Completion:</b> 06/30/2027	

### Item Summary

The State of Montana has a grant to help with emergency vehicles in tourism affected communities. This grant is called the Montana Emergency Tourism Assistance Program. We applied for this grant last cycle and was granted over \$65,000 to cover a police vehicle.

I am requesting approval from the Town Council to apply for this grant again. There is no match needed for this grant. This grant application is easy and won't take too much of my time.

### Staff Recommendation

Allow staff to apply for the Montana Emergency Tourism Assistance Program grant.

### Suggested Motion

I make a motion to direct Katie to apply for the Montana Emergency Tourism Assistance Program for 2026.



## Town Council Agenda Item Summary Report

<b>Meeting Date:</b> 1/20/26	
<b>Item Title:</b> HBFD Interlocal Finance/Budget Committee Appointment	
<b>Submitted By (Name/Title):</b> Dan Walker, Town Manager	
<b>Discussion Only</b> <input type="checkbox"/>	<b>Discussion/Action</b> <input checked="" type="checkbox"/>
<b>Funding Source:</b> NA	<b>Budgeted</b> <input type="checkbox"/>
<b>Estimated Date of Completion:</b>	

### Item Summary

Cheif Grube requested the Town appoint a member of the Town Council to serve on the Budget and Finance Committee with the HBFD.

Per section 5.a. of the Interlocal Agreement, each party shall annually, prior to the date of the approval of its budget, appoint one representative to a committee. The purpose of the committee is to provide communication amongst the parties regarding use and amount of funding contributed by the Town. The committee shall meet as decided by the members of the committee.

### Staff Recommendation

Appoint 1 member of the Town Council to serve on the Budget and Finance Committee per the Interlocal Agreement.

### Suggested Motion

I move we appoint Councilor \_\_\_\_\_ to serve on the Budget and Finance Committee per the Interlocal Agreement.

("Services") within the boundaries of the district. The District shall provide a generally uniform level of service throughout the District to the extent that geographic limitations will allow, including within the boundaries of the Town, and shall in no event generally provide a lesser level of service within the Town's boundaries than outside such boundaries. The parties understand and agree that nothing in this Agreement shall preclude the District from equipping and staffing fire stations in addition to the existing Fire Station.

3) TERM OF AGREEMENT: The District agrees to provide Services within the boundaries of the Town for a period of twenty (20) years from the execution of this Agreement. The District shall provide the Services unless terminated sooner as provided by this section:

a. Any party may serve a Notice of Intention to Terminate, either personally or by certified mail, return-receipt requested, that it will stop participating in the Agreement two years after providing notice of intent to withdraw to the other party. Notice of intent to withdraw by the Town shall also be provided to the Board of County Commissioners. In addition, if, upon majority vote of the governing bodies of both parties that extraordinary circumstances exist, then this Agreement may be terminated at the end of any fiscal year.

b. If this Agreement is not terminated on November 3, 2035 (twenty years from the date of execution) or earlier as provided in Section 3 (a) then this Agreement shall automatically renew for successive ten (10) year terms beginning at the end of the initial 20 year term.

4) ORGANIZATION: No joint board nor separate legal entity is created by this agreement at this time.

5) FINANCING AND BUDGETING:

a. Each party shall annually, prior to the date of the approval of its budget, appoint one representative to a committee. The purpose of the committee is to provide communication amongst the parties regarding use and amount of funding contributed by the Town. The committee shall meet as decided by the members of the committee.

b. Payments by the Town. The Town agrees to pay to the District starting on July 1, 2015, the sum of \$530,000 for the first year of this Agreement. Payments shall be made monthly with twelve equal monthly payments. Beginning with fiscal year 2016-2017 and continuing for the next nine years, the payment shall increase annually by an amount

equal to 1-1/2% (one and one-half percent) of the previous year's payment. (For example: FY16-17 payment would be \$537,950 and FY 17-18 payment would be \$546,019, and so on) This payment schedule shall be re-assessed at the end of every ten years to make sure it is still acceptable to both parties.

Built into the payment schedule shall be up and/or down "triggers". The calculations shall be as follows: On the Anniversary date of this Agreement, the Financial Administrator ("F.A.") for the Town shall calculate Resort Tax ("R.T.") collections by the Town for the past five (5) years and further, shall calculate whether the R.T. collections increased annually or decreased annually from one year to the next. Then the F.A. shall determine whether the R.T. collected for the current year (year end on Anniversary date) is an increase or decrease compared to the average of the previous five years. If it is an increase, the 1 ½ % increase as shown on **Attachment "A"** for the following year shall apply. If the R.T. collection for the current year is less than the previous years' five year average, the 1½% increase shall not apply and the payment by the Town to the District shall remain the same as the prior year. If the District experiences a significant increase in demand for its services, the parties may agree to increase the buildt-in annual increase of 1½% upon request by the members of the committee mentioned in Section 5(a) above. The payment schedule included as Attachment A may be amended as necessary to accommodate the occurrence of either trigger identified in this paragraph 5(B).

6) ADMINISTRATION: The District shall employ a Fire Chief and other staff required for the proper operation of the District. The Fire Chief and other officers shall be directly responsible to the Board of Trustees of the District. The Board of the District shall have the responsibility of assuring that the Services which are specified in this Agreement or are mandated by law are fulfilled.

a. The District shall be responsible for any payments or reports of retirement system contributions pursuant to Section 19-2-506, MCA, if any.

b. Indemnification. Each of the parties to this agreement shall indemnify and hold harmless the other party from any and all liability, loss or damage which a party may suffer as a result of claims, demands, costs, or judgments arising against it from the negligence or wrongful act of the other party. The party seeking indemnification under this agreement shall notify, in writing, the other party within 14 days of any claim made against the party seeking indemnification.

Please note: If you plan to use the stage for your event, Black Mountain Productions owns the lighting and sound systems. You will need to contact bmp.musicinthepark@gmail.com to complete the required form for use of their equipment.

**APPLICANT INFORMATION**

Double-check all attachments before submitting your application. Incomplete packets may delay approval.

Name of Event: Music in the Park - 2026 Concert Series

Location of Event: Pioneer Park

Date(s) of Event: 7/4/26, 7/18/26, 8/7/26, 8/15/26

Start time: 6:30 pm End time: 10:15pm

Sponsor Organization: Black Mountain Productions

Contact Person: Jennifer Jordan

Contact Mailing Address: PO Box 455 West Yellowstone, MT 59758

Contact Phone Number: 303.908.4196

Contact Email Address: bmp.musicinthepark@gmail.com

Number of expected attendees: \_\_\_\_\_

Event Fee \$25.00 Paid  Yes  No Date: 12.15.25

Resort Tax Bond \$1,500.00 Paid  Yes  No  Waived Date: \_\_\_\_\_

Vendor Fee \$25.00 each Paid \$25.00 X 1 = \$25.00

Total Due: \$50.00 - Paid 12.15.25

CK # 2010  
# 2609

I, the undersigned, affirm that all the information provided above is accurate. I agree to comply with all applicable ordinances and regulations and accept responsibility for the organization and safety of the event.

Jennifer Jordan  
Signature

12/15/25  
Date

## EVENT DETAILS

Please describe your event in detail including applicable items in the checklist. Use separate page if needed.

Black Mountain Productions is non-profit 501(c)(3) organization whose goal si to bring family oriented entertainment to West Yellowstone. Black Mountain Productions owns its own equipment and extensive sound system and uses the Town's Stage. Our main focus has always been FREE live music in Pioneer Park. This year we are planning 4 quality events, starting with the annual July 4th concert. Additional productions are scheduled on July 18,2026, August 7, 2026, and August 15, 2026. The July 4th concert adds to existing events and is the most highly attended event. The August 15, 2026 concert will coincide with the annual POW/MIA Ride. The August 7, 2026 concert is scheduled on a Friday, in hoping that Rod Run will be returning.

Current Bookings Include:

July 4, 2026 - The Soul Funk Collective (Funk)

July 18, 2026 - Red: A Taylor Swift Tribute

August 7, 2026 - North Fork Crossing (Bluegrass)

August 15, 2026 - Austin English

The concerts will utilize existing public restrooms and trash cans located in or near Pioneer Park, as well as public parking lots and side streets. The concets usually have 300-500 people in attendance in small groups of family and friends. The July 4th event is always the largets with several thousand in attendance. We plan to use the chamber trailer again for the bands green room/changing room, with the exception of the July 18th concert where we would like to place a travel trailer behind the green room for Red - A Taylor Swift Tribute. The green room will be used for snacks/refreshements and for the opening act. The stage will be set parallell with the playground, to avoid the line of sight of the fireworks, for the duration of the summer. The sound booth (front of house) will be set up about 20 feet away under a pop up tent, 2 sandwich boards will placed at the corners of Pioneer Park on the mornings of each concert with signs announcing "Free Music Tonight". We would like to move the stage and green room into place on June 13, 2026 and leave there for the duration of the Music in the Park Concert Series. The only Town assistance we ask for is help with initial placement of the stage and removal of the stage once all events have concluded.

Black Mountain Productions will be selling T-shirts during the concerts and will remit resort tax following each month of concerts - July & August.

Please see attached requests for open container, outside amplification, and resort tax bond waiver requests.

Does your event description address the following?

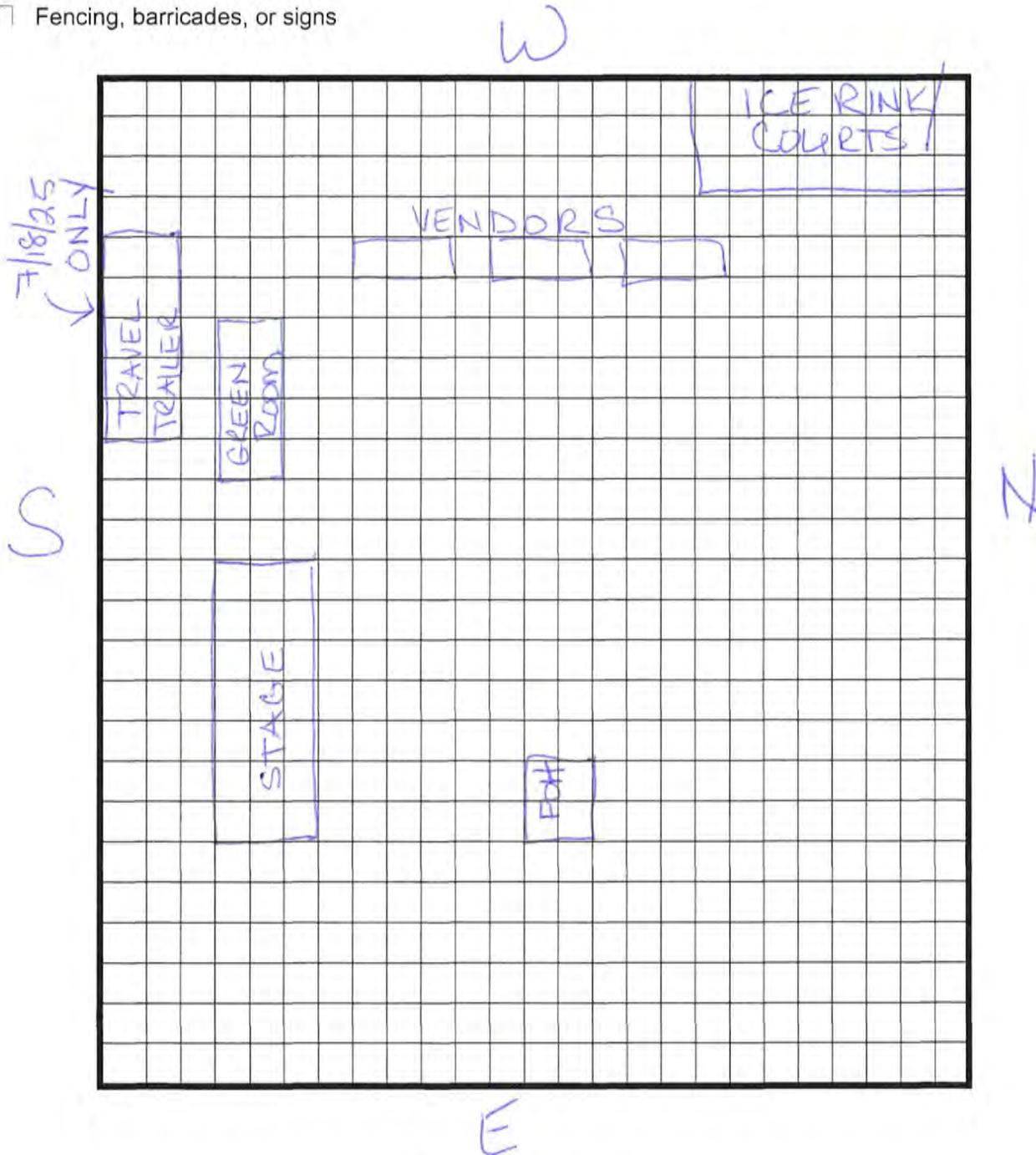
(Please check "Yes" or "Not Applicable")

1. Does your event include any sales? If yes, please describe the type of sales on the event details page.  
 Yes  Not Applicable
2. Does your event include a layout or site plan?  Yes  Not Applicable
3. Will your event use any tents or canopies?  Yes  Not Applicable
4. Will there be any fencing used for the event area?  Yes  Not Applicable
5. Will there be cars or vehicles involved in the event setup or activities?  Yes  Not Applicable
6. Have you made arrangements for security during the event?  Yes  Not Applicable
7. Will restrooms or portable toilets be provided?  Yes  Not Applicable
8. Will there be seating for participants or spectators?  Yes  Not Applicable
9. Will there be a stage or performance area?  Yes  Not Applicable
10. Have you planned for parking for participants, vendors, and attendees?  
 Yes  Not Applicable
11. Have you made plans for trash collection and disposal?  Yes  Not Applicable
12. Does your event description include the expected number of participants and spectators?  
 Yes  Not Applicable
13. Will there be any signage related to the event?  Yes  Not Applicable
14. Will there be any alcohol use or sales at the event?  Yes  Not Applicable  
If yes, has the \$35.00 catering fee been paid to the Police Department?  
 Yes  Not Applicable
15. Will your event include amplified sound or music?  Yes  Not Applicable  
If yes, have you completed the required Outdoor Amplification Permit Application?  
 Yes  Not Applicable
16. Will you be using the stage for your event?  Yes  Not Applicable  
If yes, have you contacted Black Mountain Productions for the use of the lighting and sound system?  
 Yes  Not Applicable

# SITE PLAN

Label these clearly:

- Parking areas
- Street closures or detours
- Stages or entertainment areas
- Food trucks or vendor booths
- Restrooms or porta-potties
- Fencing, barricades, or signs



Please indicate directions

**VENDING AND SALES**

Complete this section if the event includes sales of any kind

Primary Sponsor \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Type of sales:  Food Vendor  Retail Vendor  Display only  Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: West Yellowstone Ski Education Foundation  
Contact Person: Melissa Darnell  
Address: \_\_\_\_\_

Phone: 760.578.5597 Email: melissadarnellmsw@gmail.com  
Type of sales:  Food Vendor  Retail Vendor  Display only  Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: West Yellowstone School - Basketball  
Contact Person: Nubia Allen  
Address: \_\_\_\_\_

Phone: 406.640.2603 Email: \_\_\_\_\_  
Type of sales:  Food Vendor  Retail Vendor  Display only  Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: West Yellowstone Booster Club  
Contact Person: Tatiana Salinas  
Address: \_\_\_\_\_

Phone: 406.640.2752 Email: \_\_\_\_\_  
Type of sales:  Food Vendor  Retail Vendor  Display only  Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: Sweet Breeze Crepes  
Contact Person: Rhonda Anderson  
Address: \_\_\_\_\_

Phone: 970.389.2529 Email: rhondaanderson316@gmail.com  
Type of sales:  Food Vendor  Retail Vendor  Display only  Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Type of sales:  Food Vendor  Retail Vendor  Display only  Fundraising  
Resort Tax applicable:  YES  NO

**OFFICE USE ONLY**

Public Services:  Date: 12/28/25  
Comments: \_\_\_\_\_

Fire:  Date: 12/05/26  
Comments: \_\_\_\_\_

Police:  Date: 12/23/25  
Comments: \_\_\_\_\_

Finance: Katie Thompson Date: 12/31/2025  
Comments: \_\_\_\_\_

Administration:  Date: 1/8/26  
Comments: \_\_\_\_\_

**Approved**

**Denied**

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

**ATTACHMENTS**

Liability Insurance

Yes  No  Waived

Outside Amplification Permit

Yes  No  NA

Encroachment Application

Yes  No  NA

Open Container Resolution

Yes  No  NA

Resort Tax Bond

Paid  Surety  NA



December 12, 2025

West Yellowstone Town Council,

Black Mountain Productions is planning to host a series of concerts in Pioneer Park during the summer of 2026. Our concerts will be on the following dates: 7/4/26, 7/18/26, 8/7/26, & 8/15/26.

We would like to make the following requests of the Town Council:

1. In accordance with 8.16.020 of the West Yellowstone Municipal Code, we would like the Council to approve our application for outside amplification during each of the concerts listed above.
2. Black Mountain Productions would like to allow the consumption of alcoholic beverages in the concert area, see attached diagram attached in the Special Event Permit Application, of Pioneer Park starting during sound check (approx. 2pm) and for 1 hour following the conclusion of the show. Therefore, we are applying to the Town Council for an exemption to section 9.12.020 of the West Yellowstone Municipal Code. Specifically, we are asking the Town Council to pass a resolution to exempt the concert area of Pioneer Park from the prohibition on public display or public drinking of alcoholic beverages contained in section 9.12.020 of the West Yellowstone Municipal Code on the dates specified above.
3. In accordance with section 5.20.030 of the West Yellowstone Municipal Code, we would like to ask the Town Council to grant permission to allow the bands that perform in the concerts to sell their CD's, or other related items before, during and after the concert on the dates on which they perform.
4. Black Mountain Productions would like to ask the Town Council to waive the \$1500.00 resort tax bond required to have vendors. Last year we had 100% collection/reporting of resort tax from our vendor Sweet Breeze Crepes. We ask for the bond waiver as we are a non-profit organization.

Thank you for your consideration and please contact me if you have any questions.

Jennifer Jordan



Music in the Park Committee Board



## Outside Amplification Permit Application Town of West Yellowstone

Event: Music in the Park - 2026 Concert Series

Contact Person: Jennifer Jordan, Black Mountain Productions

Mailing Address: PO Box 455 West Yellowstone, MT 59758

Email Address: bmp.musicinthepark@gmail.com

Phone Number: 303.908.4196

Signature of Property Owner of Record: \_\_\_\_\_

Date(s) of Event: 7/4/26, 7/18/26, 8/7/26, 8/15/26

Location: Pioneer Park

Amplification between the hours of: 2pm sound chec and 10:30pm

Description of Event: Music in the Park concerts, produced by Black Mountain Productions in conjunction with the Town and partner organizations, provides free public concerts throughout the summer for residents and visitors. Many concerts are part of larger events like the community 4th of July Celebration and the POW/MIA Ride.

  
Signature of Applicant

12/15/25  
Date

### FOR OFFICE USE ONLY

Decision by Town Council:                      Approved                      Disapproved

Conditions: \_\_\_\_\_

Signature of Mayor/Town Manager: \_\_\_\_\_

\_\_\_\_\_  
Date

# Resolution No. 831

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA TO EXEMPT THE CONCERT AREA OF PIONEER PARK FROM SECTION 9.12.020 OF THE WEST YELLOWSTONE MUNICIPAL CODE, PUBLIC DRINKING PROHIBITED, FOR THE MUSIC IN THE PARK EVENTS DURING THE SUMMER OF 2026**

**WHEREAS**, the Town Council of the Town of West Yellowstone desires to support and encourage events that bring visitors to the Town; and

**WHEREAS**, Black Mountain Productions will be hosting a series of concerts in Pioneer Park on July 4, July 26, August 7, and August 15, 2026; and

**WHEREAS**, the Black Mountain Productions desires to allow the consumption of alcoholic beverages in the designated concert area one hour prior to the start of each show, during each show, and one hour after each show;

**WHEREAS**, in accordance with Section 9.12.020, Part B of the West Yellowstone Municipal Code, the Town Council may exempt by resolution a specific area of a public place where an event or activity will be held from the prohibition on public display or public drinking of alcoholic beverages;

**NOW THEREFORE BE IT RESOLVED THAT** the Town Council of the Town of West Yellowstone, County of Gallatin, State of Montana, grants an exemption to Black Mountain Productions from the Public Drinking Prohibition effective one hour prior to the start of each show, during each show, and one hour after each show in the designated concert area as part of the Music in the Park series on July 4, July 26, August 7, and August 15, 2026.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST YELLOWSTONE THIS 20th DAY OF JANUARY 2026**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:



\_\_\_\_\_  
Town Clerk

Please note: If you plan to use the stage for your event, Black Mountain Productions owns the lighting and sound systems. You will need to contact [bmp.musicinthepark@gmail.com](mailto:bmp.musicinthepark@gmail.com) to complete the required form for use of their equipment.

**APPLICANT INFORMATION**

Double-check all attachments before submitting your application. Incomplete packets may delay approval.

Name of Event: Octane Expo and Vintage Rodeo

Location of Event: Pioneer Park

Date(s) of Event: March ~~2025~~<sup>6-7</sup> 2026 (Friday & Saturday)

Start time: 8:30 AM End time: 5:00 PM

Sponsor Organization: Octane Addictions

Contact Person: Tyler Johnson

Contact Mailing Address:  
7108 Niehenke Ave Billings, MT 59101

Contact Phone Number:  
406-861-0288

Contact Email Address:  
octaneaddictions@hotmail.com

Number of expected attendees: 2-3000

Event Fee	\$25.00	Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
Resort Tax Bond	\$1,500.00	Paid <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Waived	Date: _____
Vendor Fee	\$25.00 each	Paid \$25.00 X _____	= _____
		<b>Total Due:</b>	<u>_____</u>

I, the undersigned, affirm that all the information provided above is accurate. I agree to comply with all applicable ordinances and regulations and accept responsibility for the organization and safety of the event.

  
Signature

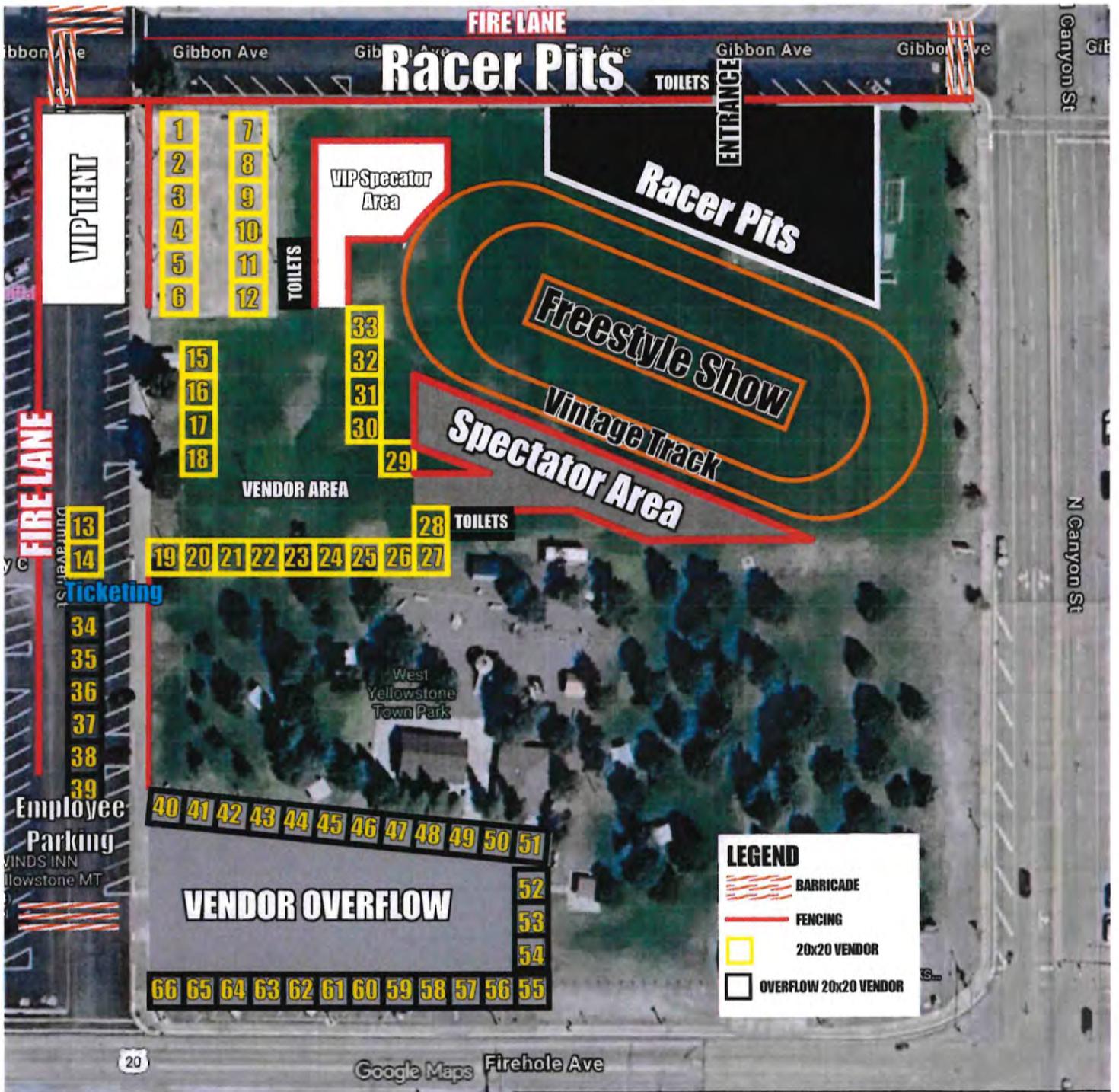
12-9-25  
Date



Does your event description address the following?

(Please check "Yes" or "Not Applicable")

1. Does your event include any sales? If yes, please describe the type of sales on the event details page.  
 Yes  Not Applicable
2. Does your event include a layout or site plan?  Yes  Not Applicable
3. Will your event use any tents or canopies?  Yes  Not Applicable
4. Will there be any fencing used for the event area?  Yes  Not Applicable
5. Will there be cars or vehicles involved in the event setup or activities?  Yes  Not Applicable
6. Have you made arrangements for security during the event?  Yes  Not Applicable
7. Will restrooms or portable toilets be provided?  Yes  Not Applicable
8. Will there be seating for participants or spectators?  Yes  Not Applicable
9. Will there be a stage or performance area?  Yes  Not Applicable
10. Have you planned for parking for participants, vendors, and attendees?  
 Yes  Not Applicable
11. Have you made plans for trash collection and disposal?  Yes  Not Applicable
12. Does your event description include the expected number of participants and spectators?  
 Yes  Not Applicable
13. Will there be any signage related to the event?  Yes  Not Applicable
14. Will there be any alcohol use or sales at the event?  Yes  Not Applicable  
If yes, has the \$35.00 catering fee been paid to the Police Department?  
 Yes  Not Applicable
15. Will your event include amplified sound or music?  Yes  Not Applicable  
If yes, have you completed the required Outdoor Amplification Permit Application?  
 Yes  Not Applicable
16. Will you be using the stage for your event?  Yes  Not Applicable  
If yes, have you contacted Black Mountain Productions for the use of the lighting and sound system?  
 Yes  Not Applicable



# Racer Pits

Freestyle Show

Vintage Track

VIP Specator Area

VENDOR AREA

VENDOR OVERFLOW

VIP TENT

Ticketing

Employee Parking

**LEGEND**

-  BARRICADE
-  FENCING
-  20x20 VENDOR
-  OVERFLOW 20x20 VENDOR

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FIRE LANE

FIRE LANE

20

Google Maps Firehole Ave

N Canyon St

N Canyon St

**VENDING AND SALES**

Complete this section if the event includes sales of any kind

Primary Sponsor Octane Addictions  
Contact Person: Tyler Johnson  
Address: 7108 Niehenke Ave  
Billings, MT 59101  
Phone: 406-861-0288 Email: octaneaddictions@hotmail.com  
Type of sales: Food Vendor Retail Vendor Display only Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Type of sales: Food Vendor Retail Vendor Display only Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Type of sales: Food Vendor Retail Vendor Display only Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Type of sales: Food Vendor Retail Vendor Display only Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Type of sales: Food Vendor Retail Vendor Display only Fundraising  
Resort Tax applicable:  YES  NO

Vendor Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Type of sales: Food Vendor Retail Vendor Display only Fundraising  
Resort Tax applicable:  YES  NO

**OFFICE USE ONLY**

Public Services:  
Comments:

*[Signature]*

Date: 1/15/26

Fire:  
Comments:

Date: \_\_\_\_\_

Police:  
Comments:

*[Signature]* 580  
Alcohol allowed within boundary of event. (No glass)

Date: 1/15/26

Finance:  
Comments:

*Katie Thompson*

Date: 01/10/2024

Administration:  
Comments:

Date: \_\_\_\_\_

Approved

Denied

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_

**ATTACHMENTS**

Liability Insurance

Yes  No  Waived

Outside Amplification Permit

Yes  No  NA

Encroachment Application

Yes  No  NA

Open Container Resolution

Yes  No  NA

Resort Tax Bond

Paid  Surety  NA

# APPLICATION TO MAINTAIN AN ENCROACHMENT

Town of West Yellowstone  
Gallatin County, Montana

DATE: March 6,7,8 \_\_\_\_\_  
APPLICANT: OA Promotions \_\_\_\_\_  
MAILING ADDRESS: 7108 Niehenke Ave Billings, MT 59101 \_\_\_\_\_  
PHYSICAL ADDRESS: 7108 Niehenke Ave Billings, MT 59101 \_\_\_\_\_  
PHONE: 406-861-0288 \_\_\_\_\_  
INTEREST IN PROPERTY: Venue for show \_\_\_\_\_

OWNER OF RECORD'S SIGNATURE: \_\_\_\_\_

1. LEGAL DESCRIPTION:

Subdivision: \_\_\_\_\_  
Block: \_\_\_\_\_ Lot: \_\_\_\_\_  
Zoning District Number: \_\_\_\_\_

2. Please describe specifically the construction and size of the proposed encroachment. On the reverse of this application, please provide a sketch of the proposed encroachment. Area needed for trailer and participant parking. Map included.

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\_\_\_\_\_

JP  
\_\_\_\_\_  
Signature of Applicant

11-11-2025  
\_\_\_\_\_  
Date

FOR OFFICE USE ONLY

\_\_\_\_ Approved    \_\_\_\_ Disapproved    \_\_\_\_\_  
Mayor/Town Manager  
\_\_\_\_\_  
Date



## Outside Amplification Permit Application Town of West Yellowstone

Event: Octane Rodeo and Vintage Race

Contact Person: Tyler Johnson

Mailing Address 7108 Niehenke Ave Billings, MT 59102

Email Address: octaneaddictions@hotmail.com

Phone Number: 406-861-0288

Signature of Property Owner of Record: \_\_\_\_\_

Date(s) of Event: March 7,8

Location: City Park

Amplification between the hours of: 8:00am and 5:00pm

Description of Event: Motorsports Freestyle and Racing

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Handwritten signature of Tyler Johnson.

\_\_\_\_\_  
Signature of Applicant

11-11-25

\_\_\_\_\_  
Date

### FOR OFFICE USE ONLY

Decision by Town Council:                      Approved                      Disapproved

Conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature of Mayor/Town Manager: \_\_\_\_\_

\_\_\_\_\_  
Date

# Resolution No. 832

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA TO EXEMPT PIONEER PARK FROM SECTION 9.12.020 OF THE WEST YELLOWSTONE MUNICIPAL CODE, PUBLIC DRINKING PROHIBITED, MARCH 6-7, 2026 DURING THE OCTANE SNOWMOBILE EXPO AND VINTAGE RODEO**

**WHEREAS**, the Town Council of the Town of West Yellowstone desires to support and encourage events that bring visitors to the Town; and

**WHEREAS**, the Octane Snowmobile Expo and Vintage Rodeo is a special event that will be held in Pioneer Park in the Town of West Yellowstone; and

**WHEREAS**, Altitude Properties LLC dba Hank's Chop Shop, a locally licensed business, desire to sell and allow the consumption of alcoholic beverages in Pioneer Park on March 6-7, 2026, between the hours of 8 AM and 11 PM each day; and

**WHEREAS**, in accordance with Section 9.12.020, Part B of the West Yellowstone Municipal Code, the Town Council may exempt by resolution a specific area of a public place where an event or activity will be held from the prohibition of public display or public drinking of alcoholic beverages.

**NOW THEREFORE BE IT RESOLVED THAT** the Town Council of the Town of West Yellowstone, County of Gallatin, State of Montana, grants an exemption to Altitude Properties LLC dba Hank's Chop Shop to sell and allow the consumption of alcoholic beverages in Pioneer Park on March 6-7, 2026, between the hours of 8 AM and 11 PM each day.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST YELLOWSTONE THIS 20th DAY OF JANUARY 2026.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:



\_\_\_\_\_  
Town Clerk

# Resolution No. 833

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WEST YELLOWSTONE, MONTANA, TO ADOPT A STANDING APPOINTMENT FOR THE CHAIRMAN AND VICE CHAIRMAN OF THE BOARD OF ADJUSTMENT**

**WHEREAS:** Section 17.50 of the West Yellowstone Municipal Code (the “Code”), provides that the Town Council of the Town of West Yellowstone shall serve as the Board of Adjustment if no separate citizen appointed board has been established; and

**WHEREAS:** At this time no separate citizen appointed board of adjustment has been established; and

**WHEREAS:** Section 17.50.020 of the Code provides that at the first meeting of the board of adjustment each year the board shall appoint one of its members to serve as chairman and one member to serve as vice chairman; and

**WHEREAS:** The Town Council believes it is in the best interests of the Town of West Yellowstone and for the seamless operation of the board of adjustment, as long as the Council is serving as the board, to appoint the Mayor as Chairman and the Deputy Mayor as Vice Chairman of the board each year, after the Mayor and Deputy Mayor are elected in January; and

**WHEREAS:** The Town Council desires to automatically renew such appointments each year after the election of the Mayor and Deputy Mayor so that the board is never without a chairman or vice chairman.

**NOW, THEREFORE, BE IT RESOLVED:**

The Town Council of the Town of West Yellowstone, Montana hereby resolves that as long as the Town Council is acting as the board of adjustment, there is a standing appointment of whomever is serving as Mayor will be appointed as the board chairman and whomever is serving as Deputy Mayor will be appointed as the board vice chairman.

**PASSED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF WEST YELLOWSTONE THIS 20th DAY OF JANUARY 2026.**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

ATTEST:

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member





## **Town of West Yellowstone Town Council Priorities for 2025.**

Adopted February 4, 2025

### **Primary priorities:**

#### **1. Complete started/ongoing 2024 projects**

- Budgeted CIP projects
- 80 acres zoning map updates (late winter 2025)
- 80 Acres community housing meetings (Jan/Feb 2025)
- Mammoth Room plan

#### **2. Water rights/Water well**

- Review Water and Sewer Rates/connection fees to ensure they are appropriate for current and future needs.
- TD&H and Deb Stephenson will be working with Staff on agreements, timeline and budget for water rights and a new water well

#### **3. Growth Policy review**

- Growth Policy last reviewed 2017
- Planning Board to review in spring 2025 and make a recommendation to the Town Council

#### **4. 80 Acres planning**

- The Town Council should adopt an attainable housing strategy/80 acres development plan
- Coordination with housing groups and developers to issue Housing RFP
- Subdivision planning
- Infrastructure planning

#### **5. Cemetery expansion project**

- MOU to outline process with Stinnett's (spring 2025)
- Forest Service Access
- Budget for land purchase and possible land trade

#### **6. Parks and Trails Master Plan**

- Parks and Recreation Board met last fall to begin process of updating a Parks Master Plan.
- Consider Community input on projects
- The in-Town trail design for the Shortline Trail was approved by the Town Council last fall.
- Trail planning process estimated to begin in February/March.

#### **7. Parking ordinance review**

- When the Zoning Code was updated in 2024, only minor changes were proposed to the Parking Ordinance.
- The Planning Board recommended that section of the code be revisited in 2025

## **Secondary priorities:**

- 1. Support the work of the Advisory Boards and community partners on small projects for future consideration.**
  - *Public Restrooms*
  - *Beautification Efforts*
  - *Exploring Parking Solutions*
  - *Signage/Wayfinding*
- 2. Resort Tax Ordinance review**
  - Review Resort Tax Ordinance policies and procedures
- 3. Deputy Clerk/Permit Technician position**
  - Create a job description and post in February
- 4. Improved community communications/information sharing**
  - We will continue to seek options for improved communication
- 5. Review Advisory boards**
  - Review Town boards to ensure they are effective
  - Board structure and mission
  - Have boards take a more proactive role in community engagement
- 6. Town Policy Manual update/revisions**
  - Consider review of outdated policies
  - Update as time and necessity require
- 7. County-wide EMS**
  - Project is in the very early stages of development
  - Continue to monitor
- 8. SFE Calculator Annual Review**
  - We will add a yearly review of the SFE calculator into our regular workload moving forward

## Potential 2026 Town Council Projects/Priorities

- 80 acres infrastructure development
- 80 acres/housing plans and strategy- preliminary plat
- Housing Fund Policy
- Subd. Regulation revisions
- Mammoth Room
- Lift Station
- Business License Ordinance revisions
- Resort Tax Ordinance revisions
- Parking Ordinance
- HBFD Issues
- Town Policy review/updates
- Advisory Board review
- Attorney Contract

# **WE ARE HIRING**



## **Social Services Assistant**

**WAGE: \$26.03/hr**

**+ \$1.00/hr After 6-Month Probation**

### **FULL BENEFIT PACKAGE:**

- **Vacation Leave & Sick Leave**
- **Paid Holidays**
- **Health, Dental & Vision Insurance**
- **Montana Public Employees Retirement System (PERS)**

**info@townofwestyellowstone.com | 406-646-7795**

**townofwestyellowstone.com**



# NOW HIRING: POLICE OFFICERS



## SALARY:

**\$30.09 - \$39.53 per hour** (Depending on Experience)

## BENEFITS:

- Shift Differential Pay
- Paid Holidays
- Vacation & Sick Leave
- Health / Dental / Vision
- MPORS 20 Year Full Retirement

## REQUIREMENTS:

- Must be 18 years of age or older
- Must have High School Diploma or GED
- Comprehensive Background Check
- Driving History
- Drug Testing
- Psychological & Physical Examination



406-646-7600



info@townofwestyellowstone.com



townofwestyellowstone.com

# TOWN OF WEST YELLOWSTONE — ADVISORY BOARD — VACANCIES

**SERVE YOUR COMMUNITY – GET INVOLVED!**

## **NOW SEEKING VOLUNTEERS FOR:**

- Healthcare Services
- Parks & Recreation
- Cemetery Board of Trustees
- Tourism Business Improvement District
- Planning Board
- Business Improvement
- Police Commission

Applications available at **Town Offices** or online at:  
[www.townofwestyellowstone.com](http://www.townofwestyellowstone.com)



[info@townofwestyellowstone.com](mailto:info@townofwestyellowstone.com)

**406-646-7795**

**POSITIONS OPEN UNTIL FILLED**

